



APPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**Tuesday, September 7, 2021, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:05 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, P. Scott, D. Hoxsie, J. Aukerman, A. Jenema, D. Stevens

**Members excused:** None

**Staff present:** J. Jocks, Legal Counsel

**A. LIMITED PUBLIC COMMENT:**

Brian Kelley, Acme resident (submitted written statement)

**B. APPROVAL OF AGENDA:**

Motion made by White, supported by Aukerman to approve the agenda with the addition under K. OLD BUSINESS #4. Continues discussion on the Horse Show, to be added- "Closed session". Roll call vote. Motion carried unanimously.

**C. APPROVAL OF BOARD MINUTES: Regular meeting 8/10/21 and Special Board 08/17/21.**

Motion by Dye, supported by Stevens to approve 8/10/21 with correction on page 3 under J. NEW BUSINESS #3. Emergency Services Ambulance, last sentence of discussion strike the word "from" change to "currently at" add "Treasurer to work on the amount of increase not to exceed .7000" and in the motion strike word "to" add "not to exceed". Correction under J. NEW BUSINESS #6 Zoning Enforcement Litigation, strike "in the form of" add "similar to". Approval of Special Board 8/17/2021 minutes as presented. Voice vote. Motion carried unanimously.

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

Jenema asked Legal Counsel if she had a conflict on interest regarding the Mt. Holiday Special presentation because her husband is on their Board. Jocks replied and said No.

**E. REPORTS**

a. **Clerk**—Dye reported that a large FOIA was received from True North Law for election information from 2016, 2018 and 2020. An invoice has been sent and a good faith deposit has been requested, so far 14 hours has been spent working on this FOIA. Working on minutes and seeking to hire a Recording Secretary, there is a potential candidate that will be interviewed next week.

b. **Parks**—Jenema reported still working on the short fall of funds for the Connector Trail, and meeting in Elk Rapids to talk about maintenance and crossing county line for the other trail. At the last Parks meeting it was discussed the possibility of having some wooden bench swings in Saylor Park, following the Adopt-A-Bench program in Bayside. Would like to try a sample wooden bench swing made from cedar to see if it would work and weather for \$430.

Motion by Scott, supported by Hoxsie to use money from Capital Improvement for Parks for roughly \$430 to purchase the sample wooden bench swing. Roll call vote. Motion carried unanimously.

Jenema requested clarification that Parks & Trails is NOT looking at purchasing or has there ever

## APPROVED

been discussion of purchasing additional property off Bunker Hill area and Bartlett Road because of an email correspondence received.

c. **Legal Counsel** – Jocks reported he has been working on zoning issues, along with the Draft Adult Use Marihuana and going over the MMR ambulance contract language. Traylor violation has been resolved.

d. **Sheriff** – Deputy Abbring reported for the month of August 23 citations, 17 crashes, 5 arrests and currently investigating a stolen vehicle report. Reminder to everyone lock your doors and take your keys when leaving your vehicle.

He also inquired about the purchase of Lidar, this device would be able to capture individual speeds of cars going in both directions whereas now Officer Abbring must have his vehicle parked in a certain direction to capture speed in one direction only. He presented bids for purchasing this device and those were given to Supervisor White for review. If this device is purchased it would be owned by Acme Township.

e. **County** – Nelson reported on the Police officers now wearing Body-One Cameras during field work. Bonded Pension program now saving the County 10 million dollars. County employees are not mandated to have vaccines at this time. Schools can make their own decision to mandate masks according to the Health Department. The County is using ERP Enterprise Resource Planning a new software program and are considering asking Acme Township to be the next township to try this program. It would help with online permits and townships can see where the County is on their end of permitting. Nelson spoke to Lansing representatives, and they asked about the Federal monies being issued and the goals for its use. Nelson voiced that in Acme a new fire station and public water system are being considered. Working with County to get monies toward the Tart Connector Trail and study sessions for ARPA money.

f. **Supervisor** – White reported Dock Road is closed now because a sewer line repair is underway. A log was found on the damaged pipe causing the need for repair. He has been in contact with Drainage Commissioner regarding the culvert that needs repair on Lautner road, and they have found a grant that could pay at least 75% of this repair. Bayside Park has a shuffleboard that was put in by the Eaton family and Granddaughter Hannah is working to restore it. Much weeding was done to expose it and next the family will be sanding and painting it.

Received MMR proposal and getting with Jocks and Parker for the Board to review next month.

### **SPECIAL PRESENTATIONS: Mt Holiday Ski Resort in Holiday Hills**

Denny Hoxsie, Kelli Kaberle and Julie Hay presented Mt. Holiday a Nonprofit 501c Infrastructure Capital Campaign for Phase 1 snowmaking system for fall of 2021 or spring of 2022. They pointed out the qualifications that they fall under for the township to consider supporting Phase 1 with funding from the Federal ARPA money the township will be receiving.

### **F. CONSENT CALENDAR:**

#### **1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. RecycleSmart August 2021

#### **2. APPROVAL:**

1. Accounts Payable Prepaid of \$66,499.75 and Current to be approved of \$9,601.51  
(Recommend approval: Clerk, C. Dye)

**Motion by Jenema, supported by Scott to approve the Consent Calendar as presented.  
Roll call vote. Motion carried unanimously.**

### **G. ITEMS REMOVED FROM THE CONSENT CALENDAR: None**

### **H. CORRESPONDENCE: None**



**I. PUBLIC HEARING: Chief Pat Parker – Budget 2022 Millage Proposal Metro Fire, Police and Ambulance.**

Public Hearing opened at 8:36 p.m.

Public Hearing closed at 8:37 p.m.

**Motion by Jenema, supported by Aukerman to approve Resolution 2021-22 for Emergency Services a total of 3.4 mills. making police .25 mills, fire protection 2.60 and ambulance .550. Roll call vote. Motion carried unanimously.**

**J. NEW BUSINESS:**

**1. Recording Secretary Pay Rate.**

Dye submitted a memo explaining the current rate being paid by Acme for Recording Secretary as \$100 per meeting and that includes spending an average of 8 hours attending the meeting and completion of draft minutes. Five other townships provided feedback on their pay rates which averaged \$145 for attending meetings and completing draft minutes. Discussion followed.

**Motion by Jenema, supported by Scott to approve the increase of Recording Secretary pay from \$100 to \$150 for draft meeting minutes, for PC, Board and Parks & Trails. Roll call vote. Motion carried unanimously.**

**K. OLD BUSINESS:**

**1. Resolution for Bonding of Springbrook SAD**

White brought the Board's attention to, with assistance from Aukerman that the Resolution presented, Exhibit A, that the GTCRC Matching Funds listed is \$153,235 and it should be \$158,235. It appears to be a typo, White and Nelson will be checking into this with County. John Ax will be contacted also. Legal Counsel agreed that it would be okay to make the correction on Exhibit A for the Board to approve. Board continued with discussion.

Motion by Aukerman, supported by Jenema to approve Resolution 2021-23 approving the contract with Board of County Road Commissioners of the County of Grand Traverse regarding the issuance of the County of Grand Traverse Michigan Transportation Fund Bonds, Series 2021 with change on Exhibit A, GTCRC Matching Funds to \$158,235 not \$153,235 because GTCRC committed 30% of construction project cost of \$527,148. No vote taken. Discussion continued. Aukerman modified the motion as follows:

**Motion by Aukerman, supported by Jenema to approve Resolution 2021-23 approving the contract with Board of County Road Commissioners of the County of Grand Traverse regarding the issuance of the County of Grand Traverse Michigan Transportation Fund Bonds, Series 2021 with change on Exhibit A, GTCRC Matching Funds to \$158,235 not \$153,235 because GTCRC committed 30% of construction project cost of \$527,148. Final amount to be financed by bonds not to exceed \$385,913. Roll call vote. Motion carried unanimously.**

**2. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053).**

Legal Counsel brought to the Board's attention that some language is not included in this ordinance that is included in the Medical Marihuana Ordinance. Provision that would prohibit location of an establishment location, as it is in written in Medial Use Marihuana Ordinance section 7.11. After discussion, Legal Counsel recommends this goes back to Planning Commission because of the different sections of the Ordinance this would affect.

**Motion by Jenema, supported by Scott to have the Proposed Adult Use Marihuana Ordinance go back to the Planning Commission to review language. Voice vote. Motion carried unanimously.**

**3. Continued discussion of Adult Use Marihuana (Police Power) Zoning.**

Aukerman discussed some of the changed criteria that appears on the updates to draft standards that have been worked on. Board agreed to table Adult Use Marihuana (Police Power) Zoning to next month.

**4. Continued discussion on the Horse Show.**

**Motion by Scott, supported by Jenema to go into closed session to discuss our attorney's legal opinion memo which is exempt from discussion and disclosure under by state or federal statute pursuant to MCL 15.268(h). Roll call vote. Motion carried unanimously.**

Board entered closed session at 9:57 p.m.

**Motion by Scott, supported by Jenema for the Board to come back into open session. Roll call vote. Motion carried unanimously.**

Board entered open session at 10:48 p.m.

**Motion by Scott, supported by Jenema to direct the attorney to take steps as directed, as discussed in closed session. Voice vote. Motion carried unanimously.**

**5. Water study discussion.**

**Motion by Scott, supported by Hoxsie to table the water study discussion for next month's meeting. Voice vote. Motion carried unanimously.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

None

**ADJOURN: Motion by Scott, supported by Jenema to adjourn at 10:51 p.m. Voice vote. Motion carried unanimously.**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

  
Cathy Dye, CMMC, Acme Township Clerk



To: Acme Township Board  
From: Brian Kelley, Acme resident

September 7, 2021

Good evening,

### **K 2 & 3 Adult Use Marijuana Zoning**

The Whitewater township Planning Commission is taking a very thorough approach to drafting their ordinance. At their August meeting the PC decided to travel to downstate communities to gather information first hand. Traverse City has a sub-committee actively working on their ordinance.

Given the risks of litigation it seems prudent for Acme to wait until they have completed their fact finding and then evaluate the risk/reward.

### **Loading Noise**

At the August Whitewater township PC meeting it was suggested that grow and processing businesses near residences (in the Ag district) limit their hours of external activity so neighbors are not disturbed by vehicle backup alarms and similar. One proposed Acme facility is close to three residences. Is 7AM - 7PM a reasonable time limit? I'm not sure those neighbors are even aware that this is being discussed by the board, and how much that facility may expand in the future.

### **Public Water**

48 commercial businesses have been identified in the proposed water service area. As mentioned at the August board meeting, it is unknown which of those businesses would want to connect to public water, especially given their existing investments in wells and treatment.

Those businesses should be **surveyed** to better understand their interest and desire to invest in public water. Beyond a survey, letters of commitment should be obtained to better measure actual interest. With more data, a financial analysis and model should be produced which shows "time to break-even" for any public water system.

No mention has been made of **Sewer System Capacity** to support this desired commercial growth. The required **sewer expansion and maintenance costs** should be a part of this discussion. If studies or reports with forecasts have been produced, I do not recall that they have been made available to the public. **Have they?** They should be posted to the website.

### **Video broadcast of Acme meetings**

Whitewater township continues to hold Board and PC meetings simultaneously in person and via Zoom. They will do so through the end of 2021. Their meeting room is shaped very much like Acme's. I watched their last PC meeting and it worked well. This is very easy to do, it is inexpensive, and there is significant community interest. The Acme Zoning Administrator reported that 40 to 50 people participated via Zoom for the two Kmart meetings.

As mentioned, Garfield, East Bay and Elmwood townships have for years broadcasted their meetings. If those townships can do it, why not Acme? \$200,000 has been spent to renovate the township hall. **Invest in allowing the community to watch these meetings, as neighboring communities have done.**

Thank you, Brian Kelley



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, September 7, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio, or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 8/10/21 and Special Board 08/17/21**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk -**
- b. Parks -**
- c. Legal Counsel -**
- d. Sheriff -**
- e. County -**
- f. Supervisor-**

**SPECIAL PRESENTATIONS: Mt Holiday Ski Resort in Holiday Hills**

- F. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. RecycleSmart August 2021**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$66,499.75 and Current to be approved of \$ 9,601.51  
(Recommend approval: Clerk, C. Dye)**

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_**
- 2. \_\_\_\_\_**
- 3. \_\_\_\_\_**



**H. CORRESPONDENCE:**

**I. PUBLIC HEARING: Chief Pat Parker- 2022 Millage Proposal Metro Fire, Police and Ambulance Budget**

**J. NEW BUSINESS:**

1. Recording Secretary Pay Rate

**K. OLD BUSINESS:**

1. Resolution for Bonding of Springbrook SAD
2. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053
3. Continued discussion of Adult Use Marihuana (Police Power) Zoning
4. Continued discussion on the Horse Show
5. Water study discussion

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, August 10, 2021, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, P. Scott, D. Hoxsie, J. Aukerman, A. Jenema, D. Stevens

**Members excused:** None

**Staff present:** J. Jocks, Legal Counsel; L. Wolf, Zoning Administrator

**A. LIMITED PUBLIC COMMENT:**

Dick Mallery, 5323 Lautner Rd. his driveway has been washed out from the last rainstorm. He is asking the Board including Supervisor to help him communicate with the Road Commission the importance of the repair that needs to be done to the culvert to prevent this from happening again.

Brian Kelley, Acme resident commented on his continued desire for Board meetings to be video recorded for public access. He stated his concern with the Recreational Marihuana Ordinance if adopted and potential lawsuits. Does not want public water.

John Roth, our State Representative, let him know if you have any questions or concerns.

Paul Rundhaug, 3733 Bunker Hill Rd. expressed his dislike of the bales of hay and fencing that Stonehound Brewery is using for their outside service area.

**B. APPROVAL OF AGENDA:**

**Motion made by Dye, supported by Jenema to approve the agenda with the additions under E. REPORTS: to be added h. Planning and Zoning, under J. NEW BUSINESS: to be added 5. Maintenance. Voice vote. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: 7/6/21 and Closed meeting minutes 7/6/21**

**Motion by Aukerman, supported by Jenema to approve 7/6/21 Closed meeting minutes with a spelling correction and approval of Regular Board Meeting minutes with the corrections under #4. INQUIRY AS TO CONFLICTS OF INTEREST statement "Stevens asked Jocks if there was a conflict of interest with Flint Fields property because his home shares a property line. Jocks responded 'no'. Spelling correction on Page 7, PUBLIC COMMENT: Darryl not Daryl, Saylor Road not Center Road. Roll call vote. Motion carried unanimously.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: NONE**

**E. REPORTS**

a. Clerk – Dye reported that Lisa Schut, recording secretary gave a two-week notice July 13<sup>th</sup> that she would be leaving as of August 1<sup>st</sup>. Ads have been placed in Elk Rapids News, Ticker and notice has been placed on website. If you know of someone that might be interested, please have them contact me.



## **DRAFT UNAPPROVED**

- b. Parks – Jenema continues to work on the grants related to the Tart Connector trail along with updates for permits submitted through Road Commission. Parks & Trails will be discussing utilization possibilities for park areas at the south end of Bayside Park.
- c. Legal Counsel – Jocks reported he has been working on Draft Adult Use Marihuana Zoning Ordinance amendments and zoning enforcement issues.
- d. Sheriff –None
- e. County –None
- f. **John Roth, 104<sup>th</sup> House of Representatives** - Spoke regarding some of the bills that are currently in the House being worked on such as Childcare, Housing, Short Term rentals, Ethical Medical Care, Mental Health Care. He also stated that Michigan Revenue shares for townships across the state are expected to increase by 2%. He encourages anyone to contact him for clarification and questions.
- g. **Supervisor** - White reported that on US 31 by Five Mile going south there is a plan for MDOT to widen this section and add a median. There are three streetlights that are marked with orange flags that need to be moved or removed at the township's expense. This will take place November of 2022. ARPA money has been successfully applied for. White is also working with Road Commission and County Commissioner Nelson regarding Dick Mallery's washed out driveway and culvert that is not working properly.
- h. **Planning & Zoning** - Wolf gave an update on the Solar Farm development that it is starting to move forward with requests for building permits, possibly breaking ground in Spring of 2022. KOTI have also applied for permits, anticipate seeing more activity in that area. Flintfields have not sent additional material to go forward with Public Hearing process, they have been sent bullet lists of required information needed and continue to be fined weekly. Planning Commission have been working on Draft Zoning Ordinance and a copy has been given to Board members for extra time to review and ask questions before it gets presented for final approval.

**SPECIAL PRESENTATIONS:** None

### **F. CONSENT CALENDAR:**

#### **1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Summary Report
- c. Draft Unapproved meeting minutes
  - 1. Planning Commission Draft Minutes 07/12/21

#### **2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$150,027.48 and Current to be approved of \$2,714.59  
(Recommend approval: Clerk, C. Dye)

**Motion by Jenema, supported by Aukerman to approve the Consent Calendar as presented. Roll call vote. Motion carried unanimously.**

### **G. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

### **H. CORRESPONDENCE:**

#### **1. Letter dated 08/02/21 from David Steffey**

*The supervisor previously stated that the township was not in a financial position to purchase the property for parkland. Mr. Steffey was concerned about the down zoning of his property. Wolf stated that the draft zoning map has been updated to reflect the same zoning as the neighboring properties to the west. He will not experience any "down zoning". The draft ordinance has the potential to increase the density on his property with the addition of duplexes. There was a previous sit down with various agencies (TART, conservancy, Supervisor, Township Attorney, Planning & Zoning Administrator, Mr. Steffey, and his real estate representative) to discuss the parcel.*

**I. PUBLIC HEARING:** None

**J. NEW BUSINESS:**

**1. Supervisor's appointments to Planning Commission/Parks & Trails and Zoning Board of Appeals.**

**Motion by Aukerman, supported by Scott to appoint Timmins and Rosa to Planning Commission, Wentzloff and Huffer to Parks & Trails and LaSusa to ZBA. Voice vote. Motion carried unanimously.**

**2. Metro Fire Budget 2022 Review.**

Chief Parker and Assistant Posey presented the Metro Fire Budget for 2022 and explained the upcoming changes for the budget. Assumptions are 3.98% increase in Townships real property taxable valuations. Increase in wages, COLA and contract wage increase from 2% - 3%, step increases for officers and firefighters, hire two new firefighters to reduce overtime. Vehicle replacement for chief's vehicle, 1 new squad vehicle and purchase used rescue truck. In accordance with the calculation in the Articles of Incorporation, the resultant millage rate for each township is 2.60 mills a 0.15 increase over the 2021 millage rate. Board discussion followed.

**Motion made by Jenema, supported by Scott to support Metro Fire Budget 2022 that will have a public hearing in September. Voice vote. Motion carried unanimously.**

**3. Emergency Services Ambulance.**

White informed the Board that he attended East Bay Township August Board meeting and they have decided not to support taking on Acme Township and Whitewater Township into their private ambulance service. Whitewater has agreed to joint venture of service with Acme using MMR services. Acme's yearly cost for coverage will be \$185,000, we have not received an official contract yet. When the contract is received White will review with Jocks. Discussion from the Board followed regarding how poorly MMR current service has been regarding 24/7 coverage that we are currently under contract for. Along with the rigs getting placed in other jurisdictions to wait for calls, not all the runs taken by the rigs are being reported to the Townships when they are transfers and how their 911 dispatch calls had been going through Saginaw resulting in the local Traverse City 911 dispatch not knowing if an ambulance is on its way. White would like to continue researching other alternatives of ambulance service.

*Discussion followed regarding the increase of ambulance service from \$112,000 to \$185,000 annually, it was decided that it will be necessary to raise the millage from .3250 to .7000.*

***Motion made by Hoxsie, supported by Stevens to raise the Ambulance millage to .7000 continue with MMR service and a Public Hearing for millage will be scheduled for September 7, 2021. Voice vote. Motion carried unanimously.***

**4. Sweetwater Evening Garden Club's request for approval to put edging around Bayside Garden.**

The Board reviewed the proposal and map for edging located in the Bayside Garden area submitted by Sweetwater Garden Club who raised the money and will install the edging at the cost of \$5,530.00.

**Motion by Jenema supported by Scott for the Sweetwater Evening Garden Club to pay for and put edging around Bayside Garden area. Voice vote. Motion carried unanimously.**



## **DRAFT UNAPPROVED**

### **5. Maintenance MDOT Agreement.**

Resolution #2021-20 was presented to the Board from Michigan Department of Transportation giving Supervisor White authority to sign for permits, bids, inspections, and agreements on the township's behalf for construction of Tart Trail connector along Mt. Hope out to M-72 intersection. Jocks did review this.

**Motion by Scott, supported by Jenema to approve Resolution #2021-20 giving Supervisor White as contact person authorized to sign Contract No.21-5318. Voice vote. Motion carried unanimously.**

### **6. Zoning Enforcement Litigation.**

Wolf reported a zoning violation of an unauthorized and not allowable second dwelling in the form of a park model trailer, located at 6493 Bates Road. Jocks sent them a letter in June warning them to correct this violation with notice that if this fails to be corrected this could go to Circuit Court and an injunction could be filed. Warning and tickets started in June therefore over 60 days have been given.

**Motion made by Scott, seconded by Hoxsie, If 60-day notice has expired and this violation has not been resolved then Jocks will file this violation in Circuit Court. Voice vote. Motion carried unanimously.**

## **K. OLD BUSINESS:**

### **1. Update on Springbrook SAD.**

White reported that bids have come in and the increase is less than 10% allowable increase. The original estimate back in January was \$455.38 per parcel, the accepted bid is \$486.66 per parcel. Making it allowable to move forward without having to mail notice and have another public hearing. John Ax was on phone line and agreed that everything was in order. Joe Slonecki from the County Road Commission explained that residents of this SAD will be notified of a preconstruction meeting with Molon to ask questions. There is a possibility of construction to begin this September with a four-week construction time frame. He believes the increase was due to COVID and the design process.

**Stevens made a motion supported by Dye to accept Resolution R#2021-21 Springbrook Area Subdivision Road Improvement Special Assessment Project #7. Roll Call Vote. Motion carried unanimously.**

### **2. Continued discussion of Adult Use Marihuana (Police Power) Zoning.**

Jocks explained at the last meeting he wanted more time to work on the use of certain areas of the criteria used to determine who was to be awarded licenses in the event of multiple identities for a limited number of licenses. Legal issues with equal protection under Michigan and U.S. Constitution the question being "Are we treating potential applicants differently in the State of Michigan from those outside of Michigan?". Jocks reviewed sections in the Draft, Section #9 Licensing Procedures under scoring criteria, Standard 2-8, that could be a problem and recommends not using them. Discussion followed regarding the scoring criteria. Aukerman volunteered and Wolf also agreed to work on the language for the Standard criteria and have continued discussion at September Board meeting.

### **3. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)**

Board agreed to have this topic moved to September Board meeting for discussion.

### **4. Continued Water study discussion.**

Board agreed to table and schedule a Special Board Meeting on August 17<sup>th</sup> at 6:00 p.m. for the water supply preliminary findings presentation to be given by Gosling Czubak.

## **DRAFT UNAPPROVED**

### **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

Brian Kelley, Acme resident, written correspondence to be added to tonight's packet regarding his concern with storm water runoff at Flint Fields.

Amy Jenema regarded the work that will be done on US 31 south of Five mile and that it might be beneficial for Acme Township to ask about sidewalk work whenever MDOT is doing work in our township.

**ADJOURN: Motion by Scott, supported by Stevens to adjourn at 10:40 p.m. Voice vote. Motion carried unanimously.**

### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

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Cathy Dye, CMMC, Acme Township Clerk





**ACME TOWNSHIP BOARD SPECIAL MEETING  
6042 Acme Rd., Williamsburg MI 49690  
Tuesday, August 17, 2021, 6:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 6:17 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, P. Scott, J. Aukerman, D. Stevens

**Members excused:** D. Hoxsie, A. Jenema

**Staff present:** None

**A. LIMITED PUBLIC COMMENT:**

Brian Kelley, Acme resident, concerned with growth factor and expense if public water became available. Written comments submitted.

Paul Rundhaug, 3733 Bunker Hill Rd. not in favor of tribal water hookup.

**B. APPROVAL OF AGENDA:**

**Motion by Aukerman, supported by Dye, to approve the *Acme Township Special Board Meeting Agenda, August 17, 2021 Agenda* as presented. No discussion. Voice vote. Motion carried unanimously.**

**C. OLD BUSINESS:**

**1. Continued Water Feasibility study discussion.**

White introduced the Water Feasibility Study as this has never been done before and because of the lack of public water it has been noted as a hindrance for new businesses wanting to develop in Acme Township. The Board agreed that the information provided by this study is of importance.

Tim Korson and Mark Hurley from Gosling Czuback Engineering Sciences presented the Board with a review of the Draft preliminary findings for three options to create a public water supply in Acme Township.

- **Scenario 1** - Develop the Townships own sources of supply, treatment, backup power, storage, and water distribution network. Construction Cost \$8,083,697.
- **Scenario 2** - The Township constructs a water distribution system and connects to East Bay Township water supply system. Construction Cost \$6,086,978.
- **Scenario 3** - The Township constructs a water distribution system and connects to the Grand Traverse Band of Ottawa and Chippewa Indians (GTBOCI) water supply system. Construction Cost \$4,354,684.

Review of the financing, operations and maintenance followed. The cost to construct each of the scenarios will require the projects to be financed with 40-year loan through Rural Development (RD). Two options pay back the loan were evaluated. The first option is through water rates and second option is by use of a Special Assessment District (SAD) and water rates. Properties within the SAD will be charged through their taxes based on the REU value. The SAD will pay for 85% of the loan, and water rates will cover 15% of the loan, RRI and Bond costs, O&M and the cost of water. When SAD is created, the RD will require a loan rate of 3.25% instead of 2.25% when the loan is paid for through water rates.

When RD finances a loan they require funds be held in reserve for both a Loan Bond and a Repair

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Replacement Investment account. Payments will need to be made into these two accounts for about 10 to 15 years and held for the duration of the loan. They each amount to around 10% of the annual payment. Annual Operations and Maintenance Costs were estimated based on systems of similar size and complexity.

Purchasing water from either East Bay or GTBOCI is also included in the annual payment based on each utilities water rate and purchasing water in a volume equal to 150 gallons per day per residential equivalency unit (REU). Financing the project through a combination of SAD and water rates results in lower water rates, the overall cost with SAD is greater as compared to financing the loan repayment from water rates alone.

Option 1- Financing with water rates. The annual cost to finance and operate a water supply system for each scenario by water rates alone are as follows:

- **Scenario 1** – Acme Water Supply \$490,351
- **Scenario 2** – East Bay Water Supply \$421,471
- **Scenario 3** – GTBOCI Water Supply \$297,092

Option 2- Financing with Special Assessment District and Water rates. The annual cost to finance and operate a water supply system for each scenario with a SAD and water rates are as follows:

- **Scenario 1** – Acme Water Supply \$554,851 (SAD \$310,733 + rates \$244,118)
- **Scenario 2** – East Bay Water Supply \$472,349 (SAD \$234,311 + rates \$238,038)
- **Scenario 3** – GTBOCI Water Supply \$334,406 (SAD \$168,010 + rates \$166,397)

User Costs- Under the two financing options the water rates will be different due to the higher interest rate and miscellaneous fees associated with the SAD. For this study, the Township's Sewer Customer REU values were used to determine the cost per customer. There are 86 total active customers equating to 325 REU's. For the SAD, undeveloped properties were assigned a minimum of 1 REU and maximum of 10 REU's for large properties for a total of 341 REU's.

Option 1- Rates. The rates per REU per year to finance and operate a water supply system for each scenario by water rates alone are as follows:

- **Scenario 1** – Acme Water Supply \$1,509 / Yr (\$126 Monthly)
- **Scenario 2** – East Bay Water Supply \$1,297 / Yr (\$108 Monthly)
- **Scenario 3** – GTBOCI Water Supply \$914 / Yr (\$76 Monthly)

Option 2- Rates and SAD. The annual cost per REU for properties in the SAD are as follows:

- **Scenario 1** – Acme Water Supply \$912 / Yr (\$76 Monthly)
- **Scenario 2** – East Bay Water Supply \$688 / Yr (\$57 Monthly)
- **Scenario 3** – GTBOCI Water Supply \$493 / Yr (\$41 Monthly)

The rates per REU per year to finance and operate a water supply system for each scenario by water rates with a SAD are as follows:

- **Scenario 1** – Acme Water Supply \$752 / Yr (\$63 Monthly)
- **Scenario 2** – East Bay Water Supply \$733 / Yr (\$61 Monthly)
- **Scenario 3** – GTBOCI Water Supply \$513 / Yr (\$43 Monthly)

Total cost for SAD and water rates per REU are as follows:

- **Scenario 1** – Acme Water Supply \$912 + \$752 = \$1,664 / Yr (\$139 Monthly)
- **Scenario 2** – East Bay Water Supply \$688 + \$733 = \$1,421 / Yr (\$118 Monthly)
- **Scenario 3** – GTBOCI Water Supply \$493 + \$513 = \$1,006 / Yr (\$84 Monthly)

Connection Charge: As vacant properties are developed, the new occupants will connect to the water system. To pay for the benefit of the system, the Township can collect a onetime connection charge per REU.

Connection charges can vary as shown in the following options. Under Financing Option 1 (Water Rates Only), the connection charge is based on the total number of REU's at build out. For Financing Option 2 (SAD and Water Rates), the connection charge is based on the construction cost financed through the SAD divided by the total number of REU's at build out.

# **DRAFT UNAPPROVED**

Option 1- Financing with Water rates – Connection Charge. The Connection charge under Financing for each scenario are as follows:

- **Scenario 1** – Acme Water Supply \$12,030
- **Scenario 2** – East Bay Water Supply \$ 9,058
- **Scenario 3** – GTBOCI Water Supply \$ 6,481

Option 2- Financing with SAD and Water Rates – Connection Charge are as follows.

- **Scenario 1** – Acme Water Supply \$17,217
- **Scenario 2** – East Bay Water Supply \$15,274
- **Scenario 3** – GTBOCI Water Supply \$10,952

A detailed draft report with map of the service boundary for the specific area of this study pertaining to Acme Growth and Investment area was presented, this also included addresses for the area involved. This study was not for the entire area of Acme Township. The Board reviewed and inquired about construction regulations, inspections/testing, and maintenance of the three scenarios. All three scenarios would be required to follow Federal regulations for construction and inspections. Grand Traverse County would take care of operations such as scheduling any maintenance repairs, billing of the water utilities including remittance and inspections.

Discussion on possibility of the water system being done in phases. The scenarios given as presented are for 100% completion. The Board agreed to wrap up the Draft study as a final.

## **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Brian Kelley, Acme resident concerned with the gap, from the time of project completion to hookup of potential commercial business.

**ADJOURN: Motion by Scott, supported by White, to adjourn. Voice vote. Motion carried unanimously.**

**Meeting adjourned at 8:30 p.m.**

## **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

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Cathy Dye, CMMC, Acme Township Clerk

# **Mt. Holiday Infrastructure Investment & Non Entitlement Unit Fiscal Recovery Funds**

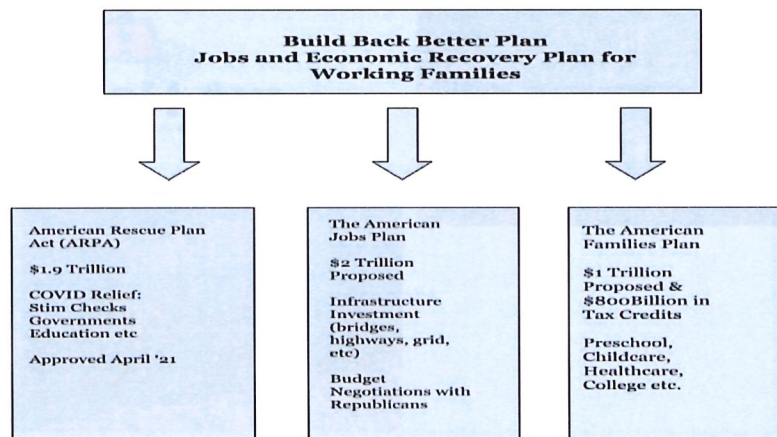




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## FEDERAL FUNDING BACKGROUND

President Biden's Build Back Better Program has three proposed arms to help the country recover from the economic effects of COVID-19, invest in infrastructure, and improve support systems for families. A visual aide below highlights.





## Snowmaking Infrastructure Timeline

**Funding Source:**  
Impact 100 Grant

Pump house with 2 pumps installed to improve pressure of snowmaking system.

**Funding Source:**  
Capital Campaign

New snowmaking towers and electrical systems built.

**SPRING 21**

Well repaired and new pond liner system installed.

**Funding Source:**  
Capital Campaign

**SPRING/  
SUMMER 22**

**SUMMER/  
FALL 22**

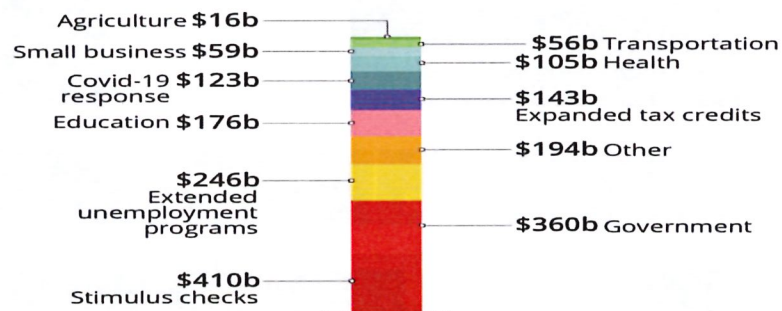
**FALL 22**

Cooling system, hydrant and pipeline installation.

**Funding Source:**  
Capital Campaign

## What's In The \$1.9 Trillion Stimulus Package?

Composition of the American Rescue Plan Act  
(in billion U.S. dollars)



Source: The Wall Street Journal



statista

The amount distributed to township and county governments is \$360Billion. These funds are titled Fiscal Recovery Funds.

\$495,000 is the approximate portion of Acme Township's Fiscal Recovery Funds. 50% of funds will be distributed now(ish), and the remainder in May of 2022. The following four guidelines should guide township spending:

**These provisions give force to Congress's clear intent that Fiscal Recovery Funds be spent within the four eligible uses identified in the statute—(1) to respond to the public health emergency and its negative economic impacts, (2) to provide premium pay to essential workers, (3) to provide government services to the extent of eligible governments' revenue losses, and (4) to make necessary water, sewer, and broadband infrastructure investments—and not otherwise.**

**These four eligible uses reflect particular ways that support recovery from the COVID–19 public health emergency.**



- Townships have flexibility in how to use these funds within the guidelines mentioned. The Department of Treasury has offered [interim final rules](#) on funding.
- These rules outline non-profit eligibility criteria. Specifically, the language talks about investing in industries impacted by COVID-19.

Sections 602(c)(1)(A) and 603(c)(1)(A) describe several types of uses that would be eligible under this category, including assistance to households, small businesses, and nonprofits and aid to impacted industries such as tourism, travel, and hospitality.

Aid to Impacted Industries. Sections 602(c)(1)(A) and 603(c)(1)(A) recognize that certain industries, such as tourism, travel, and hospitality, were disproportionately and negatively impacted by the COVID-19 public health emergency. Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic on those and similarly impacted industries. For example, aid may include assistance to implement COVID-19 mitigation and infection prevention measures to enable safe resumption of tourism, travel, and hospitality services, for example, improvements to ventilation, physical barriers or partitions, signage to facilitate social distancing, provision of masks or personal protective equipment, or consultation with infection prevention professionals to develop safe reopening plans.

[Source: Department of Treasury](#)

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## ALSO...

Aid may be considered responsive to the negative economic impacts of the pandemic if it supports businesses, attractions, business districts, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel, and hospitality industries and to business districts that were closed during the COVID–19 public health emergency, as well as aid for a planned expansion or upgrade of tourism, travel, and hospitality facilities delayed due to the pandemic.

[SOURCE: DEPARTMENT OF TREASURY](#)

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## Parameters for NEUs Supporting Non-Profits

### *A.) Impacts on Businesses*

**As discussed above, these services should respond to the negative economic impacts of COVID-19.** Recipients may consider additional criteria to target assistance to businesses in need, including small businesses. Such criteria may include businesses facing financial insecurity, substantial declines in gross receipts (*e.g.*, comparable to measures used to assess eligibility for the Paycheck Protection Program), or other economic harm due to the pandemic, **as well as businesses with less capacity to weather financial hardship, such as the smallest businesses, those with less access to credit, or those serving disadvantaged communities.** Recipients should consider local economic conditions and business data when establishing such criteria.<sup>[87]</sup>

Aid may be considered responsive to the negative economic impacts of the pandemic if it supports businesses, attractions, business districts, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. For example, a recipient may provide aid to support the safe reopening of businesses in the tourism, travel, and hospitality industries and to business districts that were closed during the COVID-19 public health emergency, **as well as aid for a planned expansion or upgrade of tourism, travel, and hospitality facilities delayed due to the pandemic.**

[Source: Federal Registry](#)

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## Additionally:

### B.)Infrastructure

Fiscal Recovery Funds may also be used to support the consolidation or establishment of drinking water systems. With respect to wastewater infrastructure, recipients may use Fiscal Recovery Funds to construct publicly owned treatment infrastructure, **manage and treat stormwater** or subsurface drainage water, facilitate water reuse, and secure publicly owned treatment works, among other uses. Finally, consistent with the CWSRF and DWSRF, Fiscal Recovery Funds may be used for cybersecurity needs to protect water or sewer infrastructure, such as developing effective cybersecurity practices and measures at drinking water systems and publicly owned treatment works.

[Source: Federal Registry](#)

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Mt. Holiday's infrastructure capital campaign (planned expansion) and other parts of operations were all paused or negatively affected by COVID.

Mt. Holiday seeks funds to support phase 1 of its infrastructure investment plan.

Phase 1 of Snowmaking System Fall of 2021 or Spring of 2022	
Excavate Pond and Liner	\$40,000
New Intake and Sump	\$30,000
Total:	\$70,00

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## Potential Support

NEU	Recovery Funds Allocated (Two Tranches)	1% Donation	3% Donation	5% Donation
Acme Township	\$495,710	\$4,957.10	\$14,871.30	\$24,785.50

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CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 07/01/2021 TO 07/31/2021

Bank Code	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 07/31/2021
CHASE	GENERAL FUND				
101	GENERAL FUND	1,177,102.17	23,284.68	67,758.52	1,132,628.33
206	FIRE FUND	78,298.23	0.00	8,639.76	69,658.47
207	POLICE PROTECTION	28,753.01	0.00	0.00	28,753.01
208	PARK FUND	30,233.50	1,089.00	339.00	30,983.50
209	CEMETERY FUND	19,303.70	1,550.00	2,895.00	17,958.70
212	LIQUOR FUND	815.04	0.00	0.00	815.04
	GENERAL FUND	1,334,505.65	25,923.68	79,632.28	1,280,797.05
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,250,536.99	0.00	16,092.00	1,234,444.99
	FARMLAND PRESERVATION	1,250,536.99	0.00	16,092.00	1,234,444.99
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,213.89	0.00	0.00	5,213.89
	FARMLAND PRESERVATION - MONEY MARKET	5,213.89	0.00	0.00	5,213.89
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,805.68	0.00	0.00	157,805.68
	GENERAL FUND - HIGH YIELD	157,805.68	0.00	0.00	157,805.68
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,549.39	0.00	0.00	299,549.39
	GENERAL FUND - MONEY MARKET	299,549.39	0.00	0.00	299,549.39
PARKS	BAYSIDE PARK				
403	NAKWEMA TRAILWAY FUND	57,013.19	0.00	0.00	57,013.19
	BAYSIDE PARK	57,013.19	0.00	0.00	57,013.19
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY HILLS				
811	HOLIDAY HILLS AREA IMPROVEMENT	296,653.29	0.00	0.00	296,653.29
	HOLIDAY HILLS	296,653.29	0.00	0.00	296,653.29

Bank Code	Description	Beginning Balance 07/01/2021	Total Debits	Total Credits	Ending Balance 07/31/2021
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,342,087.44	0.00	115,669.44	2,226,418.00
591	WATER FUND- HOPE VILLAGE	9,951.26	0.00	559.47	9,391.79
	ACME RELIEF SEWER	<u>2,352,038.70</u>	<u>0.00</u>	<u>116,228.91</u>	<u>2,235,809.79</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	198,017.42	0.00	0.00	198,017.42
	ACME RELIEF SEWER MONEY MARKET	<u>198,017.42</u>	<u>0.00</u>	<u>0.00</u>	<u>198,017.42</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,387.52	0.00	0.00	1,387.52
	SHORELINE PRESERVATION	<u>1,387.52</u>	<u>0.00</u>	<u>0.00</u>	<u>1,387.52</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	2,915.43	1,355,946.82	1,241,964.08	116,898.17
	CURRENT TAX COLLECTION	<u>2,915.43</u>	<u>1,355,946.82</u>	<u>1,241,964.08</u>	<u>116,898.17</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>5,959,837.15</u>	<u>1,381,870.50</u>	<u>1,453,917.27</u>	<u>5,887,790.38</u>

*Sarah Lawrence, Dep. Treasurer*  
*9/1/2021*



User: CATHY DYE

DB: Acme Township

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	274,500.00	0.00	0.00	274,500.00	0.00
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00	0.00	16,000.00	0.00
101-000-420.000	DELQUENT PERS PROP TAX	118.00	0.00	0.00	118.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	0.00	0.00	2,500.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	7,355.30	7,355.30	103,944.70	6.61
101-000-448.000	CABLE TV FEE	86,400.00	0.00	0.00	86,400.00	0.00
101-000-465.000	PASSPORT FEES	1,500.00	315.00	315.00	1,185.00	21.00
101-000-574.000	ST SHARED SALES TAX	390,684.00	0.00	0.00	390,684.00	0.00
101-000-577.000	SWAMP TAX	1,500.00	0.00	0.00	1,500.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	150.00	150.00	2,860.00	4.98
101-000-608.001	Zoning Fees	17,600.00	550.00	550.00	17,050.00	3.13
101-000-610.000	Revenues for Escrow Account	19,120.00	14,000.00	14,000.00	5,120.00	73.22
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	0.00	0.00	510.00	0.00
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	200.00	230.00	230.00	(30.00)	115.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	15,000.00	684.38	684.38	14,315.62	4.56
Total Dept 000		959,757.00	23,284.68	23,284.68	936,472.32	2.43
TOTAL REVENUES		959,757.00	23,284.68	23,284.68	936,472.32	2.43
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	43.10	43.10	406.90	9.58
101-000-992.000	CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 000		54,750.00	43.10	43.10	54,706.90	0.08
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	3,357.70	3,357.70	31,942.30	9.51
101-101-703.001	SECRETARY	34,090.00	2,805.21	2,805.21	31,284.79	8.23
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	491.21	491.21	4,908.79	9.10
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	167.97	167.97	1,632.03	9.33
101-101-801.000	ACCOUNTING & AUDIT	13,000.00	0.00	0.00	13,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	0.00	0.00	1,200.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,600.00	0.00	0.00	12,600.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	1,250.00	1,250.00	23,750.00	5.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	5,504.00	5,504.00	21,996.00	20.01
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	4,334.00	4,334.00	1,966.00	68.79
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	317.05	317.05	3,582.95	8.13
101-101-900.000	PUBLICATIONS	2,100.00	0.00	0.00	2,100.00	0.00
101-101-910.000	INSURANCE	6,500.00	698.66	698.66	5,801.34	10.75
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	6,100.00	6,113.20	6,113.20	(13.20)	100.22
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		187,190.00	25,039.00	25,039.00	162,151.00	13.38
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	43,000.00	3,264.25	3,264.25	39,735.75	7.59
101-171-714.000	FICA LOCAL SHARE	3,440.00	213.05	213.05	3,226.95	6.19
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,400.00	326.43	326.43	4,073.57	7.42
101-171-910.000	INSURANCE	13,000.00	1,055.41	1,055.41	11,944.59	8.12
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		65,190.00	4,859.14	4,859.14	60,330.86	7.45
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	9,000.00	0.00	0.00	9,000.00	0.00
101-191-714.000	FICA LOCAL SHARE	100.00	0.00	0.00	100.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	0.00	0.00	5,500.00	0.00
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES		14,800.00	0.00	0.00	14,800.00	0.00
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	416.67	416.67	5,083.33	7.58
101-209-714.000	FICA LOCAL SHARE	400.00	31.87	31.87	368.13	7.97
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	46,920.00	7,820.00	7,820.00	39,100.00	16.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 209 - ASSESSOR'S EXPENDITURES		59,320.00	8,268.54	8,268.54	51,051.46	13.94
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	43,000.00	3,286.15	3,286.15	39,713.85	7.64
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	23,275.00	1,841.69	1,841.69	21,433.31	7.91
101-215-714.000	FICA LOCAL SHARE	5,312.00	332.34	332.34	4,979.66	6.26
101-215-726.000	SUPPLIES & POSTAGE	700.00	0.00	0.00	700.00	0.00
101-215-860.000	TRAVEL & MILEAGE	800.00	0.00	0.00	800.00	0.00
101-215-874.000	RETIREMENT/PENSION	6,500.00	512.79	512.79	5,987.21	7.89
101-215-910.000	INSURANCE	12,900.00	1,031.66	1,031.66	11,868.34	8.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 215 - CLERK'S EXPENDITURES		93,687.00	7,004.63	7,004.63	86,682.37	7.48
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	0.00	0.00	1,000.00	0.00
101-247-714.000	FICA LOCAL SHARE	75.00	0.00	0.00	75.00	0.00
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,535.00	0.00	0.00	1,535.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	1,935.30	1,935.30	23,223.70	7.69
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	29,600.00	2,262.46	2,262.46	27,337.54	7.64
101-253-714.000	FICA LOCAL SHARE	4,700.00	344.67	344.67	4,355.33	7.33
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	776.36	776.36	4,823.64	13.86
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,600.00	450.55	450.55	5,149.45	8.05
101-253-910.000	INSURANCE	4,000.00	307.70	307.70	3,692.30	7.69
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		75,259.00	6,077.04	6,077.04	69,181.96	8.07
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	179.00	179.00	2,821.00	5.97
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	367.67	367.67	3,922.33	8.57
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	1,002.59	1,002.59	17,197.41	5.51
101-265-921.000	STREET LIGHTS	12,000.00	82.10	82.10	11,917.90	0.68
101-265-922.000	DTE GAS	3,800.00	39.11	39.11	3,760.89	1.03
101-265-923.000	SEWER TOWNSHIP HALL	720.00	0.00	0.00	720.00	0.00
101-265-930.000	REPAIRS & MAINT	20,000.00	169.04	169.04	19,830.96	0.85
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		96,010.00	1,839.51	1,839.51	94,170.49	1.92
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	19.46	19.46	30,140.54	0.06
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	62,100.00	4,739.76	4,739.76	57,360.24	7.63
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	1,600.00	1,600.00	9,400.00	14.55
101-410-714.000	FICA LOCAL SHARE	7,000.00	468.33	468.33	6,531.67	6.69
101-410-726.000	SUPPLIES & POSTAGE	200.00	15.55	15.55	184.45	7.78
101-410-726.001	POSTAGE T & A	120.00	0.00	0.00	120.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	0.00	0.00	10,500.00	0.00
101-410-802.003	ATTORNEY T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	2,371.25	2,371.25	10,128.75	18.97
101-410-803.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	12,000.00	1,755.00	1,755.00	10,245.00	14.63
101-410-803.006	STAFF REVIEW T & A	1,800.00	0.00	0.00	1,800.00	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	475.92	475.92	5,624.08	7.80
101-410-900.000	PUBLICATIONS	2,100.00	0.00	0.00	2,100.00	0.00
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	6,000.00	498.96	498.96	5,501.04	8.32
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	0.00	0.00	2,000.00	0.00
101-410-960.000	dues subscriptions	1,000.00	0.00	0.00	1,000.00	0.00
101-410-964.000	REIMBURSEMENTS	2,500.00	0.00	0.00	2,500.00	0.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410 - PLANNING & ZONING EXPENDITURES		188,530.00	11,944.23	11,944.23	176,585.77	6.34
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES PARK MAINTENANCE-PART TIME	26,600.00	3,103.29	3,103.29	23,496.71	11.67
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	2,150.00	237.40	237.40	1,912.60	11.04
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	50,000.00	2,887.52	2,887.52	47,112.48	5.78
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		85,800.00	6,228.21	6,228.21	79,571.79	7.26
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	859.00	859.00	14,141.00	5.73
Total Dept 865 - INSURANCE		15,000.00	859.00	859.00	14,141.00	5.73
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	0.00	0.00	9,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		957,071.00	72,162.40	72,162.40	884,908.60	7.54
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		959,757.00	23,284.68	23,284.68	936,472.32	2.43
TOTAL EXPENDITURES		957,071.00	72,162.40	72,162.40	884,908.60	7.54
NET OF REVENUES & EXPENDITURES		2,686.00	(48,877.72)	(48,877.72)	51,563.72	1,819.72
BEG. FUND BALANCE		1,679,637.26	1,679,637.26			
NET OF REVENUES/EXPENDITURES - 2020-21			60,366.53		60,366.53	
END FUND BALANCE		1,682,323.26	1,691,126.07			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	877,500.00	0.00	0.00	877,500.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	116,400.00	0.00	0.00	116,400.00	0.00
Total Dept 000		993,900.00	0.00	0.00	993,900.00	0.00
TOTAL REVENUES		993,900.00	0.00	0.00	993,900.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	116,400.00	0.00	0.00	116,400.00	0.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-000-805.000	METRO FIRE CONTRACT	877,500.00	0.00	0.00	877,500.00	0.00
Total Dept 000		993,900.00	0.00	0.00	993,900.00	0.00
TOTAL EXPENDITURES		993,900.00	0.00	0.00	993,900.00	0.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		993,900.00	0.00	0.00	993,900.00	0.00
TOTAL EXPENDITURES		993,900.00	0.00	0.00	993,900.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		64,172.00	64,172.00			
NET OF REVENUES/EXPENDITURES - 2020-21			5,486.47		5,486.47	
END FUND BALANCE		64,172.00	69,658.47			
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	89,500.00	0.00	0.00	89,500.00	0.00
207-000-671.000	MISC REVENUES	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		98,200.00	0.00	0.00	98,200.00	0.00
TOTAL REVENUES		98,200.00	0.00	0.00	98,200.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	89,500.00	0.00	0.00	89,500.00	0.00
207-000-956.000	MISCELLANEOUS	1,500.00	750.00	750.00	750.00	50.00
Total Dept 000		91,000.00	750.00	750.00	90,250.00	0.82
TOTAL EXPENDITURES		91,000.00	750.00	750.00	90,250.00	0.82
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		98,200.00	0.00	0.00	98,200.00	0.00
TOTAL EXPENDITURES		91,000.00	750.00	750.00	90,250.00	0.82
NET OF REVENUES & EXPENDITURES		7,200.00	(750.00)	(750.00)	7,950.00	10.42
BEG. FUND BALANCE		82.39	82.39			
NET OF REVENUES/EXPENDITURES - 2020-21			29,420.62		29,420.62	
END FUND BALANCE		7,282.39	28,753.01			
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,000.00	1,089.00	1,089.00	3,911.00	21.78
208-000-602.004	ENDOWMENT-BAYSIDE	10,000.00	0.00	0.00	10,000.00	0.00



PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Total Dept 000		15,000.00	1,089.00	1,089.00	13,911.00	7.26
TOTAL REVENUES		15,000.00	1,089.00	1,089.00	13,911.00	7.26
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		15,000.00	1,089.00	1,089.00	13,911.00	7.26
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		10,000.00	1,089.00	1,089.00	8,911.00	10.89
BEG. FUND BALANCE		14,647.79	14,647.79			
NET OF REVENUES/EXPENDITURES - 2020-21			15,246.71		15,246.71	
END FUND BALANCE		24,647.79	30,983.50			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	800.00	800.00	2,700.00	22.86
209-000-646.000	BURIAL FEE PAYMENTS	4,000.00	750.00	750.00	3,250.00	18.75
Total Dept 000		7,500.00	1,550.00	1,550.00	5,950.00	20.67
TOTAL REVENUES		7,500.00	1,550.00	1,550.00	5,950.00	20.67
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	349.68	349.68	50.32	87.42
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	4,000.00	0.00	0.00	4,000.00	0.00
209-000-930.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		7,400.00	349.68	349.68	7,050.32	4.73
TOTAL EXPENDITURES		7,400.00	349.68	349.68	7,050.32	4.73
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		7,500.00	1,550.00	1,550.00	5,950.00	20.67
TOTAL EXPENDITURES		7,400.00	349.68	349.68	7,050.32	4.73
NET OF REVENUES & EXPENDITURES		100.00	1,200.32	1,200.32	(1,100.32)	1,200.32
BEG. FUND BALANCE		14,923.92	14,923.92			

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND						
NET OF REVENUES/EXPENDITURES - 2020-21			1,834.46		1,834.46	
END FUND BALANCE		15,023.92	17,958.70			
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	11,500.00	0.00	0.00	11,500.00	0.00
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.00	0.00	3.00	0.00
Total Dept 000		11,503.00	0.00	0.00	11,503.00	0.00
TOTAL REVENUES		11,503.00	0.00	0.00	11,503.00	0.00
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		8,700.00	0.00	0.00	8,700.00	0.00
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		11,503.00	0.00	0.00	11,503.00	0.00
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
NET OF REVENUES & EXPENDITURES		2,803.00	0.00	0.00	2,803.00	0.00
BEG. FUND BALANCE		804.24	804.24			
NET OF REVENUES/EXPENDITURES - 2020-21			10.80		10.80	
END FUND BALANCE		3,607.24	815.04			
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	276,435.00	0.00	0.00	276,435.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	600.00	0.00	0.00	600.00	0.00
Total Dept 000		277,035.00	0.00	0.00	277,035.00	0.00
TOTAL REVENUES		277,035.00	0.00	0.00	277,035.00	0.00
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,500.00	0.00	0.00	8,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	31,750.00	15,750.00	15,750.00	16,000.00	49.61
225-000-941.000	PDR PYMT TO LANDOWNERS	220,000.00	0.00	0.00	220,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,200.00	0.00	0.00	8,200.00	0.00
Total Dept 000		268,450.00	15,750.00	15,750.00	252,700.00	5.87

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 07/31/2021

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2021	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 225 - FARMLAND PRESERVATION						
Expenditures						
TOTAL EXPENDITURES		268,450.00	15,750.00	15,750.00	252,700.00	5.87
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		277,035.00	0.00	0.00	277,035.00	0.00
TOTAL EXPENDITURES		268,450.00	15,750.00	15,750.00	252,700.00	5.87
NET OF REVENUES & EXPENDITURES		8,585.00	(15,750.00)	(15,750.00)	24,335.00	183.46
BEG. FUND BALANCE		1,062,423.82	1,062,423.82			
NET OF REVENUES/EXPENDITURES - 2020-21			192,698.06		192,698.06	
END FUND BALANCE		1,071,008.82	1,239,371.88			
Fund 403 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
403-000-602.008	IRON BELLE TRAIL FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.009	MI NATIONAL RESOURCE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-674.001	TART TRAIL	480,550.00	0.00	0.00	480,550.00	0.00
403-000-699.000	TRANSFER IN	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		1,155,550.00	0.00	0.00	1,155,550.00	0.00
TOTAL REVENUES		1,155,550.00	0.00	0.00	1,155,550.00	0.00
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
403-000-803.003	ENGINEERING SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
403-000-930.002	PARKS & RECREATION EXPENDITURE	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Total Dept 000		1,075,000.00	0.00	0.00	1,075,000.00	0.00
TOTAL EXPENDITURES		1,075,000.00	0.00	0.00	1,075,000.00	0.00
Fund 403 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		1,155,550.00	0.00	0.00	1,155,550.00	0.00
TOTAL EXPENDITURES		1,075,000.00	0.00	0.00	1,075,000.00	0.00
NET OF REVENUES & EXPENDITURES		80,550.00	0.00	0.00	80,550.00	0.00
BEG. FUND BALANCE		33,993.68	33,993.68			
NET OF REVENUES/EXPENDITURES - 2020-21			23,019.51		23,019.51	
END FUND BALANCE		114,543.68	57,013.19			
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	0.00	0.00	902,640.00	0.00
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	0.00	0.00	2,600.00	0.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - ACME RELIEF SEWER						
Revenues						
Total Dept 000		929,240.00	0.00	0.00	929,240.00	0.00
TOTAL REVENUES		929,240.00	0.00	0.00	929,240.00	0.00
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	0.00	0.00	34,500.00	0.00
590-000-956.001	OPERATING & MAINT EXP	700,000.00	450.00	450.00	699,550.00	0.06
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	0.00	0.00	1,200.00	0.00
590-000-995.001	INTEREST on BONDS	2,600.00	0.00	0.00	2,600.00	0.00
Total Dept 000		739,300.00	450.00	450.00	738,850.00	0.06
TOTAL EXPENDITURES		739,300.00	450.00	450.00	738,850.00	0.06
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	0.00	0.00	929,240.00	0.00
TOTAL EXPENDITURES		739,300.00	450.00	450.00	738,850.00	0.06
NET OF REVENUES & EXPENDITURES		189,940.00	(450.00)	(450.00)	190,390.00	0.24
BEG. FUND BALANCE		9,030,552.27	9,030,552.27			
NET OF REVENUES/EXPENDITURES - 2020-21			(229,324.58)		(229,324.58)	
END FUND BALANCE		9,220,492.27	8,800,777.69			
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	0.00	0.00	14,749.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	0.00	0.00	12,700.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	0.00	0.00	12,700.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00

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 DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 10/11

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
	NET OF REVENUES & EXPENDITURES	2,049.00	0.00	0.00	2,049.00	0.00
	BEG. FUND BALANCE	102,447.00	102,447.00			
	NET OF REVENUES/EXPENDITURES - 2020-21		2,229.79		2,229.79	
	END FUND BALANCE	104,496.00	104,676.79			
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	(2.41)	(2.41)	2.41	100.00
Total Dept 000		0.00	(2.41)	(2.41)	2.41	100.00
TOTAL EXPENDITURES		0.00	(2.41)	(2.41)	2.41	100.00
Fund 703 - CURRENT TAX COLLECTION:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	(2.41)	(2.41)	2.41	100.00
	NET OF REVENUES & EXPENDITURES	0.00	2.41	2.41	(2.41)	100.00
	BEG. FUND BALANCE	(375.35)	(375.35)			
	NET OF REVENUES/EXPENDITURES - 2020-21		(14.00)		(14.00)	
	END FUND BALANCE	(375.35)	(386.94)			
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	64,000.00	0.00	0.00	64,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL REVENUES		70,000.00	0.00	0.00	70,000.00	0.00
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	21,200.00	0.00	0.00	21,200.00	0.00
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 000		76,200.00	0.00	0.00	76,200.00	0.00
TOTAL EXPENDITURES		76,200.00	0.00	0.00	76,200.00	0.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
	TOTAL REVENUES	70,000.00	0.00	0.00	70,000.00	0.00
	TOTAL EXPENDITURES	76,200.00	0.00	0.00	76,200.00	0.00
	NET OF REVENUES & EXPENDITURES	(6,200.00)	0.00	0.00	(6,200.00)	0.00
	BEG. FUND BALANCE	302,516.98	302,516.98			
	NET OF REVENUES/EXPENDITURES - 2020-21		(5,863.69)		(5,863.69)	
	END FUND BALANCE	296,316.98	296,653.29			

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 819 - SPRINGBROOK SAD						
Revenues						
Dept 000						
819-000-580.000	CONTRIBUTION-COUNTY ROAD COMMISSION	134,039.00	0.00	0.00	134,039.00	0.00
819-000-672.000	ASSESSMENTS CURRENT	26,526.00	0.00	0.00	26,526.00	0.00
819-000-698.001	BOND/NOTE ISSUANCE @ FACE VALUE	331,700.00	0.00	0.00	331,700.00	0.00
Total Dept 000		492,265.00	0.00	0.00	492,265.00	0.00
TOTAL REVENUES		492,265.00	0.00	0.00	492,265.00	0.00
Expenditures						
Dept 000						
819-000-808.000	ROAD CONSTRUCTION	454,039.00	0.00	0.00	454,039.00	0.00
819-000-995.001	INTEREST on BONDS	8,929.00	0.00	0.00	8,929.00	0.00
Total Dept 000		462,968.00	0.00	0.00	462,968.00	0.00
TOTAL EXPENDITURES		462,968.00	0.00	0.00	462,968.00	0.00
Fund 819 - SPRINGBROOK SAD:						
TOTAL REVENUES		492,265.00	0.00	0.00	492,265.00	0.00
TOTAL EXPENDITURES		462,968.00	0.00	0.00	462,968.00	0.00
NET OF REVENUES & EXPENDITURES		29,297.00	0.00	0.00	29,297.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		327,010.00	(63,535.99)	(63,535.99)	390,545.99	19.43
BEG. FUND BALANCE - ALL FUNDS		12,305,826.00	12,305,826.00			
END FUND BALANCE - ALL FUNDS		12,603,539.00	12,337,400.69			





# RecycleSmart

WWW.RECYCLESMAART.INFO

August 2021

## KNOW IT BEFORE YOU THROW IT!



RecyclingRaccoons.org



EGLE

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. |  
[www.RecycleSmart.info](http://www.RecycleSmart.info)



# Tractor Tire/Large Equipment Tire Recycling Event

SEPTEMBER 16, 2021: 9:00 am - 2:30 pm

LOCATION: TRAVERSE BAY AREA CAREER TECH CENTER  
880 PARSONS RD TRAVERSE CITY, MI 49686

- Agricultural Producers in Northwest MI can recycle their unwanted, old tractor/large equipment tires at this collection event free of charge.
- Pre-registration is required. Register at:  
<https://gtcd.wufoo.com/forms/tractorldarge-equipment-tire-recycling-collection/>
- Remove rims prior to dropping off at the collection event.
- Not accepting regular passenger vehicle tires.



Questions or concerns?

Please contact Lauren Silver ([lsilver@gtcd.org](mailto:lsilver@gtcd.org) 231-941-0960 ext. 22) or Sam Wolfe ([swolfe@gtcd.org](mailto:swolfe@gtcd.org) 231-941-0960 ext. 23)

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The Saturday, September 18th HHW Collection Event is open for sign up.

Click on the link below to sign up online.

[September 18th HHW Event Sign up](#)







## Scrap Tire Collection

Grand Traverse County Residents only

**October 14th 1pm - 6pm**

Appointments **are required and can be made by**  
**calling** the Resource Recovery Department @  
**231-995-6075.**

**Scrap Tire Collections are funded by the EGLE  
Scrap Tire Grant**



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### Adopt A Recycling Site

RecycleSmart is looking for **Recycling Champions** to help keep the 24/7 Single Stream Recycling Sites clean. Individuals, groups, businesses or



other entities are encouraged to contact the RecycleSmart office at 231-995-6075 to learn more about how you can help keep these valuable resources, in their place, in our community.

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(Household Hazardous Waste)  
HHW Event Dates in 2021



([Sign up](#) will be available online approximately one month before each event.) Appointments are required

Thursday, April 15th **33,700lbs collected!**

Thursday, May 13th **25,903lbs collected!**

Thursday, June 17th **22,992lbs collected!**

Thursday, August 12th **Completed**

Saturday, September 18th Open for sign up

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?  
[Click Here.](#)

\*\*\*Appointments will not be accepted until approximately one month before each event.\*\*\*

#### RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

#### Businesses, Organizations, Schools, etc.

1. Download the [VSQG Registration and Certification form](#).
2. Download the [VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).



be magically  
transported to the Take  
it Back Directory!

If you are unable to find a solution  
on the directory, please contact  
the Resource Recovery  
Department and we'll be sure to  
help you out!



## Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

## Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community. To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED](#)





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## The Keystone Brush Site is open for the Season.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).

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Have questions about where to recycle an item?

Click on the Take it Back Logo and you will





**Looking for the latest episodes of the  
very popular 9&10 News TV series  
"Talking Trash"?  
Look no further.  
Click on the picture above and you will  
be whisked away to the glorious land  
of responsible recycling!**

---

**Drop Off Battery Recycling**

**Some sites may be closed or have altered hours at this time.  
Thank you for understanding**

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS  
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations.  
Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring  
batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

**Building / Location  
Address**

**Acme Township Hall**  
[6042 Acme Road](#)  
[Williamsburg, MI 49690](#)

**Blair Township Hall**  
[2121 County Road 633 Grawn, MI 49637](#)

**City of Traverse City / Grand Traverse County Building**

[400 Boardman Avenue](#)  
[Traverse City, MI 49684](#)

**Civic Center**  
[1213 W Civic Center Drive](#)  
[Traverse City, MI 49686](#)

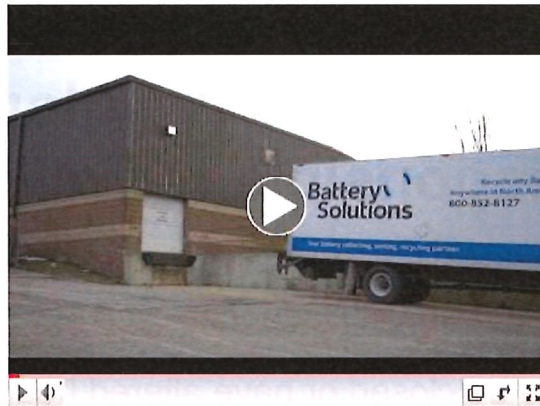
**Fife Lake True Value**  
[119 East Lake Street Fife Lake, Mi. 49633](#)

**Grand Traverse County Public Service Building**  
[2650 LaFranier Road](#)  
[Traverse City, MI 49686](#)

**Metro Emergency Services Building**  
[897 Parson Road](#)  
[Traverse City, MI 49686](#)

**Traverse City Fire Department**  
[500 W Front Street](#)  
[Traverse City, MI 49684](#)

**Whitewater Township Hall**  
[5777 Vinton Road](#)  
[Williamsburg, MI 49690](#)



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CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 08/11/2021 - 09/06/2021  
Banks: CHASE, FARM, PARKS, SEWER

Prepaid A/P

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/16/2021	CHAS	26326	APPLIED IMAGE	REPAIRS & MAINT	101-265-930.000	146.32
08/16/2021	CHAS	26327	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	367.67
08/16/2021	CHAS	26328	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	371.06
08/16/2021	CHAS	26329	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	33.25
08/16/2021	CHAS	26330	GFL ENVIRONMENTAL	REPAIRS & MAINT	101-265-930.000	62.62
		26330		REPAIRS & MAINT	101-750-930.000	418.00
						<hr/> 480.62
08/16/2021	CHAS	26331	GRAND TRAVERSE COUNTY	PENALTIES& INTEREST	101-000-445.020	41.25
08/16/2021	CHAS	26332	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
08/16/2021	CHAS	26333	I.T.RIGHT	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	540.00
08/16/2021	CHAS	26334	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	2,350.00
08/16/2021	CHAS	26335	PETTY CASH	POSTAGE FOR PASSPORTS	101-000-465.001	81.60
		26335		SUPPLIES & POSTAGE	101-410-726.000	1.30
						<hr/> 82.90
08/16/2021	CHAS	26336	PLANNING AND ZONING CENTER, INC	dues subscriptions	101-410-960.000	315.00
08/16/2021	CHAS	26337	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	840.90
		26337		ATTORNEY SERVICES	101-410-802.002	659.10
						<hr/> 1,500.00
08/16/2021	CHAS	26338	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	145.45
		26338		PUBLICATIONS	101-410-900.000	122.90
						<hr/> 268.35
08/19/2021	CHAS	26339	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,910.00
08/19/2021	CHAS	26340	APEX SOFTWARE	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	235.00
08/19/2021	CHAS	26341	CHASE CARDMEMBER SERVICE	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	15.89
		26341		PUBLICATIONS	101-101-900.000	145.00
		26341		SUPPLIES & POSTAGE	101-215-726.000	7.00
		26341		REPAIRS & MAINT	101-750-930.000	33.88
						<hr/>

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CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 08/11/2021 - 09/06/2021  
Banks: CHASE, FARM, PARKS, SEWER

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						201.77
08/19/2021	CHAS	26342	CINTAS	REPAIRS & MAINT	101-265-930.000	91.19
08/19/2021	CHAS	26343	CINTAS	REPAIRS & MAINT	101-265-930.000	91.19
08/19/2021	CHAS	26344	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	806.15
		26344		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	52.69
		26344		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	144.73
						<hr/> 1,003.57
08/19/2021	CHAS	26345	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	98.58
08/19/2021	CHAS	26346	KWIK PRINT	SUPPLIES & POSTAGE	101-265-726.000	87.64
08/19/2021	CHAS	26347	MICHIGAN TOWNSHIPS ASSOCIATION	EDUCATION/TRAINING/CONVENTION	101-215-958.000	50.00
08/19/2021	CHAS	26348	QUADIENT FINANCE USA, INC	SUPPLIES & POSTAGE	101-191-726.000	400.00
08/19/2021	CHAS	26349	RELIANCE STANDARD	INSURANCE	101-101-910.000	173.57
08/19/2021	CHAS	26350	ROBERT B. WILKINSON	BURIAL FEE PAYMENTS	209-000-646.000	2,625.00
08/19/2021	CHAS	26351	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	301.64
08/19/2021	SEWE	372	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	37,792.25
		372		HOCH ROAD #697 EXP	590-000-956.003	66.80
		372		OPERATING & MAINT EXP	591-550-956.001	1,077.99
						<hr/> 38,937.04
08/31/2021	CHAS	26352	ASCOM NORTH	REPAIRS & MAINT	101-265-930.000	90.00
08/31/2021	CHAS	26353	BECKETT & RAEDER	PLANNING CONSULTANT	101-410-803.001	959.06
08/31/2021	CHAS	26354	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	82.65
08/31/2021	CHAS	26355	DTE ENERGY	DTE GAS	101-265-922.000	37.74
08/31/2021	CHAS	26356	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	101-101-803.003	4,075.00
		26356		PLANNING & CONSULTANT T & A	101-410-803.005-080	324.25
		26356		PLANNING & CONSULTANT T & A	101-410-803.005-122	1,265.00
						<hr/> 5,664.25
08/31/2021	CHAS	26357	GRD TRAV COUNTY ROAD COMM	GT COUNTY ROAD COMMISION TART	101-000-998.000	3,167.33

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CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 08/11/2021 - 09/06/2021  
Banks: CHASE, FARM, PARKS, SEWER

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/31/2021	CHAS	26358	I.T.RIGHT	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	540.00
08/31/2021	CHAS	26359	MICHIGAN OFFICEWAYS	SUPPLIES & POSTAGE	101-265-726.000	227.95
08/31/2021	CHAS	26360	NORTHERN MICHIGAN JANITORIAL S	REPAIRS & MAINT	101-750-930.000	84.95
08/31/2021	SEWE	373	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	883.21
TOTAL - ALL FUNDS				TOTAL OF 37 CHECKS		66,499.75

--- GL TOTALS ---

101-000-445.020	PENALTIES& INTEREST	41.25
101-000-465.001	POSTAGE FOR PASSPORTS	81.60
101-000-998.000	GT COUNTY ROAD COMMISION TART	3,167.33
101-101-802.002	ATTORNEY SERVICES	840.90
101-101-803.003	ENGINEERING SERVICES	4,075.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,330.89
101-101-900.000	PUBLICATIONS	290.45
101-101-910.000	INSURANCE	173.57
101-191-726.000	SUPPLIES & POSTAGE	400.00
101-209-803.002	ASSESSING CONTRACT SERVICES	3,910.00
101-215-726.000	SUPPLIES & POSTAGE	7.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	50.00
101-265-726.000	SUPPLIES & POSTAGE	414.17
101-265-851.000	CABLE INTERNET SERVICES	367.67
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,003.57
101-265-921.000	STREET LIGHTS	453.71
101-265-922.000	DTE GAS	37.74
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	514.57
101-410-726.000	SUPPLIES & POSTAGE	1.30
101-410-802.002	ATTORNEY SERVICES	659.10
101-410-803.001	PLANNING CONSULTANT	959.06
101-410-803.005-080	PLANNING & CONSULTANT T & A	324.25
101-410-803.005-122	PLANNING & CONSULTANT T & A	1,265.00
101-410-900.000	PUBLICATIONS	122.90
101-410-960.000	dues subscriptions	315.00
101-750-930.000	REPAIRS & MAINT	3,188.47
209-000-646.000	BURIAL FEE PAYMENTS	2,625.00
590-000-956.001	OPERATING & MAINT EXP	38,675.46
590-000-956.003	HOCH ROAD #697 EXP	66.80
591-550-956.001	OPERATING & MAINT EXP	1,077.99
	TOTAL	66,499.75

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INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP

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PROOF ONLY - JOURNAL ENTRIES NOT CREATED

To Be  
Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/07/2021	AP	APPLIED IMAGE REPAIRS & MAINT Vnd: APPLIES IM Invoice: 1797328	Invoice: 1797328 Ref#: 10758 (COPY MACHINE) 101-265-930.000 101-000-202.000	311.51	311.51
		Expected Check Run: 09/07/2021		311.51	311.51
09/07/2021	AP	I.T.RIGHT SUPPLIES & POSTAGE Vnd: I.T.RIGHT Invoice: 20169512	Invoice: 20169512 Ref#: 10756 (ELECTION LAPTOP COMPUTERS PURCHASE) 101-191-726.000 101-000-202.000	1,300.00	1,300.00
		Expected Check Run: 09/07/2021		1,300.00	1,300.00
09/07/2021	AP	NICHOLS APPRAISAL SERVICES APPRAISAL EXPENSES Vnd: 0000014520 Invoice: CHERRIES R DA	Invoice: CHERRIES R DA Ref#: 10757 (APPRAISAL FOR CHERRIES R DA BERRIES) 225-000-942.000 225-000-202.000	7,990.00	7,990.00
		Expected Check Run: 09/07/2021		7,990.00	7,990.00
Cash/Payable Account Totals:				9,601.51	9,601.51
		ACCOUNTS PAYABLE	101-000-202.000		1,611.51
		ACCOUNTS PAYABLE	225-000-202.000		7,990.00
			TOTAL INCREASE IN PAYABLE:		9,601.51





## **GRAND TRAVERSE METRO FIRE DEPARTMENT 2022 BUDGET TIMELINE**

Below is the timeline for approving Metro's 2022 Budget:

<b>June 22, 2021:</b>	Distribute 2022 Budget at Board Meeting
<b>June 30, 2021</b>	2022 Budget Workshop with Metro Board
<b>July 22, 2021</b>	2022 Budget Workshop with Metro Board - #2
<b>July 27, 2021</b>	Metro's Board to approve 2022 Budget
<b>July 30, 2021</b>	Metro Budget to Township Offices
<b>August, 2021:</b>	Take Metro's 2022 Budget to Township Boards for approval
<b>September, 2021</b>	Public Hearings and Final Approval by the Townships
<b>Sept. 30, 2021:</b>	Notify GT County of Townships millage rate for Metro!



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2022 BUDGET ASSUMPTIONS/ISSUES

### Below are assumptions/issues for the 2022 Budget:

- 1) 3.98% increase in Townships **real** property taxable valuations.  
At 2.45 mills, this results in \$180,836 of additional revenue from Townships for 2022, which covers approximately 70% of Metro's wage increases.
- 2) Wages and Benefits
  - \* COLA and contract wage increase from 2% up to 3% and wage opener analysis.
  - \* Step increases for officers and firefighters
  - \* Hire 2 new firefighters - to reduce overtime, adequately staff stations, help to reduce firefighter burnout, cover time for training and paid time off.
- 3) Vehicle replacement plan budgeted expenditures:
  - \* Purchase a new chiefs vehicle - \$50,000, to replace current 2010 Chiefs vehicle
  - \* Purchase new Squad 1 - \$50,000. Old Squad 1 to be used as Captains Vehicle
  - \* Purchase used Rescue Truck for \$150,000 (this would replace purchasing a new rescue for \$600,000 which is planned for 2024.)
- 4) In accordance with the calculation in the Articles of Incorporation, the resultant millage rate for each township is **2.60** mills. This is a 0.15 increase over the 2021 millage rate - which equates to \$15 for every \$100,000 of taxable value.  
This increase is due to the following:
  - 1) Hiring 2 new firefighters
  - 2) Purchasing new vehicles listed above
  - 3) Cover debt payments in PIF. Used most of PIF fund balance in 2021.
- 5) 2020 & 2021 activity effecting budgeted millage rate:
  - 1) Incurred new annual debt payments totaling \$219,700 ( New Engine & Tanker, Station remodels)
  - 2) Due to keeping 2021 millage rate the same, used \$239,000 of PIF fund balance
  - 3) Used \$350,000 of PIF fund balance for station remodels
- 6) The millage has been 2.35 for 2015 - 2019, and increased to 2.45 for 2020 & 2021.
- 7) Future issues not included in budget:
  - a. Set aside funds for Retiree Health Care Plan *-(covers a total of 9 employees)*
  - b. New Station 8 design and construction costs
  - c. Need to purchase a new engine, rescue and ladder truck within the next 4 years.
  - d. Training Tower



# **GRAND TRAVERSE METRO FIRE DEPARTMENT** **2022 BUDGET** **NET TAXABLE VALUE ALLOCATION**

**TOTAL BUDGETED EXPENDITURES:**

**Less: Other Revenue Items**

**NET EXPENDITURES TO BE ALLOC.**

**TOWNSHIP ASSESSED VALUES, net**

Millage rate to breakeven  
 Less: use of fund balance  
 Proposed 2022 Millage Rate

METRO	
2022	
\$	5,724,889
	325,000
\$	5,399,889
	1,929,066,120
	2.80
	0.20
	2.60

## **ALLOCATION BASED ON TAXABLE VALUE - 2.60 MILLS**

	2022 BUDGETED TWP REVENUE	2021 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	931,328	857,608	73,720	8.60%
EAST BAY	1,627,245	1,467,843	159,402	10.86%
GARFIELD	2,456,999	2,219,926	237,073	10.68%
<b>TOTAL</b>	<b>5,015,572</b>	<b>4,545,377</b>	<b>470,195</b>	<b>10.34%</b>

	2021 TAXABLE VALUE (net of personal prop)	2020 TAXABLE VALUE (net of personal prop)	DIFFERENCE	% CHANGE
ACME	358,203,252	350,043,802	8,159,450	2.33%
% of total	18.6%	18.9%		
EAST BAY	625,863,374	599,119,509	26,743,865	4.46%
% of total	32.4%	32.3%		
GARFIELD	944,999,494	906,092,315	38,907,179	4.29%
% of total	49.0%	48.8%		
<b>TOTAL</b>	<b>1,929,066,120</b>	<b>1,855,255,626</b>	<b>73,810,494</b>	<b>3.98%</b>



# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2022 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2022	
GRAND TRAVERSE METRO FIRE	2020	2021	June, 2021	2021	BUDGET	Notes
<b>Fund: 206 - METRO FIRE</b>						
<b>Revenues</b>						
528.000 Other Federal Grants	258,582	0	60,887	#DIV/0!	0	
600.001 Acme Township - Cont.	822,341	857,608	857,608	100.0%	931,328	2.60 Mills
600.002 East Bay Twp. Contr	1,403,840	1,467,843	1,467,843	100.0%	1,627,245	2.60 Mills
600.003 Garfield Charter Twp.	2,100,379	2,219,926	2,219,926	100.0%	2,456,999	2.60 Mills
664.000 Earned Interest	41,977	40,000	2,938	7.3%	30,000	
667.100 Township FF/EMS	113,848	105,000	42,821	40.8%	105,000	
668.500 Cost Recovery Revenue	44,038	60,000	16,805	28.0%	55,000	
668.700 Public Education Receipts	150	0	0	150.0%	0	
669.000 Plan Reviews	42,279	66,000	22,528	34.1%	65,000	
669.001 Refunds and Donations	50,291	40,000	46,024	115.1%	45,000	
669.002 Sale of Surplus Equipment	30,200	5,000	8,400	168.0%	15,000	
669.006 Misc. Grant Receipts	33,800	10,000	25,674	256.7%	10,000	
<b>TOTAL REVENUES</b>	<b>4,941,725</b>	<b>4,871,377</b>	<b>4,771,454</b>	<b>97.9%</b>	<b>5,340,572</b>	
<b>EXPENDITURES</b>						
<b>Dept: 336 OPERATIONS</b>						
<b>Acct Class: 701 PERSONNEL SERVICES</b>						
702.000 Wages and Salaries	2,058,430	2,207,235	1,024,629	46.4%	2,511,815	FF & staff wage adjustments
702.001 Longevity	31,285	33,000	0	0.0%	34,000	2 new FT FFs
703.000 Metro Firefighters Response	26,424	25,000	20,072	80.3%	30,000	
703.001 Metro Fire Officers Salaries	13,500	16,000	6,100	38.1%	0	
703.200 Metro FF Wages - part-time	185,462	272,000	105,704	38.9%	300,000	
703.300 Part-time Administrative	7,498	10,000	2,364	23.6%	25,000	
705.000 Personal Day Payout	37,918	45,150	0	0.0%	51,000	
715.000 FICA/Medicare	36,951	37,949	16,504	43.5%	45,255	
716.000 Health/Dental/Optical Ins.	414,320	550,000	247,138	44.9%	540,000	
716.003 Life Ins./LTD/STD	26,407	33,000	15,655	47.4%	33,000	
717.001 AD&D Insurance	9,186	11,000	4,428	40.3%	11,000	
718.000 Retirement	312,272	363,173	153,595	42.3%	408,020	
719.000 Workers Comp. Insurance	73,138	76,000	79,840	105.1%	95,000	
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,232,791</b>	<b>3,679,507</b>	<b>1,676,029</b>	<b>45.6%</b>	<b>4,084,089</b>	
<b>Acct Class: 726 SUPPLIES</b>						
727.000 Office Supplies	8,081	12,000	6,297	52.5%	12,000	
729.000 Printing and Binding	4,630	6,000	2,845	47.4%	6,000	
730.000 Postage and Freight	1,593	2,500	1,124	45.0%	2,500	
743.000 Other Supplies	28,703	30,000	4,392	14.6%	30,000	
745.000 Uniforms and Accessories	17,860	24,000	7,830	32.6%	24,000	
745.002 Fire Gear	44,734	30,000	3,571	11.9%	35,000	
748.000 Fuel, Oil, Grease	26,328	40,000	18,587	46.5%	35,000	
760.000 Medical Supplies	17,444	16,000	11,038	69.0%	17,000	
<b>TOTAL SUPPLIES</b>	<b>149,373</b>	<b>160,500</b>	<b>55,684</b>	<b>34.7%</b>	<b>161,500</b>	
<b>Acct Class: 800 CONTRACTUAL SERVICES</b>						
801.000 Legal Fees	40,015	22,000	8,249	37.5%	25,000	
810.000 Subscriptions	2,896	7,500	1,582	21.1%	7,500	
810.001 Dues	9,004	8,500	4,451	52.4%	8,500	
818.000 Contract Services	47,336	57,000	25,563	44.8%	52,000	
830.000 Fire Hydrant Rental	21,240	21,555	0	0.0%	25,000	

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2022 Budgeted Revenue/Expenditure Report



	Actual 2020	Budget 2021	YTD actual June, 2021	% Bud 2021	2022 BUDGET	Notes
<b>GRAND TRAVERSE METRO FIRE</b>						
850.001 Telephone	45,889	42,000	19,898	47.4%	46,000	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>166,380</b>	<b>158,555</b>	<b>59,743</b>	<b>37.7%</b>	<b>164,000</b>	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	60,603	61,000	60,117	98.6%	61,000	
920.000 Heat Utilities	18,618	30,000	14,982	49.9%	30,000	
921.000 Electric Utilities	43,623	47,000	19,683	41.9%	47,000	
923.000 Sewer and Water Utilities	13,637	15,000	6,284	41.9%	15,000	
924.000 Waste Disposal	2,005	2,000	630	31.5%	2,100	
930.000 Bldg. Repair and Maintenance	82,281	65,000	31,656	48.7%	65,000	
932.000 Equipment Repair & Maint.	26,903	25,000	9,608	38.4%	25,000	
932.100 SCBA Repair/Maintenance	3,616	5,000	2,542	50.8%	10,000	
934.000 Vehicle R&M - labor	76,126	75,000	43,648	58.2%	78,000	
934.100 Vehicle R&M - parts	66,529	50,000	21,821	43.6%	65,000	
934.500 Special Ops Equipment	3,018	3,000	1,701	56.7%	0	
935.000 Ground Care and Maintenance	27,095	40,000	16,410	41.0%	40,000	
955.000 Employee Physicals & Wellne	33,171	40,000	12,201	30.5%	40,000	
956.000 Employee Train. and Develop.	40,749	55,000	25,044	45.5%	55,000	
956.001 Computer Support	56,421	57,000	26,491	46.5%	57,000	
<b>TOTAL OTHER SERVICES AND CH</b>	<b>554,395</b>	<b>570,000</b>	<b>292,818</b>	<b>51.4%</b>	<b>590,100</b>	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	121,479	50,000	45,271	90.5%	65,000	
977.000 Machinery and Equipment	103,817	82,000	61,519	75.0%	85,000	
980.100 Computer Replacement	14,916	12,000	5,830	48.6%	15,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>240,212</b>	<b>144,000</b>	<b>112,620</b>	<b>78.2%</b>	<b>165,000</b>	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	576,000	298,421	298,421	0.0%	550,000	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
<b>TOTAL OTHER</b>	<b>576,000</b>	<b>308,621</b>	<b>298,421</b>	<b>96.7%</b>	<b>560,200</b>	
<b>TOTAL EXPENDITURES</b>	<b>4,919,151</b>	<b>5,021,183</b>	<b>2,495,315</b>	<b>49.7%</b>	<b>5,724,889</b>	<b>2.51 mils</b>
						(net of other revenue's)
<b>NET REVENUE/EXPENDITURES</b>	<b>22,574</b>	<b>(149,806)</b>	<b>2,276,139</b>		<b>\$ (384,317)</b>	
<b>Fund Balance</b>	<b>2,037,806</b>	<b>2,060,380</b>			<b>1,910,574</b>	
<b>Net Fund Balance</b>	<b>\$ 2,060,380</b>	<b>\$ 1,910,574</b>			<b>\$ 1,526,257</b>	
<b>Maintain Fund Balance = to 4 months \$ 1,639,717 \$ 1,673,728 \$ 1,908,296</b>						



# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2022 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2022	
GRAND TRAVERSE METRO FIRE	2020	2021	June, 2021	2021	BUDGET	Notes
<b>PUBLIC IMPROVEMENT FUND</b>						
664.000 Earned Interest	2,056	2,000	228	11.4%	2,000	
675.000 Debt Proceeds	925,000	350,000	350,000	100.0%	-	
699.100 Transfer In - Fund Balance	576,000	298,421	298,421	100.0%	550,000	
<b>TOTAL REVENUES</b>	<b>1,503,056</b>	<b>650,421</b>	<b>648,649</b>	<b>99.7%</b>	<b>552,000</b>	
<b>EXPENDITURES</b>						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	241,356	526,900	442,027	83.9%	0	
977.000 Machinery and Equipment	0	0	0	0.0%	0	
978.000 Vehicles Acquisition	683,675	395,000	348,141	88.1%	250,000	New Chief and Squad Trucks
<b>TOTAL CAPITAL OUTLAY</b>	<b>925,031</b>	<b>921,900</b>	<b>790,168</b>	<b>85.7%</b>	<b>250,000</b>	Rescue Truck
Acct Class: OTHER						
990.000 Debt Payment	126,114	296,783	123,609	41.6%	281,873	
990.005 Interest Expense	14,976	42,673	15,248	35.7%	26,897	
992.000 Contingency	0	5,000	0	0.0%	5,000	
<b>TOTAL DEBT SERVICE &amp; OTHER</b>	<b>141,090</b>	<b>344,456</b>	<b>138,857</b>	<b>40.3%</b>	<b>313,770</b>	
<b>TOTAL EXPENDITURES</b>	<b>1,066,121</b>	<b>1,266,356</b>	<b>929,025</b>	<b>73.4%</b>	<b>563,770</b>	0.29 mils
<b>EXPENDITURES OVER REVENUE</b>	<b>436,935</b>	<b>-615,935</b>	<b>-280,376</b>	<b>45.5%</b>	<b>-11,770</b>	
Fund Balance	244,830	681,765	-		65,830	
<b>Net Fund Balance</b>	<b>681,765</b>	<b>65,830</b>			<b>\$ 54,060</b>	





GT METRO FIRE DEPARTMENTS  
PROJECTED DEBT OBLIGATIONS THRU 2031  
2022 BUDGET



DESCRIPTION		Budget	Budget	Projected									
YEAR	ITEM	AMOUNT	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Vehicle Replacement Plan - Cash payments													
	Admin Vehicles		45,000	50,000	-	-	40,000				40,000	40,000	45,000
	Station Squad Vehicles			50,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
	New Used Rescue - Glen Arbor			150,000									
Capital Purchases - Financing													
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 0.0%	\$ 200,000	33,333	33,333	33,333	25,002							
	Principal												
	Interest												
	Total		33,333	33,333	33,333	25,002							
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 3.55	\$ 300,000	49,471	51,252	53,094	41,071							
	Principal		6,265	4,483	2,641	732							
	Interest		55,736	55,735	55,735	41,803							
	Total		62,001	60,217	60,376	42,535							
2020	Engine 1 6 yrs @ 2.24%	\$ 575,000	91,580	93,649	95,764	97,927	100,140	50,915					
	Principal		11,106	9,037	6,922	4,759	2,546	428					
	Interest		102,686	102,686	102,686	102,686	102,686	51,343					
	Total		113,792	111,723	109,608	107,445	105,232	52,271					
2020	Station 11 Remodel 7 yrs at 2.05%	\$ 350,000	46,986	47,957	48,947	49,958	50,990	52,044	53,119				
	Principal		7,055	5,847	4,857	3,846	2,814	1,760	685				
	Interest		54,041	53,804	53,804	53,804	53,804	53,804	53,804				
	Total		61,096	59,651	58,661	57,650	56,614	55,564	54,489				
2021	New Tanker 6 yrs at 2.61%	\$ 350,000	40,822	55,682	57,151	58,658	60,203	61,791	15,700				
	Principal		6,587	7,530	6,061	4,554	3,009	1,421	103				
	Interest		47,409	63,212	63,212	63,212	63,212	63,212	15,803				
	Total		54,231	70,742	69,273	71,766	73,221	75,000	15,906				
2023	New Station 8 20 yrs at 3%	\$ 3,500,000			117,000	234,000	234,000	234,000	234,000	234,000	234,000	234,000	234,000
	Total				117,000	234,000	234,000	234,000	234,000	234,000	234,000	234,000	234,000
2024	New Engine 6 yrs @ 3.5%	\$ 400,000				75,000	75,000	75,000	75,000	75,000	75,000		
	Total					75,000	75,000	75,000	75,000	75,000	75,000		
2025	Land for new Metro Station in Garfield Twp 10 yrs at 3.5%	\$ 300,000					35,700	35,700	35,700	35,700	35,700	35,700	35,700
	Total						35,700	35,700	35,700	35,700	35,700	35,700	35,700
2025	New Ladder Truck 6 yrs @ 3.5%	\$ 1,200,000					111,303	222,605	222,605	222,605	222,605	222,605	111,303
	Total						111,303	222,605	222,605	222,605	222,605	222,605	111,303

**GT METRO FIRE DEPARTMENT  
PROJECTED DEBT OBLIGATIONS THRU 2031  
2022 BUDGET**

[illegible]





2022Bud Capital.xlsx  
7/22/2021



GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2022 Budget - VEHICLES

ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Rec'd 2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
VEHICLES:														
2010	Ford Expedition - Chief (701)	Admin	51,855		50,000									
2008	GMC Yukon (702)	Admin	48,372	45,000										
2020	Chevy Tahoe (703)	Admin	41,754											
2020	GMC Pick up FPB	Admin	37,205									40,000		
2020	GMC Pick up FPB	Admin	37,205										40,000	
2009	Chevy Sub Lt1 - PubEd	Admin	34,858					40,000						
2016	Ford Escape - 738	Admin	24,764											
2006	2006 Chevy Colorado - pool	Admin	19,429											
	Admin Vehicle Replacement Fund													
				45,000	50,000			40,000				40,000	40,000	
2020	Pierce Enforcer Truck - Engine 1	Station 1	575,000											
2007	Pierce Ladder (Truck 1)	Station 1	648,172					1,200,000						
2015	Ford Pick-up - Squad 1 (to Capt)	Station 1	55,522		50,000									
2006	Sterling Tanker - T1	Station 1	187,942											400,000
1999	Rescue - Freightliner (R1)	Station 1	170,628		150,000									
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
2013	Rosenbauer - Engine 8	Station 8	600,022											
2001	Tanker - Freightliner (T8)	Station 8	162,350											
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600								350,000			
2019	Kubota -	Station 8	15,968											
2018	Squad 8	Station 8	48,770					55,000						
2007	American LaFrance E9	Station 9	462,796				400,000							
2001	Tanker - Freightliner (T9)	Station 9	124,406						350,000					
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600							55,000				
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,833											
2017	Arctic Cat Bearcat 3000 LT	Station 9	9,750											
2019	Kubota	Station 9	15,968											
1993	Pierce - Engine 13 - Reserve	Station 9	45,000											
2018	Pierce Impel - Engine 11	Station 11	517,252											
2016	Ford - Squad 11	Station 11	48,300			55,000								
1983	Ford - Tanker 1	Station 11	22,709	350,000										
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Playmor Simulator	Station 11	130,000											
2019	Kubota	Station 11	15,968											
1991	Metro Utility	Station 11	119,377											



2022Bud Capital.xlsx  
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**GRAND TRAVERSE METRO FIRE DEPARTMENT**  
**CAPITAL PROJECTIONS - 10 Year Plan**  
**2022 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	Current Year											
			2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
	12 New SCBA's per year	Various												
	Asphalt/Parking Lot repairs	Various	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$5,000	
	Garage Door Replacements	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
1988	Administration Building													
	Training Tower													
	Generator	Admin			25,000					600,000				
	Roof Top Unit/HVAC	Admin							10,000					
2008	Station 1													
	Breathing Air Compressor - Cascade	Sta1	40,000											
	Roof Top Unit/HVAC	Sta1		10,000						10,000				
	Station 8													
	New Station	Sta8			\$3,500,000									
	Station 9													
	New Roof	Sta9							40,000					
	Floor Repairs	Sta9	61,000											
	Roof Top Unit/HVAC	Sta9			10,000					10,000				
	Station 11													
	Floor Improvement/Remodel	Sta11	683,775											
	Roof Top Unit/HVAC	Sta11				10,000					10,000			
2011	Station 12													
	Asphalt turn around	Sta12		40,000										
	Roof Top Unit/HVAC	Sta12					10,000					10,000		
	Roof Repairs	Sta12	20,000											
	Land for new Metro Station in Garfield Twp (LaFranier/Hammond/Garfield)							300,000						
	New Station - (LaFranier/Hammond/Garfield)												4,000,000	
	Total Building Improvements:		\$ 824,775	\$ 65,000	\$ 3,555,000	\$ 25,000	\$ 330,000	\$ 515,000	\$ 630,000	\$ 25,000	\$ 30,000	\$ 4,025,000	\$ 15,000	

2022 BUDGET RESOLUTION FOR  
CHARTER TOWNSHIP OF \_\_\_\_\_  
COUNTY OF GRAND TRAVERSE, MICHIGAN  
2021-

Minutes of a regular meeting of the Board of the Charter Township of \_\_\_\_\_, held  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock pm.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro  
Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of  
1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's  
annual budget will be funded by contributions from each Incorporating Township.

**NOW, THEREFORE,**

BE IT RESOLVED that the Township hereby commits to fund Metro's 2022 Budget year  
with a financial contribution equal to 2.60 mills times the Townships ad valorem real property  
tax value, which equates to \$5,015,572 (\$2,456,999 for Garfield; \$1,627,245 for East Bay;  
\$931,328 for Acme);

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue  
to Metro by May 15, 2022.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2022 Budget  
obligation using any combination of a millage rate and general fund contribution as deemed  
financially beneficial to the Township.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent and Excused: \_\_\_\_\_



CERTIFICATE

I, \_\_\_\_\_, the duly elected and acting Clerk of the Township of \_\_\_\_\_, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of \_\_\_\_\_, adopted during a meeting of the Township of \_\_\_\_\_ Township Board, Grand Traverse County, Michigan held on \_\_\_\_\_, at which meeting \_\_\_\_\_ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk, Township of \_\_\_\_\_

Grand Traverse County, Michigan



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

10c

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

## RESOLUTION 2021-08

### A RESOLUTION TO APPROVE THE 2022 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority ("Metro"), held on the 27th day of July, 2021, at 9:00 o'clock am.

PRESENT: GILEN L LEE, BETH FRIEND, PAUL SCOTT,  
DOUG WHITE, STEVE DUELL, CHUCK KOEN

The following preamble and resolution were offered by FRIEND and supported by DUELL.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the "Incorporating Townships", and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board "shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year", and

WHEREAS, the 2022 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township. In accordance with the calculation provided for in the Articles of Incorporation, the Township contributions calculate to be the following for the 2022 Budget:

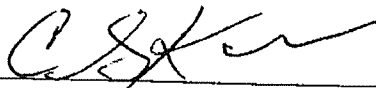
Acme Township	\$ 931,328
East Bay Township	\$1,627,245
Garfield Township	\$2,456,999

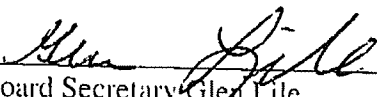
**NOW, THEREFORE,**

BE IT RESOLVED, that the members of the Metro Board adopt the 2022 Metro Budget by cost center as detailed on the attached, with budgeted expenditures totaling \$6,288,659.

Ayes: 6  
Nays: 0  
Absent and Excused: 0

RESOLUTION DECLARED ADOPTED.

By:   
Board Chairman Chuck Korn

By:   
Board Secretary Glen Lile

Dated: July 27, 2021

**GTMESSA**  
**2022 BUDGET - 2.60 Mills**  
**BY COST CENTERS**



**\*\*Budget to be approved by the Metro Board\*\***

<b>GRAND TRAVERSE METRO FIRE</b>	<b>Actual 2020</b>	<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Incr/ (Decr)</b>	<b>% Incr/ (Decr)</b>
<b>GENERAL FUND</b>					
<b>TOTAL REVENUES</b>	4,941,725	4,871,377	5,340,572	469,195	9.6%
<b>EXPENDITURES</b>					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	3,232,791	3,679,507	4,084,089	404,582	11.0%
Acct Class: 726 SUPPLIES	149,373	160,500	161,500	1,000	0.6%
Acct Class: 800 CONTRACTUAL SERVICES	166,380	158,555	164,000	5,445	3.4%
Acct Class: 900 OTHER SERVICES/CHARGES	554,395	570,000	590,100	20,100	3.5%
Acct Class: 970 CAPITAL OUTLAY	240,212	144,000	165,000	21,000	14.6%
Acct Class: OTHER	576,000	308,621	560,200	251,579	81.5%
<b>TOTAL EXPENDITURES</b>	4,919,151	5,021,183	5,724,889	703,706	14.0%
<b>NET REVENUE/EXPENDITURES</b>	22,574	(149,806)	(384,317)	(234,511)	156.5%
<b>Fund Balance</b>	2,037,806	2,060,380	1,910,574		
<b>Net Fund Balance</b>	2,060,380	1,910,574	1,526,257		

**GTMESA**  
**2022 BUDGET - 2.60 Mils**  
**BY COST CENTERS**



**\*\*Budget to be approved by the Metro Board\*\***

GRAND TRAVERSE METRO FIRE	Actual 2020	Budget 2021	Budget 2022	Incr/ (Decr)	% Incr/ (Decr)
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**PUBLIC IMPROVEMENT FUND**

<b>TOTAL REVENUES</b>	\$ 1,503,056	\$ 650,421	\$ 552,000	(98,421)	-15.1%
<b>EXPENDITURES</b>					
Acct. Class: 970 CAPITAL OUTLAY	\$ 925,031	\$ 921,900	\$ 250,000	(671,900)	-72.9%
Acct. Class: 990 DEBT SERVICE	\$ 141,090	\$ 339,456	\$ 308,770	(30,686)	-9.0%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	0.0%
<b>TOTAL EXPENDITURES</b>	\$ 1,066,121	\$ 1,266,356	\$ 563,770	(702,586)	-55.5%
<b>EXPENDITURES OVER REVENUES</b>	\$ 436,935	\$ (615,935)	\$ (11,770)	604,165	-98.1%
Fund Balance	\$ 244,830	\$ 681,765	\$ 65,830		
<b>Net Fund Balance</b>	\$ 681,765	\$ 65,830	\$ 54,060		



## 2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>Grand Traverse</b>	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021 <b>379,786,082</b>
Local Government Unit Requesting Millage Levy <b>Acme Township</b>	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operating	11/74	1.0000	.7235	.9909	.7169	1.0000	.7169		.7169	None
Spec Asmt	Fire	Annual	10.0000	10.0000	n/a	10.0000	1.0000	10.0000			None
Spec Asmt	Police	Annual	10.0000	10.0000	n/a	10.0000	1.0000	10.0000			None
Spec Asmt	Ambulance	Annual	10.0000	10.0000	n/a	10.0000	1.0000	10.0000			None
Election	Farmland	11/19	.7300	.7203	.9909	.7137	1.0000	.7137		.7137	11/23

Prepared by <b>Dawn Kuhns</b>	Telephone Number <b>(231) 409-1827</b>	Title of Preparer <b>Assessor</b>	Date <b>08/24/2021</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature	Print Name <b>Cathy Dye</b>	Date <b>08/24/2021</b>
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature	Print Name <b>Doug White</b>	Date

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Township of Acme  
Grand Traverse County, Michigan  
NOTICE OF PUBLIC HEARING

A Public Hearing will be held Tuesday, September 7, 2021 to set the Fiscal Year 2022 Annual Budget for Emergency Services. At this Public Hearing, the Board of Trustees will be asked to vote to adopt the following 2021 Emergency Services Millage Rates:

Metro Fire: \$931,328 MILLAGE RATE: 2.60 mills;

Ambulance: MILLAGE RATE: .550 mills;

Grand Traverse County Community Police Officers:

MILLAGE RATE: .25 mills;

TOTAL: MILLAGE RATE: 3.400 mills.

PLEASE TAKE NOTE that the proposed Emergency Services Budget is available to review at the township hall and, for reference, the approved 2020 Emergency Service Millage Rate was 3.025 mills. The township hall is located at 6042 Acme Road, Williamsburg and business hours are 7:30AM through 6:00PM Mon-Thursday by appointment. The Emergency Services Budget can also be viewed on the Acme township's website.



## TOWNSHIP OF ACME

At a regular meeting of the Township Board of the Township of Acme, Grand Traverse County, Michigan, held on the 7th day of September, 2021, at 7:00 p.m., Eastern Daylight Savings Time, at the Acme Township Hall in Williamsburg, Michigan there were:

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preambles and resolution were offered by  
\_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION APPROVING THE CONTRACT WITH THE  
BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF GRAND TRAVERSE  
REGARDING THE ISSUANCE OF THE  
COUNTY OF GRAND TRAVERSE  
MICHIGAN TRANSPORTATION FUND BONDS, SERIES 2021**

WHEREAS, a request has been filed with the Board of County Road Commissioners of the County of Grand Traverse (the "Road Commission") by the this Township Board (the "Board") of the Township of Acme, Grand Traverse County, Michigan (the "Township"), for the construction of certain road improvements to be situated in the Springbrook Area Subdivision Road Improvement Special Assessment Project Special Assessment District located in the Township (the "Improvements"); and

WHEREAS, the Road Commission has determined to make the Improvements which will be paid for as described in Exhibit A attached hereto; and

WHEREAS, the Township has caused to be prepared and confirmed a Special Assessment Roll (the "Roll") in the total principal amount of not to exceed \$385,913 for the purpose of defraying part of the Township's costs of the Improvements, the Roll being divided in fifteen equal annual installments and said installments being payable December 1<sup>st</sup> of each year of the years 2021 to 2036 both inclusive; and

WHEREAS, the Road Commission has determined that it will be necessary to issue bonds (the "Bonds") to finance the Improvements in anticipation of the collection of unpaid installments to the Township on the Roll; and

WHEREAS, the Township Board wishes to enter into a contract agreeing to pay the amounts to be received from the Township's special assessment collections to the Road Commission for payment of the principal and interest on the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF ACME, MICHIGAN, as follows:

1. The Contract attached hereto as Appendix A is hereby approved by the Township Board of the Township of Acme for execution by the designated officials.

2. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

3. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the Township as soon as practicable after adoption.

A roll call vote on the foregoing resolution was then taken, and was as follows:

YES:

\_\_\_\_\_  
\_\_\_\_\_

NO:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

The resolution was declared adopted.

### **CERTIFICATION**

The undersigned, being the duly qualified and acting Clerk of the Township of Acme, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board of the Township of Acme at a regular meeting held on September 7, 2021, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

\_\_\_\_\_  
Cathy Dye, Clerk  
Township of Acme

## **EXHIBIT A**

**The project (the “Project”) will consist of the work described below on the following roads:**

Springbrook Drive, Westridge Drive, Circle View Drive.

**and the work will consist of the following:**

The proposed project is for 4,866 feet of pulverizing the existing road surface and cycling in place and graded to form the base for an asphalt over laying. Survey and design will be completed this coming winter and spring with construction planned for the summer or fall of 2021.

<b>Estimated period of usefulness of the project:</b>	<b>15 years plus</b>
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<b>Estimated Cost of the Road Construction Project:</b>	<b>\$527,448</b>
<b>Bonding Costs:</b>	<b><u>\$ 11,700</u></b>
	<b><u>\$539,148</u></b>

<b>Total to be Financed by Bonds (not to Exceed):</b>	<b>\$ 385,913</b>
<b>GTCRC Matching Funds:</b>	<b><u>\$ 153,235</u></b>

**Total to be financed per parcel, if financed by the Bonds not to exceed: \$486.66 per year.**

## APPENDIX A

### CONTRACT

THIS CONTRACT (the "Contract") is made as of \_\_\_\_\_1, 2021, by and between the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF GRAND TRAVERSE, a quasi-municipal corporation, of 1881 LaFranier Road, Traverse City, Michigan 49696 (the "Road Commission"), and the TOWNSHIP OF ACME, a Township located in the County (the "Township").

WHEREAS, a request has been filed with the Board of County Road Commissioners of the County of Grand Traverse (the "Road Commission") by the Township Board (the "Board") of the Township of Acme, Grand Traverse County, Michigan (the "Township"), for the construction of certain road improvements to be situated in the Springbrook Area Subdivision Road Improvement Special Assessment Project Special Assessment District located in the Township (the "Improvements") as described in Exhibit A; and

WHEREAS, the Road Commission has determined to make the Improvements which will be paid for as described in Exhibit A attached hereto; and

WHEREAS, the Township has caused to be prepared and confirmed a Special Assessment Roll (the "Roll") in the total principal amount of not to exceed \$385,913 for the purpose of defraying part of the Township's costs of the Improvements, the Roll being divided in fifteen equal annual installments and said installments being payable December 1<sup>st</sup> of each year of the years 2021 to 2036 both inclusive; and

WHEREAS, the Road Commission has determined that it will be necessary to issue Michigan Transportation Fund bonds (the "Bonds") to finance the Improvements on the condition that the Township agrees to pay the amounts due under the Bonds for payment of the principal and interest on the Bonds; and

WHEREAS, the parties wish to enter into a contract whereby the Township agrees to pay the amounts as set forth in Exhibit A and to be received from the Township's special assessment collections to the Road Commission for payment of the principal and interest on the Bonds.

NOW, THEREFORE, IT IS AGREED BETWEEN THE TOWNSHIP OF ACME AND THE BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF GRAND TRAVERSE, as follows:

1. Special Assessment Roll. The Township has confirmed a Special Assessment Roll for the Springbrook Area Subdivision Road Improvement Special Assessment Project Special Assessment District located in the Township in the total amount of \$385,913, which is payable beginning December 1, 2021 and each December 1 thereafter through and including December 1, 20\_\_, a copy of which is attached hereto as Appendix I.

2. Payments to be made by the Township. The Township agrees to pay to the Road Commission for the Improvements the annual principal and interest payments on the Bonds to be issued in the amounts set forth in Appendix II attached hereto (which will be attached once the Bonds are sold).

3. Miscellaneous.

a. Effective Date. This Contract shall become effective after approval by the legislative body of the Township and the Road Commission, and execution by the authorized officials of the parties. It shall terminate 17 years from its date or upon the earlier payment in full of all principal of, premium, if any, and interest on the Bonds.

b. Counterparts. This Contract may be executed in several counterparts each of which shall be deemed one and the same agreement. It shall be binding upon and inure to the benefit of the parties to it and their respective successors and assigns.

c. Contingency. This Contract is contingent upon the County of Grand Traverse issuing the Bonds to defray the cost of constructing the Improvements, and nothing contained in this Contract shall require the Road Commission to construct the Improvements if the County fails to issue the Bonds or is unable, after use of its best efforts, to sell the Bonds to finance the same.

d. Governing Law. This Contract shall be interpreted under the laws of the State of Michigan.

e. Authority. Each party warrants and represents that the execution and performance of this Contract have been duly authorized by all necessary action, are authorized by law, and do not contravene any policy, resolution or controlling rule.

f. Entire Agreement. This Agreement sets forth the entire agreement between the Road Commission and the Township with respect to the subject matter of this Contract.

g. Captions and Bylines. The captions and bylines used in this Contract are for the convenience of reference only and in no way define, limit or describe the scope of intent of any provision of this Agreement.

h. Use of the Singular. The use in this Contract of the singular shall be deemed to be and include the plural (and vice versa) where applicable.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed and delivered, by their respective duly authorized officers, all as of the day and year first above written.

TOWNSHIP OF ACME

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF GRAND TRAVERSE

By: \_\_\_\_\_ By: \_\_\_\_\_  
Its: Supervisor Its: Chair

By: \_\_\_\_\_ By: \_\_\_\_\_  
Its: Clerk Its: Clerk



**APPENDIX II**

**[INSERT DEBT SERVICE SCHEDULE ONCE THE BONDS ARE SOLD]**

Parcel Numbre	Property Address	Owner Name	Mailing Address	City	State	Zip code	Legal Description	Assessment Amount
01-620-025-00	4537 WESTRIDGE DR	CARLINO ETHAN	4537 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 25 SPRINGBROOK HILLS.	\$486.66
01-620-026-00	4511 WESTRIDGE DR	MCKAY LUCAS & DAWN	4511 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 26 SPRINGBROOK HILLS.	\$486.66
01-620-027-00	4481 WESTRIDGE DR	TAHTINEN MELVIN T TRUST	4481 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 27 SPRINGBROOK HILLS.	\$486.66
01-620-028-00	4453 WESTRIDGE DR	HEUER ALLEN & SUSAN	4453 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 28 SPRINGBROOK HILLS.	\$486.66
01-620-029-00	4446 WESTRIDGE DR	REINHOLD RONALD W & LAURA L	4446 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 29 SPRINGBROOK HILLS.	\$486.66
01-620-030-00	4482 WESTRIDGE DR	GULEWICH PAUL	4482 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 30 SPRINGBROOK HILLS.	\$486.66
01-620-031-00	4550 SPRINGBROOK DR	DORGAN JOEL F & KIMBERLY A	4550 SPRINGBROOK DR	WILLIAMSBURG	MI	49690	LOT 31 SPRINGBROOK HILLS.	\$486.66
01-640-052-00	4425 WESTRIDGE DR	SEYMOUR RONALD J & LISA M	4425 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 52 SPRINGBROOK HILLS #2.	\$486.66
01-640-053-00	4403 WESTRIDGE DR	STERN SCOTT A & KIM M	4403 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 53 SPRINGBROOK HILLS #2.	\$486.66
01-640-054-00	4379 WESTRIDGE DR	CLARK JACQUELINE	4379 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 54 SPRINGBROOK HILLS #2.	\$486.66
01-640-055-00	4355 WESTRIDGE DR	HEFLIN ROBERT P & BARBARA G	4355 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 55 SPRINGBROOK HILLS #2.	\$486.66
01-640-056-00	4331 WESTRIDGE DR	JUSTIN LAUREN J	4331 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 56 SPRINGBROOK HILLS #2.	\$486.66
01-640-057-00	4309 WESTRIDGE DR	ARNOLD RICHARD & JANICE	4309 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 57 SPRINGBROOK HILLS #2.	\$486.66
01-640-058-00	4283 WESTRIDGE DR	PETAJAN PAMELA	4283 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 58 SPRINGBROOK HILLS #2.	\$486.66
01-640-059-00	4259 WESTRIDGE DR	WUERFEL ALLEN & MARILYN	P O BOX 156	ACME	MI	49610	LOT 59 SPRINGBROOK HILLS #2.	\$486.66
01-640-060-00	4235 WESTRIDGE DR	RIOPELLE CONSTANCE TRUST	4235 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 60 SPRINGBROOK HILLS #2.	\$486.66
01-640-061-00	4211 WESTRIDGE DR	MCLEAN KAREN L	4211 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 61 SPRINGBROOK HILLS #2.	\$486.66
01-640-062-00	4187 WESTRIDGE DR	VIPOND DANNY F & SANDRA L	4187 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 62 SPRINGBROOK HILLS #2.	\$486.66
01-640-063-00	4165 WESTRIDGE DR	REED CYNTHIA L	4165 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 63 SPRINGBROOK HILLS #2.	\$486.66
01-640-064-00	4141 WESTRIDGE DR	JONES MARGARET & FOSTER SHARON TTEE	4141 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 64 SPRINGBROOK HILLS #2.	\$486.66
01-640-065-00	4119 WESTRIDGE DR	MARTIN MATTHEW & AMY	4119 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 65 SPRINGBROOK HILLS #2.	\$486.66
01-640-066-00	4099 WESTRIDGE DR	JOHNS MICHAEL & ELIZABETH TRUST	4099 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 66 SPRINGBROOK HILLS #2.	\$486.66
01-640-067-00	4081 WESTRIDGE DR	DEMAU THOMAS C JR	4081 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 67 SPRINGBROOK HILLS #2.	\$486.66
01-640-068-00	4065 WESTRIDGE DR	WILSON R J & WALERYCH C L TTEE	4065 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 68 SPRINGBROOK HILLS #2.	\$486.66
01-640-069-00	4002 CIRCLE VIEW DR	ROMAN DONALD & KAREN	4002 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 69 SPRINGBROOK HILLS #2.	\$486.66
01-640-070-00	4010 CIRCLE VIEW DR	BARTON WILLIAM L & DIANE M	4010 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 70 & W 1/2 LOT 71 SPRINGBNROOK HILLS #2.	\$486.66
01-640-072-00	4026 CIRCLE VIEW DR	WILLETT DREW & KENDRA	4026 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 72 & E 1/2 LOT 71 SPRINGBROOK HILLS #2.	\$486.66
01-640-073-00	4032 CIRCLE VIEW DR	BROWN DOUGLAS H & JONNA L	4032 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 73 SPRINGBROOK HILLS #2.	\$486.66
01-640-074-00	4048 CIRCLE VIEW DR	JOHNSON DEBRA I	4048 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 74 SPRINGBROOK HILLS #2.	\$486.66
01-640-075-00	4056 CIRCLE VIEW DR	COULTER MELZAR	4056 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 75 SPRINGBROOK HILLS #2.	\$486.66
01-640-076-00	4082 CIRCLE VIEW DR	CONLEY RICHARD A TRUSTEE	4082 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 76 SPRINGBROOK HILLS #2.	\$486.66
01-640-077-00	4110 CIRCLE VIEW DR	KELTO CLIFFORD & KATHY	4110 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 77 SPRINGBROOK HILLS #2.	\$486.66
01-640-078-00	4132 CIRCLE VIEW DR	JOHNSON ADAM J & NICOLE M	4132 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 78 SPRINGBROOK HILLS #2.	\$486.66
01-640-079-00	4160 CIRCLE VIEW DR	CESERE PETER & PATRICIA	4160 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 79 SPRINGBROOK HILLS #2.	\$486.66
01-640-080-00	4176 CIRCLE VIEW DR	BRIGGS DAVID O & RUTH	4176 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 80 SPRINGBROOK HILLS #2.	\$486.66
01-640-081-00	4188 CIRCLE VIEW DR	DAVIS KATHRYN A TRUST	4188 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 81 SPRINGBROOK HILLS #2.	\$486.66
01-640-082-00	4198 CIRCLE VIEW DR	CONARD GARY & LORI	4198 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 82 SPRINGBROOK HILLS #2.	\$486.66
01-640-083-00	4212 CIRCLE VIEW DR	TERHUNE BRIAN & LAURIE	4212 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 83 SPRINGBROOK HILLS #2.	\$486.66
01-640-084-00	4222 CIRCLE VIEW DR	WATLING SHARON M LIVING TRUST	4222 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 84 SPRINGBROOK HILLS #2.	\$486.66
01-640-085-00	4230 CIRCLE VIEW DR	DUNCKEL BETH A & JOHN L	4230 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 85 SPRINGBROOK HILLS #2.	\$486.66
01-640-086-00	4227 CIRCLE VIEW DR	HUNTER DON	P O BOX 224	ACME	MI	49610	LOT 86 SPRINGBROOK HILLS #2.	\$486.66
01-640-087-00	4215 CIRCLE VIEW DR	SEIDA DAVID P	4215 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 87 SPRINGBROOK HILLS #2.	\$486.66
01-640-088-00	4199 CIRCLE VIEW DR	WATSON JILL	4199 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 88 SPRINGBROOK HILLS #2.	\$486.66
01-640-089-00	4185 CIRCLE VIEW DR	BELCHER KIPLING & MAUREEN	4185 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 89 SPRINGBROOK HILLS #2.	\$486.66
01-640-090-00	4163 CIRCLE VIEW DR	LEDERER KEITH & ANDREA L	4163 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 90 SPRINGBROOK HILLS #2.	\$486.66
01-640-091-00	4121 CIRCLE VIEW DR	LANDOWSKI FRANK & GAYLE	4121 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 91 SPRINGBROOK HILLS #2.	\$486.66
01-640-092-00	4085 CIRCLE VIEW DR	KIPLEY DAVID & JILL	4085 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 92 SPRINGBROOK HILLS #2.	\$486.66
01-640-093-00	4063 CIRCLE VIEW DR	MULREADY MARK C & MICHELLE C	4063 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 93 SPRINGBROOK HILLS #2.	\$486.66
01-640-094-00	4031 CIRCLE VIEW DR	KNOP JOHANNA R	4031 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 94 SPRINGBROOK HILLS #2.	\$486.66
01-640-095-00	4021 CIRCLE VIEW DR	RUCZYNSKI GLEN A & BRIDSON ALI N	4021 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 95 SPRINGBROOK HILLS #2.	\$486.66
01-640-096-00	4007 CIRCLE VIEW DR	HUNT JASON & KATHLEEN	4007 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690	LOT 96 SPRINGBROOK HILLS #2.	\$486.66
01-640-097-00	4066 WESTRIDGE DR	LEDERER ERNEST H & DOROTHY	4066 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 97 SPRINGBROOK HILLS #2.	\$486.66
01-640-098-00	4088 WESTRIDGE DR	MILLER GARY L TRUST	225 PARNELL AVE NE	LOWELL	MI	49331	LOT 98 SPRINGBROOK HILLS #2.	\$486.66
01-640-099-00	4114 WESTRIDGE DR	MARNETT BRANDON K & JESSICA L	4114 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 99 SPRINGBROOK HILLS #2.	\$486.66
01-640-100-00	4140 WESTRIDGE DR	MOIR KYLE M & SARAH B	4140 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 100 SPRINGBROOK HILLS #2.	\$486.66
01-640-101-00	4168 WESTRIDGE DR	JOHNSEN WENDY L & JONAH P	4168 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 101 SPRINGBROOK HILLS #2.	\$486.66
01-640-102-00	4210 WESTRIDGE DR	VAN'T HOF EDWARD	4210 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 102 SPRINGBROOK HILLS #2.	\$486.66
01-640-103-00	4238 CIRCLE VIEW DR	KNOWLES WANETTA	4238 CIRCLE VIEW DR	WILLIAMSBURG	MI	49690-9334	LOT 103 SPRINGBROOK HILLS #2.	\$486.66
01-640-104-00	4266 WESTRIDGE DR	FOSTER AYSSA	8173 5TH ST	ONEKAMA	MI	49675	LOT 104 SPRINGBROOK HILLS #2.	\$486.66
01-640-105-00	4288 WESTRIDGE DR	ZAJAC LINDA M	4288 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 105 SPRINGBROOK HILLS #2, EXC BEG ATNE CNR LT 105; S 71 DEG 30' W 216.35'; N77 DE 27' W 14.16'; N 65 DEG 43' W 15.24'; N 75 DEG 43' E 240.28' TO POB.	\$486.66

01-640-106-00	4312 WESTRIDGE DR	ABERNETHY CHARLENE & GILL MICHAEL	4312 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 106 SPRINGBROOK HILLS #2 & COM NE CNR LT 105; S 71 DEG 30' W 216.35'; N 77 DEG 27' W 14.16'; N 64 DEG 43' W 15.24'; N 75 DEG 43' E 240.28' TO POB.	\$486.66
01-640-107-00	4332 WESTRIDGE DR	BROCK NATHAN J & ELIZABETH	4332 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 107 SPRINGBROOK HILLS #2.	\$486.66
01-640-108-00	4354 WESTRIDGE DR	MANLEY PATRICK A & DEBORAH M	4354 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 108 SPRINGBROOK HILLS #2.	\$486.66
01-640-109-00	4382 WESTRIDGE DR	PARDINI RICHARD E TTEE	4382 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 109 SPRINGBROOK HILLS #2.	\$486.66
01-640-110-00	4410 WESTRIDGE DR	MC DONALD LARRY & ELIZABETH	4410 WESTRIDGE DR	WILLIAMSBURG	MI	49690	LOT 110 SPRINGBROOK HILLS #2.	\$486.66

## **EXHIBIT A**

### **Description of Project and Final Special Assessment Roll**

#### **DESCRIPTION OF PROJECT**

**A FIFTEEN YEAR SPECIAL ASSESSMENT DISTRICT  
WITH PROJECTED COSTS AS FOLLOWS:**

Springbrook Area Subdivision  
Road Improvement Special Assessment Project

(A fifteen-year program described as follows)

The project (the "Project") will consist of the work described below on the following roads:

Springbrook Drive, Westridge Drive, Circleview Drive

and the work will consist of the following:

The proposed project is for approximately 4,866 ft. of pulverizing the existing road surface, recycling in place and graded to form the base for an asphalt overlaying. Survey and design will be completed this coming winter and spring with construction planned for the summer or fall of 2021.

<b>Estimated period of usefulness of the project:</b>	<b>15 years plus</b>
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<b>Revised Estimated Cost of the Road Construction</b>	
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<b>Project</b>	<b>\$ 527,448</b>
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<b>Bonding Costs:</b>	<b>\$ 11,700</b>
	<b>\$ 539,148</b>

<b>GTCRC Matching Funds:</b>	<b>\$ 158,235</b>
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<b>Total to be financed by Bonds not to exceed:</b>	<b>\$ 385,913</b>
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**Total amount per parcel (486.66) – up from \$455.38 per parcel.**

**Total amount per parcel, if financed for 15 years, not to exceed \$486.66 per year.**

**A. PUBLIC HEARING:**

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Public Hearing Opened at 7:14 pm

None Received.

Public Hearing Closed at 7:16 pm

**B. OLD BUSINESS:**

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

**Motion by Rosa, supported by Timmins, to send proposed Zoning Ordinance Amendment 053 for adult use marihuana to the Township Board for approval. No discussion. Roll call vote. Motion carried unanimously.**

**Suggested motion for consideration:**

Motion to approve the proposed Zoning Ordinance Amendment 053 to include adult use recreational establishments to the following sections:

Section 6.11 B-4 Material Warehouse & Processing District

Section 6.12.3 A-1 Agricultural District

Section 6.6.4.1 Regulated Uses C: Commercial Corridor District

Section 9.29 Special Uses: Adult Use Marihuana Grower

Section 9.30 Special Uses: Adult Use Marihuana Processor

*With the following conditions:*

Ordinance amendment 053 should be adopted concurrently with the Adult Use Police Power Ordinance to become effective on the same date.

If the board does not wish to adopt the police power ordinance at this time this time it is proposed that this item be reconsidered at a later meeting date.



T. C. RECORD-EAGLE, INC.  
120 WEST FRONT STREET  
TRAVERSE CITY MI 49684  
(231)946-2000  
Fax (231)946-8273

ORDER CONFIRMATION

Salesperson: DENISE LINGERFELT

Printed at 05/20/21 12:25 by dling

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Acct #: 6

Ad #: 567359

Status: New WHOLD

ACME TOWNSHIP  
CATHY DYE, CLERK  
6042 ACME ROAD  
WILLIAMSBURG MI 49690

Start: 05/27/2021 Stop: 05/27/2021  
Times Ord: 1 Times Run: \*\*\*  
STDAD 3.00 X 7.81 Words: 470  
Total STDAD 23.43  
Class: 147 LEGALS  
Rate: LEGAL Cost: 183.00  
# Affidavits: 1

Contact:

Phone: (231)938-1350

Fax#: (231)938-1510

Email: dwhite@acmetownship.org

Agency:

Ad Descrpt: LEGAL NOTICE TOWNSHIP OF  
Given by: EMAIL LINDSEY WOLF  
P.O. #:

c Created: dling 05/20/21 11:11

Last Changed: dling 05/20/21 12:24  
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PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTFS
RE	A	97	W	Thu 05/27/21	1	Thu 05/27/21	SMTWTFS
IN	AIN	97	W	Thu 05/27/21	1	Thu 05/27/21	SMTWTFS

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AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

No refunds or rebates will be issued if you cancel your ad prior to the stop date.

We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.  
120 WEST FRONT STREET  
TRAVERSE CITY MI 49684  
(231)946-2000  
Fax (231)946-8273

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 05/20/21 12:25 by dling

Acct #: 6

Ad #: 567359

Status: New WHOLD WHOI

**LEGAL NOTICE  
TOWNSHIP OF ACME  
NOTICE OF HEARING**

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a Regular Meeting on June 14, 2021 by TELEPHONIC CONFERENCE (zoom) in the interest of health, safety, and welfare at 7 p.m. THERE WILL BE NO PHYSICAL MEETING LOCATION. The meeting information is as follows:

1. Call in number: 1-312-626-6799
2. Enter Meeting ID: 842 6400 0966

<https://us02web.zoom.us/j/84264000966>

Find your local number: <https://us02web.zoom.us/j/84264000966>

The meeting will consider the following amendments to the Acme Township Zoning Ordinance:

**Zoning Ordinance Amendment 053 - Adult Use Marihuana Establishments in the C: Corridor Commercial District, B4: Material Warehouse & Processing District, AG: Agricultural District, and Article 9 Special Use Requirements**

**Section 6.11 B-4 Material Warehouse and Processing District:**

Use permitted by right:

- Three (3) Adult Use Marihuana Grower
- Three (3) Adult Use Marihuana Processor
- Three (3) Adult Use Marihuana Secure Transporter
- Three (3) Adult Use Marihuana Retailer
- Three (3) Adult Use Marihuana Safety Compliance Facility

**Section 6.12.3 A-1: Agricultural District**

Use permitted by special use permit: Subject to section 9.1 (special use general standards).

Two (2) Adult Use Marihuana Grower. Subject also to the requirements of Section 9.29.

Two (2) Adult Use Marihuana Processor. Subject also to the requirements of Section 9.30.

**Section 6.6.4.1 Regulated Uses C: Commercial Corridor District**

Use permitted by right:

- One (1) Adult Use Marihuana Retailer

**Sections 9.29 Adult Use Marihuana Grower & 9.30 Adult Use Marihuana Processor include:**

Special use requirements for the agricultural district: The purpose of these sections is to permit and regulate adult use marihuana grower and processor establishments in Acme Township- and protect health, safety, and welfare. An adult use marihuana grower and processor must satisfy the general standards of section 9.1, the specific requirements of these Sections (setback requirements, wastewater disposal, buffering, etc.) and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

**Copies of the entire proposed Amendment 053 are available for inspection are available on the Acme Township website [www.acmetownship.org](http://www.acmetownship.org) under the current meeting minutes tab - click the link to the June 14th Planning Commission Public Hearing Materials. All interested persons are invited to attend and be heard at public hearings before the Planning Commission. After each public hearing, the Planning Commission may or may not deliberate and take action. Any recommendation from the Planning Commission will go before the Township Board for final determination. Copies of the zoning ordinance and are available by request; written comments will be accepted until June 14th at 4:00 p.m. and may be directed to:**

Lindsey Wolf, Planning & Zoning Administrator  
6042 Acme Rd, Williamsburg, MI 49690, (231)938-1350,  
[zoning@acmetownship.org](mailto:zoning@acmetownship.org)

If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at 938-1350.

May 27, 2021-1T

567359



# MEMORANDUM

## Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690  
Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

To: Acme Township Board of Trustees  
From: Lindsey Wolf, Planning & Zoning Administrator  
CC:  
Date: June 28, 2021  
Re: Zoning Ordinance Amendment 053 – Adult Use Marihuana Establishments

---

**Zoning Ordinance Amendment 053 – Adult Use Marihuana Establishments in the C: Corridor Commercial District, B4: Material Warehouse & Processing District, AG: Agricultural District, and Article 9 Special Use Requirements**

**Section 6.11 B-4 Material Warehouse and Processing District:**

Use permitted by right:  
Three (3) Adult Use Marihuana Grower  
Three (3) Adult Use Marihuana Processor  
Three (3) Adult Use Marihuana Secure Transporter  
Three (3) Adult Use Marihuana Retailer  
Three (3) Adult Use Marihuana Safety Compliance Facility

**Section 6.12.3 A-1: Agricultural District**

Use permitted by special use permit: Subject to section 9.1 (special use general standards).  
Two (2) Adult Use Marihuana Grower. Subject also to the requirements of Section 9.29.  
Two (2) Adult Use Marihuana Processor. Subject also to the requirements of Section 9.30.

**Section 6.6.4.1 Regulated Uses C: Commercial Corridor District**

Use permitted by right:  
One (1) Adult Use Marihuana Retailer

**Sections 9.29 Adult Use Marihuana Grower & 9.30 Adult Use Marihuana Processor include:**

Special use requirements for the agricultural district: The purpose of these sections is to permit and regulate adult use marihuana grower and processor establishments in Acme Township- and protect health, safety, and welfare. An adult use marihuana grower and processor must satisfy the general standards of section 9.1, the specific requirements of these Sections (setback requirements, wastewater disposal, buffering, etc.) and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

A complete version of the proposed text has been provided with this memorandum.

The Planning Commission reviewed the request at their June 14, 2021 regular meeting. The minutes from the June 14, 2021 meeting are presented below:

**A. PUBLIC HEARING:**

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

Public Hearing Opened at 7:14 pm

None Received.

Public Hearing Closed at 7:16 pm

**B. OLD BUSINESS:**

1. Proposed Adult Use Marihuana Zoning Ordinance Text (ZO Amendment #053)

**Motion by Rosa, supported by Timmins, to send proposed Zoning Ordinance Amendment 053 for adult use marihuana to the Township Board for approval. No discussion. Roll call vote. Motion carried unanimously.**

**Suggested motion for consideration:**

Motion to approve the proposed Zoning Ordinance Amendment 053 to include adult use recreational establishments to the following sections:

Section 6.11 B-4 Material Warehouse & Processing District

Section 6.12.3 A-1 Agricultural District

Section 6.6.4.1 Regulated Uses C: Commercial Corridor District

Section 9.29 Special Uses: Adult Use Marihuana Grower

Section 9.30 Special Uses: Adult Use Marihuana Processor

*With the following conditions:*

Ordinance amendment 053 should be adopted concurrently with the Adult Use Police Power Ordinance to become effective on the same date.

If the board does not wish to adopt the police power ordinance at this time this time it is proposed that this item be reconsidered at a later meeting date.

#### 6.11. B-4 DISTRICT MATERIAL PROCESSING AND WAREHOUSING DISTRICT

Section 6.11.2 USES PERMITTED BY RIGHT: Uses permitted by right require site plan review under Article VIII.

k. Adult Use Marihuana Facilities:

- i. Adult Use Marihuana Grower. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- ii. Adult Use Marihuana Processor. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- iii. Adult Use Marihuana Secure Transporter. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- iv. Adult Use Marihuana Retailer. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- v. Adult Use Marihuana Safety Compliance Facility. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.



#### 6.12 A-1: AGRICULTURAL DISTRICT

6.12.3 USES PERMITTED BY SPECIAL USE PERMIT: The following uses of land and structures may be permitted in by the application for and issuance of a special land use permit, subject to section 9.1.

bb. Adult Use Marihuana Grower. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.29.

cc. Adult Use Marihuana Processor. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.30.

## Section 6.6.4 Land Use Table

### 6.6.4.1 Regulated Uses

d. Adult Use Marihuana Retailer. By right in the C (Corridor Commercial) zone. Include that no more than one (1) Provisioning Center may be licensed and operating at any given time, and no more than one (1) license may be issued.

## Article 9 SPECIAL USES

### 9.29 ADULT USE MARIHUANA GROWER

#### 9.29.1 INTENT AND PURPOSE

The purpose of this section is to permit and regulate adult use marihuana grower establishments in Acme Township. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for the use to protect health, safety and welfare of the general public. An adult use marihuana grower must satisfy the general standards of section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

#### 9.29.2 REQUIREMENTS

- a. No person under the age of twenty-one (21) shall be permitted into an adult use marihuana grow facility at any time.
- b. All operations associated with the cultivation of adult use marihuana shall only be permitted inside a structure not visible from the outside that shall be secured and locked at all times. Lighting used for the cultivating of adult use marihuana shall not be visible from the exterior of the building.
- c. All structures and parking associated with an adult use grow shall be setback a minimum of one hundred (100) feet from all property lines.
- d. There shall be no outdoor storage of any materials used for the cultivation of adult use marihuana.
- e. If the adult use facility is adjacent to a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- f. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- g. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and wastewater disposal to be approved the local health department.

### 9.30 ADULT USE MARIHUANA PROCESSOR

#### 9.30.1 INTENT AND PURPOSE

The purpose of this section is to permit and regulate adult use marihuana processing establishments in Acme Township. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for the use to protect health, safety and welfare of the general public. An adult use marihuana processor must satisfy the general standards of section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

#### 9.29.2 REQUIREMENTS

- h. No person under the age of twenty one (21) shall be permitted into an adult use marihuana processing facility at any time.
- i. All operations associated with the processing of adult use marihuana shall only be permitted inside a structure not visible from the outside that shall be secured and locked at all times.
- j. All structures and parking associated with an adult use processing facility shall be setback a minimum of one hundred (100) feet from all property lines.
- k. There shall be no outdoor storage of any materials used for the processing of adult use marihuana.
- l. If the adult use facility is adjacent from a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- m. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- n. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and waste water disposal to be approved the local health department.

#### 6.11. B-4 DISTRICT MATERIAL PROCESSING AND WAREHOUSING DISTRICT

Section 6.11.2 USES PERMITTED BY RIGHT: Uses permitted by right require site plan review under Article VIII.

k. Adult Use Marihuana Facilities:

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- iii. Adult Use Marihuana Secure Transporter. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- iv. Adult Use Marihuana Retailer. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.
- v. Adult Use Marihuana Safety Compliance Facility. By right, but that no more than three (3) may be licensed and operating at any given time. and no more than three (3) licenses may be issued.



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bb. Adult Use Marihuana Grower. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.29.

cc. Adult Use Marihuana Processor. No more than two (2) may be licensed and operating at a given time, and no more than (2) licenses may be issued. Subject also to the requirements of Section 9.30.

## Section 6.6.4 Land Use Table

### 6.6.4.1 Regulated Uses

d. Adult Use Marihuana Retailer. By right in the C (Corridor Commercial) zone. Include that no more than one (1) Provisioning Center may be licensed and operating at any given time, and no more than one (1) license may be issued.

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#### 9.29.2 REQUIREMENTS

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- e. If the adult use facility is adjacent to a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- f. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- g. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and wastewater disposal to be approved the local health department.

### 9.30 ADULT USE MARIHUANA PROCESSOR

#### 9.30.1 INTENT AND PURPOSE

The purpose of this section is to permit and regulate adult use marihuana processing establishments in Acme Township. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for the use to protect health, safety and welfare of the general public. An adult use marihuana processor must satisfy the general standards of section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance and Acme Township Adult Use Marihuana Licensing Ordinance.

#### 9.29.2 REQUIREMENTS

- h. No person under the age of twenty one (21) shall be permitted into an adult use marihuana processing facility at any time.
- i. All operations associated with the processing of adult use marihuana shall only be permitted inside a structure not visible from the outside that shall be secured and locked at all times.
- j. All structures and parking associated with an adult use processing facility shall be setback a minimum of one hundred (100) feet from all property lines.
- k. There shall be no outdoor storage of any materials used for the processing of adult use marihuana.
- l. If the adult use facility is adjacent from a residential dwelling or district, a twenty five (25) foot wide landscape buffer shall consist of one (1) row of staggered evergreen trees not less than four (4) feet in height. The evergreen trees shall be placed no more than twenty (20) feet apart.
- m. No equipment or process shall be used which creates noise, dust, vibration, glare, fumes, odors or electrical interference shall be detectable beyond the parcel boundary.
- n. A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and waste water disposal to be approved the local health department.

TOWNSHIP OF ACME  
GRAND TRAVERSE COUNTY, MICHIGAN

ACME TOWNSHIP ADULT USE MARIHUANA LICENSING ORDINANCE  
2021-\_\_

An ordinance to establish licensing requirements and penalties for adult use marihuana pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018.

TOWNSHIP OF ACME, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

**1. Title.**

This ordinance shall be known and cited as the Acme Township Adult Use Marihuana Licensing Ordinance.

**2. Purpose.**

The purpose of this ordinance is to regulate adult use marihuana establishments in Acme Township pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018 (“the Act”) in order to:

- a. Protect the health, safety, and welfare of the general public.
- b. Establish a set of rules and regulations which are fair and equitable for those interested in establishing adult use marihuana establishments in compliance with the Act.
- c. Provide reasonable regulation pursuant to the Township’s general police power granted to townships by the Michigan Constitution of 1963 and the Township Ordinances Act, MCL 41.181*et seq.*

Acme Township does not intend that registration and regulation under this ordinance be construed as a finding that such businesses and activities are legal under federal law. Although some specific uses of marihuana are purported to be exempt from prosecution by the Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute or dispense, or to possess with intent to manufacture, distribute or dispense. By requiring registration and compliance with requirements as provided in this ordinance, Acme Township intends to protect, to the extent possible, the public health, safety and welfare of the residents of and visitors to Acme Township from harm that may result from the activities of persons who unilaterally or on the advice of their own attorney determine that they may legally operate a business involved in the possession, use, manufacture, distribution or dispensing of marihuana.

Nothing in this ordinance is intended to grant, nor shall it be construed as granting, immunity from criminal prosecution, for use, manufacture, distribution or dispensing of marihuana not in strict compliance with the Act.



This ordinance permits authorization for certain activities based on the Act. Nothing in this ordinance shall be construed as allowing persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, cultivation, growth, possession, or control of marihuana not in strict accordance with the express authorization of the Act and this ordinance; and, nothing in this ordinance shall be construed to undermine or provide immunity from federal law as it may be enforced by the federal or state government relative to the cultivation, distribution, or use of marihuana. Thus, the authorization of activity, and the approval of a license under this ordinance shall not have the effect of superseding or nullifying federal law applicable to the cultivation, use, and possession of marihuana, and all applicants and grantees of licenses are on notice that they may be subject to prosecution and civil penalty, including forfeiture of property.

3. **Legal Basis.**

This ordinance is enacted pursuant to the statutory authority granted by MCL 41.181 *et seq*, authorizing Acme Township to adopt licensing ordinances and regulations to secure the public health, safety and general welfare.

4. **Definitions.**

For purposes of this ordinance, terms and words defined by the Act shall have the same meaning as provided in the Act. Additionally, certain terms and words used herein shall have the following meaning:

- a. **Act** means the the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, and all related Michigan Administrative Rules, as amended.
- b. **Applicant** means a person who applies for a license under this ordinance and includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.
- c. **License** means a license issued by Acme Township pursuant to this ordinance.
- d. **Licensee** means a person holding a license from Acme Township under this ordinance and also holding a state operating license.
- e. **Marihuana** means marihuana as defined by the Act.
- f. **Marihuana Establishment** means a marihuana grower, marihuana safety compliance establishment, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana related business licensed to operate by the marihuana regulatory agency as authorized by the Act.
- g. **Marihuana Grower** means means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.
- h. **Marihuana Microbusiness** means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are twenty-one years of age or older or to a marihuana safety compliance marihuana establishment, but not to other marihuana establishments.
- i. **Marihuana Processor** means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

- j. ***Marihuana Retailer*** means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are twenty-one years of age or older.
- k. ***State Operating License*** means a license issued by the department under the Act.
- l. ***Marihuana Secure Transporter*** means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- m. ***Marihuana Safety Compliance Establishment*** means a person licensed to test marihuana, including certification for potency and the presence of contaminants.
- n. ***Person*** means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.

## **5. Marihuana Establishments Authorized.**

Pursuant to the Act, Acme Township authorizes the licensing of the following Marihuana Establishments, provided that they possess a State Operating License, a License pursuant to this ordinance, and all other applicable laws, rules, ordinances, and the Acme Township Zoning Ordinance.

- a. Marihuana Grower – maximum of three (3) in the B-4 District, maximum of two (2) in the A-1 District.
- b. Marihuana Processor – maximum of three (3) in the B-4 District, maximum of two (2) in the A-1 District.
- c. Marihuana Retailer – maximum of three (3) in the B-4 District, maximum of one (1) in the C (Corridor Commercial) District.
- d. Marihuana Secure Transporter – maximum of three (3) in the B-4 District
- e. Marihuana Safety Compliance Establishment – maximum of three (3) in the B-4 District

The above listed maximum number of Establishments in each zoning district is subject to the Acme Township Zoning Ordinance. If the number of Establishments allowed in each zoning district in the Acme Township Zoning Ordinance conflicts with this Ordinance, then the Acme Township Zoning Ordinance shall control.

All other Marihuana Establishments authorized by the Act are prohibited.

## **6. License.**

No Marihuana Establishment shall be permitted within Acme Township unless such Establishment shall have obtained a current License under this ordinance:

- a. The exact location of the Marihuana Establishment shall be clearly identified on the License.
- b. The License requirement applies to all Marihuana Establishments proposed or existing on the effective date of this ordinance.

- c. Issuance of a License does not waive any other licensing or permitting requirement imposed by any other law, rule or ordinance.
- d. Licensee has no outstanding taxes, assessments, or fees unpaid to Acme Township.
- e. A License shall be valid for the calendar year in which it is issued, unless revoked for violation(s), in which case it is considered to be null and void.
- f. No License is transferrable or assignable to any other person or location.
- g. Change in ownership in any manner of a Licensee shall require a new License.
- h. Change in location of a Licensee shall require a new License.
- i. No use of Marihuana shall be allowed at a Marihuana Establishment or the property it is located upon.
- j. A License is only valid if the Licensee also holds a valid current State Operating License which has been provided to Acme Township.
- k. A License shall be conspicuously posted in the licensed Marihuana Establishment.
- l. Acceptance of a License under this ordinance constitutes consent by the Licensee to permit Acme Township, or its designee, to conduct inspections to ensure compliance with this ordinance.
- m. A Licensee shall report any notice of violation, violation, or illegal act to Acme Township whether it occurs at an Acme Township approved Marihuana Establishment or any other Marihuana Establishment or Marihuana Facility.

**7. Application for License.**

Applicants shall make application to the Zoning Administrator and applications shall include the following:

- a. The address and legal description of the premises which is to be used as a Marihuana Establishment.
- b. A description of the Establishment, and all enclosed, locked areas within the Establishment required by Michigan law.
- c. A description of the Applicant's experience in operating a Medical Marihuana Facility in Acme Township.
- d. A description of the Applicant's experience in operating a Marihuana Establishment in the State of Michigan.
- e. A sworn statement attesting that the Applicant has received no violations or violation warnings from the State of Michigan for violation of the Act or the Medical Marihuana Facilities Licensing Act.
- f. The number of jobs the Applicant expects to create if the License is approved.
- g. If applying for a Retailer, a description of all locations in the premises where the sale or transfer of Marihuana shall take place.
- h. If applying for a Grower, the specification of the Class under which the Grower seeks the license. Include a statement attesting and consenting that all activities will be conducted so as not to create or permit trespass or spillage of dust, glare, sounds, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public rights of way.

- i. A statement attesting and consenting that all artificial lighting must and will be shielded to prevent glare and light trespass and must not and will not be visible from neighboring properties, adjacent streets, or public rights of way.
- j. The name, address, and other contact information of all owners of the real property where the Marihuana Establishment is to be located, including a statement by each owner attesting to their knowledge, understanding, and authorization of such activity upon their property.
- k. The name, address, and other contact information of all Applicants as defined above. A statement attesting whether an Applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled substance related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and prosecuting agency, the case caption, the docket number, the offense, the disposition, and the location and length of incarceration.
- l. Payment of a non-refundable License fee, which shall be determined by resolution of the Acme Township Board from time to time.

#### **8. License Standards**

The standards for approval of all Marihuana Establishments are as follows:

- a. The Establishment complies with zoning, although no land use permit is required in order to receive a License.
- b. The Application meets all requirements found in this Licensing Ordinances.
- c. The Applicant shall meet all requirements found in the Act, including issuance of a State Operating License.
- d. The Applicant has signed and sworn that the Applicant has not knowingly submitted an Application containing false information.

#### **9. Licensing Procedures.**

The apparent demand for Marihuana Establishment Licenses requires that Acme Township implement an initial licensing procedure and subsequent licensing procedure.

##### *a. Initial Licensing Procedure.*

The Initial Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed Application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications shall be delivered to Acme Township either by hand no later than, or post marked no later than, \_\_\_\_\_, 2021.
- iii. The Zoning Administrator shall review each application for completeness and approvability no later than \_\_\_\_\_, 2021.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than \_\_\_\_\_, 2021.

- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, \_\_\_\_\_, 2021.
- vi. Beginning no later than \_\_\_\_\_, 2021, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

Category	Standard	Points: Yes = 1 point No = 0 points
License Holder Status	<p>1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA.</p> <p>2. Applicant holds a current license for a Medical Marihuana Facility or Adult Use Marihuana Establishment in the state of Michigan.</p> <p>3. Applicant holds a current license for a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Operations Experience	<p>4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan.</p> <p>5. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Current Investment in Acme Township	6. Applicant owns real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	

	7. Applicant rents real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	
	8. Applicant resides in Acme Township.	
Violations Status/Compliance History	9. Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan.  10. Applicant has received no zoning ordinance or other ordinance violation notices from Acme Township in the last 5 years.  11. Applicant has not filed for bankruptcy in the last 10 years.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- viii. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ix. All Licenses issued under the Initial Licensing Procedure shall be valid through \_\_\_\_\_, 2022.

b. *Regular Licensing Procedure.*

The Regular Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications for the following year shall be delivered to Acme Township either by hand no later than, or post marked no later than November 14<sup>th</sup> or the first business day thereafter.
- iii. The Zoning Administrator shall review each Application for completeness and approvability no later than November 21<sup>st</sup> or the first business day thereafter.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than November 21<sup>st</sup> or the first business day thereafter.



- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, or post marked no later than December 7<sup>th</sup> or the first business day thereafter.
- vi. Beginning no later than December 14<sup>th</sup>, or the first business day thereafter, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

10.

Category	Standard	Points: Yes = 1 point No = 0 points
License Holder Status	<p>1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA.</p> <p>2. Applicant holds a current license for a Medical Marihuana Facility or Adult Use Marihuana Establishment in the state of Michigan.</p> <p>3. Applicant holds a current license for a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Operations Experience	<p>4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan.</p> <p>5. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Current Investment in Acme Township	<p>6. Applicant owns real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.</p>	

	7. Applicant rents real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.	
	8. Applicant resides in Acme Township.	
Violations Status/Compliance History	9. Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan.  10. Applicant has received no zoning ordinance or other ordinance violation notices from Acme Township in the last 5 years.  11. Applicant has not filed for bankruptcy in the last 10 years.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- i. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ii. All Licenses issued under the Regular Licensing Procedure shall be valid for that calendar year.

#### **11. Amendment to License.**

The same procedures for application and issuance of a new License shall apply to amendment of an existing License, subject also to the following:

- a. The Licensee shall submit an amendment application with full supporting documentation, and must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.
- b. An amendment to an existing License shall be required when there is a change in any information the Applicant was required to provide in the most recent Application on file.

#### **12. Renewal of License.**

The renewal of an existing License shall be by the following procedures:

- a. An application for renewal must be submitted no sooner than ninety (90) days before the expiration date and no later than sixty (60) days before the expiration date of an existing License.
- b. A Licensee intending to operate in the same manner and degree as approved in its current License may submit a sworn certification that it will continue to operate in the same manner and degree, has a current and valid State Operating License, and that no changes have occurred from its original Application. If the Licensee has not violated its existing License then the renewal application shall be granted.
- c. A Licensee that has violated its existing License in any way shall submit a complete new Application pursuant to the same procedures of application and issuance of a new License.

### **13. License Revocation.**

- a. A License issued under this ordinance shall be revoked for any of the following violations:
  - i. Any person required to be named on the application for License is convicted of or found responsible for a violation of any provision in this ordinance.
  - ii. The application contains any misrepresentations or omission of any material fact, or false or misleading information, or the Applicant has provided Acme Township with any other false or misleading information.
  - iii. The Establishment is operated or operating in violation of the specifications of the License, or any additional applicable conditions or approvals from Acme Township, Grand Traverse County, or the State of Michigan.
- b. The procedure for revocation shall be as follows:
  - i. The zoning Administrator shall issue a notice to the Licensee, in writing through certified mail, that the Township intends to revoke the License.
  - ii. The Licensee may request a hearing before the Township Board to show cause as to why the License should not be revoked within fourteen (14) days of service of the notice.
  - iii. If a hearing is timely requested, then the Zoning Administrator shall inform the Licensee, and Township Board, of the time and place of the hearing.
  - iv. The Licensee may present evidence and reasons supporting why the License should not be revoked. The Township Board shall review the evidence and reasons presented by the Zoning Administrator and the Licensee, and then shall either revoke the License or allow the License to continue by majority vote.

### **14. Revocation Not Exclusive Penalty.**

Nothing in this ordinance shall be deemed to prohibit Acme Township from imposing other penalties authorized by this ordinance, or other laws, rules and ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

**15. Civil Infraction.**

Any person that violates any of the provisions of this ordinance shall also be deemed responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine for each violation in accordance with the schedule set forth herein, along with costs which may include all expenses, direct or indirect, which Acme Township incurs in connection with the municipal civil infraction. A violator of this ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan law. Each day that a violation continues to exist shall constitute a separate violation of this ordinance. The Acme Township Zoning Administrator, or any other person designated by the Acme Township Board, may issue appearance ticket citations for violations of this ordinance. The provisions of this ordinance may also be enforced by suit for injunctive relief.

**16. Civil Fines for Municipal Civil Infractions**

Civil fines for municipal civil infractions under this ordinance shall be assessed in accordance with the following schedule:

1 <sup>st</sup> violation within a 3-year period	\$500.00 fine.
2 <sup>nd</sup> violation within a 3-year period	\$1000.00 fine.
3 <sup>rd</sup> and subsequent violations within a 3-year period.	\$2000.00 fine.

**17. Severability**

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance that said part or portion thereof.

DRAFT Comments from Jean - May 13, 2021

Category	Standard	Points: Yes = 1 point No = 0 points
License Holder Status	<p>1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA.</p> <p>2. Applicant holds a current license for a Medical Marihuana Facility or Adult Use Marihuana Establishment in the state of Michigan.</p> <p>3. Applicant holds a current license for a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Operations Experience	<p>4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan.</p> <p>5. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in Acme Township.</p>	
Current Investment in Acme Township	<p>6. Applicant owns real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.</p> <p>7. Applicant rents real property in Acme Township that is used for a Medical Marihuana Facility or an Adult Use Marihuana Establishment.</p> <p>8. Applicant resides in Acme Township.</p>	
Violations Status/Compliance History	<p>9. Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan.</p> <p>10. Applicant has received no zoning ordinance or other ordinance violation notices from Acme Township relating to any Acme Township Ordinance in the last 5 years.</p> <p>11. Applicant has not filed for bankruptcy in the last 10 years.</p>	

REVISED DRAFT September 1, 2021 - for Acme Township Board review at its monthly meeting on September 7, 2021

Category	Standard	Points: Yes = 2 points No = 0 points
License Holder Status	<p>1. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in any state in the USA.</p> <p>2. Applicant holds a current license or approval for a Medical Marihuana or Adult Use Marihuana operation in the state of Michigan.</p>	
Operations Experience	<p>3. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in any state in the USA.</p> <p>4. Applicant has experience operating a Medical Marihuana Facility or an Adult Use Marihuana Establishment in the state of Michigan.</p>	
Violations Status/Compliance History for Establishments or Facilities	<p>5. For any medical or recreational marihuana business it currently owns or operates, or previously owned or operated, in any state in the USA, Applicant has received no violations or violation warnings for laws applicable to those businesses.</p> <p>6. For any medical or recreational marihuana business it currently owns or operates, or previously owned or operated, in any state in the USA, Applicant has no history of non-compliance with any regulatory requirements applicable to those businesses.</p>	
Financial Solvency	<p>7. For any Establishment or Facility it owns or operates in any state in the USA today, Applicant has not been served with a complaint or other notice filed with any public body regarding payment of any tax required under federal, state, or local law that has been delinquent for one or more years.</p> <p>8. For any Establishment or Facility it owns or operates in any state in the USA today, neither Applicant nor any stakeholder has filed, or had filed against, a proceeding for bankruptcy or insolvency within the past 7 years.</p>	