



# Mobile Food Vending Permit Application

Township of Acme, Grand Traverse County, Michigan

6042 Acme Road, Williamsburg, MI 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

Zoning Administrator: Lindsey Wolf Email: [zoning@acmetownship.org](mailto:zoning@acmetownship.org)

**Please complete this form & submit it with all applicable materials to the Acme Township Zoning Administrator.**

## I. Mobile Food Vending Unit Business Information

Name of Mobile Food Vending Business: \_\_\_\_\_

Name of Mobile Food Vending Unit: \_\_\_\_\_

Name of Mobile Food Vending Business Owner(s): \_\_\_\_\_

Mobile Food Vending Business Owner's Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## II. Applicant Information

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Applicant's Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## III. Mobile Food Vending Unit Information

Make of Vending Unit: \_\_\_\_\_ Model of Vending Unit: \_\_\_\_\_

Year of Vending Unit: \_\_\_\_\_ VIN: \_\_\_\_\_

Method for disposing of grey water/untreated waste: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## IV. Attachments

Please include the following items with your application:

\_\_\_\_\_ Fee (established by the Acme Township Schedule of Fees, as amended)

\_\_\_\_\_ Michigan Sales Tax License, or slip from the Michigan Department of Treasury

\_\_\_\_\_ Copy of Special Transfer Food License

\_\_\_\_\_ Photograph of Mobile Food Vending Unit

\_\_\_\_\_ Copy of State issued photo ID for all employees working at the mobile food vending unit

## **V. Understanding**

The following requirements under Section 7 of the Mobile Food Vending Ordinance (2016-02) shall be observed:

1. Mobile Food Vending Units shall only operate in districts zoned Corridor Commercial (C), Corridor Flexible (CF), Material Processing and Warehousing (B-4), Planned Shopping Center (B-3), and Agricultural (A-1) where not prohibited through condition of a special use permit; or on properties approved through a Special Open Space Use, Mixed Used Planned Development, Planned Development, or Institutional Uses.
2. Vendors shall not operate on Township-owned property or on public streets. If operating on a private street the customer service area for Mobile Food Vending Units shall be on the curb lawn or sidewalk when parked. No food service shall be allowed on the driving lane side of the Mobile Food Vending Unit.
3. No food shall be sold, prepared or displayed outside of the Mobile Food Vending Unit.
4. Not operate within 150 feet of a township-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor. For the purposes of this provision the measurement shall be taken from the nearest property boundary of the township-authorized event and the location of the Mobile Food Vending Unit.
5. Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
6. Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
7. Not use loud music, amplification devices or “crying out” or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the Township.
8. May have only one portable sign that is six square feet, with no dimension greater than 3 feet and no height (with legs) greater than 4 feet, located within five feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
9. Mobile Food Vending Units shall not be parked within 150 feet of an existing brick and mortar restaurant during the hours when such restaurant is open to the public for business. For the purposes of this provision the measurement shall be taken from the nearest point on the existing restaurant building and the location of the Mobile Food Vending Unit.
10. No Vendor shall provide or allow any dining area within ten (10) feet of the Mobile Food Vending Unit, including but not limited to tables and chairs, booths, stools, benches or stand up counters.
11. Shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any street or sidewalk except in a safe manner.
12. Comply with all applicable federal, state and county regulations.
13. Not represent the granting of a permit under this Ordinance as an endorsement by the Township.

Additionally, the following provisions shall apply:

- A Mobile Food Vending Unit permit may be revoked at any time by the Acme Township Planner or Zoning Administrator in the event of activities not authorized by this permit or which are prohibited by the Acme Township Zoning Ordinance, local, state or federal laws.
- A Mobile Food Vending Unit permit is good for one calendar year, may not be transferred to another unit or operator
- , and the fee for the permit may not be prorated to remainder of the calendar year at the time of application.
- The Mobile Food Vending Unit permit must be prominently displayed at all times on the unit.

**VI. Affidavit**

The undersigned affirms that he/she is the (circle one: **owner, employee, representative**) of the business involved in this petition and that the foregoing answers, statements and information are in all respects true and, to the best of his/her knowledge, correct. The undersign acknowledges that they shall comply with all statutes, laws, ordinances, and regulations that may apply to operating a mobile food vending unit. By making this application, the undersigned grants all officials, staff and consultants of Acme Township access to the subject property as required and appropriate to assess site conditions in support of a determination as to the suitability of the proposed project and/or current or future Mobile Food Vending Ordinance compliance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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**FOR TOWNSHIP-USE ONLY**

\_\_\_\_\_The proposed use is permitted by the Acme Township Mobile Food Vending Ordinance (2016-02), as amended.

Filing Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Fee Tendered: \_\_\_\_\_

Application #: \_\_\_\_\_