



APPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING**  
**6042 Acme Rd., Williamsburg MI 49690**  
**Tuesday, February 4, 2020 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Hoxsie

**Members excused:** D. Nelson

**Staff present:** L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** Open at 7:01 pm

Brian Kelley, Acme resident, voiced his concerns on the seawall at the Martin property on Deepwater Point. (Written letter submitted)

Rachelle Babcock, 4261 Bartlett Rd., read the remainder of Kelley's letter regarding the seawall on the Martin property that he was not able to complete in the three-minute time limited.

Harold Lassers, 4678 Arthur Ct., would encourage before allowing a yielding lake access that there should be an opportunity for public comment with pictures, a proposal and map.

John Martin, Watseka, Illinois, it is his mother's home on Deepwater Point that is being discussed. The seawall was there when they purchased the property in 1975 and they maintained it over the years. There has always been accessibility to the water for the public they have never prevented people from using it.

Kay Martin, 7015 Deepwater Point, the wall was there when she purchased in 1975. In 1986 the wall started deteriorating and they fixed it. It needs it again with the raise of water levels.

Greg Klinger, Redbud Roots, 6669 M-72, would like the township to revisit opting-in to adult recreational marihuana. He suggested having the CEO and corporate counsel of his company come before the board and do a presentation.

John Pulcifer Jr., 7701 US-31, would like the board to consider opting-in to the recreational marihuana. The tax money from the sales would go towards the local roads, schools, and municipalities.

Public comment closed at 7:20 pm

**B. APPROVAL OF AGENDA:**

**Motion by Dye to approve the agenda as presented, supported by Jenema. Motion carried unanimously.**

**Resend of the Approval of Agenda. Motion by Dye to resend the motion of approval of the agenda to add to I. Correspondence, Letter from Heather Smith with the Watershed Center and to K. New Business, 4. Fee Schedule, supported by Jenema. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 01/07/20. Motion by Dye to approve the Board meeting minutes of 01/07/20 as presented, supported by Aukerman. Motion carried unanimously.**

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## D. INQUIRY AS TO CONFLICTS OF INTEREST: None

## E. REPORTS

### a. Clerk: Dye reported:

- Gave an update on the March 10 election, there will only be two ballots not three as originally thought. She is busy with absentee ballots they have doubled since last year, the count now is 1,200.
- The personnel committee met on January 23 to review the language in the employee handbook. The next meeting will be February 5 at 9:30 am
- The filing paperwork for Supervisor/Trustee/Clerk positions for the August election is available and in Clerk's office. Forms required are Nomination Petition and Affidavit of Identity to be filed no later than April 21, 2020.

### b. Parks: Jenema reported:

- Lindsey Wolf and Chris Kushman are working on a date for the joint meeting with the board, planning commission and engineering of the Tart Trail.
- Jim Heffner and Karly Wentzloff from the Parks & Trails Committee are researching for new expansions of playground equipment at Bayside Park. They will be meeting with the representative from the company the bench swings were purchased from for options. The committee wants to have a plan together for anyone who might want to do a donation for the park.

### c. Legal Counsel – No report

### d. Sheriff: Brian Abbring, reported there has been some criminal retail fraud in the area, McDonalds was given counterfeit bills. He has completed instructions as a training officer and may have someone with him now and then to train. He informed everyone should lock their cars to prevent break ins.

### e. County: G. Lapointe reported:

- Governor Whitmer approved to have refugees come to Michigan and the Commissioners voted unanimously to continue to welcome them to the area.
- There was a discussion on a proposal to combine the elected register of deeds and county clerks' position into one. It would possibly save the county money and other employees could be cross trained for some of the duties.
- There are concerns with MERS, the company that administers the pension, in trying to get consistent investment numbers from them.
- The airport's government model Act 137 which went in effect in 1945 has many conflicts with the current laws. Eminent domain is another airport issue that is being discussed to resolve. The current agreement has problems that continues to put the airport on the agenda.

## F. SPECIAL PRESENTATIONS: None

## G. CONSENT CALENDAR:

### 1. RECEIVE AND FILE:

#### a. Treasurer's Report

#### b. Clerk's Revenue/Expenditure Report and Balance Sheet

#### c. Draft Unapproved meeting minutes

##### 1. Planning Commission 01/13/20

### 2. APPROVAL:

1. Accounts Payable Prepaid of \$360,063.59 and Current to be approved of \$24,544.44 (Recommend approval: Clerk, C. Dye)

**Motion by Scott to approve the Consent Calendar as presented, supported by Jenema. Roll Call**

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Motion carried unanimously.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

I. **CORRESPONDENCE:** Letter from Heather Smith with the Watershed Center

J. **PUBLIC HEARING:** None

K. **NEW BUSINESS:**

**1. Discussion on creating a Special Assessing District (SAD) for Springbrook Sub**

White explained he received a request to put in a SAD district for funding major repairs to their streets. The requests were from Springbrook and Scenic Hills and felt they would have enough people to support it. White informed the township doesn't have the funds to do this.

Lapointe informed the request should go in now for 2021 or 2022. The board would need to get with the road commission to see what their contribution would be. 70% of landowners responding back with support are required to proceed with the project.

Jenema stated they had gone through all the procedures before with this and it was not supported with enough of the residents. She felt there should be a policy in place before putting out any funds and invested work.

Aukerman suggested to get the estimated cost it would be to the residents so they know up front what they would have to invest. The neighborhood would need to get together and see who supports the project before starting the process.

White will get in contact with the people who made the requests to meet and establish a plan to find out how many will support the project before moving forward. Road Commission would need to go out and take core samples in order to give estimate on the cost to residents.

**2. Discussion on Special Events, Ordinance, & Committee Members**

Wolf explained there has been a request for a fine arts/craft show at Bayside Park for a weekend in August. In the packet it has detailed information with the specifics of the event. There is no cost for admission to attend and is open to the public. It needs to conform to the township's Special Events Ordinance and Parks Ordinance. There would be no staking of any tents or motor vehicles in prohibited areas as part of the ordinance requirements. The art show would need a permit and a fee to cover the cost of services for an event on township property. They are thinking of having the booths go around the circle pathway in the park. Vendors would go through a judged juried panel to be sure they had quality works to sell. The show planner would get with Metro, health department and any other agencies involved. They will provide their own garbage removal, security, extra bathroom facilities and cleanup crew.

Scott felt township artist should be encouraged to participate and was concerned the juried process could eliminate them.

The census of the board was to get more information and see what amount of space the show would utilize. The park needs to be open to the public while the event is going on. It will be brought back for discussion at the next board meeting.

**3. American Waste trash pickup contract**

White informed the 2011-2018 American Waste contract has expired. Currently they have not been given a new contract to sign and are upholding the same service. He asked if the board wanted to get bids from other haulers to compare.



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Jenema mentioned in the ordinance under Refuse Collection 2011-01, it states the requirements for a single hauler in the township. The board agreed to review the ordinance to discuss further at the next meeting.

**Motion by Scott to review the ordinance for discussion at the next board meeting, supported by Hoxsie. Motion carried unanimously.**

#### **4. Acme Township Fee Schedule**

Wolf informed under SUP/PD Administrative Amendment in the schedule, the application fee is \$150. The services that are provided at times exceed this amount. It doesn't leave any money left to consult with legal counsel or others that may be involved. She would like to change the amount to \$500 to cover the costs and any remaining will go back to the applicant.

**Motion by Jenema to approve the change to the SUP/PD Administrative Amendment in the Acme Township Fee Schedule from \$150 to \$500, supported by Aukerman. Roll Call Motion carried unanimously.**

#### **L. OLD BUSINESS:**

##### **1. Continued discussion on Woodland Park Access Deepwater Point Rd.**

White informed EGLE received an application for a permit to construct a riprap shoreline protection for the Martin property. They will not give authorization since the seawall extends beyond their property within the adjacent public access. The wall is 35 feet longer than the 100 feet in the permit. The township would need to give approval to EGLE for the seawall before the authorization of the permit can be given.

John Martin explained the existing seawall has been there since the property was purchased by his family in 1975. They have maintained the wall over the years from deteriorating. He was not aware of problems with it extending into the township access since it has always been there.

Jenema suggested to have EGLE work with the Martins to get a drawing and plan that is satisfactory and meets the objectives of The Watershed Center to have an opening for the public to access the water. Let EGLE get this where it needs to be before the township signs off on it.

White said Neil Schock with EGLE felt a 6-foot wide path to the water edge for the public access would work and bring the riprap up to that point. He will follow up with him right away.

**Motion by Scott for Acme Township acknowledges that the Martin family has replaced the existing approximate 133 feet of seawall which includes about 108 feet on their property and an approximate 25 feet of Acme Township's public access. Furthermore, Acme Township will approve a minimum six-foot wide opening in the public access if and when EGLE approves a revised drawing improving the rough concept shown to the Acme Township Board at this evening's meeting, supported by Dye. Roll Call Motion carried unanimously.**

##### **2. Discussion on sanitary sewer testing**

White informed this is to prioritize the areas needed to prevent blowouts. He has received proposals from three different companies for sewer videoing and smoke testing to look for infiltrated leak spots. Gosling Czubak suggested the pump station #4 service area, Grand Traverse Resort, Deepwater Point and Force Main at Bunker Hill to Five Mile were the top priority areas. He has not yet gotten with Gosling Czubak to go over the details. He wanted the board to see the

# APPROVED

proposals and will get with the companies on some questions about their pricing to bring back to the next month.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** Opened at 10:00 pm


Harold Lassers said it would be helpful to have pictures and all the information available in the packet.

Brian Kelley suggested to have the board visit the public access paths. Some of the homeowners are encroaching into the public access.

**ADJOURN:** Motion by White to adjourn, supported by Jenema. Meeting adjourned at 10:04 pm

## CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

  
Cathy Dye, CMMC, Acme Township Clerk

To: Acme Township Board  
From: Brian Kelley

Feb 4, 2020

Good evening,

After Mr. Martin's letter at the January board meeting, I visited the four Deepwater public properties on January 10, just before the snow returned.

I took extensive photographs and measurements. I also obtained materials from the DEQ. For those who do not know, these four properties were dedicated to the use of the public by the Gagnon family in 1924.

In summary, there are significantly more facts in this situation, and some of them appear to contradict Mr. Martin's DEQ permit application and his letter to the township.

In 2016 Mr. Martin applied for a DEQ permit to construct a "same for same" seawall. His approved sketch shows a wall 48" tall [ SEE PLAN ]. During my visit I measured the height of the new wooden wall at 5.5 feet on the water side. That does not comply with the DEQ permit. The water depth was four feet. The wall height on the land side is 20" above the ground. According to the DEQ permit application [ ATTACH ] the proposed rip-rap consists of approximately 100 tons of boulders, each 2 to 4 feet in diameter. They will extend 8 feet into the water, possibly further.

Some have suggested the Martin family did the township a favor by putting a 5.5 foot wall and boulders between the public beach and the bay. But to accept that proposition means we need to do the same for all of our township park beaches. Can anyone seriously say that? The correspondence from the Watershed does not support such measures on public bay access points.

In Mr. Martin's January 7 2020 letter to township [ ATTACHED ], he makes several statements which I was unable to verify.

A google earth image dated May 2018 [ ATTACHED ] shows that this new wall was constructed and appeared substantially complete in May 2018. And yet, in his letter, he states that "While replacing the sea wall last year, Joe Zollinger (SIC), the township's Supervisor at the time, came to the property that said that (SIC) replacing the sea wall on the Township's property was fine, as he understood it had to be there to avoid destruction of our property and the Township's property."



And yet, Mr. Martin's letter goes on to contradict itself and state that he did not become aware that the wall extended on to township public property until he applied for a DEQ permit for boulders (in November 2019).

I asked a lifelong Deepwater Pt. resident about the paths and Mr. Martin's apparent statement that he did not know the adjacent property was public. The resident grew up using the paths and he scoffed at the notion that Mr. Martin was not aware of the public status of the adjacent property.

I am attaching the January 24 2020 Army Great Lakes 5 year water level forecast. As you know, lake levels vary according to a regular cycle. The forecast predicts we are near peak and levels will begin a downward trend next year.

From the google earth images, attached, in 2012 the Martin house was 133 feet from the water. The wall is approximately 90 feet from the house.

My photos show hazards on and adjacent to the new wall. Anchor bolts 3" to 6" in length protrude on the shore side. There are also exposed anchor cables, some above the sand.

If it remains, who will maintain the public portion of the wall? What if the Martin's sell their property? What happens when water levels drop?

The Martins need to protect their property. But they need to do it on their property, not by constructing structures on public property. The hand drawn sketches submitted with the permit applications suggest they may not have engaged an engineer to advise them on how to best do that. The contractor they hired built a 135 foot wall on a 100 foot property. I assume they charge extra for that. The DEQ reports there is an on-going investigation and enforcement action.

The property south of the Martin home uses rip-rap for protection. The property to the north uses a steel seawall. The seawall wraps around the sides of the property to provide protection. They do not depend on extending their seawall across the Martin property.

There is a proposal before the board tonight. It was not in the packet, so the public has not had a chance to see it, or comment on it. I understand it proposes a ladder, and a gap in the rocks. I do not think that is an adequate access on public land to such a valuable resource.

I encourage you to check the facts and do more investigation before making any decision

in this matter of trespass on our public property.

Maybe an evaluation by an engineer could confirm whether it is possible for the Martin's to protect their rental home without installing those protections on public property.

Thank you,

Brian Kelley





**ACME TOWNSHIP REGULAR BOARD MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**Tuesday, February 4, 2020, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 01/07/20**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County -**

**F. SPECIAL PRESENTATIONS:**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Draft Unapproved meeting minutes**
  - 1. Planning Commission 1/13/20**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$360,063.59 and Current to be approved of \$24,544.44 (Recommend approval: Clerk, C. Dye)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_**
- 2. \_\_\_\_\_**
- 3. \_\_\_\_\_**

**I. CORRESPONDENCE:**

**J. PUBLIC HEARING:**

**K. NEW BUSINESS:**

1. Discussion on creating a Special Assessing District (SAD) for Springbrook Sub
2. Discussion on Special Events, Ordinance, & Committee Members
3. American Waste trash pickup contract

**L. OLD BUSINESS:**

1. Continued discussion on Woodland Park Access Deepwater Point Rd
2. Discussion on sanitary sewer testing

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



**ACME TOWNSHIP REGULAR BOARD MEETING**  
**6042 Acme Rd., Williamsburg MI 49690**  
**Tuesday, January 7, 2020 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Hoxsie

**Members excused:** D. Nelson

**Staff present:** V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** Open at 7:03 pm

Sharon Shore, 3456 Woodland Trail, questioned when the vacation and tourist home ordinance came in effect.

Jenema explained it has been approximately three years since it was put in the ordinance and if she would like to see all the documentation and discussion during the process it is available online.

Ken Engle, 6754 Yuba Rd., wondered why he has not received the letter from the State Attorney General's office that was discussed at the special board meeting on December 9.

White said he had contacted legal counsel on the matter, and something should be coming this week.

Public comment closed at 7:14 pm

**B. APPROVAL OF AGENDA:**

**Motion by Scott to approve the agenda as presented with the addition to K. New Business, 6. Nomad Cidery/Kroupa Farms, to allow them to apply for a on-premises tasting room permit from Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC). supported by Aukerman. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 12/03/19 and Special Board meeting 12/09/2019. Motion by Dye to approve the Board meeting minutes of 12/03/19 and Special Board Meeting 12/09/19 as presented, supported by Scott. Motion carried unanimously.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: White recused himself from under K. New Business, 4. Farmland/Agreement of option to purchase.**

**E. REPORTS**

**a. Clerk:** Dye reported:

- Getting ready for the March 10 election, Larry Inman will be creating a third ballot. It is a presidential primary where the Democrat or Republican ballot will be requested.
- She is requesting the personnel committee consisting of herself, White and Aukerman to work on updating the employee handbook. The last update was July 2016. Revisions need to be done to the wording in the holiday section and with part time, full and seasonal employment. The approval to do the updates was given by the board.

**b. Parks:** Jenema reported the scheduling for the joint meeting with the board, planning commission and engineering of the Tart Trail, has been put on hold until issues with the trail is resolved.

**c. Legal Counsel – No report**

**d. Sheriff:** Brian Abbring reported traffic accidents have increased with the bad weather. There



## **DRAFT UNAPPROVED**

were fake fifty-dollar bills received by some of the retailers in the area, the counterfeiter has been identified.

e. **County:** No Report

**F. SPECIAL PRESENTATIONS:** None

**G. CONSENT CALENDAR:**

1. **RECEIVE AND FILE:**

a. **Treasurer's Report**

b. **Clerk's Revenue/Expenditure Report and Balance Sheet**

c. **RecycleSmart December 2019**

d. **Draft Unapproved meeting minutes**

1. **Planning Commission/ No December Meeting**

2. **APPROVAL:**

1. **Accounts Payable Prepaid of \$190,238.92 and Current to be approved of \$28,133.55 (Recommend approval: Clerk, C. Dye)**

Dye asked the board if they would be opposed to having the balance sheet presented quarterly instead of monthly. It involves a lot of work and most of the reports that are completed for the office are done quarterly. Board agreed it could be done quarterly and if there are any issues it will be brought back for discussion.

**Motion by Dye to approve the Consent Calendar as presented, supported by Scott. Roll Call Motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**I. CORRESPONDENCE:** None

**J. PUBLIC HEARING:** None

**K. NEW BUSINESS:**

1. **Resolution #R-2020-1 Fund Balance Transfer to 207 Fund**

White explained this is moving \$22,914.67 from the 212 Liquor Fund into 207 Police Protection Fund and adjusting budget amounts Jenema added this is to adjust the 207 Police Fund budget to bring to the current amounts needed. It is correcting budget numbers and moving money from one fund to another.

**Motion by Dye to approve Resolution #R-2020-1 to transfer money from the 212 Liquor Fund into the 207 Police Protection Fund including adjustments to budget as described in the document, supported by Scott. Roll Call Motion carried unanimously.**

2. **Resolution #R-2020-2 Budget amendments for 403 Fund Traverse City to Charlevoix Trail**

Dye stated this is to make a budget amendment for the 403 Fund. The 403 Fund was set up but didn't have a budget amounts added. Once the budget amounts are added she can pay the expenses that come from that account.

**Motion by Jenema to approve #R-2020-2 to make budget amendments to 403 Traverse City to Charlevoix Fund as presented on the document, supported by Dye. Call Motion carried unanimously.**

**3. Agreement for Remittance of Property Taxes**

Jenema stated this is an agreement with the county treasurer to update the remittance of property taxes on the dates as specified in the agreement. The agreement is given to all the townships in Grand Traverse County.

**Motion by Scott to continue the agreement with the county treasurer for remittance of property taxes as allowed under PA 169 of 1988 SEC. 4, supported by Jenema. Motion carried unanimously.**

**4. Farmland/Agreement of Option to Purchase**

Jenema explained on December 31, 2018 an option was signed between the Jack and Barbara White family, Acme Township and the Grand Traverse Regional Land Conservancy to purchase the property. Because these transactions take so long, the Conservancy paid the Whites \$35,000 to continue with the agreement. It is believed it will close this month after some last requirements are completed. The township needs to pay back the Conservancy the \$35,000 they fronted.

**Motion by Hoxsie to pay the Conservancy \$35,000, supported by Scott. Roll call motion carried by 5 (Hoxsie, Scott, Dye, Jenema, Aukerman) recused by White.**

**5. Discussion on Woodland Park Access Deepwater Point Rd.**

White stated there are four township beach accesses each of 25 to 35-foot easements on Woodland Park, Deepwater Point Rd. At the #1 easement, the owner to the north put in a sea wall. It goes through his property, across the townships to the neighbors. He wants to install rip rap and rocks to protect the sea wall and his property. He has attempted to get a permit from the Department of Environment Great Lakes and Energy and wants a letter from the township giving permission to give to EGLE to do this.

The board felt they need to see a site plan showing how the public access would be usable. This agenda item will be brought back to the next month's meeting to discuss once the site plan is reviewed.

**6. Kroupa Farm/Nomad Cidery LLC, Permits to include Tasting Room**

White explained in the first permit the market with a tasting room address 6620 E. M-72, was not included on previous permits. All the other buildings on the property were approved except for the market for the tasting room. Resolution R-2020-3 and Resolution R-2020-4.

**Motion by Scott for adding the market address for the tasting room with Kroupa Farm/Nomad Cidery, LLC the same rules that applied on the previous permit, supported by Hoxsie. Motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Continued discussion new copier for the office**

Dye informed the current copy machine is 6-7 years old and the maintenance fees are going up because the parts are getting harder to obtain and repair. She presented to the board a comparison chart of copy machines from various companies for both leasing and to purchase. Her recommendation was to go with Applied Imaging for the best options and pricing. The board would like to have in the contract all the options as proposed and the five-year maintenance fee to not increased during that time period.

**Motion by Jenema to go with Applied Imaging to purchase the copier with the five-year maintenance guaranteeing and having the numbers as proposed put in the contract, supported by Hoxsie. Roll call motion carried unanimously.**

# DRAFT UNAPPROVED

The board discussed what to do with the old copier once it is replaced. It was agreed to put it on a government website that sells used equipment if after 3 months it can be recycled. Aukerman suggested to contact the company of the copier to see if they would like to purchase it for parts

**Motion by Scott to sell the old copier and if not sold by March 7 to have it disposed of, supported by Hoxsie. Roll call motion carried unanimously.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** Opened at 8:51 pm

Brian Kelley, Acme Resident, voiced his concerns on the Woodland Trail, Deepwater Point Road beach accesses.

**ADJOURN: Motion by Scott to adjourn, supported by Hoxsie. Meeting adjourned at 8:53 pm**

## CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

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Cathy Dye, CMMC, Acme Township Clerk



Division Daily Officer Summary  
Officer 1/1/2020 - 1/31/2020

Location	Activity	Hours
Patrol		
Abbring, Brian 43		
acme		
	13000 assault	1.00
	26000 fraud	2.00
	30000 retail fraud	6.25
	54001 accident hit and run	0.50
	54003 traffic violation	0.75
	93001 accident, traffic pia	1.00
	93006 Traffic Policing/Assist	4.50
	98003 property checks	21.75
	98007 suspicious situation	1.00
	99002 Natural Death	2.00
	99006 public relations	6.50
	99008 assist	2.00
	administrative	5.25
	breaks	1.50
	Residential Patrol	5.75
	ticket issued	0.00
	Traffic Patrol	30.00
	warning issued	0.00
		<u>91.75</u>
blair		
	breaks	3.50
		<u>3.50</u>
east bay		
	13000 assault	2.50
	94002 false alarm	0.75
	99008 assist	1.75
	administrative	0.25
	maintenance equip/vehicle	4.00
	Traffic Patrol	0.25
	warning issued	0.00
		<u>9.50</u>
garfield		
	22000 burglary	0.75
	54003 traffic violation	1.00
	98003 property checks	1.00
	99008 assist	0.50
	breaks	1.50
	maintenance equip/vehicle	0.75
	ticket issued	0.00
	training	9.50
		<u>15.00</u>
jail		
	99008 assist	1.00
		<u>1.00</u>
lec		
	99001 Suicide (Include Attempt	1.25
	administrative	7.75
	breaks	0.50
	training	14.50
		<u>24.00</u>
off duty		
	off duty	0.00
		<u>0.00</u>
out of county		
	99008 assist	1.50
		<u>1.50</u>
recreational vehicle building		
	maintenance equip/vehicle	0.75
	training	4.50
		<u>5.25</u>

## Grand Traverse County Sheriff

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## Daily Count

02/03/20 13:07:56

Division

Officer

1/1/2020 - 1/31/2020

Paper

Location

Traffic Citation Warning

service Accident

Patrol

Abbring, Brian 43

acme

14

2

12

1

east bay

1

1

garfield

1

1

Abbring, Brian

16

3

13

0

1

Patrol

16

3

13

0

1

Total

16

3

13

0

1

01/27/2020 04:59 PM  
 User: SARAH  
 DB: ACME TOWNSHIP

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 12/01/2019 TO 12/31/2019

Page: 1/2

Bank Code		Beginning			Ending
Fund	Description	Balance	Total	Total	Balance
		12/01/2019	Debits	Credits	12/31/2019
CHASE	GENERAL FUND				
101	GENERAL FUND	810,518.64	212,409.95	74,588.23	948,340.36
206	FIRE FUND	24,804.74	407,088.50	93,024.30	338,868.94
207	POLICE PROTECTION	(7,592.22)	10,995.62	0.00	3,403.40
208	PARK FUND	14,598.34	0.00	2,702.12	11,896.22
209	CEMETERY FUND	17,918.53	1,125.00	1,905.00	17,138.53
212	LIQUOR FUND	16,714.45	0.00	0.00	16,714.45
	GENERAL FUND	<u>876,962.48</u>	<u>631,619.07</u>	<u>172,219.65</u>	<u>1,336,361.90</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	992,108.06	106,334.62	41,800.00	1,056,642.68
	FARMLAND PRESERVATION	<u>992,108.06</u>	<u>106,334.62</u>	<u>41,800.00</u>	<u>1,056,642.68</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,209.25	0.22	0.00	5,209.47
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,209.25</u>	<u>0.22</u>	<u>0.00</u>	<u>5,209.47</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,584.30	20.07	0.00	157,604.37
	GENERAL FUND - HIGH YIELD	<u>157,584.30</u>	<u>20.07</u>	<u>0.00</u>	<u>157,604.37</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,149.16	50.81	0.00	299,199.97
	GENERAL FUND - MONEY MARKET	<u>299,149.16</u>	<u>50.81</u>	<u>0.00</u>	<u>299,199.97</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	7,003.22	0.29	0.00	7,003.51
	LIQUOR MONEY MARKET	<u>7,003.22</u>	<u>0.29</u>	<u>0.00</u>	<u>7,003.51</u>
PARKS	BAYSIDE PARK				
403	TRAVERSE CITY TO CHARLEVOIX TRAIL FU	27,973.34	9,199.14	0.00	37,172.48
	BAYSIDE PARK	<u>27,973.34</u>	<u>9,199.14</u>	<u>0.00</u>	<u>37,172.48</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>



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CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
FROM 12/01/2019 TO 12/31/2019

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Bank Code	Description	Beginning Balance 12/01/2019	Total Debits	Total Credits	Ending Balance 12/31/2019
SADH 811	HOLIDAY 818 HOLIDAY HILLS AREA IMPROVEMENT	244,920.75	43,070.83	0.00	287,991.58
	HOLIDAY 818	244,920.75	43,070.83	0.00	287,991.58
SEWER 590	ACME RELIEF SEWER	2,264,514.67	74,724.80	52,382.88	2,286,856.59
591	WATER FUND- HOPE VILLAGE	1,580.97	1,230.51	1,410.31	1,401.17
	ACME RELIEF SEWER	2,266,095.64	75,955.31	53,793.19	2,288,257.76
SEWMM 590	ACME RELIEF SEWER MONEY MARKET	197,782.58	25.20	0.00	197,807.78
	ACME RELIEF SEWER MONEY MARKET	197,782.58	25.20	0.00	197,807.78
SHORE 296	SHORELINE PRESERVATION	1,385.45	0.22	0.00	1,385.67
	SHORELINE PRESERVATION	1,385.45	0.22	0.00	1,385.67
TAX 703	CURRENT TAX COLLECTION	115,117.08	1,398,866.04	415,321.53	1,098,661.59
	CURRENT TAX COLLECTION	115,117.08	1,398,866.04	415,321.53	1,098,661.59
TRUST 701	TRUST & AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	4,000.00	0.00	0.00	4,000.00
	TOTAL - ALL FUNDS	5,195,491.31	2,265,141.82	683,134.37	6,777,498.76

*Sarah Lawrence*  
*Deputy Treasurer*  
*1-27-2020*

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	241,700.00	106,648.85	106,648.85	135,051.15	44.12
101-000-412.000	PERSONAL PROP TAXES	15,400.00	0.00	0.00	15,400.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,000.00	1,518.93	0.00	481.07	75.95
101-000-447.000	ADMINISTRATIVE FEE 1%	104,060.00	95,855.72	9,122.62	8,204.28	92.12
101-000-448.000	CABLE TV FEE	86,400.00	22,651.46	0.00	63,748.54	26.22
101-000-465.000	PASSPORT FEES	1,500.00	800.00	70.00	700.00	53.33
101-000-574.000	ST SHARED SALES TAX	380,564.00	139,503.00	71,086.00	241,061.00	36.66
101-000-577.000	SWAMP TAX	1,450.00	0.00	0.00	1,450.00	0.00
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	592.23	0.00	2,417.77	19.68
101-000-608.001	Zoning Fees	17,600.00	18,060.00	6,225.00	(460.00)	102.61
101-000-610.000	Revenues for Escrow Account	6,200.00	5,300.00	0.00	900.00	85.48
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	420.87	70.88	89.13	82.52
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	180.00	0.00	(60.00)	150.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	30,100.00	15,869.60	1,534.16	14,230.40	52.72
101-000-699.000	TRANSFER IN	15,453.69	15,453.69	0.00	0.00	100.00
Total Dept 000		940,882.69	422,854.35	194,757.51	518,028.34	44.94
TOTAL REVENUES		940,882.69	422,854.35	194,757.51	518,028.34	44.94
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	202.59	0.00	247.41	45.02
101-000-992.000	CONTINGENCY	56,000.00	0.00	0.00	56,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	350.00	0.00	0.00	350.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	5,000.00	4,586.50	0.00	413.50	91.73
101-000-999.000	TRANSFER TO OTHER FUNDS	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 000		77,800.00	19,789.09	0.00	58,010.91	25.44
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	17,550.01	3,150.00	17,749.99	49.72
101-101-703.001	SECRETARY	33,078.00	17,239.22	3,955.20	15,838.78	52.12
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,116.00	2,794.33	572.86	2,321.67	54.62
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	893.46	207.46	906.54	49.64
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	10,300.00	0.00	700.00	93.64
101-101-801.001	INTERNAL ACCOUNTANT	600.00	750.00	0.00	(150.00)	125.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	52.50	0.00	1,147.50	4.38
101-101-802.002	ATTORNEY SERVICES	12,000.00	5,647.95	1,915.00	6,352.05	47.07
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	2,255.84	0.00	22,744.16	9.02
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	7,994.32	0.00	19,505.68	29.07
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,808.00	2,024.17	445.14	1,783.83	53.16
101-101-900.000	PUBLICATIONS	1,800.00	1,326.05	139.65	473.95	73.67
101-101-910.000	INSURANCE	6,100.00	3,400.34	1,103.32	2,699.66	55.74

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## REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	5,970.00	6,089.88	99.29	(119.88)	102.01
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		176,072.00	78,318.07	11,587.92	97,753.93	44.48
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	22,971.02	4,615.38	17,028.98	57.43
101-171-714.000	FICA LOCAL SHARE	3,600.00	1,779.89	320.21	1,820.11	49.44
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	1,269.22	0.00	3,480.78	26.72
101-171-910.000	INSURANCE	13,000.00	2,963.22	904.67	10,036.78	22.79
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	205.00	205.00	1,295.00	13.67
Total Dept 171 - SUPERVISOR EXPENDITURES		63,200.00	29,188.35	6,045.26	34,011.65	46.18
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	9,000.00	0.00	0.00	9,000.00	0.00
101-191-714.000	FICA LOCAL SHARE	50.00	0.00	0.00	50.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,000.00	589.13	24.15	4,410.87	11.78
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES		14,250.00	589.13	24.15	13,660.87	4.13
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	2,500.02	416.67	2,999.98	45.45
101-209-714.000	FICA LOCAL SHARE	400.00	191.25	31.87	208.75	47.81
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	15.15	0.00	3,484.85	0.43
101-209-803.002	ASSESSING CONTRACT SERVICES	44,150.00	25,754.18	3,679.17	18,395.82	58.33
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	1,105.30	136.20	1,894.70	36.84
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	1,497.00	0.00	203.00	88.06
Total Dept 209 - ASSESSOR'S EXPENDITURES		58,250.00	31,062.90	4,263.91	27,187.10	53.33
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	20,753.98	4,789.38	20,754.02	50.00
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,164.00	9,120.54	2,229.26	12,043.46	43.09
101-215-714.000	FICA LOCAL SHARE	4,880.00	1,900.25	457.26	2,979.75	38.94
101-215-726.000	SUPPLIES & POSTAGE	700.00	653.25	388.77	46.75	93.32
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,215.00	0.00	85.00	96.30
101-215-860.000	TRAVEL & MILEAGE	1,000.00	258.36	45.57	741.64	25.84
101-215-874.000	RETIREMENT/PENSION	6,267.00	2,987.53	701.88	3,279.47	47.67
101-215-910.000	INSURANCE	12,500.00	4,794.50	958.90	7,705.50	38.36
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	220.00	120.00	1,480.00	12.94
Total Dept 215 - CLERK'S EXPENDITURES		92,019.00	42,903.41	9,691.02	49,115.59	46.62
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	746.00	48.00	0.00	698.00	6.43
101-247-714.000	FICA LOCAL SHARE	60.00	3.66	0.00	56.34	6.10
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00



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## REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	MONTH 12/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,016.00	51.66	0.00	964.34	5.08
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	12,579.45	2,902.95	12,579.55	50.00
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	14,079.52	3,249.12	14,079.48	50.00
101-253-714.000	FICA LOCAL SHARE	4,553.00	2,192.42	505.95	2,360.58	48.15
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	2,127.68	353.18	3,472.32	37.99
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	1,979.00	0.00	721.00	73.30
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	2,865.85	661.35	2,665.15	51.81
101-253-910.000	INSURANCE	4,000.00	2,000.05	461.55	1,999.95	50.00
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		76,302.00	37,823.97	8,134.10	38,478.03	49.57
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	1,938.18	401.05	261.82	88.10
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	1,998.30	334.11	2,291.70	46.58
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	8,545.37	1,701.84	9,654.63	46.95
101-265-921.000	STREET LIGHTS	12,000.00	4,616.81	1,204.93	7,383.19	38.47
101-265-922.000	DTE GAS	3,800.00	476.22	285.69	3,323.78	12.53
101-265-923.000	SEWER TOWNSHIP HALL	720.00	300.00	60.00	420.00	41.67
101-265-930.000	REPAIRS & MAINT	20,000.00	13,009.85	444.98	6,990.15	65.05
101-265-970.000	CAPITAL OUTLAY	34,000.00	26,161.45	1,515.00	7,838.55	76.95
Total Dept 265 - TOWNHALL EXPENDITURES		95,210.00	57,046.18	5,947.60	38,163.82	59.92
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	65,000.00	28,307.73	6,576.93	36,692.27	43.55
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	2,400.00	300.00	8,600.00	21.82
101-410-714.000	FICA LOCAL SHARE	8,530.00	2,321.13	515.21	6,208.87	27.21
101-410-726.000	SUPPLIES & POSTAGE	200.00	137.84	33.95	62.16	68.92
101-410-726.001	POSTAGE T & A	120.00	2.75	0.00	117.25	2.29
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	2,420.50	208.00	8,079.50	23.05
101-410-802.003	ATTORNEY T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	3,780.88	115.44	8,719.12	30.25
101-410-803.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	55.00	0.00	2,945.00	1.83
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	2,485.00	800.00	515.00	82.83
101-410-803.006	STAFF REVIEW T & A	1,800.00	128.84	0.00	1,671.16	7.16
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,750.00	440.39	657.70	6,309.61	6.52
101-410-900.000	PUBLICATIONS	2,100.00	706.50	0.00	1,393.50	33.64
101-410-900.001	PUBLICATIONS T & A	1,000.00	109.55	0.00	890.45	10.96
101-410-910.000	INSURANCE	10,500.00	1,583.68	313.98	8,916.32	15.08
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	12/31/2019	MONTH 12/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	26.95	0.00	1,973.05	1.35
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00
101-410-964.000	REIMBURSEMENTS	0.00	2,843.86	0.00	(2,843.86)	100.00
Total Dept 410 - PLANNING & ZONING EXPENDITURES		184,110.00	47,750.60	9,521.21	136,359.40	25.94
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,600.00	15,522.00	1,829.25	6,078.00	71.86
101-750-714.000	FICA LOCAL SHARE	1,750.00	1,187.43	139.93	562.57	67.85
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	40,615.00	13,178.67	1,198.88	27,436.33	32.45
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		69,015.00	29,888.10	3,168.06	39,126.90	43.31
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	17,648.00	0.00	(2,648.00)	117.65
Total Dept 865 - INSURANCE		15,000.00	17,648.00	0.00	(2,648.00)	117.65
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	1,986.82	0.00	6,913.18	22.32
Total Dept 970 - CAPITAL IMPROVEMENTS		13,900.00	1,986.82	0.00	11,913.18	14.29
TOTAL EXPENDITURES		936,144.00	394,046.28	58,383.23	542,097.72	42.09
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		940,882.69	422,854.35	194,757.51	518,028.34	44.94
TOTAL EXPENDITURES		936,144.00	394,046.28	58,383.23	542,097.72	42.09
NET OF REVENUES & EXPENDITURES		4,738.69	28,808.07	136,374.28	(24,069.38)	607.93
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	780,566.00	359,417.02	359,417.02	421,148.98	46.05
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	115,273.00	47,671.48	47,671.48	67,601.52	41.36
Total Dept 000		895,839.00	407,088.50	407,088.50	488,750.50	45.44
TOTAL REVENUES		895,839.00	407,088.50	407,088.50	488,750.50	45.44
Expenditures						
Dept 000						

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	106,425.00	45,024.98	8,186.36	61,400.02	42.31
206-000-805.000	METRO FIRE CONTRACT	778,000.00	84,837.94	84,837.94	693,162.06	10.90
Total Dept 000		884,425.00	129,862.92	93,024.30	754,562.08	14.68
TOTAL EXPENDITURES		884,425.00	129,862.92	93,024.30	754,562.08	14.68
Fund 206 - FIRE FUND:						
TOTAL REVENUES		895,839.00	407,088.50	407,088.50	488,750.50	45.44
TOTAL EXPENDITURES		884,425.00	129,862.92	93,024.30	754,562.08	14.68
NET OF REVENUES & EXPENDITURES		11,414.00	277,225.58	314,064.20	(265,811.58)	2,428.82
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	54,126.00	10,995.62	10,995.62	43,130.38	20.31
207-000-671.000	MISC REVENUES	18,300.00	0.00	0.00	18,300.00	0.00
207-000-699.000	TRANSFER IN	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 000		81,926.00	10,995.62	10,995.62	70,930.38	13.42
TOTAL REVENUES		81,926.00	10,995.62	10,995.62	70,930.38	13.42
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	41,306.50	0.00	39,693.50	51.00
207-000-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
Total Dept 000		81,800.00	41,306.50	0.00	40,493.50	50.50
TOTAL EXPENDITURES		81,800.00	41,306.50	0.00	40,493.50	50.50
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		81,926.00	10,995.62	10,995.62	70,930.38	13.42
TOTAL EXPENDITURES		81,800.00	41,306.50	0.00	40,493.50	50.50
NET OF REVENUES & EXPENDITURES		126.00	(30,310.88)	10,995.62	30,436.88	24,056.2
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	10,900.00	7,370.30	0.00	3,529.70	67.62
Total Dept 000		10,900.00	7,370.30	0.00	3,529.70	67.62
TOTAL REVENUES		10,900.00	7,370.30	0.00	3,529.70	67.62

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	7,500.00	6,187.12	2,702.12	1,312.88	82.49
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	3,545.58	0.00	454.42	88.64
Total Dept 000		11,500.00	9,732.70	2,702.12	1,767.30	84.63
TOTAL EXPENDITURES		11,500.00	9,732.70	2,702.12	1,767.30	84.63
Fund 208 - PARK FUND:						
TOTAL REVENUES		10,900.00	7,370.30	0.00	3,529.70	67.62
TOTAL EXPENDITURES		11,500.00	9,732.70	2,702.12	1,767.30	84.63
NET OF REVENUES & EXPENDITURES		(600.00)	(2,362.40)	(2,702.12)	1,762.40	393.73
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	400.00	0.00	3,100.00	11.43
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	2,650.00	1,125.00	2,350.00	53.00
Total Dept 000		8,500.00	3,050.00	1,125.00	5,450.00	35.88
TOTAL REVENUES		8,500.00	3,050.00	1,125.00	5,450.00	35.88
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	100.00	0.00	300.00	25.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	1,775.00	1,775.00	3,225.00	35.50
209-000-930.000	REPAIRS & MAINT	3,000.00	(241.04)	130.00	3,241.04	(8.03)
Total Dept 000		8,400.00	1,633.96	1,905.00	6,766.04	19.45
TOTAL EXPENDITURES		8,400.00	1,633.96	1,905.00	6,766.04	19.45
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	3,050.00	1,125.00	5,450.00	35.88
TOTAL EXPENDITURES		8,400.00	1,633.96	1,905.00	6,766.04	19.45
NET OF REVENUES & EXPENDITURES		100.00	1,416.04	(780.00)	(1,316.04)	1,416.04
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	12,500.00	11,446.60	0.00	1,053.40	91.57
212-000-665.000	INTEREST ON INVESTMENTS	3.10	1.76	0.29	1.34	56.77
Total Dept 000		12,503.10	11,448.36	0.29	1,054.74	91.56

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
TOTAL REVENUES		12,503.10	11,448.36	0.29	1,054.74	91.56
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 000		9,500.00	0.00	0.00	9,500.00	0.00
TOTAL EXPENDITURES		9,500.00	0.00	0.00	9,500.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		12,503.10	11,448.36	0.29	1,054.74	91.56
TOTAL EXPENDITURES		9,500.00	0.00	0.00	9,500.00	0.00
NET OF REVENUES & EXPENDITURES		3,003.10	11,448.36	0.29	(8,445.26)	381.22
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	260,779.00	106,178.51	106,178.51	154,600.49	40.72
225-000-665.000	INTEREST ON INVESTMENTS	600.00	914.29	156.33	(314.29)	152.38
225-000-671.000	MISC REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		263,379.00	107,092.80	106,334.84	156,286.20	40.66
TOTAL REVENUES		263,379.00	107,092.80	106,334.84	156,286.20	40.66
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,750.00	15,250.00	0.00	15,500.00	49.59
225-000-941.000	PDR PYMT TO LANDOWNERS	224,000.00	35,000.00	35,000.00	189,000.00	15.63
225-000-942.000	APPRAISAL EXPENSES	8,200.00	0.00	0.00	8,200.00	0.00
225-000-944.000	CLOSING EXPENSES	0.00	6,800.00	6,800.00	(6,800.00)	100.00
Total Dept 000		264,950.00	57,050.00	41,800.00	207,900.00	21.53
TOTAL EXPENDITURES		264,950.00	57,050.00	41,800.00	207,900.00	21.53
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		263,379.00	107,092.80	106,334.84	156,286.20	40.66
TOTAL EXPENDITURES		264,950.00	57,050.00	41,800.00	207,900.00	21.53
NET OF REVENUES & EXPENDITURES		(1,571.00)	50,042.80	64,534.84	(51,613.80)	3,185.41

Fund 296 - SHORELINE PPRESERVATION  
Revenues



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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 12/31/2019

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	1.27	0.22	(1.27)	100.00
Total Dept 000		0.00	1.27	0.22	(1.27)	100.00
TOTAL REVENUES		0.00	1.27	0.22	(1.27)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	1.27	0.22	(1.27)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1.27	0.22	(1.27)	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	2,500.00	0.00	0.00	2,500.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
Expenditures						
Dept 000						
402-000-803.003	ENGINEERING SERVICES	1,000.00	385.00	0.00	615.00	38.50
402-000-930.002	PARKS & RECREATION EXPENDITURE	15,000.00	0.00	0.00	15,000.00	0.00
402-000-999.000	TRANSFER TO OTHER FUNDS	20,453.69	20,453.69	0.00	0.00	100.00
Total Dept 000		36,453.69	20,838.69	0.00	15,615.00	57.16
TOTAL EXPENDITURES		36,453.69	20,838.69	0.00	15,615.00	57.16
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL EXPENDITURES		36,453.69	20,838.69	0.00	15,615.00	57.16
NET OF REVENUES & EXPENDITURES		(3,953.69)	(20,838.69)	0.00	16,885.00	527.07
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND						
Revenues						
Dept 000						
403-000-602.006	COMMUNITY GROWTH GRANT	0.00	17,172.48	9,199.14	(17,172.48)	100.00
403-000-602.010	GRAND TRAVERSE BAND	15,000.00	15,000.00	0.00	0.00	100.00
403-000-699.000	TRANSFER IN	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 000		20,000.00	37,172.48	9,199.14	(17,172.48)	185.86

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND						
Revenues						
TOTAL REVENUES		20,000.00	37,172.48	9,199.14	(17,172.48)	185.86
Fund 403 - TRAVERSE CITY TO CHARLEVOIX TRAIL FUND:						
TOTAL REVENUES		20,000.00	37,172.48	9,199.14	(17,172.48)	185.86
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		20,000.00	37,172.48	9,199.14	(17,172.48)	185.86
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	225,159.78	74,369.20	677,480.22	24.94
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	2,211.85	380.80	388.15	85.07
Total Dept 000		929,240.00	227,371.63	74,750.00	701,868.37	24.47
TOTAL REVENUES		929,240.00	227,371.63	74,750.00	701,868.37	24.47
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	2,727.50	0.00	31,772.50	7.91
590-000-956.001	OPERATING & MAINT EXP	425,000.00	161,325.10	52,315.60	263,674.90	37.96
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	222.12	67.28	977.88	18.51
590-000-995.001	INTEREST ON BONDS	22,500.00	4,433.98	0.00	18,066.02	19.71
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		587,602.00	168,708.70	52,382.88	418,893.30	28.71
TOTAL EXPENDITURES		587,602.00	168,708.70	52,382.88	418,893.30	28.71
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	227,371.63	74,750.00	701,868.37	24.47
TOTAL EXPENDITURES		587,602.00	168,708.70	52,382.88	418,893.30	28.71
NET OF REVENUES & EXPENDITURES		341,638.00	58,662.93	22,367.12	282,975.07	17.17
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	3,693.24	1,230.51	11,055.76	25.04
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	3,693.24	1,230.51	11,055.76	25.04
TOTAL REVENUES		14,749.00	3,693.24	1,230.51	11,055.76	25.04

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	4,052.97	1,410.31	8,647.03	31.91
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	4,052.97	1,410.31	8,647.03	31.91
TOTAL EXPENDITURES		12,700.00	4,052.97	1,410.31	8,647.03	31.91
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	3,693.24	1,230.51	11,055.76	25.04
TOTAL EXPENDITURES		12,700.00	4,052.97	1,410.31	8,647.03	31.91
NET OF REVENUES & EXPENDITURES		2,049.00	(359.73)	(179.80)	2,408.73	17.56
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	(2.45)	(0.92)	2.45	100.00
Total Dept 000		0.00	(2.45)	(0.92)	2.45	100.00
TOTAL EXPENDITURES		0.00	(2.45)	(0.92)	2.45	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(2.45)	(0.92)	2.45	100.00
NET OF REVENUES & EXPENDITURES		0.00	2.45	0.92	(2.45)	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	39,748.73	39,748.73	28,251.27	58.45
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	3,322.10	3,322.10	2,677.90	55.37
Total Dept 000		74,000.00	43,070.83	43,070.83	30,929.17	58.20
TOTAL REVENUES		74,000.00	43,070.83	43,070.83	30,929.17	58.20
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	17,000.00	11,471.25	0.00	5,528.75	67.48
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		72,000.00	66,471.25	0.00	5,528.75	92.32
TOTAL EXPENDITURES		72,000.00	66,471.25	0.00	5,528.75	92.32

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		74,000.00	43,070.83	43,070.83	30,929.17	58.20
TOTAL EXPENDITURES		72,000.00	66,471.25	0.00	5,528.75	92.32
NET OF REVENUES & EXPENDITURES		2,000.00	(23,400.42)	43,070.83	25,400.42	1,170.02
TOTAL REVENUES - ALL FUNDS		3,284,418.79	1,281,209.38	848,552.46	2,003,209.41	39.01
TOTAL EXPENDITURES - ALL FUNDS		2,905,474.69	893,701.52	251,606.92	2,011,773.17	30.76
NET OF REVENUES & EXPENDITURES		378,944.10	387,507.86	596,945.54	(8,563.76)	102.26

4th Quarter

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH-CHECKING	948,340.36
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00
101-000-004.000	3735-MONEY MARKET	299,199.97
101-000-005.000	1886-HIGH YIELD	157,604.37
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES A	43,331.38
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	111,209.26
<b>Total Assets</b>		<b>1,559,885.34</b>
*** Liabilities ***		
101-000-231.200	OTHER PAYROLL DEDUCTIONS	3,217.64
101-000-339.000	DEFERRED REVENUE	43,331.38
<b>Total Liabilities</b>		<b>46,549.02</b>
*** Fund Balance ***		
101-000-378.000	PA48 METRO FUND-RESTRICTED	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTR	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITT	102,924.74
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMI	30,000.00
101-000-382.005	GTTC ENGINEER PROJECT MNGT-COMMIT	32,000.00
101-000-390.000	Fund Balance	924,520.51
<b>Total Fund Balance</b>		<b>1,484,528.25</b>
<b>Beginning Fund Balance</b>		<b>1,484,528.25</b>
<b>Net of Revenues VS Expenditures</b>		<b>28,808.07</b>
<b>Ending Fund Balance</b>		<b>1,513,336.32</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,559,885.34</b>



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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH-CHECKING	338,868.94
Total Assets		338,868.94
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
206-000-390.000	Fund Balance	61,643.36
Total Fund Balance		61,643.36
Beginning Fund Balance		61,643.36
Net of Revenues VS Expenditures		277,225.58
Ending Fund Balance		338,868.94
Total Liabilities And Fund Balance		338,868.94

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 207 POLICE PROTECTION

GL Number	Description	Balance
*** Assets ***		
207-000-001.000	CASH-CHECKING	3,403.40
Total Assets		<u>3,403.40</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
207-000-390.000	Fund Balance	33,714.28
Total Fund Balance		<u>33,714.28</u>
Beginning Fund Balance		33,714.28
Net of Revenues VS Expenditures		(30,310.88)
Ending Fund Balance		3,403.40
Total Liabilities And Fund Balance		3,403.40

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 208 PARK FUND

GL Number	Description	Balance
*** Assets ***		
208-000-001.000	CASH-CHECKING	11,896.22
Total Assets		11,896.22
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
208-000-390.000	Fund Balance	14,258.62
Total Fund Balance		14,258.62
Beginning Fund Balance		14,258.62
Net of Revenues VS Expenditures		(2,362.40)
Ending Fund Balance		11,896.22
Total Liabilities And Fund Balance		11,896.22

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.000	CASH-CHECKING	17,138.53
Total Assets		17,138.53
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
209-000-390.000	Fund Balance	15,722.49
Total Fund Balance		15,722.49
Beginning Fund Balance		15,722.49
Net of Revenues VS Expenditures		1,416.04
Ending Fund Balance		17,138.53
Total Liabilities And Fund Balance		17,138.53

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 212 LIQUOR FUND

GL Number	Description	Balance
*** Assets ***		
212-000-001.000	CASH-CHECKING	16,714.45
212-000-004.000	0650-MONEY MARKET	7,003.51
Total Assets		23,717.96
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
212-000-390.000	Fund Balance	12,269.60
Total Fund Balance		12,269.60
Beginning Fund Balance		12,269.60
Net of Revenues VS Expenditures		11,448.36
Ending Fund Balance		23,717.96
Total Liabilities And Fund Balance		23,717.96



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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Balance
*** Assets ***		
225-000-001.000	9937-CASH-CHECKING	1,056,642.68
225-000-004.000	4319-MONEY MARKET	5,209.47
Total Assets		1,061,852.15
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
225-000-390.000	Fund Balance	1,011,809.35
Total Fund Balance		1,011,809.35
Beginning Fund Balance		1,011,809.35
Net of Revenues VS Expenditures		50,042.80
Ending Fund Balance		1,061,852.15
Total Liabilities And Fund Balance		1,061,852.15

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Balance
*** Assets ***		
296-000-001.000	CASH-CHECKING	1,385.67
Total Assets		<u>1,385.67</u>
*** Liabilities ***		
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
296-000-390.000	Fund Balance	1,384.40
Total Fund Balance		<u>1,384.40</u>
Beginning Fund Balance		1,384.40
Net of Revenues VS Expenditures		1.27
Ending Fund Balance		1,385.67
Total Liabilities And Fund Balance		1,385.67

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Balance
*** Assets ***		
	Total Assets	0.00
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
402-000-390.000	FUND BALANCE	20,838.69
	Total Fund Balance	20,838.69
	Beginning Fund Balance	20,838.69
	Net of Revenues VS Expenditures	(20,838.69)
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	0.00

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 403 TRAVERSE CITY TO CHARLEVOIX TRAIL FUND

GL Number	Description	Balance
*** Assets ***		
403-000-001.000	CASH-CHECKING	37,172.48
Total Assets		37,172.48
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		37,172.48
Ending Fund Balance		37,172.48
Total Liabilities And Fund Balance		37,172.48

Fund 590 ACME RELIEF SEWER

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	9945-CASH-CHECKING	2,286,856.59
590-000-004.000	0651-MONEY MARKET	197,807.78
590-000-082.000	DUE FROM COUNTY	(1,230.79)
590-000-132.000	SEPTIC PLANT	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)
590-000-154.000	SEWER SYSTEMS	12,770,463.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(6,383,303.24)
Total Assets		9,247,458.17
*** Liabilities ***		
590-000-250.000	BONDS PAYABLE LONG TERM	212,660.00
590-000-250.001	ACCR.INTEREST ON BONDS	2,755.00
590-000-250.100	Current portion of Bonds	105,212.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	22,144.00
Total Liabilities		342,771.00
*** Fund Balance ***		
590-000-382.000	OPERATION & MAINTENANCE	370,210.00
590-000-382.001	REPLACEMENT	246,807.00
590-000-382.002	IMPROVEMENT	509,150.00
590-000-390.000	Fund Balance	7,719,857.24
Total Fund Balance		8,846,024.24
Beginning Fund Balance		8,846,024.24
Net of Revenues VS Expenditures		58,662.93
Ending Fund Balance		8,904,687.17
Total Liabilities And Fund Balance		9,247,458.17

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Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH-CHECKING	1,401.17
591-000-018.072	DUE FROM COUNTY	1,230.79
591-000-152.000	WATER SYSTEMS	177,000.00
591-000-153.000	ACCUMULATED DEPRECIATION-WATER	(78,175.00)
Total Assets		101,456.96
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
591-000-390.000	Fund Balance	101,816.69
Total Fund Balance		101,816.69
Beginning Fund Balance		101,816.69
Net of Revenues VS Expenditures		(359.73)
Ending Fund Balance		101,456.96
Total Liabilities And Fund Balance		101,456.96



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Fund 701 TRUST AND AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000-001.000	CASH-CHECKING	4,000.00
Total Assets		4,000.00
*** Liabilities ***		
701-400-282.423	POW/WINDWARD RIDGE	4,000.00
Total Liabilities		4,000.00
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		4,000.00

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Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH-CHECKING	1,098,661.59
Total Assets		1,098,661.59
*** Liabilities ***		
703-000-273.000	UNDISTRIBUTED TAX	1,099,021.70
Total Liabilities		1,099,021.70
*** Fund Balance ***		
703-000-390.000	Fund Balance	(362.56)
Total Fund Balance		(362.56)
Beginning Fund Balance		(362.56)
Net of Revenues VS Expenditures		2.45
Ending Fund Balance		(360.11)
Total Liabilities And Fund Balance		1,098,661.59

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BALANCE SHEET FOR ACME TOWNSHIP  
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Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
811-000-001.000	CASH-CHECKING	287,991.58
811-000-045.000	RECEIVABLE-CURRENT	583,665.60
Total Assets		871,657.18
*** Liabilities ***		
811-000-339.000	DEFERRED REVENUE	583,665.60
Total Liabilities		583,665.60
*** Fund Balance ***		
811-000-390.000	Fund Balance	311,392.00
Total Fund Balance		311,392.00
Beginning Fund Balance		311,392.00
Net of Revenues VS Expenditures		(23,400.42)
Ending Fund Balance		287,991.58
Total Liabilities And Fund Balance		871,657.18



**ACME TOWNSHIP PLANNING COMMISSION MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Monday, January 13, 2020 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 pm**

**ROLL CALL: Members present:** K. Wentzloff (Chair), S. Feringa (Vice Chair), M. Timmins, D. Rosa, D. VanHouten, B. Balentine, J. Aukerman

**Members excused:** None

**Staff present:** L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** Open at 7:01 pm

Brian, Kelley, Acme resident, voiced his concerns with the Sleep Inn expansion project plans and stormwater review (written comments submitted)

Limited Public Comment closed at 7:04 pm

**B. APPROVAL OF AGENDA: Motion by Timmins to approve the agenda as presented with the addition to G. Correspondence 1. Letter from Brian Kelley dated January 13, 2020 and J. New Business 4. PC Annual Report, supported by VanHouten. Motion carried unanimously.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**D. SPECIAL PRESENTATIONS:** None

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

- a. Township Board Regular Meeting Minutes 11.12.19
- b. Township Board Regular Meeting Minutes 12.03.19
- c. Township Board Special Meeting Minutes 12.09.19
- d. Parks & Trails Committee Meeting Minutes 10.21.19
- e. Parks & Trails Committee Meeting Minutes 11.18.19

**2. ACTION:**

- a. Approve Draft Planning Commission Meeting Minutes 10.14.19

**Motion by Timmins to approve the consent calendar as presented, supported by Balentine. Motion carried unanimously.**

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**G. CORRESPONDENCE:**

- 1. Brian Kelley letter on the Sleep Inn Expansion dated January 13, 2020. Wentzloff read it out loud for the record.

**H. PUBLIC HEARINGS:** None

**I. OLD BUSINESS:** None

**J. NEW BUSINESS:**

**1. Sleep Inn Expansion (2020-01) Request for 24 rooms, 3 story addition**

Bill Crain, Crain Engineering, was present to go over the plans for 24 rooms, 3 story addition to the existing Sleep Inn on the corner of US 31 and Hope Road. He is involved with the

stormwater control verification on the site. The current capacity is undersized, and they are planning to increase it to meet the current stormwater qualifications of the Township's ordinance. The plans were submitted to the township for review as part of the process. The lighting on the building will be facing downward as specified in the township ordinance. The landscaping around the building will be replaced at the conclusion of the project. The existing parking lot will remain as is. The proposed footprint of the expansion was approved in the original plan except for an increase for updating the size of the rooms. The entrance into Mount Hope Road will remain the same.

Wolf submitted a report in the PC packet of the proposed project. The applicant has noted that this development was previously approved and constructed back in 1998 of 74-units and a future addition of 24-units with parking to accommodate future expansion. The addition was verified to be 4,400 square feet. Nothing has been received yet from DPW. Crain said it is in the works. The stormwater review was completed. Wolf would like the lighting plan to be on the land use permit to make sure it meets the specifications.

Wentzloff inquired on the property's two basins. Crain informed they were not connected, the one on the south end is dedicated to the Sleep Inn and the one on the north is dictated to Hope Road. The north basin is under the jurisdiction of the road commission for overflow and does not affect Sleep Inn.

**Motion by Rosa to approve the site plan submitted by Fred Campbell, JML Design Group for a 24-unit, 3 story, approximately 4,400 SF addition to the existing 74-unit Sleep Inn Hotel located at 5520 US 31 North, subject to the following conditions/clarifications:**

- **Total square footage of existing building and proposed expansion are provided.**
- **Lighting will require specification data sheets on the fixtures to be use in compliance with the Acme Township Lighting Ordinance. All exterior lighting shall be limited to shielded, downward facing fixtures located above the entrances and doorways.**
- **Landscaping disturbed outside of the 5' development area shall be replaced.**
- **Retention basin as-builts are provided prior to occupancy.**
- **Before a land use permit is issued a valid permit from DPW (Department of Public Works) & Health Department shall be obtained.**

**Supported by Timmins. Motion carried unanimously.**

## **2. Planning Commission 2020 Meeting Schedule**

**Motion by Feringa to accept the Township Planning Commission 2020 Meeting Schedule as presented, supported by Aukerman. Motion carried unanimously.**

## **3. Draft Zoning Ordinance Review Discussion**

Wolf informed a goal for 2020 is to compete the Zoning Ordinance. The PC, Jeff Jocks, legal counsel and Shawn Winter, planning consultant all need to review the draft for revisions. The project needs to be completed by June 30 the end of the fiscal year. Because of the lengthy time needed to work on the ordinance, Wolf suggested to have additional meetings so as not to have the process consume the entire regular PC meeting. It was suggested to have these meetings on a separate Monday in the month. Wolf will check with Jocks and Winter on their schedules and get back with the commissioners on dates.

## **4. PC Annual Report**

Wolf wanted the commissioner's suggestions of goals to look at for this year. She thought the Stormwater Ordinance was one. Wentzloff mentioned the current Stormwater Ordinance was done when the Stormwater Control Commissioner gave it to all the townships to adopted and was not created by Acme Township. It is a very technical document and would need to be reviewed at by Beckett & Raeder.

The capital improvement plan needs to be revisited and brought to the board. Aukerman will bring it to the board after the commissioners review it for any updates.

Rosa suggested to look for ways to modify the ordinance to make housing more affordable.

**K. PUBLIC COMMENT & OTHER PC BUSINESS:** Open at 7:59 pm

Brian Kelley, Acme resident, questioned if a perk test had been done on the Sleep Inn. He commented on the brightness of signs in business windows. He felt short term rentals were impacting the affordable housing issue.

Public comment closed at 8:02 pm

1. **Planning & Zoning Administrator Report:** Lindsey Wolf let the commissioners know February and March meetings could be very busy if people who have contacted her submit their materials in time.
2. **Township Board Report:** Jean Aukerman – No report
3. **Parks & Trails Committee:** Marcie Timmins reported the Trust Fund Grant for the trail was received.

**ADJOURN: Motion by Timmins to adjourn, supported by Balentine. Meeting adjourned at 8:05 pm**

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CHECK DATE FROM 01/08/2020 - 01/31/2020  
Banks: CHASE, FARM, PARKS, SEWER

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/08/2020	CHAS	25587	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	82.13
01/08/2020	CHAS	25588	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	119.00
01/08/2020	CHAS	25589	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		25589		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	142.99
		25589		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	93.15
		25589		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		25589		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		25589		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	158.67
		25589		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		25589		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		25589		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		25589		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		25589		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		25589		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		25589		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	72.61
						<hr/> 603.47
01/08/2020	CHAS	25590	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	643.20
01/08/2020	CHAS	25591	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	19.75
01/08/2020	CHAS	25592	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	21.00
01/08/2020	CHAS	25593	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
01/08/2020	CHAS	25594	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	274,579.08
01/08/2020	CHAS	25595	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,186.36
01/08/2020	CHAS	25596	HURON ELECTRIC	REPAIRS & MAINT	101-265-930.000	481.47
01/08/2020	CHAS	25597	LASER PRINTER TECHNOLOGIES	SUPPLIES & POSTAGE	101-253-726.000	95.00
01/08/2020	CHAS	25598	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	1,780.00
01/08/2020	CHAS	25599	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	20.00
01/08/2020	CHAS	25600	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	139.15
01/08/2020	SEWE	329	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	456.25
01/16/2020	CHAS	25601	BRICK HOUSE INTERACTIVE	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	835.00
01/16/2020	CHAS	25602	CHASE CARD SERVICES	TRAVEL & MILEAGE	101-215-860.000	15.02
		25602		REPAIRS & MAINT	101-750-930.000	140.08
						<hr/> 155.10
01/16/2020	CHAS	25603	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	87.63
01/16/2020	CHAS	25604	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	1,654.16
		25604		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	25.36



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Banks: CHASE, FARM, PARKS, SEWER

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		25604		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	27.41
						<u>1,706.93</u>
01/16/2020	CHAS	25605	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	77.58
01/16/2020	CHAS	25606	KCI	SUPPLIES & POSTAGE	101-209-726.000	1,377.65
01/16/2020	CHAS	25607	PETTY CASH	PASSPORT FEES	101-000-465.000	7.50
		25607		POSTAGE FOR PASSPORTS	101-000-465.001	148.77
		25607		SUPPLIES & POSTAGE	101-215-726.000	9.24
		25607		SUPPLIES & POSTAGE	101-265-726.000	15.98
		25607		REPAIRS & MAINT	101-750-930.000	1.06
						<u>182.55</u>
01/16/2020	CHAS	25608	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES LITIGATION	101-101-802.001	22.50
		25608		ATTORNEY SERVICES	101-101-802.002	1,705.00
		25608		ASSESSOR'S EVALUATION SERVICES	101-209-803.004	72.00
		25608		ATTORNEY SERVICES	101-410-802.002	185.00
						<u>1,984.50</u>
01/16/2020	CHAS	25609	SOS ANALYTICAL	REPAIRS & MAINT	101-265-930.000	20.00
01/16/2020	CHAS	25610	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	3,489.00
01/16/2020	CHAS	25611	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
01/29/2020	CHAS	25612	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,679.17
01/29/2020	CHAS	25613	AMERICAN PLANNING ASSOC	PUBLICATIONS	101-410-900.000	105.00
01/29/2020	CHAS	25614	APPLIED IMAGE	TWNHALL CAPITAL IMPROVE	101-970-975.000	4,957.00
01/29/2020	CHAS	25615	CINTAS	REPAIRS & MAINT	101-265-930.000	112.41
01/29/2020	CHAS	25616	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	101.92
01/29/2020	CHAS	25617	DTE ENERGY	DTE GAS		<b>** VOIDED **</b>
01/29/2020	CHAS	25618	ELECTION SYSTEMS & SOFTWARE	SUPPLIES & POSTAGE	101-191-726.000	82.65
01/29/2020	CHAS	25619	GRAND TRAVERSE COUNTY	PENALTIES& INTEREST	101-000-445.020	96.39
01/29/2020	CHAS	25620	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	51,872.11
01/29/2020	CHAS	25621	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	79.67
01/29/2020	CHAS	25622	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	103.91
01/29/2020	CHAS	25623	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	78.56
01/29/2020	CHAS	25624	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE	101-101-726.000	73.85
		25624		SUPPLIES & POSTAGE	101-191-726.000	74.60
		25624		SUPPLIES & POSTAGE	101-209-726.000	57.25

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## CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 01/08/2020 - 01/31/2020

Banks: CHASE, FARM, PARKS, SEWER

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		25624		SUPPLIES & POSTAGE	101-215-726.000	152.80
		25624		SUPPLIES & POSTAGE	101-253-726.000	41.50
						<u>400.00</u>
01/29/2020	CHAS	25625	NETONE COMMUNICATIONS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	104.00
			TOTAL - ALL FUNDS	TOTAL OF 40 CHECKS (1 voided)		360,063.59

## --- GL TOTALS ---

101-000-445.020	PENALTIES& INTEREST	96.39
101-000-465.000	PASSPORT FEES	7.50
101-000-465.001	POSTAGE FOR PASSPORTS	148.77
101-101-726.000	SUPPLIES & POSTAGE	73.85
101-101-802.001	ATTORNEY SERVICES LITIGATION	22.50
101-101-802.002	ATTORNEY SERVICES	1,705.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	5,517.00
101-101-900.000	PUBLICATIONS	139.15
101-191-726.000	SUPPLIES & POSTAGE	157.25
101-209-726.000	SUPPLIES & POSTAGE	1,434.90
101-209-803.002	ASSESSING CONTRACT SERVICES	3,679.17
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	72.00
101-215-726.000	SUPPLIES & POSTAGE	162.04
101-215-860.000	TRAVEL & MILEAGE	15.02
101-253-726.000	SUPPLIES & POSTAGE	136.50
101-265-726.000	SUPPLIES & POSTAGE	277.14
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,962.57
101-265-921.000	STREET LIGHTS	1,092.95
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	959.82
101-410-802.002	ATTORNEY SERVICES	185.00
101-410-900.000	PUBLICATIONS	105.00
101-750-930.000	REPAIRS & MAINT	2,003.27
101-970-975.000	TWNHALL CAPITAL IMPROVE	4,957.00
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	8,186.36
206-000-805.000	METRO FIRE CONTRACT	326,451.19
590-000-956.001	OPERATING & MAINT EXP	456.25
	TOTAL	360,063.59

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

To Be  
Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/04/2020	AP	ACME TOWNSHIP STAFF REVIEW T & A Vnd: 0000000360 Invoice: JANUARY 2020  Expected Check Run: 02/04/2020	Invoice: JANUARY 2020 Ref#: 9839 (STAFF REVIEW-WIPER SHAKER- NORTHERN MI 101-410-803.006-108 101-000-202.000	128.84	128.84
				128.84	128.84
02/04/2020	AP	ACME TOWNSHIP STAFF REVIEW T & A Vnd: ACME Invoice: JANUARY 2020  Expected Check Run: 02/04/2020	Invoice: JANUARY 2020 Ref#: 9870 (STAFF REVIEW CHARGES FOR ENGLE RIDGE 101-410-803.006-095 101-000-202.000	424.20	424.20
				424.20	424.20
02/04/2020	AP	ACME TOWNSHIP STAFF REVIEW T & A Vnd: ACME Invoice: JANUARY 2020  Expected Check Run: 02/04/2020	Invoice: JANUARY 2020 Ref#: 9886 (STAFF REVIEW CHARGES FOR JML DESIGN-F 101-410-803.006-111 101-000-202.000	325.80	325.80
				325.80	325.80
02/04/2020	AP	BECKETT & RAEDER ENGINEERING SERVICES Vnd: 0000001660 Invoice: 2020052  Expected Check Run: 02/04/2020	Invoice: 2020052 Ref#: 9884 (ENGINEERING FOR T.C. TO CHARLEVOIX TRAIL) 101-101-803.003-097 101-000-202.000	15,000.00	15,000.00
				15,000.00	15,000.00
02/04/2020	AP	BECKETT & RAEDER PLANNING CONSULTANT Vnd: 0000001660 Invoice: 201223  Expected Check Run: 02/04/2020	Invoice: 201223 Ref#: 9885 (ACME TWP PLANNING SERVICES/ RETAINER & Z) 101-410-803.001 101-000-202.000	4,090.44	4,090.44
				4,090.44	4,090.44
02/04/2020	AP	FISHBECK ENGINEERING SERVICES T&A Vnd: FISHBECK Invoice: 389055  Expected Check Run: 02/04/2020	Invoice: 389055 Ref#: 9882 (RE: SHELL PROPERTY-NEW OWNER- ACME TWP/B) 101-410-803.004 101-000-202.000	1,344.00	1,344.00
				1,344.00	1,344.00
02/04/2020	AP	KEN & JANET ENGLE REIMBURSEMENTS Vnd: KEN & JAN Invoice: JANUARY 2020  Expected Check Run: 02/04/2020	Invoice: JANUARY 2020 Ref#: 9869 (REIMBURSEMENT OF ESCROW) 101-410-964.000-095 101-000-202.000	2,575.00	2,575.00
				2,575.00	2,575.00

01/30/2020 09:45 AM  
User: CATHY DYE  
DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP

Page: 2/2

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
02/04/2020	AP	NORTHERN MICHIGAN POLE BARNs			
		REIMBURSEMENTS			
		Vnd: NORTH MI P Invoice: FEBRUARY 2020			
			Invoice: FEBRUARY 2020 Ref#: 9840 (CLOSE OUT FOR WIPER SHAKER LLC , NORH		
			101-410-964.000-108	656.16	
			101-000-202.000		656.16
		Expected Check Run: 02/04/2020			
				<u>656.16</u>	<u>656.16</u>
				24,544.44	24,544.44
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		24,544.44
			TOTAL INCREASE IN PAYABLE:		24,544.44



February 3, 2020

Acme Township Board of Trustees  
6042 Acme Road  
Williamsburg, MI 49690

Dear Township Board Members,

I am writing to comment on the request from John Martin (7015 Deepwater Point) to obtain authorization to keep an illegally built seawall on Township property which is scheduled for discussion at your February 4, 2020 meeting. The Watershed Center advocates for clean water in Grand Traverse Bay and acts to protect and preserve its watershed. We generally do not support shoreline hardening using riprap or seawalls as this can result in ecological degradation and can exasperate neighboring beach loss. We offer the following for your consideration as you deliberate this request.

While we are experiencing near record lake levels in Lake Michigan, there is scientific consensus that the Great Lakes generally follow a long-term cycle of high and low water years. Board members may recall record high water levels experienced in 1986 and the record low water levels experienced in 2013. The Great Lakes are dynamic and naturally fluctuate, which can pose a challenge to public infrastructure, navigation, recreation, and riparian property owners who have structures too close to the water's edge.

When a structure is threatened by high water, there may be a desire to protect the structure with a hardening technique using riprap or seawalls. However, the placement of seawalls or riprap on sandy Great Lakes shorelines has the potential to significantly affect the natural movement of sand and ultimately degrade Great Lakes beaches. In addition to affecting the drift of sand and sediment, shoreline hardening can destroy native vegetation and nearshore habitat and can exacerbate erosion at neighboring properties. These armoring techniques are only recommended if infrastructure, buildings, or private property face an immediate and significant threat from high water. If there is no infrastructure or structures in jeopardy, we recommend leaving the shoreline natural as a lower water year will result in sand deposits that will naturally replenish the beach.

Further, adding a seawall and riprap along a public stretch of shoreline can severely limit the type of shoreline use open to the public. Large armoring structures prevent the ability to launch small watercraft, including non-motorized boats, such as paddleboards and kayaks. They may also pose a safety hazard during low water years as beachgoers attempt to access the lake.

For these reasons, we encourage you to carefully consider this request. If we can be a resource in this matter, please don't hesitate to contact me. Thank you for your time.

Sincerely,

Heather Smith  
Grand Traverse BAYKEEPER®



# Memo

To: Acme Township Board

From: Doug White,

Date: 2/4/2020

Re: SAD request

---

Acme Township has received a request from one township subdivision Spring Brook to establish SAD district for the funding and major repair of their streets:

- Spring Brook had with 65 parcels; declined to participate in the 2015 SAD project but now feel that they have the support now.

I am asking for the Board's guidance on how to proceed with this request since evaluation and prioritization of every capital improvement request is necessary.

As we know, other critical infrastructure projects under evaluation for prioritization and funding are: mandatory sewer upgrade; water source for business district; funding for new Fire Station 8; Township Hall solution once Station 8 moves out; safe pedestrian/cycling access along US 31 in business/park district; necessary park improvements to help ensure safety of all park-goers.

Having said that I know that Wild Juniper with 29 had proposed a SAD in 2015, and so had Scenic Hills with 95 parcels.



# Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

**To:** Acme Township Board of Trustees  
**From:** Lindsey Wolf, Planning & Zoning Administrator  
**Date:** January 27, 2020  
**Subject:** Special Event & Ordinance Discussion

The department has received an inquiry on holding a fine art/ craft show at Bayside Park. Detailed information regarding the specifics of the event has been included with this memo for your review. Other examples can be found here: <https://daniellesblueribbonevents.com/>

There is potential to work with the applicant to make this an annual event. After discussion with legal counsel it was determined that this would not violate the conditions of the Trust Fund Grant subject to the following:

- No cost for admission/open to all members of the public
- Also, the event would need to conform with the applicable ordinances:
- Acme Township Special Events Ordinance No. 2014-01
  - Parks Ordinance No. 50-2019 – *no staking of any tents or motor vehicles in prohibited areas*

## Discussion for the board:

Currently an art show is an allowed use under the Acme Township Special Event Ordinance with a permit. The application process requires acknowledgement and permission of the lot owner if the applicant is not the lot owner.

Would the board be interested in holding this type of event at Bayside Park?

If the answer is yes, would the board like to restrict the number of events to be held at Bayside Park?

*Counsel and I agree this is important for township taxpayers to ensure that they will be able to continue their enjoyed use of the park without having it tied up with a flood of events. Section 9 of Ordinance No. 2014-01 Section 9. can be updated to reflect that change. Any other parameters?*

To cover the cost of services (staff, committee review time, etc.) the fee for an event on township property should be explored.

Section 5 of Ordinance No. 2014-01 involves a committee to approve applications for any type of event. Who are the members of the committee at this time? I cannot find a record of this past or present.

Required:

- Zoning & Planner -Lindsey Wolf
- Township Board Designee - ?
- Planning Commission Designee -?
- Acme Township Citizen - ?

*\* A copy of the applicable ordinances have been provided for your reference.*



## Lindsey Wolf

---

**From:** Danielle Lynch <blueribboneventsllc@gmail.com>  
**Sent:** Tuesday, January 28, 2020 4:30 PM  
**To:** Lindsey Wolf  
**Subject:** Blue ribbon events

Hi Lindsey,

We are requesting the park to use as a venue for a fine art/craft show. The proposed date we are looking for is August 26-29, 2020.

We are looking to begin event setup Friday. Artists will begin loadin at 2pm With last artist checkin at 7pm. Setup would resume 7am Saturday. Show will run Saturday and Sunday 10am to 5pm.

Load out will be Sunday after 5pm and park vacated by 9pm.

This will be a no entry fee at the gate show. Free to the public.

We agree to provide only Crafts and art of good quality which will be judged and juried by an in house panel. We will be looking first for nature/water/earth themed artists to reflect on the natural park environment.

We will provide extra bathroom facilities if required to accommodate the extra foot traffic.

We will provide overnight security on both Friday & Saturday night.

We will also do our own garbage cleanup. Please let us know whether you have an on sight dumpster or if we need to provide our own removal.

We will accommodate visitors with disabilities by providing at least 10ft walkways. We will also utilize front handicap access parking.

This event will be advertised in local print, radio, social media and tourism websites. We will have directional signage for miles.

Our event will minimize any negative impact to the natural and/or cultural resources of the park by providing adequate trash/recycle receptacles. A cleanup crew will remove any debris, markings or materials upon end of event.

We will have standard event insurance stating you as the additional beneficiary.

I would like to get with you in May to review grounds, lay out tent and traffic flow and discuss any other relevant questions that may arise.

Other questions I always ask are :

Are there any overnight parking for rv artists? If not is there a local campground to recommend?

Are pets allowed in the park?

Is smoking allowed in the park?

This way we can have appropriate signage.

Thank you so much!

Very excited about this.

Danielle

Blue Ribbon Events

Sent from my iPhone

## Lindsey Wolf

---

**From:** Danielle Lynch <blueribboneventsllc@gmail.com>  
**Sent:** Tuesday, January 28, 2020 4:43 PM  
**To:** Lindsey Wolf  
**Subject:** Re: Art Show Info

Sorry,  
I do have one other backup week.  
We have taken into consideration all of the other art events in Michigan.  
Our in house email database is over 2100 artist/crafters. We also have a license to a portal with over 70000 artists.  
I am looking for no more 100 artists for year one.  
This allows us to work out any kinks that may arise on a smaller scale.  
I would like to agree on a date for next year so artists will know this year to commit early.  
Also if you are receptive, we would be open to doing multiple events in the future in the park. We would love to be the go to coordinator. Perhaps an early show in July third weekend and a fall show third week in September.  
Let me know your thoughts or any other questions you may have.  
Danielle

Sent from my iPhone

On Jan 28, 2020, at 1:51 PM, Lindsey Wolf <Zoning@acmetownship.org> wrote:

Hi Danielle,

Please send me the information for the Art Show that we spoke about yesterday so I can include it in the board packet. Thank you!

**Lindsey Wolf**  
Planning & Zoning Administrator  
Acme Township  
6042 Acme Rd | Williamsburg, MI | 49690  
Phone: 231.938.1350 Fax: 231.938.1510  
zoning@acmetownship.org

**ACME TOWNSHIP  
SPECIAL EVENT ORDINANCE  
ORDINANCE NO. 2014-01**

1. **Definitions.**

- a. Applicant means a person that submits an application for a special event.
- b. Lot means any parcel of real property in Acme Township that has a Tax Identification Number.
- c. Person means any individual, partnership, limited liability company, or corporation.
- d. Special Event means any temporary use of a lot or Acme Township property for purposes other than its already permitted use, which offers products, goods or services, including entertainment services; whether or not conducted for fees or profit and include the following examples:
  - i. Car shows, antique shows, flea markets;
  - ii. Art, music, ethnic, food, theatrical, or other festivals providing lawful entertainment;
  - iii. Sporting events and competitions.

A Special Event does not include individual garage sales that last no more than 7 days and recur no more frequently than one time in any 60 day period; social gatherings such as family reunions, receptions, picnics or related family events that are not open to the public.
- e. Temporary means no longer than three days.

2. **License Required.**

No person shall hold a special event in Acme Township without first obtaining a license pursuant to this Ordinance.

3. **Application for Special Event License.**

- a. An applicant shall submit to the Zoning Administrator a completed application, on a form furnished by the Township, not less than 30 days prior to the proposed event.
- b. The application shall include all of the following information:

- i. The full and complete name, current address and telephone number of the applicant.
- ii. The name of the proposed event and the name under which the event will be operated if other than the name of the applicant.
- iii. A written statement describing the proposed special event, including the nature and purpose of the activity.
- iv. The days and hours of the special event.
- v. The anticipated number of workers and event presenters.
- vi. The anticipated number of attendees.
- vii. The lot or lots upon which the special event is proposed to take place, including the street address.
- viii. A description of the products and/or services to be provided or sold at the special event.
- ix. A description of the procedures to manage parking, traffic and circulation, and the location for parking.
- x. A description of the procedures and facilities to manage sanitation.
- xi. A description of the procedures for crowd control and public safety.
- xii. A description of all food and beverages whether provided with or without charge and whether consumption of alcohol is anticipated.
- xiii. A sketch, drawn to scale, showing the placement, number and location of the proposed parking, signage, sanitary facilities, cooking facilities, lighting and all structures to be used and/or erected and how each will be used.
- xiv. Acknowledgment and permission of the lot owner if the applicant is not the lot owner.
- xv. Written evidence of the status of all approvals and/or reviews by Grand Traverse County Sheriff, Grand Traverse Metro Emergency Services, Grand Traverse Health Department, Michigan Department of Transportation, Grand Traverse County Road Commission, Grand Traverse County Construction Codes, and any other necessary agency.

- xvi. A demonstration that the Applicant has sufficient liability insurance for the Special Event.
- xvii. Proof that the Applicant has notified owners of all property within 300 feet of the property upon which the Applicant requests a License of the following: (1) that the Applicant is seeking a License for a Special Event, (2) the date upon which the Special Event is to take place, (3) a short description of the Special Event, and (4) that the complete Application is available at the Acme Township Hall.

4. **License Fee.**

The fee for a special event license shall be based on the event size according to the Acme Township Special Event Fee Schedule which may be reviewed and amended by resolution of the Acme Township Board from time to time.

5. **Application Review.**

- a. Once the Zoning Administrator determines the Application to be complete, the Zoning Administrator shall convene a meeting of the Special Events Committee to review either approve, approve with conditions, or deny the Application. The Special Events Committee shall be made up of the Zoning Administrator, a Township Board designee, a Planning Commission Designee, the Township Planner, and one Acme Township citizen. All meetings of the Special Events Committee shall be subject to the Open Meetings Act, Public Act 267 of 1976, MCL 15.261 *et seq.*

6. **Standards for Approval.**

Each application for a special event shall meet the following standards for approval:

- a. The application is complete and the application fee is paid in full.
- b. The applicant has provided written evidence that he or she owns or leases the lot upon which the special event will be held, or that the applicant has permission to hold the special event upon which the special event will be held.
- c. The location of the special event does not negatively impact the public health, safety and welfare, including but not limited to traffic flow, parking, lighting, hours, signage and noise.
- d. The Special Event Application satisfies all of the elements necessary for approval.
- e. Minimum lot size for Special Events

<b>Number of Attendees</b>	<b>Minimum Parcel Size</b>
20 – 50	½ acre
51 – 100	2 acres
101 – 500	10 acres
501 – 1,000	25 acres
1,001 – 2,500	50 acres
2,501 – 5,000	80 acres
5,001 – 10,000	100 acres

7. **License Form:**

If approved by the Township Board, the Zoning Administrator shall complete the License with the name of the Applicant, a description of the Special Event, the dates permitted for the Special Event, and the conditions added to the Application. The Zoning Administrator and the Applicant shall sign the License and the Applicant shall post the License in a conspicuous place at the Special Event. The License shall also state that Acme Township does not endorse the Special Event.

8. **Inspection:**

The Applicant shall allow the Zoning Administrator or any Acme Township designee access to the property for inspection at any time during setup for the Special Event, during the Special Event, and after completion of the Special Event.

9. **Restrictions.**

- a. No license shall be issued to:
  - i. An applicant who has been convicted or found responsible for a violation of any federal, state or local law involving moral turpitude, fraud, theft, violence, or controlled substances.
  - ii. An applicant who is in default to Acme Township.
  - iii. An applicant that has previously received a special events license under which the Applicant violated any of the restrictions or requirements of that license.
  - iv. An applicant that has previously received a special events license which resulted in substantial and material complaints to Acme Township for the activities that resulted from that special events license.
- b. No privately owned lot may have more than three special events in one calendar year.

- c. The hours of operation for any special event shall be limited to the hours between 9 a.m. and 11 p.m., except athletic events that require an earlier start and meet all other requirements of this ordinance.

10. **Revocation of License.**

The Zoning Administrator may immediately revoke a special event license if the applicant violates any of this Ordinance's provisions, or for other good cause.

11. **Violations and Penalties.**

- a. A violation of this Ordinance is a Municipal Civil Infraction subject to Acme Township's Municipal Civil Infraction Ordinance and the enforcement officer for such violation can be the Zoning Administrator, Township Supervisor, or any other person designated by the Township Board.
- b. A violation of this Ordinance is a nuisance per se and is enforceable as such.

12. **Severability.**

If any portion of this Ordinance is found invalid by any court, such invalidation shall not affect or limit the remaining portions of this Ordinance or its application.

13. **Effective Date.**

This Ordinance shall become effective 30 days after its publication in a newspaper of general circulation in the Township.

ACME TOWNSHIP  
ORDINANCE NO. 50 OF 2019

ACME TOWNSHIP PARKS ORDINANCE

THE TOWNSHIP OF ACME ORDAINS:

**SECTION 1. Purpose of this Ordinance**

The purposes of this ordinance are:

To protect the health, safety and welfare of visitors to the Township's parks.

To protect the health, safety and welfare of residents living near the parks.

To meet the Township's responsibility as the trustee of assets held for the present and future benefit of the public.

**SECTION 2. Definitions as Used in this Ordinance:**

"Facility" means any building, sign, structure, equipment, utility or other improvement in or on any park.

"Park" means any land or facility of any size or shape, including but not limited to linear ways, road ends, and submerged lands, owned by or under the full or partial control of Acme Township, that is used for recreation or held for future recreational use. Parks include areas within the riparian extensions of park boundary lines.

"Paths" means Paths 1, 2, 3 and 4, and Border Avenue, as depicted in the Plat of Woodland Acres. The paths include the beaches within the path boundary lines and the areas within the riparian extensions of those lines. (*See attached map.*)

"Personal Property" includes kayaks, kiteboards, paddleboards, boats, canoes, and other watercraft, beach chairs, hammocks and sun umbrellas as well as trailers, recreational vehicles, camping equipment or similar equipment used within a park.

"Recreation" includes picnicking, swimming, beach activities, hiking, boating, sports, lounging, photography, nature activities, fishing, and similar pursuits.

"Woodland Acres" means the subdivision platted in 1924 from a portion of Fractional Lot 3, and the SW 1/4 of the SE 1/4 and all of Fractional Lot 4, in Sec. 27, T 29 N, R 10 W, Acme Township, Grand Traverse County Michigan.

"Trail" means a path or narrow transportation-oriented corridor for the primary purpose of



biking, running, walking, or other non-motorized use. It may be of impervious surface, or other types of natural material, or may be left in its natural state. Trails usually have a beginning and ending point and have at least one trailhead.

### **SECTION 3. General Use Restrictions**

All Township, State and Federal ordinances apply within the parks.

The following use restrictions shall be observed in all parks:

Hours. No person may be in a park from 30 minutes after sunset to 30 minutes before sunrise. Road ends and boat launches are open for launching and recovering boats 24 hours per day, and for swimming and wading in designated areas from 30 minutes before sunrise to 30 minutes after sunset.

Trespass. Users of the parks shall not trespass on adjacent property.

Litter. Littering in the parks or adjacent property is prohibited.

Vandalism. Vandalism or destruction of any public or private property is prohibited, including the cutting or removal of live vegetation or alteration of any surfaces.

Commercial and Vending Activities. Commercial and vending activities are not allowed. See ordinance #2016-02, as amended.

Hunting. Hunting is prohibited in all parkland areas other than Yuba Creek Natural Area. Hunting activities at Yuba Creek Natural Area must be in compliance with Michigan DNR regulations and may not include baiting of game.

Fires. Fires are prohibited in all parks except in designated and posted locations. Any fires for cooking must be made within the stoves or grills provided for that purpose or within other privately owned grills which are designed to retain the ashes and prevent their deposit upon the ground

Camping. Camping and overnight parking are prohibited in all parks.

Fireworks. Fireworks are prohibited in all parks. See Ordinance # 2016-01, as amended.

Storage. Storage of personal property is allowed only during designated park hours. No overnight storage is allowed.

Glass. Glass containers are prohibited within the areas of any park, including any water area, used for swimming or beach purposes.

Alcohol. No person may be intoxicated in any park.

Noise and conduct. Any activities or operation of equipment that disturbs the quiet, safety, comfort or repose of a reasonable person of normal sensitivities is prohibited. Any creation of a disturbance by obscene or disorderly conduct is prohibited.

Pets. Dogs and other pets are permitted within parks. All pets must be on a leash no longer than six feet and under the control of a responsible individual. The owner of any pet is responsible for cleaning up all solid waste left by the pet. No pets are allowed in designated swimming areas.

Motor vehicles. No person may operate any motorized vehicle in any park except where designated and posted. No person may operate a motorized vehicle in excess of 15 miles per hour in any park, except where designated and posted. Drivers of motorized vehicles shall obey all posted traffic control signs and devices. This section does not prohibit motorized wheelchairs and similar devices.

No person may park any motorized vehicle in any Park except where designated and posted. No motorized vehicle may be parked or left in any Park at times during which the Park is closed to the public. No motorized vehicle may be parked in any Park except for purposes directly related to use of said Park. The Township may post signs setting out parking regulations in any Park in which the Township determines a sign is necessary. The Township may also post signs stating that a motorized vehicle in violation may be towed and informing the vehicle's owner of the towing company's contact information.

Boats. Trailered boats shall only be launched from designated and posted launching sites. This section does not restrict the launching of kayaks, canoes and similar watercraft.

### **SECTION 3B. Park Specific Rules**

#### **1. Special Use Restrictions for the Paths in Woodland Acres**

The paths in the Woodland Acres subdivision run into Grand Traverse Bay. The paths were dedicated to the public in 1924 with the intent and purpose of their use by residents in the neighborhood. The paths are public property under the jurisdiction and control of Acme Township. The general use restrictions in Section 3 of this ordinance shall apply to the paths, except as modified by the following special use restrictions shall be observed on the paths and their riparian extensions:

Hours. The paths may be used 24 hours per day.

Quiet hours. All persons shall observe quiet hours on the paths between the hours of 11 p.m to 7 a.m. Quiet hours shall mean any noise must be kept no louder than normal conversation.

Swimming. Swimming and wading are allowed on the paths.

Motor vehicles. Motorized vehicles are prohibited on the paths. This section shall not be interpreted to prohibit the use of boats on the water of Grand Traverse Bay within the riparian extensions of the paths. This section does not prohibit motorized wheelchairs and similar devices. Designated parking does not exist and parking on a shore path is prohibited.

## **2. Yuba Creek Natural Area:**

The Yuba Creek Natural Area is additionally regulated by its management plan: [Yuba Creek Natural Area Management Plan](#)

## **3. Saylor Park:**

Daily boat launch fees apply. Annual boat launch passes are available at the Acme Township Hall. Boat launch fees shall be determined by resolution of the Acme Township Board and maintained on the Township Fee Schedule.

The Saylor Park pavilion is available for rent by contacting Acme Township. Pavilion rental fees shall be determined by resolution of the Acme Township Board and maintained on the Township Fee Schedule.

## **SECTION 4. Violations and Penalties**

Any person who violates any provision of this ordinance shall be responsible for a municipal civil infraction and shall be subject to a fine of not more than \$100.00. Each day this ordinance is violated shall be considered a separate violation. Any action taken under this section shall not prevent civil proceedings for abatement or termination of the prohibited activity.

The Township Zoning Administrator, Township Supervisor, authorized Township Parks employees, Township Manager, and the County Sheriff and his/her deputies are designated as the authorized local officials able to initiate municipal civil infraction actions directing alleged violators of this ordinance to appear in court.

## **SECTION 5. Nuisance Per Se**

A violation of this ordinance is a nuisance *per se*.

## **SECTION 6. Separate Court Action**

In addition to enforcing this ordinance through the use of municipal civil infraction proceedings,

the Township may initiate proceedings in the circuit court to abate or eliminate the violation.

#### SECTION 7. Validity of this Ordinance and Other Ordinances

If any portion of this ordinance or any application of it is held invalid, the remaining portions or applications of this Ordinance shall continue to be given effect. All prior ordinances in conflict with this ordinance are repealed and shall have no effect.

#### SECTION 8. Effective Date

This ordinance shall be effective 30 days after being published in the *Traverse City Record Eagle*.

#### TOWNSHIP OF ACME

By: Jay B. Zollinger Date: 7-3-2019  
Jay B. Zollinger, Supervisor

By: Cathy Dye Date: 7-3-2019  
Cathy Dye, Clerk

# WOODLAND ACRES.

Being a portion of Frl. Lot 3 and the SW 1/4 of SE 1/4 of Frl. Lot 4,  
Sec. 27, T. 22 N. R. 10 W. Acme Tp, Grand Traverse County, Michigan.

Examined and Approved

18836

Mar 25-1924  
J. L. Gagnon  
County Auditor General

Recorder's Office  
Grand Traverse County  
Plat of Woodland Acres  
and Extension of Sec. 27  
March 10, 1924, 9:00 a.m.  
L. in 1921  
Photo  
Charlotte M. Hagg

Mar 25-1924  
J. L. Gagnon  
County Auditor General

FILED IN AUDITOR GENERAL'S OFFICE  
Mar 25-1924  
J. L. Gagnon  
County Auditor General

GRAND TRAVERSE BAY



**Description.**  
The land contained in the annexed plat of Woodland Acres is a portion of Fractional Lot 3, a portion of the SW 1/4 of the SE 1/4, and all of Fractional Lot 4, in Sec. 27, T. 22 N. R. 10 W. Acme Township, Grand Traverse County, Michigan, and is more particularly described as follows: Beginning at an iron stake on the South line of said Section 27, 1043 feet East of the 5th post thereof; Thence N. 15° 45' E., 1455 feet to an iron stake on the South line of Lot 3; Thence N. 30° 35' E., 1659.3 feet to an iron stake on the East line of said Frl. Lot 3; Thence N. 1° 35' E., 121 feet to the North-east corner of said lot; Thence N. 89° 55' W., on the North line of Frl. Lots 4 and 3, 1025.5 feet to the water edge on East shore of Grand Traverse Bay; Thence Southwesterly 2820.5 feet more or less, following water edge, to the South line of said Section 27; Thence N. 89° 30' E., on said South line 771.6 feet to the point of beginning.

**Dedication.**  
Know all men by these presents, that we Silas J. Gagnon and Sibyl Gagnon, husband and wife, as proprietors, of Traverse City, Mich., have caused the land in the annexed plat to be surveyed and platted, to be known as Woodland Acres, Grand Traverse County, Michigan, said land being a part of Section 27, Township 22 North, Range 10 West, Acme Township, Grand Traverse County, Michigan, as above described, and we hereby dedicate all portions designated on said plat as, Avenues and Paths, to the use of the public.  
In witness whereof we hereunto set our hands and seals this 14 day of Feb. 1924 signed and sealed in presence of  
Silas J. Gagnon  
Sibyl Gagnon  
State of Michigan  
County of Grand Traverse

On this 14th day of Feb. 1924 before me a Notary Public in and for said County, personally appeared, Silas J. Gagnon and Sibyl Gagnon, husband and wife, to me known to be the persons who executed the above dedication, and acknowledged the same to be their free act and deed.  
Notary Public.  
My commission expires July 4-1924

**Surveyors Certificate.**  
I hereby certify, that the annexed plat of Woodland Acres, Grand Traverse County, Mich., is a correct one, and that monuments consisting of iron pipe 1/2 inch in diameter and two feet or more in length are driven at points marked 'o' on plat, at all angles in boundary lines, at angles in the center line of streets, at center intersections of streets and at intersection of center lines of streets with boundary lines. At lot corners cedar stakes two inches or more in diameter and eighteen inches or more in length are driven.  
C. E. Gagnon Jr.  
Registered Engineer. County Surveyor.

**Tax Certificate.**  
Office of County Treasurer, Grand Traverse County, Michigan.  
I hereby certify that there are no Tax liens or titles held by the State on the land described in this plat, and that there are no tax liens held by individuals on said lands for the five years preceding the 20th day of March 1924, and that the taxes for said period of five years, are paid as shown by the records of this office.  
John Haggie  
County Treasurer

Approval of County Board  
This plat approved 20th day of March 1924  
Fred J. Haggie Judge of Probate.  
John Haggie County Treasurer.  
George M. Haggie County Clerk.

Approval by Township Board.  
This plat approved by the Township Board of the Township of Acme, Grand Traverse County, Michigan, at a meeting held March 14th 1924.  
Mildred J. Cantner  
Dpty. Township Clerk.



Acme Township Fee Schedule

Item	Application Fee	Escrow Deposit*
<b>Land Use Permits</b>		
Single Family Home	\$75	n/a
Residential Addition/Accessory	\$50	
Duplex	\$75	
Multi Family	\$50 + \$20/unit	
Manufactured Home - single site	\$75	
Manufactured Home - community	\$50 + \$20/unit	
Commercial	\$2 / 100 sf of land use; \$150 minimum	
<b>Permits</b>		
Home Occupation	\$50	n/a
Temporary Outdoor Sale	\$75	n/a
Demolition Permit	\$75	
Non-Profit Event (food/clothes drive, etc.)	\$0	n/a
Special Event/Outdoor Gathering	20-50 people \$50	n/a
	51-100 people \$75	
	101-500 people \$100	
	501-1,000 people \$150	
	1,001-2,500 people \$300	
	2,501-5,000 people \$400	
	5,001-10,000 people \$500	
Mobile Food Vending	\$400.00	n/a
Vacation Home	\$300	n/a
Vacation Home - Renewal	\$150	n/a
Tourist Home	\$100	n/a
Tourist Home - Renewal	\$50	n/a
Medical Marihuana Facility - Application	\$1,500	n/a
Medical Marihuana Facility - Renewal & Amendment	\$500	n/a
<b>Signage</b>		
Wall/Canopy/Awning/Etc. Sign	\$40/sign	n/a
Free Standing Sign	\$40	
Temporary Sign	\$20	
PD Sign	\$40 district standard	n/a
	\$100 exceed standard	ZBA process
<b>Zoning Board of Appeals</b>		
Residential:Single-Family, Duplex, Accessory	\$275	\$300
Development: Residential/Commercial	\$475	\$500

Item	Application Fee	Escrow Deposit*
<b>Applications</b>		
SUP - Residential	\$500	\$1,500
SUP - Commercial	\$800	\$3,000
PD Preapplication Review	\$500	\$1,000
PD Review	\$1,000	\$5,000
SUP/PD Administrative Amendment	\$150	\$500
SUP/PD Minor Amendment	\$300	\$1,000
SUP/PD Major Amendment	\$600	\$2,000
SUP/PD Extension Approval	\$100	n/a
Site Plan Review - Administrative	\$175	\$1,500
Site Plan Review - Planning Commission	\$500	\$2,500
Condominium Subdivision	\$800	\$5,000
Condominium Subdivision-Amendment	\$600	\$2,000
Platted Subdivision	\$800	\$5,000
Conceptual Review - no notice	\$100	n/a
Conceptual Review - mail notice	\$200	n/a
Conceptual Review - full legal notice	\$300	n/a
Zoning Map Amendment	\$500	\$500
Zoning Text Amendment	\$1,000	\$500
Master Plan Amendment	\$1,000	\$2,000
<b>Paper Copies</b>		
Master Plan	\$50	n/a
Recreation Plan	\$25	
Zoning Ordinance	\$50	
<b>Special Meetings</b>		
Township Board	\$1,000	n/a**
Planning Commission	\$1,000	n/a**
Zoning Board of Appeals	\$650	n/a**
<b>Recreation</b>		
Park Facility Rental - Resident	\$20	n/a
Park Facility Rental - Non-Resident	\$50	
Boat Launch annual fee Resident	\$20	
Boat Launch annual fee Non-Resident	\$40	
Boat Launch Daily fee	\$5	
<b>Land Divisions</b>		
1 Division	\$50	n/a
2-4 Divisions	\$75	
5-10 Divisions	\$100	
11 or More Divisions	\$125	
Lot Line Adjustment	\$50	

\*The Zoning Administrator, Planning Commission, or Township Board may require escrow deposits greater the the minimum if, in their discretion and experience, the project warrants additional amounts.

John Martin  
916 S. Belmont Ave  
Watseka, IL 60970  
[jdmartin7015@gmail.com](mailto:jdmartin7015@gmail.com)

January 7, 2020

Acme Township Planning and Zoning Administrator  
6042 Acme Road  
Williamsburg, MI 49690

Re: 7015 Deepwater Point Road, Williamsburg, Michigan

Dear Planning and Zoning Administrator:

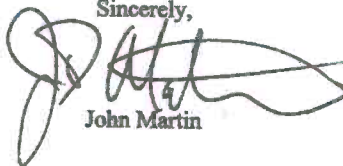
I am writing to request permission to maintain the sea wall that has historically been maintained by the owner of our property on the Township's access to the south of our property.

Last year the sea wall needed to be replaced due to natural deterioration. We purchased the property in the 1970s, and the sea wall has always extended onto the Township's property. When we replaced the sea wall, we also replaced the portion of the sea wall that extends on the Township's property. This portion of the sea wall is necessary, as if it were to be removed, the water would back cut both our property and the Township's property and create a major issue.

I have enclosed photographs for your review that show the current sea wall and the historical sea wall. As you can see, it has been there since the 1970s. While replacing the sea wall last year, Joe Zollinger, the Township's Supervisor at the time, came to the property that said that replacing the sea wall on the Township's property was fine, as he understood it had to be there to avoid destruction of our property and the Township's property. We believed everything was fine until recently, because of the increased water levels, we have attempted to get a permit from the Department of Environment, Great Lakes and Energy ("EGLE") for the installation of rip rap and rocks to further protect the sea wall and our property. This is when it came to our attention that a portion of the historic/new sea wall is located on the Township's property. EGLE is requiring that we get permission from the Township to continue maintaining that portion of the sea wall.

We appreciate the Township's cooperation in this matter and are happy to answer any questions that you have.

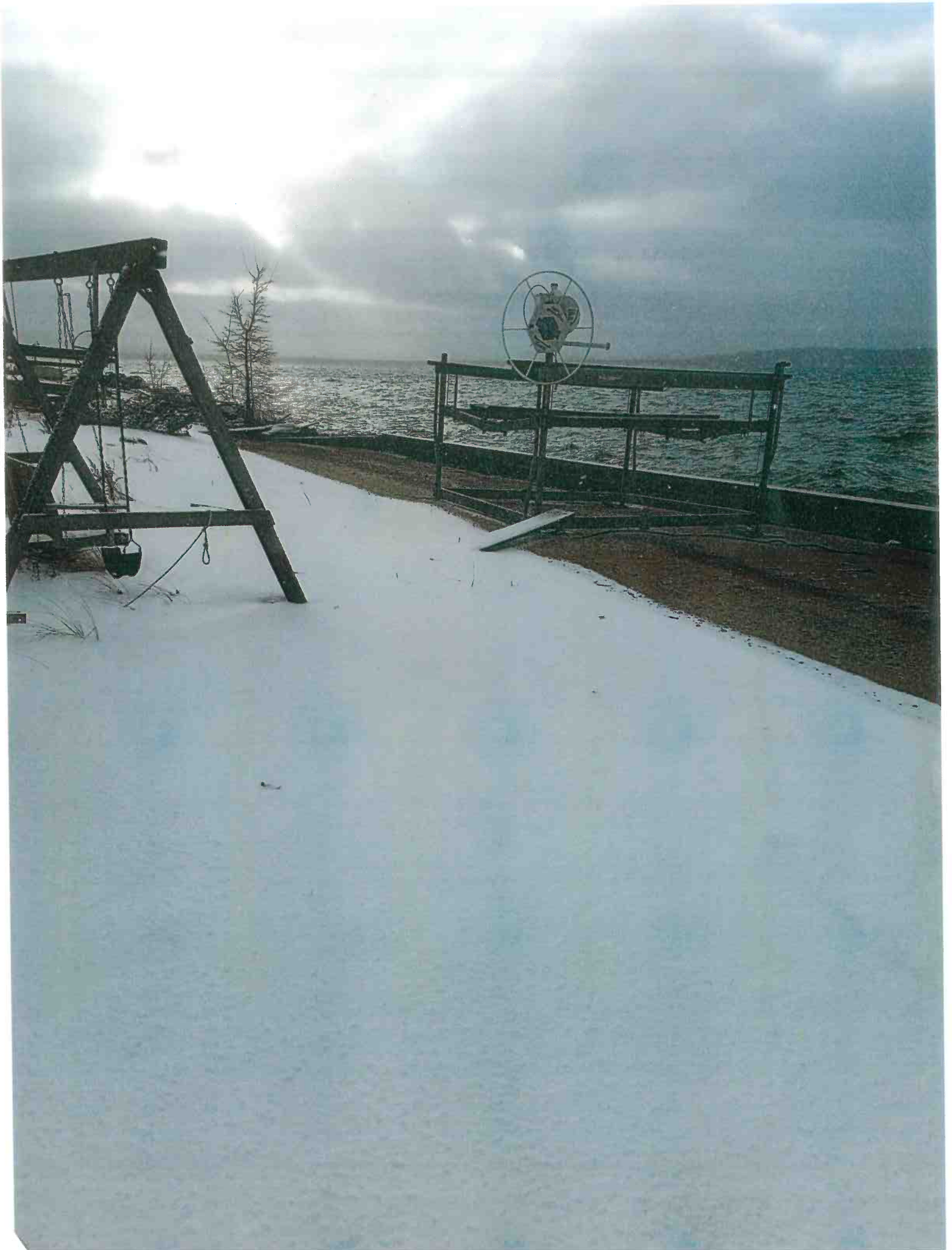
Sincerely,



John Martin

Enclosures



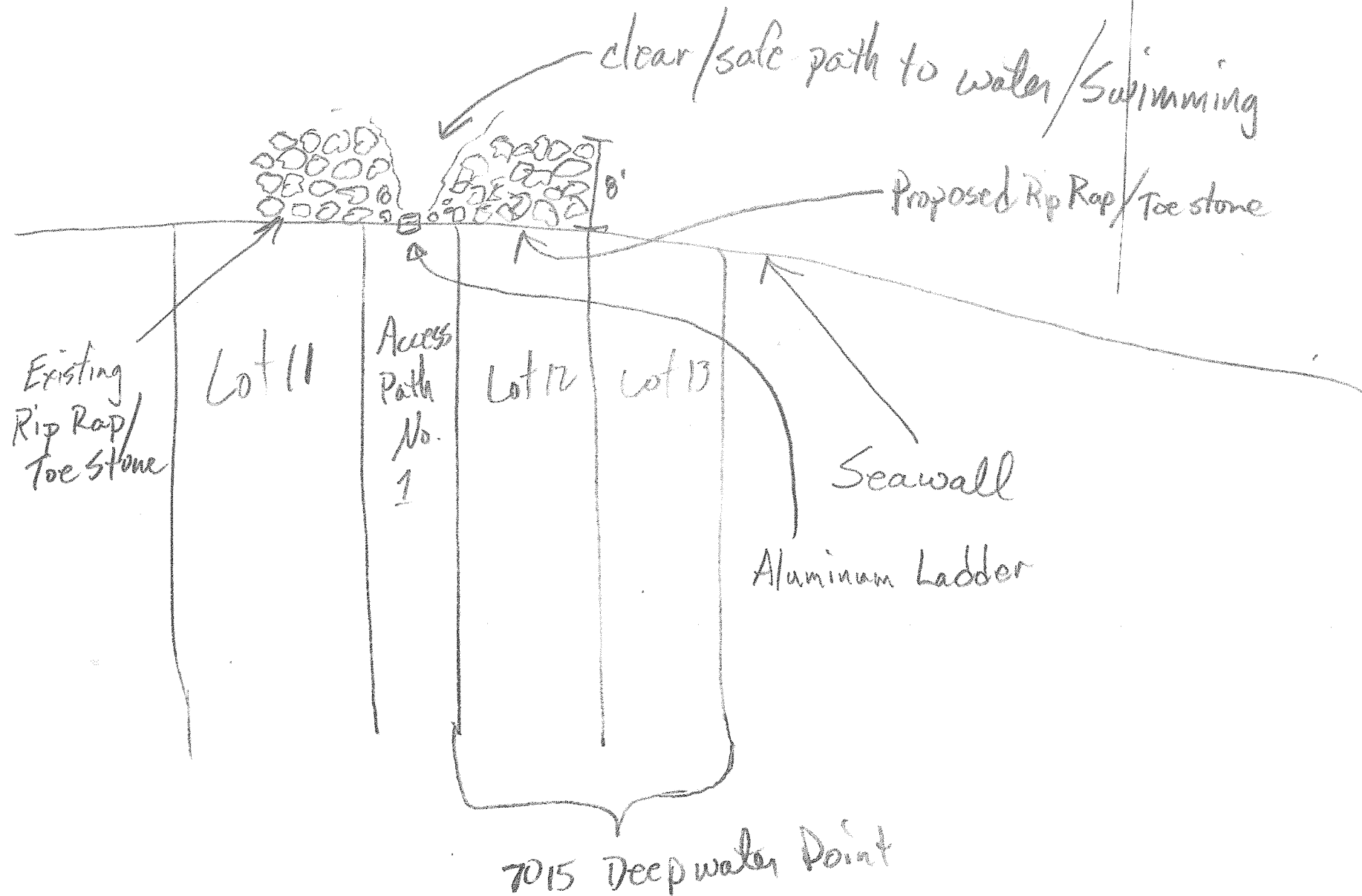






Parcel Number:  
01-760-012-00  
Owner Name:  
MARTIN KATHERINE A  
Property Address:  
7015 DEEPWATER POINT RD





Acme Township - Sanitary Sewer Video and Smoke Testing of Select Areas - Quote Summary

Area 1 - Pump Station No. 4 Service Area				PIPETEK		NORTHERN A1 (GLF)		Taplin Group	
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	LS	1	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 1,113.84	\$ 1,113.84
2	8" Pipe Video Taping	LF	2,864	\$ 1.50	\$ 4,296.00	\$ 1.38	\$ 3,952.32	\$ 0.73	\$ 2,090.72
3	8" Smoke Testing	LF	2,864	\$ 1.50	\$ 4,296.00	\$ 1.75	\$ 5,012.00	\$ 0.63	\$ 1,804.32
TOTAL				\$ 9,092.00		TOTAL	\$ 8,964.32	TOTAL	\$ 5,008.88

Area 2 - Grand Traverse Resort									
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
4	Mobilization	LS	1	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 1,385.48	\$ 1,385.48
5	8" Pipe Video Taping	LF	1,875	\$ 1.50	\$ 2,812.50	\$ 1.38	\$ 2,587.50	\$ 1.52	\$ 2,850.00
6	10" Pipe Video Taping	LF	3841	\$ 1.50	\$ 5,761.50	\$ 1.38	\$ 5,300.58	\$ 1.51	\$ 5,799.91
7	12" Pipe Video Taping	LF	772	\$ 1.50	\$ 1,158.00	\$ 1.38	\$ 1,065.36	\$ 1.54	\$ 1,188.88
TOTAL				\$ 10,232.00		TOTAL	\$ 8,953.44	TOTAL	\$ 11,224.27

Area 3 - Deep Water Point									
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
8	Mobilization	LS	1	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 1,572.48	\$ 1,572.48
9	12" Pipe Video Taping	LF	14,333	\$ 1.50	\$ 21,499.50	\$ 1.38	\$ 19,779.54	\$ 0.72	\$ 10,319.76
TOTAL				\$ 21,999.50		TOTAL	\$ 19,779.54	TOTAL	\$ 11,892.24

Area 4 - Force Main (Bunker Hill to Five Mile)									
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
10	Mobilization	LS	1	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,591.98	\$ 1,591.98
11	12" Pipe Video Taping	LF	7,356	\$ 1.50	\$ 11,034.00	\$ 3.75	\$ 27,585.00	\$ 4.94	\$ 36,338.64
TOTAL				\$ 12,034.00		TOTAL	\$ 27,585.00	TOTAL	\$ 37,930.62
GRAND TOTAL				\$ 53,357.50		TOTAL	\$ 65,282.30	TOTAL	\$ 66,056.01