



# Residential Land Use Permit Application

Township of Acme, Grand Traverse County, Michigan

6042 Acme Road, Williamsburg, MI 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

Planning & Zoning Administrator: Lindsey Wolf Email: [zoning@acmetownship.org](mailto:zoning@acmetownship.org)

**Please complete this form & submit to the Zoning Administrator with the ALL of following items:**

Approved Site Plan drawn to scale, showing all existing and planned improvements with dimensions, heights, distances between structures and from lot lines, and high-water mark (if applicable)	
Floor plans drawn to scale, including elevation views: <b>hard copy and electronic</b> Send electronic copies to: <a href="mailto:zoning@acmetownship.org">zoning@acmetownship.org</a>	
Authorization from property owner to submit an application	
Grand Traverse County Soil Erosion Determination form <i>or</i> Soil Erosion and Sedimentation Control Permit	(231) 995-6042
Grand Traverse County Environmental Health Well/Septic Permit ( <i>if applicable</i> )	(231) 995-6051
Grand Traverse County Department of Public Works sewer benefits paid ( <i>if applicable</i> )	(231) 995-6039
Acme Township application fee – see attached Acme Township Schedule of Fees	(231) 938-1350

**Parcel Number:** 28-01-\_\_\_\_\_ **Property Address:** \_\_\_\_\_

**Name of Property Owner(s):** \_\_\_\_\_

**Property Owner's Current Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Request:** Single Family Home: \_\_\_\_\_ Duplex: \_\_\_\_\_ Multi-Family: \_\_\_\_\_ Accessory Structure: \_\_\_\_\_

Addition: \_\_\_\_\_ Deck: \_\_\_\_\_ Manufactured Home: \_\_\_\_\_ Other: \_\_\_\_\_

**Description** (*include square footage of all proposed structures or additions*): \_\_\_\_\_

**Applicant's Address:** \_\_\_\_\_

**Applicant's Name (print):** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Affidavit:** The undersigned affirms that he/she is the \_\_\_\_\_ (owner, agent, lessee, or other interested party) involved in this petition and that the foregoing answers, statements and information are in all respects true and, to the best of his/her knowledge, correct. By making this application, the undersigned grants all officials, staff and consultants of Acme Township access to the subject property as required and appropriate to assess site conditions in support of a determination as to the suitability of the proposed project and/or current or future Sign Permit and Zoning Ordinance compliance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR TOWNSHIP USE ONLY

\_\_\_\_ The proposed use is permitted by Acme Township Zoning Ordinance of 2008, as amended.

\_\_\_\_ The proposed use was approved by the Zoning Board of Appeals.

ZBA Application #: \_\_\_\_\_

ZBA Date: \_\_\_\_\_

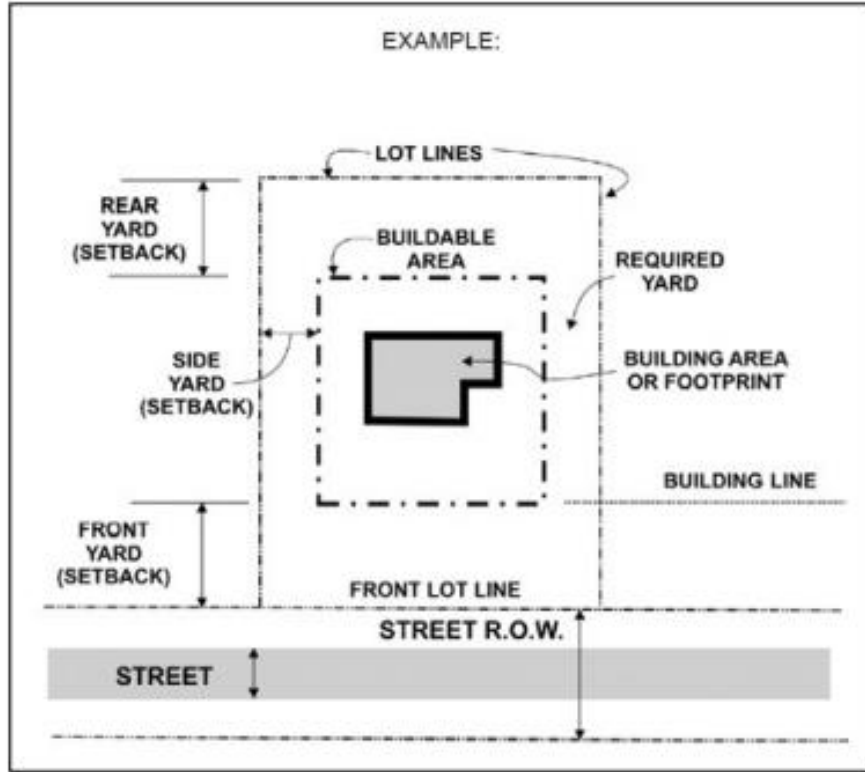
LUP Application #: \_\_\_\_\_

Filing Date: \_\_\_\_\_

Related SUP#: \_\_\_\_\_

Fee Tendered: \_\_\_\_\_

**Example of a Dimensional Site Plan**



**Schedule of Fees**

**Acme Township Fee Schedule**

Item	Application Fee	Escrow Deposit*
<b>Land Use Permits</b>		
Single Family Home	\$75	n/a
Residential Addition/Accessory	\$50	
Duplex	\$75	
Multi Family	\$50 + \$20/unit	
Manufactured Home - single site	\$75	
Manufactured Home - community	\$50 + \$20/unit	
Commercial	\$2 / 100 sf of land use; \$150 minimum	
Land Use Permit Amendment	\$25	
After the fact permits	3 x original permit amount	
Solar Farms	\$100 + \$60 per acre	