



ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, September 1, 2020 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:05 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Nelson, D. Hoxsie

Members excused: none

Staff present: J. Jocks, Legal Counsel, L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:06 pm

Carl Andres, 3390 Scenic Hills Dr., commented on the deterioration of the roads in the Scenic Hills Subdivision and the need for reconstruction on them. He supports SAD project.

Brian Kelley, Acme resident, voiced his concerns with the easement on the KOTI development for the TART Trail crossing on sensitive wetland areas. (letter submitted)

Matthew Koeplin, 3219 Kirkridge Dr., is concerned with the easement for the TART trail near the wetlands and supports SAD for the subdivision.

Greg Klinger, 6669 E.M72, Redbud Roots, thanked the board for the meeting on adult use recreational marihuana in the township. He would like any feedback and the board's input for consideration by the zoning committee to explore adult recreational marihuana use in the township.

Bill Fahl, 3288 Michaels Dr., supports fixing the roads in Scenic Hills subdivision.

Public comment closed at 7:12 pm

B. APPROVAL OF AGENDA:

Motion by Aukerman to approve the agenda as presented, supported by Nelson. Roll call motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular meeting 8/11/20 and Special meeting 8/20

Aukerman noted there is edits needed for the 8/11/20 meeting under K. New Business, 3. Township Donation CCAT, comment on the natural looking pond was made by Rachelle Babcock not Michelle Rohn and the comment on to keep the donation for a future project was Denny Rohn not Michelle Rohn.

Motion by Aukerman to approve the Board meeting minutes of 8/11/20 with edits as noted and Special meeting 8/20 as presented, supported by Scott. Roll call motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk:** Dye reported Valerie Donn, Recording Secretary, has moved out of the area and will need to be replaced. She will continue to do the minutes on Zoom until there is a replacement. Dye would like the board's permission to start looking for a new candidate to do the minutes.

APPROVED

Motion by Nelson to authorize Dye to pursue replacing Valerie Donn for Recording Secretary, supported by Hoxsie. Roll call motion carried unanimously.

- b. **Parks:** Jenema reported the Parks & Trails August meeting was cancelled, the information on the playground equipment had not been received yet. Lindsey Wolf and Ryan Lamott are doing a layout and getting dimensions for the equipment.
- c. **Legal Counsel** – Jocks reported on the status of the Engle Farm matter. He was waiting on the Attorney General to do a draft, but it was continuously delayed. He offered to draft it and gave to the Attorney General to review and resolve. He understands there was a concern on having Peter Lepczyk for \$2,000 review the information related to the restrictive covenant from the Acme Shell Minimart. Peter said he could review it for \$500.

Motion by White to add this to the agenda under L. Old Business, 3. Acme Shell Minimart review, supported by Dye. Roll call motion carried unanimously.

- d. **Sheriff:** No report
- e. **Supervisor:** White informed he is working on the SAD district process. There has been a request from another township to buy the old speed trailer sign that has been stored in the Yuba pole barn. He asked Jocks since it is township property if it can be sold? Jocks informed it can't be donated but could be sold at the fair value amount with the board's approval. White is estimating the cost to be \$300.

Scott request to have the money from the sale go to recurrent fees for the current speed sign they are using.

Motion by Nelson to approve selling the speeding sign at the fair value price, supported by Hoxsie. Roll call motion carried unanimously.

- f. **County:** G. LaPointe reported the new TC Senior Center will not be on the November ballot. The city and county could not agree on terms.

The County Commission on Aging would like the contract with the PACE Organization to expire at the end of this year. It was discussed by the commissioners with the majority in favor to let the contract expire. There has been minimal use for their service.

There was an audit of the jails mental and health care for inmates. The findings were the county is doing a good job in helping with the inmate's release, pointing them in the right direction for services available to them. Mental health for inmates while in jail scored low.

F. SPECIAL PRESENTATIONS: J Chris DeGood & Tim Knutsen (Beckett & Raeder) – Acme Connector Trail

Chris DeGood gave the status of the connector trail that runs along the railroad, crossing Holiday Inn property, Mt. Hope Road, along M72, by Samaritas, across Acme Creek and to Acme Center. It will connect to existing trails to make it extend from one end of the township to the other.

Casey Ressler with TART trails, informed the section that stops at Bunker Hill Road will be put in as well as areas on the route replaced.

Chris touched on the process starting with stakeholder meetings along the trail route to develop plans, concerns, and any infrastructure that needed to be implemented. They are submitting to EGLE for wetland and stream crossings to start the trail next year. They have met with MDOT Rail and submitted for their approval to bring the trail along the tracks. He went over each segment and how

APPROVED

each will be developed.

He explained the section by Acme Creek will have a decking product to cross over. There will not be any filling to the wetlands or impact to the creek. The original conceptional plan on the KOTI development had a steep sloop instead they will create a switchback which starts just above the creek grade and slowly ascends to even out to a 4-5% climb. It will pitch the rainwater from the trail away from the creek. This leads to the KOTI project which they have agreed to provide an easement and help develop a trail across their property. As phase plans gets developed, they will be obligated to further the trail. The trail will be pavement with some sections of gravel.

Chris stated the wetland setbacks are relative to structures and to site developments, so they apply to the zoning ordinance. Whereas this trail is a piece of public infrastructure that crosses environmental sensitive areas and encroaches upon what are setbacks for development purposes for a zoning standpoint. This doesn't apply to this piece of infrastructure in the same way the structures and decks do in the KOTI development. It is not practical to use decking up a paved trail for the climb there would be no traction.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. RecycleSmart Newsletter August 2020

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$45,267.59 and Current to be approved of \$67,095.25
(Recommend approval: Clerk, C. Dye)

Dye requested to have under 2. Approval, 1. Accounts Payable Prepaid of \$45,267.59 and Current to be approved of \$66,645.25 removed.

Motion by Dye to approve the Consent Calendar with the removal of 2. Approval, 1. Accounts Payable Prepaid \$45,267.59 and Current to be approved of \$66,645.25, supported by Nelson. Roll call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Under 2. Approval, 1. Accounts Payable Prepaid of \$45,267.59 and Current to be approved of \$66,645.25.

Dye explained there needs to be an increased amount for Current to be approved for an invoice that came in of \$450 from Breg Well Drilling making Accounts Payable Prepaid \$45,267.59 and Current to be approved of \$67,095.25.

Motion by Dye to approve the Consent Calendar of 2. Approval, 1. Accounts Payable Prepaid \$45,267.59 and Current to be approved of \$67,095.25, supported by Scott. Roll call motion carried unanimously.

I. CORRESPONDENCE: Submitted by Brian Kelly dated 9/1/20

J. PUBLIC HEARING: Chief Pat Parker- 2021 Metro Fire Budget and 2021 Milage Proposal 3.025 mills

Public Comment: None

White informed this is the same mills as last year for fire and ambulance. Board had previously discussed the budget regarding change for Police. For Police (0.25 mills), fire protection (2.45 mills MESA) and Ambulance of (.325)

APPROVED

Motion by Jenema, to approve Resolution #R2020-19 Establishing Emergency Services Special Assessment Levy for 2021 to support Grand Traverse Metro Emergence Services for Fire , Ambulance and Police total 3.025 mills, supported by Nelson. Motion carried unanimously.

K. NEW BUSINESS:

1. DNR Development Project Agreement

Jenema stated this is an agreement of funds for the TART trail called Nakwema Trailway. When signing it the township is only obliged for \$75,000, the rest is from other donations as listed. All Funding has been received except from Iron Bell which needs to flow through Acme Township, this project could begin Spring 2021.

Motion by Jenema to approve Resolution #R2020-20 for acceptance of the DNR Development Project Agreement on Nakwema Trailway for Dye to sign Resolution and White to sign Agreement, supported by Scott. Motion carried unanimously.

L. OLD BUSINESS:

1. 1. Acme Township Yard Sale Ordinance

Wolf submitted for the board to review and approve the draft for the township yard sale ordinance. It has also been reviewed by Jeff Jocks.

Motion by Jenema to approve the Acme Township Yard Sale Ordinance Resolution R#2020-01, effective in 30 days after being publish as adopted by Acme Township Board, supported by Aukerman. Roll call motion carried unanimously.

2. Update on all Special Assessment

White informed that he submitted payment to the County Road Commission to initiate the estimate for Springbrook SAD. It will take 45 days to assess and comeback with an estimate of cost.

Scenic Hills subdivision is also interested doing a SAD. Carl Andres gave a signature list from 2017 of homeowners interested in SAD. Carl will need a current (2020) signature list. It was recommended to have volunteers help with signatures and to submit at least 70-75% of the current owners that want the SAD for this to be successful. White will help with getting names and addresses of the property owners. Rick Conley (Springbrook) offered to help him through the process.

White has not heard from Hampshire subdivision at this time.

3. Shell Minimart

Jocks stated the \$2,000 mentioned at the last meeting for Peter Lepczyk was an estimated not a flat fee. He could do a review of the documents and that would be \$500. He suggested to have Peter start with a review of the documents to see what he learns from the historical data. He felt as the township board to pursue EGLE in addressing these issues it would be good to have an understanding on what they are dealing with. Peter can give his opinion of what he sees from the documents and what has changed over time. He can help with recommendations to the board to have a request to EGLE on how to approach cleaning up and contamination. The request made previously by Schmuckal was for the township to agree to the Restrictive Covenant over the property which would allow the contamination to dilute into the groundwater and disappear over time. Because it was not agreed to sign it, they are not going to be able to utilize that approach and will have to do something more. It may or may not have an impact on the township or park. Jocks feels there is value in having assistance with reviewing this issue.

The consensus of the board was to have Peter do the review for \$500.

Motion by Nelson to authorize to hire Peter Lepczyk with Fishbeck for \$500 to review the documents and advised with an opinion on the findings, supported by Scott. Motion carried unanimously

APPROVED

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: Opened at 9:28 pm

Carl Andres thanked the board and is looking forward to working with them on the project.

Greg Hall gave an introduction of himself as a candidate for Sheriff. His website is gtsheriff.com.

White informed he will put Recreational Use Marihuana on next month's agenda.

Public Comment closed at 9:33 pm

ADJOURN: Motion by Scott to adjourn, supported by Nelson. Roll call motion carried unanimously. Meeting adjourned at 9:34 pm.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.



Cathy Dye, CMMC, Acme Township Clerk

**From: Brian Kelley
To: Acme Township Board
September 1, 2020**

Subject: Acme Connector Trail easement - Master plan

Good evening,

As an avid cyclist and long time Acme resident, I am very excited about the expansion of our trail network.

I am writing in regard to the Acme Connector Trail easement on the KOTI property. Stakeholders met throughout 2019 and eagerly awaited details on the easement across the KOTI property, especially the sensitive creek and wetland portion. I attended many of those meetings. Many months passed with no update on the easement, until the May Planning Commission Site Plan Review.

The easement disclosed for that meeting caused numerous questions and concerns regarding the apparently unnecessary route parallel to the Creek and within the sensitive and restricted creek area. Development is typically prohibited in that area by numerous township ordinances and the Master Plan. In this particular case, steep slopes (19%) and problematic clay soils present further challenges.

Correspondence sent by the Watershed Center (and attached) raised multiple concerns with ordinance compliance and impact to sensitive creek features. Those concerns were not addressed at the PC meeting. Have all of the concerns and ordinance requirements raised by the Watershed Center been met?

Has the Watershed Center endorsed the proposed easement route? Has the Watershed Center, as a stakeholder and township partner, been asked to review any updates to the Easement? If that has not happened, when will it?

In studying the plans, it seems that the Trail could proceed directly East after crossing the creek. The natural terrain in that area includes a 19% slope. However, the currently proposed route appears every bit as steep, also 19%. The length added in the restricted creek area does not appear to reduce the steepness.

As you know our Master Plan emphasizes the protection of streams and wetlands as a cornerstone of our township, and it has for decades. In our 2012 Community Survey, 96% of citizens made protecting our Creeks and streams the #1 priority for Acme Township government. Is this route truly consistent with our Community Priorities and our Master Plan?

Our township Zoning ordinance requires that projects preserve natural features to the maximum extent possible. Does the proposed route really do that?

Our Storm Water ordinance does not allow construction in this area, and the language seems very clear. How could this proposed route comply?

VGT Storm Water

In Spring of 2018 the VGT storm water system jumped the bank of the swale prior to the designed end point and caused localized flooding. Even under ideal conditions the water velocity at the end point appears to risk erosion in the sensitive creek and wetland area. Does the route and configuration of the Trail ensure that township residents will not be subject to future maintenance costs due to flooding from VGT? Does the configuration protect Acme residents from costs associated with erosion issues or other problems around the VGT storm water outlet?

Construction Costs

The construction costs for this project were estimated quite some time ago, pre-Covid. How much have costs risen? When will updated cost estimates be obtained? What cost obligations will taxpayers face?

Public Hearings

The original planning process for this project included Public Hearings. The cost of those Public Hearings was part of the bidding and final budget. When will those public hearings be held?

Thank you,

Brian Kelley



May 11, 2020

Acme Township Planning Commission
6042 Acme Road
Williamsburg, MI 49690

Dear Planning Commissioners,

I am writing to comment on two agenda items scheduled for discussion during the May 11, 2020 Planning Commission meeting. The Watershed Center (TWC) advocates for clean water in Grand Traverse Bay and acts to protect and preserve its watershed. We advocate for eco-conscious design elements that preserve wetlands, stream corridors, and natural hydrologic flows. TWC has apprehensions about the trail system proposed at the KOTI development, as well as concerns with the proposed large satellite dish installation at 4620 US 31 North. Both proposals threaten water setback areas that are critical for stormwater infiltration, soil erosion control through deep-rooted vegetation, shading of nearshore waters, and fish and wildlife habitat. We offer the following for your consideration.

We have been closely following the KOTI development and raised concerns to the Commission during the PUD approval process in 2018. We are pleased with many eco-conscious aspects of the design including natural stormwater treatment systems, but are concerned with what appears to be a recent addition to site plans. We want to address this concern during site plan approval, recognizing that an easement process may still be warranted.

The asphalt paved trail connection to the TART trail requires the removal and alteration of vegetation within the 50-foot setback from the water's edge, which appears to conflict with Section 7.6.7 of the Township's Zoning Ordinance¹ that states "The natural vegetation shall be maintained within these set-back areas." Further, Section 1.D of the Township's Stormwater Control Ordinance² states "Soil disturbance and removal of natural ground vegetation and tree roots within 50 feet of the ordinary high water mark of any lake or stream, or within 25 feet of a regulated wetland shall be prohibited unless approved by the Drain Commissioner." It appears that site plans call for approximately 100 linear feet of paved trail in the 25 foot wetland setback, approximately 50 linear feet of paved trail in the 50 foot stream setback, and a small area of wetland fill for the last section of paved trail before it connects with a presumable boardwalk that crosses Acme Creek.

The addition of a paved trail within the stream setback, wetland setback, and delineated wetland will result in vegetation removal and changes to natural hydrologic flow patterns. A more ecologically sensitive way to cross the stream and wetland setback areas and delineated

¹ https://www.acmetownship.org/uploads/2/4/3/0/24300134/2018-07-10_acme_zo_-_current.pdf

² <https://acmetownshiparchives.info/ordinances/Stormwater%20Control%20Ordinance%202007-1%2006-21-07.pdf>

wetland would be to use an open pile, raised boardwalk structure. Boardwalks preserve low-lying vegetation and will allow for the creek and wetland network to naturally rise and fall during seasonal hydrologic fluctuations. Another option is to look for an area to cross the stream where impacts would be minimized. We encourage the township to ensure that these sensitive setback and wetland areas remain protected during site plan approval.

Our second concern relates to the proposed installation of a satellite dish and corresponding concrete pad at 4620 US 31 North. While the site plans do not show a major tributary to Grand Traverse Bay bordering the eastern side of the property, a mid-size, cold-water trout stream that is a tributary to Bakers Creek, runs parallel to the parcel. Below is a photo taken May 11, 2020 showing this tributary of Bakers Creek at the 4620 US 31 North parcel.



We are uncertain if this proposal will create additional impervious concrete on this parcel and if this proposal complies with water's edge setback requirements in Sec 7.6.7 of the Township's Zoning Ordinance and Section 1.D of the Stormwater Control Ordinance. Many parcels along this stretch of Bakers Creek do not comply with current water's edge setback requirements likely because development pre-dated the current zoning provisions. This has degraded the stream by reducing, and in some cases eliminating, the riparian buffer critical for infiltration,

soil stabilization, and habitat. We encourage the Planning Commission to inquire about the neighboring trout stream bordering the parcel.

Recognizing the environmental sensitivity of these two sites, we encourage the Planning Commission to carefully review section 7.6.7 of the Township's Zoning Ordinance and section 1.D of the Stormwater Control Ordinance to ensure all standards are met before approval. As we see rapid growth and development in Acme Township, it is critical that protective provisions are upheld to preserve our most sensitive features. Thank you for your consideration. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Smith". The signature is fluid and cursive, with the first name being more prominent.

Heather Smith
Grand Traverse BAYKEEPER®



Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

PUBLIC NOTICE ACME TOWNSHIP

**NOTICE IS HEREBY GIVEN that
The Regular Board Meeting has been scheduled on**

Tuesday, September 1st, at 7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/82398789196>

Meeting ID: 823 9878 9196

One tap mobile

+13017158592,,86466644118# US (Germantown)

+13126266799,,86466644118# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

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Meeting ID: 823 9878 9196

Find your local number: <https://us02web.zoom.us/j/82398789196>



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 1, 2020, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 8/11/20 and Special Meeting 8/18/20

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –**
- e. Supervisor-**
- f. County –**

F. SPECIAL PRESENTATIONS: J Chris DeGood & Tim Knutsen (Beckett & Raeder) – Acme Connector Trail

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. RecycleSmart August 2020**

2. APPROVAL:

Accounts Payable Prepaid of \$45,267.59 and Current to be approved of \$66,645.25 (Recommend approval: Clerk, C. Dye)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

I. CORRESPONDENCE:

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

**J. PUBLIC HEARING: Chief Pat Parker- 2021 Metro Fire Budget and 2021 Milage
Proposal 2.45 mils**

K. NEW BUSINESS:

1. DNR Development Project Agreement

L. OLD BUSINESS:

1. Acme Township Yard Sale Ordinance

2. Update on all Special Assessment Districts

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, August 11, 2020 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Nelson, D. Hoxsie

Members excused: none

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:02 pm

Brian Kelley, Acme resident, would like to see more clarity in the minutes of the I.T. Right quote on the cost and what was all covered for the new computers.

Public comment closed at 7:05 pm

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the agenda with removal of under K. New Business 5. DNR Trust Fund Development Project Agreement: Resolution and addition to L. Old Business. 3. Business Computer Bids, supported by Aukerman. Roll call motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular meeting 7/07/20

Motion by Aukerman to approve the Board meeting minutes of 7/07/20 as presented, supported by Dye. Roll call motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

a. Clerk: Dye reported the August 4th State Primary Election went well and the three biggest changes that they experienced in this Election were.

- The increase in absent voter ballots received, total returned 1,118 issued was 1,356
- Preparing the Election Precincts with proper Covid-19 spacing and making sure election workers were safe, regarding masks, face shields, sneeze guards and sanitizing booths, pens, tabulator and secrecy sleeves.
- Residents can now register to vote on the day of Election and vote.

b. Parks: Jenema informed they are not sure when the joint meeting on the Tart Trail connector that runs down Bunker Hill Road to Meijer property and to Bayside Park, will meet. This section of the trail is not that controversial as going up the highway. The intention is to still do this meeting when able to. The Parks & Trails Committee is working on playground equipment options, talking with vendors and trying to get the pricing down.

c. Legal Counsel – No reported

d. Sheriff: Brian Abbring informed the July report shows a breakdown of citations and traffic incidents. He has been focusing on the traffic issues on US-31, the speed sign has been placed there to help with the situation.

- e. **Supervisor:** White informed a letter has been received by Lormax Stern to lower their assessment at the former Kmart building. He has gotten with Dawn Kuhns, the Township Assessor on their request, they have decided to go to tribunal on it. He is working with Metro on the 2021 budget.
- f. **County:** G. LaPointe reported on the progress of the TC Senior Center. The language on the millage will not be on the November ballot. There were issues with using the current site, parking, property owned by the city, looking for land somewhere else, and a 50-year lease by the city for the existing building with them still in control of shuffle courts and grounds.
- g. **FEMA- National Flood Insurance Rate Program:** White informed there is information on FEMA National Flood Insurance program in the packet and if anyone has any questions to let him know. It is basically information for the board to review.

F. SPECIAL PRESENTATIONS: Chief Pat Parker – 2021 Metro Fire Budget and 2021 Millage Proposal 2.45 mils

Chief Parker gave an overall of the 2021 Metro Fire Budget and 2021 Millage Proposal. Looking at a 2.45 mills, approximately \$218,816 of additional revenue from Townships in 2021. A COLA wage increase from 0 to 3%, budget capital expenditures to purchase a \$45,000 new chief's vehicle to replace the 2008 now used and a new Tanker 11 at \$350,000 to replace a 1983 tanker. Budget in PIF assumes financing Station 11 remodel in 2020, resulting in annual debt payments. He is working with White on land to purchase for a future Acme fire station when a grant comes in that they can meet.

Chief Parker will be at the September board meeting for the Public Hearing on the Metro budget.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **RecycleSmart Newsletter**
- d. **Draft Unapproved meeting minutes**
 - 1. **Planning Commission 7/13/20**

2. APPROVAL:

- 1. **Accounts Payable Prepaid of \$63,471.94 and Current to be approved of \$7,530.83. (Recommend approval: Clerk, C. Dye)**

Nelson requested to have under 1. Receive and File, d. Draft Unapproved meeting minutes 1. Planning Commission 7/13/20 minutes removed.

Dye requested to have under 1. Receive and File, b. Clerk's Revenue/Expenditure Report and Balance Sheet removed.

Motion by Aukerman to approve the Consent Calendar with the removal under 1. Receive and File, d. Draft Unapproved meeting minutes 1. Planning Commission 7/13/20 minutes and under 1. Receive and File, b. Clerk's Revenue/Expenditure Report and Balance Sheet, supported by Scott. Roll call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. Nelson requested to have under 1. Receive and File, d. Draft Unapproved meeting minutes 1. Planning Commission 7/13/20 minutes removed.
- 2. Dye requested to have under 1. Receive and File, b. Clerk's Revenue/Expenditure Report and Balance Sheet removed.

Nelson would like to have an update on the Lormax Stern project of possibly withdrawing their PD

application as noted in the Planning Commission minutes.

Wolf informed nothing in writing has come for their withdrawal. She had a good conversation with Daniel Stern and he would like to explore his options and move forward with the project. Jeff Jocks, Shawn Winter, Karly Wentzloff, and herself will be working with him on some of the issues. It gives them the opportunity to fix some of the language and short falls that have occurred in the Planned Development process for future developers.

Dye wanted the board to be aware the balance sheet reported for June 30th and numbers will be adjusted when they go through audit scheduled to happen in October. There will be changes once the audit has been completed. General entries will change, for example June's income that comes in July will need to be adjusted and make sure they are correct.

Motion by Jenema to approve 1. Planning Commission 7/13/20 minutes and b. Clerk's Revenue/Expenditure Report and Balance Sheet as presented, supported by Scott. Roll call motion carried unanimously.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Discussion on Regulations on Garage Sales: potential police power ordinance

Wolf wanted to ask the board if a police power ordinance would be appropriate to regulate garage/yard/estate sales. The township has been experiencing issues with sales occurring for extended periods of time. Brian Abbring has helped to enforce with those not staying in the regulations. Her recommendation would be to draft an ordinance with the assistance of the township attorney to present at the September 1st board meeting.

The board discussed situations in the township and agreed to not issue permits due to the limitation of staff time and resources. Wolf will draft an ordinance with the assistance of the township attorney to present at the September 1 board meeting.

Motion by Scott to have Wolf do a draft of the language for a police ordinance for regulation of garage sales to have the board review, supported by Hoxsie. Motion carried unanimously.

2. Signs for Cemetery and Bayside Park

Jenema gave an update on the signs for the cemeteries and Bayside Park. The estimate cost for Image360 to do all of them would be \$11,182,72. The signs will have the same design to keep them uniformed around the township. She would make sure the signs follow the township's ordinance.

White suggested to add a bit more to approving the bid to make sure all the costs are covered.

Motion by Dye to accept the estimate for signs by Image360 for \$11,500, supported by Aukerman. Roll call motion carried unanimously.

3. Township Donation - CCAT

Jenema explained an email that was sent to the township from Denny Rohn with CCAT in response to the rain garden's condition that they had given a donation of \$1,400 for the plants. They also stated this was not a good location for the memorial rock for Erick Takayama because of the garden's current state. The rock has now been moved to the Sweetwater Garden Club area. Secondly, they gave a \$1,725 donation for memorial benches that they felt were re-used.

DRAFT UNAPPROVED

Jenema stated the plants were put in following the design donated by a landscape architect, but due to high water levels and the issue of the area not draining, the plants have not grown as expected. All Nine benches ranging in value from \$2,215 to \$2,545 were new and identical in quality and condition. Each bench was adopted for \$1,500 which included the commemorative plaque. CCAT had purchase an additional plaque for this bench at their cost of \$225. Acme Township contributed the remaining balance. CCAT was the final applicant to adopt a bench which was the one used as an example of the Adopt -A-Bench program.

Jenema wanted to know how the board and CCAT representatives wanted to move forward and if a refund of their plant donation should be given.

Rachelle Babcock, 4261 Bartlett Rd., stated now that they had a better explanation of the benches, they are fine with their donation. As far as the plants they realized it didn't work and would like to see that area improved. They are not looking for a refund and wanted to know what they could do to help better that area.

Jenema said there has been contact with the township engineer on the draining issue. Some of the plants are coming back and the Parks & Trails Committee would like to define that area keeping it natural with rocks and a berm.

Michelle Rohn, 9267 Shaw Rd., suggested a natural looking pond with a fountain spraying out water to interact with children.

Aukerman said rain gardens take time to mature. She suggested to have the Parks & Trails Committee take the lead on this project and keep everyone updated.

White has the plans on where the drains are located. The high-water table right now are keeping the drains full. There is also a constant spring that flows.

Jenema mentioned CCAT also gave a \$500 donation for the Art-in-the-Park program that currently is not being developed. She would like to know if they would like the township to keep it with the intent that the program will still be done in the future.

Michielle Rohn, said to keep the donation for the future project.

Jenema noted it will be kept for now and they will be given an update on the program when available.

4. Mowing South Bayside Park Area

Jenema informed down by the DNR launch at the end of Bunker Hill Road, is an area not owned by the township that is privately owned. The outdoor maintenance company the township uses has been mowing it not realizing it was not the townships. She wants the boards input on maybe moving the rocks to make a boundary and to stop mowing it.

Nelson suggested to also place a sign to inform people it is privately owned.

Aukerman recommended to notify the landowner in writing on what is being done.

Motion by Nelson to place one private property sign and a barrier on the lot line at the supervisors' discretion, supported by Hoxsie. Roll call motion carried unanimously.

5. DNR Trust Fund Development Project Agreement: Resolution – Removed to be on September board meeting

6. Berm quotation: Bayside Park

DRAFT UNAPPROVED

White stated this is for over by the Shell Minimart to create a berm of park trees. The cost will come out of the maintenance fund. Bids were given by Barker Creek, Pine Hill and Zimmerman Landscaping as being the lowest bid of \$1,866.03.

Motion by Jenema to approve the Zimmerman's bid of \$1866.03, supported by Dye. Roll call motion carried unanimously.

7. Resolution R#2020-18 for Budget adjustment 2020/21 Budget

White said this was for when the batteries were purchased from Miscellaneous Fund 207-line 956 amended amount of \$700 with new balance of \$1,500. It was an expenditure for that fund.

Motion by Jenema to approve Resolution R#2020-18 for budget adjustment in Fund 207, supported by Nelson. Roll call motion carried unanimously.

L. OLD BUSINESS:

1. Recreational Marihuana Meeting Request – 08/18/20

White stated RedBud Roots has paid to have a special meeting on Tuesday, August 18 at 7:00 pm by Zoom to discuss recreational marihuana with the board. Nelson has another commitment on that date.

Jenema suggested to have information in advance to give the board a better understanding on the difference from medical marijuana and how it is regulated.

White informed Jeff Jocks, legal counsel for the township, will be attending the meeting. In an article in the Planning and Zoning news, there is information on medical marihuana for townships. Wolf will get a copy for each board member to read. White will get with RedBud to send some information on the subject before the meeting for them to review.

2. Continued discussion on Restrictive covenant – Acme Shell Minimart

White said Jeff Jocks received all the papers related to the restrictive covenant which were quite extensive. Jocks can give the documents to Peter Lepczyk to review and give his opinion. The cost to have him do that would cost \$2,000. There is nothing that can be changed or hold anyone accountable.

Scott suggested to contact Shell and see if they would partner with the township to go in on the research and have the study updated for future use.

Jenema would like to see someone with qualifications to give a recommendation of what to do as a result from this and not just to be given a bunch of numbers.

White will get with Jocks on his option with conclusions on why and bring this topic back to next month's meeting.

Aukerman would be interested to have Jock's opinion on Shell working with the township on this.

3. Business Computers Bids

White explained there is two different options to go with according to the bid.

Jenema said at the last meeting it was agreed to use I.T. Right and they need to decide which option to go with. She recommends Option 2, network \$5,306.30, 4 laptops and 2 workstations, the additional screens which might be reduced depending if there is one working at \$7,123.84, annual contract cost of \$4,200, office upgrade \$900, total annual cost of \$5,100 and remote access of \$275.

DRAFT UNAPPROVED

Motion by Jenema to go with I.T. Right Option 2, network \$5,306.30, 4 laptops and 2 workstations, the additional screens which might be reduced depending if there is one working at \$7,123.84, annual cost of \$4,200, office upgrade \$900, total annual cost of \$5,100 and remote access of \$275, supported by Nelson. Roll call motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: Opened at 9:17 pm

Brian Kelley, Acme resident, voiced his concerns on the Tart trail portion with the change of the easement on the KOTI development. He sees a problem with it and feels it needs to be looked at.

Public Comment closed at 9:21 pm

ADJOURN: Motion by Hoxsie to adjourn, supported by Nelson. Roll call motion carried unanimously. Meeting adjourned at 9:21 pm.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk



**ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
Remote Zoom Meeting
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 18, 2020, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:03 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Hoxsie

Excused: D. Nelson, **Legal Counsel:** J. Jocks

A. LIMITED PUBLIC COMMENT:

Brian Kelley; Acme Resident, concern of signage for Recreational Marihuana.

Steve Goff; Nature's Relief, Thankful for meeting.

Tony Goff; Thankful for meeting.

Nick Manville; Thankful for meeting

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the agenda as presented, supported by Hoxsie. Roll call vote, motion carried.

C. NEW BUSINESS:

1. Recreational Marihuana Meeting Request

Greg Klinger (Worker) and Alex Leonowicz (Founder/Partner) gave an introduction of Red Bud Roots and their startup of two ½ year business, locations in Buchanan, MI, with three Cultivating facilities, two Processing facilities, Acme is their first Provisional and now one in Muskegon with four others under construction. Their focus has been on cultivating, processing and selling for wellness. Klinger discussed their current loss of business due to customers allowing their medical marihuana cards to expire now that Recreational Marihuana is available. Given the availability of Recreational Marihuana in Kalkaska and now in Traverse City it makes things very difficult for the Acme Medical License holders.

Steve Goff from Nature Relief was in attendance and gave summary of their start up, first one in Burton, MI, second Provisional is here in Acme and they are considering a third Provisional facility in Grand Rapids.

The Board is being asked to consider a Recreational/Adult Use Marihuana Ordinance here in Acme.

DRAFT UNAPPROVED

Board held discussion about the language for Recreational along with existing Medical, asked J. Jocks input, he recommended if the township was interested in a Recreational Marihuana Ordinance it would go to Planning Commission, Township Board Review, Zoning amendment and then a Police Power Ordinance that would create licenses.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Steve Goff; explained the process of change from Medical to Recreational for their Burton, MI location. Most of the customers would come in for treatment of ailment.

Brian Kelley; Acme Resident, if Recreation Ordinance is considered, the expenses should be covered by the licensing fees.

Jason Horton; wondered what would happen to Cultivators if Recreational is approved.

Tony Goff; Thank you everyone. Great way to talk to the community.

ADJOURN: Motion by Scott to adjourn at 8:09 p.m., supported by Hoxsie. Roll call vote, motion carried.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, MiPMC, Acme Township Clerk

Division Daily Officer Summary

Officer 7/1/2020 - 7/31/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
acme		
	23007 larceny other	2.50
	24000 motor vehicle theft	0.75
	26000 fraud	0.50
	29000 damage to property	1.00
	54002 OWI/OUID	0.75
	54003 traffic violation	0.25
	57000 trespassing	0.25
	911 hangups	0.25
	93001 accident, traffic pda	3.50
	93006 Traffic Policing/Assist	2.00
	94002 false alarm	0.50
	98003 property checks	7.00
	98006 civil matter	0.50
	98007 suspicious situation	2.00
	99006 public relations	5.50
	99008 assist	11.50
	99009 general noncriminal	0.25
	accident, pda followup/report	1.00
	administrative	7.25
	breaks	3.50
	Residential Patrol	2.25
	ticket issued	0.50
	Traffic Patrol	15.25
	training	5.50
	Two Person Car	10.00
	warning issued	0.00
	warrant attempt/arrest	0.50
		<u>84.75</u>
blair		
	99008 assist	1.00
	breaks	1.00
		<u>2.00</u>
east bay		
	94002 false alarm	1.50
	99001 Suicide (Include Attempt	4.75
	99002 Natural Death	2.50
	99008 assist	0.50
	Traffic Patrol	1.25
	warning issued	0.00
		<u>10.50</u>
fife lake		
	99006 public relations	7.00
		<u>7.00</u>
garfield		
	breaks	1.00
		<u>1.00</u>
green lake		
	22000 burglary	1.00
		<u>1.00</u>
lec		
	administrative	17.00
	breaks	0.50
	training	26.00
		<u>43.50</u>
long lake		
	29000 damage to property	1.25
		<u>1.25</u>
off duty		
	off duty	0.00
		<u>0.00</u>

Division Daily Officer Summary
 Officer 7/1/2020 - 7/31/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
	recreational vehicle building	
	administrative	2.25
	breaks	0.50
	maintenance equip/vehicle	<u>0.25</u>
		3.00
	traverse city	
	maintenance equip/vehicle	<u>0.50</u>
		0.50
	whitewater	
	13000 assault	3.50
	26000 fraud	0.50
	57000 trespassing	0.75
	93006 Traffic Policing/Assist	0.25
	98007 suspicious situation	1.00
	99002 Natural Death	3.00
	99008 assist	0.75
	maintenance equip/vehicle	0.50
	warning issued	<u>0.25</u>
		10.50
	Abbring, Brian	<u>165.00</u>
	Patrol	<u>165.00</u>
	Total	165.00

Division

7/1/2020 - 7/31/2020

Paper

Officer

service Accident

Location	Traffic	Citation	Warning	service	Accident
Patrol					
Abbring, Brian 43					
acme	15	4	11		3
east bay	2		2		
whitewater	1		1		
Abbring, Brian	18	4	14	0	3
Patrol	18	4	14	0	3
Total	18	4	14	0	3

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2020 TO 07/31/2020

Bank Code	Description	Beginning Balance 07/01/2020	Total Debits	Total Credits	Ending Balance 07/31/2020
CHASE	GENERAL FUND				
101	GENERAL FUND	1,040,256.35	14,477.44	81,235.11	973,498.68
206	FIRE FUND	72,605.21	0.00	8,433.21	64,172.00
207	POLICE PROTECTION	19,301.60	0.00	22,391.71	(3,090.11)
208	PARK FUND	14,647.79	820.85	0.00	15,468.64
209	CEMETERY FUND	15,648.92	2,300.00	1,675.00	16,273.92
212	LIQUOR FUND	804.24	935.00	0.00	1,739.24
	GENERAL FUND	<u>1,163,264.11</u>	<u>18,533.29</u>	<u>113,735.03</u>	<u>1,068,062.37</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,096,979.32	45.85	19,980.00	1,077,045.17
	FARMLAND PRESERVATION	<u>1,096,979.32</u>	<u>45.85</u>	<u>19,980.00</u>	<u>1,077,045.17</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,211.50	0.23	0.00	5,211.73
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,211.50</u>	<u>0.23</u>	<u>0.00</u>	<u>5,211.73</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,696.76	13.36	0.00	157,710.12
	GENERAL FUND - HIGH YIELD	<u>157,696.76</u>	<u>13.36</u>	<u>0.00</u>	<u>157,710.12</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,413.40	13.09	0.00	299,426.49
	GENERAL FUND - MONEY MARKET	<u>299,413.40</u>	<u>13.09</u>	<u>0.00</u>	<u>299,426.49</u>
PARKS	BAYSIDE PARK				
403	TRAVERSE CITY TO CHARLEVOIX TRAIL FU	33,993.68	0.00	0.00	33,993.68
	BAYSIDE PARK	<u>33,993.68</u>	<u>0.00</u>	<u>0.00</u>	<u>33,993.68</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	302,516.98	0.00	0.00	302,516.98
	HOLIDAY 818	<u>302,516.98</u>	<u>0.00</u>	<u>0.00</u>	<u>302,516.98</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2020 TO 07/31/2020

Bank Code	Description	Beginning Balance 07/01/2020	Total Debits	Total Credits	Ending Balance 07/31/2020
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,473,707.73	70,534.77	31,260.13	2,512,982.37
591	WATER FUND- HOPE VILLAGE	1,954.24	1,229.47	942.28	2,241.43
	ACME RELIEF SEWER	<u>2,475,661.97</u>	<u>71,764.24</u>	<u>32,202.41</u>	<u>2,515,223.80</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,927.52	8.65	0.00	197,936.17
	ACME RELIEF SEWER MONEY MARKET	<u>197,927.52</u>	<u>8.65</u>	<u>0.00</u>	<u>197,936.17</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,386.89	0.06	0.00	1,386.95
	SHORELINE PRESERVATION	<u>1,386.89</u>	<u>0.06</u>	<u>0.00</u>	<u>1,386.95</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	4,551.92	1,134,144.97	608,804.36	529,892.53
	CURRENT TAX COLLECTION	<u>4,551.92</u>	<u>1,134,144.97</u>	<u>608,804.36</u>	<u>529,892.53</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>5,742,804.05</u>	<u>1,224,523.74</u>	<u>774,721.80</u>	<u>6,192,605.99</u>

Sarah Lawrence, Dep. Treas.
 8-26-20

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2020	MONTH 07/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	252,000.00	0.00	0.00	252,000.00	0.00
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00	0.00	16,000.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	0.00	0.00	2,500.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	5,965.26	5,965.26	105,334.74	5.36
101-000-448.000	CABLE TV FEE	86,400.00	0.00	0.00	86,400.00	0.00
101-000-465.000	PASSPORT FEES	1,500.00	0.00	0.00	1,500.00	0.00
101-000-574.000	ST SHARED SALES TAX	384,104.00	0.00	0.00	384,104.00	0.00
101-000-577.000	SWAMP TAX	1,450.00	0.00	0.00	1,450.00	0.00
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	248.46	248.46	2,761.54	8.25
101-000-608.001	Zoning Fees	17,600.00	1,565.00	1,565.00	16,035.00	8.89
101-000-610.000	Revenues for Escrow Account	6,200.00	3,500.00	3,500.00	2,700.00	56.45
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	26.45	26.45	483.55	5.19
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	60.00	60.00	60.00	50.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	24,000.00	1,995.49	1,995.49	22,004.51	8.31
Total Dept 000		941,509.00	13,360.66	13,360.66	928,148.34	1.42
TOTAL REVENUES		941,509.00	13,360.66	13,360.66	928,148.34	1.42
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	0.00	0.00	450.00	0.00
101-000-992.000	CONTINGENCY	56,000.00	0.00	0.00	56,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	5,000.00	1,000.00	1,000.00	4,000.00	20.00
Total Dept 000		62,750.00	1,000.00	1,000.00	61,750.00	1.59
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	3,150.00	3,150.00	32,150.00	8.92
101-101-703.001	SECRETARY	33,590.00	4,295.20	4,295.20	29,294.80	12.79
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	598.87	598.87	4,801.13	11.09
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	13.80	13.80	1,786.20	0.77
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	0.00	0.00	11,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	0.00	0.00	1,200.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	1,089.00	1,089.00	26,411.00	3.96
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	0.00	0.00	6,300.00	0.00
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	490.69	490.69	3,409.31	12.58
101-101-900.000	PUBLICATIONS	2,100.00	0.00	0.00	2,100.00	0.00
101-101-910.000	INSURANCE	6,500.00	586.39	586.39	5,913.61	9.02
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00

User: CATHY DYE
DB: Acme Township

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2020 (NORMAL (ABNORMAL))	MONTH 07/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	6,100.00	0.00	0.00	6,100.00	0.00
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		184,090.00	10,223.95	10,223.95	173,866.05	5.55
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	4,615.38	4,615.38	35,384.62	11.54
101-171-714.000	FICA LOCAL SHARE	3,100.00	320.16	320.16	2,779.84	10.33
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	461.52	461.52	4,288.48	9.72
101-171-910.000	INSURANCE	13,000.00	914.10	914.10	12,085.90	7.03
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		62,700.00	6,311.16	6,311.16	56,388.84	10.07
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	549.25	549.25	9,450.75	5.49
101-191-714.000	FICA LOCAL SHARE	100.00	0.00	0.00	100.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	651.64	651.64	4,848.36	11.85
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES		15,800.00	1,200.89	1,200.89	14,599.11	7.60
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	416.67	416.67	5,083.33	7.58
101-209-714.000	FICA LOCAL SHARE	400.00	31.87	31.87	368.13	7.97
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	58.85	58.85	3,441.15	1.68
101-209-803.002	ASSESSING CONTRACT SERVICES	45,500.00	7,579.16	7,579.16	37,920.84	16.66
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,900.00	8,086.55	8,086.55	49,813.45	13.97
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	4,789.38	4,789.38	36,718.62	11.54
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,503.00	3,345.10	3,345.10	18,157.90	15.56
101-215-714.000	FICA LOCAL SHARE	4,906.00	546.03	546.03	4,359.97	11.13
101-215-726.000	SUPPLIES & POSTAGE	700.00	175.69	175.69	524.31	25.10
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	6,267.00	813.46	813.46	5,453.54	12.98
101-215-910.000	INSURANCE	12,500.00	975.36	975.36	11,524.64	7.80
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	0.00	0.00	1,700.00	0.00
Total Dept 215 - CLERK'S EXPENDITURES		90,084.00	10,645.02	10,645.02	79,438.98	11.82
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	0.00	0.00	1,000.00	0.00
101-247-714.000	FICA LOCAL SHARE	75.00	0.00	0.00	75.00	0.00
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00

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PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,535.00	0.00	0.00	1,535.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	2,902.95	2,902.95	22,256.05	11.54
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,610.00	3,283.80	3,283.80	25,326.20	11.48
101-253-714.000	FICA LOCAL SHARE	4,592.00	508.60	508.60	4,083.40	11.08
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	783.54	783.54	4,816.46	13.99
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	664.83	664.83	4,866.17	12.02
101-253-910.000	INSURANCE	4,000.00	461.55	461.55	3,538.45	11.54
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,092.00	8,605.27	8,605.27	65,486.73	11.61
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	354.71	354.71	3,935.29	8.27
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	1,002.98	1,002.98	17,197.02	5.51
101-265-921.000	STREET LIGHTS	12,000.00	66.00	66.00	11,934.00	0.55
101-265-922.000	DTE GAS	3,800.00	0.00	0.00	3,800.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	720.00	0.00	0.00	720.00	0.00
101-265-930.000	REPAIRS & MAINT	20,000.00	705.49	705.49	19,294.51	3.53
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		96,010.00	2,129.18	2,129.18	93,880.82	2.22
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	60,000.00	6,865.38	6,865.38	53,134.62	11.44
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	1,900.00	1,900.00	9,100.00	17.27
101-410-714.000	FICA LOCAL SHARE	7,000.00	653.04	653.04	6,346.96	9.33
101-410-726.000	SUPPLIES & POSTAGE	200.00	0.00	0.00	200.00	0.00
101-410-726.001	POSTAGE T & A	120.00	0.00	0.00	120.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	0.00	0.00	10,500.00	0.00
101-410-802.003	ATTORNEY T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	1,487.86	1,487.86	11,012.14	11.90
101-410-803.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	3,907.50	3,907.50	(907.50)	130.25
101-410-803.006	STAFF REVIEW T & A	1,800.00	0.00	0.00	1,800.00	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	686.55	686.55	5,413.45	11.25
101-410-900.000	PUBLICATIONS	2,100.00	0.00	0.00	2,100.00	0.00
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	6,000.00	484.15	484.15	5,515.85	8.07
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	0.00	0.00	2,000.00	0.00
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00
101-410-964.000	REIMBURSEMENTS	2,500.00	0.00	0.00	2,500.00	0.00

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PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	MONTH 07/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410 - PLANNING & ZONING EXPENDITURES		174,930.00	15,984.48	15,984.48	158,945.52	9.14
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,948.00	4,406.90	4,406.90	17,541.10	20.08
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	1,750.00	337.13	337.13	1,412.87	19.26
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	47,100.00	539.10	539.10	46,560.90	1.14
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	1,200.00	1,200.00	1,200.00	50.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		77,848.00	6,483.13	6,483.13	71,364.87	8.33
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 865 - INSURANCE		15,000.00	0.00	0.00	15,000.00	0.00
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	0.00	0.00	9,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		932,739.00	70,669.63	70,669.63	862,069.37	7.58
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		941,509.00	13,360.66	13,360.66	928,148.34	1.42
TOTAL EXPENDITURES		932,739.00	70,669.63	70,669.63	862,069.37	7.58
NET OF REVENUES & EXPENDITURES		8,770.00	(57,308.97)	(57,308.97)	66,078.97	653.47
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	857,607.00	0.00	0.00	857,607.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	113,764.00	0.00	0.00	113,764.00	0.00
Total Dept 000		971,371.00	0.00	0.00	971,371.00	0.00
TOTAL REVENUES		971,371.00	0.00	0.00	971,371.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	110,000.00	0.00	0.00	110,000.00	0.00
206-000-805.000	METRO FIRE CONTRACT	850,000.00	0.00	0.00	850,000.00	0.00

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PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Total Dept 000		960,000.00	0.00	0.00	960,000.00	0.00
TOTAL EXPENDITURES		960,000.00	0.00	0.00	960,000.00	0.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		971,371.00	0.00	0.00	971,371.00	0.00
TOTAL EXPENDITURES		960,000.00	0.00	0.00	960,000.00	0.00
NET OF REVENUES & EXPENDITURES		11,371.00	0.00	0.00	11,371.00	0.00
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	87,215.00	0.00	0.00	87,215.00	0.00
207-000-671.000	MISC REVENUES	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		95,915.00	0.00	0.00	95,915.00	0.00
TOTAL REVENUES		95,915.00	0.00	0.00	95,915.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	83,430.00	0.00	0.00	83,430.00	0.00
207-000-956.000	MISCELLANEOUS	800.00	1,172.50	1,172.50	(372.50)	146.56
Total Dept 000		84,230.00	1,172.50	1,172.50	83,057.50	1.39
TOTAL EXPENDITURES		84,230.00	1,172.50	1,172.50	83,057.50	1.39
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		95,915.00	0.00	0.00	95,915.00	0.00
TOTAL EXPENDITURES		84,230.00	1,172.50	1,172.50	83,057.50	1.39
NET OF REVENUES & EXPENDITURES		11,685.00	(1,172.50)	(1,172.50)	12,857.50	10.03
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,000.00	820.85	820.85	4,179.15	16.42
Total Dept 000		5,000.00	820.85	820.85	4,179.15	16.42
TOTAL REVENUES		5,000.00	820.85	820.85	4,179.15	16.42
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Expenditures						
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,000.00	820.85	820.85	4,179.15	16.42
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	820.85	820.85	(820.85)	100.00
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	3,500.00	1,225.00	1,225.00	2,275.00	35.00
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	1,075.00	1,075.00	3,925.00	21.50
Total Dept 000		8,500.00	2,300.00	2,300.00	6,200.00	27.06
TOTAL REVENUES		8,500.00	2,300.00	2,300.00	6,200.00	27.06
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	0.00	0.00	400.00	0.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	450.00	450.00	4,550.00	9.00
209-000-930.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		8,400.00	450.00	450.00	7,950.00	5.36
TOTAL EXPENDITURES		8,400.00	450.00	450.00	7,950.00	5.36
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	2,300.00	2,300.00	6,200.00	27.06
TOTAL EXPENDITURES		8,400.00	450.00	450.00	7,950.00	5.36
NET OF REVENUES & EXPENDITURES		100.00	1,850.00	1,850.00	(1,750.00)	1,850.00
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	11,500.00	935.00	935.00	10,565.00	8.13
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.00	0.00	3.00	0.00
Total Dept 000		11,503.00	935.00	935.00	10,568.00	8.13
TOTAL REVENUES		11,503.00	935.00	935.00	10,568.00	8.13

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PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		8,700.00	0.00	0.00	8,700.00	0.00
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		11,503.00	935.00	935.00	10,568.00	8.13
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
NET OF REVENUES & EXPENDITURES		2,803.00	935.00	935.00	1,868.00	33.36
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	268,820.00	0.00	0.00	268,820.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	600.00	46.08	46.08	553.92	7.68
Total Dept 000		269,420.00	46.08	46.08	269,373.92	0.02
TOTAL REVENUES		269,420.00	46.08	46.08	269,373.92	0.02
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,500.00	0.00	0.00	8,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	31,250.00	15,500.00	15,500.00	15,750.00	49.60
225-000-941.000	PDR PYMT TO LANDOWNERS	220,000.00	0.00	0.00	220,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,200.00	0.00	0.00	8,200.00	0.00
Total Dept 000		267,950.00	15,500.00	15,500.00	252,450.00	5.78
TOTAL EXPENDITURES		267,950.00	15,500.00	15,500.00	252,450.00	5.78
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		269,420.00	46.08	46.08	269,373.92	0.02
TOTAL EXPENDITURES		267,950.00	15,500.00	15,500.00	252,450.00	5.78
NET OF REVENUES & EXPENDITURES		1,470.00	(15,453.92)	(15,453.92)	16,923.92	1,051.29
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.06	0.06	(0.06)	100.00
Total Dept 000		0.00	0.06	0.06	(0.06)	100.00

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
TOTAL REVENUES		0.00	0.06	0.06	(0.06)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.06	0.06	(0.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.06	0.06	(0.06)	100.00
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND						
Revenues						
Dept 000						
403-000-602.006	COMMUNITY GROWTH GRANT	17,172.00	0.00	0.00	17,172.00	0.00
403-000-602.008	IRON BELLE TRAIL FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.009	MI NATIONAL RESOURCE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.010	GRAND TRAVERSE BAND	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		632,172.00	0.00	0.00	632,172.00	0.00
TOTAL REVENUES		632,172.00	0.00	0.00	632,172.00	0.00
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
403-000-803.003	ENGINEERING SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND:						
TOTAL REVENUES		632,172.00	0.00	0.00	632,172.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
NET OF REVENUES & EXPENDITURES		582,172.00	0.00	0.00	582,172.00	0.00
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	70,427.91	70,427.91	832,212.09	7.80
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	115.51	115.51	2,484.49	4.44
Total Dept 000		929,240.00	70,543.42	70,543.42	858,696.58	7.59
TOTAL REVENUES		929,240.00	70,543.42	70,543.42	858,696.58	7.59
Expenditures						

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PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	MONTH 07/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	0.00	0.00	34,500.00	0.00
590-000-956.001	OPERATING & MAINT EXP	425,000.00	31,236.39	31,236.39	393,763.61	7.35
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	23.74	23.74	1,176.26	1.98
590-000-995.001	INTEREST on BONDS	22,500.00	0.00	0.00	22,500.00	0.00
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		587,602.00	31,260.13	31,260.13	556,341.87	5.32
TOTAL EXPENDITURES		587,602.00	31,260.13	31,260.13	556,341.87	5.32
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	70,543.42	70,543.42	858,696.58	7.59
TOTAL EXPENDITURES		587,602.00	31,260.13	31,260.13	556,341.87	5.32
NET OF REVENUES & EXPENDITURES		341,638.00	39,283.29	39,283.29	302,354.71	11.50
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	1,229.47	1,229.47	13,519.53	8.34
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	1,229.47	1,229.47	13,519.53	8.34
TOTAL REVENUES		14,749.00	1,229.47	1,229.47	13,519.53	8.34
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	942.28	942.28	11,757.72	7.42
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	942.28	942.28	11,757.72	7.42
TOTAL EXPENDITURES		12,700.00	942.28	942.28	11,757.72	7.42
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	1,229.47	1,229.47	13,519.53	8.34
TOTAL EXPENDITURES		12,700.00	942.28	942.28	11,757.72	7.42
NET OF REVENUES & EXPENDITURES		2,049.00	287.19	287.19	1,761.81	14.02
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	(0.37)	(0.37)	0.37	100.00
Total Dept 000		0.00	(0.37)	(0.37)	0.37	100.00

User: CATHY DYE
DB: Acme Township

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	MONTH 07/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
TOTAL EXPENDITURES		0.00	(0.37)	(0.37)	0.37	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(0.37)	(0.37)	0.37	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.37	0.37	(0.37)	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	64,000.00	0.00	0.00	64,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL REVENUES		70,000.00	0.00	0.00	70,000.00	0.00
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	21,200.00	0.00	0.00	21,200.00	0.00
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 000		76,200.00	0.00	0.00	76,200.00	0.00
TOTAL EXPENDITURES		76,200.00	0.00	0.00	76,200.00	0.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL EXPENDITURES		76,200.00	0.00	0.00	76,200.00	0.00
NET OF REVENUES & EXPENDITURES		(6,200.00)	0.00	0.00	(6,200.00)	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		3,949,379.00	89,235.54	89,235.54	3,860,143.46	2.26
		2,993,521.00	119,994.17	119,994.17	2,873,526.83	4.01
		955,858.00	(30,758.63)	(30,758.63)	986,616.63	3.22



RecycleSmart

WWW.RECYCLESMART.INFO

August 2020

The final HHW and Scrap Tire Collection Events of 2020 are almost here. Please see the following information on how to sign up for each event.

119,173 lbs. of Household Hazardous Waste and 71,456 lbs. of Scrap Tires were collected from Grand Traverse County Residents in 2019!



2020 HHW Event Schedule

Thursday, May 14th - **CANCELED**

Thursday, June 18th - 1:00pm to 7:00pm **35,023 lbs Collected!**

Thursday, August 6th - 1:00pm to 7:00pm (Completed)

Saturday, September 26th - 9:00am to 2:00pm **(Signup begins August 26th)**

*****Appointments will not be accepted until approximately one month before each event.*****

RESIDENTS

- Appointments are required for all HHW events and can be made by:

- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

NON-RESIDENTS (businesses, organizations, schools, etc.)

1. Download the [2020 VSQG Registration and Certification form](#).
2. Download the [2020 VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

What Can I Bring to a Household Hazardous Waste Event? Click [here](#).



Scrap Tire Collections 2020

May 14 **Canceled**

June 18

August 6

September 20 **Canceled**

September 26th

Appointments are required and can be made by calling the Resource Recovery Department @ 231-995-6075.

Scrap Tire Collections are funded by the EGLE Scrap Tire Grant



**Clean Up
and Green Up**

more information.

The 2020 Clean Up Green Up Event has been canceled.

The 2020 CUGU was also going to host our final Scrap Tire Collection of 2020. We have rescheduled the **Scrap Tire Collection event to September 26th. Appointments are required. Please see the [RecycleSmart Website](http://WWW.RECYCLESMART.INFO) for**

Recycle right or lose it.

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be

tolerated. **Violators will be prosecuted.** Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community. To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED MATERIALS](#)



Recycling Drop-Off Site Closure

Due to the excessive misuse and illegal dumping that has occurred at the Recycling Drop-off Site located at 3770 Blair Townhall Rd. in Grawn, the site has been permanently closed. [Read on....](#)



The Keystone Brush Site is now accepting **Credit Cards as a form of payment.**

Please note that the Site will be closed for the 4th of July Holiday.

Brush Site information and hours of operation can be found by clicking [here](#).

Prepaid A/P

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/13/2020	CHAS	25870	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,789.58
08/13/2020	CHAS	25871	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	55.00
		25871		REPAIRS & MAINT	101-750-930.000	360.00
						415.00
08/13/2020	CHAS	25872	ASCOM NORTH	REPAIRS & MAINT	101-265-930.000	90.00
08/13/2020	CHAS	25873	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	354.71
08/13/2020	CHAS	25874	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		25874		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	45.75
		25874		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	45.43
		25874		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96
		25874		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		25874		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	151.63
		25874		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		25874		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		25874		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		25874		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		25874		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		25874		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		25874		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	68.00
						443.85
08/13/2020	CHAS	25875	CINTAS	REPAIRS & MAINT	101-265-930.000	91.19
08/13/2020	CHAS	25876	CINTAS	REPAIRS & MAINT	101-265-930.000	91.19
08/13/2020	CHAS	25877	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	28.25
08/13/2020	CHAS	25878	GOSLING CZUBAK ENGR	PLANNING & CONSULTANT T & A	101-410-803.005-080	136.25
08/13/2020	CHAS	25879	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	64.00
08/13/2020	CHAS	25880	PEIFFER, JOYCE	SALARIES	101-191-702.000	19.50
08/13/2020	CHAS	25881	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	116.46
08/13/2020	CHAS	25882	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	20.00
08/13/2020	CHAS	25883	SUSAN EWING	SALARIES	101-191-702.000	115.00
08/13/2020	CHAS	25884	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	147.45
		25884		PUBLICATIONS	101-191-900.000	86.85
						234.30
08/25/2020	CHAS	25885	APPLIED IMAGE	REPAIRS & MAINT	101-265-930.000	131.29
08/25/2020	CHAS	25886	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	15.89
		25886		SUPPLIES & POSTAGE	101-191-726.000	238.90

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		25886		REPAIRS & MAINT	101-265-930.000	47.42
		25886		REPAIRS & MAINT	101-750-930.000	441.76
						743.97
08/25/2020	CHAS	25887	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	854.49
		25887		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	52.58
		25887		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	87.46
						994.53
08/25/2020	CHAS	25888	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	68.18
08/25/2020	CHAS	25889	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	21.00
08/25/2020	CHAS	25890	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,433.21
08/25/2020	CHAS	25891	GRD TRAV COUNTY TREASURERS OFF	SUPPLIES & POSTAGE	101-191-726.000	813.00
08/25/2020	CHAS	25892	I.T.RIGHT	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	4,200.00
08/25/2020	CHAS	25893	I.T.RIGHT	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,125.83
08/25/2020	CHAS	25894	SCOTT BURDICK	REIMBURSEMENTS	101-410-964.000	50.00
08/25/2020	CHAS	25895	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES LITIGATION	101-101-802.001	22.50
		25895		ATTORNEY SERVICES	101-101-802.002	540.00
		25895		ATTORNEY SERVICES	101-410-802.002	960.00
						1,522.50
08/25/2020	SEWE	345	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	115.00
08/25/2020	SEWE	346	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	20,212.35
		346		OPERATING & MAINT EXP	591-550-956.001	827.45
						21,039.80
TOTAL - ALL FUNDS				TOTAL OF 28 CHECKS		45,267.59

--- GL TOTALS ---

101-101-802.001	ATTORNEY SERVICES LITIGATION	22.50
101-101-802.002	ATTORNEY SERVICES	540.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	5,341.72
101-101-900.000	PUBLICATIONS	147.45
101-191-702.000	SALARIES	134.50
101-191-726.000	SUPPLIES & POSTAGE	1,051.90
101-191-900.000	PUBLICATIONS	86.85
101-209-803.002	ASSESSING CONTRACT SERVICES	3,789.58
101-265-851.000	CABLE INTERNET SERVICES	354.71
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,105.21
101-265-921.000	STREET LIGHTS	401.35
101-265-930.000	REPAIRS & MAINT	575.34

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-802.002				ATTORNEY SERVICES		960.00
101-410-803.005-080				PLANNING & CONSULTANT T & A		136.25
101-410-964.000				REIMBURSEMENTS		50.00
101-750-930.000				REPAIRS & MAINT		982.22
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		8,433.21
590-000-956.001				OPERATING & MAINT EXP		20,327.35
591-550-956.001				OPERATING & MAINT EXP		827.45
				TOTAL		45,267.59

08/26/2020 05:45 PM
 User: CATHY DYE
 DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP
 CHECK RUN DATES 09/01/2020 - 09/01/2020
 PROOF ONLY - JOURNAL ENTRIES NOT CREATED

*To Be
 Approved*

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/01/2020	AP	GRD TRAV COUNTY ROAD COMM GT COUNTY ROAD COMMISSION TART Vnd: 0000007925 Invoice: 700260	Invoice: 700260 Ref#: 10183(DUST CONTROL 2ND APPLICATION) 101-000-998.000 101-000-202.000	586.50	586.50
		Expected Check Run: 09/01/2020		<u>586.50</u>	<u>586.50</u>
09/01/2020	AP	GRD TRAV COUNTY ROAD COMM DEBT PAYMENT TO COUNTY INTEREST on BONDS INTEREST on BONDS Vnd: 0000007925 Invoice: 400021	Invoice: 400021 Ref#: 10184(ACME 2015 BOND) 811-000-997.000 811-000-995.001 811-000-995.001 811-000-202.000	55,000.00 10,558.75 500.00	66,058.75
		Expected Check Run: 09/01/2020		<u>66,058.75</u>	<u>66,058.75</u>
Cash/Payable Account Totals:				<u>66,645.25</u>	<u>66,645.25</u>
		ACCOUNTS PAYABLE	101-000-202.000		586.50
		ACCOUNTS PAYABLE	811-000-202.000		66,058.75
			TOTAL INCREASE IN PAYABLE:		66,645.25



GRAND TRAVERSE METRO FIRE DEPARTMENT 2021 BUDGET TIMELINE

Below is the timeline for approving Metro's 2021 Budget:

- | | |
|------------------------|--|
| June 23, 2020: | Distribute 2021 Budget at Board Meeting |
| June 30, 2020 | 2021 Budget Workshop with Metro Board |
| July 28, 2020 | Metro's Board to approve 2021 Budget |
| July 30, 2020 | Metro Budget to Township Offices |
| August, 2020: | Take Metro's 2021 Budget to Township Boards for approval |
| September, 2020 | Public Hearings and Final Approval by the Townships |
| Sept. 30, 2020: | Notify GT County of Townships millage rate for Metro! |



GRAND TRAVERSE METRO FIRE DEPARTMENT 2021 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2021 Budget:

- 1) 5.06% increase in Townships **real** property taxable valuations.
(at 2.45 mills, this impact is approx \$218,816 of additional revenue from Townships in 2021).
- 2) Wages and Benefits
 - * COLA wage increase from 0% to 3%.
 - * Step increases for newer firefighters
- 3) Budgeted capital expenditures out of PIF are:
 - * Purchase a new chiefs vehicle - \$45,000, to replace current 2008 Chiefs vehicle
 - * Purchase a new Tanker 11 for \$350,000, to replace a 1983 tanker.
- 4) Budget in PIF assumes "**financing**" Station 11 remodel in 2020, resulting in annual debt payments projected to be \$84,000.
- 5) In accordance with the calculation in the Articles of Incorporation, the resultant milage rate for each township is 2.45 mills. This equates to the following:
 - * General Fund - \$4,722,762
 - * Public Improvement Fund - \$739,456
- 6) The millage has been 2.35 for 2015 - 2019, and increased to 2.45 for 2020.
- 7) Future issues not included in budget:
 - a. Set aside funds for Retiree Health Care Plan *-(covers a total of 9 employees)*
 - b. New Station 8 design and construction costs
 - c. Need to purchase a new tanker, heavy rescue and ladder truck within the next 7 years.
 - d. Training Tower



GRAND TRAVERSE METRO FIRE DEPARTMENT 2021 BUDGET NET TAXABLE VALUE ALLOCATION

TOTAL BUDGETED EXPENDITURES:

Less: Other Revenue Items

Less: Debt Proceeds

Fund Balance - PIF

NET EXPENDITURES TO BE ALLOC.

TOWNSHIP ASSESSED VALUES, net

Millage rate to breakeven

METRO	
2021	
\$	5,462,218
	328,000
	350,000
	238,841
\$	4,545,377
	1,855,255,626
	2.45

ALLOCATION BASED ON TAXABLE VALUE - 2.45 MILLS

	2021 BUDGETED TWP REVENUE	2020 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	857,608	822,341	35,267	4.29%
EAST BAY	1,467,843	1,403,840	64,003	4.56%
GARFIELD	2,219,926	2,100,379	119,547	5.69%
TOTAL	4,545,377	4,326,560	218,817	5.06%

	2020 TAXABLE VALUE	2019 TAXABLE VALUE	DIFFERENCE	% CHANGE
	(net of personal prop)	(net of personal prop)		
ACME	350,043,802	335,649,487	14,394,315	4.29%
% of total	18.9%	19.0%		
EAST BAY	599,119,509	572,996,094	26,123,415	4.56%
% of total	32.3%	32.4%		
GARFIELD	906,092,315	857,297,494	48,794,821	5.69%
% of total	48.8%	48.5%		
TOTAL	1,855,255,626	1,765,943,075	89,312,551	5.06%

GTMESSA
2020 BUDGET - 2.45 Mils
BY COST CENTERS



****Budget to be approved by the Metro Board****

	Actual 2019	Budget 2020	Budget 2021	Incr/ (Decr)	% Incr/ (Decr)
GRAND TRAVERSE METRO FIRE					
GENERAL FUND					
TOTAL REVENUES	4,337,695	4,622,560	4,722,956	100,396	2.2%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	3,021,336	3,418,266	3,679,507	261,241	7.6%
Acct Class: 726 SUPPLIES	139,083	159,000	160,500	1,500	0.9%
Acct Class: 800 CONTRACTUAL SERVICES	158,460	147,555	158,555	11,000	7.5%
Acct Class: 900 OTHER SERVICES/CHARGES	559,653	561,000	570,000	9,000	1.6%
Acct Class: 970 CAPITAL OUTLAY	189,935	200,215	144,000	(56,215)	-28.1%
Acct Class: 990 DEBT SERVICE	99,419	-	-	-	#DIV/0!
Acct Class: OTHER	25,000	586,200	10,200	(576,000)	-98.3%
TOTAL EXPENDITURES	4,192,886	5,072,236	4,722,762	(349,474)	-6.9%
NET REVENUE/EXPENDITURES	144,809	(449,676)	194	449,870	-100.0%
Fund Balance	1,892,998	2,037,807	1,588,131		
Net Fund Balance	2,037,807	1,588,131	1,588,325		

**GTMESSA
2020 BUDGET - 2.45 Mils
BY COST CENTERS**



****Budget to be approved by the Metro Board****

GRAND TRAVERSE METRO FIRE	Actual 2019	Budget 2020	Budget 2021	Incr/ (Decr)	% Incr/ (Decr)
---------------------------	----------------	----------------	----------------	-----------------	-------------------

PUBLIC IMPROVEMENT FUND

TOTAL REVENUES	\$ 27,070	\$ 1,227,000	\$ 500,421	(726,579)	-59.2%
EXPENDITURES					
Acct. Class: 970 CAPITAL OUTLAY	\$ 41,133	\$ 1,250,000	\$ 395,000	(855,000)	-68.4%
Acct. Class: 990 DEBT SERVICE	\$ 89,068	\$ 140,768	\$ 339,456	198,688	141.1%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	0.0%
TOTAL EXPENDITURES	\$ 130,201	\$ 1,395,768	\$ 739,456	(656,312)	-47.0%
EXPENDITURES OVER REVENUES	\$ (103,131)	\$ (168,768)	\$ (239,035)	(70,267)	41.6%
Fund Balance	\$ 347,961	\$ 244,830	\$ 526,062		
Add Back Stall Remodel due to financing		\$ 450,000			
Net Fund Balance	\$ 244,830	\$ 526,062	\$ 287,027		

GRAND TRAVERSE METRO FIRE DEPARTMENT

2021 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2021	
GRAND TRAVERSE METRO FIRE	2019	2020	June, 2020	2020	BUDGET	Notes
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	757,963	822,341	822,341	100.0%	829,604	
600.002 East Bay Twp. Contr	1,281,408	1,403,840	1,403,840	100.0%	1,419,913	
600.003 Garfield Charter Twp.	1,928,987	2,100,379	2,100,379	100.0%	2,147,439	
664.000 Earned Interest	62,628	25,000	16,040	64.2%	40,000	
667.100 Township FF/EMS	106,423	100,000	46,383	46.4%	105,000	
668.500 Cost Recovery Revenue	63,296	60,000	19,914	33.2%	60,000	
668.700 Public Education Receipts	1,179	0	150	150.0%	0	
669.000 Plan Reviews	59,911	66,000	21,723	32.9%	66,000	
669.001 Refunds and Donations	57,196	30,000	20,028	66.8%	40,000	
669.002 Sale of Surplus Equipment	7,576	5,000	27,500	550.0%	5,000	
669.006 Misc. Grant Receipts	11,128	10,000	31,300	313.0%	10,000	
TOTAL REVENUES	4,337,695	4,622,560	4,509,598	97.6%	4,722,956	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,842,116	1,978,149	952,650	48.2%	2,207,235	FF & staff wage adjustments
702.001 Longevity	32,503	36,900	0	0.0%	33,000	full year 3 new FF's in 2020
703.000 Metro Firefighters Response	21,780	30,000	14,857	49.5%	25,000	
703.001 Metro Fire Officers Salaries	12,800	16,000	7,500	46.9%	16,000	
703.200 Metro FF Wages - part-time	255,472	321,100	84,980	26.5%	272,000	Less shifts for PT FF's
703.300 Part-time Administrative	428	10,000	5,550	55.5%	10,000	
705.000 Personal Day Payout	35,520	39,250	2,693	6.9%	45,150	
715.000 FICA/Medicare	51,129	63,832	18,925	29.6%	37,949	
716.000 Health/Dental/Optical Ins.	406,210	519,500	262,968	50.6%	550,000	Consider 10% incr in rates
716.003 Life Ins./LTD/STD	24,613	31,600	15,272	48.3%	33,000	
717.001 AD&D Insurance	8,622	10,000	9,186	91.9%	11,000	
718.000 Retirement	265,848	294,435	141,712	48.1%	363,173	
719.000 Workers Comp. Insurance	64,295	67,500	59,915	88.8%	76,000	
TOTAL PERSONNEL SERVICES	3,021,336	3,418,266	1,576,208	46.1%	3,679,507	
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	12,074	12,000	3,682	30.7%	12,000	
729.000 Printing and Binding	5,423	5,000	2,049	41.0%	6,000	
730.000 Postage and Freight	1,914	2,500	1,206	48.2%	2,500	
743.000 Other Supplies	16,309	30,000	14,916	49.7%	30,000	PubEd supplies
745.000 Uniforms and Accessories	23,413	22,500	6,900	30.7%	24,000	
745.002 Fire Gear	27,667	30,000	32,593	108.6%	30,000	
748.000 Fuel, Oil, Grease	36,945	42,000	11,662	27.8%	40,000	
760.000 Medical Supplies	15,338	15,000	9,026	60.2%	16,000	
TOTAL SUPPLIES	139,083	159,000	82,034	51.6%	160,500	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	21,897	18,000	5,511	30.6%	22,000	
810.000 Subscriptions	2,638	7,500	2,338	31.2%	7,500	
810.001 Dues	8,308	8,500	4,488	52.8%	8,500	
818.000 Contract Services	60,096	50,000	23,938	47.9%	57,000	
830.000 Fire Hydrant Rental	21,240	21,555	0	0.0%	21,555	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2021 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2021	
GRAND TRAVERSE METRO FIRE	2019	2020	June, 2020	2020	BUDGET	Notes
850.001 Telephone	44,281	42,000	19,275	45.9%	42,000	
TOTAL CONTRACTUAL SERVICES	158,460	147,555	55,550	37.6%	158,555	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,588	61,000	60,603	99.3%	61,000	
920.000 Heat Utilities	25,513	30,000	11,221	37.4%	30,000	
921.000 Electric Utilities	44,860	47,000	22,642	48.2%	47,000	
923.000 Sewer and Water Utilities	13,161	17,000	5,515	32.4%	15,000	
924.000 Waste Disposal	1,670	2,000	930	46.5%	2,000	
930.000 Bldg. Repair and Maintenance	60,958	70,000	23,433	33.5%	65,000	
932.000 Equipment Repair & Maint.	21,200	25,000	8,588	34.4%	25,000	
932.001 Radio/Pager Repair and Maint	1,887	0	0	0.0%	0	
932.100 SCBA Repair/Maintenance	0	5,000	3,542	70.8%	5,000	
934.000 Vehicle R&M - labor	84,999	65,000	26,201	40.3%	75,000	
934.100 Vehicle R&M - parts	64,003	51,000	24,410	47.9%	50,000	
934.500 Special Ops Equipment	1,969	3,000	768	25.6%	3,000	
935.000 Ground Care and Maintenance	43,813	38,000	15,248	40.1%	40,000	
955.000 Employee Physicals & Wellne	33,524	40,000	10,669	26.7%	40,000	
956.000 Employee Train. and Develop	48,710	62,000	23,288	37.6%	55,000	
956.001 Computer Support	55,798	45,000	26,001	57.8%	57,000	
TOTAL OTHER SERVICES AND CH	559,653	561,000	263,059	46.9%	570,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	29,892	106,215	86,411	81.4%	50,000	
977.000 Machinery and Equipment	138,752	82,000	71,905	87.7%	82,000	
978.000 Vehicles Acquisition	9,749	0	0	0.0%	0	
980.000 Office Equipment	0	0	0	0.0%	0	
980.100 Computer Replacement	11,542	12,000	12,782	106.5%	12,000	
TOTAL CAPITAL OUTLAY	189,935	200,215	171,098	85.5%	144,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	25,000	576,000	400,000	0.0%	0	
990.000 Debt Payment	98,826	0	0	0.0%	0	
990.005 Interest Expense	593	0	0	0.0%	0	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	124,419	586,200	400,000	68.2%	10,200	
TOTAL EXPENDITURES	4,192,886	5,072,236	2,547,949	50.2%	4,722,762	
NET REVENUE/EXPENDITURES	144,809	(449,676)	1,961,649		\$ 194	
Fund Balance	1,892,998	2,037,806			1,588,130	
Net Fund Balance	\$ 2,037,807	\$ 1,588,130			\$ 1,588,324	

Maintain Fund Balance = to 4 months	\$ 1,389,295	\$ 1,498,745			\$ 1,574,254	
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GRAND TRAVERSE METRO FIRE DEPARTMENT

2021 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2021	
GRAND TRAVERSE METRO FIRE	2019	2020	June, 2020	2020	BUDGET	Notes
PUBLIC IMPROVEMENT FUND						
600.001 Acme Township - Cont.	0	0	0		28,004	
600.002 East Bay Twp. Contr	0	0	0		47,930	
600.003 Garfield Charter Twp.	0	0	0		72,487	
664.000 Earned Interest	2,070	1,000	1,545	154.5%	2,000	
675.000 Debt Proceeds	0	650,000	575,000	88.5%	350,000	New Tanker Truck
699.100 Transfer In - Fund Balance	25,000	576,000	400,000	69.4%	-	
TOTAL REVENUES	27,070	1,227,000	976,545	79.6%	500,421	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	500,000	6,055	1.2%	0	
977.000 Machinery and Equipment	0	0	0	0.0%	0	
978.000 Vehicles Acquisition	41,133	750,000	680,503	90.7%	395,000	New Tanker and Chiefs Vehicle
TOTAL CAPITAL OUTLAY	41,133	1,250,000	686,558	54.9%	395,000	
Acct Class: OTHER						
990.000 Debt Payment	79,427	123,185	40,332	32.7%	296,783	
990.005 Interest Expense	9,641	17,583	4,202	23.9%	42,673	
992.000 Contingency	0	5,000	0	0.0%	5,000	
TOTAL DEBT SERVICE & OTHER	89,068	145,768	44,534	30.6%	344,456	
TOTAL EXPENDITURES	130,201	1,395,768	731,092	52.4%	739,456	
EXPENDITURES OVER REVENUE	-103,131	-168,768	245,453	-145.4%	-239,035	
Fund Balance	347,961	244,830	-		526,062	
Plus: Sta11 remodel (net 2020 pymts)		450,000				(if finance Sta#11 remodel)
Net Fund Balance	244,830	526,062			\$ 287,027	



**GT METRO FIRE DEPARTMENT
PROJECTED DEBT OBLIGATIONS THRU 2029
2020 BUDGET**



DESCRIPTION			Budget	Budget	Projected								
YEAR	ITEM	AMOUNT	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Vehicle Replacement Plan - Cash payments													
	Admin Vehicles		100,000	45,000	45,000	-	-	38,000	38,000			40,000	40,000
	Station Squad Vehicles				60,000			60,000		60,000	60,000		60,000
2022	Truck 1 Refurb - pay cash				250,000								
Capital Purchases - Financing													
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 0.0%	\$ 200,000	33,333	33,333	33,333	33,333	25,002						
		Principal											
		Interest											
		Total	33,333	33,333	33,333	33,333	25,002						
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 3.55	\$ 300,000	47,752	49,470	51,250	53,093	41,070						
		Principal											
		Interest	7,983	6,265	4,485	2,641	731						
		Total	55,735	55,735	55,735	55,734	41,801						
2020	Engine 1 6 yrs @ 2.24%	\$ 575,000	42,100	91,580									
		Principal											
		Interest	9,600	11,108									
		Total	51,700	102,688	102,688	102,688	102,688	102,688	51,400				
2020	Station 11 Remodel 10 yrs at 2.2%	\$ 750,000	-	67,900									
		Principal											
		Interest		16,100									
		Total	-	84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000	84,000
2021	New Tanker 6 yrs at 2.75%	\$ 350,000	-	54,500									
		Principal											
		Interest		9,200									
		Total	-	63,700	63,700	63,700	63,700	63,700	63,700				
2022	New Station 8 30 yrs at 3%	\$ 3,500,000	-	-	89,000	178,000	178,000	178,000	178,000	178,000	178,000	178,000	178,000
		Total	-	-	89,000	178,000	178,000	178,000	178,000	178,000	178,000	178,000	178,000
2022	Land for new Metro Station in Garfield Twp 10 yrs at 3%	\$ 300,000	-	-	17,500	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
		Total	-	-	17,500	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000



GT METRO FIRE DEPARTMENT PROJECTED DEBT OBLIGATIONS THRU 2029 2020 BUDGET



DESCRIPTION			Budget	Budget	Projected								
YEAR	ITEM	AMOUNT	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
2023	New Tanker 9 6 yrs @ 3.5%	\$ 350,000											
	Principal/Int.												
	Total		-			64,930	64,930	64,930	64,930	64,930	64,930		
2024	Heavy Rescue Sta1 6 yrs @ 3.5%	\$ 600,000											
	Total						56,000	112,000	112,000	112,000	112,000	112,000	56,000
2025	New Tanker 8 6 yrs @ 3.5%	\$ 350,000											
	Total							64,930	64,930	64,930	64,930	64,930	64,930
2027	New Ladder Truck 6 yrs @ 3.5%	\$ 1,200,000											
	Total									111,375	222,750	222,750	222,750
2029	New Tanker 6 yrs @ 3.5%	\$ 400,000											
	Total											75,000	75,000
2020-2029 Capital Fund -													
	Total		240,768	300,456	389,456	433,455	467,191	559,318	508,030	466,305	577,680	692,680	636,680
	Cash Pay		100,000	45,000	355,000	-	-	98,000	38,000	60,000	60,000	40,000	100,000
	Principal		123,185	296,783	441,471	614,744	650,390	705,248	653,960	650,235	761,610	771,680	715,680
	Interest		17,583	42,673	4,485	2,641	731	-	-	-	-	-	-
	Total		240,768	384,456	800,956	617,385	651,121	803,248	691,960	710,235	821,610	811,680	815,680
Mills.: (3% increase in taxable value 2022-2030)													
			0.1363	0.2072	0.4191	0.3137	0.3212	0.3847	0.3217	0.3206	0.3601	0.3454	0.3370
			1,765,943,075	1,855,255,626	1,910,913,295	1,968,240,694	2,027,287,914	2,088,106,552	2,150,749,748	2,215,272,241	2,281,730,408	2,350,182,320	2,420,687,790
Ave. Millage over 10 yrs.												0.3331	

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2020 Budget - VEHICLES**



AQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
VEHICLES:														
					1	2	3	4	5	6	7	8	9	10
2010	Ford Expedition - Chief (701)	Admin	51,855			45,000								
2008	GMC Yukon (702)	Admin	48,372		45,000									
2007	GMC Sierra Truck Fire Marshall (703)	Admin	29,619	40,000										
2006	2006 Chevy Colorado Truck (735)	Admin	19,429	30,000									40,000	
2007	GMC Sierra Pickup - FPB 760	Admin	29,619	30,000										40,000
2009	Chevy Sub Lt1 - PubEd	Admin	34,658						38,000					
2016	Ford Escape - 738	Admin	24,764							38,000				
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411											
	Admin Vehicle Replacement Fund			100,000	45,000	45,000	-	-	38,000	38,000	-	-	40,000	40,000
2020	Pierce Enforcer Truck - Engine 1	Station 1	575,000	\$575,000										
2007	Pierce Ladder (Truck 1) - Refurb	Station 1	648,172			\$250,000					1,200,000			
2015	Ford Pick-up - Squad 1 (to Sq9)	Station 1	55,522			60,000								
2006	Sterling Tanker - T1	Station 1	187,942										400,000	
1999	Rescue - Freightliner (R1)	Station 1	170,628					600,000						
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
2013	Rosenbauer - Engine 8	Station 8	600,022											
2001	Tanker - Freightliner (T8)	Station 8	162,350						350,000					
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600											
2019	Kubota -	Station 8	15,968											
2018	Squad 8	Station 8	48,770									60,000	-	-
2007	American LaFrance E9	Station 9	462,796											
2001	Tanker - Freightliner (T9)	Station 9	124,406				350,000							
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600											60,000
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,833											
2017	Arctic Cat Bearcat 3000 LT	Station 9	9,750											
2019	Kubota	Station 9	15,968											
1993	Pierce - Engine 13 - Reserve	Station 9	45,000											
2018	Pierce Impel - Engine 11	Station 11	517,252											
2016	Ford - Squad 11	Station 11	48,300						60,000					
1983	Ford - Tanker 11	Station 11	22,709		350,000									
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Playmor Simulator	Station 11	130,000											
2019	Kubota	Station 11	15,968											
1991	Metro Utility	Station 11	119,377											

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2020 Budget - VEHICLES**



AQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
2009	Spencer - Engine 12	Station 12	480,916											
2011	Freightliner - Tanker 12	Station 12	300,000											
1986	Chevy - Brush 12	Station 12	16,531											
2016	Rescue Boat Sta12	Station 12	21,332											
2017	Squad 12	Station 12	47,732								60,000			
				\$ 675,000	\$ 395,000	\$ 355,000	\$ 350,000	\$ 600,000	\$ 448,000	\$ 38,000	\$ 1,260,000	\$ 60,000	\$ 440,000	\$ 100,000
OTHER CAPITAL ITEMS: EQUIPMENT out of General Fund														
	3 new thermal imaging cameras every 2-3 years					\$ 24,000			\$ 24,000			\$ 24,000		
	New hose					\$ 15,000			\$ 15,000			\$ 15,000		

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2019 Budget - BUILDINGS & Other**



AQUIRE DATE	DESCRIPTION	LOCATION	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	12 New SCBA's per year	Various							\$75,000	\$75,000	\$75,000	\$0	\$0
	Asphalt/Parking Lot repairs	Various	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000
	Garage Door Replacements	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower							600,000					
	Generator	Admin		25,000									
	Roof Top Unit/HVAC	Admin		10,000									
2008	Station 1												
	Breathing Air Compressor - Cascade	Sta1			40,000								
	Roof Top Unit/HVAC	Sta1			10,000								
	Station 8												
	New Station	Sta8			\$3,500,000								
	Station 9												
	New Roof	Sta9							40,000				
	Floor Repairs	Sta9		65,000									
	Roof Top Unit/HVAC	Sta9				10,000							
	Station 11												
	Floor Improvement/Remodel	Sta11	750,000										
	Roof Top Unit/HVAC	Sta11					10,000						
2011	Station 12												
	Asphalt turn around	Sta12		40,000									
	Roof Top Unit/HVAC	Sta12						10,000					
	Roof Repairs	Sta12		35,000									
	Land for new Metro Station in Garfield Twp (LaFraniel/Hammond/Garfield)				300,000								
	Total Building Improvements:		\$ 765,000	\$ 195,000	\$ 3,865,000	\$ 30,000	\$ 25,000	\$ 630,000	\$ 130,000	\$ 95,000	\$ 90,000	\$ 20,000	\$ 15,000

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - Admin Vehicles next 3 years
2021 Budget - VEHICLES**



AQUIRE DATE	DESCRIPTION	Mileage	Maintenance Costs	Actual Cost	2021	2022
VEHICLES:			last 3 years		2	3
2010	Ford Expedition - Chief (701)	120,975	\$ 3,113	51,855		45,000
2008	GMC Yukon (702)	151,719	\$ 8,460	48,372	45,000	
2001	Chevrolet Suburban (Squad 14)	179,400	\$ 1,420			

Issues:

2010	Expedition	Showing wear and tear.	purchase in 2022
2008	Yukon	Air leak passenger side due to accident; tires & brakes need to be replaced; Seats showing wear and tear.	purchase in 2021
2001	Suburban	Lots of rust; not reliable or used much.	Junk....will sell as is. Approx. \$1000

ACME TOWNSHIP
Resolution of the Township Board of Trustees
Establishing Emergency Services Special Assessment Levy for 2021
To support Grand Traverse Metro Emergence Services Authority
Acme Township Resolution 2020-_____

At a meeting of the Acme Township Board of Trustees, held on Tuesday September 1, 2020, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution: 2020-_____

Whereas, on September 6, 2005, the Township Board of Trustees passed resolution #R-2005-13 to create a special assessment district for fire protection to supersede the existing district; and

Whereas, on July 3, 2007 the Board of Trustees adopted Resolution # R-2007-13 amending the fire protection district to become an emergency services special assessment district able to fund both fire and police protection as permitted by Public Act 33; and

Whereas, on August 10, 2010 the Board of Trustees adopted Resolution #R-2007-27 stating that the Board of Trustees shall annually prepare and adopt emergency services budgets and set the annual Emergency Services Special Assessment District levy rate,

Whereas, the Township Supervisor has created a special assessment roll for the distribution of an assessment based on the estimated expenses for operating police, Ambulance, and fire protection services in Acme Township in 2021; and

Whereas, the Township has made the special assessment roll available for review at the Township hall; and

Whereas, on September 1, 2020, the Township Board held a public hearing in compliance with MCL 41.801 (4) to hear any objections to the distribution of the special assessment levy recommended by the Supervisor.

Therefore, it is resolved that the Township Board hereby commits to fund Metro an amount equal to 2.45 mills times the Townships ad valorem real property tax value for Metro's 2021 Budget year.

It is further resolved that **3.025** mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (**0.25 mills**) and fire protection (**2.45 mills** MESA), ambulance of (**.325 mills**) purposes in accordance with the budget hereby adopted.

Be it resolved that, Acme township commits to fund Metro’s 2021 budget year with a financial contribution equal to 2.45 mills times the townships ad Valorem real property tax value, which equates to \$857,608.00.

Be it further Resolved that the Township agrees to distribute this revenue to Metro by May 15, 2021.

Be it Further Resolved, that the Township Can Fund Metro’s 2021 budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the township.

It is further resolved that the expenses for police, ambulance and fire protection in Acme Township will be reviewed by the Township Board again in roughly one year’s time, and a new resolution passed for the appropriation of funds and the distribution of the special assessment levy for police, ambulance and fire protection.

Township Board members present:

Township Board members absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining

Doug White Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

8/26/2020



Michigan Natural Resources Trust Fund Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between **Acme Township** in the county of **Grand Traverse County**, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT." The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, P.A. 451 of 1994, as amended and under Article IX, Section 35 of the Michigan Constitution. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In Public Act **145 of 2020**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE.

The purpose of this Agreement is to provide funding in exchange for completion of the project named below. This Agreement is subject to the terms and conditions specified herein.

Project Title: Traverse City-Charlevoix Trail: Bunker Hill to M-72 Segment Project #: TF19-0086

Grant Amount: \$300,000.00 31% PROJECT TOTAL: \$983,400.00

Match Amount: \$683,400.00 69%

Start Date: _____ Date of Execution by DEPARTMENT _____ End Date: 08/31/2022

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 10/02/2020 or the Agreement may be cancelled by the DEPARTMENT. **This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.** The Agreement is considered executed when signed by the DEPARTMENT.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies, and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED

By [Print Name]: _____

Title: _____

Organization: _____

DUNS Number

SIGMA Vendor Number _____ SIGMA Address ID _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

By: _____

Grants Section Manager

Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiRecGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Name/Title

Organization

Address

Address

Telephone Number

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF19-0086** uploaded to MiRecGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiRecGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **08/03/2020** through **08/31/2022**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiRecGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.
 - Bench(es)
 - Boardwalk
 - Landscaping
 - Pedestrian Bridge
 - Recycle Bin(s)
 - Signage
 - Trail 8' wide or more
 - Trash Bin(s)
6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Thirty-One percent (31%)** of **Nine Hundred and Eighty-Three Thousand Four Hundred dollars (\$983,400.00)**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand dollars**

(\$300,000.00).

- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Thirty-One percent (31%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Six Hundred and Eighty-Three Thousand Four Hundred dollars (\$683,400.00)** in local match. This sum represents **Sixty-Nine percent (69%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT , to regulate the use thereof to the satisfaction of the DEPARTMENT , and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments . Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement ; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement . Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2020** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 11/30/2022**. If the GRANTEE fails to submit a complete final request for reimbursement by **11/30/2022**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE .
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding , deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement.

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken

- by the GRANTEE before beginning the project to assure safe use of the property by the public, and
- b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
 20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
 21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
 22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
 23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
 24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
 26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
 27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

“RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$_____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2020-_____
To Support Acceptance of the Michigan DNR Trust Fund Development Fund
Grant for the Nakwema Trailway Improvements
Regular Board Meeting of the Township Trustees, Date September 1, 2020

At a regular meeting of the Acme Township Board of Trustees, held on September 1, 2020 , the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____passed the following resolution,

Whereas, be it resolved that Acme Township, in Williamsburg, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that Acme Township does hereby specifically agree, but not by way of limitations, as follows:

Now therefore be it resolved that the Acme Township Board agrees to appropriate all funds necessary to complete the project during the project period for Traverse City to Charlevoix Trail (Nakwema Trailway previously none as the Acme Connector Trail) \$300,000.00 dollars to match The Grant Authorized by the Department.

Acme Township Agrees to maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.

Acme Township agrees to construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said agreement.

Acme Township agrees to regulate the use of the facility constructed and reserved under this agreement to assure the use thereof by the public on equal and reasonable terms.

Acme Township agrees to comply with all terms of said agreement including all terms not specifically set forth in the forgoing portions of this Resolution.

Board members in attendance:

The following aye votes were recorded:

The following nay votes were recorded:

Abstaining:

State of Michigan) County of Grand Traverse

I, Cathy Dye, Clerk of Acme Township, Michigan do hereby certify that the above is a true and correct copy of the resolution related to the agreement with the Michigan Departments of Natural Resources, which resolution was adopted by the Acme Township Board at a regular meeting held on September 1, 2020.

Signature

Clerk

Date

Nakwema Trailway: Acme Connection Phase

Contact: Casey Ressler, Development Director | 231-941-4300 | casey@traversetrails.org

Sources of committed funds for Acme Township MNRTF Grant, Project Agreement Amount = \$683,400

Income

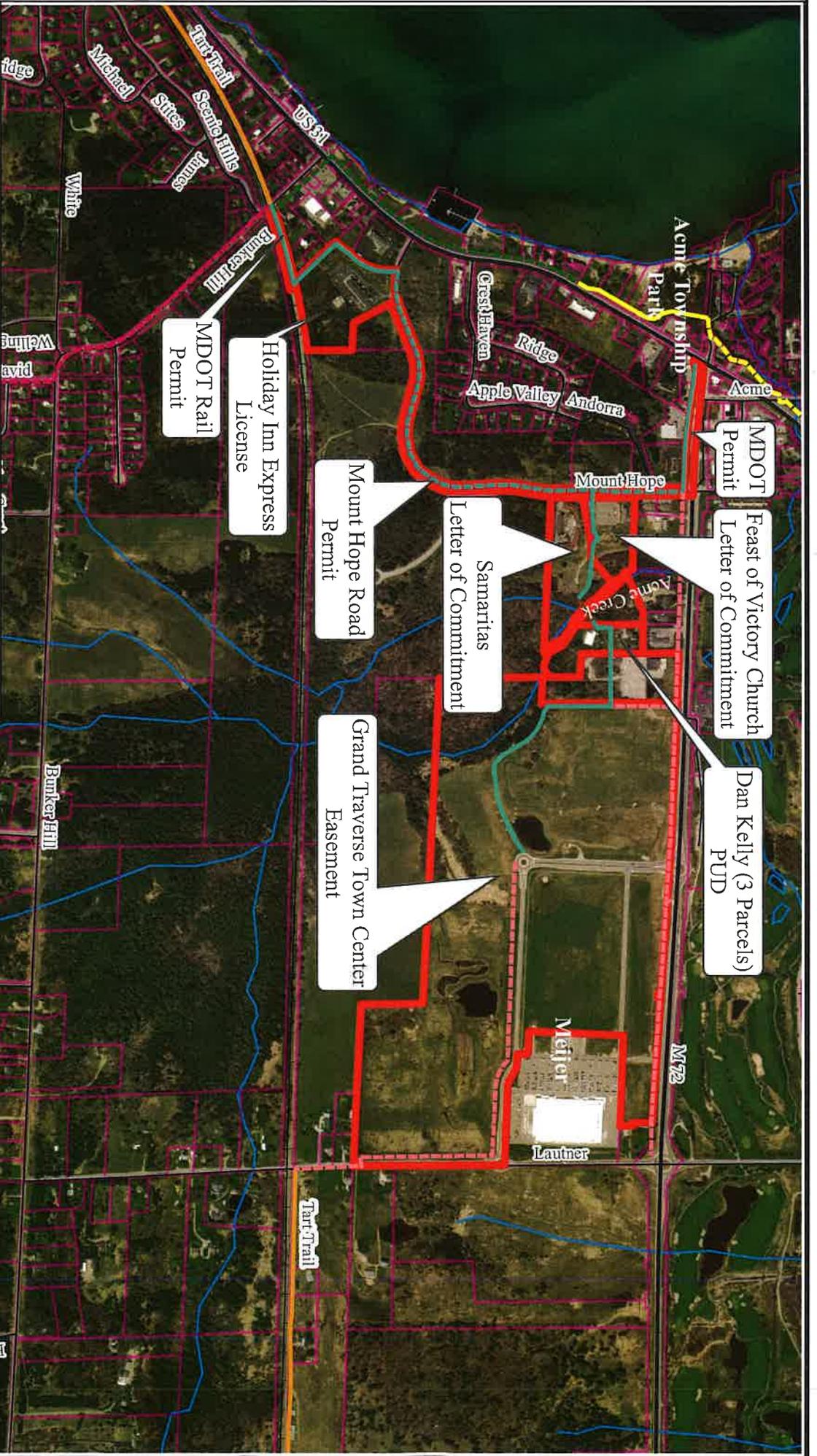
Funding Source	Total
Acme Township	\$75,000
State of Michigan	\$90,000
Iron Belle Trail Fund	\$300,000
Anonymous	\$200,000
Rotary Charities of Traverse City	\$30,000
Tri-County Bicycle Association – DALMAC Fund	\$15,000
Cherry Capital Cycling Club	\$10,000
Total	\$720,000

Committed Matching Dollars	\$720,000
Michigan DNR Trust Fund Grant	\$300,000
Total	\$1,020,000

Income Notes

Of the total funds raised to date of \$1,020,000, 46% is public / 54% is private.





TC Area Trails

- Planned TC - CHX Trail - Separated Path
- Planned TC - CHX Trail - Shared Roadway
- Planned TC - CHX Trail - Boardwalk
- Planned TC - CHX Trail - Bridge
- Planned Acme Connector Trail - Future Phase
- TART-VASA Connector - Shared Roadway
- Proposed Acme Shoreline Trail, Separated Path
- Existing Traverse City to Charlevoix - Separated Path
- Proposed Traverse City to Charlevoix, Shared-Use Path
- Existing TART Trail - Separated Path
- Existing TART Trail - Bicycle Lane
- Intersected Properties

Map Legend

- State Roads
- + Rail
- Roads/Streets
- Grand Traverse Parcels
- Streams & Rivers

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



Map Data Sources: TART Trails,
Grand Traverse County,
Michigan Center for Geographic Information
Date: March 11, 2019



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Lindsey Wolf, Planning & Zoning Administrator
Date: July 29, 2020; Revised August 5, 2020; Revised August 26, 2020
Re: Regulation of Garage Sales

Background: The Planning & Zoning Department is requesting the board's consideration of a police power ordinance to regulate garage/yard/estate sales. The township has been experiencing issues with these sales occurring for extended periods of time (e.g. a week or more). One example was seen directly across from Cherry Growers on US 31– it had been in operation since mid-June – mid-August as an estate sale with multiple tents and vehicles in the front yard. The township received several complaints on the status of this sale. We worked with the community policy officer and property owner to resolve the issue.

The current zoning ordinance contains language for signage, but not the sales themselves. The ordinance does have a provision for temporary outdoor sales (Article 7 Section 7.2.10) unfortunately this section is reserved for commercial properties (C, CF, B-3, and B-4 zoning districts). I believe that a police power ordinance is more appropriate tool to regulate these types of activities. A police power ordinance does not regulate the “use of land”, but it regulates an “activity”. Examples of an activity include, among others, special events, noise, junk (current township police power ordinances in place today). I also find police power ordinances to be easier to navigate and an effective tool for enforcement.

Draft Text: I have incorporated the following in the draft ordinance based on previous board discussion:

- Clear definitions of terms
- Limited the frequency/duration/hours of the event/display of items
- Regulation of signage
- Limited nuisances (noise, parking/traffic obstruction)
- Responsibility of enforcement
- Cost of violation
- No permit needed

A copy of the draft is included in this packet and has been sent to the township attorney for review. Pending the board and attorney approval, I would recommend approval of the adoption of ACME TOWNSHIP YARD SALE REGULATION ORDINANCE NO: 2020-01.

Respectfully,

Lindsey Wolf

Lindsey Wolf, Planning & Zoning Administrator

**TOWNSHIP OF ACME
GRAND TRAVERSE COUNTY, MICHIGAN**

**ACME TOWNSHIP YARD SALE REGULATION ORDINANCE
ORDINANCE NO: 2020-01**

An ordinance to secure the public peace, health, safety and general welfare of the residents and property owners of Acme Township, Grand Traverse County, Michigan, to regulate the number and duration of yard sales, to establish a time and removal of signs, and to provide penalties for violations thereof.

THE TOWNSHIP OF ACME, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

Section 1: Title.

This ordinance shall be known and cited as the Acme Township Yard Sale Regulation Ordinance.

Section 2: Definition.

The term “yard sale” also known as a garage sale, estate sale, rummage sale, tag sale, attic sale, moving sale, flea market sale, or junk sale, is an informal, irregularly scheduled event for the sale of used goods by private individuals at their residence.

Section 3: Time and Duration of Sales.

Sales shall not occur more than three (3) times per calendar year. Sales shall not operate more than three (3) consecutive days. No garage sale shall be held between the hours of 9:00 p.m. and 8:00 a.m.

Section 4: Display of Merchandise.

Sales are to be conducted entirely on the owner’s property. No portion of the sale shall be located in the road right of way or conducted in such a manner as to impede the flow of traffic and or access to another property in the vicinity.

All materials and displays shall be set out no sooner than one day prior to the event and shall be removed one day after the evening of the last day of the sale.

Section 5: Signs.

Temporary signs advertising garage sales shall not be larger than six square (6 sq. ft). There shall be no more than three (3) signs allowed, provided they are on private property and are removed promptly after the sale is concluded. The posting of signs on public property, including, but no limited to the road right of way, greenbelts, bus benches, sidewalks, curbs, public utility poles is prohibited.

Section 6: Violation & Enforcement.

A violation of this ordinance is a municipal civil infraction, subject to a fine of \$500 and court costs. Each day that the violation continues shall constitute a separate violation of the ordinance.

The Grand Traverse County Sheriff and sworn officers, or such other officials designated by the Township Supervisor, are authorized to issue and serve a municipal civil infraction.

Section 7: Severability.

The provisions of this ordinance are severable if any part is declared void or unenforceable by a court of competent jurisdiction, the remaining parts shall remain in force.

Section 8: Effective Date.

This ordinance shall take effect thirty (30) days after it is published following its adoption by the Township Board.

Carl B. Anders .M.D

3390 Scenic Hills Drive
Williamsburg, MI 49690
Tel 231-938-5960
Cell: 231-590-4091

SCENIC HILLS DRIVE/ KIRKBRIDGE DRIVE ROAD SURVEY

APRIL 2017

HOMES SURVEYED 70

RESPONSES 40 (57%)

Positive 38// Negative 2

The following 38 residents responded favorably to a survey conducted in April 2017 to confirm support of improvement in the subdivisions roads

NAMES	PHONE (313)	ADDRESS
Kenneth and Nancy Wyckoff	947-3870	3135 Scenic Hills Dr
David Francis	409-2902	3158 Scenic Hills Dr
Howard Hughes	649-0300	3159 Scenic Hills Dr
Assad and Sandy AlShamma	938-2087	3183 Scenic Hills Dr
Sara Anderson	409-7677	3190 Scenic Hills Dr
Kevin and Joelle Beaudan	421-1704	3213 Scenic Hills Dr
Todd Decker	735-2075	3242 Scenic Hills Dr
James and Donna Austin	590-4746	3247 Scenic Hills Dr
Robert and Janice Taylor	938-3172	3260 Scenic Hills Dr
Paul Fair	313-5343	3265 Scenic Hills Dr
Tom and Lisa Cummings	938-7018	3278 Scenic Hills Dr
Luc Serriere/Carol Wylie	714-598-7468	3327 Scenic Hills Dr
Lois Lannin	938-2372	3336 Scenic Hills Dr
Mark Lewis	938-2630	3345 Scenic Hills Dr
Bob and Judy Basch	938-9233	3354 Scenic Hills Dr
Dustin and Sarah Smith	499-1395	3372 Scenic Hills Dr
Doris Boltres	938-1111	3381 Scenic Hills Dr
Carl Anders	938-5960	3390 Scenic Hills Dr
George Comden	938-4448	3408 Scenic Hills Dr
Mark Saco	218-1144	3435 Scenic Hills Dr
Josh and Janice Vipond	672-1038	3453 Scenic Hills Dr
Charles and Janice Curtis	642-0886	3470 Scenic Hills Dr
Scott and Emily Birch	920-4897	3475 Scenic Hills Dr
Ed and Tammi Rogers	938-1238	3508 Scenic Hills Dr
Gordon Rady	938-2013	3526 Scenic Hills Dr
David and Lynn Starkey	392-4896	3544 Scenic Hills Dr
Scott and Lisa Gizosart	342-6348	3272 Michael Dr
William and Heide Engwall	943-1518	3288 Michael Dr
Willam and Joyce Fahl	938-2868	3288Michael Dr

James and Roxanne Tutey
Larry and Holly Winter
Richard Shay
Scott and Lisa Hansen
John and Patricia Ashurst
Scott and Mary Kay Hicks
Victoria Deering
Matthew Koeplin
K A Spormann

944-2975
409-9120
313-1438
499-9929
938-1224
313-4997
620-3011
883-4839
421-1244

3313 Michael Dr
3334 Michael Dr
3207 Kirkridge Dr
3229 Kirkridge Dr
3251 Kirkridge Dr
3267 Kirkridge Dr
3269 Kirkridge Dr
3291 Kirkridge Dr
3347 Kirkridge Dr

APPROXIMATE NUMBER OF HOUSES

SCENIC HILLS DR. (~37)

MICHAEL DR. (~11)

KIRKRIDGE DR. (~12)

STITES DR. (5)

JAMES RD. (4) SAIL VIEW (1)

ACME

