



APPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, July 7, 2020 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema (joined meeting at 7:20 pm), J. Aukerman, P. Scott, D. Nelson, D. Hoxsie

Members excused: none

Staff present: V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Traver Schmitz, 4532 Hampshire Dr, supports having the roads fixed

Connie Bishop, 4609 Hampshire Dr., supports having the roads fixed

Brian Kelley, Acme resident, felt a minor upgrade to the hard drives for the township's computers would work. He supported having the roads fixed if they are beyond having the road commission fill in the potholes.

Rick Conley, 4082 Circle View Drive, supports having the roads fixed. (He will submit his comments for the record).

Glen Ruczynski, 4021 Circle View Dr. the roads gets washed out and getting worse. Wants to get the SAD moved through.

Scott Stern, Springbrook Hills, supports having the roads fixed and keep speed limits in control.

Barb Heflin, 4355 Westridge Dr., supports having the roads in Springbrook Hills fixed.

Beth Balentine, Springbrook Hills supports having the roads fixed.

Jason Hunt, 4007 Circleview Dr., supports having the roads fixed.

Ann Devogel, 4481 Hampshire Dr., support having the roads fixed.

John Gerty 4588 Hampshire Hills, support having the roads fixed.

Public comment closed at 7:22 pm

B. APPROVAL OF AGENDA:

Motion by Nelson to approve the agenda with the addition to K. New Business 4. Nationwide Life Insurance supported by Aukerman. Roll call motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular meeting 6/02/20, Special Meetings 6/25/20 and 6/29/20.

Motion by Nelson to approve the regular Board meeting minutes of 6/02/20, Special Meetings 6/25/20 and 6/29/20 as presented, supported by Dye. Roll call motion carried unanimously.

APPROVED

- D. INQUIRY AS TO CONFLICTS OF INTEREST:** Jenema mentioned the deputy treasurer's husband works for one of the companies that did a bid for the computers. The board felt this was not a conflict.

E. REPORTS

- a. Clerk:** Dye reported they are getting ready for the August 4th primary election. Over 1000 absentee ballots were mailed out so far. It is anticipated there will be a large amount of absentee ballots for this election. She is working on the township hall setup with COVID-19 procedures put in place for the safety of election workers and those that come in to vote.

Nelson asked what happens if someone ruins their absentee ballot while filling it out. Dye informed him they need to submit a statement requesting a new ballot with their signature to the Clerk's office, return the first ballot, and a new ballot can be issued. Drop Box is available outside the front door.

- b. Parks:** Jenema informed that TART continues to work on additional matching funds for grants. Still waiting to hear from State going forward with the trail connector to Meijer property. Also, Wentzloff and Hefner are researching playground equipment for the park.

- c. Legal Counsel** – No reported

- d. Sheriff:** White informed CPO Brian Abbring is back on duty for the township. A digital speeding sign is being used around the township to collect data. Currently it is on Bates Road by the horse show to remind drivers to slow down.

- e. Supervisor:** White reported Toms Market is looking to have their tax assessment lowered. They will appear at Tax Tribunal. Dawn the Assessor is recommending settling with them. Jenema added they have supplied documentation that supports their request and it is fair.

White informed Redbud Roots wants a special board meeting at 7:00 pm on August 18 for a presentation on recreational marihuana. He asked the board to look at their calendars to see if that date is good with them.

f. County: G. LaPointe reported:

- The county audit was completed and presented. It was a very extensive clean audit with no discrepancies. On the audit the pension amount was different from the MERS report. It was discussed to change from MERS to a different company. They are looking at the alternatives.
- The new Senior Center was discussed, with a millage request asking voters to be taxed to raise money to build the project. County wants a commitment that the new building will be open to all counties.
- Northern Michigan Antiracism Task Force presented their list of ten demands to the local Sheriff on things they said need to happen to make sure everyone feels safe. The county commission will provide the budget to the sheriff.
- He explained how the funding with millages works on the roads. There are three categories of roads; primary, connectors and subdivision. White informed he did get with Brad from the road commission for a meeting and to add to a future agenda.
- District Court furloughed 23 employees and Circuit Court 30 for one day a week. They will get unemployment for the furlough time and an additional \$600 from the federal government. The county board was opposed to this but has no authority to change it.

APPROVED

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. RecycleSmart Newsletter
- d. Draft Unapproved meeting minutes
 - 1. Planning Commission 6/08/2020

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$63,162.82 and Current to be approved of \$47,495.22. (Recommend approval: Clerk, C. Dye)

Dye would like the current to be approved of \$47,158.22 removed.

Motion by Nelson to approve the Consent Calendar with the removal of 2. Approval, 1. Current to be approved \$47,158.22, supported by Scott. Roll call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

2. Approval, 1. Current to be approved \$47,158.22

Dye explained she would like to amend the amount to add the invoice from K & K Heating and Cooling for repair on the air conditioner of \$337, making the new amount \$47,495.22 to be approved.

Motion by Jemema to approve the amended amount of \$47,495.22 to current to be approved. Supported by Hoxsie. Roll call motion carried unanimously.

I. CORRESPONDENCE:

- 1. Letter dated 07/01/20 from Dan Rosa, resident of Hampshire Hills re: SAD

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. North Flight Management update.

Paul Owens and Dave Grattopp with North Flight EMS were on the call for questions and updates.

Dave went over the current revenue and budget for the Grand Traverse Division and how COVID-19 has impacted the profits in some areas to a deficit. They have no plans to alter the service and will continue to serve the community.

2. Discussion on creating Special Assessment Districts (SAD) in Springbrook/Scenic Hills and Hampshire Hills

White stated there is lots of concerns to get the roads fixed. He had reached out to Scenic Hills, but no one has contacted him or was on the board meeting call. The next step needs to be taken with Hampshire Hills and Springbrook. Springbrook has collected signatures, Hampshire Hills are in the process of collecting signatures.

LaPointe discussed the process when it was done for Holiday Hills. He suggested to use the steps that were used for Holiday Hills when they went through the SAD process.

APPROVED

Jenema showed the board a survey that went out to Holiday Hills property owners. It outlined the special assessment with deadlines.

Aukerman asked if LaPointe would look at the document to see if there is anything he might add before they send to the residents. He said they need to come up with a realistic number of costs to the residents. There is fee the road commission charges for estimating the SAD areas.

Motion by Jenema for approval to have the Supervisor White move forward with letter to be sent to Road Commission for estimated figures for Springbrook, supported by Aukerman. Roll call motion carried unanimously.

- 3. Supervisor's Appointments to Planning Commission, Board of Appeals and Parks & Trails**
White gave his recommendations to the board for appointments to Planning Commission, Zoning Board of Appeals and Park & Trails. All have agreed to continue their service.

Planning Commission:

Karly Wentzloff, for term ending 2023

Jean Aukerman, Board Member

Steve Feringa, for term ending 2023

Motion by Jenema to approve the appointments of Wentzloff, Aukerman and Feringa, supported by Scott. Roll call motion carried by 6 (White, Dye, Jenema, Scott, Nelson, Hoxsie) recused by 1 (Aukerman)

Zoning Board of Appeals:

Jim Maitland, for term ending 2023

Motion by Hoxsie to approve the appointment of Maitland, supported by Jenema. Roll call motion carried unanimously

Parks & Trails:

Marcie Timmins, for term ending 2023

Gordy LaPointe, for term ending 2023

Motion by Nelson to approve the appointments of Timmins and LaPointe, supported Dye. Roll call motion carried unanimously.

- 4. Nationwide Life Insurance**

Dye informed Nationwide will no longer provide life insurance coverage to small groups after September 1st. Reliance Standard will take over the exact coverage at the same amount with a two-year guarantee. She needs the board to approve changing carriers.

Motion by Nelson to approve to change carriers at the same amount and coverage, supported by Scott. Roll call motion carried unanimously.

L. OLD BUSINESS:

- 1. Recommendations for IT Services**

Jenema explained the comparisons with the paperwork that was provided of each company's bid. Dye, Jenema, Wolf and White recommended I.T. Right as the company to use, they had the best price with the qualifications and service needed.

Motion by Scott to go with I.T. Right with the costs as shown, supported by Aukerman. Roll Call motion carried unanimously

APPROVED

2. Farmland Update

Jenema informed the memo sent by Laura Rigan, shows the progress is continuing with the Township's Farmland Preservation Program on the farms involved.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: Opened at 8:58 pm

Trevor Schmitz thanked the board for their support on the SAD.

Rick Conley, Springbrook Hills, said their subdivision is in the worst condition. He felt they are ready to go and should be first to start.

Beth Balentine has a cost sheet from 2015 that was done by road commission block by block that she could give to White.

Aukerman offered her assistance with the SAD projects.

Nelson had a conflict with the date for the special meeting with Redbud. The Board discussed alternate dates and an email will be sent to confirm a date that will work for all.

Public Comment closed at 9:08 pm

ADJOURN: Motion by Scott to adjourn, supported by Nelson. Roll call motion carried unanimously. Meeting adjourned at 9:09 pm.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Cathy Dye, CMMC, Acme Township Clerk



Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

PUBLIC NOTICE ACME TOWNSHIP

**NOTICE IS HEREBY GIVEN that
The Regular Board Meeting has been scheduled on**

Tuesday, July 7, at 7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86466644118>

Meeting ID: 864 6664 4118

One tap mobile

+13017158592,,86466644118# US (Germantown)

+13126266799,,86466644118# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 864 6664 4118

Find your local number: <https://us02web.zoom.us/j/86466644118>



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, July 7, 2020, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: Regular meeting 6/2/20, Special Meetings 6/25/20 and 6/29/20

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –**
- e. Supervisor-**
- f. County –**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Recycled Newsletter**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 6/8/20**

2. APPROVAL:

Accounts Payable Prepaid of \$63,162.82 and Current to be approved of \$47,158.22 (Recommend approval: Clerk, C. Dye)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**
- 3. _____**

I. CORRESPONDENCE:

1. Letter dated 07/01/20 from Dan Rosa, resident of Hampshire Hills re: SAD

J. PUBLIC HEARING:

K. NEW BUSINESS:

1. North Flight management update
2. Discussion on creating Special Assessment Districts in Springbrook/Scenic Hills and Hampshire Hills
3. Supervisor's Appointments to Planning Commission

L. OLD BUSINESS:

1. Recommendations for IT services
2. Farmland Update

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT UNAPPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, June 2, 2020 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Nelson, D. Hoxsie

Members excused: none

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley, Acme resident, voiced his concerns on the proposed solar project and the effects it will have on Yuba Creek. (Written comments were submitted)

Public comment closed at 7:04 pm

B. APPROVAL OF AGENDA:

Motion by Aukerman to approve the agenda as presented, supported by Scott. Roll call motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular meeting 5/12

Motion by Dye to approve the regular Board meeting minutes of 5/12/20 as presented, supported by Nelson. Roll call motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk:** Dye reported they are getting ready for the August primary election. All the permanent AV applications were mailed out. The clerk's office is preparing for the election with the COVID-19 procedures put in place. Starting to see more activity in the cemeteries.
- b. Parks:** Jenema informed the parks are now open. The caution tape has been removed from the playground equipment and boat launches can be used. The only thing not available is the drinking fountains. Ryan who handles the maintenance of the parks, has been cleaning the bathrooms following the COVID -19 guidelines. The Parks and Trails Committee will meet on June 15, it was suggested to hold it at Bayside Park.

Hoxsie asked about people paying for boat launch passess at Saylor Park, he noticed there were none showing in the vehicles that were parked there after launching their boats.

White said Ryan had picked up the payment for 21 tickets. It is a difficult situation to monitor. It was suggested by Nelson to put a payment envelope on the windshield of cars that don't show one.

Nelson stated he was told with the township hall closed because of COVID-19, people are unable to come in to get an annual pass.

White said they can call him to meet at the township hall to get one.

DRAFT UNAPPROVED

Aukerman suggested to contact all the people who have formerly purchased an annual pass and see if they would want one for this year.

Dye informed they have taken addresses on people who have called, telling them to send a check and one would be mailed out.

- c. **Legal Counsel** – No reported
- d. **Sheriff:** White informed the CPO will be starting up on Monday to service the township.
- e. **County:** No report
- f. **Supervisor:** White reported there will be samplings of the beaches every Wednesday, starting June 10 until September 2. The Road Commission graded and oiled the roads for dusting and after the rainstorm they all got washed out. They are going to redo them at their expense. Northwest Michigan Invasive Species is coming to treat for knotweed.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report, No Balance Sheet**
- c. **RecycleSmart Newsletter**
- d. **Draft Unapproved meeting minutes**
 - 1. **Planning Commission 5/11/20**

2. APPROVAL:

- 1. **Accounts Payable Prepaid of \$26,948.48 and Current to be approved of \$28,349.40 (Recommend approval: Clerk, C. Dye)**

Motion by Scott to approve the Consent Calendar as present, supported by Nelson. Roll call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Acme Township General Appropriations Act Fiscal Year 2020-21 Annual Budget hearing – Open at 7:20 pm

Brian Kelley, Acme resident, inquired if there were any changes to the budget since the last one in the packet.

2020-21 Budget

1. Resolution R# 2020-10 Township Supervisory Salary for Fiscal Year 2020-21

Motion by Nelson to accept Resolution R#2020-10 Acme Township the Fiscal Year 2020-21 Supervisor Salary \$40,000, supported by Jenema. Roll call motion carried by 6 (Dye, Nelson, Hoxsie, Aukerman, Jenema, Scott) White is recused

2. Resolution R#2020-11 Extra Duties – Supervisor

Motion by Hoxsie to accept Resolution R#-2020-11 for 2020-21 Extra Duties – Supervisor \$3,600, supported by Nelson. Roll call motion carried by 6 (Dye, Nelson, Hoxsie, Aukerman, Jenema, Scott) White recused.

3. Resolution R#2020-12 Township Clerk Salary

Motion by Aukerman to accept Resolution #R-2020-12 for Fiscal Year 2020-21 Clerk salary \$41,508 supported by Hoxsie. Roll call motion carried by 6 (White, Nelson, Hoxsie, Aukerman, Jenema, Scott) Dye recused.

4. Resolution R#2020-13 Extra Duties – Clerk

White noted there is a correction on second page it should read the year 2020-21

Motion by Jenema, to accept R#2020-13 for Fiscal Year 2020-21 the extra duties \$1,500 - Clerk with correction on second page supported by Nelson. Roll call motion carried by 6 (D White, Nelson, Hoxsie, Aukerman, Jenema, Scott) Dye recused

5. Resolution R#2020-14 Township Treasurer Salary

Motion by Dye to accept R#2020-14 for the Fiscal year 2020-21 Treasurer salary \$25,159 supported by Nelson. Roll call motion carried by 6 (White, Dye, Nelson, Hoxsie, Aukerman, Scott) Jenema recused

6. Resolution R#2020-15 Township Trustees Salary

Motion by Jenema to accept R#2020-15 for Trustee's Salaries for the Fiscal Year 2020-21 of \$7,200 and \$50 per additional meeting, supported by Dye. Roll call motion carried unanimously

7. Acme Township General Appropriations Act 2020-21 Resolution R#2020-16

Dye had a correction to the 208 Park Fund (page 2) to change from \$10,900 to \$5,000 and on (page 3) under Other Fund Expenditures: Park Fund from \$7,500 to \$5,000.

Jenema noticed in the computer there were some numbers not showing in the fund balance. She read off the budget lines and amounts for public record and added them to the report.

Motion by Dye to approve the R#2020-16 Acme Township Appropriations Act 2020-21 with correction to the 208 Fund, Park Fund on page 2 & 3 and modification to the fund balances forward, supported by Aukerman. Roll call motion carried unanimously

Public Hearing closed at 7:45 pm

K. NEW BUSINESS:

1. Zoning Amendment #052 Fisk Rezoning Request

Wolf gave a few points on the request to rezoning 3.60 acres of land from A-1 to B-4 located at 5990 Bates Road. Because of the size and location, the parcel is not suitable for agriculture use. With the rezoning and develop of the parcel, it would require a site plan review in the future. This would put more protection mechanics in place for the creek going forward as opposed to an agricultural operation that would not be subject to those requirements. In the survey there is a railroad easement. In the township ordinance it requires a large setback from M-72, so the building envelope is small but workable.

Motion by Aukerman to approve the proposed Zoning Ordinance Amendment 052 to amend the Acme Township Zoning Map by rezoning 3.60 acres of land owned by Jody Fisk/M72 Bates LLC, from A-1 Agricultural to B-4 Material Processing and Warehousing as indicated on the attached survey, (Parcel ID 28-01-002-031-00, supported by Nelson. Roll call motion carried unanimously.

DRAFT UNAPPROVED

2. Acme Township COVID-19 Preparedness and Response Plan

Dye informed this is a required plan and they are checking with the staff to make sure everyone feels safe and procedures are in place. The COVID-19 Preparedness and Response Plan has been given to the board for review and approve before implementing. When people come to the hall they will be stopped by the door and Nancy will check to see who they have an appointment with. The office is open for appointments only. There will be hand sanitizer and face masks and individual meetings will be held in the general open area only.

Motion by Jenema to pass the COVID-19 Preparedness and Response Plan, supported by Scott. Roll call motion carried unanimously.

3. Review RFP proposals received for IT Computer operations

Jenema explained she received proposals from three companies, Wyant, Netlink and I.T. Right, each are solid companies with good reputations. She gave a review of the breakdown of each of the proposals and what they included.

The board had a discussion on the proposals with questions on items that were included on some of the proposals and not on others.

White stated I.T.Right only works with municipalities, Netlink has both municipalities and other business, Wyant only works with Acme Township and no other municipalities.

Hoxsie suggested to bring back to next month's meeting after additional questions have been asked by Dye, White, Jenema and Wolf have gotten the answers.

Aukerman requested to have a census from the group after getting their questions answered on which company they would recommend.

L. OLD BUSINESS: None

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: Opened at 8:28 pm

Brian Kelley, Acme resident, commented on the IT proposals and questioned if both laptops and desktop were needed. He felt the camera solutions should be a separate bid.

Jenema explained there would be only four laptops, one for the clerk's office, supervisor, zoning administrator and treasurer's office. Cristy and Nancy would have desktops.

Jenema is designing a tee shirt for Ryan to show he is working for the township. People are questioning him when working at the parks and restroom areas. The shirt will have Acme Township maintenance staff on it. White suggested to also have a jacket for him.

Public Comment closed at 8:36 pm

ADJOURN: Motion by Aukerman to adjourn, supported by Nelson. Roll call motion carried unanimously. Meeting adjourned at 8:37 pm.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk



**ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, June 25, 2020, 7:30 a.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE : 7:32 a.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, D. Nelson,
Excused: P. Scott, D. Hoxsie

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the agenda as presented, supported by Aukerman. All in favor, motion carried.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. 2% Tribal Grant Application Request (TART)

Casey Ressler from TART Trails presented the grant application that TART will submit to Grand Traverse Band for Acme Connector Trail called Nakwema Trailway meaning “path connect”. If approved the proposed amount is \$300,000. This application requires Board approval and signature from Acme Township Supervisor. Board discussion followed.

Motion by Jenema to approve the 2% Tribal Grant Application request and Supervisor White to sign the application supported by Auckerman. All in favor, motion carried.

2. Batteries for Speed Sign

White explained that enable to use the older speed sign, that just shows the speed limit of passing car, it will need the batteries replaced. Cost of replacement is \$200.

Motion by Jenema for the purchase of new batteries for Speed Sign, supported by Nelson. Roll call Voter, motion carried.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

None

ADJOURN: Motion by Jenema to adjourn at 8:04 a.m., supported by Nelson. All in favor, motion carried.



ACME TOWNSHIP **SPECIAL BOARD MEETING**
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Monday, June 29, 2020, 7:30 a.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:34 a.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, D. Nelson,

Excused: P. Scott, D. Hoxsie

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the agenda as presented, supported by Nelson. All in favor, motion carried.

C. NEW BUSINESS:

1. Approval of a Resolution for a year end Budget Adjustment

The 403 Fund Traverse City to Charlevoix trail and 207 Fund Community Policing have budget adjustments to bring the budget in balance for required expenses. Discussion followed regarding 207 Fund Community Policing expense. Nelson volunteered to check into Community Policing hours and expectations of this expense, the Board agreed.

Motion by Dye to approve Resolution #R-2020-17 to amend budget amounts in 403 Fund and 207 Fund, supported by Auckerman.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

None

ADJOURN: Motion by Nelson to adjourn at 8:00 a.m., supported by Jenema. All in favor, motion carried.

Division Daily Officer Summary
Officer 5/1/2020 - 5/31/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
acme		
	13000 assault	3.75
	911 hangups	1.00
	93001 accident, traffic pda	0.75
	93006 Traffic Policing/Assist	0.50
	98003 property checks	6.00
	98007 suspicious situation	1.00
	99008 assist	1.00
	administrative	1.00
	breaks	0.50
	Residential Patrol	1.75
	Traffic Patrol	1.75
	warning issued	0.00
		<u>19.00</u>
blair		
	93006 Traffic Policing/Assist	1.50
	COVID-19 RELATED	84.00
		<u>85.50</u>
east bay		
	13000 assault	1.50
	29000 damage to property	0.50
	53000 public peace	1.50
	93001 accident, traffic pda	2.50
	93006 Traffic Policing/Assist	1.00
	94002 false alarm	1.00
	98007 suspicious situation	4.75
	99001 Suicide (Include Attempt	2.00
	99008 assist	3.00
	Residential Patrol	3.00
	ticket issued	0.00
	Traffic Patrol	8.25
	warning issued	0.00
		<u>29.00</u>
fife lake		
	93001 accident, traffic pda	0.50
	93006 Traffic Policing/Assist	1.00
	Traffic Patrol	1.00
	warning issued	0.00
		<u>2.50</u>
garfield		
	13000 assault	1.50
	23003 larceny building	2.75
	93006 Traffic Policing/Assist	2.00
	98003 property checks	5.25
	98007 suspicious situation	2.75
	99001 Suicide (Include Attempt	0.75
	99008 assist	2.25
	administrative	2.25
	breaks	4.00
	maintenance equip/vehicle	4.00
	Residential Patrol	1.00
	Traffic Patrol	1.50
		<u>30.00</u>
jail		
	13000 assault	3.25
		<u>3.25</u>
kingsley		
	54001 accident hit and run	1.00
	98007 suspicious situation	1.50
	Residential Patrol	0.75
		<u>3.25</u>

Division Daily Officer Summary

Officer 5/1/2020 - 5/31/2020

Location	Activity	Hours
Patrol		
Abbring, Brian	43	
lec		
	13000 assault	1.25
	administrative	2.25
		3.50
mayfield		
	13000 assault	0.75
		0.75
Munson Medical Center		
	99001 Suicide (Include Attempt	1.50
		1.50
off duty		
	off duty	0.00
		0.00
paradise		
	13000 assault	1.25
	98007 suspicious situation	1.00
		2.25
peninsula		
	93006 Traffic Policing/Assist	1.75
	98007 suspicious situation	0.50
	99008 assist	3.25
	warning issued	0.00
		5.50
recreational vehicle building		
	administrative	5.50
	maintenance equip/vehicle	2.75
	training	2.00
		10.25
union		
	29000 damage to property	0.50
		0.50
whitewater		
	13000 assault	1.50
	53000 public peace	2.00
	93001 accident, traffic pia	1.00
	98007 suspicious situation	2.00
	99001 Suicide (Include Attempt	1.25
	99008 assist	1.50
	warning issued	0.00
		9.25
	Abbring, Brian	206.00
	Patrol	206.00
	Total	206.00

Grand Traverse County Sheriff

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Daily Count

06/08/20 14:12:05

Division

5/1/2020 - 5/31/2020

Paper

Officer

service Accident

Location

Traffic Citation Warning

Patrol

Abbring, Brian 43

acme	1		1		1
east bay	2	1	1		2
fife lake	1		1		1
peninsula	1		1		
whitewater	1		1		1
Abbring, Brian	6	1	5	0	5
Patrol	6	1	5	0	5
Total	6	1	5	0	5

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 05/01/2020 TO 05/31/2020

Bank Code	Description	Beginning Balance 05/01/2020	Total Debits	Total Credits	Ending Balance 05/31/2020
CHASE	GENERAL FUND				
101	GENERAL FUND	1,031,620.77	66,632.40	52,758.98	1,045,494.19
206	FIRE FUND	82,503.29	48,324.50	49,789.37	81,038.42
207	POLICE PROTECTION	17,996.50	1,305.10	0.00	19,301.60
208	PARK FUND	12,456.22	570.00	0.00	13,026.22
209	CEMETERY FUND	18,338.53	0.00	745.00	17,593.53
212	LIQUOR FUND	804.24	0.00	0.00	804.24
	GENERAL FUND	<u>1,163,719.55</u>	<u>116,832.00</u>	<u>103,293.35</u>	<u>1,177,258.20</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,084,385.15	12,740.71	300.00	1,096,825.86
	FARMLAND PRESERVATION	<u>1,084,385.15</u>	<u>12,740.71</u>	<u>300.00</u>	<u>1,096,825.86</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,210.63	0.44	0.00	5,211.07
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,210.63</u>	<u>0.44</u>	<u>0.00</u>	<u>5,211.07</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,670.48	13.36	0.00	157,683.84
	GENERAL FUND - HIGH YIELD	<u>157,670.48</u>	<u>13.36</u>	<u>0.00</u>	<u>157,683.84</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,363.50	25.36	0.00	299,388.86
	GENERAL FUND - MONEY MARKET	<u>299,363.50</u>	<u>25.36</u>	<u>0.00</u>	<u>299,388.86</u>
PARKS	BAYSIDE PARK				
403	TRAVERSE CITY TO CHARLEVOIX TRAIL FU	36,431.18	0.00	0.00	36,431.18
	BAYSIDE PARK	<u>36,431.18</u>	<u>0.00</u>	<u>0.00</u>	<u>36,431.18</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	299,815.61	2,701.37	0.00	302,516.98
	HOLIDAY 818	<u>299,815.61</u>	<u>2,701.37</u>	<u>0.00</u>	<u>302,516.98</u>

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CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 05/01/2020 TO 05/31/2020

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Bank Code	Description	Beginning Balance 05/01/2020	Total Debits	Total Credits	Ending Balance 05/31/2020
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,367,653.15	78,191.93	14,734.62	2,431,110.46
591	WATER FUND- HOPE VILLAGE	1,035.69	1,230.28	656.71	1,609.26
	ACME RELIEF SEWER	<u>2,368,688.84</u>	<u>79,422.21</u>	<u>15,391.33</u>	<u>2,432,719.72</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,894.54	16.76	0.00	197,911.30
	ACME RELIEF SEWER MONEY MARKET	<u>197,894.54</u>	<u>16.76</u>	<u>0.00</u>	<u>197,911.30</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,386.50	0.20	0.00	1,386.70
	SHORELINE PRESERVATION	<u>1,386.50</u>	<u>0.20</u>	<u>0.00</u>	<u>1,386.70</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	2,199.03	264.86	0.00	2,463.89
	CURRENT TAX COLLECTION	<u>2,199.03</u>	<u>264.86</u>	<u>0.00</u>	<u>2,463.89</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>5,620,965.01</u>	<u>212,017.27</u>	<u>118,984.68</u>	<u>5,713,997.60</u>

Sarah Lawrence
Deputy Treasurer
6/29/2020

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	241,700.00	259,029.66	12,640.38	(17,329.66)	107.17
101-000-412.000	PERSONAL PROP TAXES	15,400.00	0.00	0.00	15,400.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,000.00	3,557.04	694.76	(1,557.04)	177.85
101-000-447.000	ADMINISTRATIVE FEE 1%	104,060.00	111,707.05	3,999.33	(7,647.05)	107.35
101-000-448.000	CABLE TV FEE	86,400.00	65,899.17	20,967.93	20,500.83	76.27
101-000-465.000	PASSPORT FEES	1,500.00	1,379.33	0.00	120.67	91.96
101-000-574.000	ST SHARED SALES TAX	380,564.00	267,709.00	0.00	112,855.00	70.35
101-000-577.000	SWAMP TAX	1,450.00	1,482.68	0.00	(32.68)	102.25
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	3,863.37	1,675.00	(853.37)	128.35
101-000-608.001	Zoning Fees	17,600.00	25,910.00	3,110.00	(8,310.00)	147.22
101-000-610.000	Revenues for Escrow Account	6,200.00	21,300.00	12,500.00	(15,100.00)	343.55
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	689.23	38.72	(179.23)	135.14
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	180.00	0.00	(60.00)	150.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	30,100.00	21,621.37	0.00	8,478.63	71.83
101-000-699.000	TRANSFER IN	15,453.69	15,453.69	0.00	0.00	100.00
Total Dept 000		940,882.69	799,781.59	55,626.12	141,101.10	85.00
TOTAL REVENUES		940,882.69	799,781.59	55,626.12	141,101.10	85.00
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	472.81	0.00	(22.81)	105.07
101-000-992.000	CONTINGENCY	56,000.00	0.00	0.00	56,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	350.00	0.00	0.00	350.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	5,000.00	4,586.50	0.00	413.50	91.73
101-000-999.000	TRANSFER TO OTHER FUNDS	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 000		77,800.00	20,059.31	0.00	57,740.69	25.78
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	32,050.01	2,900.00	3,249.99	90.79
101-101-703.001	SECRETARY	33,078.00	30,370.93	2,736.80	2,707.07	91.82
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,116.00	4,997.91	449.17	118.09	97.69
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	1,155.47	7.10	644.53	64.19
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	10,300.00	0.00	700.00	93.64
101-101-801.001	INTERNAL ACCOUNTANT	600.00	750.00	0.00	(150.00)	125.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	75.00	0.00	1,125.00	6.25
101-101-802.002	ATTORNEY SERVICES	12,000.00	10,873.45	1,088.50	1,126.55	90.61
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	24,955.08	0.00	44.92	99.82
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	18,435.30	1,282.98	9,064.70	67.04
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,808.00	3,548.14	324.46	259.86	93.18
101-101-900.000	PUBLICATIONS	1,800.00	1,826.95	0.00	(26.95)	101.50
101-101-910.000	INSURANCE	6,100.00	6,673.79	979.08	(573.79)	109.41

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	5,970.00	6,089.88	0.00	(119.88)	102.01
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		176,072.00	152,101.91	9,768.09	23,970.09	86.39
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	38,355.62	3,076.92	1,644.38	95.89
101-171-714.000	FICA LOCAL SHARE	3,600.00	2,792.28	202.48	807.72	77.56
101-171-726.000	SUPPLIES & POSTAGE	50.00	14.02	14.02	35.98	28.04
101-171-860.000	TRAVEL & MILEAGE	300.00	205.32	0.00	94.68	68.44
101-171-874.000	RETIREMENT/PENSION	4,750.00	1,884.58	307.68	2,865.42	39.68
101-171-910.000	INSURANCE	13,000.00	7,533.72	914.10	5,466.28	57.95
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	205.00	0.00	1,295.00	13.67
Total Dept 171 - SUPERVISOR EXPENDITURES		63,200.00	50,990.54	4,515.20	12,209.46	80.68
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	9,000.00	2,908.00	0.00	6,092.00	32.31
101-191-714.000	FICA LOCAL SHARE	50.00	10.44	0.00	39.56	20.88
101-191-726.000	SUPPLIES & POSTAGE	5,000.00	3,662.96	0.00	1,337.04	73.26
101-191-900.000	PUBLICATIONS	200.00	215.21	131.76	(15.21)	107.61
Total Dept 191 - ELECTION EXPENDITURES		14,250.00	6,796.61	131.76	7,453.39	47.70
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	4,583.37	416.67	916.63	83.33
101-209-714.000	FICA LOCAL SHARE	400.00	350.63	31.88	49.37	87.66
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	2,228.27	0.00	1,271.73	63.66
101-209-803.002	ASSESSING CONTRACT SERVICES	44,150.00	44,150.03	3,679.17	(0.03)	100.00
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	1,177.30	0.00	1,822.70	39.24
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	1,497.00	0.00	203.00	88.06
Total Dept 209 - ASSESSOR'S EXPENDITURES		58,250.00	53,986.60	4,127.72	4,263.40	92.68
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	36,718.58	3,192.92	4,789.42	88.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,164.00	18,686.68	1,221.00	2,477.32	88.29
101-215-714.000	FICA LOCAL SHARE	4,880.00	3,527.38	272.47	1,352.62	72.28
101-215-726.000	SUPPLIES & POSTAGE	700.00	861.54	0.00	(161.54)	123.08
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,215.00	0.00	85.00	96.30
101-215-860.000	TRAVEL & MILEAGE	1,000.00	273.38	0.00	726.62	27.34
101-215-874.000	RETIREMENT/PENSION	6,267.00	5,540.65	441.40	726.35	88.41
101-215-910.000	INSURANCE	12,500.00	9,671.30	975.36	2,828.70	77.37
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	920.00	0.00	780.00	54.12
Total Dept 215 - CLERK'S EXPENDITURES		92,019.00	78,414.51	6,103.15	13,604.49	85.22
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	746.00	448.00	0.00	298.00	60.05
101-247-714.000	FICA LOCAL SHARE	60.00	34.26	0.00	25.74	57.10
101-247-900.000	PUBLICATIONS	50.00	40.17	0.00	9.83	80.34

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-247-956.000	MISCELLANEOUS	160.00	27.35	0.00	132.65	17.09
Total Dept 247 - BOARD OF REVIEW		1,016.00	549.78	0.00	466.22	54.11
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	22,255.95	1,935.30	2,903.05	88.46
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	24,909.92	2,166.08	3,249.08	88.46
101-253-714.000	FICA LOCAL SHARE	4,553.00	3,878.90	337.30	674.10	85.19
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	2,296.33	0.00	3,303.67	41.01
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	2,547.00	0.00	153.00	94.33
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	5,070.35	440.90	460.65	91.67
101-253-910.000	INSURANCE	4,000.00	3,538.55	307.70	461.45	88.46
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		76,302.00	64,497.00	5,187.28	11,805.00	84.53
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	2,700.82	91.49	(500.82)	122.76
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	3,708.94	344.13	581.06	86.46
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	16,990.92	1,395.31	1,209.08	93.36
101-265-921.000	STREET LIGHTS	12,000.00	8,324.49	641.59	3,675.51	69.37
101-265-922.000	DTE GAS	3,800.00	2,606.03	0.00	1,193.97	68.58
101-265-923.000	SEWER TOWNSHIP HALL	720.00	600.00	60.00	120.00	83.33
101-265-930.000	REPAIRS & MAINT	20,000.00	16,454.29	291.01	3,545.71	82.27
101-265-970.000	CAPITAL OUTLAY	34,000.00	26,161.45	0.00	7,838.55	76.95
Total Dept 265 - TOWNHALL EXPENDITURES		95,210.00	77,546.94	2,823.53	17,663.06	81.45
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	65,000.00	50,615.43	4,461.54	14,384.57	77.87
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	5,375.00	0.00	5,625.00	48.86
101-410-714.000	FICA LOCAL SHARE	8,530.00	4,167.67	323.78	4,362.33	48.86
101-410-726.000	SUPPLIES & POSTAGE	200.00	165.34	0.00	34.66	82.67
101-410-726.001	POSTAGE T & A	120.00	32.25	0.00	87.75	26.88
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	5,392.00	818.50	5,108.00	51.35
101-410-802.003	ATTORNEY T & A	1,000.00	60.00	0.00	940.00	6.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	10,581.32	580.00	1,918.68	84.65
101-410-803.003	ENGINEERING SERVICES	3,000.00	917.50	0.00	2,082.50	30.58
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	1,399.00	0.00	1,601.00	46.63
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	9,910.00	225.00	(6,910.00)	330.33
101-410-803.006	STAFF REVIEW T & A	1,800.00	1,695.48	0.00	104.52	94.19
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	635.87	635.87	2,214.13	22.31
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,750.00	2,671.19	446.16	4,078.81	39.57
101-410-900.000	PUBLICATIONS	2,100.00	811.50	0.00	1,288.50	38.64
101-410-900.001	PUBLICATIONS T & A	1,000.00	748.25	257.60	251.75	74.83
101-410-910.000	INSURANCE	10,500.00	4,003.48	483.96	6,496.52	38.13
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	26.95	0.00	1,973.05	1.35
101-410-960.000	dues subscriptions	500.00	350.00	0.00	150.00	70.00
101-410-964.000	REIMBURSEMENTS	0.00	6,075.02	0.00	(6,075.02)	100.00
Total Dept 410 - PLANNING & ZONING EXPENDITURES		184,110.00	105,633.25	8,232.41	78,476.75	57.38
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,600.00	17,691.00	2,169.00	3,909.00	81.90
101-750-714.000	FICA LOCAL SHARE	1,750.00	1,353.36	165.93	396.64	77.33
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	40,615.00	20,239.15	915.61	20,375.85	49.83
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		69,015.00	39,283.51	3,250.54	29,731.49	56.92
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	17,648.00	0.00	(2,648.00)	117.65
Total Dept 865 - INSURANCE		15,000.00	17,648.00	0.00	(2,648.00)	117.65
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	6,943.82	0.00	1,956.18	78.02
Total Dept 970 - CAPITAL IMPROVEMENTS		13,900.00	6,943.82	0.00	6,956.18	49.96
TOTAL EXPENDITURES		936,144.00	674,451.78	44,139.68	261,692.22	72.05
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		940,882.69	799,781.59	55,626.12	141,101.10	85.00
TOTAL EXPENDITURES		936,144.00	674,451.78	44,139.68	261,692.22	72.05
NET OF REVENUES & EXPENDITURES		4,738.69	125,329.81	11,486.44	(120,591.12)	2,644.82
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	780,566.00	823,650.48	42,665.64	(43,084.48)	105.52
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	115,273.00	109,246.37	5,658.86	6,026.63	94.77
Total Dept 000		895,839.00	932,896.85	48,324.50	(37,057.85)	104.14
TOTAL REVENUES		895,839.00	932,896.85	48,324.50	(37,057.85)	104.14
Expenditures						
Dept 000						

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	106,425.00	91,160.79	8,433.21	15,264.21	85.66
206-000-805.000	METRO FIRE CONTRACT	822,341.00	822,341.00	41,356.16	0.00	100.00
Total Dept 000		928,766.00	913,501.79	49,789.37	15,264.21	98.36
TOTAL EXPENDITURES		928,766.00	913,501.79	49,789.37	15,264.21	98.36
Fund 206 - FIRE FUND:						
TOTAL REVENUES		895,839.00	932,896.85	48,324.50	(37,057.85)	104.14
TOTAL EXPENDITURES		928,766.00	913,501.79	49,789.37	15,264.21	98.36
NET OF REVENUES & EXPENDITURES		(32,927.00)	19,395.06	(1,464.87)	(52,322.06)	58.90
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	54,126.00	25,199.03	1,305.10	28,926.97	46.56
207-000-671.000	MISC REVENUES	18,300.00	0.00	0.00	18,300.00	0.00
207-000-699.000	TRANSFER IN	22,914.00	22,914.00	0.00	0.00	100.00
Total Dept 000		95,340.00	48,113.03	1,305.10	47,226.97	50.46
TOTAL REVENUES		95,340.00	48,113.03	1,305.10	47,226.97	50.46
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	62,525.71	0.00	18,474.29	77.19
207-000-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
Total Dept 000		81,800.00	62,525.71	0.00	19,274.29	76.44
TOTAL EXPENDITURES		81,800.00	62,525.71	0.00	19,274.29	76.44
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		95,340.00	48,113.03	1,305.10	47,226.97	50.46
TOTAL EXPENDITURES		81,800.00	62,525.71	0.00	19,274.29	76.44
NET OF REVENUES & EXPENDITURES		13,540.00	(14,412.68)	1,305.10	27,952.68	106.45
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	10,900.00	8,500.30	570.00	2,399.70	77.98
Total Dept 000		10,900.00	8,500.30	570.00	2,399.70	77.98
TOTAL REVENUES		10,900.00	8,500.30	570.00	2,399.70	77.98

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	7,500.00	6,187.12	0.00	1,312.88	82.49
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	3,545.58	0.00	454.42	88.64
Total Dept 000		11,500.00	9,732.70	0.00	1,767.30	84.63
TOTAL EXPENDITURES		11,500.00	9,732.70	0.00	1,767.30	84.63
Fund 208 - PARK FUND:						
TOTAL REVENUES		10,900.00	8,500.30	570.00	2,399.70	77.98
TOTAL EXPENDITURES		11,500.00	9,732.70	0.00	1,767.30	84.63
NET OF REVENUES & EXPENDITURES		(600.00)	(1,232.40)	570.00	632.40	205.40
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	1,600.00	0.00	1,900.00	45.71
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	2,650.00	0.00	2,350.00	53.00
Total Dept 000		8,500.00	4,250.00	0.00	4,250.00	50.00
TOTAL REVENUES		8,500.00	4,250.00	0.00	4,250.00	50.00
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	100.00	0.00	300.00	25.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	2,520.00	745.00	2,480.00	50.40
209-000-930.000	REPAIRS & MAINT	3,000.00	(241.04)	0.00	3,241.04	(8.03)
Total Dept 000		8,400.00	2,378.96	745.00	6,021.04	28.32
TOTAL EXPENDITURES		8,400.00	2,378.96	745.00	6,021.04	28.32
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	4,250.00	0.00	4,250.00	50.00
TOTAL EXPENDITURES		8,400.00	2,378.96	745.00	6,021.04	28.32
NET OF REVENUES & EXPENDITURES		100.00	1,871.04	(745.00)	(1,771.04)	1,871.04
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	12,500.00	11,446.60	0.00	1,053.40	91.57
212-000-665.000	INTEREST ON INVESTMENTS	3.10	2.04	0.00	1.06	65.81
Total Dept 000		12,503.10	11,448.64	0.00	1,054.46	91.57

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
TOTAL REVENUES		12,503.10	11,448.64	0.00	1,054.46	91.57
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	22,914.00	22,914.00	0.00	0.00	100.00
Total Dept 000		22,914.00	22,914.00	0.00	0.00	100.00
TOTAL EXPENDITURES		22,914.00	22,914.00	0.00	0.00	100.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		12,503.10	11,448.64	0.00	1,054.46	91.57
TOTAL EXPENDITURES		22,914.00	22,914.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(10,410.90)	(11,465.36)	0.00	1,054.46	110.13
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	260,779.00	258,023.80	12,584.63	2,755.20	98.94
225-000-665.000	INTEREST ON INVESTMENTS	600.00	1,686.78	156.52	(1,086.78)	281.13
225-000-671.000	MISC REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		263,379.00	259,710.58	12,741.15	3,668.42	98.61
TOTAL REVENUES		263,379.00	259,710.58	12,741.15	3,668.42	98.61
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	587.00	300.00	1,413.00	29.35
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,750.00	30,750.00	0.00	0.00	100.00
225-000-941.000	PDR PYMT TO LANDOWNERS	224,000.00	120,833.00	0.00	103,167.00	53.94
225-000-942.000	APPRAISAL EXPENSES	8,200.00	10,800.00	0.00	(2,600.00)	131.71
225-000-944.000	CLOSING EXPENSES	0.00	6,800.00	0.00	(6,800.00)	100.00
Total Dept 000		264,950.00	169,770.00	300.00	95,180.00	64.08
TOTAL EXPENDITURES		264,950.00	169,770.00	300.00	95,180.00	64.08
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		263,379.00	259,710.58	12,741.15	3,668.42	98.61
TOTAL EXPENDITURES		264,950.00	169,770.00	300.00	95,180.00	64.08
NET OF REVENUES & EXPENDITURES		(1,571.00)	89,940.58	12,441.15	(91,511.58)	5,725.05
Fund 296 - SHORELINE PPRESERVATION						
Revenues						

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	2.30	0.20	(2.30)	100.00
Total Dept 000		0.00	2.30	0.20	(2.30)	100.00
TOTAL REVENUES		0.00	2.30	0.20	(2.30)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	2.30	0.20	(2.30)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2.30	0.20	(2.30)	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	2,500.00	0.00	0.00	2,500.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
Expenditures						
Dept 000						
402-000-803.003	ENGINEERING SERVICES	1,000.00	385.00	0.00	615.00	38.50
402-000-930.002	PARKS & RECREATION EXPENDITURE	15,000.00	0.00	0.00	15,000.00	0.00
402-000-999.000	TRANSFER TO OTHER FUNDS	20,453.69	20,453.69	0.00	0.00	100.00
Total Dept 000		36,453.69	20,838.69	0.00	15,615.00	57.16
TOTAL EXPENDITURES		36,453.69	20,838.69	0.00	15,615.00	57.16
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL EXPENDITURES		36,453.69	20,838.69	0.00	15,615.00	57.16
NET OF REVENUES & EXPENDITURES		(3,953.69)	(20,838.69)	0.00	16,885.00	527.07
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND						
Revenues						
Dept 000						
403-000-602.006	COMMUNITY GROWTH GRANT	17,172.48	27,312.48	0.00	(10,140.00)	159.05
403-000-602.010	GRAND TRAVERSE BAND	15,000.00	15,000.00	0.00	0.00	100.00
403-000-699.000	TRANSFER IN	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 000		37,172.48	47,312.48	0.00	(10,140.00)	127.28

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND						
Revenues						
TOTAL REVENUES		37,172.48	47,312.48	0.00	(10,140.00)	127.28
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	10,881.30	0.00	14,118.70	43.53
Total Dept 000		25,000.00	10,881.30	0.00	14,118.70	43.53
TOTAL EXPENDITURES		25,000.00	10,881.30	0.00	14,118.70	43.53
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND:						
TOTAL REVENUES		37,172.48	47,312.48	0.00	(10,140.00)	127.28
TOTAL EXPENDITURES		25,000.00	10,881.30	0.00	14,118.70	43.53
NET OF REVENUES & EXPENDITURES		12,172.48	36,431.18	0.00	(24,258.70)	299.29
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	680,963.30	75,678.40	221,676.70	75.44
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	4,097.14	363.71	(1,497.14)	157.58
590-000-687.000	REFUNDS & REBATES	0.00	2,166.58	2,166.58	(2,166.58)	100.00
Total Dept 000		929,240.00	687,227.02	78,208.69	242,012.98	73.96
Dept 550 - HOPE VILLAGE- WATER						
590-550-460.000	USAGE&CONNECTION FEES	0.00	2,460.61	0.00	(2,460.61)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		0.00	2,460.61	0.00	(2,460.61)	100.00
TOTAL REVENUES		929,240.00	689,687.63	78,208.69	239,552.37	74.22
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	2,727.50	0.00	31,772.50	7.91
590-000-956.001	OPERATING & MAINT EXP	425,000.00	371,871.79	14,670.72	53,128.21	87.50
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	489.11	63.90	710.89	40.76
590-000-995.001	INTEREST ON BONDS	22,500.00	8,178.15	0.00	14,321.85	36.35
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		587,602.00	383,266.55	14,734.62	204,335.45	65.23
TOTAL EXPENDITURES		587,602.00	383,266.55	14,734.62	204,335.45	65.23

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 05/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - ACME RELIEF SEWER						
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	689,687.63	78,208.69	239,552.37	74.22
TOTAL EXPENDITURES		587,602.00	383,266.55	14,734.62	204,335.45	65.23
NET OF REVENUES & EXPENDITURES		341,638.00	306,421.08	63,474.07	35,216.92	89.69
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	8,614.68	1,230.28	6,134.32	58.41
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	8,614.68	1,230.28	6,134.32	58.41
TOTAL REVENUES		14,749.00	8,614.68	1,230.28	6,134.32	58.41
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	8,766.32	656.71	3,933.68	69.03
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	8,766.32	656.71	3,933.68	69.03
TOTAL EXPENDITURES		12,700.00	8,766.32	656.71	3,933.68	69.03
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	8,614.68	1,230.28	6,134.32	58.41
TOTAL EXPENDITURES		12,700.00	8,766.32	656.71	3,933.68	69.03
NET OF REVENUES & EXPENDITURES		2,049.00	(151.64)	573.57	2,200.64	7.40
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	12.79	0.00	(12.79)	100.00
Total Dept 000		0.00	12.79	0.00	(12.79)	100.00
TOTAL EXPENDITURES		0.00	12.79	0.00	(12.79)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	12.79	0.00	(12.79)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(12.79)	0.00	12.79	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	64,832.88	2,701.37	3,167.12	95.34

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2020 NORMAL (ABNORMAL)	MONTH 05/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	3,322.10	0.00	2,677.90	55.37
Total Dept 000		74,000.00	68,154.98	2,701.37	5,845.02	92.10
TOTAL REVENUES		74,000.00	68,154.98	2,701.37	5,845.02	92.10
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	22,030.00	22,030.00	0.00	0.00	100.00
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		77,030.00	77,030.00	0.00	0.00	100.00
TOTAL EXPENDITURES		77,030.00	77,030.00	0.00	0.00	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		74,000.00	68,154.98	2,701.37	5,845.02	92.10
TOTAL EXPENDITURES		77,030.00	77,030.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(3,030.00)	(8,875.02)	2,701.37	5,845.02	292.90
TOTAL REVENUES - ALL FUNDS		3,315,005.27	2,878,473.06	200,707.41	436,532.21	86.83
TOTAL EXPENDITURES - ALL FUNDS		2,993,259.69	2,356,070.59	110,365.38	637,189.10	78.71
NET OF REVENUES & EXPENDITURES		321,745.58	522,402.47	90,342.03	(200,656.89)	162.37



RecycleSmart

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June 2020

Recycle right or lose it.

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. **Violators will be prosecuted.** Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community. To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED MATERIALS](#)



Recycling Drop-Off Site Closure

Due to the excessive misuse and illegal dumping that has occurred at the Recycling Drop-off Site located at 3770 Blair Townhall Rd. in Grawn, the site has been permanently closed. [Read on....](#)



The Keystone Brush Site is now accepting **Credit Cards as a form of payment.**

Please note that the Site will be closed for the 4th of July Holiday.

Brush Site information and hours of operation can be found by clicking [here](#).



KNOW IT BEFORE YOU THROW IT!



EGL

MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

Looking for the latest episodes of the very popular 9&10 News TV series "Talking Trash"? Look no further. Click this [LINK](#) and you will be whisked away to the glorious land of responsible recycling!

**Have questions about where to
recycle an item?**

**Click on the Take it Back Logo
and you will be magically
transported to the Take it Back
Directory!**

If you are unable to find a solution on the



directory, please contact the Resource Recovery Department and we'll be sure to help you out!



Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

**119,173 lbs. of Household
Hazardous Waste and
71,456 lbs. of Scrap Tires were
collected from Grand Traverse
County Residents in 2019!**



2020 HHW Event Schedule

Thursday, May 14th - **CANCELED**

Thursday, June 18th - 1:00 pm to 7:00 pm (Completed)

Thursday, August 6th - 1:00 pm to 7:00 pm (sign up online July 6th)

Saturday, September 26th - 9:00 am to 2:00 pm

*****Appointments will not be accepted until
approximately one month before each event.*****

RESIDENTS

- Appointments are required for all HHW events and can be made by:

- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

NON-RESIDENTS (businesses, organizations, schools, etc.)

1. Download the [2020 VSQG Registration and Certification form](#).
2. Download the [2020 VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

What Can I Bring to a Household Hazardous Waste Event? Click [here](#).

Scrap Tire Collections 2020

May 14 **Canceled**

June 18

August 6

September 20

Appointments **are required and can be made by**
calling the Resource Recovery Department @
231-995-6075.

**Scrap Tire Collections are funded by the EGLE
Scrap Tire Grant**



**Many sites are closed during the "Stay Home Stay Safe"
Executive Order. Thank you for understanding**

Drop Off Battery Recycling

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

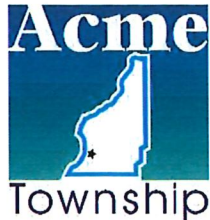
Building / Location	Address
---------------------	---------

Acme Township Hall	6042 Acme Road Williamsburg, MI 49690
Blair Township Hall	2121 County Road 633 Grawn, MI 49637
City of Traverse City / Grand Traverse County Building	400 Boardman Avenue Traverse City, MI 49684
Civic Center	1213 W Civic Center Drive Traverse City, MI 49686
Fife Lake True Value	119 East Lake Street Fife Lake, Mi. 49633
Grand Traverse County Public Service Building	2650 LaFranier Road Traverse City, MI 49686
Metro Emergency Services Building	897 Parson Road Traverse City, MI 49686
Traverse City Fire Department	500 W Front Street Traverse City, MI 49684
Whitewater Township Hall	5777 Vinton Road Williamsburg, MI 49690



Watch this short video on battery recycling.

[231-941-5555](tel:231-941-5555) | recyclesmart@grandtraverse.org | www.recyclesmart.info



**ACME TOWNSHIP PLANNING COMMISSION
REMOTE ZOOM MEETING AGENDA
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 8, 2020 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 pm

ROLL CALL: Members present: K. Wentzloff (Chair), S. Feringa (Vice Chair), M. Timmins, D. Rosa, D. VanHouten, B. Balentine, J. Aukerman

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator, S. Winter, Planning Consultant Becker & Raeder, J. Jocks, Legal Counsel, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:05pm

Jim Stevens, Acme Mini Storage M72, opposed self-storage in former Kmart building. His concern is the commercial market is down and another self-storage in the area would cause hardship.

Brian, Kelley, Acme resident, voiced his concerns on there is no document to compare the zoning ordinance process on what has changed to the current ordinance. Nothing has been in the packet.

Limited Public Comment closed at 7:11 pm

B. APPROVAL OF AGENDA: Motion by Timmins to approve the agenda as presented with the addition to G. Correspondence, 13. Brian Kelley, 14. Brian Kelley, 15. Mary Raymer, 16. John & Irene Stuart, 17. Joy Landis, supported by Balentine. Roll call motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

a. Township Board Regular Meeting Minutes 05.12.20

2. ACTION:

a. Approve Draft Planning Commission Meeting Minutes 5.11.20

b. Approve Draft Planning Commission Special Meeting Minutes 05.26.20

Motion by Timmins to approve the Consent Calendar as presented, supported by Balentine. Roll call motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

G. CORRESPONDENCE:

1. Rachelle Babcock
2. Arlene Beall
3. Patricia Bernard
4. CCATs
5. Distributed flyer
6. Jan Fusi
7. Jim & Kris Goran
8. Karen Howie
9. C.J. Kalil

10. Susan Kozlowski
11. Christy Lundgren & Heather Spooner
12. Watershed Center
13. Brian Kelley (1) – Wentzloff read out loud for the record
14. Brian Kelley (2) – Wentzloff read out loud for the record
15. Mary Raymer – Wentzloff read out loud for the record
16. John & Irene Stuart, Wentzloff read out loud for the record
17. Joy Landis, Wentzloff read out loud for the record

Wentzloff informed no one is to enter private property without permission from the owner. Any questions regarding the properties that are being discussed, are to be directed to the township. All those who have property within 300 feet of the PD application sites have been notified twice by mail, advertised in the Record Eagle and on the township website. The post office notified the township that people were stuffing flyers in personal mailboxes and that is not permissible. Any correspondence must be sent by first class mail. The Planning Commission does work on behalf of the township and its citizen, please keep in mind of that when you are making assumptions on the work that we are doing going forward. No emails or texts are to be sent to the Planning Commission's personal email or phone. Any correspondence is to be sent to the emails that are used for township business and can be found at acmetownship.org.

The Planning Commission has always followed procedures for Public Hearings, the motivation for having them up front is to allow the public to comment in a timely fashion and not have to stay through the entire meeting since they can last for several hours. She will look at the Bylaws and address that.

H. PUBLIC HEARINGS:

1. PD 2019-01 Lormax Stern – Planned Development (former Kmart): Open at 7:25 pm

James Stevens, Acme Mini Storage M-72, is opposed to the project and sees it as a problem for those who already have been in the storage business. He feels it does not help Acme Township or the residents.

Rachelle Babcock, 4261 Bartlett Rd, stated this area is a prime spot and the amenities allowed there should be for shopping, living, working, walkability with a neighborhood feel about it.

Brian Kelley, Acme resident, wanted to say for the record the meeting is not following the Bylaws where the applicant presents their project first and then the public gets to respond to that. He is opposed to the Kmart project and where the primary use is not defined. He does not see how it is good for the master plan if it is rezoned. It could lead to other properties nearby to be allowed to do this as well.

Jim Goran, AAA Storage, 6631 & 6719 M-72, he is opposed to the storage project and sees it not zoned for warehousing. It does not fit in the master plan zoning and there is no need for B-4 in that area. It should be a walkable area and not open it up for potential further sprawling.

Mary Rohn, Acme resident, it does not make sense to have this project. It is not a B-4 area and is not what the residents want there.

Public Hearing closed at 7:37 pm

2. SUP 2020-01 Prism Power Partners Solar Energy Farm Special Use/Site Plan Review Opened at 7:37 pm

Wentzloff stated there is no updates on this project from the last meeting and the applicants are not on the call.

Rachelle Babcock, 4261 Bartlett Rd., the applicants should do a soil boring test before coming to

the next meeting. She hopes they are not creating new runoffs for stormwater in the creek. We should be taking care of the environment and Yuba Creek.

Brian Kelley, Acme resident, there is nothing in the plan showing the slope views for the packet. Applicants should clarify some of the plan views. There is a wetland in the northwest corner on the adjacent property not being shown in their plan sheet. Soil erosion control in the ordinance states on earth change activity.

Mary Rohn, Acme resident, it would be risky to do anything on this property that would destroy the creek and effect the waters leading to the bay. There should be an environmental engineer review at the expense of the applicant.

Public Hearing closed at 7:47 pm

I. OLD BUSINESS:

1. SPR 2020- 05 – PC review of Satellite Dish 4620 US 31 N

Wentzloff informed the updates for the review are in the packet and Jack Turner was on the call to respond to any questions.

Wolf stated since the report was put on the website the stormwater review had been received. She read off the review from Gosling Czubak and it showed the dish requirements to be efficient to meet the stormwater ordinance. There is a note that a signoff of soil erosion would be required.

The PC discussed the type of landscaping to help conceal the dish without interfering with its reception and would not block the visibility of cars pulling in and out of the parking lot.

Wentzloff pointed out on the plan it still showed the dish pole as 8' instead of 4', a total of 14' for both the dish and pole. Turner stated it was missed on the plan and he will have them correct that.

Timmins wanted to be sure the dish would not be a disturbance to the wetlands, by leaving the trees that are already there. Turner said they would not change that area.

Feringa suggested to do a non-deciduous scrub for the landscaping so as not to block the visibility of those driving into the parking area.

Wentzloff noted in the review completed by Bob Verschaeve with Gosling Czubak, it has a 25-year storm event and asked Jocks if that met the stormwater ordinance requirements that has 100 year back to back event.

Jocks stated the ordinance does have back to back 100-year stormwater review with approval of conditions. It can be a condition upon approval from Gosling Czubak with Wolf as staff, that the review meets the stormwater requirements.

Winter stated in this case it does reference in the ordinance the 25-year storm event could be proper for this project.

Motion by Timmins to approve the installation of the satellite dish at 4620 US 31 N as indicated on the site plan (revised 06/01/20 subject to the following conditions:

- **Staff will confirm with Gosling Czubak the stormwater review meets the townships ordinance requirements and approval by Bob Verschaeve.**
- **The applicant will be responsible for the cost of the stormwater review. No land use permit will be issued until payment is received.**
- **A bond shall be submitted to the township for the cost of removal prior to the issuance of a land use permit.**
- **No disturbance of vegetation between the satellite dish area and wetlands**
- **Non-deciduous scrubs will replace the landscaping around the fencing for shading**

- Correct the plan showing the 14 ft. for the satellite dish and post
- Review of soil erosion and permit

Supported by Aukerman. Roll call motion carried unanimously.

2. PD 2019-01 Lormax Stern – Planned Development (former Kmart)

Winter stated in the packet is a set of draft development conditions taking into account what the applicant has request to do to the property after hearing the concerns from the PC and community. This is not a rezoning of the property it is a Plan Development application, which in the ordinance does allow with township approval for certain uses. The list shows the uses that are allowed on the site with a definition for some clarity.

For the existing building could include outdoor sales like a nursery, call center, or sports center. The townhouses mentioned in the draft development conditions are a conception at this point, this is being explored for something in the future. In the stormwater management section, it requires for any new buildings on the property to be treated with low impact development. The existing stormwater basin is a non-conforming structure for today's ordinance. A new structure should be treated as the zoning ordinance requires in relation to the stormwater ordinance.

A phasing plan was put together for the developer on what the township would like to see come from the property.

Daniel Stern, Lomax Stern, informed there has been a change from a commercial building up by the street to proposing residential use. Commercial is going to be soft for some time and that is why there was a shift. Not looking to store anything outside except maybe a nursery. Considering having it being used for a Call Center, he has a tenant at another property that is doing this. Maybe the site could have a sport training facility. The long-term plan was to have climate control storage. He would like to use it to store boats, nothing would be outside. He is 100% committed to work on the application for the townhouses and beautifying the property.

Jocks confirmed this is not rezoning the property. The PC needs to be cautious on what is allowed and how and not let it be too expansive. The purpose of the PD is not to be a defect of rezoning from another district, but is allowing some variance from what the existing zoning already allows to achieve a larger product. The PD is allowed in the zoning ordinance and is not something that others can use once it is approved to change the zoning in the entire district. In the review and considerations, look at how much it does allow for change. Keep it as narrow and limited as possible. It should not be an open door to allow all or a large amount of uses from another district that would otherwise not be allowed. The intent is to allow something that would otherwise not be allow in order for the project to go, not the entire project to allow different uses in its own district.

Timmins asked if the property were sold, would the new owner have to follow the PD phases?

Wentzloff said they would need to do the phases as planned under the PD.

Jocks said the PD can be revoked for failure to follow the phasing requirements. The township does have that authority. If the developer wanted out of it after the first phase was completed, that request should be denied. They are subject to the PD as a whole, unless a new or amended plan met the requirements.

Stern stated they have trimmed down the uses that would be allowed on the property. Somehow a rumor was started that he bought the property as a temporary exchange property, this is not true. He has been upfront with the community on his intentions and the developer for the storage that was at the beginning no longer exists. He is doing the project now as Lormax Stern.

The PC discussed the uses that would be good fit for the site from the Regulated Uses and Dimensions list Winter provided Stern of possible options.

Wentzloff stated the phasing plan is what is lacking in the application.

Jocks said the Planning Commission is responsible for the approval or denial of this project. PC should be satisfied with the phasing plan and its clarification. It is critical to assure to not approve the project for a use and then once that is completed nothing else happens. There should be a drawing showing a clear description of what is going to be done with each of the phases.

Stern stated the only part of the phasing he can't confirm at this time is the partnership with Homestretch. They are doing the application for funding with MSHA, but it is not guaranteed they will receive it. In the PD he can commit to the access for Bata Bus, trail along the frontage, landscaping by the entrance, rehab of the Kmart building, and put in the application for the housing. He said with today's market this is all he can commit to at this time.

Wentzloff noted without having a phasing plan it is hard to assess what they have been presented for the PD. The housing would be an amendment in the PD if the funding goes through.

Wolf suggested having Jon Stimson with Homestretch give a presentation in July to explain what they are about.

Jon Stimson, Executive Director with Homestretch, explained funding with MSHA on the project could take at least a year. The townhouses are for people that fit in the financial guidelines, or maybe senior citizens that want to downsize.

Jocks said looking at the plan he doesn't see clarification of phase one. This would need to be done.

The PC census was they did not feel comfortable to pass it on to the board at this point until the phases are more defined.

Winter said the phases and establishing the uses is what is still needed.

Wolf stated once the PD is initiated than that PD is valid. You can extend or amendment the agreement. Once you build the first phase than he would be locked in to the agreement and good to go.

Stern will not have warehousing in the former Kmart building, but would like to consider temporary storage for smaller boats and jet ski storage on trailers as overflow from his Northport building. It would give him some revenue from his investment until he can get the property developed. He would not need to make any changes to the building to do this.

Jocks said there should be a condition on a limited timeframe as a temporary use. Questions should be answered on the details as part of the review.

The PC felt it could be a possibility to use the Kmart building with a timeframe of 24 months for boat storage and would like to see more details in writing of what is involved.

Wentzloff recommended to have the phases clarify and to keep the Public Hearing open to be continued at the next scheduled Planning Commission meeting. The plan needs to be more acceptable with phases completed.

Motion by Balentine to keep the public hearing opened for PD 2019-01 Lormax Stern – Planned Development (former Kmart) for the next scheduled Planning Commission meeting, supported by Timmins. Roll call motion carried unanimously.

3. SUP 2020-01 Prism Power Partners Solar Energy Farm Special Use/site Plan Review

Wentzloff stated there has been no updates to discuss. She recommends keeping the public hearing opened for the regular July Planning Commission meeting after the requirements are completed.

Motion by Timmins to keep the public hearing open for Prism Power Trailside Solar Farm until the July Planning Commission meeting, supported Balentine. Roll call motion carried unanimously.

- 4. Zoning Ordinance Review Continued Discussion Article 3 (time permitting) – postponed**

J. NEW BUSINESS:

- 1. Zoning Ordinance Review Article 4 (time permitting) – postponed**

K. PUBLIC COMMENT & OTHER PC BUSINESS: Open at 10:23 pm

Brian Kelley, Acme resident, voiced the PD for the Lormax Stern project should be complete.

Public comment closed at 10:26 pm

- 1. Planning & Zoning Administrator Report:** No report
- 2. Township Board Report:** no report
- 3. Parks & Trails Committee:** Wolf informed there will be a Parks and Trails meeting next Monday at 4:00 pm at Shelter #3 in Sayler Park.

ADJOURN: Motion by Balentine to adjourn, supported by Timmins. Roll call motion adjourned 10:28 pm

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AP
Prepaid

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06/09/2020	CHAS	25772	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	116.37
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06/09/2020	CHAS	25774	BREEZE HILL GREENHOUSE	REPAIRS & MAINT	101-750-930.000	358.36
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		25775		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	46.92
		25775		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	97.08
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		25775		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
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		25775		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		25775		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		25775		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		25775		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		25775		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		25775		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		25775		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	68.00
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06/09/2020	CHAS	25776	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	550.26
06/09/2020	CHAS	25777	DTE ENERGY	DTE GAS	101-265-922.000	163.87
06/09/2020	CHAS	25778	ELECTION SYSTEMS & SOFTWARE	SUPPLIES & POSTAGE		** VOIDED **
06/09/2020	CHAS	25779	EPS	REPAIRS & MAINT	101-750-930.000	161.52
06/09/2020	CHAS	25780	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
06/09/2020	CHAS	25781	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,433.21
06/09/2020	CHAS	25782	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-215-726.000	4.59
06/09/2020	CHAS	25783	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	1,490.00
06/09/2020	CHAS	25784	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	85.67
06/09/2020	CHAS	25785	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	206.50
		25785		PUBLICATIONS	101-410-900.000	327.00
						<hr/> 533.50
06/09/2020	CHAS	25786	TYLER TECHNOLOGIES, INC	SUPPLIES & POSTAGE	209-000-726.000	218.74
06/09/2020	CHAS	25787	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	715.00
06/17/2020	CHAS	25788	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,789.58

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06/17/2020	CHAS	25791	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	354.71
06/17/2020	CHAS	25792	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	73.98
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06/17/2020	CHAS	25794	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	799.27
		25794		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	39.21
		25794		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	29.28
						<hr/> 867.76
06/17/2020	CHAS	25795	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	66.50
06/17/2020	CHAS	25796	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	53.98
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06/17/2020	CHAS	25798	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	88.90
06/17/2020	CHAS	25799	QUADIENT FINANCE USA, INC	SUPPLIES & POSTAGE	101-191-726.000	399.10
06/17/2020	CHAS	25800	QUADIENT LEASING USA, INC	SUPPLIES & POSTAGE	101-101-726.000	154.17
06/17/2020	CHAS	25801	ROBERT B. WILKINSON	CONTRACTED EMPLOYEE SERVICES	209-000-802.004	500.00
06/17/2020	CHAS	25802	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	20.00
		25802		REPAIRS & MAINT	101-750-930.000	140.00
						<hr/> 160.00
06/17/2020	CHAS	25803	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
06/17/2020	SEWE	342	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	33,698.10
		342		HOCH ROAD #697 EXP	590-000-956.003	57.80
		342		OPERATING & MAINT EXP	591-550-956.001	885.03
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06/30/2020	CHAS	25804	BECKETT & RAEDER	PLANNING CONSULTANT	101-410-803.001	450.00
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
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		25805		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	58.71
		25805		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96
		25805		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		25805		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	151.63
		25805		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		25805		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		25805		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		25805		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		25805		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		25805		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		25805		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	68.00
						<hr/> 468.07
06/30/2020	CHAS	25806	CINTAS CORP #729	SUPPLIES & POSTAGE	101-191-726.000	31.98
06/30/2020	CHAS	25807	CONSUMERS ENERGY	STREET LIGHTS-5741 LAUTNER RD	101-265-921.000	64.78
06/30/2020	CHAS	25808	DTE ENERGY	DTE GAS	101-265-922.000	54.06
06/30/2020	CHAS	25809	QUADIENT LEASING USA, INC	SUPPLIES & POSTAGE	101-101-726.000	13.80
06/30/2020	CHAS	25810	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,095.00
		25810		ATTORNEY SERVICES	101-410-802.002	2,550.00
						<hr/> 3,645.00
06/30/2020	SEWE	343	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	590-000-803.003	57.50
TOTAL - ALL FUNDS				TOTAL OF 41 CHECKS (1 voided)		63,162.82

--- GL TOTALS ---

101-101-726.000	SUPPLIES & POSTAGE	167.97
101-101-802.002	ATTORNEY SERVICES	1,095.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,877.98
101-101-900.000	PUBLICATIONS	206.50
101-191-726.000	SUPPLIES & POSTAGE	670.92
101-209-803.002	ASSESSING CONTRACT SERVICES	3,789.58
101-215-726.000	SUPPLIES & POSTAGE	4.59
101-253-726.000	SUPPLIES & POSTAGE	1,324.15
101-265-726.000	SUPPLIES & POSTAGE	53.98
101-265-851.000	CABLE INTERNET SERVICES	354.71
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,166.16
101-265-921.000	STREET LIGHTS	1,281.38
101-265-922.000	DTE GAS	217.93
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	569.18

06/30/2020 02:27 PM
User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 06/03/2020 - 06/30/2020
Banks: CHASE, FARM, PARKS, SEWER

Page 4/4

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-802.002			ATTORNEY SERVICES			2,550.00
101-410-803.001			PLANNING CONSULTANT			450.00
101-410-803.005-112			PLANNING & CONSULTANT T & A			162.86
101-410-900.000			PUBLICATIONS			327.00
101-750-930.000			REPAIRS & MAINT			2,939.95
206-000-802.004			CONTRACTED EMPLOYEE SERVICES			8,433.21
209-000-726.000			SUPPLIES & POSTAGE			218.74
209-000-802.004			CONTRACTED EMPLOYEE SERVICES			500.00
209-000-930.000			REPAIRS & MAINT			42.60
590-000-803.003			ENGINEERING SERVICES			57.50
590-000-956.001			OPERATING & MAINT EXP			33,698.10
590-000-956.003			HOCH ROAD #697 EXP			57.80
591-550-956.001			OPERATING & MAINT EXP			885.03
			TOTAL			63,162.82

06/30/2020 03:04 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP

Page: 1/2

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

To Be
Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2020	AP	ELECTIONSOURCE SUPPLIES & POSTAGE Vnd: ELE Invoice: 1142087	Invoice: 1142087 Ref#: 10107(KIOSK- VAT) 101-191-726.000 101-000-202.000	1,143.23	1,143.23
		Expected Check Run: 07/07/2020		1,143.23	1,143.23
07/07/2020	AP	FERGUSON REPAIRS & MAINT Vnd: FERGUSON Invoice: 5643092	Invoice: 5643092 Ref#: 10108(TOLIET REPAIR KIT) 101-750-930.000 101-000-202.000	46.15	46.15
		Expected Check Run: 07/07/2020		46.15	46.15
06/30/2020	AP	GRAND TRAVERSE COUNTY COMMUNITY POLICING CONTRACT Vnd: 7890 Invoice: 97870	Invoice: 97870 Ref#: 10106(SHERIFF - COUNTY PATROL- APRIL-JUNE 2020) 207-000-802.000 207-000-202.000	21,219.21	21,219.21
		Expected Check Run: 07/07/2020		21,219.21	21,219.21
07/07/2020	AP	GRAND TRAVERSE REGIONAL LAND CONTRACTED EMPLOYEE SERVICES Vnd: 0000007912 Invoice: PAYMENT #4	Invoice: PAYMENT #4 Ref#: 10073(CONSERVANCY) 225-000-802.004 225-000-202.000	15,500.00	15,500.00
		Expected Check Run: 07/07/2020		15,500.00	15,500.00
06/30/2020	AP	GRD TRAV COUNTY ROAD COMM GT COUNTY ROAD COMMISSION TART Vnd: 0000007925 Invoice: 700231	Invoice: 700231 Ref#: 10103(DUST CONTROL 1ST APPLICATION) 101-000-998.000 101-000-202.000	1,377.00	1,377.00
		Expected Check Run: 07/07/2020		1,377.00	1,377.00
06/30/2020	AP	KWIK PRINT REPAIRS & MAINT SUPPLIES & POSTAGE Vnd: 0000012500 Invoice: 103832	Invoice: 103832 Ref#: 10097(COVID 19 SIGNS FOR PLAYGROUND EQUIPMENT,) 101-750-930.000 101-215-726.000 101-000-202.000	28.00 26.68	54.68
		Expected Check Run: 07/07/2020		54.68	54.68
06/30/2020	AP	LINDSEY WOLF SOFTWARE SUPPORT & PROCESSIN Vnd: WOLF Invoice: JUNE 2020	Invoice: JUNE 2020 Ref#: 10098(MILEAGE REIMBURSEMENT) 101-410-804.000 101-000-202.000	96.60	96.60
		Expected Check Run: 07/07/2020		96.60	96.60

06/30/2020 03:04 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP

Page: 2/2

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2020	AP	NICHOLS APPRAISAL SERVICES	Invoice: D.WHITE FARM Ref#: 10072 (APPRAISAL FOR DOUG & MICHELLE WHITE)		
		APPRAISAL EXPENSES	225-000-942.000	4,430.00	
		Vnd: 0000014520 Invoice: D.WHITE FARM	225-000-202.000		4,430.00
		Expected Check Run: 07/07/2020			
				<u>4,430.00</u>	<u>4,430.00</u>
06/30/2020	AP	ROBERT B. WILKINSON	Invoice: JUNE 2020 Ref#: 10095 (BURIAL-WATSON, MORRISON, HANNA)		
		CONTRACTED EMPLOYEE SERVICES	209-000-802.004	725.00	
		CONTRACTED EMPLOYEE SERVICES	209-000-802.004	500.00	
		Vnd: WILKINSO Invoice: JUNE 2020	209-000-202.000		1,225.00
		Expected Check Run: 07/07/2020			
				<u>1,225.00</u>	<u>1,225.00</u>
				<u>45,091.87</u>	<u>45,091.87</u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		2,717.66
		ACCOUNTS PAYABLE	207-000-202.000		21,219.21
		ACCOUNTS PAYABLE	209-000-202.000		1,225.00
		ACCOUNTS PAYABLE	225-000-202.000		19,930.00
			TOTAL INCREASE IN PAYABLE:		45,091.87

July 1, 2020

Acme Township Board of Trustees

Dear Board Members:

I live on Hampshire Drive. This street is approximately 35 years old and is in very poor condition. The road surface is crumbling, worn through to gravel, and heavily peppered with patching material and pot holes. Needless to say, it is a very bumpy ride through Hampshire Hills Subdivision.

The condition of this street hurts our property values, damages our tires, and it is hazardous to bike riders and pedestrians. Visitors to our home frequently comment on the poor condition of our street. If it continues to deteriorate beyond the current condition, the road commission may convert it to a gravel road.

I'm aware that neither the township nor the road commission has any funding for a project such as this. We are beginning a multi-step process to undertake repaving of Hampshire Drive. I am asking for your support in our effort to give Hampshire Hills a new, safe, smooth street that we need.

Respectfully,

Dan Rosa



MEMO

To: Acme Township Board

From: Doug White

Date 7/7/20

Below are my recommendations to the Acme Board for Appointments to Planning Commission, Zoning Board of Appeals and Parks & Trails.

Planning Commission - Karly Wentzloff for term ending 2023

Jean Aukerman, Board Member

Steve Feringa for term ending 2023

Zoning Board of Appeals - Jim Maitland for term ending 2023

Parks & Trails - Marcie Timmins for term ending 2023

Gordy LaPointe for term ending 2023

Bill,

Thank you for taking the time to bid on Acme Township's computer upgrades. After reviewing the information submitting, I would like to clarify our annual costs after the initial installation, this is what I pulled from your bid but want to make sure I am not missing anything.

	Annual	
Annual Cost	\$ 4,560.00	
Antivirus	\$ 360.33	
Backup Cloud	\$ 1,080.00	
Office/Remote Access	\$ 2,782.00	Is this an annual fee?
	\$ 8,782.33	
Hourly Rate	\$ 120.00	If something falls outside the contract what is your hourly rate? and what would be the common activities that fall outside the yearly cost?

If there is additional cost from your professional experience that I have not listed, you are aware of that becomes an annual amount please include in your response. We are hoping to make our decision at the July meeting.

Bill,

Thank you for taking the time to bid on Acme Township's computer upgrades. After reviewing the information submitting, I would like to clarify our annual costs after the initial installation, this is what I pulled from your bid but want to make sure I am not missing anything.

	Annual	
Annual Cost	\$ 4,560.00	See item #1 below.
Antivirus	\$ 360.33	See item #2 below. Annual cost is \$178.00
Backup Cloud	\$ 1,080.00	See item #3 below.
Office/Remote Access	\$ 2,782.00	Is this an annual fee? See item #4, it is a one-time license fee
	\$ 8,782.33	
Hourly Rate	\$ 120.00	If something falls outside the contract what is your hourly rate? and what would be the common activities that fall outside the yearly cost? See item #5 below.

If there is additional cost from your professional experience that I have not listed, you are aware of that becomes an annual amount please include in your response. We are hoping to make our decision at the July meeting.

1. Yes, this is the annual managed network plan cost that covers labor to maintain the server, 6 computers, router, data switch, wireless access points. The items covered in this plan was outlined on 2 pages in the proposal.
2. The 3-year cost for Antivirus for 6 computers is \$534.00 so if you divide that out to a yearly cost it is \$178.00 per year for antivirus software.
3. Yes \$1,080.00 is the annual costs for a total of **500 GB** cloud storage and the software to do the backups automatically. If you wanted a smaller or larger amount of cloud storage the price would vary. We did not have the "virtual" administrative logins for the server when we did our on-site survey. The 500 GB amount is an estimated amount of storage. This can be adjusted as needed.
4. No this is not an annual fee this is a one-time fee for the Microsoft server licensing.
5. The most common cost of an add on item not covered in the network maintenance plan is typically new hardware or software added to your computer network. For example say a company buys a new router/firewall 6 months down the road. The initial installation of that hardware would be an add-on cost at the \$120.00 per hr. rate. Then once that router/firewall is in a production environment it is covered by the maintenance plan. Similarly with software say you are running QuickBooks and 6 months down the road you want to switch to Microsoft Dynamics the cost to do the initial install, configuration, change over, and set up to Microsoft Dynamics would be charged at the \$120.00 rate. Then once the software is installed and fully functional future labor is covered by maintenance plan.

Doug White

From: Thomas I. Wyant Jr. <tom@gowyant.com>
Sent: Tuesday, June 23, 2020 12:42 PM
To: Doug White
Subject: RE: Questions for RFQ/P

Hi Doug,

Answers below:

Annual cost for technical support:

Year 1 – \$9360 = 6 x \$130/user/month

Year 2 - \$9594 = 6 x \$133.25/user/month

Year 3 - \$9833.88 = 6 x \$136.58/user/month

We increase our service fees 2.5% every year as shown above.

Support includes unlimited on-site and remote support for six people. This includes after hours and weekend work if needed. We support your desktops/laptops, handheld devices (smart phones), and your server. We also support your printers as far as setting them up and making sure they print, but we are not service authorized on them so any hardware repair would be handled and billed by a third party.

We provide an advanced security firewall and wireless access point as part of your contract. Support for those two devices is included in the above fees.

If Acme adds additional employees (above the six in the RFP) those employees would be added to the contract at the appropriate rate - \$130/month during the first year of your contract, \$133.25/month during the second year, and \$136.501/month during the third year.

Workstation replacement for each covered user is included in the above monthly fees.

New hardware installations, except for workstation replacements as noted above, are billed at an hourly rate of \$125. For example, if your network switch were to fail we would charge you approximately an hour to configure and install a new one in addition to the cost of the hardware. Over the past six years it looks like you've been charged for about 5 hours of work outside of the contract.

You do not pay for travel time for any out of contract work.

Cloud Backup: \$1200/year

Office 365: You currently have 10 Office 365 E3 accounts at \$240/ea/month. If you only have six employees, and only need those six email addresses, that can be dropped to \$1440/year or \$120/month. If you need generic email addresses, like info@acmetownship.org, we can set up shared mailboxes for them and they won't cost you anything. Cost comes in to play when someone needs their own email address.

Also, if you do not need email encryption we have the option of changing your Office 365 licenses to a lower tier and saving you some money. A Business Standard license, which includes email and Office for your desktop/laptop, but not email encryption, will cost you \$150/user/year. When we originally won the bid it was decided you needed email

Tom,

Thank you for taking the time to bid on Acme Township's computer upgrades. After reviewing the information submitting, I would like to clarify our annual costs after the initial installation, this is what I pulled from your bid but want to make sure I am not missing anything.

	Annual	
Annual Cost	\$ 8,580.00	
Antivirus	included	
Backup Cloud	\$ 1,200.00	
Office	??	Not sure if there is an annual fee?
Remote Access	??	Not sure if there is an annual fee?
Total	\$ 9,780.00	
	\$ 12,000.00	
Hourly Rate	\$ 125.00	If something falls outside the contract what is your hourly rate? and what would be the common activities that fall outside the yearly cost?

If there is additional annual cost from your professional experience that I have not listed, please include in your response. We are hoping to make our decision at the July meeting.

Doug White

From: Tom Conway <tconway@itright.com>
Sent: Tuesday, June 23, 2020 1:56 PM
To: Doug White
Subject: RE: questions for RFQ/P

Hi Doug,

You have the breakdown of charges correct. The only thing that you could subtract is the \$275 for remote access. We can consider this later.

The charge for project work is \$150 per hour (discounted 20% if on a contract)

Thank you,
Tom

From: Doug White <Dwhite@acmetownship.org>
Sent: Tuesday, June 23, 2020 11:05 AM
To: Tom Conway <tconway@itright.com>
Subject: questions for RFQ/P

Tim just a few questions if you would.

Doug White, Supervisor
Acme Township
6042 Acme Rd | Williamsburg, MI | 49690
Phone: 231.938.1350 Fax: 231.938.1510
webstie:acmetownship.org

Randy,

Thank you for taking the time to bid on Acme Township's computer upgrades. After reviewing the information submitting, I would like to clarify our annual costs after the initial installation, this is what I pulled from your bid but want to make sure I am not missing anything.

Annual		
Annual Cost	\$ 4,200.00	
Antivirus	Included	Just want to make sure
Backup Cloud	Included	Just want to make sure
Office	\$ 900.00	
Remote Access	\$ 275.00	
	\$ 5,375.00	
Hourly Rate	??	If something falls outside the contract what is your hourly rate? and what would be the common activities that fall outside the yearly cost?

If there is additional cost from your professional experience that I have not listed, you are aware of that becomes an annual amount please include in your response. We are hoping to make our decision at the July meeting.

MEMO

TO: Acme Township Board

FROM: Laura Rigan, Farmland Protection Specialist

SUBJECT: Update on Township Farmland Preservation Program

DATE: June 2nd, 2020

Progress continues to be made with Acme Township's Farmland Preservation Program. Please see that status and progress updates below:

Last fall, Acme Township ordered four appraisals to be completed for the PDR applicants next up for funding. Below is a summary of the appraised values, with sources of funds indicated:

Landowner	Acres	Appraised Value	RCPP	LO Donation (proposed)	Acme twp
White, David	80.00	\$335,000.0	\$167,500.0	\$83,750.00	\$83,750.0
Hoxsie, David	60.00	\$248,000.0	\$124,000.0	\$62,000.00	\$62,000.0
White, Doug	37.00	\$160,000.0	\$80,000.0	\$40,000.00	\$40,000.0
Send Brothers Properties	21.70	\$96,000.0	\$48,000.0	\$24,000.00	\$24,000.0
Total	198.70	\$839,000.0	\$419,500.0	\$209,750.00	\$209,750.0

- In 2019, GTRLC, on behalf of Acme Township, submitted the four applications for USDA-NRCS funding through the Regional Conservation Partnership Program (RCPP). RCPP overs up to 50% of the fair market value of the conservation easement. All four applications were awarded and are currently under cooperative agreement (allocating funding) with NRCS.
- David & Kathleen White are next in line for funding so GTRLC has been negotiating terms and working through the RCPP process. The appraisal and conservation easement terms were submitted and approved by NRCS. A survey and baseline documentation needs to be completed. We are also working on title clearance which includes a mortgage subordination by the Farm Service Agency.
- MDARD Grant – This spring, Acme Township was awarded \$475,000 towards the purchase of the Cherries R Da Berries PDR. I am still waiting for the conservation easement term requirements to finalize easement terms and get an updated appraisal.

- Interwater Farms (Barbara White Farm) closed at the end of March. This protected 152 acres of prime and locally important agricultural soils as well as protecting a buffer around Petobego Natural Area.

Should you have any questions please feel free to contact me at anytime. I can be reached at 929-7911 or by email at lrigan@gtrlc.org.