



DRAFT UNAPPROVED

ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Rd, Williamsburg, Michigan 49690
Wednesday, August 21, 2019, 4:15 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:15 p.m.

ROLL CALL: Members present: Aukerman, Dye, Jenema, Scott, Nelson, Zollinger (recused White)

A. LIMITED PUBLIC COMMENT: Open at 4:16 p.m.

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the Agenda as presented, supported by Dye, Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. Interview candidates for Township Supervisor position.

Legal counsel Jocks has advised Zollinger he will not be voting on the Supervisor position because of election law but can participate in discussion and White will be recused from voting and discussion because of the Acme Township Conflict of Interest Policy. Board agreed to have a coin toss for choosing which candidate would go first. Jim Maitland was the first candidate to receive interview questions from Board Members. Doug White was the next candidate to receive interview questions. Much discussion by the Board followed the interview questions.

Motion was made by Nelson to nominate Doug White as Supervisor of Acme Township supported by Scott. Motion carried by 4 (Nelson, Scott, Aukerman and Jenema), opposed by 1 Dye.

E. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Robert Evina, 6075 Arabian Dr., Commended the Board on making a tough decision for Supervisor's position.

Darryl Nelson, 7466 Saylor Rd. Thanked both candidates for coming forward.

ADJOURN: Meeting adjourned 5:40 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC
Acme Township Clerk



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ACME TOWNSHIP HALL
6042 Acme Rd, Williamsburg, Michigan 49690
Wednesday, August 21, 2019, **4:15 pm**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

- A. **LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- B. **APPROVAL OF AGENDA:**
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:**
- D. **NEW BUSINESS:**
 - 1. Interview candidates for Township Supervisor position
- E. **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

ADJOURN

DOUGLAS R. WHITE

7626 Saylor Rd. Williamsburg, Mi. 49690 · 231-267-5341
drwhite231@gmail.com

JUL 30 2019

Goal Statement: As Township Supervisor, I will promote leadership with integrity and a cooperative atmosphere for the discussion, support and implementation of policies and procedures which will encourage fiscal responsibility and propel future positive growth in our Township; doing my utmost to ensure that we are acting within the best interests and goals of the Acme Township community as a whole.

EXPERIENCE

JAN. 1984-PRESENT

INTERWATER FARMS BUSINESS OWNER

Supervision and coordination of farming operations for multiple sites, including heavy equipment usage, fertilizer/pesticides application and environmental impacts, organic farming guidelines and employee management. *Major achievements:* Being selected to represent our industry and community as a member of both the Michigan Apple and Michigan Cherry Committees, which address issues facing both our state and local farming community. Being bilingual in Spanish has also been an extremely helpful skill in establishing positive working relations with our migrant employees.

NOV. 2012-PRESENT

ACME TOWNSHIP TRUSTEE

As a trustee, my responsibility is to be open and responsive to the current concerns and ideas of Township residents in regard to Township policies and their enforcement. Part of this duty includes examination and discussion of proposed policies and policy changes to ensure that policies align with state guidelines for Township operations; including: public meetings, records keeping, taxation and hiring practices.

JUNE 2006-PRESENT

ACME PLANNING BOARD

My duty as a Planning Board member is to collaborate with other board members and the Township Supervisor to recommend policies and policy changes within the area of Planning and Zoning which affect the current and future development of Acme Township and reflect the expressed interests of its residents. *Major Achievement:* Participated in crafting the current Master Plan for the township.

OCTOBER 2006-PRESENT

GREAT NORTH ALPINE SKI COACH FOR ELK RAPIDS, ST. FRANCIS, GTA, CENTRAL LAKE

My job is to instruct youth in the skills of Ski Racing, while encouraging them to develop individual and group leadership skills. *Major Achievements:* Under my leadership, the team has earned two state championships.

SCHOOLING

HIGH SCHOOL DIPLOMA: 1977 ELK RAPIDS SCHOOLS

COLLEGE: NORTHWESTERN MICHIGAN COLLEGE, NO DEGREE

SKILLS

- Lifelong Resident with Extensive Knowledge of Region and Acme Township
- Applied Business Management Experience
- Experience with Natural Environment Management
- Knowledge of Local and State Regulations
- Experience with Parliamentary Procedures
- Community Relations Experience
- Heavy Equipment Operation and Maintenance
- License in Pesticide Applicator
- Strong Community Network
- Consistent Moral Integrity and Effective Leadership
- Active Listener with Strong Interpersonal Skills
- Team Player and Cooperative Learner
- Leader who Fosters Diversity & Adaptability
- Problem-Solve and Manage Effectively within stressful situations
- Attended Citizen Planner

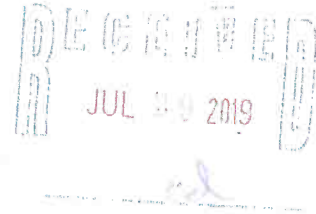
ACTIVITIES

Michigan Apple Committee 2008-present
Michigan Cherry Committee 1986-1990
Masonic Lodge: Worshipful Master, Temple Committee 1988-present
Eastern Star: Worthy Patron 1989-present
Iceman Challenge Volunteer 2003-present
Antrim Ski Club Volunteer 2007-present

JAMES EDWARD MAITLAND
4303 Maitland Road
Williamsburg, Michigan 49690

28 July 2019

Acme Township Board
Acme Road
Williamsburg, MI 49690



Dear Board Members,

As a lifelong resident of Acme Township I look forward to the opportunity of once again serving as Acme Township Supervisor. I have enclosed both my resume and job application in which you will see that I was Acme Township Supervisor from 1975 until 1992, and I meet all the listed requirements to apply for the position.

I feel that being appointed to fill the remaining term of an elected official gives that person an advantage in the next election. I will state at this time I will not run for Supervisor in the next election. With my experience and prior appointments to both Local and State Boards and Commissions, I will be able to fill in with little or no interruption to service and be a place-keeper until the next general election.

I look forward to meeting with the Acme Township Board and reviewing my job experience. I would be honored to be given the opportunity to be appointed and to serve the residents of Acme Township until the next election. Thank you for your consideration.

Sincerely Yours,



JAMES E MAITLAND

JAMES E. MAITLAND

Address: 4303 Maitland Dr. Williamsburg, MI 49690

Telephone Home:(231) 938-2637 Cell: (231) 883-9802

e-mail: jmaitland 11@hotmail.com

Education

Michigan State University Bachelor of Science, Agribusiness	1966-1970
Traverse City Senior High School	graduated 1966
Michigan Real Estate Broker's License	1992-present
Michigan State Level Two Assessor	1972-1992

Work Experience

Real Estate Associate Broker, James A Schmuckal Realtor	2017-present
Owner LochenHeath Golf Club	1999- present
Associate Broker Coldwell Banker Real Estate	2000-2003
Real Estate Associate Broker, James A Schmuckal Realtor	1992-1998
Owner/Operator Maitland Farm Inc.	1972-1999
Supervisor Acme Township	1975-1991
Acme Township Planning Commission	1975-1991
US Army active duty	1970-1972

Appointments and Commissions

Commissioner Grand County Road Commission Appointed Grand Traverse County Commission	2001-2012
Member Certificate of Need Commission Department of Community Health, Appointed Governor Granholm	1996-2012
Member Michigan State Agricultural Commission Michigan Department of Agriculture, Appointed by Governor Engler and Governor Grandholm	1994-2006
Member and Chairman North Flight Board	1986-2014-

James E. Maitland

Appointments and Commissions (continued)

Member Grand Traverse County Central Dispatch Board Appointed Grand Traverse County Commission	1984-1992
Member Munson Healthcare Corporation Board	1994-2014

Additional Information

Member Acme Civic Association	1972-2010
Member Grand Traverse Fruit Growers Association	1976-present
Member Traverse City Kiwanis Club	1998-2002
State of Michigan Tax Assessor Level II	1975-2000
Traverse Area Chamber of Commerce, Director	1994-1998
Serves on Acme Township Board of Appeals	currently

Acme Township Interview Questions

Aug 12, 2019

1. Summarizing Your Interest

A. Background and Reason for Applying

1) Please take three to five minutes to explain your background, including why you have chosen to apply for this position.

2) If hired, why do you believe you will be successful?

B. Level of Commitment

1) What type of time and term commitment are you willing to make to Acme Township?

2. About Acme Township

A. Your Vision

1) What is your Vision for Acme over the next 5 to 7 years?

2) In order to achieve your Vision for Acme Township, what are the 3 to 5 most critical areas where Acme must focus?

3) What experience do you have working with the government sector, including at the local, county, state, and federal levels -- or with any intergovernmental entity?

4) Given your experience, how do you recommend communicating and negotiating Acme Township's needs to State and Federal agencies on specific issues such as:

- Road Improvements, long-range requirements for transportation in general
- Recreation needs (parks)
- Sewer and water

5) How important do you believe the development of a 3-5 year strategic plan is for Acme Township to assist us in the management of the township? How would you facilitate the development of such a plan?

3. Your Specific Style and Skillset

A. Leadership

1) Describe your leadership style and also what you perceive to be your greatest strength and greatest weakness.

B. Accounting and Finance

1) What experience do you have in financial areas, including budget management and tracking, and what are the various tools you have used in doing this work?

C. Problem-solving

1) Whether it's finding an answer to a problem, identifying creative solutions, or getting something important accomplished in the most efficient and effective manner -- what techniques and skills do you use?

2) Please provide an example of a major management problem you effectively resolved.

3) Please provide an example of a major process problem you resolved.

D. Communication

1) What different types of communication techniques and tools are you going to use to keep the Township Board, staff, press, and the general public appropriately informed regarding Township business?

2) Which of these techniques and tools do you use today?

E. Working with Others; Listening to Others

1) How would you rate yourself regarding your ability to actively listen to others -- their questions, concerns, viewpoints, ideas?

2) How do you rate yourself at handling office problems -- whether people or process related?

3) In your experience, what has been your most challenging personnel problem, and how did you resolve it?