

DRAFT UNAPPROVED



**ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Tuesday, July 6, 2021, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: D. White, C. Dye, D. Hoxsie, J. Aukerman, D. Stevens, A. Jenema
Members excused: P. Scott
Staff present: J. Jocks, Legal Counsel; L. Wolf, Zoning Administrator; L. Schut, Recording Secretary

1. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:01 p.m.

Brian Kelley, Acme Township resident, provided comments regarding a FOIA request for the May 18, 2021 and May 4, 2021 Board meetings. Kelley shared that he believes the FOIA request was improperly denied. Kelley expressed his hope that the May 18, 2021 meeting minutes would not be approved until it can be verified that the minutes match the audio recording. Kelley also indicated his support for recording township meetings on video; he also supports the resolution of issues with the Acme Township website.

Limited Public Comment closed at 7:04 p.m.

2. APPROVAL OF AGENDA

Motion by Jenema, supported by Aukerman, to approve the *Acme Township Regular Board Meeting July 6, 2021 Agenda* as presented, amending Agenda Item J, New Business, Item #2 (Flint Fields Development), Possible Closed Door Session during this item. No discussion. Voice vote. Motion carried unanimously.

3. APPROVAL OF BOARD MINUTES:

- a. Draft Special Board Meeting Minutes, 05/18/21
- b. Draft Regular Board Meeting Minutes, 06/01/21
- c. Draft Special Board Meeting Minutes, 06/08/21

Dye explained that it is allowable for recordings of meeting sessions to be destroyed after minutes are approved, and that it is not required that recordings be retained indefinitely. In the case of the May 18th Draft Special Board Meeting recording, Dye reiterated the deletion of the recording for that meeting was an error and not intentional, and that the only motion for that meeting was the approval of the agenda. Dye also clarified that it is not the normal practice, nor has the deletion of recordings prior to approval of the meeting minutes been a historical pattern.

Motion by Dye, supported by Jenema, to approve the *Draft Special Board Meeting Minutes, 05/18/21* as presented; and approve the *Draft Regular Board Meeting Minutes 06/01/21* as presented; and approve the *Draft Special Board Meeting Minutes 06/08/21* as presented. No discussion. Voice vote. Motion carried unanimously.

4. INQUIRY AS TO CONFLICTS OF INTEREST: None

5. REPORTS

- a. **Clerk:** Dye explained that the Township is beginning to gather information in preparation for the auditors, who are scheduled to audit Acme Township in October of 2021. Regarding missing

meeting minutes and packets on the Acme Township website, Dye reported that the Township is making progress on resolving those issues, and that most minutes and packets have been re-posted on the website. Acme Township has identified a few items that remain missing, and they are in the process of locating and re-posting them to the website.

b. Parks: Jenema shared that the last Parks and Trails Committee meeting took place at Sayler Park. She explained that the Committee is exploring options to install benches at Sayler Park. The Committee reviewed options to locate new benches, and discussed different types of materials and styles of the benches, with the goal to match the rustic style of Sayler Park. It is possible Acme Township residents could adopt benches in Sayler Park. According to Jenema, the next Parks and Trails Committee Meeting is expected to take place at Bayside Park, where the Committee will discuss the playground expansion and explore different configurations for the existing equipment.

c. Legal Counsel: Regarding the Engle litigation, Jocks summarized the history of this case, and explained that the Township filed for a Bill of Cost for attorney fees. Jocks further explained that the case is moving through various appeals processes.

d. Sheriff: None

e. County: Darryl Nelson, representing Grand Traverse County, shared that Grand Traverse County is exploring bonding of the pension debt, which is expected to save between eight and twelve million dollars over the course of the bonding. Nelson also shared that Cherry Capital Airport is in the final stages of becoming an airport authority. Nelson shared that the Grand Traverse County Drain Commissioner is expected to tour items of interest he has found in the Acme Township drains. Nelson shared that Grand Traverse County's wage and position study continues to be ongoing. Nelson shared that he has been working with Acme Township to provide support for Acme Township and the Horse Show. Nelson shared that a new software could be coming that will assist with permitting issues and tracking, increasing transparency. The software could be offered to the townships in the future, and East Bay Township is testing the software currently.

f. Supervisor: White reported that he has been working with the Horse Shows by the Bay, gathering information on the emergency services, and the metro fire department budget cycle. Regarding the Water Feasibility study, White shared that the full report should be available next month.

SPECIAL PRESENTATIONS: None

F. CONSENT CALENDAR

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Recycle Smart June Newsletter**
- d. Draft Unapproved Meeting Minutes**
 - 1. Planning Commission Draft Minutes 06/14/21**

2. APPROVAL:

- a. Accounts Payable Prepaid of \$115,661.55 and Current to be approved of \$23,804.49 (Recommend approval: Clerk, C. Dye)**

Motion by Stevens, supported by Hoxsie, to approve the Consent Calendar as presented, but with the removal of the *Planning Commission Draft Minutes 06/14/21*. Roll call vote. Motion carried unanimously.

G. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. Planning Commission Draft Minutes 06/14/21**

Aukerman shared that she intends to discuss with the Planning Commission the potential to

review and revise a portion of the *Planning Commission Draft Meeting Minutes 06/14/21* to ensure the minutes reflect an appropriate level of detail.

H. CORRESPONDENCE

1. Michigan Townships Association, Letter undated, Received 6.10.21

The Board discussed the Michigan Township Association's recommendation for the Board to review and sign the document to reaffirm their commitment to adopt the 'Principles of Governance', which invite supporters to express their commitment to operate within their positions with the highest levels of standards and ethics. Some members considered whether or not the oath of office was sufficient.

Motion by Dye, supported by Stevens, for the Acme Township Board to sign and file the *Principles of Governance*. No discussion. Roll call vote. Motion carried unanimously.

I. PUBLIC HEARING: None

J. NEW BUSINESS:

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Jocks informed the Board that lawsuits continue to be filed against municipalities that have adopted Adult Use Marihuana ordinances, and that many lawsuits were related to the standards developed by municipalities to grant permits. Examples provided by Jocks referenced municipalities that awarded points for residency. In a more general sense, Jocks explained that the issue seems to stem from some merit-based standards, especially those related to residency, that could be in violation of the State of Michigan and Federal Constitution Equal Protection Clause, which indicate people must be treated the same. Further, Jocks shared that in Michigan the legal standard says an individual has a right to travel and live where they want and still be treated as a resident. Given that the standards drafted by Acme Township are similar to standards that have been challenged, Jocks recommended waiting to take action regarding the proposed Adult Use Marihuana Zoning Ordinance until additional research can be completed so he can provide more guidance regarding the standards currently under consideration.

The Board discussed a few of the standards currently under consideration, and decided that, although they were developed with the expressed intention to be objectively evaluated, rather than subjectively, the standards could be challenged and expose the Township to lawsuits.

A discussion also took place exploring how surrounding municipalities have successfully developed standards that have not been challenged.

The Board agreed not to take action at this time on the proposed Adult Use Marihuana Zoning Ordinance.

2. Flint Fields Development

White summarized the recent history of new development activities that are underway at the Flint Fields property, with the current concern that the Planning Commission has been asked to review and approve a Special Use Permit (SUP) for development that has already been completed. White shared that he has been working with Grand Traverse County to ensure the proper permits were in place, even though those permits were granted after the fact.

White shared that, after the last meeting with representatives from the Horse Show, he thought it was understood that no additional work was to be completed until the SUP was granted; however, after that meeting, additional work was observed to be underway.

Referencing the map provided, White pointed out the development planned for the north side of the property (with 2 arenas and buildings), and explained that the riding arena nor anything

else in the project is designated as Agricultural. White explained it was up to the Board to determine what action(s) should be taken.

The Board discussed their concerns that a significant number of multiple units of government were taken by surprise with the new development, and that there was particular concern about development that may not be in compliance with life safety laws and property protection laws. There is some question as to the exact life safety and property protection laws that have been potentially violated. Additional concern was expressed as to the current state of known violations/outstanding permits, and whether or not those issues have been resolved; and for issues that have not been resolved, the board wondered why they haven't yet been resolved. Additional questions were asked about the status of Grand Traverse County-related issues that remain outstanding. The Board agreed that, of the issues that need to be decided, the life and safety issues should be prioritized.

Wolf provided an update regarding the 2-story tent, specifically that emergency life-saving services could not properly access the tent. Wolf expects to receive confirmation that Metro Fire has signed off on the 2-story tent and they pass their inspections with APEX, then Grand Traverse County is expected to be satisfied, and that structure will then be in compliance with Acme Township. Wolf is awaiting approvals from Grand Traverse County for the expanded areas to the north, 2 parcels, one about 5 acres and one about 13 acres. Without those approvals, the public hearing to review the SUP cannot be scheduled.

The Board requested a quantitative list of all issues that remain outstanding. Wolf outlined a few options to best differentiate original (approved) development from new development that has been completed without approval and new development that is in process of being completed, and new development that has been proposed but has not been started. Wolf explained that stormwater elements need to be inspected onsite as well. Wolf explained that she hopes to receive an updated review of the second access road soon.

The Board asked whether or not 13 red tags had been issued by Grand Traverse County.

Matt Morrissey shared that Pavilion B was given the Certificate of Occupancy yesterday; Morrissey stated that Pavilion B had permits prior to starting construction. Regarding the two-story tent, Morrissey shared that Metro Fire passed it Friday, and Steve from APEX inspected the tent today, and a report should be forthcoming. Morrissey stated the tent was not occupied.

The Board determined that, from the zoning perspective, development of the two additional parcels are the issue, as well as any stormwater issues that are yet to be identified. The Board shared that the as-built from Mansfield had been requested to be included in the review at tonight's meeting, but was not received.

Jocks explained that the Planning Commission has asked the Board to review the Flint Fields development to determine if the Board would like to determine if any action should be taken. The Planning Commission was concerned that inaction could set an unwanted precedent, especially considering that the May 2020 development also occurred prior to approval.

Discussion occurred around when different parts of the development began construction. Morrissey said the northwest corner began development at the beginning of February, Pavilion B began in mid- to the end of February, and the two arenas began development at the beginning of February.

Morrissey said he was under the impression that all of the permits that were needed for development had been granted.

The Board reminded Morrissey that in May 2020, Mansfield was told they needed to get the permits. The Planning Commission was dismayed that on May 11, 2020, the Planning Commission clearly explained each step that was needed (including proper permitting), but not all of the steps were followed.

Morrissey explained that Mansfield is responsible for pulling permits for the project.

Commissioner Nelson shared that no permits remain outstanding with Grand Traverse County at this time, including the driveway on Brackett Road. Nelson said he would check with the Grand Traverse County Road Commission regarding the service drive on Bates Road.

Morrissey explained that park model RVs/cabins are intended to be placed onto the Brackett Road property. According to Morrissey, the septic system has been permitted, but the septic system has not been installed yet. Jocks shared that the applicant has applied for migrant housing, pursuant to their MDARD application, which is still in process according to Morrissey. Morrissey shared that MDARD has inspected the park models.

Morrissey explained that work has resumed on the northeast property, but not on Brackett Road, and that he thought that Acme Township had granted them approval to allow work to continue. Morrissey explained that he will be more involved in future communication. White agreed that increased communication will help.

The Board reasserted that it is critical to be able to review the as-built in order to complete a thorough review of the current status of development. Morrissey stated the as-built is in process.

Wolf shared that constituent with questions about whether or not certain permits have been granted should be directed to the agencies who approve those permits. Wolf will share the contact information for those agencies, and Commissioner Nelson agreed to be the single point person for Grand Traverse County for this issue.

The Board asked for a ‘punch list’ of all the projects on the site plan, the status of each, and the permits/permitting agency required for each project. Wolf explained that this information will be included on the as-built, which is needed for the public hearing.

The Board asked if there was anything beyond the current SUP that he is interested in developing. Morrissey said there is potential for additional development in 2022 across the street from the property.

The Board wanted clarification regarding the current zoning violations associated with this project. Jocks explained that anything that has been built or expanded without approval represents a violation.

Motion by Aukerman, supported by Jenema, to go into closed session to discuss the attorney’s legal opinion memo which is exempt from discussion or disclosure under state or federal statute pursuant to MCL 15.268. No discussion. Roll call vote. Motion carried unanimously.

Closed Door Session started at 8:43pm.

Motion by Jenema, supported by Dye, to end Closed Door Session at 9:45pm. No discussion. Roll call vote. Motion carried unanimously.

Motion by Aukerman, supported by Jenema, for the Zoning Administrator and other authorized Township staff to begin issuing municipal civil infractions immediately for

zoning violations on the Horse Shows property. No discussion. Roll call vote. Motion carried unanimously.

3. Emergency Ambulance Discussion

The Board continued their discussion regarding the need for more consistent emergency services in Acme Township. Pursuant to that discussion, the Board discussed the merits of a proposal from East Bay Township and a proposal from Mobile Medical Response, Inc. (MMR).

Referencing reports provided by MMR describing May and June emergency service activities in Acme Township, the Board agreed that emergency services continue to be provided at levels below what is adequate for Acme Township. In addition, there was consensus among the Board members that emergency services in Acme Township should be fully staffed seven days a week and 24 hours per day. The Board observed that staffing levels for emergency services have not regularly been fully staffed for some time. The Board also noted that staffing for emergency services in general has been extremely challenging, with part-time positions particularly difficult to fill.

With the cost of the provision of emergency services at Acme Township expected to significantly increase, the Township compared the cost of each proposal under review, and explored the potential options that would need to be considered in order to fund each proposal. The primary funding mechanism discussed was increasing revenue through a millage.

The Board also discussed the importance of considering the demographics of the community when determining how to proceed. Of note was that the population is aging, and tourism increases the number of individuals in Acme Township throughout the year. The Board agreed that it is important for anyone injured or in need of emergency services in Acme Township to receive assistance, regardless of their residency status.

The Board expressed confidence in the East Bay team and their apparent commitment to improvements and efficiency.

Grand Traverse County Commissioner Nelson said he was working with Whitewater Township to determine if a collaboration could be developed between Acme Township and Whitewater Township. White indicated he has sensed some resistance from Whitewater Township to partner on this project but remained open to exploring the option if Whitewater Township was interested in doing so.

The Board agreed that more time is needed to study the issue and intends to continue the discussion at the next meeting.

4. Maternity Leave - Planning & Zoning Department Assistant

The Board was informed of the Zoning Administrator's upcoming maternity leave, and they discussed plans about how to ensure work that is normally assigned to the Zoning Administrator is completed in her absence. Specifically, Cristy Danca will be trained to handle some of the day-to-day responsibilities of the Zoning Administrator; S. Kopriva will handle more substantial planning and zoning duties. The Zoning Administrator hopes to work remotely from home if she has the capacity, while she is on maternity leave. While working in this capacity, the Zoning Administrator expects to provide assistance with planning duties as needed to Cristy Danca. Wages for Danca's additional time will be funded out of the Planning Assistant fund. The Township will follow maternity leave guidelines outlined in the employee handbook.

Motion by Jenema, supported by Dye, to approve Deputy Clerk Danca to be paid additional wages by assisting the Zoning Administrator now and through medical leave

and expensed from the Zoning Assistant Department. No discussion. Roll call vote. Motion carried unanimously.

5. Township Website Updates

The Board discussed the need to update the website, including the potential to enhance the website to comply with American Disabilities Act (ADA) guidelines. The Township is in contact with Brickhouse Interactive, the current website administrator, to update the website.

After some discussion, the Board decided to revisit the ADA compliance update until they see the results from the Whitewater Township website enhancement intended to bring it into ADA compliance.

Brickhouse may provide a plan that will reflect the next iteration of the Acme Township website.

6. Resolution Opposing Short Term Rental

Acme Township is significantly impacted by short term rentals. and does not support the requirement to locally regulate short term rentals using a one-size fits all approach. The Board agreed to formally disagree with State of Michigan House Bill 4722 and Senate Bill 446. The Board may send the resolution to the appropriate legislators.

Motion by Aukerman, supported by Dye, to approve Resolution #R19-2021 Resolution Opposing House Bill 4722 and Senate Bill 446 . No discussion. Roll call vote. Motion carried unanimously.

K. OLD BUSINESS:

1. Draft Ordinance for Adult Use Marihuana (Police Power)

The Board will address this item in the future when Jocks can provide them with research regarding the potential for lawsuits related to standards.

2. Update Administrative Assistant on medical leave

The Board was informed that, on June 2nd, the Administrative Assistant required an additional three weeks of medical leave. The Board considered the possibility that the Administrative Assistant may require part-time hours intermittently throughout her recovery. The Board discussed the advantages to be allowing the Township Supervisor to approve flexing the Administrative Assistant's schedule if needed.

Dye made a motion, supported by Stevens, that the Deputy Clerk Cristy Danca may cover four extra hours a day, four days a week or less, paid from Secretary/Administrative Assistant expense as needed during Administrative Assistant recovery with Supervisor's approval. No discussion. Roll call vote. Motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Public Comment opened at 10:51 p.m.

Brian Kelley, Acme Township resident, provided comments regarding the deleted meeting audio recordings, and shared his assertion that the study session discussions were substantial and important to be noted in the record. Kelley also expressed his concerns that moving forward with the Recreational Marihuana ordinance could increase the Township's potential to be sued, and he wondered whether or not the law could be repealed once passed.

Daryl Nelson, 7466 Center Road, expressed his support for the East Bay proposal. He explained that an ambulance bill can be very expensive.

Public Comment closed at 10:54 p.m.

ADJOURN: Motion by Stevens, supported by Jenema, to adjourn. Voice vote. Motion carried unanimously.

Meeting adjourned at 10:55 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk

To: Acme Township Trustees
From: Brian Kelley, Acme resident
July 6, 2021

Good evening,

The draft meeting minutes for for the May 18 Special Trustee meeting are on the agenda for approval. I ask that they be pulled. As you know that meeting was not available via ZOOM.

On June 3, I FOIA'd that audio, and for the May 4. The Clerk denied the FOIA, stating that the audio had been deleted. Specifically:

"once the **draft** minutes are posted on the website it is not required for the audio recordings to be retained"

Past practice in Acme has been to keep all board audio indefinitely. It takes very like storage space.

I asked the Clerk for the township retention policy. She provided a copy of the MTA guide that the township follows. It states that "recordings of meetings of a township body made for the purpose of transcribing the minutes may be destroyed **after the meeting at which the minutes are approved by the public body.**"

I'm not sure what the big rush was to delete those recordings, but I think the FOIA was improperly denied and those audio recordings probably exist. I would like the township to find them. If necessary, have the IT team recover them from a backup or from a deleted file folder.

If necessary, I can further formalize this request, with Appeals or other filings. But my hope is the township will do the right thing here, and take all steps necessary to preserve and produce these records..

In the meantime, I ask that you not approve those May 18 minutes until it can be verified that the minutes match the audio.

Township Meeting Video

The townships of East Bay, Garfield and Elmwood all record video of their township meetings. Those videos are available via the township websites, right next to the meeting packets and minutes. It has become much less expensive to do that. Acme collects approximately \$85,000 each year in cable TV fees from subscribers. A portion of those fees typically fund this.

Why do we not have this in Acme? We have all seen how easy it is to do Zoom meetings.

I ask that you not approve any expenditures to revamp the website until you have given this topic, and other aspects of changes to the website, sufficient attention. Another consideration is resolving all of the issues with meeting minutes and packets before any changes are made. I suggest a sub-committee that includes members of the public. I am willing to help with this. It is important that our community gets this right.

Thank you, Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, July 6, 2021, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio, or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

- C. APPROVAL OF BOARD MINUTES: Special Board Meeting 05/18/21,
Regular Board Meeting 06/01/2021 and Special Board Meeting 6/08/2021.**

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk -**
- b. Parks -**
- c. Legal Counsel -**
- d. Sheriff -**
- e. County -**
- f. Supervisor-**

SPECIAL PRESENTATIONS:

- F. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. RecycleSmart June Newsletter**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission Draft Minutes 6.14.2021**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$115,661.55 and Current to be approved of \$23,804.49
(Recommend approval: Clerk, C. Dye)**

G. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**
- 3. _____**

H. CORRESPONDENCE:

1. MTA

I. PUBLIC HEARING:

J. NEW BUSINESS:

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)
2. Flint Fields Development
3. Emergency Ambulance Discussion
4. Maternity Leave – Planning & Zoning Department Assistance
5. Township Website Updates
6. Resolution Opposing Short Term Rental

K. OLD BUSINESS:

1. Draft Ordinance for Adult Use Marihuana (Police Power)
2. Update Administrative Assistance on medical leave

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT UNAPPROVED

ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, May 18, 2021 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:06 p.m.

ROLL CALL Members present: D. White, C. Dye, A. Jenema, J. Aukerman, D. Hoxsie,

Members excused: P. Scott, D. Stevens

Staff present: None

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by Jenema, supported by Aukerman, to approve the agenda as presented. No discussion. Motion carried unanimously.

C. NEW BUSINESS: None

D. OLD BUSINESS:

1. 2021-22 Final work session on Budget and set public hearing.

Discussion began with 206 Fire Fund regarding budget amounts for each line item in Revenue and Expense. White informed the Board of changes within Ambulance service that Northflight is now MMR as of December 2020, there is a possibility this cost could increase and concern of coverage. He will keep the Board updated on any changes.

Review and discussion followed for Funds 207, 208, 209, 212, 225, 403, 590, 591, 811, 819 all line items were reviewed.

Public Hearing date will be decided later this week.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

ADJOURN

Motion by Jenema, supported by Hoxsie to adjourn at 9:24 p.m. Motion carried unanimously.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, MiPMC, Acme Township Clerk

DRAFT UNAPPROVED



**ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, June 1, 2021, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: D. White, C. Dye, P. Scott, D. Hoxsie, J. Aukerman, D. Stevens

Members excused: A. Jenema

Staff present: J. Jocks, Legal Counsel; L. Wolf, Zoning Administrator; L. Schut, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:01 p.m.

Brian Kelley, Acme Township resident, requested information from a recent presentation about TART Trail slides be shared with him. Kelley asked about meeting minutes from the May 10th and May 24th Planning Commission meetings. Kelley asked about the restriction of the Adult Use Marihuana ordinance in the Agricultural District.

Alex Leonocwiz, Redbud Roots, shared that he is willing to provide input regarding the Adult Use Marihuana text.

Jim Osbourne asked about the final decision about the Tom’s area shopping center, and whether or not it will be addressed at tonight’s meeting. Doug White responded that the Lormax Stern PD application has been pulled.

Limited Public Comment closed at 7:06 p.m.

B. APPROVAL OF AGENDA

White proposed revising Agenda Item J (New Business), #4, revising ‘Approval of Resolution for moving monies from Fund Balance to Fire Fund’ to ‘Approval of Resolution for Budget Amendment to the 206 Fire Fund.’

Dye proposed revising Agenda Item J (New Business), removing item #2 (Review Committed and Restricted funds found on Balance Sheet Report, 101 General Fund)

Stevens proposed revising Agenda Item J (New Business), adding #4 (Review current rewriting of agriculture definitions)

Motion by Dye, supported by Hoxsie, to approve the *Acme Township Regular Board Meeting, June 1, 2021 Agenda* as presented, with the following revisions: 1) Revising Agenda Item J, New Business, Item #4 from ‘Approval of Resolution for moving monies from Fund Balance to Fire Fund’ to ‘Approval of Resolution for Budget Amendment to the 206 Fire Fund’; and 2) removing Agenda Item J, New Business, #2, Review Committed and Restricted funds found on Balance Sheet Report, 101 General Fund; and 3) Adding ‘Open discussion on current rewriting of agriculture definitions’ to the Agenda as Item J, New Business, Item #4. No discussion. Roll call vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

1. Draft Special Board Meeting Minutes, 05/04/21 and Draft Regular Board Meeting Minutes, 5/11/21

Aukerman proposed the following edits to the *May 11, 2021, Draft Meeting Minutes*: Agenda Item J, New Business, Item # 1 Draft Ordinance for Adult Use Marihuana, paragraph 3, changing ‘some standards more than others’ to ‘public input’; and changing ‘characteristics’ to ‘categories’; and changing ‘Aukerman hopes to help...’ to ‘She hopes to help...’.

Motion by Aukerman, supported by Dye, to approve the *Draft Special Board Meeting Minutes, 5/4/21* as presented; and approve the *Draft Regular Board Meeting Minutes 05/11/21*, as presented, revising Agenda Item J, New Business, Item #1 Draft Ordinance for Adult Use Marihuana, paragraph 3, adding ‘some standards more than others’; and changing ‘characteristics’ to ‘categories’; and changing ‘Aukerman hopes to help’ to ‘She hopes to help...’. No discussion. Roll call vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

a. Clerk: Dye reported that some meeting packets are missing from the website, and she is working with Jim from Brickhouse to identify and resolve the issue. Dye, responding to a question about meeting minutes from B. Kelley, shared that some of the meeting minutes have not yet been prepared.

b. Parks: None

c. Legal Counsel: None

d. Sheriff: None

e. County: Darryl Nelson, representing Grand Traverse County, shared that Grand Traverse County does not expect a tax or millage increase, but the County is increasing staff and services while potentially right-sizing pay for some employees to remain competitive with market demands.

f. Supervisor: White reported he has been working on emergency services. White shared that he has been communicating with Horse Shows by the Bay about a new driveway that has been developed on Bracket Road.

SPECIAL PRESENTATIONS: None

F. CONSENT CALENDAR

1. RECEIVE AND FILE:

a. Treasurer’s Report

b. Clerk’s Revenue/Expenditure Report and Balance Sheet Report

c. Recycle Smart May Newsletter

d. Draft Unapproved meeting minutes

1. Planning Commission Draft Minutes 04/26/21

2. APPROVAL:

**a. Accounts Payable Prepaid of \$73,772.56 and Current to be approved of \$11,241.20.
(Recommend approval: Clerk, C. Dye)**

Motion by Scott, supported by Aukerman, to approve the Consent Calendar as presented. Roll call vote. Motion carried unanimously.

G. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

H. CORRESPONDENCE

1. Networks Northwest - Interactive Road Construction Project Map for G.T. County
2. Dave Steffey, Letter dated 5.24.21
3. Sweetwater Evening Garden Club, Email dated 5.20.21
4. Garvey, summarized aloud for the record by White.

I. PUBLIC HEARING: None

J. NEW BUSINESS:

1. Discussion on Emergency Services

With the need for emergency services increasing and the cost of emergency services expected to increase significantly, the Board reviewed and discussed options to reduce costs and effectively meet the needs of emergency services. The Board will continue to pursue a viable solution.

2. Schedule of Fees

The Board reviewed a proposed updated Acme Township Fee Schedule. Revisions included adding new fees and increasing existing fees.

Aukerman made a motion, with Hoxie supporting, to adopt the *Acme Township Fee Schedule* as presented. No discussion. Roll call vote. Motion carried unanimously except for Scott, who voted No.

3. Approval of Resolution for budget amendment to the 206 Fire fund.

This resolution proposed to move funds in the budget from the Fund Balance into the Fire Fund to help pay for ambulance services.

Dye made a motion, with Aukerman supporting, to approve Resolution #R-2021-11, *Acme Township Board Resolution*, to amend the Budget for the 206 Fire Fund. No discussion. Roll call vote. Motion carried unanimously.

4. Discussion of Agriculture Definitions in the Zoning Ordinance that is currently under Review.

Referencing the Planning Commission's review of the Acme Township's Zoning Ordinance, the Board discussed the need for a consistent definition for Agriculture, especially when multiple governing bodies apply the definition. The Board considered revising the definitions for Agriculture Tourism and Agricultural Assembly Space (and potentially others) to increase clarity regarding their actual use. The Board agreed to review definitions related to agriculture. Stevens, Hoxsie, and Wolf will review agriculture-related definitions and propose revisions to the Planning Commission.

White made a motion, supported by Aukerman, to direct the Planning Commission to review the wording of definitions related to Agriculture as part of the ordinance rewrite. No discussion. Roll call vote. Motion carried unanimously.

K. OLD BUSINESS:

1. Draft Ordinance for Adult Use Marihuana

Board members reviewed and discussed the revised language proposed for the Acme Township Adult Use Marihuana Licensing Ordinance, including the licensing procedures section. Some consideration was given to requiring businesses with an Adult Use license to also have a Medical Marihuana license. The Board discussed a concern that the language may allow too many Adult Use establishments to exist in Acme Township. The Board discussed a other revisions to the draft language.

2. Discussion of Administrative Assistant on medical leave

Scott made a motion, supported by Hoxsie, to approve Cristy Danca to be paid from Secretary expense, 4 extra hours a day, 4 days a week, to cover for the Administrative Assistant while she is out on medical leave April 24 through and extending it to July 6th. No discussion. Roll call vote. Motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Public Comment opened at 9:00 p.m.

Brian Kelley, Acme Township resident, commented on the emergency services issue and agreed with the need to clarify Agricultural definitions. Kelley suggested producing a summary document that describes the functional changes that will be proposed in the Zoning Ordinance review, and also suggested inviting the public to attend a study session to allow for more input from the public.

Alex Leonowicz explained that cannabis companies cannot file for bankruptcy. He also provided other comments about the Adult Use Marihuana language, and hopes the standards are not extraordinary simply because they are related to Adult Use.

Public Comment closed at 9:09 p.m.

Hoxsie, Stevens, and Wolf explored options for meeting later in the week regarding review of the Agriculture definitions.

ADJOURN: Motion by Scott, supported by Hoxsie, to adjourn. Roll call vote. Motion carried unanimously.

Meeting adjourned at 9:11 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk

DRAFT UNAPPROVED



**ACME TOWNSHIP BOARD SPECIAL MEETING
6042 Acme Rd., Williamsburg MI 49690
Tuesday, June 8, 2021, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.

ROLL CALL: Members present: D. White, C. Dye, P. Scott, D. Hoxsie, J. Aukerman, D. Stevens; A. Jenema

Members excused: None

Staff present: L. Schut, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:03 p.m.

None received.

Limited Public Comment closed at 7:03 p.m.

B. APPROVAL OF AGENDA

Motion by Scott, supported by Hoxsie, to approve the *Acme Township Special Board Meeting Agenda, June 8, 2021 Agenda* as presented. No discussion. Voice vote. Motion carried unanimously.

C. PUBLIC HEARING

The Board discussed minor revisions or corrections to the *Acme Township Draft Budget 2021-2022*.

1. Resolution Township Supervisor Salary

Motion by Jenema, supported by Aukerman, to approve #R2021-12, *Resolution to Establish Acme Township Supervisor's Salary for \$43,000 Fiscal Year 2021-22*, as presented. No discussion. Roll call vote. Motion carried unanimously, with White excused.

2. Resolution Extra Duties – Supervisor

Motion by Aukerman, supported by Scott, to approve *Resolution of the Acme Township Board of Trustees #R2021-13 In Support of Stipends for Elected officials for Extra duties performed above Statuary responsibilities as defined by MI State Law, Dated June 8, 2021*, revising ‘\$3600’ to ‘\$3500’. No discussion. Roll call vote. Motion carried unanimously, with White excused.

3. Resolution Township Clerk Salary

Motion by Jenema, supported by Stevens, to approve #R2021-14 *Resolution to Establish Acme Township Clerk's Salary for \$43,000 Fiscal Year 201-22*, as presented. No discussion. Roll call vote. Motion carried unanimously, with Dye excused.

4. Resolution Extra Duties - Clerk

Motion by Jenema, supported by Hoxsie, to approve *Resolution of the Acme Township Board of Trustees #R2021-15 In Support of Stipend for Elected Officials for Extra Duties Performed Above Statuary Responsibilities as Defined by MI State Law, Dated June 8, 2021* for \$1,500 as presented. No discussion. Roll call vote. Motion carried unanimously, with Dye excused.

5. **Resolution Township Treasurer Salary**

Motion by Scott, supported by Hoxsie, to approve #R2021-16 Resolution to Establish Acme Township's Treasurer's Salary for \$25,159 Fiscal Year 2021-22 as presented. No discussion. Roll call vote. Motion carried unanimously, with Jenema excused.

6. **Resolution Township Trustees Salary**

Motion by Dye, supported by Jenema, to approve #R2021-17 Resolution to Establish Acme Township Trustees' Salaries for \$7,200 Fiscal Year 2021-22 as presented. No discussion. Roll call vote. Motion carried unanimously.

7. **Acme Township General Appropriations Act 2021-22 Resolution**

Motion by Jenema, supported by Dye, to approve #R2021-18, Acme Township General Appropriations Act Fiscal Year 2021-22 with the following revisions: 1) changing Nakwema Trail, 21-22 Expected Revenues to \$1,155,550, making the total with fund balance \$1,189,543; 2) Adding 819, Springbrook Road Improvement Expected Revenue of \$492,265; 3) correcting Estimated Expenditures, Farmland Preservation to \$268,450; 4) correcting Nakwema Trail Capital Fund to \$1,075,000; 5) adding \$462,968 to Springbrook Road Improvement Expenditures; and 6) changing Total Estimated Expenditures to \$3,740,618. No discussion. Roll call vote. Motion carried unanimously.

D. Review Committed and Restricted funds found on Balance Sheet Report, 101 General Fund
At the suggestion of the auditor, the Board reviewed the Committed and Restricted funds found on the Balance Sheet Report, 101 General Fund.

E. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:
None

ADJOURN: Motion by Scott, supported by Jenema, to adjourn. Voice vote. Motion carried unanimously.

Meeting adjourned at 8:13 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

May 2021

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	12	0	1	11	1	3	12
02 Blair	46	0	2	16	1	12	18
03 East Bay	36	0	3	16	1	15	19
04 Fife Lake	6	0	0	4	0	4	4
05 Garfield	99	0	7	61	14	45	68
06 Grant	0	0	2	3	0	0	5
07 Green Lake	10	0	1	9	1	4	10
08 Long Lake	1	0	1	10	0	0	11
09 Mayfield	5	0	2	4	2	2	6
10 Peninsula	0	0	0	9	1	2	9
11 Paradise	4	0	0	7	0	2	7
12 Union	0	0	0	1	0	0	1
13 Whitewater	4	0	0	4	0	1	4
29 Fife Lake Vlg	0	0	0	2	0	0	2
30 Kingsley Vlg	3	0	1	1	1	1	2
66 Traverse City	2	0	1	1	4	23	2
84 Out of County	0	0	0	0	1	8	0
Totals	228	0	21	159	27	122	180

Ticket stats are based on what District Court has entered as of 6/01/21.

Arrest stats are as of 6/01/21.

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 05/01/2021 TO 05/31/2021

Bank Code	Description	Beginning Balance 05/01/2021	Total Debits	Total Credits	Ending Balance 05/31/2021
CHASE	GENERAL FUND				
101	GENERAL FUND	1,258,028.10	26,854.44	63,992.40	1,220,890.14
206	FIRE FUND	52,223.26	43,354.49	8,639.76	86,937.99
207	POLICE PROTECTION	46,504.59	3,905.09	0.00	50,409.68
208	PARK FUND	17,898.49	985.00	185.00	18,698.49
209	CEMETERY FUND	14,883.38	1,800.00	0.00	16,683.38
212	LIQUOR FUND	815.04	0.00	0.00	815.04
	GENERAL FUND	<u>1,390,352.86</u>	<u>76,899.02</u>	<u>72,817.16</u>	<u>1,394,434.72</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,242,710.79	11,300.20	3,276.00	1,250,734.99
	FARMLAND PRESERVATION	<u>1,242,710.79</u>	<u>11,300.20</u>	<u>3,276.00</u>	<u>1,250,734.99</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,213.67	0.22	0.00	5,213.89
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,213.67</u>	<u>0.22</u>	<u>0.00</u>	<u>5,213.89</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,798.98	6.70	0.00	157,805.68
	GENERAL FUND - HIGH YIELD	<u>157,798.98</u>	<u>6.70</u>	<u>0.00</u>	<u>157,805.68</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,536.67	12.72	0.00	299,549.39
	GENERAL FUND - MONEY MARKET	<u>299,536.67</u>	<u>12.72</u>	<u>0.00</u>	<u>299,549.39</u>
PARKS	BAYSIDE PARK				
403	NAKWEMA TRAILWAY FUND	57,013.19	0.00	0.00	57,013.19
	BAYSIDE PARK	<u>57,013.19</u>	<u>0.00</u>	<u>0.00</u>	<u>57,013.19</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY HILLS				
811	HOLIDAY HILLS AREA IMPROVEMENT	295,109.65	1,543.64	0.00	296,653.29
	HOLIDAY HILLS	<u>295,109.65</u>	<u>1,543.64</u>	<u>0.00</u>	<u>296,653.29</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 05/01/2021 TO 05/31/2021

Bank Code	Description	Beginning Balance 05/01/2021	Total Debits	Total Credits	Ending Balance 05/31/2021
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,203,978.22	84.22	37,307.16	2,166,755.28
591	WATER FUND- HOPE VILLAGE	8,027.16	0.00	1,030.25	6,996.91
	ACME RELIEF SEWER	<u>2,212,005.38</u>	<u>84.22</u>	<u>38,337.41</u>	<u>2,173,752.19</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	198,009.01	8.41	0.00	198,017.42
	ACME RELIEF SEWER MONEY MARKET	<u>198,009.01</u>	<u>8.41</u>	<u>0.00</u>	<u>198,017.42</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,387.47	0.05	0.00	1,387.52
	SHORELINE PRESERVATION	<u>1,387.47</u>	<u>0.05</u>	<u>0.00</u>	<u>1,387.52</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	2,925.11	0.00	0.00	2,925.11
	CURRENT TAX COLLECTION	<u>2,925.11</u>	<u>0.00</u>	<u>0.00</u>	<u>2,925.11</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>5,866,262.78</u>	<u>89,855.18</u>	<u>114,430.57</u>	<u>5,841,687.39</u>

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-402.000	CURRENT PROPERTY TAXES	252,000.00	269,689.72		11,302.81		(17,689.72)		107.02
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00		0.00		16,000.00		0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	1,354.35		0.00		1,145.65		54.17
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	112,388.33		3,077.30		(1,088.33)		100.98
101-000-448.000	CABLE TV FEE	86,400.00	44,761.93		0.00		41,638.07		51.81
101-000-465.000	PASSPORT FEES	1,500.00	1,190.00		35.00		310.00		79.33
101-000-574.000	ST SHARED SALES TAX	384,104.00	279,684.00		0.00		104,420.00		72.81
101-000-577.000	SWAMP TAX	1,450.00	1,503.39		0.00		(53.39)		103.68
101-000-602.000	GRANTS	15,000.00	0.00		0.00		15,000.00		0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00		0.00		9,465.00		0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	2,286.86		349.48		723.14		75.98
101-000-608.001	Zoning Fees	17,600.00	14,470.00		1,075.00		3,130.00		82.22
101-000-610.000	Revenues for Escrow Account	6,200.00	21,145.20		7,500.00		(14,945.20)		341.05
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00		0.00		7,800.00		0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	206.69		0.00		303.31		40.53
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	1,047.06		0.00		1,402.94		42.74
101-000-667.000	RENT-PARKS	120.00	500.00		160.00		(380.00)		416.67
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00		0.00		100.00		0.00
101-000-676.000	REIMBURSEMENTS	24,000.00	11,194.26		1,719.90		12,805.74		46.64
Total Dept 000		941,509.00	761,421.79		25,219.49		180,087.21		80.87
TOTAL REVENUES		941,509.00	761,421.79		25,219.49		180,087.21		80.87
Expenditures									
Dept 000									
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	305.85		0.00		144.15		67.97
101-000-992.000	CONTINGENCY	56,000.00	0.00		0.00		56,000.00		0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	1,000.00		0.00		0.00		100.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00		0.00		300.00		0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	5,000.00	7,586.50		0.00		(2,586.50)		151.73
Total Dept 000		62,750.00	8,892.35		0.00		53,857.65		14.17
Dept 101 - TOWNSHIP BOARD OF TRUSTEES									
101-101-702.000	SALARIES	35,300.00	29,750.00		2,300.00		5,550.00		84.28
101-101-703.001	SECRETARY	33,590.00	32,204.40		3,398.00		1,385.60		95.87
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00		0.00		300.00		0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	5,256.86		453.87		143.14		97.35
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	1,416.70		11.24		383.30		78.71
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	11,000.00		0.00		0.00		100.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	100.00		0.00		500.00		16.67
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	97.50		0.00		1,102.50		8.13
101-101-802.002	ATTORNEY SERVICES	12,000.00	10,190.70		1,290.00		1,809.30		84.92
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00		0.00		5,000.00		0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	14,336.50		7,330.00		10,663.50		57.35
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	11,163.30		(1,073.11)		16,336.70		40.59
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	4,274.00		0.00		2,026.00		67.84
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00		0.00		200.00		0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	4,031.64		420.58		(131.64)		103.38
101-101-900.000	PUBLICATIONS	2,100.00	1,364.70		87.35		735.30		64.99
101-101-910.000	INSURANCE	6,500.00	6,938.23		613.21		(438.23)		106.74
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00		0.00		300.00		0.00

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	6,100.00	6,088.51	0.00	11.49	99.81
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		184,090.00	138,213.04	14,831.14	45,876.96	75.08
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	35,384.58	3,076.92	4,615.42	88.46
101-171-714.000	FICA LOCAL SHARE	3,100.00	2,450.32	200.43	649.68	79.04
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	79.96	0.00	220.04	26.65
101-171-874.000	RETIREMENT/PENSION	4,750.00	3,692.16	307.68	1,057.84	77.73
101-171-910.000	INSURANCE	13,000.00	10,380.12	968.27	2,619.88	79.85
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	296.66	159.00	1,203.34	19.78
Total Dept 171 - SUPERVISOR EXPENDITURES		62,700.00	52,283.80	4,712.30	10,416.20	83.39
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	8,457.00	0.00	1,543.00	84.57
101-191-714.000	FICA LOCAL SHARE	100.00	66.63	0.00	33.37	66.63
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	6,938.70	0.00	(1,438.70)	126.16
101-191-874.000	RETIREMENT/PENSION	0.00	87.09	0.00	(87.09)	100.00
101-191-900.000	PUBLICATIONS	200.00	172.45	0.00	27.55	86.23
Total Dept 191 - ELECTION EXPENDITURES		15,800.00	15,721.87	0.00	78.13	99.51
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	4,166.70	416.67	1,333.30	75.76
101-209-714.000	FICA LOCAL SHARE	400.00	350.63	31.88	49.37	87.66
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	1,935.30	0.00	1,564.70	55.29
101-209-803.002	ASSESSING CONTRACT SERVICES	45,500.00	45,715.80	3,910.00	(215.80)	100.47
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	620.70	144.00	2,379.30	20.69
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,900.00	52,789.13	4,502.55	5,110.87	91.17
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	36,718.58	3,192.92	4,789.42	88.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,503.00	21,417.90	1,898.80	85.10	99.60
101-215-714.000	FICA LOCAL SHARE	4,906.00	3,986.61	329.66	919.39	81.26
101-215-726.000	SUPPLIES & POSTAGE	700.00	582.24	0.00	117.76	83.18
101-215-860.000	TRAVEL & MILEAGE	1,000.00	527.85	0.00	472.15	52.79
101-215-874.000	RETIREMENT/PENSION	6,267.00	6,097.35	509.18	169.65	97.29
101-215-910.000	INSURANCE	12,500.00	11,062.08	1,030.88	1,437.92	88.50
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	(132.83)	468.00	1,832.83	(7.81)
Total Dept 215 - CLERK'S EXPENDITURES		90,084.00	80,259.78	7,429.44	9,824.22	89.09
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	667.00	0.00	333.00	66.70
101-247-714.000	FICA LOCAL SHARE	75.00	21.03	0.00	53.97	28.04
101-247-900.000	PUBLICATIONS	50.00	59.56	0.00	(9.56)	119.12
101-247-956.000	MISCELLANEOUS	160.00	36.71	0.00	123.29	22.94
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	20.00	0.00	230.00	8.00

User: CATHY DYE
DB: Acme Township

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,535.00	804.30	0.00	730.70	52.40
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	22,255.95	1,935.30	2,903.05	88.46
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,610.00	25,308.74	2,200.76	3,301.26	88.46
101-253-714.000	FICA LOCAL SHARE	4,592.00	4,078.09	339.97	513.91	88.81
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	3,299.19	0.00	2,300.81	58.91
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	5,271.99	444.38	259.01	95.32
101-253-910.000	INSURANCE	4,000.00	3,692.40	307.70	307.60	92.31
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,092.00	63,906.36	5,228.11	10,185.64	86.25
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	1,641.52	138.77	1,358.48	54.72
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	3,939.29	367.67	350.71	91.82
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	14,050.62	1,334.66	4,149.38	77.20
101-265-921.000	STREET LIGHTS	12,000.00	9,147.29	863.77	2,852.71	76.23
101-265-922.000	DTE GAS	3,800.00	2,558.32	265.89	1,241.68	67.32
101-265-923.000	SEWER TOWNSHIP HALL	720.00	600.00	60.00	120.00	83.33
101-265-930.000	REPAIRS & MAINT	20,000.00	7,735.26	448.81	12,264.74	38.68
101-265-970.000	CAPITAL OUTLAY	34,000.00	910.00	775.00	33,090.00	2.68
Total Dept 265 - TOWNHALL EXPENDITURES		96,010.00	40,582.30	4,254.57	55,427.70	42.27
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	60,000.00	52,634.58	4,576.92	7,365.42	87.72
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	6,400.00	1,200.00	4,600.00	58.18
101-410-714.000	FICA LOCAL SHARE	7,000.00	4,555.98	423.78	2,444.02	65.09
101-410-726.000	SUPPLIES & POSTAGE	200.00	178.28	9.95	21.72	89.14
101-410-726.001	POSTAGE T & A	120.00	21.98	0.00	98.02	18.32
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	8,332.45	1,680.00	2,167.55	79.36
101-410-802.003	ATTORNEY T & A	1,000.00	2,280.00	0.00	(1,280.00)	228.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	16,263.30	625.00	(3,763.30)	130.11
101-410-803.003	ENGINEERING SERVICES	3,000.00	632.50	0.00	2,367.50	21.08
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	17,435.29	4,249.91	(14,435.29)	581.18
101-410-803.006	STAFF REVIEW T & A	1,800.00	665.60	295.60	1,134.40	36.98
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	635.87	635.87	2,214.13	22.31
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	5,492.40	457.70	607.60	90.04
101-410-900.000	PUBLICATIONS	2,100.00	558.70	114.40	1,541.30	26.60
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	6,000.00	5,409.86	498.76	590.14	90.16
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	656.52	0.00	1,343.48	32.83
101-410-960.000	dues subscriptions	500.00	383.00	0.00	117.00	76.60

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410-964.000	REIMBURSEMENTS	2,500.00	1,973.10	1,241.40	526.90	78.92
Total Dept 410 - PLANNING & ZONING EXPENDITURES		174,930.00	124,509.41	16,009.29	50,420.59	71.18
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES PARK MAINTENANCE-PART TIME	21,948.00	20,830.03	2,793.80	1,117.97	94.91
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	1,750.00	1,706.76	213.72	43.24	97.53
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	47,100.00	26,448.03	2,205.88	20,651.97	56.15
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	1,200.00	0.00	1,200.00	50.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		77,848.00	50,184.82	5,213.40	27,663.18	64.47
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	13,554.00	0.00	1,446.00	90.36
Total Dept 865 - INSURANCE		15,000.00	13,554.00	0.00	1,446.00	90.36
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	7,779.58	0.00	1,220.42	86.44
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	11,000.00	0.00	0.00	100.00
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	18,779.58	0.00	1,220.42	93.90
TOTAL EXPENDITURES		932,739.00	660,480.74	62,180.80	272,258.26	70.81
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		941,509.00	761,421.79	25,219.49	180,087.21	80.87
TOTAL EXPENDITURES		932,739.00	660,480.74	62,180.80	272,258.26	70.81
NET OF REVENUES & EXPENDITURES		8,770.00	100,941.05	(36,961.31)	(92,171.05)	1,150.98
BEG. FUND BALANCE		1,679,637.26	1,679,637.26			
END FUND BALANCE		1,688,407.26	1,780,578.31			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	857,607.00	859,576.02	38,277.65	(1,969.02)	100.23
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	113,764.00	114,011.64	5,076.84	(247.64)	100.22
Total Dept 000		971,371.00	973,587.66	43,354.49	(2,216.66)	100.23
TOTAL REVENUES		971,371.00	973,587.66	43,354.49	(2,216.66)	100.23
Expenditures						
Dept 000						

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			05/31/2021 NORMAL (ABNORMAL)	MONTH 05/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	110,000.00	93,213.67	8,639.76	16,786.33	84.74
206-000-805.000	METRO FIRE CONTRACT	850,000.00	857,608.00	0.00	(7,608.00)	100.90
Total Dept 000		960,000.00	950,821.67	8,639.76	9,178.33	99.04
TOTAL EXPENDITURES		960,000.00	950,821.67	8,639.76	9,178.33	99.04
Fund 206 - FIRE FUND:						
TOTAL REVENUES		971,371.00	973,587.66	43,354.49	(2,216.66)	100.23
TOTAL EXPENDITURES		960,000.00	950,821.67	8,639.76	9,178.33	99.04
NET OF REVENUES & EXPENDITURES		11,371.00	22,765.99	34,714.73	(11,394.99)	200.21
BEG. FUND BALANCE		64,172.00	64,172.00			
END FUND BALANCE		75,543.00	86,937.99			
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	87,215.00	87,698.74	3,905.09	(483.74)	100.55
207-000-671.000	MISC REVENUES	8,700.00	0.00	0.00	8,700.00	0.00
207-000-699.000	TRANSFER IN	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 000		108,915.00	100,698.74	3,905.09	8,216.26	92.46
TOTAL REVENUES		108,915.00	100,698.74	3,905.09	8,216.26	92.46
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	83,430.00	49,198.95	0.00	34,231.05	58.97
207-000-956.000	MISCELLANEOUS	1,500.00	1,172.50	0.00	327.50	78.17
Total Dept 000		84,930.00	50,371.45	0.00	34,558.55	59.31
TOTAL EXPENDITURES		84,930.00	50,371.45	0.00	34,558.55	59.31
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		108,915.00	100,698.74	3,905.09	8,216.26	92.46
TOTAL EXPENDITURES		84,930.00	50,371.45	0.00	34,558.55	59.31
NET OF REVENUES & EXPENDITURES		23,985.00	50,327.29	3,905.09	(26,342.29)	209.83
BEG. FUND BALANCE		82.39	82.39			
END FUND BALANCE		24,067.39	50,409.68			
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,000.00	4,235.70	985.00	764.30	84.71

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Total Dept 000		5,000.00	4,235.70	985.00	764.30	84.71
TOTAL REVENUES		5,000.00	4,235.70	985.00	764.30	84.71
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	185.00	185.00	4,815.00	3.70
Total Dept 000		5,000.00	185.00	185.00	4,815.00	3.70
TOTAL EXPENDITURES		5,000.00	185.00	185.00	4,815.00	3.70
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,000.00	4,235.70	985.00	764.30	84.71
TOTAL EXPENDITURES		5,000.00	185.00	185.00	4,815.00	3.70
NET OF REVENUES & EXPENDITURES		0.00	4,050.70	800.00	(4,050.70)	100.00
BEG. FUND BALANCE		14,647.79	14,647.79			
END FUND BALANCE		14,647.79	18,698.49			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	4,025.00	800.00	(525.00)	115.00
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	3,100.00	1,000.00	1,900.00	62.00
Total Dept 000		8,500.00	7,125.00	1,800.00	1,375.00	83.82
TOTAL REVENUES		8,500.00	7,125.00	1,800.00	1,375.00	83.82
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	0.00	0.00	400.00	0.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	2,050.00	0.00	2,950.00	41.00
209-000-930.000	REPAIRS & MAINT	3,000.00	3,315.54	0.00	(315.54)	110.52
Total Dept 000		8,400.00	5,365.54	0.00	3,034.46	63.88
TOTAL EXPENDITURES		8,400.00	5,365.54	0.00	3,034.46	63.88
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	7,125.00	1,800.00	1,375.00	83.82
TOTAL EXPENDITURES		8,400.00	5,365.54	0.00	3,034.46	63.88
NET OF REVENUES & EXPENDITURES		100.00	1,759.46	1,800.00	(1,659.46)	1,759.46
BEG. FUND BALANCE		14,923.92	14,923.92			
END FUND BALANCE		15,023.92	16,683.38			

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	11,500.00	13,010.80	0.00	(1,510.80)	113.14
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.00	0.00	3.00	0.00
Total Dept 000		11,503.00	13,010.80	0.00	(1,507.80)	113.11
TOTAL REVENUES		11,503.00	13,010.80	0.00	(1,507.80)	113.11
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	13,000.00	13,000.00	0.00	0.00	100.00
Total Dept 000		13,000.00	13,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		13,000.00	13,000.00	0.00	0.00	100.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		11,503.00	13,010.80	0.00	(1,507.80)	113.11
TOTAL EXPENDITURES		13,000.00	13,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(1,497.00)	10.80	0.00	(1,507.80)	0.72
BEG. FUND BALANCE		804.24	804.24			
END FUND BALANCE		(692.76)	815.04			
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	268,820.00	200,319.75	11,252.91	68,500.25	74.52
225-000-665.000	INTEREST ON INVESTMENTS	600.00	413.88	0.00	186.12	68.98
Total Dept 000		269,420.00	200,733.63	11,252.91	68,686.37	74.51
TOTAL REVENUES		269,420.00	200,733.63	11,252.91	68,686.37	74.51
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,500.00	8,444.00	3,276.00	56.00	99.34
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	31,250.00	31,250.00	0.00	0.00	100.00
225-000-941.000	PDR PYMT TO LANDOWNERS	220,000.00	(35,000.00)	0.00	255,000.00	(15.91)
225-000-942.000	APPRAISAL EXPENSES	8,200.00	2,900.00	0.00	5,300.00	35.37
Total Dept 000		267,950.00	7,594.00	3,276.00	260,356.00	2.83
TOTAL EXPENDITURES		267,950.00	7,594.00	3,276.00	260,356.00	2.83
Fund 225 - FARMLAND PRESERVATION:						

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
TOTAL REVENUES		269,420.00	200,733.63	11,252.91	68,686.37	74.51
TOTAL EXPENDITURES		267,950.00	7,594.00	3,276.00	260,356.00	2.83
NET OF REVENUES & EXPENDITURES		1,470.00	193,139.63	7,976.91	(191,669.63)	13,138.7
BEG. FUND BALANCE		1,062,423.82	1,062,423.82			
END FUND BALANCE		1,063,893.82	1,255,563.45			
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.52	0.00	(0.52)	100.00
Total Dept 000		0.00	0.52	0.00	(0.52)	100.00
TOTAL REVENUES		0.00	0.52	0.00	(0.52)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.52	0.00	(0.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.52	0.00	(0.52)	100.00
BEG. FUND BALANCE		1,386.89	1,386.89			
END FUND BALANCE		1,386.89	1,387.41			
Fund 403 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
403-000-602.006	COMMUNITY GROWTH GRANT	17,172.00	0.00	0.00	17,172.00	0.00
403-000-602.008	IRON BELLE TRAIL FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.009	MI NATIONAL RESOURCE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.010	GRAND TRAVERSE BAND	15,000.00	25,000.00	0.00	(10,000.00)	166.67
Total Dept 000		632,172.00	25,000.00	0.00	607,172.00	3.95
TOTAL REVENUES		632,172.00	25,000.00	0.00	607,172.00	3.95
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	1,980.49	0.00	23,019.51	7.92
403-000-803.003	ENGINEERING SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		50,000.00	1,980.49	0.00	48,019.51	3.96
TOTAL EXPENDITURES		50,000.00	1,980.49	0.00	48,019.51	3.96
Fund 403 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		632,172.00	25,000.00	0.00	607,172.00	3.95
TOTAL EXPENDITURES		50,000.00	1,980.49	0.00	48,019.51	3.96

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - NAKWEMA TRAILWAY FUND						
	NET OF REVENUES & EXPENDITURES	582,172.00	23,019.51	0.00	559,152.49	3.95
	BEG. FUND BALANCE	33,993.68	33,993.68			
	END FUND BALANCE	616,165.68	57,013.19			
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	554,004.50	0.00	348,635.50	61.38
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	980.02	0.00	1,619.98	37.69
Total Dept 000		929,240.00	554,984.52	0.00	374,255.48	59.72
TOTAL REVENUES		929,240.00	554,984.52	0.00	374,255.48	59.72
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	0.00	0.00	34,500.00	0.00
590-000-956.001	OPERATING & MAINT EXP	825,000.00	839,256.90	37,307.16	(14,256.90)	101.73
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	375.68	0.00	824.32	31.31
590-000-995.001	INTEREST on BONDS	22,500.00	4,989.51	0.00	17,510.49	22.18
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		987,602.00	844,622.09	37,307.16	142,979.91	85.52
TOTAL EXPENDITURES		987,602.00	844,622.09	37,307.16	142,979.91	85.52
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	554,984.52	0.00	374,255.48	59.72
TOTAL EXPENDITURES		987,602.00	844,622.09	37,307.16	142,979.91	85.52
NET OF REVENUES & EXPENDITURES		(58,362.00)	(289,637.57)	(37,307.16)	231,275.57	496.28
BEG. FUND BALANCE		9,030,552.27	9,030,552.27			
END FUND BALANCE		8,972,190.27	8,740,914.70			
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	9,833.47	0.00	4,915.53	66.67
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	9,833.47	0.00	4,915.53	66.67
TOTAL REVENUES		14,749.00	9,833.47	0.00	4,915.53	66.67
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	9,998.56	1,030.25	2,701.44	78.73

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Expenditures						
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	9,998.56	1,030.25	2,701.44	78.73
TOTAL EXPENDITURES		12,700.00	9,998.56	1,030.25	2,701.44	78.73
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	9,833.47	0.00	4,915.53	66.67
TOTAL EXPENDITURES		12,700.00	9,998.56	1,030.25	2,701.44	78.73
NET OF REVENUES & EXPENDITURES		2,049.00	(165.09)	(1,030.25)	2,214.09	8.06
BEG. FUND BALANCE		102,447.00	102,447.00			
END FUND BALANCE		104,496.00	102,281.91			
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	14.00	0.00	(14.00)	100.00
Total Dept 000		0.00	14.00	0.00	(14.00)	100.00
TOTAL EXPENDITURES		0.00	14.00	0.00	(14.00)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	14.00	0.00	(14.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(14.00)	0.00	14.00	100.00
BEG. FUND BALANCE		(375.35)	(375.35)			
END FUND BALANCE		(375.35)	(389.35)			
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	64,000.00	63,675.15	1,543.64	324.85	99.49
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	6,597.41	0.00	(597.41)	109.96
Total Dept 000		70,000.00	70,272.56	1,543.64	(272.56)	100.39
TOTAL REVENUES		70,000.00	70,272.56	1,543.64	(272.56)	100.39
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	21,200.00	21,136.25	0.00	63.75	99.70
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		76,200.00	76,136.25	0.00	63.75	99.92
TOTAL EXPENDITURES		76,200.00	76,136.25	0.00	63.75	99.92

PERIOD ENDING 05/31/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 05/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
	TOTAL REVENUES	70,000.00	70,272.56	1,543.64	(272.56)	100.39
	TOTAL EXPENDITURES	76,200.00	76,136.25	0.00	63.75	99.92
	NET OF REVENUES & EXPENDITURES	(6,200.00)	(5,863.69)	1,543.64	(336.31)	94.58
	BEG. FUND BALANCE	302,516.98	302,516.98			
	END FUND BALANCE	296,316.98	296,653.29			
	TOTAL REVENUES - ALL FUNDS	3,962,379.00	2,720,904.39	88,060.62	1,241,474.61	68.67
	TOTAL EXPENDITURES - ALL FUNDS	3,398,521.00	2,620,569.79	112,618.97	777,951.21	77.11
	NET OF REVENUES & EXPENDITURES	563,858.00	100,334.60	(24,558.35)	463,523.40	17.79
	BEG. FUND BALANCE - ALL FUNDS	12,307,212.89	12,307,212.89			
	END FUND BALANCE - ALL FUNDS	12,871,070.89	12,407,547.49			



RecycleSmart

WWW.RECYCLESMAART.INFO

June 2021

The June 17th HHW Collection Event is open for sign up.

Click on the link below to sign up online.

[June 17th HHW Event Sign Up](#)



(Household Hazardous Waste) HHW Event Dates in 2021



([Sign up](#) will be available [online](#) approximately one month before each event.) Appointments are required

Thursday, April 15th **33,700lbs collected!**

Thursday, May 13th **25,903lbs collected!**

Thursday, June 17th (open for sign up)

Thursday, August 12th

Saturday, September 18th

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

***Appointments will not be accepted until approximately one month before each event ***

RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

Businesses, Organizations, Schools, etc.

1. Download the [VSQG Registration and Certification form](#).
 2. Download the [VSQG Hazardous Materials Inventory Worksheet](#)
 3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
 4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).
-

Scrap Tire Collection 2021

June 17th

Appointments **are required and can be made by calling** the Resource Recovery Department @ **231-995-6075.**

Scrap Tire Collections are funded by the EGLE Scrap Tire Grant



The Keystone Brush Site is open for the Season.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed

on all major holidays and for certain

weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).



A graphic banner for Grand Traverse County RecycleSmart. The banner has a blue background. In the top left corner, there is a circular logo with a recycling symbol and the text 'Recycle Smart'. Below the logo, the text 'Grand Traverse County RecycleSmart' is written in white on a green rectangular background. In the center, there is a dark blue rectangular banner with white polka dots and the text 'Play Now!'. Below that, there is another dark blue rectangular banner with white polka dots and the text 'About'. The background of the banner shows a stylized town with various buildings, a lake with a sailboat, and a beach.

Have questions about where to recycle an item?

Click on the Take it Back Logo and you will be magically transported to the Take it Back Directory!

If you are unable to find a solution on the directory, please contact the Resource Recovery

help you out!



Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED](#)





**Looking for the latest episodes of the
very popular 9&10 News TV series
"Talking Trash"?
Look no further.
Click on the picture above and you will
be whisked away to the glorious land
of responsible recycling!**

Drop Off Battery Recycling

**Some sites may be closed or have altered hours at this time.
Thank you for understanding**

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations.
Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring
batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location Address

Acme Township Hall
[6042 Acme Road](#)
[Williamsburg, MI 49690](#)

Blair Township Hall
[2121 County Road 633 Grawn, MI 49637](#)

City of Traverse City / Grand Traverse County Building

[Traverse City, MI 49684](#)

Civic Center

[1213 W Civic Center Drive](#)

[Traverse City, MI 49686](#)

Fife Lake True Value

[119 East Lake Street Fife Lake, Mi. 49633](#)

Grand Traverse County Public Service Building

[2650 LaFranier Road](#)

[Traverse City, MI 49686](#)

Metro Emergency Services Building

[897 Parson Road](#)

[Traverse City, MI 49686](#)

Traverse City Fire Department

[500 W Front Street](#)

[Traverse City, MI 49684](#)

Whitewater Township Hall

[5777 Vinton Road](#)

[Williamsburg, MI 49690](#)



KNOW IT BEFORE
YOU THROW IT!



RecyclingRaccoons.org  EGLE

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. | www.RecycleSmart.info



DRAFT UNAPPROVED



**ACME TOWNSHIP PLANNING COMMISSION
MEETING
6042 Acme Road, Williamsburg, MI 49690
Remote Zoom Meeting
Monday, June 14, 2021 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:03 p.m.

ROLL CALL: Members present: K. Wentzloff, S. Feringa, D. Rosa, J. Aukerman, D. VanHouten, M. Timmins, J. Challenger

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator; S. Kopriva, Planning Consultant, Beckett & Raeder, Inc.; L. Schut, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:05 p.m.

None received.

Limited Public Comment closed at 7:07 p.m.

B. APPROVAL OF AGENDA

Motion by Feringa, supported by Timmins, to approve the agenda as presented, with the addition of Item #2 (Goran) under Agenda Item G, Correspondence. No discussion. Roll call vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR

1. RECEIVE AND FILE

a. Township Board Special Meeting Minutes 5.11.2021

2. ACTION

a. Approve Draft Planning Commission Meeting Minutes 5.10.2021

b. Approve Draft Planning Commission Special Meeting Minutes 5.24.2021

Motion by Timmins, supported by Aukerman, to approve the *Draft Planning Commission Meeting Minutes 5.10.2021* as presented. No discussion. Roll call vote. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. Township Board Special Meeting Minutes 5.11.2021

2. Draft Planning Commission Special Meeting Minutes 5.24.2021

Motion by Timmins, supported by Aukerman, to approve the *Draft Planning Commission Special Meeting Minutes 5.24.2021* as presented. No discussion. Roll call vote. Motion carried unanimously, with Feringa and Timmins abstaining.

1. Township Board Special Meeting Minutes 5.11.2021

Motion by Rosa, supported by Timmins, to Receive and File the *Township Board Special Meeting Minutes 5.11.2021* as presented, but revising the title of those meeting minutes to 'Township Board

Regular Meeting Minutes'. No discussion. Roll call vote. Motion carried unanimously, with Feringa and Timmins abstaining.

G. CORRESPONDENCE:

1. Peninsula Township, Notice of Intent to Prepare a Master Plan Update, dated 5.18.21
2. Goran, Email dated 6.10.21, read aloud by Wentzloff for the record

H. PUBLIC HEARING:

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Public Hearing Opened at 7:14 pm

None Received.

Public Hearing Closed at 7:16 pm

I. OLD BUSINESS:

1. **Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)**

Motion by Rosa, supported by Timmins, to send proposed Zoning Ordinance Amendment 053 for adult use marihuana to the Township Board for approval.. No discussion. Roll call vote. Motion carried unanimously.

2. Draft Zoning Ordinance Review Continued Discussion (article 10)

The Planning Commission members will continue their review of Article 10 of the Acme Township Draft Zoning Ordinance at a future meeting.

J. NEW BUSINESS:

1. SUP 2006-12P Traverse City Horse Shows SUP Amendment Determination (Minor/Major)

The Planning Commission reviewed SUP 2006-12P Traverse City Horse Shows SUP Amendment. Planning Commission members were made aware that some development has occurred without Acme Township approval, and efforts are underway to identify new development (already constructed, in process, and proposed). The Planning Commission is expected to determine whether or not developments are minor or major.

The Planning Commission discussed the fact that several other public agencies were also unaware of the construction underway.

Planning Commission members may visit the property to review developments. Planning Commission members discussed options to move forward.

Motion by Timmins, supported by Feringa, to consider the proposed changes to be a major amendment to SUP 2006-12P according to Section 9.1.4 (b&c) with the following items as they will increase the impact on the neighboring properties:

- **Increased boundaries to north and south: 6623 Bates (13.5 acres), and 6224 Arabian (5.04 acres), and 6389 Bates (13.15 acres) – totaling 32.04 additional acres now bordering property owners along Arabian Lane.**
- **Expanded arena, parking area, and campground – increased traffic, new proposed parking entry off Bates Road. More people having access to the site 24 hours a day.**
- **Manure storage near neighboring property lines/proper manure holding and storage.**
- **Proper review and inspection of current stormwater mechanisms for functionality and review of proposed stormwater additions. No inspection done to this date.**
- **Any other items the PC considers appropriate.**

The Planning Commission discussed the need to amend the motion to include the need for inspections. Roll call vote. Motion carried unanimously.

Motion by Aukerman, supported by Timmins, to recommend that the Planning Commission forward the issue to the Acme Township Board with the objective for the board to review the status of the

Traverse City Horse Shows property and determine if enforcement action should be taken. No discussion. Roll call vote. Motion carried unanimously.

2. Draft Zoning Ordinance Review (articles 11-14)

The Planning Commission reviewed proposed changes to Article 11, which covers the Zoning Board of Appeals. No significant discussion occurred around proposed changes to Article 11.

The Planning Commission reviewed proposed changes to Article 12, which covers Administration and Enforcement. No significant discussion occurred around proposed changes to Article 12.

The Planning Commission reviewed proposed changes to Article 13, which covers Amendments and Severability. The Planning Commission members specifically discussed Section 13.2, Conditional Zoning, a section which the members agreed to remove from this section.

The Planning Commission reviewed proposed changes to Article 14, which covers Definitions.

The Planning Commission members were reminded that definitions related to Agriculture are under review. The Planning Commission members agreed that each use type should be included in the list of definitions.

The Planning Commission discussed options to engage the public and how to proceed.

K. PUBLIC COMMENT & OTHER PC BUSINESS

PUBLIC COMMENT

Public Comment opened at 8:49 p.m.

None received.

Public Comment closed at 8:49 p.m.

1. Planning & Zoning Administrator Report - Lindsay Wolf: Wolf shared that she is reviewing Agricultural definitions with Jocks. Wolf shared that there will not be a June 28th Planning Commission special meeting.

2. Township Board Report - Jean Aukerman: None

3. Parks & Trails Committee Report - Marcie Timmins: Wentzloff shared they are working on the connector trail. Wentzloff shared that representatives from the Parks & Trails committee met with a vendor at the Bayside Park to discuss options for playground equipment at the park.

ADJOURN: Motion by Timmins, supported by Aukerman, to adjourn. No discussion. Roll call vote. Motion carried unanimously.

Meeting adjourned at 8:53 p.m.

*Prepaid
A/P*

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/07/2021	CHAS	26248	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	139.98
06/07/2021	CHAS	26249	ALL TRAFFIC SOLUTIONS	MISCELLANEOUS	207-000-956.000	750.00
06/07/2021	CHAS	26250	BREEZE HILL GREENHOUSE	REPAIRS & MAINT	101-750-930.000	409.34
06/07/2021	CHAS	26251	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		26251		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	46.49
		26251		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	36.40
		26251		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96
		26251		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		26251		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		26251		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		26251		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		26251		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		26251		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		26251		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		26251		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	151.63
		26251		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	78.43
						445.99
06/07/2021	CHAS	26252	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	26.50
06/07/2021	CHAS	26253	DROGT EXCAVATING, INC	REPAIRS & MAINT		** VOIDED **
06/07/2021	CHAS	26254	DTE ENERGY	DTE GAS	101-265-922.000	180.00
06/07/2021	CHAS	26255	GRAND TRAVERSE COUNTY	COMMUNITY POLICING CONTRACT	207-000-802.000	20,906.67
06/07/2021	CHAS	26256	GRAND TRAVERSE COUNTY	SUPPLIES & POSTAGE	101-209-726.000	47.93
06/07/2021	CHAS	26257	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
06/07/2021	CHAS	26258	IMAGE360	MAINT & PARKS EXPENDITURES	101-970-750.000	173.39
06/07/2021	CHAS	26259	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	12.74
06/07/2021	CHAS	26260	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	2,830.00
06/07/2021	CHAS	26261	TYLER TECHNOLOGIES, INC	SUPPLIES & POSTAGE	209-000-726.000	229.68
06/10/2021	CHAS	26262	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	336.18

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
 CHECK DATE FROM 06/02/2021 - 06/30/2021
 Banks: CHASE, FARM, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/10/2021	CHAS	26263	EPS	REPAIRS & MAINT	101-750-930.000	161.52
06/10/2021	CHAS	26264	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,639.76
06/10/2021	CHAS	26265	KCI	SUPPLIES & POSTAGE	101-253-726.000	1,353.20
06/10/2021	CHAS	26266	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	212.75
		26266		PUBLICATIONS	101-410-900.000	183.00
						395.75
06/15/2021	CHAS	26267	DROGT AND SONS EXCAVATING, INC	REPAIRS & MAINT	101-750-930.000	250.00
06/17/2021	FARM	213	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	225-000-802.002	198.00
06/17/2021	CHAS	26268	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,910.00
06/17/2021	CHAS	26269	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	56.93
		26269		REPAIRS & MAINT	101-750-930.000	380.00
						436.93
06/17/2021	CHAS	26270	BECKETT & RAEDER	ENGINEERING SERVICES	101-101-803.003	1,364.30
		26270		PLANNING & CONSULTANT T & A	101-410-803.005-112	2,451.54
						3,815.84
06/17/2021	CHAS	26271	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	367.67
06/17/2021	CHAS	26272	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	15.89
		26272		SUPPLIES & POSTAGE	101-265-726.000	137.79
		26272		REPAIRS & MAINT	101-750-930.000	43.78
						197.46
06/17/2021	CHAS	26273	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	91.19
06/17/2021	CHAS	26274	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	853.61
		26274		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	47.16
		26274		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	62.27
						963.04
06/17/2021	CHAS	26275	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	101-101-803.003	220.00
06/17/2021	CHAS	26276	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	167.72
06/17/2021	CHAS	26277	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,590.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		26277		ASSESSOR'S EVALUATION SERVICES	101-209-803.004	216.00
		26277		ATTORNEY SERVICES	101-410-802.002	1,280.00
		26277		ATTORNEY T & A	101-410-802.003	345.00
						3,431.00
06/28/2021	CHAS	26278	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	76.85
06/28/2021	CHAS	26279	GOSLING CZUBAK ENGR	PLANNING CONSULTANT	101-410-803.001	977.50
		26279		PLANNING & CONSULTANT T & A	101-410-803.005-080	12,757.25
						13,734.75
06/28/2021	CHAS	26280	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	41.40
06/28/2021	CHAS	26281	RELIANCE STANDARD	INSURANCE	101-101-910.000	173.57
06/28/2021	CHAS	26282	THE BOOM BOOM CLUB	FOURTH OF JULY FIREWORKS	101-000-997.300	300.00
06/28/2021	SEWE	369	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	49,422.69
		369		HOCH ROAD #697 EXP	590-000-956.003	31.63
		369		OPERATING & MAINT EXP	591-550-956.001	733.18
						50,187.50
TOTAL - ALL FUNDS				TOTAL OF 37 CHECKS (1 voided)		115,661.55

--- GL TOTALS ---

101-000-997.300	FOURTH OF JULY FIREWORKS	300.00
101-101-802.002	ATTORNEY SERVICES	1,590.00
101-101-803.003	ENGINEERING SERVICES	1,584.30
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	15.89
101-101-900.000	PUBLICATIONS	212.75
101-101-910.000	INSURANCE	173.57
101-209-726.000	SUPPLIES & POSTAGE	47.93
101-209-803.002	ASSESSING CONTRACT SERVICES	3,910.00
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	216.00
101-253-726.000	SUPPLIES & POSTAGE	1,353.20
101-265-726.000	SUPPLIES & POSTAGE	150.53
101-265-851.000	CABLE INTERNET SERVICES	367.67
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,065.43
101-265-921.000	STREET LIGHTS	756.63
101-265-922.000	DTE GAS	180.00
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	174.62
101-410-802.002	ATTORNEY SERVICES	1,280.00
101-410-802.003	ATTORNEY T & A	345.00

06/29/2021 09:14 AM
User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 06/02/2021 - 06/30/2021
Banks: CHASE, FARM, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-803.001				PLANNING CONSULTANT		977.50
101-410-803.005-080				PLANNING & CONSULTANT T & A		12,757.25
101-410-803.005-112				PLANNING & CONSULTANT T & A		2,451.54
101-410-900.000				PUBLICATIONS		183.00
101-750-930.000				REPAIRS & MAINT		4,423.74
101-970-750.000				MAINT & PARKS EXPENDITURES		173.39
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		8,639.76
207-000-802.000				COMMUNITY POLICING CONTRACT		20,906.67
207-000-956.000				MISCELLANEOUS		750.00
209-000-726.000				SUPPLIES & POSTAGE		229.68
225-000-802.002				ATTORNEY SERVICES		198.00
590-000-956.001				OPERATING & MAINT EXP		49,422.69
590-000-956.003				HOCH ROAD #697 EXP		31.63
591-550-956.001				OPERATING & MAINT EXP		733.18
				TOTAL		115,661.55

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

*To Be
Approved*

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2021	AP	CHERRYLAND RURAL ELECTRIC	Invoice: 5/20/21-6/20/21 Ref#: 10678 (ELECTRIC)		
		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE	101-265-921.000	78.43	
		ELECTRIC UTILITIES TOWNHALL/SAYLER PK BL	101-265-920.000	19.50	
		ELECTRIC UTILITIES TOWNHALL/ YUBA CEMETE	101-265-920.000	65.41	
		ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BAT	101-265-920.000	39.59	
		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96	
		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53	
		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43	
		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23	
		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43	
		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87	
		STREET LIGHTS/FIVE MILE & HOLIDAY HLS	101-265-921.000	20.86	
		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23	
		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	151.63	
		Vnd: 0000002900 Invoice: 5/20/21-6/20/21	101-000-202.000		468.10
		Expected Check Run: 07/06/2021			
				468.10	468.10
06/30/2021	AP	DTE ENERGY	Invoice: MAY/JUNE 2021 Ref#: 10675 (GAS - MAY 22 - JUNE 22 2021)		
		DTE GAS	101-265-922.000	58.35	
		Vnd: 0000004460 Invoice: MAY/JUNE 2021	101-000-202.000		58.35
		Expected Check Run: 07/06/2021			
				58.35	58.35
06/30/2021	AP	EXCEL OFFICE FURNISHINGS, LLC	Invoice: 562 Ref#: 10642 (OFFICE CHAIRS FOR CLERKS (2), AND RECEIPT)		
		CAPITAL OUTLAY	101-265-970.000	304.00	
		EDUCATION/TRAINING/CONVENTION	101-215-958.000	778.00	
		Vnd: 0000005400 Invoice: 562	101-000-202.000		1,082.00
		Expected Check Run: 07/06/2021			
				1,082.00	1,082.00
06/30/2021	AP	G.D. ZACHRITZ	Invoice: JUNE 15, 2021 Ref#: 10666 (APPRAISAL - TAX APPEAL FORMER KMART)		
		CONTRACTED COMMUNITY SERVICES	101-101-802.005	3,800.00	
		Vnd: G.D. ZACHR Invoice: JUNE 15, 2021	101-000-202.000		3,800.00
		Expected Check Run: 07/06/2021			
				3,800.00	3,800.00
06/30/2021	AP	GMOSERS SEPTIC SERVICE	Invoice: 40571 Ref#: 10677 (SEPTIC SERVICE , SAYLER PARK)		
		SEPTIC SERVICE	101-750-930.000	659.00	
		Vnd: 0000007400 Invoice: 40571	101-000-202.000		659.00
		Expected Check Run: 07/06/2021			
				659.00	659.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/01/2021	AP	GRAND TRAVERSE REGIONAL LAND CONTRACTED EMPLOYEE SERVICES Vnd: 0000007912 Invoice: PAYMENT #6	Invoice: PAYMENT #6 Ref#: 10654 (CONSERVANCY- FARMLAND) 225-000-802.004 225-000-202.000	15,750.00	15,750.00
		Expected Check Run: 07/06/2021			
				<u>15,750.00</u>	<u>15,750.00</u>
06/30/2021	AP	I.T.RIGHT SOFTWARE SUPPORT & PROCESSIN Vnd: I.T.RIGHT Invoice: 20168413	Invoice: 20168413 Ref#: 10674 (COMPUTER SWITCH) 101-101-804.000 101-000-202.000	397.49	397.49
		Expected Check Run: 07/06/2021			
				<u>397.49</u>	<u>397.49</u>
07/06/2021	AP	QUADIENT LEASING USA, INC SUPPLIES & POSTAGE Vnd: QUADIENT L Invoice: N8922213	Invoice: N8922213 Ref#: 10676 (POSTAGE METER LEASE) 101-101-726.000 101-000-202.000	167.97	167.97
		Expected Check Run: 07/06/2021			
				<u>167.97</u>	<u>167.97</u>
06/30/2021	AP	ROBERT B. WILKINSON BURIAL FEE PAYMENTS Vnd: WILKINSO Invoice: JUNE 15, 2021	Invoice: JUNE 15, 2021 Ref#: 10667 (BURIAL-WEATHERS, KRAGER, LERCH, MORR) 209-000-646.000 209-000-202.000	2,775.00	2,775.00
		Expected Check Run: 07/06/2021			
				<u>2,775.00</u>	<u>2,775.00</u>
06/30/2021	AP	ROTO-ROOTER OF NORTHERN MICHIGAN REPAIRS & MAINT Vnd: ROTO-ROOTE Invoice: 18392574	Invoice: 18392574 Ref#: 10679 (SERVICE AT BAYSIDE PARK) 208-000-930.000 208-000-202.000	339.00	339.00
		Expected Check Run: 07/06/2021			
				<u>339.00</u>	<u>339.00</u>
Cash/Payable Account Totals:				<u>25,496.91</u>	<u>25,496.91</u>
		ACCOUNTS PAYABLE	101-000-202.000		6,632.91
		ACCOUNTS PAYABLE	208-000-202.000		339.00
		ACCOUNTS PAYABLE	209-000-202.000		2,775.00
		ACCOUNTS PAYABLE	225-000-202.000		15,750.00
		TOTAL INCREASE IN PAYABLE:			25,496.91



Dear Township Board:

The Michigan Townships Association is again encouraging every township board to deliberate on and adopt the enclosed Principles of Governance. MTA members throughout the state have enthusiastically embraced these Principles as their own code of conduct, and the MTA Board urges you to reaffirm, or adopt for the first time, these Principles of Governance as an official policy of your township board.

Our objective in promulgating Principles of Governance for our members is straightforward: Township boards can be much more efficient and effective when there is a high degree of trust among board members, and between the board and those whom they are elected to serve. Township boards earn trust by demonstrating their commitment to effectively solving problems and conducting their business in a manner consistent with their community's expectations and values—and then faithfully delivering on those commitments.

The MTA Board of Directors affirms in our mission and values statements that township government embodies efficient, effective, economical, ethical and accountable local government in Michigan. The Principles of Governance embody these core values, and can guide board members toward consistent actions and deeds that reflect well on the township and on themselves. The MTA Board strongly believes that a township board that publicly adopts and adheres to these Principles will enjoy strong public support and be better positioned to achieve great things on behalf of its residents.

As a key part of our collective commitment to fostering efficient and effective township government that has earned the public's trust, the MTA Board invites your board to affirm and practice the enclosed Principles of Governance through formal ratification at a board meeting. By signing this certificate, board members denote their personal pledges to adhere to the Principles. Following board action, we encourage you to frame and proudly post the document in a prominent place for all to see.

Sincerely,

A handwritten signature in blue ink that reads "Pete Kleiman".

Pete Kleiman
2021 MTA President

A handwritten signature in blue ink that reads "Neil Sheridan".

Neil Sheridan
MTA Executive Director

Acme Township

Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations, and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom

These principles we pledge to our township, our state, and our country.

Doug White, Supervisor

Dale Stevens, Trustee

Cathy Dye, Clerk

Paul Scott, Trustee

Amy Jenema, Treasurer

David Hoxsie, Trustee

Jean Aukerman, Trustee

Date





MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Lindsey Wolf, Planning & Zoning Administrator
CC:
Date: June 28, 2021
Re: Zoning Ordinance Amendment 053 – Adult Use Marihuana Establishments

Zoning Ordinance Amendment 053 – Adult Use Marihuana Establishments in the C: Corridor Commercial District, B4: Material Warehouse & Processing District, AG: Agricultural District, and Article 9 Special Use Requirements

Section 6.11 B-4 Material Warehouse and Processing District:

Use permitted by right:

- Three (3) Adult Use Marihuana Grower
- Three (3) Adult Use Marihuana Processor
- Three (3) Adult Use Marihuana Secure Transporter
- Three (3) Adult Use Marihuana Retailer
- Three (3) Adult Use Marihuana Safety Compliance Facility

Section 6.12.3 A-1: Agricultural District

Use permitted by special use permit: Subject to section 9.1 (special use general standards).

Two (2) Adult Use Marihuana Grower. Subject also to the requirements of Section 9.29.

Two (2) Adult Use Marihuana Processor. Subject also to the requirements of Section 9.30.

Section 6.6.4.1 Regulated Uses C: Commercial Corridor District

Use permitted by right:

- One (1) Adult Use Marihuana Retailer

Sections 9.29 Adult Use Marihuana Grower & 9.30 Adult Use Marihuana Processor include:

Special use requirements for the agricultural district: The purpose of these sections is to permit and regulate adult use marihuana grower and processor establishments in Acme Township- and protect health, safety, and welfare. An adult use marihuana grower and processor must satisfy the general standards of section 9.1, the specific requirements of these Sections (setback requirements, wastewater disposal, buffering, etc.) and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

A complete version of the proposed text has been provided with this memorandum.

The Planning Commission reviewed the request at their June 14, 2021 regular meeting. The minutes from the June 14, 2021 meeting are presented below:

A. PUBLIC HEARING:

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Public Hearing Opened at 7:14 pm

None Received.

Public Hearing Closed at 7:16 pm

B. OLD BUSINESS:

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Motion by Rosa, supported by Timmins, to send proposed Zoning Ordinance Amendment 053 for adult use marihuana to the Township Board for approval. No discussion. Roll call vote. Motion carried unanimously.

Suggested motion for consideration:

Motion to approve the proposed Zoning Ordinance Amendment 053 to include adult use recreational establishments to the following sections:

Section 6.11 B-4 Material Warehouse & Processing District

Section 6.12.3 A-1 Agricultural District

Section 6.6.4.1 Regulated Uses C: Commercial Corridor District

Section 9.29 Special Uses: Adult Use Marihuana Grower

Section 9.30 Special Uses: Adult Use Marihuana Processor

With the following conditions:

Ordinance amendment 053 should be adopted concurrently with the Adult Use Police Power Ordinance to become effective on the same date.

If the board does not wish to adopt the police power ordinance at this time this time it is proposed that this item be reconsidered at a later meeting date.

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION

Salesperson: DENISE LINGERFELT Printed at 05/20/21 12:25 by dling

Acct #: 6 Ad #: 567359 Status: New WHOLD
ACME TOWNSHIP Start: 05/27/2021 Stop: 05/27/2021
CATHY DYE, CLERK Times Ord: 1 Times Run: ***
6042 ACME ROAD STDAD 3.00 X 7.81 Words: 470
WILLIAMSBURG MI 49690 Total STDAD 23.43
Class: 147 LEGALS
Rate: LEGAL Cost: 183.00
Affidavits: 1
Contact: Ad Descrpt: LEGAL NOTICE TOWNSHIP OF
Phone: (231)938-1350 Given by: EMAIL LINDSEY WOLF
Fax#: (231)938-1510 P.O. #:
Email: dwhite@acmetownship.org c Created: dling 05/20/21 11:11
Agency: Last Changed: dling 05/20/21 12:24

PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTFS
RE	A	97	W	Thu 05/27/21	1	Thu 05/27/21	SMTWTFS
IN	AIN	97	W	Thu 05/27/21	1	Thu 05/27/21	SMTWTFS

AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

No refunds or rebates will be issued if you cancel your ad prior to the stop date.

We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 05/20/21 12:25 by dling

Acct #: 6

Ad #: 567359

Status: New WHOLD WHOI

**LEGAL NOTICE
TOWNSHIP OF ACME
NOTICE OF HEARING**

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a Regular Meeting on June 14, 2021 by TELEPHONIC CONFERENCE (zoom) in the interest of health, safety, and welfare at 7 p.m. THERE WILL BE NO PHYSICAL MEETING LOCATION. The meeting information is as follows:

1. Call in number: 1-312-626-6799
2. Enter Meeting ID: 842 6400 0966

<https://us02web.zoom.us/j/84264000966>

Find your local number: <https://us02web.zoom.us/j/84264000966>

The meeting will consider the following amendments to the Acme Township Zoning Ordinance:

Zoning Ordinance Amendment 053 - Adult Use Marihuana Establishments in the C: Corridor Commercial District, B4: Material Warehouse & Processing District, AG: Agricultural District, and Article 9 Special Use Requirements

Section 6.11 B-4 Material Warehouse and Processing District:

Use permitted by right:

- Three (3) Adult Use Marihuana Grower
- Three (3) Adult Use Marihuana Processor
- Three (3) Adult Use Marihuana Secure Transporter
- Three (3) Adult Use Marihuana Retailer
- Three (3) Adult Use Marihuana Safety Compliance Facility

Section 6.12.3 A-1: Agricultural District

Use permitted by special use permit: Subject to section 9.1 (special use general standards).

Two (2) Adult Use Marihuana Grower. Subject also to the requirements of Section 9.29.

Two (2) Adult Use Marihuana Processor. Subject also to the requirements of Section 9.30.

Section 6.6.4.1 Regulated Uses C: Commercial Corridor District

Use permitted by right:

- One (1) Adult Use Marihuana Retailer

Sections 9.29 Adult Use Marihuana Grower & 9.30 Adult Use Marihuana Processor include:

Special use requirements for the agricultural district: The purpose of these sections is to permit and regulate adult use marihuana grower and processor establishments in Acme Township- and protect health, safety, and welfare. An adult use marihuana grower and processor must satisfy the general standards of section 9.1, the specific requirements of these Sections (setback requirements, wastewater disposal, buffering, etc.) and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

Copies of the entire proposed Amendment 053 are available for inspection are

available on the Acme Township website www.acmetownship.org under the current meeting minutes tab - click the link to the June 14th Planning Commission Public Hearing Materials. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. Any recommendation from the Planning Commission will go before the Township Board for final determination. Copies of the zoning ordinance and are available by request; written comments will be accepted until June 14th at 4:00 p.m. and may be directed to:

Lindsey Wolf, Planning & Zoning Administrator
6042 Acme Rd, Williamsburg, MI 49690, (231)938-1350,
zoning@acmetownship.org

If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at 938-1350.

May 27, 2021-1T

567359

6.11. B-4 DISTRICT MATERIAL PROCESSING AND WAREHOUSING DISTRICT

Section 6.11.2 USES PERMITTED BY RIGHT: Uses permitted by right require site plan review under Article VIII.

k. Adult Use Marihuana Facilities:

i. Adult Use Marihuana Grower. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.

ii. Adult Use Marihuana Processor. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.

iii. Adult Use Marihuana Secure Transporter. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.

iv. Adult Use Marihuana Retailer. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.

v. Adult Use Marihuana Safety Compliance Facility. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.

6.12 A-1: AGRICULTURAL DISTRICT

6.12.3 USES PERMITTED BY SPECIAL USE PERMIT: The following uses of land and structures may be permitted in by the application for and issuance of a special land use permit, subject to section 9.1.

bb. Adult Use Marihuana Grower. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.29.

cc. Adult Use Marihuana Processor. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.30.

Section 6.6.4 Land Use Table

6.6.4.1 Regulated Uses

d. Adult Use Marihuana Retailer. By right in the C (Corridor Commercial) zone. Include that no more than one (1) Provisioning Center may be licensed and operating at any given time, and no more than one (1) license may be issued.

Article 9 SPECIAL USES

9.29 ADULT USE MARIHUANA GROWER

9.29.1 INTENT AND PURPOSE

The purpose of this section is to permit and regulate adult use marihuana grower establishments in Acme Township. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for the use to protect health, safety and welfare of the general public. An adult use marihuana grower must satisfy the general standards of section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

9.29.2 REQUIREMENTS

- a. No person under the age of twenty-one (21) shall be permitted into an adult use marihuana grow facility at any time.
- b. All operations associated with the cultivation of adult use marihuana shall only be permitted inside a structure not visible from the outside that shall be secured and locked at all times. Lighting used for the cultivating of adult use marihuana shall not be visible from the exterior of the building.
- c. All structures and parking associated with an adult use grow shall be setback a minimum of one hundred (100) feet from all property lines.
- d. There shall be no outdoor storage of any materials used for the cultivation of adult use marihuana.
- e. If the adult use facility is adjacent to a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- f. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- g. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and wastewater disposal to be approved the local health department.

9.30 ADULT USE MARIHUANA PROCESSOR

9.30.1 INTENT AND PURPOSE

The purpose of this section is to permit and regulate adult use marihuana processing establishments in Acme Township. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for the use to protect health, safety and welfare of the general public. An adult use marihuana processor must satisfy the general standards of section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

9.29.2 REQUIREMENTS

- h. No person under the age of twenty one (21) shall be permitted into an adult use marihuana processing facility at any time.
- i. All operations associated with the processing of adult use marihuana shall only be permitted inside a structure not visible from the outside that shall be secured and locked at all times.
- j. All structures and parking associated with an adult use processing facility shall be setback a minimum of one hundred (100) feet from all property lines.
- k. There shall be no outdoor storage of any materials used for the processing of adult use marihuana.
- l. If the adult use facility is adjacent from a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- m. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- n. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and waste water disposal to be approved the local health department.

MAURICE A. BORDEN
JEFFREY L. JOCKS
KARRIE A. ZEITS

RONALD W. SONDEE, OF COUNSEL
JOHN P. RACINE, JR., OF COUNSEL
W. PETER DOREN, OF COUNSEL

310 WEST FRONT STREET
SUITE 300
TRAVERSE CITY, MICHIGAN 49684
TEL (231) 947-0400
FAX (231) 947-0748
www.sondeeracine.com

June 29, 2021

Acme Township Board
C/O Supervisor Doug White
6042 Acme Road
Williamsburg, MI 49690

Via email: dwhite@acmetownship.org

Re: Traverse City Horse Shows

Dear Township Board:

Supervisor White asked that I provide a letter to you outlining the status of the Traverse City Horse Shows property. As I think you are all aware, the Horse Shows made site improvements to its property that were not approved by Acme Township. This has led to a series of meetings between the Planning and Zoning Administrator Wolf, Supervisor White, me, Horse Shows, Metro Emergency Services, and Grand Traverse County agencies and staff.

Traverse City Horse Shows was originally approved by Special Use Permit in 2006. Acme Township has since approved seven amendments to the original SUP. The amendments have been for additional site improvements, expansion of the site, and for additional events on the property.

Township staff recently became aware of the Horse Shows' new site improvements made this spring. Those improvements include new equestrian rings, stalls, and parking. Because Acme Township did not approve these improvements, they are violations of Acme Township's Zoning Ordinance ("ZO"). Horse Shows has now submitted an application for SUP amendment for these improvements and the Planning Commission has determined the amendment to be a major amendment under ZO Section 19.11 and 9.1.4. The amendment process will continue at the next Planning Commission meeting.

In meetings with the County agencies and Metro Emergency Services, Township staff learned of additional construction codes, health department, and fire code violations and issues related to the recent improvements and additional work done on the property.

Horse Shows' after the fact application for SUP amendment does not cure its current zoning violations. The issue for the Township Board is what action it would like to take to address these violations. Under ZO Section 18.3, the Zoning Administrator can issue municipal civil infractions to the Horse Shows for the violations. The Acme Township Municipal Civil Infractions Ordinance #2008-2 sets fines at \$50.00 for the first, \$125 for the second in a 3-year period, \$250 for the third in a 3-year period, and \$400 for the fourth or subsequent violations in a 3-year period. Municipal civil infractions can be issued for each day of violation.

In addition to municipal civil infractions, ZO Section 18.5 gives the Township Board the authority to initiate an action in Grand Traverse County Circuit Court to stop the violations. This authority includes the right to seek an injunction against Horse Shows which could ask the Court to order that Horse Shows cannot use the new improvements, or even ask the Court to order that Horse Shows cannot use any part of its property until it comes into compliance.

Finally, at the conclusion of the meetings, Horse Shows was informed that any future improvements on the Horse Shows property must have approved SUP amendments from Acme Township prior to commencing any work. It was further informed that failure to acquire Acme Township approval for those amendments would result in Acme Township issuing cease and desist notices and if necessary seeking a Circuit Court injunction.

I understand you will be discussing this matter at the July 6 Board Meeting. I will be in attendance to provide any additional detail and answer questions.

Sincerely,

Jeffrey L. Jocks

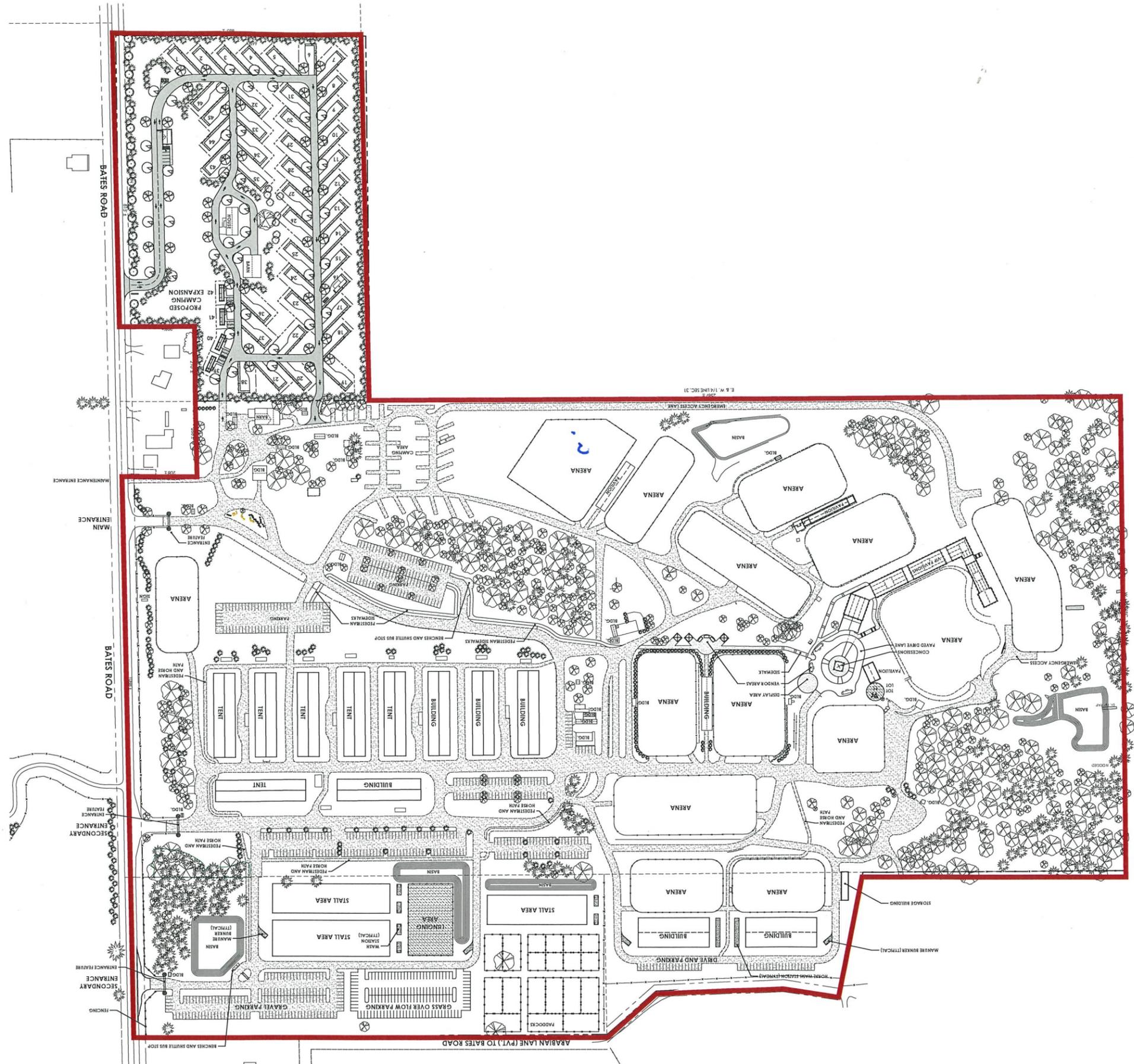
X

TRaverse City Horse Shows, LLC
 MASTER PLAN
 SECTION 31, TOWN 28 NORTH, RANGE 09 WEST
 ACME TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

DATE	2011.05.10	BY	J. M. MANSFIELD
REVISION		DESCRIPTION	
1		INITIAL DESIGN	
2		REVISED DESIGN	
3		FINAL DESIGN	
4		CONSTRUCTION	

DATE	2011.05.10	BY	J. M. MANSFIELD
REVISION		DESCRIPTION	
1		INITIAL DESIGN	
2		REVISED DESIGN	
3		FINAL DESIGN	
4		CONSTRUCTION	

Mansfield
 Land Use Consultants
 800 Comstock Dr., Ste. 201
 Traverse City, MI 49785
 Phone: 231.941.8855
 Fax: 231.941.8856
 info@mansfield.com



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MOBILE MEDICAL RESPONSE, INC.

6/14/2021

Doug White-Supervisor
Acme Township
6042 Acme Road
Williamsburg, MI 49690

Supervisor White,

Mobile Medical Response is grateful for the support you and your community have demonstrated during our time in Acme Township. We understand that changes in EMS systems can bring some level of uncertainty. This is particularly true when there are multiple entities and individuals involved. It is important to clarify what is being proposed and where the system stands today. MMR believes that there is a unique opportunity for Acme Township that is simply not available to many other local governmental units across the State. There is an opportunity for the development of a system that can deliver high quality, sustainable, and accountable EMS.

Mobile Medical Response proposes a system that services both Acme and Whitewater Townships. Our experience in markets that have limited call volume is that combining resources provides an avenue for dedicated 24/7 ALS ambulance coverage. Today you only receive 16 hours of ambulance coverage, and that ambulance is part of a larger and busier urban EMS system. It is unlikely the current system will improve without a change. The 24-hour coverage proposed would be dedicated to and shared by the Townships in 12-hour shares. This 24/7 ambulance would be assigned to Acme and Whitewater Townships and would not be moved out of the system. The shared annual cost to Acme Township would be \$185,000 and any revenues generated from the available call volume.

After much analysis and consideration, we are confident this provides the best option for you and your residents. Other proposals that could potentially be developed either lack the coverage levels you desire or become too expensive to support long term. If you would like to pursue this concept, please contact us so we can meet at your convenience to discuss the details. We would kindly ask for a response by June 21, 2021.

Thank you again for your time in this matter.

Sincerely,

Jason MacDonald, EMT-P, IC, MBA, DBA
Vice President of Operations

CC: Amy Jenema, Cathy Dye, Dale Stevens, Jean Aukerman, Dave Hoxsie, Paul Scott





GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

MMR Times Report May 2021

Metro arrived on scene first in an EMS incident **63%** of the time.
When we do arrive on scene first, we wait an average of **4:00** minutes for an ambulance.

Waited 46 times for longer than 5 minutes.
Waited 15 times for longer than 10 minutes.
Our highest wait time was 37 minutes.

Blair EMS has responded to Garfield township **6** times, due to no MMR rigs.
East Bay 9A has responded to Garfield township **3** times, due to no MMR rig.
Traverse City Fire has responded to Garfield township **2** times, due to no MMR rigs.

Whitewater has responded to Acme township **4** times, due to no Acme MMR rig.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

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MMR – Station 11 Report

May 2021

Rig still has the most consistent staffing in the system, it was logged on 5 long distant transfers/Wexford coverage.
Due to staffing shortages, this is often the only rig available in GT County after 11pm.

MMR – Station 12 Report

May 2021

Station 12 still sees staffing shortages. It was only documented to be fully staffed 50% of May. If it is staffed, it will move outside Garfield Township for coverage or transfers.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

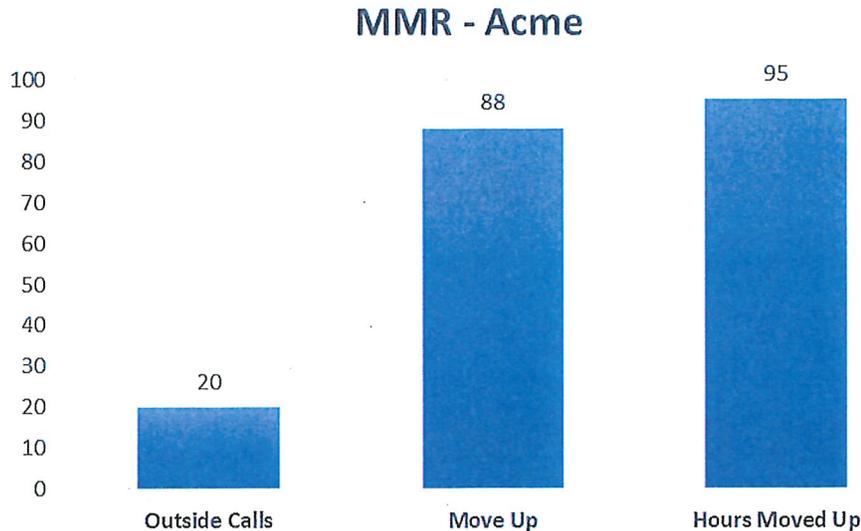
MMR – Acme Report May 2021

Rig was not fully staffed 3 days in May.

Rig took 20, 911 incidents outside Metro's district.

Moved up to 897 Parsons road approximately 3.3x a day. Each move up is for approximately 1.1 hours.

MMR Whitewater continues to move into Acme township and run 911 incidents in Acme township, even during the day.





EAST BAY
AMBULANCE
 ADVANCED LIFE SUPPORT



June 30, 2021

Mr. Doug White, Supervisor
 Acme Township
 6042 Acme Road
 Williamsburg, MI 49690

Re: Emergency Medical Services (EMS)

Dear Doug,

It is a pleasure to work with Acme Township on collaborative projects that can benefit both our communities. While expanding services has never been the focus of East Bay Ambulance's mission and both townships currently have different delivery methods of providing EMS services, it is worth the significant discussions and analysis to determine if a joint venture offered through a contract for services can provide benefit to the citizens of both townships.

East Bay Ambulance (EBA) proposes two possibilities for Acme Township's consideration. First, to continue Acme Township's current contract with Metro to provide staffing for one firefighter/EMT as a paramedic's partner on an ALS ambulance and to contract with EBA to supply a paramedic and ambulance/equipment on a 24/7/365 basis. The second possibility is for EBA to provide for an ambulance/equipment and all personnel to provide ALS services on a 24/7/365 basis. The costs associated with these options are shown below. Current East Bay expenses are isolated as a basis for comparison. Costs of services are met with two primary revenue sources of 1) run revenue obtained from private insurance/Medicare/Medicaid and 2) tax revenue from an associated millage. The current EBA practice of only accepting a patient's insurance payment will be extended to residents of Acme Township and continued in East Bay Township (i.e., residents do not receive a bill for services beyond what is billed to insurance).

	East Bay	East Bay & Acme Twp Metro Driver	Acme East Bay (all EBA staff)
	Annual (\$)	Annual (\$)	Annual (\$)
Net costs for all services	\$ 610,200	\$ 1,018,230	\$ 1,349,030

	Commitment		
Acme contract with EBA	\$ -	\$ 370,640	\$ 643,690
Acme contract with Metro	\$ -	Per Metro	None
East Bay - millage commitment	\$ 610,200	\$ 647,590	\$ 705,340
TOTAL COST	\$ 610,200	\$ 1,018,230	\$ 1,349,030
		+Metro cost	

Mr. Doug White

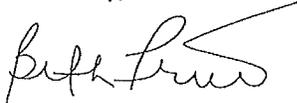
Page 2

June 30, 2021

All expenditures are contained in the total cost on an annual basis, with the exception of two initial one-time costs which occur with a mid-year start of service. These are the Healthcare Savings Account (HSA) for new employees and a capital requirement for necessary additional equipment. The initial mid-year 2021 one-time start-up costs total \$75,000 in addition to the annual costs in the previous table, that will be prorated based on service would start.

If you have any questions on the staffing, equipment, or costs, please reach out to discuss this proposal. While we feel the Metro firefighter/EMT is still an appropriate delivery method when paired with an East Bay ambulance and paramedic, it is a decision Acme and East Bay Township boards, as well as Metro's board, will need to find appropriate. If this works for both communities, we are pleased to take this to the East Bay Township board for approval. In any case, as neighbors, the best is wished for the safety and security of your residents.

Sincerely,



Beth Friend, Supervisor
East Bay Township



Nick Lemcool, Medical Director
East Bay Ambulance



PO Box 8, Williamsburg, MI 49690
231.267.5479 | BrickHouseInteractive@gmail.com

June 28, 2019

Acme Township website redesign

Project: Website redesign & hosting

Brick House Interactive is hereby contracted by the **Acme Township** to redesign the township website based on the information provided in the bid below (see page 2 of this document). The total charge for the project will be \$2,080 for the new design, \$1,050 for the ADA remediation work and \$560/yr. for the required ADA plugin. Payments will be made as follows: **\$1,845.00 due** with the delivery of this signed contract and **\$1,845.00 (balance)** due upon delivery of the finished website.

All past due accounts will be subject to a finance charge of 1.5% per month or 18% annually. The project may be suspended if fees are not paid in accordance with this contract. Deposits or payments are not refundable.

Brick House Interactive will not be held liable for the loss of any kind whatsoever due to delays or failure in performance caused directly or indirectly by acts of God, shortages of materials or labor, government regulations or any losses related to the use of any products, images, or material in the presentation(s) supplied by the client or other persons. Because our solutions are often based on the products developed by other companies, Brick House Interactive cannot be held liable for damages caused by products not developed exclusively by Brick House Interactive. With the constant changes in operating systems, web browsers, internet technology and delivery platforms, Brick House Interactive cannot test or guarantee the playback quality or reliability of any website project or app that is delivered or played back on any computer hardware, browsers, operating systems or other software and hardware that is not currently available during the production of this website.

Jim Sundberg and employees of Brick House Interactive will make every attempt to exercise reasonable care throughout the production process.

The above prices, specifications and conditions are satisfactory and are hereby accepted. Brick House Interactive is authorized to proceed with the production as specified in this proposal. Payments will be made as outlined above.

Date: _____

Date: June 28, 2021

Acme Township representative



Jim Sundberg
Owner, Brick House Interactive

June 28, 2021

Acme Township

Project: Website redesign and hosting

Brick House Interactive (BHI) will redesign the website with a full-page responsive design. Responsive web pages render well on a variety of devices and screen sizes). The new site will have a new look and easy-to-use navigation. We will use edited text provided by the township and text from the current website. We will work with the township to improve the navigation and aspects of the content management system. Brick House Interactive will handle programming, design, and project management. BHI will also offer editing suggestions for content during the process, but the final texts will be the responsibility of the township. The content management system will still be Weebly, but the design and some features will be different from the current website. We can do a short refresher training session if needed for the new site.

Project details

Producer time and coordination	1,040.00
Website review and consultation	360.00
Programming, design, and layout (approx. 30 pages)	1,430.00
Set up new hosting, site testing & transfer of domain(s) to new site	120.00
Hosting for one year	250.00
UserWay ADA plugin (yearly price)	<u>490.00</u>
TOTAL	\$ 3,690.00

The Americans with Disabilities Act (ADA) has established accessibility standards for local government websites.

The Americans with Disabilities Act and the Rehabilitation Act of 1973, generally require that State and local governments provide qualified individuals with disabilities equal access to their programs, services, or activities unless doing so would fundamentally alter the nature of their programs, services, or activities, or would impose an undue burden. This means that local governments are required, and expected, to ensure all of their digital content is accessible by citizens with visual, auditory, and other physical limitations and disabilities.

UserWay ADA Plugin

UserWay's Accessibility Technology is the world's most advanced and popular compliance solution that ensures your website provides an experience that meets and exceeds WCAG 2.1 AA requirements, set forth by the ADA & other governmental and regulatory bodies. This plugin is installed on over 1,201,460 websites.

Phase one Search Engine Optimization (SEO): Retain current page titles. Maintain or improve as needed - meta tags and page descriptions. Create a new site map. Update image alt tags, descriptions, and linked file names. We will also include any necessary page redirects to help retain the current rankings on the major search engines. After the transition to the new website, it will take the search engines approximately 45-90 days to digest the new website.

Timeline

We recommend a timeline of 45-60 days to complete the new site and to finish the ADA work.

Payment

We require a 50% deposit and signed contract to start production. **Final payment is due upon approval and before the site goes live to the public.**

Prepared by Jim Sundberg, Brick House Interactive

Date: 06-28-21

Acme Township, Michigan

RESOLUTION OPPOSING HOUSE BILL 4722 AND SENATE BILL 446

Resolution #R _____-2021

WHEREAS, if enacted into law, House bill 4722 and Senate bill 446 would require that short-term rentals be permitted uses in all residential zones, and would deprive local residents of the right to determine for their own communities and neighborhoods, through their local legislative bodies, whether zoning regulations are desirable to implement to establish the locations in which short-term rentals are appropriate within their community, or to individually review and consider proposed short-term rentals using the long-established procedures set forth under state law; and,

WHEREAS, the Acme Township faces unique challenges with rental properties, attempting to offer affordable properties for renters and visitors while maintaining the integrity of the neighborhoods, and a one size fits all approach is not appropriate to address these issues; and,

WHEREAS, well-considered zoning regulations are important to protect the quality of life of our residents, those renting properties and the year-round character of our neighborhoods while still permitting these uses in appropriate locations in the community; and,

WHEREAS, the passage of House Bill 4722 and Senate Bill 446 would take from the citizens of the Acme Township's local control of their community in this regard and would, in the judgment of the Township Board, have a detrimental effect on our residents, our neighborhoods, and our community; and,

WHEREAS, the Township Board of the Acme Township understands, respects, and supports the current right of all Michigan residents, through their local municipalities, to consider all aspects of short-term rentals and to have the right to exercise local control by considering how these uses fit in with the circumstances and goals of each individual community, whether regulation might be appropriate, and if so the specific details of such regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of Acme Township respectfully urge our State Legislature, as well as Governor Gretchen Whitmer, to oppose the passage of House Bill 4722 and Senate Bill 446 or any similar legislation.

The above Resolution is adopted this 7th day of July, 2021. By Roll call vote.

Ayes:

Absence:

Nays:

Abstaining:

Doug White, Supervisor
Acme Township

Cathy Dye, Clerk
Acme Township

TOWNSHIP OF ACME
GRAND TRAVERSE COUNTY, MICHIGAN

ACME TOWNSHIP ADULT USE MARIHUANA LICENSING ORDINANCE
2021-__

An ordinance to establish licensing requirements and penalties for adult use marihuana pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018.

TOWNSHIP OF ACME, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

1. **Title.**

This ordinance shall be known and cited as the Acme Township Adult Use Marihuana Licensing Ordinance.

2. **Purpose.**

The purpose of this ordinance is to regulate adult use marihuana establishments in Acme Township pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018 (“the Act”) in order to:

- a. Protect the health, safety, and welfare of the general public.
- b. Establish a set of rules and regulations which are fair and equitable for those interested in establishing adult use marihuana establishments in compliance with the Act.
- c. Provide reasonable regulation pursuant to the Township’s general police power granted to townships by the Michigan Constitution of 1963 and the Township Ordinances Act, MCL 41.181*et seq.*

Acme Township does not intend that registration and regulation under this ordinance be construed as a finding that such businesses and activities are legal under federal law. Although some specific uses of marihuana are purported to be exempt from prosecution by the Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute or dispense, or to possess with intent to manufacture, distribute or dispense. By requiring registration and compliance with requirements as provided in this ordinance, Acme Township intends to protect, to the extent possible, the public health, safety and welfare of the residents of and visitors to Acme Township from harm that may result from the activities of persons who unilaterally or on the advice of their own attorney determine that they may legally operate a business involved in the possession, use, manufacture, distribution or dispensing of marihuana.

Nothing in this ordinance is intended to grant, nor shall it be construed as granting, immunity from criminal prosecution, for use, manufacture, distribution or dispensing of marihuana not in strict compliance with the Act.

This ordinance permits authorization for certain activities based on the Act. Nothing in this ordinance shall be construed as allowing persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, cultivation, growth, possession, or control of marihuana not in strict accordance with the express authorization of the Act and this ordinance; and, nothing in this ordinance shall be construed to undermine or provide immunity from federal law as it may be enforced by the federal or state government relative to the cultivation, distribution, or use of marihuana. Thus, the authorization of activity, and the approval of a license under this ordinance shall not have the effect of superseding or nullifying federal law applicable to the cultivation, use, and possession of marihuana, and all applicants and grantees of licenses are on notice that they may be subject to prosecution and civil penalty, including forfeiture of property.

3. **Legal Basis.**

This ordinance is enacted pursuant to the statutory authority granted by MCL 41.181 *et seq*, authorizing Acme Township to adopt licensing ordinances and regulations to secure the public health, safety and general welfare.

4. **Definitions.**

For purposes of this ordinance, terms and words defined by the Act shall have the same meaning as provided in the Act. Additionally, certain terms and words used herein shall have the following meaning:

- a. **Act** means the the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, and all related Michigan Administrative Rules, as amended.
- b. **Applicant** means a person who applies for a license under this ordinance and includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.
- c. **License** means a license issued by Acme Township pursuant to this ordinance.
- d. **Licensee** means a person holding a license from Acme Township under this ordinance and also holding a state operating license.
- e. **Marihuana** means marihuana as defined by the Act.
- f. **Marihuana Establishment** means a marihuana grower, marihuana safety compliance establishment, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana related business licensed to operate by the marihuana regulatory agency as authorized by the Act.
- g. **Marihuana Grower** means means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.
- h. **Marihuana Microbusiness** means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are twenty-one years of age or older or to a marihuana safety compliance marihuana establishment, but not to other marihuana establishments.
- i. **Marihuana Processor** means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

- j. ***Marihuana Retailer*** means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are twenty-one years of age or older.
- k. ***State Operating License*** means a license issued by the department under the Act.
- l. ***Marihuana Secure Transporter*** means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- m. ***Marihuana Safety Compliance Establishment*** means a person licensed to test marihuana, including certification for potency and the presence of contaminants.
- n. ***Person*** means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.

5. Marihuana Establishments Authorized.

Pursuant to the Act, Acme Township authorizes the licensing of the following Marihuana Establishments, provided that they possess a State Operating License, a License pursuant to this ordinance, and all other applicable laws, rules, ordinances, and the Acme Township Zoning Ordinance.

- a. Marihuana Grower – maximum of three (3) in the B-4 District, maximum of two (2) in the A-1 District.
- b. Marihuana Processor – maximum of three (3) in the B-4 District, maximum of two (2) in the A-1 District.
- c. Marihuana Retailer – maximum of three (3) in the B-4 District, maximum of one (1) in the C (Corridor Commercial) District.
- d. Marihuana Secure Transporter – maximum of three (3) in the B-4 District
- e. Marihuana Safety Compliance Establishment – maximum of three (3) in the B-4 District

The above listed maximum number of Establishments in each zoning district is subject to the Acme Township Zoning Ordinance. If the number of Establishments allowed in each zoning district in the Acme Township Zoning Ordinance conflicts with this Ordinance, then the Acme Township Zoning Ordinance shall control.

All other Marihuana Establishments authorized by the Act are prohibited.

6. License.

No Marihuana Establishment shall be permitted within Acme Township unless such Establishment shall have obtained a current License under this ordinance:

- a. The exact location of the Marihuana Establishment shall be clearly identified on the License.
- b. The License requirement applies to all Marihuana Establishments proposed or existing on the effective date of this ordinance.

- c. Issuance of a License does not waive any other licensing or permitting requirement imposed by any other law, rule or ordinance.
- d. Licensee has no outstanding taxes, assessments, or fees unpaid to Acme Township.
- e. A License shall be valid for the calendar year in which it is issued, unless revoked for violation(s), in which case it is considered to be null and void.
- f. No License is transferrable or assignable to any other person or location.
- g. Change in ownership in any manner of a Licensee shall require a new License.
- h. Change in location of a Licensee shall require a new License.
- i. No use of Marihuana shall be allowed at a Marihuana Establishment or the property it is located upon.
- j. A License is only valid if the Licensee also holds a valid current State Operating License which has been provided to Acme Township.
- k. A License shall be conspicuously posted in the licensed Marihuana Establishment.
- l. Acceptance of a License under this ordinance constitutes consent by the Licensee to permit Acme Township, or its designee, to conduct inspections to ensure compliance with this ordinance.
- m. A Licensee shall report any notice of violation, violation, or illegal act to Acme Township whether it occurs at an Acme Township approved Marihuana Establishment or any other Marihuana Establishment or Marihuana Facility.

7. Application for License.

Applicants shall make application to the Zoning Administrator and applications shall include the following:

- a. The address and legal description of the premises which is to be used as a Marihuana Establishment.
- b. A description of the Establishment, and all enclosed, locked areas within the Establishment required by Michigan law.
- c. A description of the Applicant's experience in operating a Medical Marihuana Facility in Acme Township.
- d. A description of the Applicant's experience in operating a Marihuana Establishment in the State of Michigan.
- e. A sworn statement attesting that the Applicant has received no violations or violation warnings from the State of Michigan for violation of the Act or the Medical Marihuana Facilities Licensing Act.
- f. The number of jobs the Applicant expects to create if the License is approved.
- g. If applying for a Retailer, a description of all locations in the premises where the sale or transfer of Marihuana shall take place.
- h. If applying for a Grower, the specification of the Class under which the Grower seeks the license. Include a statement attesting and consenting that all activities will be conducted so as not to create or permit trespass or spillage of dust, glare, sounds, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public rights of way.

- i. A statement attesting and consenting that all artificial lighting must and will be shielded to prevent glare and light trespass and must not and will not be visible from neighboring properties, adjacent streets, or public rights of way.
- j. The name, address, and other contact information of all owners of the real property where the Marihuana Establishment is to be located, including a statement by each owner attesting to their knowledge, understanding, and authorization of such activity upon their property.
- k. The name, address, and other contact information of all Applicants as defined above. A statement attesting whether an Applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled substance related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and prosecuting agency, the case caption, the docket number, the offence, the disposition, and the location and length of incarceration.
- l. Payment of a non-refundable License fee, which shall be determined by resolution of the Acme Township Board from time to time.

8. **License Standards**

The standards for approval of all Marihuana Establishments are as follows:

- a. The Establishment complies with zoning, although no land use permit is required in order to receive a License.
- b. The Application meets all requirements found in this Licensing Ordinances.
- c. The Applicant shall meet all requirements found in the Act, including issuance of a State Operating License.
- d. The Applicant has signed and sworn that the Applicant has not knowingly submitted an Application containing false information.

9. **Licensing Procedures.**

The apparent demand for Marihuana Establishment Licenses requires that Acme Township implement an initial licensing procedure and subsequent licensing procedure.

a. *Initial Licensing Procedure.*

The Initial Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed Application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications shall be delivered to Acme Township either by hand no later than, or post marked no later than, _____, 2021.
- iii. The Zoning Administrator shall review each application for completeness and approvability no later than _____, 2021.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than _____, 2021.

- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, or post marked no later than, _____, 2021.
- vi. Beginning no later than _____, 2021, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

Category	Standard	Points: Yes = 1 point No = 0 points
License Holder Status	1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA. 2. Applicant holds a current license for a Medical Marihuana Facility or Adult Use Marihuana Establishment in the state of Michigan. 3. Applicant holds a current license for a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.	
Operations Experience	4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan. 5. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.	
Current Investment in Acme Township	6. Applicant owns real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	

	7. Applicant rents real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	
	8. Applicant resides in Acme Township.	
Violations Status/Compliance History	9. Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan. 10. Applicant has received no zoning ordinance or other ordinance violation notices from Acme Township in the last 5 years. 11. Applicant has not filed for bankruptcy in the last 10 years.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- viii. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ix. All Licenses issued under the Initial Licensing Procedure shall be valid through _____, 2022.

b. *Regular Licensing Procedure.*

The Regular Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications for the following year shall be delivered to Acme Township either by hand no later than, or post marked no later than November 14th or the first business day thereafter.
- iii. The Zoning Administrator shall review each Application for completeness and approvability no later than November 21st or the first business day thereafter.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than November 21st or the first business day thereafter.

- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant’s application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, or post marked no later than December 7th or the first business day thereafter.
- vi. Beginning no later than December 14th, or the first business day thereafter, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

10.

Category	Standard	Points: Yes = 1 point No = 0 points
License Holder Status	1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA. 2. Applicant holds a current license for a Medical Marihuana Facility or Adult Use Marihuana Establishment in the state of Michigan. 3. Applicant holds a current license for a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.	
Operations Experience	4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan. 5. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.	
Current Investment in Acme Township	6. Applicant owns real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	

	7. Applicant rents real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	
	8. Applicant resides in Acme Township.	
Violations Status/Compliance History	9. Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan. 10. Applicant has received no zoning ordinance or other ordinance violation notices from Acme Township in the last 5 years. 11. Applicant has not filed for bankruptcy in the last 10 years.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- i. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ii. All Licenses issued under the Regular Licensing Procedure shall be valid for that calendar year.

11. Amendment to License.

The same procedures for application and issuance of a new License shall apply to amendment of an existing License, subject also to the following:

- a. The Licensee shall submit an amendment application with full supporting documentation, and must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.
- b. An amendment to an existing License shall be required when there is a change in any information the Applicant was required to provide in the most recent Application on file.

12. Renewal of License.

The renewal of an existing License shall be by the following procedures:

- a. An application for renewal must be submitted no sooner than ninety (90) days before the expiration date and no later than sixty (60) days before the expiration date of an existing License.
- b. A Licensee intending to operate in the same manner and degree as approved in its current License may submit a sworn certification that it will continue to operate in the same manner and degree, has a current and valid State Operating License, and that no changes have occurred from its original Application. If the Licensee has not violated its existing License then the renewal application shall be granted.
- c. A Licensee that has violated its existing License in any way shall submit a complete new Application pursuant to the same procedures of application and issuance of a new License.

13. License Revocation.

- a. A License issued under this ordinance shall be revoked for any of the following violations:
 - i. Any person required to be named on the application for License is convicted of or found responsible for a violation of any provision in this ordinance.
 - ii. The application contains any misrepresentations or omission of any material fact, or false or misleading information, or the Applicant has provided Acme Township with any other false or misleading information.
 - iii. The Establishment is operated or operating in violation of the specifications of the License, or any additional applicable conditions or approvals from Acme Township, Grand Traverse County, or the State of Michigan.
- b. The procedure for revocation shall be as follows:
 - i. The zoning Administrator shall issue a notice to the Licensee, in writing through certified mail, that the Township intends to revoke the License.
 - ii. The Licensee may request a hearing before the Township Board to show cause as to why the License should not be revoked within fourteen (14) days of service of the notice.
 - iii. If a hearing is timely requested, then the Zoning Administrator shall inform the Licensee, and Township Board, of the time and place of the hearing.
 - iv. The Licensee may present evidence and reasons supporting why the License should not be revoked. The Township Board shall review the evidence and reasons presented by the Zoning Administrator and the Licensee, and then shall either revoke the License or allow the License to continue by majority vote.

14. Revocation Not Exclusive Penalty.

Nothing in this ordinance shall be deemed to prohibit Acme Township from imposing other penalties authorized by this ordinance, or other laws, rules and ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

15. Civil Infraction.

Any person that violates any of the provisions of this ordinance shall also be deemed responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine for each violation in accordance with the schedule set forth herein, along with costs which may include all expenses, direct or indirect, which Acme Township incurs in connection with the municipal civil infraction. A violator of this ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan law. Each day that a violation continues to exist shall constitute a separate violation of this ordinance. The Acme Township Zoning Administrator, or any other person designated by the Acme Township Board, may issue appearance ticket citations for violations of this ordinance. The provisions of this ordinance may also be enforced by suit for injunctive relief.

16. Civil Fines for Municipal Civil Infractions

Civil fines for municipal civil infractions under this ordinance shall be assessed in accordance with the following schedule:

1 st violation within a 3-year period	\$500.00 fine.
2 nd violation within a 3-year period	\$1000.00 fine.
3 rd and subsequent violations within a 3-year period.	\$2000.00 fine.

17. Severability

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance that said part or portion thereof.

DRAFT Comments from Jean - May 13, 2021

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