

**APPROVED**



**ACME TOWNSHIP REGULAR BOARD MEETING  
6042 Acme Rd., Williamsburg MI 49690  
Remote Zoom Meeting  
Tuesday, January 5, 2021 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Hoxsie, D. Stevens

**Members excused:** None

**Staff present:** L. Schut, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** Open at 7:02 p.m.

Brian Kelley, Acme resident, expressed a concern about the Solar Project approval referencing the expected costs of \$146,000 for the Restoration Fee phase and the potential increase of this cost after 25 years.

Public comment closed at 7:05 p.m.

**B. APPROVAL OF AGENDA**

A. Jenema proposed adding *Farmland Preservation* to Agenda Item L. (Old Business, Item #1).

C. Dye proposed adding *Closed Meeting Minutes from December 1, 2020 Board Meeting* under Agenda Item C (Approval of Board Minutes, Item #2).

**Motion by A. Jenema, supported by P. Scott, to approve the agenda as presented with the addition of *Farmland Preservation* under Agenda item L.1 (Old Business) and the addition of *Closed Meeting Minutes from December 1, 2020 Board Meeting* under Agenda Item C.2 (Approval of Board Minutes). Roll call motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

1. 12/01/20, Regular Board Meeting

J. Aukerman proposed editing the Meeting Minutes from December 1, 2020 Board Meeting, referencing Section E. Reports, d) Sheriff Report, changing '12 p.m.' to '12 a.m.'.

**Motion by C. Dye, supported by P. Scott, to approve the Board meeting minutes of 12/01/20 as presented with the proposed edit changing '12 p.m.' to '12 a.m.' under E. Reports, d) Sheriff Report. Roll call motion carried unanimously.**

2. Closed Board Meeting Minutes, 12/01/20 Board Meeting

**Motion by A. Jenema, supported by J. Aukerman, to approve the *Closed Board Meeting Minutes, 12/01/20 Board Meeting*. Roll call motion carried unanimously, with D. White and D. Hoxsie recusing.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**E. REPORTS**

- a. **Clerk:** Clerk is working on the year-end payroll reports, W-2s, and similar. Clerk planning vacation during February 2021.
- b. **Parks:** A. Jenema reported the grant from the Michigan Department of Natural Resources Trust Fund was granted an extension in order to complete outstanding work associated with that grant, including a sign-off on the easement language with Tribe.
- c. **Legal Counsel:** None
- d. **Sheriff:** None
- e. **County:** D. White shared information received from Daryl that the Grand Traverse County organizational meeting is tomorrow, and Daryl intends to meet with the Acme Township Board next month.
- f. **Supervisor:** D. White is exploring options for getting municipal water into Acme Township. He is also exploring options for a new location for the Fire Hall.

**F. SPECIAL PRESENTATIONS:** None

**G. CONSENT CALENDAR**

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **RecycleSmart December 2020**
- d. **Draft Unapproved Planning Commission Minutes 12/14/2020**

**2. APPROVAL:**

- 1. **Accounts Payable Prepaid of \$28,556.24 and Current to be approved of \$55,378.78 (Recommend approval: Clerk, C. Dye)**

**Motion by P. Scott, supported by D. Hoxsie, to approve the Consent Calendar as presented. Roll call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**I. CORRESPONDENCE:** None

**J. PUBLIC HEARING:** None

**K. NEW BUSINESS:**

**1. Review of 1st Draft Capitalization Policy Resolution**

C. Dye explained that Auditors (Baird, Cotter, and Bishop, PC) recommended Acme Township have a formal Capitalization Policy. C. Dye noted the Auditors will be responsible for measuring and recording the depreciation of individual assets. The Board discussed items proposed to be covered by the Capitalization Policy.

**Motion by A. Jenema, supported by P. Scott, to approve Resolution #R-2021-01, Capitalization Policy dated January 5, 2021, with correction at the bottom of page 3, revising 'transportin' to 'transporting'. Roll call motion carried unanimously.**

**2. Supervisor's Appointment for an Alternate to Board of Review**

D. White recommends appointing Jim Dye, longtime Acme resident, as an Alternate to the Board of Review.

**Motion by A. Jenema, supported by D. Hoxsie, to approve the appointment of Jim Dye as an Alternate to the Board of Review. Roll call motion carried unanimously, with C. Dye recusing.**

**3. Resolution for Approval of Purchasing a New Fire Truck**

Pat Parker, representing Grand Traverse Metro Fire, shared that a tanker truck was purchased at the last Metro Board Meeting. The new truck (year 2021) has a 3,000 gallon capacity and replaces a truck purchased in 1983. P. Parker also shared that funding for the purchase is in the budget, and that the total purchase price is \$334,835, and additional items are expected to be purchased in association with the new truck, for example hose and decals. P. Parker indicated the Metro Board will finance the purchase, and the new truck will be placed at Station 1 on 3 Mile Road. Parker intends to pursue additional approvals from East Bay Township and Garfield Township.

**Motion by A. Jenema, supported by J. Aukerman, to approve Resolution #R-2021-02, Approval of Financing for Fire Truck Purchase not to exceed \$350,000. Roll call motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Farmland Preservation**

A. Jenema indicated Grand Traverse Regional Land Conservancy (GTRLC) would like to continue working through the ranking that was completed during Phase 2 of the Farmland Project. GTRLC would like approval from the Acme Township Board to move forward with acquiring the development rights on the next property, based on the agreed upon rating system. David White's property would be next but is currently on hold. The next properties in line for purchase would be Dave Hoxsie, Doug White and Send Brothers, Cherry R Us property is looking at a different funding source. Additional grant money has been established for these purchases and if not used by the end of the year will be lost. The Board Members agreed if David White's situation is resolved it could be placed back on the list.

**Motion by P. Scott, supported by A. Jenema, to follow the ranking system established by GTRLC to move forward on the purchase of development rights for Dave Hoxsie property. Roll call motion carried unanimously, with D. Hoxsie and D. White recusing.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** Opened at 7:45 p.m.

A. Jenema described the potential for a 'satellite library location' to be installed outside the Acme Township Hall. The satellite library would essentially function as a private physical drop box for Grand Traverse District Library patrons to drop off and/or pick up books in the secure locker. The potential also exists for the Library to provide a wi-fi hot spot for patrons to download books. It is expected that the Library would provide and install the lockers. The Board members were interested in more information, and A. Jenema will provide additional details at a future meeting.

P. Scott noted he will be on vacation and may need someone to substitute for him at the Grand Traverse Metro Board Meeting if a meeting is scheduled while he is unavailable.

Public Comment closed at 7:50 p.m.

**ADJOURN: Motion by A. Jenema, supported by D. Hoxsie, to adjourn. Roll call motion carried unanimously.**

**Meeting adjourned at 7:51 p.m.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

  
Cathy Dye, CMMC, Acme Township Clerk





# Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

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## PUBLIC NOTICE ACME TOWNSHIP

**NOTICE IS HEREBY GIVEN that  
The Regular Township Board Meeting has been  
scheduled on**

**Tuesday, January 5<sup>th</sup>, at 7:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/82097660207>

Meeting ID: 820 9766 0207

One tap mobile

+13017158592,,86466644118# US (Germantown)

+13126266799,,86466644118# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 823 9878 9196

Find your local number: <https://us02web.zoom.us/j/82097660207>



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, January 5, 2021, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: 12/01/20**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County -**

**F. SPECIAL PRESENTATIONS:**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. RecycleSmart December 2020**
- d. Draft Unapproved meeting minutes**

**1. Planning Commission minutes 12/14/20**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$28,556.24 and Current to be approved of \$55,378.78 (Recommend approval: Clerk, C. Dye)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_**
- 2. \_\_\_\_\_**
- 3. \_\_\_\_\_**

**I. CORRESPONDENCE:**

**J. PUBLIC HEARING:**

**K. NEW BUSINESS:**

1. Review of 1<sup>st</sup> Draft Capitalization Policy Resolution
2. Supervisor's appointment for an Alternate to Board of Review
3. Resolution for Approval of Purchasing a New Fire Truck

**L. OLD BUSINESS:**

- 1.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**

# DRAFT UNAPPROVED



## ACME TOWNSHIP REGULAR BOARD MEETING 6042 Acme Rd., Williamsburg MI 49690 Remote Zoom Meeting Tuesday, December 1, 2020 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.

**ROLL CALL: Members present:** D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Hoxsie, D. Stevens

**Members excused:** None

**Staff present:** J. Jocks, Legal Counsel, L. Wolf, Planning & Zoning Administrator, L. Schut, Recording Secretary

### A. LIMITED PUBLIC COMMENT: Open at 7:00 p.m.

Brian Kelley, Acme resident, expressed concerns about the development of the Solar Project, with concerns focused on potential environmental and wildlife impacts. Requested independent experts regarding the site of the Solar Project be hired to review the project.

Jim Heffner, regarding the Solar Project site, reported a Michigan Department of Environment, Great Lakes, and Energy (EGLE) representative stated there is no need for a permit. Jim expressed support for the Solar Project. Provided a variety of examples of positive actions already taken to limit environmental impact; Notes Acme township would benefit from increased property taxes as a result of the Solar Project.

Julie Brown introduced herself as the new superintendent for Elk Rapids Schools; she expressed her interest in establishing an open line of communication between herself and Acme Township.

Public comment closed at 7:16 p.m.

### B. APPROVAL OF AGENDA

Amy Jenema proposed Springbrook Resolutions be added to Agenda Item L.1 (Old Business, Update on SAD to Springbrook and Hampshire Hills).

**Motion by A. Jenema to approve the agenda as presented with the addition of Springbrook Resolutions under Agenda item L.1 (Old Business, Update on SAD), supported by D. Hoxsie. Roll call motion carried unanimously.**

### C. APPROVAL OF BOARD MINUTES: 11/10/20

J Aukerman proposed 2 edits to page 4; paragraph 1. Change 'where they start *sending* money' to 'where they start *spending* money'. Change 'He and White are working *delinquently* to find a location.' to 'He and White are working *diligently* to find a location.'

**Motion by J. Aukerman to approve the Board meeting minutes of 11/10/20 as presented with the 2 proposed edits changing 'sending' to 'spending' and changing 'delinquently' to 'diligently', supported by P. Scott. Roll call motion carried unanimously.**

### D. INQUIRY AS TO CONFLICTS OF INTEREST

D. White recused himself from Agenda item K.4 (New Business, Farmland Preservation PDR - White).

D. White recused himself from Agenda item L.2 (Old Business, Farmland Preservation - Engle).  
D. Hoxsie recused himself from Agenda item K.4 (New Business, Farmland Preservation PDR - White).

**E. REPORTS**

- a. **Clerk:** None
- b. **Parks:** Bayside Park sign has been installed. D. Hoxsie asked about warranty on cedar trees that were recently planted.
- c. **Legal Counsel:** None
- d. **Sheriff:** Brian Abbring provided an update regarding the property/home located on Five Mile that had previously received complaints regarding a lot of junk. It now appears that the junk issue on the Five Mile Road property/home is being cleaned up.

Grand Traverse County winter parking starts December 1st, which does not allow parking on the streets between 12 p.m. and 8 a.m. to allow for snow plowing.

- e. **County:** G. LaPointe, Grand Traverse County Commissioner provided a summary of the Grand Traverse County Jail Audit that was conducted during July of 2020. LaPointe reported that issues identified as a result of the audit were relatively minor, and included items related to paperwork and procedures as well as a lack of coordination between the multiple entities providing healthcare services to inmates.

LaPointe also reported on an examination of wells located in East Bay Township, with wells inspected to identify levels of PFAS. The examination found that some wells were found to have levels of PFAS that were higher than is considered to be acceptable. East Bay Township is taking a variety of actions in a timely manner to provide relief to homes impacted by high levels of PFAS, including connecting the affected homes to the municipal water system. East Bay Township is also providing affected homes with water and water filters.

LaPointe reported Grand Traverse County's 2021 budget is in process, with the pension deficit remaining a significant issue for the County.

- f. **Supervisor:** D. White reports the Chairman of the Zoning Board of Appeals for Acme Township has resigned due to health reasons. The Township is now seeking to fill that vacancy.

**F. SPECIAL PRESENTATIONS:** None

**G. CONSENT CALENDAR**

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report**
- c. **RecycleSmart November 2020**
- d. **Planning Commission Minutes 11/09/2020**

**2. APPROVAL:**

- 1. **Accounts Payable Prepaid of \$84,017.37 and Current to be approved of \$9,357.85**  
(Recommend approval: Clerk, C. Dye)

**Motion by P. Scott to approve the Consent Calendar as presented, supported by A. Jenema. Roll call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**I. CORRESPONDENCE:**

Email dated 11/23/20 from Concerned Citizens of Acme Township re: Proposed Solar Project

**J. PUBLIC HEARING:** None



**K. NEW BUSINESS:**

- 1. Motion by C. Dye to approve the Acme Township Board of Trustees 2021 Board Meeting Dates, supported by A. Jenema. Roll call motion carried unanimously.**
- 2. Motion by A. Jenema to approve Resolution #R-2020-23, Agreement for Collection of TBAISD Summer School Property Taxes, supported by J. Aukerman. Roll call motion carried unanimously.**

**Motion by A. Jenema to approve Resolution #R-2020-24, Agreement for Collection of Elk Rapids Summer School Property Taxes, supported by C. Dye. Roll call motion carried unanimously.**

**Motion by A. Jenema to approve Resolution #R-2020-25, Agreement for Collection of TCAPS Summer School Property Taxes, supported by D. Stevens. Roll call motion carried unanimously.**

**3. SUP 2020--01 Prism Power Partners Solar Energy Farm Special Use/Site Plan Review**

L. Wolf referenced Planning and Zoning Staff Report No. 2020-03. Notes that concerns may exist from some members of the public regarding environmental impact study.

J. Jones (Prism Power Partners) provided a brief overview of the project, noting concerns raised have focused on potential environmental impacts. Planned construction avoids physical areas of environmental concern; design ensures stormwater runoff does not flow into the creek.

D. Stevens asked a few clarifying questions regarding permits and inquired about contact information for individuals and entities involved in the Maintenance Phase of the project. J. Jones provided clarification.

Bob Vershaeve explained a variety of stormwater mechanisms, specifically related to the potential impact on Yuba Creek, including the development of a 3-phased soil erosion plan.

J. Aukerman shared research she conducted related to case studies from projects Atwell has previously been involved in; she contacted representatives from several case studies similar to the Acme Township Project, and all representatives she contacted provided incredibly positive comments. She expressed support for Atwell to participate in this project.

A. Jenema and L. Wolf provided comments on a variety of topics associated with the project, including environmental impacts (like fencing) and wildlife impacts; also discussed fee schedule for land use permit fees related to this project. Schedule of fees may appear on the January 2021 Township Board Agenda.

C. Dye requested clarification of creek monitoring planned to occur throughout all 3 phases of the project. A. Jenema and L. Wolf provided clarification.

D. Hoxsie asked about the timeline of future monitoring as well as the volume of water to be tolerated by significant rainwater events; discussion ensued.

Discussion regarding the \$146,000 Bond for Decommissioning the Solar Project. D. White asked how the \$146,000 figure was determined. J. Jones explained that a variety of contractor bids essentially estimated the figure.

**Motion by J. Aukerman to approve Special Use/Site Plan Review (2020-01 Trailside Solar) with the following conditions:**

- **Provide a landscaping letter of credit, bond, cash surety to the township prior to the issuance of a land use permit (9.28h).**

- The applicant shall work with a licensed landscape architect to determine the type of environmentally friendly fertilizers that will be used on site and report those to the township prior to the issuance of a land use permit. If fertilizer is used on the property it is to be green phosphate free and approved for use near bodies of water.
- Applicable agency permits (Soil Erosion & MDOT) be obtained prior to the issuance of a land use permit (9.28 i).
- Letter of credit, bond, cash surety for the cost of decommissioning is approved by the Board of Trustees for \$146,000 (0.28.3 k) and is provided to the township prior to the issuance of a land use permit.
- Provide names of those responsible for this project and continuously update when/if those names change.
- The stormwater maintenance plan and budget are recorded prior to the issuance of a land use permit. The stormwater system is subject to periodic maintenance inspections by the township engineer.
- Per the township engineer: once PV panel design and layout is finalized, a drawing indicating the row spacing & minimum height shall be provided to the township.
- Provide notice of coverage from EGLE to the township.
- A copy of the as-builts be provided to the township for inspection prior to final occupancy.
- Provide the township with correspondence from SESC that the agency has signed off on each/all phases.
- Creek monitoring shall be reported to the township prior to construction and monthly while the project is under construction. Once construction is complete creek monitoring reports shall be provided monthly for 6 months; from there, a final series of monitoring reports shall be reported quarterly for an additional 18 months.

**Motion supported by A Jenema. Roll call motion carried unanimously.**

**Motion by A. Jenema to move K.4 (New Business, Farmland Preservation PDR - White) to be addressed after Agenda Items L (Old Business). Motion supported by D. White.**

## **L. OLD BUSINESS:**

### **1. Update on SAD to Springbrook and Hampshire Hills**

Hampshire Hills: Overall responses indicate 75% are against the SAD. D. White recommended to the Board not to move ahead with the Project in Hampshire Hills.

**Motion by P. Scott, supported by J. Aukerman, to not move forward with Hampshire Hills SAD. Roll call motion carried unanimously.**

Springbrook: Overall approximately 62% support the SAD move forward. D. White recommends the Board moves ahead with the Project.

**Motion by C. Dye, supported by P. Scott, to approve #R-2020-26, Springbrook Special Assessment District - 1st Resolution: Area Subdivision Road Improvement Special Assessment Project. Roll call motion carried unanimously.**

**Motion by A. Jenema, supported by J. Aukerman to pass Acme #R-2020-27, Springbrook Special Assessment District - 2nd Resolution: Area Subdivision Road Improvement Special Assessment Project Schedule for First Public Hearing and the Direct Issuance of Statutory Notices. Roll call motion carried unanimously.**

R. Conley provided comments asking for some clarification regarding next steps regarding the 2 Resolutions that were approved. Clarification provided by A. Jenema and D. White.

### **2. Farmland Preservation - Engle**

J. Jocks indicated there were no new updates since last month except that a mediator has been

chosen. The participants for the mediation must be named by the Acme Township Board. J. Jocks recommends A. Jenema and himself comprise the mediation team for the matter at hand.

**Motion by P. Scott, supported by D. Stevens, to name A. Jenema and J. Jocks be placed on the mediation team for the Farmland Preservation, Engle matter. Roll call motion carried unanimously, with the exception of D. White who recused himself.**

**Motion by J. Auckermen, supported by C. Dye, for Board to go into closed session to discuss an attorney-client privileged legal opinion from the Township attorney pursuant to 15.268(h). Roll call motion carried unanimously, with the exception of D. White and D. Hoxsie who recused themselves.**

Board entered the closed session at 9:28 p.m. D.White and D. Hoxsie were rescued from the closed session.

#### **4. NEW BUSINESS - Farmland Preservation PDR - White**

Closed session ended at 10:15 p.m.

**Motion by A. Jenema, supported by C. Dye, to return to open session; Roll call motion carried unanimously, with the exception of D. White and D. Hoxsie who recused themselves.**

**Motion made by P. Scott, supported by D. Stevens, for Acme Township to table any purchase of development rights from David and Kathleen White until the conclusion of the Acme Township v Engle litigation at which time the Board will revisit the matter. Roll call motion carried unanimously, with the exception of D White and D Hoxsie who recused themselves.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** Opened at 10:15 p.m.

Brian Kelley provided comment re solar project, specifically citing lack of experts in general, and a lack of experts specifically regarding monitoring, and potentially negative environmental impacts. States environmental issues remain outstanding. Intends to write a letter to the Acme Township Board with the intent to summarize these and additional comments.

Public Comment closed at 10:21 p.m.

**ADJOURN: Motion by A. Jenema to adjourn, supported by P. Scott. Roll call motion carried unanimously.**

**Meeting adjourned at 10:22 p.m.**

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

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Cathy Dye, CMMC, Acme Township Clerk

Division Daily Officer Summary  
Officer 11/1/2020 - 11/30/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
acme		
	13000 assault	1.00
	26000 fraud	1.00
	93001 accident, traffic pda	3.25
	93001 accident, traffic pia	1.75
	93006 Traffic Policing/Assist	1.00
	94002 false alarm	0.25
	98003 property checks	19.00
	98004 Other Inspections	11.00
	98007 suspicious situation	6.50
	98008 lost and found property	1.00
	99006 public relations	13.25
	99008 assist	2.75
	administrative	2.25
	breaks	5.50
	Residential Patrol	9.50
	ticket issued	0.00
	Traffic Patrol	24.75
	warning issued	0.00
	warrant attempt/arrest	0.75
		<u>104.50</u>
east bay		
	23003 larceny building	2.25
	93001 accident, traffic pda	1.00
	93006 Traffic Policing/Assist	0.50
	administrative	0.25
	maintenance equip/vehicle	1.50
	ticket issued	0.25
	Traffic Patrol	0.75
	warning issued	0.00
		<u>6.50</u>
garfield		
	29000 damage to property	2.00
	breaks	0.75
	maintenance equip/vehicle	4.50
		<u>7.25</u>
lec		
	29000 damage to property	1.25
	99008 assist	1.50
	administrative	12.00
	maintenance equip/vehicle	0.50
	training	19.00
		<u>34.25</u>
off duty		
	off duty	0.00
		<u>0.00</u>
paradise		
	93006 Traffic Policing/Assist	0.50
	administrative	0.50
	warning issued	0.00
		<u>1.00</u>
recreational vehicle building		
	administrative	4.50
	breaks	1.00
		<u>5.50</u>
traverse city		
	93001 accident, traffic pda	1.00
	99008 assist	4.75
		<u>5.75</u>
whitewater		
	13000 assault	1.75

Division Daily Officer Summary  
Officer 11/1/2020 - 11/30/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
whitewater		
	911 hangups	0.75
	93001 accident, traffic pia	1.25
	99008 assist	1.25
	maintenance equip/vehicle	0.50
	ticket issued	0.00
		<u>5.50</u>
	Abbring, Brian	<u>170.25</u>
	Patrol	<u>170.25</u>
	Total	170.25



## Grand Traverse County Sheriff

Page 1 of 1

## Daily Count

12/09/20 10:08:23

Division

11/1/2020 - 11/30/2020

Officer

Paper

Location

Traffic

Citation

Warning

service

Accident

Patrol

Abbring, Brian 43

acme	7	1	6		5
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east bay	3	1	2		1
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paradise	1		1		
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traverse city					1
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whitewater	1	1			1
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Abbring, Brian	12	3	9	0	8
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Patrol	12	3	9	0	8
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Total	12	3	9	0	8
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# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

November 2020

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	8	0	1	15	2	1	16
02 Blair	26	0	3	20	0	11	23
03 East Bay	69	0	1	34	2	6	35
04 Fife Lake	3	0	2	18	0	1	20
05 Garfield	80	0	5	88	13	43	93
06 Grant	1	0	0	4	1	1	4
07 Green Lake	3	0	3	17	1	2	20
08 Long Lake	3	0	2	18	0	2	20
09 Mayfield	3	0	2	11	1	0	13
10 Peninsula	0	0	1	4	0	2	5
11 Paradise	5	0	2	11	1	2	13
12 Union	9	0	0	10	0	0	10
13 Whitewater	4	0	2	18	1	3	20
29 Fife Lake Vlg	0	0	0	0	0	0	0
30 Kingsley Vlg	0	0	2	2	2	1	4
66 Traverse City	1	0	0	1	0	25	1
84 Out of County	0	0	0	0	0	5	0
<b>Totals</b>	215	0	26	271	24	105	297

Ticket stats are based on what District Court has entered as of 12/23/20.

Arrest stats are as of 12/13/20.

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 11/01/2020 TO 11/30/2020

Bank Code	Description	Beginning Balance 11/01/2020	Total Debits	Total Credits	Ending Balance 11/30/2020
CHASE	GENERAL FUND				
101	GENERAL FUND	1,063,536.90	40,891.61	93,256.74	1,011,171.77
206	FIRE FUND	34,655.76	0.00	8,433.21	26,222.55
207	POLICE PROTECTION	(8,163.18)	0.00	0.00	(8,163.18)
208	PARK FUND	17,333.49	65.00	0.00	17,398.49
209	CEMETERY FUND	14,453.43	225.00	225.00	14,453.43
212	LIQUOR FUND	13,815.04	0.00	0.00	13,815.04
	GENERAL FUND	<u>1,135,631.44</u>	<u>41,181.61</u>	<u>101,914.95</u>	<u>1,074,898.10</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,076,332.46	45.35	3,080.00	1,073,297.81
	FARMLAND PRESERVATION	<u>1,076,332.46</u>	<u>45.35</u>	<u>3,080.00</u>	<u>1,073,297.81</u>
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,212.38	0.21	0.00	5,212.59
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,212.38</u>	<u>0.21</u>	<u>0.00</u>	<u>5,212.59</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,749.76	12.93	0.00	157,762.69
	GENERAL FUND - HIGH YIELD	<u>157,749.76</u>	<u>12.93</u>	<u>0.00</u>	<u>157,762.69</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,462.48	12.28	0.00	299,474.76
	GENERAL FUND - MONEY MARKET	<u>299,462.48</u>	<u>12.28</u>	<u>0.00</u>	<u>299,474.76</u>
PARKS	BAYSIDE PARK				
403	NAKWEMA TRAILWAY FUND	33,993.68	0.00	0.00	33,993.68
	BAYSIDE PARK	<u>33,993.68</u>	<u>0.00</u>	<u>0.00</u>	<u>33,993.68</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	243,055.64	0.00	0.00	243,055.64
	HOLIDAY 818	<u>243,055.64</u>	<u>0.00</u>	<u>0.00</u>	<u>243,055.64</u>

Bank Code	Description	Beginning Balance 11/01/2020	Total Debits	Total Credits	Ending Balance 11/30/2020
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,479,587.26	104.24	63,035.47	2,416,656.03
591	WATER FUND- HOPE VILLAGE	7,219.79	0.00	774.96	6,444.83
	ACME RELIEF SEWER	<u>2,486,807.05</u>	<u>104.24</u>	<u>63,810.43</u>	<u>2,423,100.86</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,959.97	8.11	0.00	197,968.08
	ACME RELIEF SEWER MONEY MARKET	<u>197,959.97</u>	<u>8.11</u>	<u>0.00</u>	<u>197,968.08</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,387.13	0.06	0.00	1,387.19
	SHORELINE PRESERVATION	<u>1,387.13</u>	<u>0.06</u>	<u>0.00</u>	<u>1,387.19</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	100,856.84	28,985.70	96,813.58	33,028.96
	CURRENT TAX COLLECTION	<u>100,856.84</u>	<u>28,985.70</u>	<u>96,813.58</u>	<u>33,028.96</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>5,742,648.83</u>	<u>70,350.49</u>	<u>265,618.96</u>	<u>5,547,380.36</u>

*Sarah Lawrence*  
*Deputy Treasurer*  
*12/28/2020*

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	252,000.00	0.00	0.00	252,000.00	0.00
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00	0.00	16,000.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	(26.92)	0.00	2,526.92	(1.08)
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	87,792.95	0.00	23,507.05	78.88
101-000-448.000	CABLE TV FEE	86,400.00	21,931.99	21,931.99	64,468.01	25.38
101-000-465.000	PASSPORT FEES	1,500.00	280.00	70.00	1,220.00	18.67
101-000-574.000	ST SHARED SALES TAX	384,104.00	76,914.00	0.00	307,190.00	20.02
101-000-577.000	SWAMP TAX	1,450.00	0.00	0.00	1,450.00	0.00
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	1,429.46	0.00	1,580.54	47.49
101-000-608.001	Zoning Fees	17,600.00	11,605.00	6,575.00	5,995.00	65.94
101-000-610.000	Revenues for Escrow Account	6,200.00	12,108.35	5,000.00	(5,908.35)	195.30
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	102.08	0.00	407.92	20.02
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	180.00	0.00	(60.00)	150.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	24,000.00	3,834.51	462.99	20,165.49	15.98
Total Dept 000		941,509.00	216,151.42	34,039.98	725,357.58	22.96
TOTAL REVENUES		941,509.00	216,151.42	34,039.98	725,357.58	22.96
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	136.40	0.00	313.60	30.31
101-000-992.000	CONTINGENCY	56,000.00	0.00	0.00	56,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	5,000.00	3,586.50	0.00	1,413.50	71.73
Total Dept 000		62,750.00	3,722.90	0.00	59,027.10	5.93
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	12,100.00	2,900.00	23,200.00	34.28
101-101-703.001	SECRETARY	33,590.00	13,484.00	2,776.80	20,106.00	40.14
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	2,355.34	452.51	3,044.66	43.62
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	393.76	0.00	1,406.24	21.88
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	11,100.00	11,100.00	(100.00)	100.91
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	45.00	0.00	1,155.00	3.75
101-101-802.002	ATTORNEY SERVICES	12,000.00	4,599.42	1,545.60	7,400.58	38.33
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	2,181.50	0.00	22,818.50	8.73
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	9,848.39	515.89	17,651.61	35.81
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	4,274.00	0.00	2,026.00	67.84
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	1,804.53	328.46	2,095.47	46.27
101-101-900.000	PUBLICATIONS	2,100.00	490.40	0.00	1,609.60	23.35
101-101-910.000	INSURANCE	6,500.00	2,680.79	432.54	3,819.21	41.24
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00



PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	6,100.00	5,990.05	0.00	109.95	98.20
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		184,090.00	71,347.18	20,051.80	112,742.82	38.76
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	15,384.60	3,076.92	24,615.40	38.46
101-171-714.000	FICA LOCAL SHARE	3,100.00	1,130.07	202.47	1,969.93	36.45
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	1,692.24	307.68	3,057.76	35.63
101-171-910.000	INSURANCE	13,000.00	4,570.50	914.10	8,429.50	35.16
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		62,700.00	22,777.41	4,501.17	39,922.59	36.33
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	8,457.00	4,355.00	1,543.00	84.57
101-191-714.000	FICA LOCAL SHARE	100.00	66.63	45.00	33.37	66.63
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	4,950.04	535.83	549.96	90.00
101-191-874.000	RETIREMENT/PENSION	0.00	87.09	58.82	(87.09)	100.00
101-191-900.000	PUBLICATIONS	200.00	172.45	85.60	27.55	86.23
Total Dept 191 - ELECTION EXPENDITURES		15,800.00	13,733.21	5,080.25	2,066.79	86.92
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	1,666.68	416.67	3,833.32	30.30
101-209-714.000	FICA LOCAL SHARE	400.00	159.38	31.87	240.62	39.85
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	58.85	0.00	3,441.15	1.68
101-209-803.002	ASSESSING CONTRACT SERVICES	45,500.00	18,947.90	0.00	26,552.10	41.64
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	150.10	0.00	2,849.90	5.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	0.00	235.00	0.00	(235.00)	100.00
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,900.00	21,217.91	448.54	36,682.09	36.65
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	15,964.60	3,192.92	25,543.40	38.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,503.00	11,143.70	2,664.90	10,359.30	51.82
101-215-714.000	FICA LOCAL SHARE	4,906.00	1,983.18	390.29	2,922.82	40.42
101-215-726.000	SUPPLIES & POSTAGE	700.00	373.51	134.20	326.49	53.36
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	6,267.00	2,994.48	585.80	3,272.52	47.78
101-215-910.000	INSURANCE	12,500.00	4,876.80	975.36	7,623.20	39.01
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	(700.00)	0.00	2,400.00	(41.18)
Total Dept 215 - CLERK'S EXPENDITURES		90,084.00	36,636.27	7,943.47	53,447.73	40.67
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	0.00	0.00	1,000.00	0.00
101-247-714.000	FICA LOCAL SHARE	75.00	0.00	0.00	75.00	0.00
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	MONTH 11/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,535.00	0.00	0.00	1,535.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	9,676.50	1,935.30	15,482.50	38.46
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,610.00	11,003.80	2,200.76	17,606.20	38.46
101-253-714.000	FICA LOCAL SHARE	4,592.00	1,868.40	339.95	2,723.60	40.69
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	2,513.42	1,657.03	3,086.58	44.88
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	2,442.35	444.38	3,088.65	44.16
101-253-910.000	INSURANCE	4,000.00	1,692.35	307.70	2,307.65	42.31
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,092.00	29,196.82	6,885.12	44,895.18	39.41
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	616.54	311.92	2,383.46	20.55
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	1,782.88	357.82	2,507.12	41.56
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	5,092.55	952.26	13,107.45	27.98
101-265-921.000	STREET LIGHTS	12,000.00	3,283.25	424.32	8,716.75	27.36
101-265-922.000	DTE GAS	3,800.00	207.50	77.76	3,592.50	5.46
101-265-923.000	SEWER TOWNSHIP HALL	720.00	240.00	60.00	480.00	33.33
101-265-930.000	REPAIRS & MAINT	20,000.00	2,627.34	564.68	17,372.66	13.14
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		96,010.00	13,850.06	2,748.76	82,159.94	14.43
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	60,000.00	22,884.60	4,576.92	37,115.40	38.14
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	1,300.00	0.00	9,700.00	11.82
101-410-714.000	FICA LOCAL SHARE	7,000.00	1,998.79	332.62	5,001.21	28.55
101-410-726.000	SUPPLIES & POSTAGE	200.00	38.33	21.18	161.67	19.17
101-410-726.001	POSTAGE T & A	120.00	9.50	9.50	110.50	7.92
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	3,426.18	825.00	7,073.82	32.63
101-410-802.003	ATTORNEY T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	7,467.86	2,250.00	5,032.14	59.74
101-410-803.003	ENGINEERING SERVICES	3,000.00	632.50	0.00	2,367.50	21.08
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	6,607.29	993.90	(3,607.29)	220.24
101-410-803.006	STAFF REVIEW T & A	1,800.00	333.00	333.00	1,467.00	18.50
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	2,517.35	457.70	3,582.65	41.27
101-410-900.000	PUBLICATIONS	2,100.00	354.70	252.85	1,745.30	16.89
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	6,000.00	2,420.75	484.15	3,579.25	40.35
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	165.33	94.00	1,834.67	8.27

User: CATHY DYE

DB: Acme Township

## PERIOD ENDING 11/30/2020

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2020	MONTH 11/30/2020	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00
101-410-964.000	REIMBURSEMENTS	2,500.00	831.70	781.70	1,668.30	33.27
Total Dept 410 - PLANNING & ZONING EXPENDITURES		174,930.00	50,987.88	11,412.52	123,942.12	29.15
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,948.00	14,684.58	2,905.82	7,263.42	66.91
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	1,750.00	1,236.64	222.30	513.36	70.67
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	47,100.00	13,827.30	3,149.09	33,272.70	29.36
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	1,200.00	0.00	1,200.00	50.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		77,848.00	30,948.52	6,277.21	46,899.48	39.76
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	13,169.00	13,169.00	1,831.00	87.79
Total Dept 865 - INSURANCE		15,000.00	13,169.00	13,169.00	1,831.00	87.79
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	2,063.15	0.00	6,936.85	22.92
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	11,530.10	8,023.80	(530.10)	104.82
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	13,593.25	8,023.80	6,406.75	67.97
TOTAL EXPENDITURES		932,739.00	321,180.41	86,541.64	611,558.59	34.43
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		941,509.00	216,151.42	34,039.98	725,357.58	22.96
TOTAL EXPENDITURES		932,739.00	321,180.41	86,541.64	611,558.59	34.43
NET OF REVENUES & EXPENDITURES		8,770.00	(105,028.99)	(52,501.66)	113,798.99	1,197.59
BEG. FUND BALANCE		1,679,637.26	1,679,637.26			
END FUND BALANCE		1,688,407.26	1,574,608.27			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	857,607.00	0.00	0.00	857,607.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	113,764.00	0.00	0.00	113,764.00	0.00
Total Dept 000		971,371.00	0.00	0.00	971,371.00	0.00
TOTAL REVENUES		971,371.00	0.00	0.00	971,371.00	0.00
Expenditures						

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	110,000.00	37,949.45	8,433.21	72,050.55	34.50
206-000-805.000	METRO FIRE CONTRACT	850,000.00	0.00	0.00	850,000.00	0.00
Total Dept 000		960,000.00	37,949.45	8,433.21	922,050.55	3.95
TOTAL EXPENDITURES		960,000.00	37,949.45	8,433.21	922,050.55	3.95
Fund 206 - FIRE FUND:						
TOTAL REVENUES		971,371.00	0.00	0.00	971,371.00	0.00
TOTAL EXPENDITURES		960,000.00	37,949.45	8,433.21	922,050.55	3.95
NET OF REVENUES & EXPENDITURES		11,371.00	(37,949.45)	(8,433.21)	49,320.45	333.74
BEG. FUND BALANCE		64,172.00	64,172.00			
END FUND BALANCE		75,543.00	26,222.55			
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	87,215.00	0.00	0.00	87,215.00	0.00
207-000-671.000	MISC REVENUES	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		95,915.00	0.00	0.00	95,915.00	0.00
TOTAL REVENUES		95,915.00	0.00	0.00	95,915.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	83,430.00	7,073.07	0.00	76,356.93	8.48
207-000-956.000	MISCELLANEOUS	1,500.00	1,172.50	0.00	327.50	78.17
Total Dept 000		84,930.00	8,245.57	0.00	76,684.43	9.71
TOTAL EXPENDITURES		84,930.00	8,245.57	0.00	76,684.43	9.71
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		95,915.00	0.00	0.00	95,915.00	0.00
TOTAL EXPENDITURES		84,930.00	8,245.57	0.00	76,684.43	9.71
NET OF REVENUES & EXPENDITURES		10,985.00	(8,245.57)	0.00	19,230.57	75.06
BEG. FUND BALANCE		82.39	82.39			
END FUND BALANCE		11,067.39	(8,163.18)			
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,000.00	2,750.70	65.00	2,249.30	55.01

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Total Dept 000		5,000.00	2,750.70	65.00	2,249.30	55.01
TOTAL REVENUES		5,000.00	2,750.70	65.00	2,249.30	55.01
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,000.00	2,750.70	65.00	2,249.30	55.01
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,750.70	65.00	(2,750.70)	100.00
BEG. FUND BALANCE		14,647.79	14,647.79			
END FUND BALANCE		14,647.79	17,398.49			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	3,225.00	0.00	275.00	92.14
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	1,325.00	0.00	3,675.00	26.50
Total Dept 000		8,500.00	4,550.00	0.00	3,950.00	53.53
TOTAL REVENUES		8,500.00	4,550.00	0.00	3,950.00	53.53
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	0.00	0.00	400.00	0.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	1,825.00	0.00	3,175.00	36.50
209-000-930.000	REPAIRS & MAINT	3,000.00	3,195.49	0.00	(195.49)	106.52
Total Dept 000		8,400.00	5,020.49	0.00	3,379.51	59.77
TOTAL EXPENDITURES		8,400.00	5,020.49	0.00	3,379.51	59.77
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	4,550.00	0.00	3,950.00	53.53
TOTAL EXPENDITURES		8,400.00	5,020.49	0.00	3,379.51	59.77
NET OF REVENUES & EXPENDITURES		100.00	(470.49)	0.00	570.49	470.49
BEG. FUND BALANCE		14,923.92	14,923.92			
END FUND BALANCE		15,023.92	14,453.43			



## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
TOTAL REVENUES		269,420.00	180.02	0.00	269,239.98	0.07
TOTAL EXPENDITURES		267,950.00	(15,574.00)	3,080.00	283,524.00	5.81
NET OF REVENUES & EXPENDITURES		1,470.00	15,754.02	(3,080.00)	(14,284.02)	1,071.70
BEG. FUND BALANCE		1,062,423.82	1,062,423.82			
END FUND BALANCE		1,063,893.82	1,078,177.84			
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.24	0.00	(0.24)	100.00
Total Dept 000		0.00	0.24	0.00	(0.24)	100.00
TOTAL REVENUES		0.00	0.24	0.00	(0.24)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.24	0.00	(0.24)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.24	0.00	(0.24)	100.00
BEG. FUND BALANCE		1,386.89	1,386.89			
END FUND BALANCE		1,386.89	1,387.13			
Fund 403 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
403-000-602.006	COMMUNITY GROWTH GRANT	17,172.00	0.00	0.00	17,172.00	0.00
403-000-602.008	IRON BELLE TRAIL FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.009	MI NATIONAL RESOURSE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.010	GRAND TRAVERSE BAND	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		632,172.00	0.00	0.00	632,172.00	0.00
TOTAL REVENUES		632,172.00	0.00	0.00	632,172.00	0.00
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
403-000-803.003	ENGINEERING SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
Fund 403 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		632,172.00	0.00	0.00	632,172.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - NAKWEMA TRAILWAY FUND						
NET OF REVENUES & EXPENDITURES		582,172.00	0.00	0.00	582,172.00	0.00
BEG. FUND BALANCE		33,993.68	33,993.68			
END FUND BALANCE		616,165.68	33,993.68			
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	118,222.06	0.00	784,417.94	13.10
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	448.46	0.00	2,151.54	17.25
Total Dept 000		929,240.00	118,670.52	0.00	810,569.48	12.77
TOTAL REVENUES		929,240.00	118,670.52	0.00	810,569.48	12.77
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	0.00	0.00	34,500.00	0.00
590-000-956.001	OPERATING & MAINT EXP	425,000.00	261,209.55	63,035.47	163,790.45	61.46
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	81.48	0.00	1,118.52	6.79
590-000-995.001	INTEREST on BONDS	22,500.00	2,480.11	0.00	20,019.89	11.02
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		587,602.00	263,771.14	63,035.47	323,830.86	44.89
TOTAL EXPENDITURES		587,602.00	263,771.14	63,035.47	323,830.86	44.89
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	118,670.52	0.00	810,569.48	12.77
TOTAL EXPENDITURES		587,602.00	263,771.14	63,035.47	323,830.86	44.89
NET OF REVENUES & EXPENDITURES		341,638.00	(145,100.62)	(63,035.47)	486,738.62	42.47
BEG. FUND BALANCE		9,030,552.27	9,030,552.27			
END FUND BALANCE		9,372,190.27	8,885,451.65			
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	2,458.29	0.00	12,290.71	16.67
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	2,458.29	0.00	12,290.71	16.67
TOTAL REVENUES		14,749.00	2,458.29	0.00	12,290.71	16.67
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	3,175.46	774.96	9,524.54	25.00

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Expenditures						
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	3,175.46	774.96	9,524.54	25.00
TOTAL EXPENDITURES		12,700.00	3,175.46	774.96	9,524.54	25.00
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	2,458.29	0.00	12,290.71	16.67
TOTAL EXPENDITURES		12,700.00	3,175.46	774.96	9,524.54	25.00
NET OF REVENUES & EXPENDITURES		2,049.00	(717.17)	(774.96)	2,766.17	35.00
BEG. FUND BALANCE		102,447.00	102,447.00			
END FUND BALANCE		104,496.00	101,729.83			
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	(2.47)	(0.16)	2.47	100.00
Total Dept 000		0.00	(2.47)	(0.16)	2.47	100.00
TOTAL EXPENDITURES		0.00	(2.47)	(0.16)	2.47	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(2.47)	(0.16)	2.47	100.00
NET OF REVENUES & EXPENDITURES		0.00	2.47	0.16	(2.47)	100.00
BEG. FUND BALANCE		(375.35)	(375.35)			
END FUND BALANCE		(375.35)	(372.88)			
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	64,000.00	0.00	0.00	64,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	6,597.41	0.00	(597.41)	109.96
Total Dept 000		70,000.00	6,597.41	0.00	63,402.59	9.42
TOTAL REVENUES		70,000.00	6,597.41	0.00	63,402.59	9.42
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	21,200.00	11,058.75	0.00	10,141.25	52.16
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		76,200.00	66,058.75	0.00	10,141.25	86.69
TOTAL EXPENDITURES		76,200.00	66,058.75	0.00	10,141.25	86.69

## PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 11/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		70,000.00	6,597.41	0.00	63,402.59	9.42
TOTAL EXPENDITURES		76,200.00	66,058.75	0.00	10,141.25	86.69
NET OF REVENUES & EXPENDITURES		(6,200.00)	(59,461.34)	0.00	53,261.34	959.05
BEG. FUND BALANCE		302,516.98	302,516.98			
END FUND BALANCE		296,316.98	243,055.64			
TOTAL REVENUES - ALL FUNDS		3,949,379.00	364,369.40	34,104.98	3,585,009.60	9.23
TOTAL EXPENDITURES - ALL FUNDS		2,994,221.00	689,824.80	161,865.12	2,304,396.20	23.04
NET OF REVENUES & EXPENDITURES		955,158.00	(325,455.40)	(127,760.14)	1,280,613.40	34.07
BEG. FUND BALANCE - ALL FUNDS		12,307,212.89	12,307,212.89			
END FUND BALANCE - ALL FUNDS		13,262,370.89	11,981,757.49			



December 2020

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## Happy Holidays!

Recycle By City has a great list of ways to get creative with your holiday gift wrap this year. All of these ideas promote reusing items that you may already have. It's time to get creative with old paper bags, books, sheet music and even chip bags!



Click Here for [\*\*DIY Gift Wrap Ideas\*\*](#)

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## Green Gifts in Traverse City

Follow 9&10 News anchor Melissa Smith to area stores for some great green gift ideas. And learn about recycling along the way!

[BAABAAZUZU](#)

[Green Island](#)

[Great Lakes Bath and Body](#)

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## \$10 TV Recycling!

The Grand Traverse County RecycleSmart program is happy to announce that beginning October 1st, [Bay Area Recycling for Charities](#) (BARC) will be accepting your old TVs and Computer monitors, to be fully recycled, for just \$10 each. This program is for Grand Traverse County Residents only

and is limited to 1 TV per household up to 500 TVs total. You must have proof of residency to get this great deal. For more information call BARC at 231-632-2272 or visit their website [here](#).



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## The Keystone Brush Site is closed for the season.

The first day of the 2021 season will be Saturday, April 10th.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).



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## All 2020 HHW Events have been completed



Great job residents of Grand Traverse County!  
Because of your efforts we were able to reuse, recycle or properly dispose of 98,502 pounds of Household Hazardous Waste and almost 60,000 pounds of Scrap Tires at our special collection events in 2020.

## HHW Event Dates for 2021

([Sign up](#) will be available [online](#) approximately one month before each event.) Appointments are required

Thursday, April 15th

Thursday, May 13th

Thursday, June 17th

Thursday, August 12th

Saturday, September 18th

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

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Have questions about  
where to recycle an  
item?

Click on the Take it  
Back Logo and you will  
be magically  
transported to the Take  
it Back Directory!

If you are unable to find a solution on the directory, please contact the Resource Recovery Department and we'll be sure to help you out!



## Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the **Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City** or the **Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City** during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

## Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED](#)







Looking for  
the latest  
episodes of  
the very  
popular  
9&10 News

TV series "Talking Trash"?

Look no further.

Click this the picture above and you  
will be whisked away to the glorious  
land of responsible recycling!

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### Drop Off Battery Recycling

Some sites may be closed or have altered hours at this time.  
Thank you for understanding

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS  
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations.  
Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring  
batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

**Building / Location  
Address**

**Acme Township Hall**  
[6042 Acme Road](#)  
[Williamsburg, MI 49690](#)

**Blair Township Hall**  
[2121 County Road 633 Grawn, MI 49637](#)

**City of Traverse City / Grand Traverse County Building**  
[400 Boardman Avenue](#)  
[Traverse City, MI 49684](#)

**Civic Center**  
[1213 W Civic Center Drive](#)  
[Traverse City, MI 49686](#)

**Fife Lake True Value**  
[119 East Lake Street Fife Lake, Mi. 49633](#)

**Grand Traverse County Public Service Building**  
[2650 LaFranier Road](#)  
[Traverse City, MI 49686](#)

**Metro Emergency Services Building**  
[897 Parson Road](#)  
[Traverse City, MI 49686](#)

**Traverse City Fire Department**  
[500 W Front Street](#)  
[Traverse City, MI 49684](#)

**Whitewater Township Hall**  
[5777 Vinton Road](#)  
[Williamsburg, MI 49690](#)



**KNOW IT BEFORE  
YOU THROW IT!**



**RecyclingRaccoons.org**  **EGLE**

# DRAFT UNAPPROVED



## ACME TOWNSHIP PLANNING COMMISSION MEETING 6042 Acme Rd., Williamsburg MI 49690 Remote Zoom Meeting Monday, December 14, 2020 7:00 p.m.

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.**

**ROLL CALL: Members present:** K. Wentzloff, S. Feringa, D. Rosa, B. Balentine, J. Aukerman, D. VanHouten (arrived 7:25 p.m.)

**Members excused:** M. Timmins

**Staff present:** L. Wolf, Planning & Zoning Administrator, J. Jocks, Legal Counsel, S. Winter, Planning Consultant Becker & Raeder, L. Schut, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** Open at 7:05 p.m.

Jim Goran provided comments regarding the Lormax Stern Planned Development; reminded the members he submitted a variety of letters regarding that subject, and stated the self storage ordinance is restrictive and doesn't allow for expansion.

Alexander provided comment regarding the Adult Use Ordinance for Cannabis Use; Alexander noted he has been working with the Planning Commission for quite some time, and finds the issue of Adult Use to be an important issue; Alexander indicated he is available to answer any questions or concerns as well as act as a resource regarding Adult Use from a licensee perspective.

Public comment closed at 7:12 p.m.

**B. APPROVAL OF AGENDA**

Six items of additional Correspondence presented to amend the Agenda.

**Motion by S. Feringa to approve the agenda as presented with the addition of 6 items of Correspondence (Agenda item G, Correspondence), supported by Auckerman. Roll call motion carried unanimously, with D. VanHouten not yet present.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**D. SPECIAL PRESENTATIONS:** None

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

a. Township Board Regular Meeting Minutes 11.10.20

**2. ACTION**

a. Approve Draft Planning Commission Meeting Minutes 11.9.20

b. Approve Draft Planning Commission special Meeting Minutes 11.30.20

**Motion by S. Balentine to approve the Consent Calendar as presented, supported by J. Aukerman. Roll call motion carried unanimously, with D. VanHouten not yet present.**

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR**

1. Draft Planning Commission Meeting Minutes 11.9.20

**Motion by J. Aukerman, supported by B. Balentine, to amend the Draft Planning Commission Meeting Minutes dated 11.9.20, changing the following references from ‘moderating’ to ‘monitoring’, agenda item I.1 (Old Business, PD 2019-01 Prism Power Partners Solar Energy Farm Special Use/site Plan Review) paragraphs 15, 28, 30, 40). Roll call motion supported unanimously, with D. VanHouten abstaining.**

**G. CORRESPONDENCE:**

1. Letter dated December 1, 2020, Jim and Kris Goran
2. Letter dated December 3, 2020, Jim and Kris Goran
3. Email dated December 14, 2020, Jim Goran, read aloud by K. Wentzloff for the record
4. Monthly Planning Report, December 2020, Beckett & Raeder
5. Letter dated December 10, 2020, Tom’s Food Markets, read aloud by K. Wentzloff for the record
6. Letter dated November 13, 2020, The Watershed Center
7. Letter dated December 14, 2020, The Watershed Center, summarized by K. Wentzloff for the record
8. Email dated December 14, 2020, Janet Guidos, read aloud by K. Wentzloff for the record
9. Email dated December 14, 2020, Lormax Stern

K. Wentzloff encouraged individuals to send all correspondence for the Planning Commission (PC) directly to Acme Township at [zoning@acmetownship.org](mailto:zoning@acmetownship.org).

**H. PUBLIC HEARINGS: None**

**I. OLD BUSINESS**

1. PD 2019-01 Lormax Stern - Planned Development (former Kmart)

S. Winter referenced Beckett & Raeder Planning Review dated December 7, 2020, providing an overview of the contents presented in the referenced document, which included a summary of revisions to the application. Key revisions included 1) the addition of workforce housing, 2) using the entire Kmart building for the single use of indoor self-storage, and 3) and the addition of a Phasing Plan. Winter described several action items to be completed by the applicant. Recommended a motion to be set to hold a public hearing on January 11, 2021, contingent upon receipt of the required action items to be completed by the applicant.

J. Stimson, HomeStretch Nonprofit Housing Corporation, provided information regarding workforce housing, including a description of existing demand within the region and identified various financial incentives tied to housing projects. Stimson expects to be able to submit an application to build housing structures during the Fall 2021 to potentially break ground on such a project by the end of 2021, with units ready for occupancy by Spring of 2023, potentially. Stimson indicated the need for partners to minimize costs, with potential partners including private business and local nonprofits; also noted a Pilot Ordinance will be required for the housing portion of the project.

J. Aukerman requested clarification regarding the term of the Pilot; Stimson stated the term would be at least 15 years. Aukerman asked about successful outcomes on previous similar projects, to which Stimson gave an approximately 60% chance (based on historical outcomes) that the workforce housing portion of the project would be successful, citing affiliation with CHDO as a positive characteristic that contributes to a positive outcome.

Aukerman asked D. Stern, the applicant, to provide clarification as to the history of the project and how the current elements of the PD, specifically self-storage, are included in the current plan, and why other previously considered elements were removed from the project. D. Stern provided clarification, indicating the current proposal is what he believes is the right use for the existing Kmart building and other uses previously considered are not the best use; J. Jocks confirmed that the Planning Commission has not officially decided or approved that the PD will be an indoor climate-controlled self-storage facility. Aukerman is not convinced the PD as planned is the best use for the Kmart building. D. Stern provided several examples of successful developments similar to this project, but cannot guarantee the elements outside of the self-storage units will come to fruition. S Winter noted the self-storage element was at one time part of the original application and also pointed out buildings of this type are functionally obsolete and can be difficult to successfully develop.

Aukerman asked Stern to confirm that the 3 previously planned for additional buildings are now represented by 2 additional buildings; Aukerman asked about the reasoning behind reducing the number of additional buildings from 3 to 2. D. Stern explained that the additional building was absorbed into the housing portion of the project, which allowed for additional housing units.

Aukerman asked what would happen if the planned method to include housing in the project fell through. Stern indicated that, should that occur, the project is expected to be well underway, with the property re-energized and would include the completed self-storage unit, the conservation easement, an improved entrance, and the cross-easements. Stern reminded the PC that the cross-easements to the north are particularly valuable due to the vacant building located adjacent to the property affected by the cross-easement.

Stern further stated that the park would be completed at that time, and noted the placement of the TART Trail is a consideration when designing the park; noting that if the TART Trail runs through the back of the property, it wouldn't need to be considered when designing the park and may then include more open space and places for park visitors to sit, but if the TART Trail runs through the area of the property planned for the park, the park design would include elements to complement the TART Trail location, including the presence bicycles. Stern expressed support for providing a more detailed plan regarding the park design. Stern noted that when the time comes to implement the housing part of the project, market rentals could be an option at that time, which would then allow for additional options to address workforce housing (like new construction) - all of which would put the Township in a better position regarding housing than its current position.

K. Wentzloff agreed with Aukerman in that if the housing were a guaranteed element of the project, it would be far easier for the PC to support the project as a PD. Wentzloff identified additional challenges due to the uncertainty regarding the project's phasing, indicating the PC should do what it can to ensure the PD includes all planned phases of the project.

Balentine agreed that the project was risky but stated that, 'given the circumstances, it is worth the risk.' Stern requested the PC members review the before and after pictures provided from similar previously completed projects over the past 30 years. Stern believes their track record supports their ability to bring projects like this to completion, especially in Northern Michigan. Aukerman asked if any of the historical projects were Planned Developments, to which Stern stated many were PDs, some of which included a phased approach. Stern acknowledged that one difference in this project as opposed to previous like projects is that this PD involves vacant property, a characteristic that allowed for a variety of tax incentives to assist with the redevelopment of the property.

D. Rosa expressed concern regarding the 'uncommitted' nature of the project phases, noting that until a prospective tenant has agreed to occupy a building the building wouldn't be built. D. Stern responded that Rosa was correct in his description of the phasing, and noted that vacancies in the region have increased 'tremendously' since 2019, and provided several examples of vacant properties located throughout the area and stated some of the existing buildings need to become occupied before new buildings are constructed so that newly constructed buildings can compete in the market, and also for the sake of the community itself. Stern also stated that some businesses prefer to move into a recently re-energized property in order to lease a building that meets their specific needs. Stern stated he could not guarantee when future phases of the project would be ready to begin. Rosa responded by stating he doesn't see how the PC can logically approve the project without 'something going on there' with 'those buildings' and doesn't want to see the property essentially rezoned to allow for a self-storage facility to be constructed. C. Lewis stated that their experience with these types of developments has shown that a catalyst to help move projects forward through the different phases is to have the self-storage part of the project complete - something he admits 'sounds a little backward', but indicates revitalization can generate interest and notes new tenants often prefer to be surrounded by aesthetically pleasing properties rather than dilapidated properties.

Several PC members expressed concern about the planned design or aesthetic of the exterior of the building, specifically referring to corrugated metal accents that resemble garage doors. K. Wentzloff requested clarification that there would be no outside access to the storage units, which was confirmed by C. Lewis.

Aukerman mentioned modifying the design to reduce the suggestion of garage doors, which C. Lewis stated could be addressed and S. Winters noted this was an element to be addressed by the applicant.

S. Feringa and other PC members expressed concern that the project as it is currently being proposed may ultimately result in only a storage facility, without any guarantee of the additional planned phases of the development. S. Feringa expressed his appreciation for the project that has been proposed, but points out the fact that the affordable housing and other elements planned for phases beyond phase 1 are not guaranteed, and indicated he would not support the project if it only resulted in a storage facility for the first several years. Feringa reminded the group that the financing to bring the housing portion of the project to completion is not in place and not guaranteed, which represents a risk to Acme Township. Feringa also pointed out that he is also concerned that the park is identified as part of the project, but no designs have been submitted at this point. Feringa indicated he wouldn't be comfortable moving the project forward until all of the elements of the project are ready for review. Feringa specifically expressed support for the housing element of the project.

D. Stern, Lormax Stern Acme, LLC stated his position that without a PD he would not be in a position to include affordable housing with this project, emphasizing the inclusion of housing represents a 'massive loss' for him; Stern stated further than without a PD he would not build a park, conservation easement, or cross-access easement. Referencing 2019 minutes, these items, including workforce housing, are very important contributions to the project. D. Stern shared that a 'parcel split' may be submitted soon; the parcel split allows for the housing units to sit on a separate tax parcel. Stern states this may have been submitted already, but he expects this to be completed soon if it hasn't already been completed.

D. Rosa reported having read the zoning ordinance for a PD, and cited the ordinance specifically states the intended schedule of the development must be included. Requested clarification as to the feasibility of the project phasing as it currently stands. Jocks agreed with D. Rosa's interpretation and stated that the applicant has an opportunity to address the phasing issue moving forward with additional phases, or develop conditions be included throughout the project's progression. S. Winter asked for further clarification regarding the definition of 'schedule', asking whether it means 'sequence' or 'timeline', with Jocks responding that additional research would need to be done and that regardless, the phasing for the project will need to exist as a real and substantive aspect.

K. Wentzloff referred to correspondence that referenced language in the zoning ordinance that the PD prohibits having over 50% nonconfirming during any phase of a development, and posited that that language is not currently in effect as it is part of a draft ordinance. S. Winters confirmed this.

Planning Commission members discussed next steps. S. Feringa indicated he would like to see the revised drawings and updated documents with sufficient time to review those items prior to holding a public hearing. Wentzloff also noted that the timeline has been clarified with Stimson, and also noted that there are several action items assigned to the applicant, and that phasing also needs to be 'clarified with some sort of precision'.

Balentine requested Stimson provide an update after he attends a hearing scheduled for tomorrow, a request to which Stimson agreed to be potentially provided through S. Winters. Stimson stated that multiple options to plan for the housing element of the project could be carried out concurrently to increase the odds for a positive outcome for the project, and further stated he will do everything he can do ensure the housing units are built as soon as possible, and ahead of schedule if that is feasible. S. Winters plans to provide an update on the PD application at the January 2021 PC meeting, and the PD will be discussed again at that meeting. The PC plans to hold a public hearing at the February 2021 Planning Commission meeting.

## **J. NEW BUSINESS**

**1. Motion by S. Balentine, supported by D. VanHouten to approve the *Planning Commission 2021 Meeting Schedule*. No discussion. Roll call motion carried unanimously.**

## **2. Planning Commission Annual Report**

L. Wolf referenced the 2019 Annual Report as an example of the 2020 Annual Report; Wolf requested input from PC Members as to the development of the 2020 Annual Report, which will help to define the PC's

priority issues to be addressed throughout 2020.

K. Wentzloff indicated her priorities remain 1) Adoption of Zoning Ordinance by end of the fiscal year - June 30, 2020; and 2) Rewrite the Stormwater Control Ordinance #2007-01. Wentzloff noted the PC may want to consider adding the recreational marijuana issue, as that issue is expected to be considered by the PC in the future.

L. Wolf asked whether or not the third item (Refine and update CIP process and create a working plan) should be included. S. Winters noted that the CIP needs to be updated annually as it has a 6-year horizon. Aukerman indicated an interest in moving the CIP forward; she also noted future developments will need the Township to address water in the commercial district, with K. Wentzloff providing her belief that this particular issue is a board-level issue, and the Master Plan notes that municipal water is needed as it presents a barrier to commercial development. S. Winter clarified that it is permissible for the PC to address the municipal water issue in the 6-year CIP, and that it is recommended for the PC to align the CIP with the Master Plan, which would then be submitted to the Board early enough for the Board to reference throughout their annual budgeting cycle.

Aukerman noted she has been made aware of an issue that she intends to bring to D. White's attention tomorrow and will keep the PC apprised of the subject.

The PC agreed to leave the CIP item on the list of priorities for 2020, with future logistics as to how to carry that out to be determined at a later date. S. Winters suggested requesting J. Stimson provide a presentation regarding the CIP, as Stimson has experience with assisting local communities with the CIP. Multiple members agreed, and Aukerman further emphasized her desire to use the CIP to prioritize and identify opportunities to help move those items forward.

L. Wolf asked if the PC would like to include the Pilot Ordinance for workforce housing, as it relates to the PD. S. Winters suggested that was a Board issue. Jocks confirmed it is a board ordinance, and notes that the Board would likely need to address such an ordinance before the PD is approved, to which S. Winters agreed. J. Aukerman will attempt to put the Pilot Ordinance in front of the Board at a future Board Meeting.

K. Wentzloff suggested adding to the 2021 Planning Commission Meeting Schedule a special meeting on January 25, 2021 to continue work on the DRAFT Zoning Ordinance. The other PC members agreed to add the special meeting to the meeting schedule.

### **3. DRAFT Zoning Ordinance - Article 4**

The PC members decided not to address this agenda item at tonight's meeting; instead the PC will add this agenda item to a future agenda under Old Business, with the intent to address both Articles 4 and 5.

## **K. PUBLIC COMMENT & OTHER PC BUSINESS**

### **PUBLIC COMMENT**

Public Comment opened at 9:01 p.m.

Jim Goran expressed appreciation to Acme Township for their work. Emphasized D. Stern's point regarding his inability to compete economically with existing vacant buildings in the region; Goran noted the same situation exists with Self Storage, which was built under existing zoning, and described their investment into their Self Storage business; Goran asked the PC to consider this information as they make decisions regarding how to move forward with the Kmart property, potentially using Stern's application.

Greg Klinger expressed his thanks to Acme Township for keeping the item of Adult Use on the agenda.

Public Comment closed at 9:05 p.m.

### **1. Planning & Zoning Report:**

L. Wolf and J. Jocks will collaborate regarding Adult Use with the intent to provide a report at the next PC meeting.

**2. Township Board Report:**

J. Aukerman reported that at the December 1, 2020 Acme Township Board Meeting the Board voted unanimously to support the Prism Power Partners project, which was also covered and reported by The Ticker. Aukerman also reported the outcome of some research she conducted and described at the Board Meeting. Aukerman reported contacting clients from previous projects in which Atwell was involved, with all clients providing 'very positive' comments regarding their experiences.

A Public Hearing will be held for the SAD for Springbrook. The Board voted not to support the SAD for Hampshire, as their numbers did not support such an action. No information has been provided to the Board regarding a 3rd neighborhood's SAD.

**3. Parks & Trails Committee Report:**

K. Wentzloff described her experience regarding the installation of the new signage for Bayside Park, relating how she observed the initial phase of installation, which lacked the ballards - which did not meet her expectations; however, Wentzloff indicated that once the installation was completed, the new signage looked very nice.

**ADJOURN: Motion by B. Balentine to adjourn, supported by J. Aukerman. No discussion. Roll call motion carried unanimously.**

Meeting adjourned at 9:10 p.m.



12/28/2020 12:47 PM

User: CATHY DYE

DB: ACME TOWNSHIP

## CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 12/02/2020 - 12/31/2020

Banks: CHASE, FARM, PARKS, SEWER

Prepaid  
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		26027		REPAIRS & MAINT	101-265-930.000	28.99
		26027		REPAIRS & MAINT	101-750-930.000	99.95
						<hr/> 160.93
12/08/2020	CHAS	26028	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	55.00
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12/08/2020	CHAS	26029	BECKETT & RAEDER	ENGINEERING SERVICES	101-101-803.003-097	2,500.00
12/08/2020	CHAS	26030	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
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		26030		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	35.33
		26030		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96
		26030		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		26030		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	151.63
		26030		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		26030		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		26030		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		26030		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		26030		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		26030		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		26030		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	78.43
						<hr/> 452.36
12/08/2020	CHAS	26031	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	91.19
12/08/2020	CHAS	26032	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	974.72
12/08/2020	CHAS	26033	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	33.25
12/08/2020	CHAS	26034	DTE ENERGY	DTE GAS	101-265-922.000	203.84
12/08/2020	CHAS	26035	EPS	REPAIRS & MAINT	101-750-930.000	161.52
12/08/2020	CHAS	26036	GRAND TRAVERSE COUNTY	SUPPLIES & POSTAGE	101-191-726.000	932.00
12/08/2020	CHAS	26037	GRAND TRAVERSE COUNTY	SUPPLIES & POSTAGE	101-265-726.000	202.00
12/08/2020	CHAS	26038	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
12/08/2020	CHAS	26039	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,433.21
12/08/2020	CHAS	26040	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	79.04
12/08/2020	CHAS	26041	KCI	SUPPLIES & POSTAGE	101-253-726.000	785.77
12/08/2020	CHAS	26042	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	20.00
12/08/2020	CHAS	26043	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	172.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/17/2020	FARM	206	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	225-000-802.002	1,104.00
12/17/2020	CHAS	26044	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,789.58
12/17/2020	CHAS	26045	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	357.82
12/17/2020	CHAS	26046	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	15.89
		26046		SUPPLIES & POSTAGE	101-191-726.000	32.48
		26046		REPAIRS & MAINT	101-750-930.000	476.15
						524.52
12/17/2020	CHAS	26047	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	91.19
12/17/2020	CHAS	26048	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	132.51
12/17/2020	CHAS	26049	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	1,111.84
		26049		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	35.77
		26049		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	31.09
						1,178.70
12/17/2020	CHAS	26050	GRAND TRAVERSE CARPET CLEANERS	REPAIRS & MAINT	101-265-930.000	352.03
12/17/2020	CHAS	26051	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	36.26
12/17/2020	CHAS	26052	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	33.00
12/17/2020	CHAS	26053	QUADIENT LEASING USA, INC	SUPPLIES & POSTAGE	101-101-726.000	154.17
12/17/2020	CHAS	26054	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	134.86
12/17/2020	CHAS	26055	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	920.00
		26055		ATTORNEY SERVICES	101-410-802.002	1,585.00
						2,505.00
12/17/2020	CHAS	26056	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	100.00
12/28/2020	CHAS	26057	APPLIED IMAGE	REPAIRS & MAINT	101-265-930.000	210.90
12/28/2020	CHAS	26058	ASCOM NORTH	CAPITAL OUTLAY	101-265-970.000	180.00
12/28/2020	CHAS	26059	GOSLING CZUBAK ENGR	PLANNING & CONSULTANT T & A	101-410-803.005-080	112.50
12/28/2020	CHAS	26060	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	13.98
12/28/2020	CHAS	26061	PETTY CASH	POSTAGE FOR PASSPORTS	101-000-465.001	8.45
		26061		EDUCATION/TRAINING/CONVENTION	101-215-958.000	20.00
		26061		SUPPLIES & POSTAGE	101-265-726.000	36.94
		26061		REPAIRS & MAINT	101-750-930.000	10.00
						75.39
12/28/2020	CHAS	26062	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	80.00

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User: CATHY DYE

DB: ACME TOWNSHIP

## CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 12/02/2020 - 12/31/2020

Banks: CHASE, FARM, PARKS, SEWER

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/28/2020	SEWE	352	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	1,190.00
12/28/2020	PARK	414	BECKETT & RAEDER	PLANNER SERVICES	403-000-803.000	742.50
TOTAL - ALL FUNDS				TOTAL OF 39 CHECKS		28,556.24

## --- GL TOTALS ---

101-000-465.001	POSTAGE FOR PASSPORTS	8.45
101-101-726.000	SUPPLIES & POSTAGE	154.17
101-101-802.002	ATTORNEY SERVICES	920.00
101-101-803.003-097	ENGINEERING SERVICES	2,500.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	15.89
101-101-900.000	PUBLICATIONS	172.50
101-191-726.000	SUPPLIES & POSTAGE	996.47
101-209-803.002	ASSESSING CONTRACT SERVICES	3,789.58
101-215-958.000	EDUCATION/TRAINING/CONVENTION	20.00
101-253-726.000	SUPPLIES & POSTAGE	785.77
101-265-726.000	SUPPLIES & POSTAGE	368.22
101-265-851.000	CABLE INTERNET SERVICES	357.82
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,287.46
101-265-921.000	STREET LIGHTS	1,450.83
101-265-922.000	DTE GAS	203.84
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	1,062.55
101-265-970.000	CAPITAL OUTLAY	180.00
101-410-802.002	ATTORNEY SERVICES	1,585.00
101-410-803.005-080	PLANNING & CONSULTANT T & A	112.50
101-750-930.000	REPAIRS & MAINT	1,055.48
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	8,433.21
225-000-802.002	ATTORNEY SERVICES	1,104.00
403-000-803.000	PLANNER SERVICES	742.50
590-000-956.001	OPERATING & MAINT EXP	1,190.00
	TOTAL	28,556.24

12/29/2020 12:01 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 01/05/2021 - 01/05/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

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To Be  
Approved

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor ACME - ACME TOWNSHIP:							
12. 9. 2020 10375	ACME TOWNSHIP STAFF REVIEW FOR Z ORDINANCE AMEND CATHY DYE 101-410-803.006-105 STAFF REVIEW T & A	12/09/2020	01/05/2021	20.20	20.20	Open	N 01/05/2021
Total for vendor ACME - ACME TOWNSHIP:				20.20	20.20		
Vendor 0000003300 - CONSUMERS ENERGY:							
NOV/DEC 2020 10409	CONSUMERS ENERGY ELECTRIC- 5741 LAUTNER RD CATHY DYE 101-265-921.000 STREET LIGHTS	01/05/2021	01/05/2021	102.89	102.89	Open	N 01/05/2021
Total for vendor 0000003300 - CONSUMERS ENERGY:				102.89	102.89		
Vendor 0000003830 - DAN HELSEL'S TREE SERVICE:							
11/30/2020 10389	DAN HELSEL'S TREE SERVICE TREE REMOVAL DEEPWATER POINT ROAD CRISTY DANCA 101-750-930.000 REPAIRS & MAINT	01/05/2021	01/05/2021	1,750.00	1,750.00	Open	N 01/05/2021
Total for vendor 0000003830 - DAN HELSEL'S TREE SERVICE:				1,750.00	1,750.00		
Vendor 0000004460 - DTE ENERGY:							
9100 213 8685 9- 10412	DTE ENERGY GAS - NOVEMBER/DECEMBER 2020 CATHY DYE 101-265-922.000 DTE GAS	12/23/2020	01/05/2021	387.93	387.93	Open	N 01/05/2021
Total for vendor 0000004460 - DTE ENERGY:				387.93	387.93		
Vendor 7890 - GRAND TRAVERSE COUNTY:							
98559,98560 10410	GRAND TRAVERSE COUNTY ACME SEWER, ACME WATER - HOPE VILL CATHY DYE 590-000-956.001 OPERATING & MAINT EXP 591-550-956.001 OPERATING & MAINT EXP 590-000-956.003 HOCH ROAD #697 EXP	11/30/2020	01/05/2021	10,210.68	10,210.68	Open	N 01/05/2021
Total for vendor 7890 - GRAND TRAVERSE COUNTY:				10,210.68	10,210.68		
Vendor 0000007912 - GRAND TRAVERSE REGIONAL LAND :							
PAYMENT #5 10360	GRAND TRAVERSE REGIONAL LAND CONSERVANCY	12/08/2020 CRISTY DANCA	01/05/2021	15,750.00	15,750.00	Open	N 01/05/2021

12/29/2020 12:01 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
EXP CHECK RUN DATES 01/05/2021 - 01/05/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	225-000-802.004	CONTRACTED EMPLOYEE SERVICES		15,750.00			
	Total for vendor 0000007912 - GRAND TRAVERSE REGIONAL LAND :			15,750.00	15,750.00		

Vendor AUKERMAN - JEAN AUKERMAN:

DECEMBER 2020

10392	JEAN AUKERMAN	12/01/2020	01/05/2021	28.88	28.88	Open	N 01/05/2021
	REIMBURSEMENT FOR SPRINGBROOKE SAD CATHY DYE						
	101-101-726.000	SUPPLIES & POSTAGE		28.88			
	Total for vendor AUKERMAN - JEAN AUKERMAN:			28.88	28.88		

Vendor MCKINLEY - MCKINLEY & KRAMER PROPERTIES:

12.9.2020

10374	MCKINLEY & KRAMER PROPERTIES	12/09/2020	01/05/2021	171.05	171.05	Open	N 01/05/2021
	REID & CRAMER- ZONING ORDINANCE AM CATHY DYE						
	101-410-964.000-105	REIMBURSEMENTS		171.05			
	Total for vendor MCKINLEY - MCKINLEY & KRAMER PROPERTIES:			171.05	171.05		

Vendor QUADIANT L - QUADIANT LEASING USA, INC:

N8635752

10411	QUADIANT LEASING USA, INC	12/21/2020	01/05/2021	196.97	196.97	Open	N 01/05/2021
	POSTAGE METER LEASE CATHY DYE						
	101-101-726.000	SUPPLIES & POSTAGE		196.97			
	Total for vendor QUADIANT L - QUADIANT LEASING USA, INC:			196.97	196.97		

Vendor TAPLIN - TAPLIN GROUP, LLC:

10949

10391	TAPLIN GROUP, LLC	11/30/2020	01/05/2021	22,760.18	22,760.18	Open	N 01/05/2021
	SANITARY SMOKE TESTING & VIDEO CATHY DYE						
	590-000-956.001	OPERATING & MAINT EXP		22,760.18			
	Total for vendor TAPLIN - TAPLIN GROUP, LLC:			22,760.18	22,760.18		

Vendor TART TRAIL - TART TRAILS ATTN: CHRIS KUSHMAN:

DECEMBER 2020 #339

10362	TART TRAILS ATTN: CHRIS KUSHMAN	12/01/2020	01/05/2021	4,000.00	4,000.00	Open	N 01/05/2021
	TRAIL SNOW REMOVAL FUNDING 2020/20 CRISTY DANCA						
	101-000-998.000	GT COUNTY ROAD COMMISSION TART		4,000.00			
	Total for vendor TART TRAIL - TART TRAILS ATTN: CHRIS KUSHMAN:			4,000.00	4,000.00		

12/29/2020 12:01 PM

User: CATHY DYE

DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 01/05/2021 - 01/05/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	11	# Due:	11	Totals:	55,378.78	55,378.78
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					55,378.78	55,378.78

## --- TOTALS BY BANK ---

FARM	FARMLAND PRESERVATION	15,750.00
CHASE	GENERAL FUND	6,657.92
SEWER	ACME RELIEF SEWER	32,970.86

## --- TOTALS BY GL DISTRIBUTION ---

101-000-998.000	GT COUNTY ROAD COMMISSION TART	4,000.00
101-101-726.000	SUPPLIES & POSTAGE	225.85
101-265-921.000	STREET LIGHTS	102.89
101-265-922.000	DTE GAS	387.93
101-410-803.006-105	STAFF REVIEW T & A	20.20
101-410-964.000-105	REIMBURSEMENTS	171.05
101-750-930.000	REPAIRS & MAINT	1,750.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	15,750.00
590-000-956.001	OPERATING & MAINT EXP	31,711.45
590-000-956.003	HOCH ROAD #697 EXP	51.56
591-550-956.001	OPERATING & MAINT EXP	1,207.85

## --- TOTALS BY FUND ---

101 - GENERAL FUND	6,657.92	6,657.92
225 - FARMLAND PRESERVATION	15,750.00	15,750.00
590 - ACME RELIEF SEWER	31,763.01	31,763.01
591 - WATER FUND- HOPE VILLAGE	1,207.85	1,207.85

## --- TOTALS BY DEPT/ACTIVITY ---

000 -	51,513.01	51,513.01
101 - TOWNSHIP BOARD OF TRUSTEES	225.85	225.85
265 - TOWNHALL EXPENDITURES	490.82	490.82
410 - PLANNING & ZONING EXPENDITURE	191.25	191.25
550 - HOPE VILLAGE- WATER	1,207.85	1,207.85
750 - MAINT & PARKS EXPENDITURES	1,750.00	1,750.00



Acme Township  
6042 Acme Road  
Williamsburg, MI 49690

Capitalization Policy

I. Policy Statement

All property, real property and personal property obtained by Acme Township are to be capitalized in accordance with this Administrative Policy.

II. Responsibilities

The Supervisor, Clerk and Treasurer has the responsibility to administer and oversee the provisions of the policy.

III. Capitalization Policy

A. Valuation

Valuation is the amount, expressed in U.S. dollars, assigned in the financial records as the recorded value of a long-lived asset.

1. Land

- a. Land acquired by purchase is recorded at cost and includes the amount for the land itself and all related acquisition cost.
- b. Land acquired by gift or bequest is recorded at the fair market value at the date of acquisition.
- c. When land is acquired with buildings erected thereon, total cost is allocated between land and building in reasonable proportion at the date of acquisition. If the transfer document does not show the allocation, other sources of information may be used, such as an expert appraisal or the real estate tax assessment records.
- d. Land improvements with a total cost greater than \$5000.00 and an estimated life greater than one year will be capitalized. Examples of such improvements include (but are not limited to) landscaping, utility distribution systems, and parking lots, etc.

2. Buildings and Building/Leasehold Improvements

- a. Buildings are recorded at cost and include all permanent structures and all integral fixtures, machinery and other appurtenances that cannot be readily removed without disrupting the basic building structure or services to the building.
- b. Buildings acquired by gift or bequest are recorded at the fair market value at the date of acquisition.
- c. When buildings are constructed, all identifiable cost are included, such as contract costs and ancillary charges to place the asset into its intended location and condition for use.
- d. Structural remodeling/renovation and additions are capitalized when they enhance the use of or extend the life of the building beyond its original estimated useful life, and the total cost equals or exceeds \$500 or 20% of the buildings cost, whichever is less.

### 3. Personal Property

- a. This includes all equipment that is not permanently affixed to land or buildings and has a useful life greater than one year and has a unit cost of \$500 or more. Personal property acquired for resale is not to be recorded as personal property but as merchandise inventory.
- b. For equipment purchased, the valuation is the net amount paid through Accounts Payable, which is the invoice price less all discounts (except trade-in allowances). Freight and installation costs are also included if they are shown on the original invoice, or if they are readily available on related freight bills.
- c. The rebuilding of equipment will be capitalized if the total rebuilding costs exceed \$500 and the rebuilding project effectively restores the equipment to "like new condition" and/or significantly extends the item's useful life or markedly increases the item's net book value. An example of this could be the rebuilding of a car or bus engine. Without the rebuilding, the car or bus is only worth the metal it is made from. After the rebuilding, the vehicle is totally operational and has resale value.
- d. Leased equipment is capitalized if it meets the capitalization criteria outline in this Administrative Policy and the Financial Accounting Standards Board (FASB) Standard No. 13, dated November 1976.

If any one of the following conditions exist at the initiation of the lease it is to be treated as a capital lease:



- The lease transfers ownership of the leased asset to the lessee by the end of the lease term. There must be a provision in the lease contract that legal ownership will be transferred.
- The lease contains a bargain purchase option (BPO). The lease must have a provision that gives the lessee the right (an option) to buy the leased asset at a price that is significantly lower than the expected market at the option date.
- The lease term is equal to 75% or more of the total estimated economic life of the leased asset. If the estimated economic life is 5 years and the term of the lease is 4 years then the lease is a capital lease (4/5-80%).
- The present value of the minimum lease payments at the inception of the lease is at least 90% of the market value of the leased asset at the time. Minimum lease payments are the rental payments that the lessee is obligated to make in connection with the leased property. If the lease contains a BPO, the minimum lease payments equal the minimum rental payments plus the BPO amount. If the lease does not contain a BPO, the minimum lease payments include: (1) the minimum rental payments called for by the lease over the lease term. (2) Any residual value guarantee by the lease term and (3) any penalty payment the lessee can be required to make if the lease is not renewed or extended at the expiration of the lease term.

#### B. Definitions for Non-Capital Expenditures

1. Expenditures for repairs, maintenance or replacement of component parts, or accessories, which do not extend the unit's original estimated useful life or significantly enhance its net value is considered non-capital expenditures.
2. Expenditures incurred in demolishing or dismantling equipment including those expenditures related to the replacement of units or system are non-capital expenditures:
3. Expenditures incurred in connection with the rearrangement, transfer, or moving of capitalized items from one location to another, including expenditures incurred in dismantling, transportin , and/or

reassembling such items in a new location are non-capital expenditures.

### C. Useful Life Policy

Listed below is the Capital Assets useful life table:

<u>Asset Class</u>	<u>Examples</u>	<u>Est. Useful Life In Years</u>
Land	No depreciation	N/A
Buildings		50
HVAC Systems	Heating, ventilation, and Air conditioning systems	20
Roofing		20
Interior Construction		20
Electrical/Plumbing		20
Sprinklers/File System		20
Site Improvements	Paving, flagpoles, retaining walls, Sidewalks, fencing, outdoor lighting	20
Contractor's Equip.	Major off-road vehicles, front-end loaders, Large tractors, mobile air compressor	10
Grounds Equip.	Mowers, tractors, mobile air compressor	10
Licensed Vehicles	Pick-ups, other on-road vehicles	10
Machinery & Tools	Shop & maintenance equipment, tools	10
Communication Equip.	Mobile, portable radios, non-computerized	10
Fire & Rescue Equipment	Hose, air packs, nozzles, sleds	10
Custodial Equipment	Floor scrubbers, vacuums, other	10
Furniture & Accessories	Office furniture	10
Business Machines	Fax, duplicating & printing equipment	10
Copiers		5

Computer Hardware	PC's, printers, network hardware	5
Computer Software	Administrative or long-term	5

#### D. Salvage Value Policy

A fixed assets salvage value is an estimate of what an asset can be sold for at the end of its useful life. It is Acme Township's policy that buildings will have a 10% salvage value and all other assets will have no salvage value associated with them.

ACME TOWNSHIP  
GRAND TRAVERSE COUNTY, MICHIGAN  
BOARD OF TRUSTEES RESOLUTION #R-2021-\_\_\_\_\_

***Capitalization Policy***

*January 5, 2021*

At a meeting of the Acme Township Board of Trustees, held on January 5, 2021 the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded by \_\_\_\_\_ passed the following resolution approving a Capitalization Policy:

**Whereas**, Acme Township does not have a Capitalization Policy and when yearend was completed Baird Cotter & Bishop requested that one be approved by the Board.

**Whereas**, the policy being presented has been approved by Baird Cotter & Bishop for Acme Township.

**Now therefore be it be resolved** the Acme Township Board of Trustees approve the Capitalization Policy presented for Acme Township.

Township Board members present:

Absent:

**Clerk's Certification**

I hereby certify that the forgoing is a true statement of an action taken by the Acme Township Board at an official meeting of said board on January 5, 2021.

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Cathy Dye    Acme Township Clerk                      1/5/2021