ACME TOWNSHIP PARKS & TRAILS COMMITTEE <u>APPROVED MINUTES</u>

September 20, 2021

CALL TO ORDER

The Acme Township Parks & Trails Committee meeting of September 20, 2021 was called to order by Chairman Wielenga at 4:04 pm. The meeting was held in the Acme Township Hall Meeting Room and there were no attendees from the public.

ROLL CALL

Committee Members present: Huffer, Jenema, Wielenga, Morrison, Wentzloff Committee Members excused: LaPointe, Timmins Advisory present: Kushman, Lamott Staff present: Susan Kase, Recording Secretary

A. <u>PUBLIC COMMENT</u>

There was no public comment.

B. <u>APPROVAL OF AGENDA</u>

Motion by Wentzloff, supported by Morrison to approve the agenda as presented. All Yeas. Motion carried.

C. <u>DECLARATION OF CONFLICT OF INTEREST</u> None stated.

D. <u>CORRESPONDENCE</u>

There was no correspondence.

E. <u>ACTION</u>

1. Approve **DRAFT** Minutes for the July 19, 2021 Parks & Trails meeting. **Motion by Wentzloff, supported by Jenema to approve the DRAFT Parks & Trails Minutes of July 19, 2021 as presented. No discussion. Yes:** Jenema, Wentzloff, Morrison, Wielenga; No: None; Abstain: Huffer; Motion carried.

F. <u>OLD BUSINESS</u>

1. Bayside Playground Expansion

Chairman Wielenga opened the discussion regarding customizing the features of the proposed playground. Referencing the Playcraft catalog, Committee members voiced their suggestions for the ages 2- to 5-year-old play area and the ages 5- to 12-year-old play area. It was agreed that it is best to avoid surfaces that may become slippery, to select more

durable materials that are less prone to damage/breakage, and to not include noisy attachments such as a xylophone. Based on the agreed upon features, Chairman Wielenga will go back to Josh Cartwright, Play Environments Design consultant, with the new configuration and request an updated rendering of the playground. The timeline for the playground installation will be 1) finalize what features will be included, 2) present a visual rendering for the community, and 3) seek funding for the project. Chairman Wielenga stated that Playcraft prices are scheduled to increase in January 2022.

2. Trails Update

Advisor Kushman updated the Committee members on the Acme Connector Trail. The advertisement for bids will be published this Thursday, September 23. The bidding will be open from September 23 to October 24, four weeks. They are hoping to cast a wide net for multiple bids that are in line with the estimates. Construction is scheduled for late winter 2021, early spring 2022. It is hoped that construction would be complete by August 1, with regulatory signage in place by August 1. Mr. Kushman commented that lumber prices have decreased recently.

3. Kiosk for Bayside

The Acme Township Park Rules will be incorporated in the kiosk, and Lindsey Wolf will design the kiosk. There was discussion by the Committee Members regarding updating the Park Rules. This item will be on next month's meeting agenda.

G. <u>NEW BUSINESS</u>

1. Marina Area and Bunker Hill Park Space

The initiative to improve the green space near the Marina was started by boat owners and interested parties. While their involvement is welcomed, there are issues regarding ownership that Acme Township must address. The Township would do the work, update the irrigation near the Marina, eliminate weeds, and improve the green space. In regard to improving the Bunker Hill Boat Launch, the Grand Traverse County Road Commission owns the land. Some issues with the Boat Launch are the limited number of parking spaces, there is no power supply to the well, and the vet clinic building. Chairman Wielenga asked what needs to be done to move forward. It was agreed that a list of what is desired for the Marina Area and Bunker Hill Park Space is needed. Some ideas are public restrooms, a covered pavilion, and a sandy beach area.

H. <u>PUBLIC COMMENT</u>

There was no public comment.

ADJOURN: Motion by Jenema, supported by Huffer, to adjourn. No discussion. All Yeas. Motion passed. Meeting was adjourned at 5:38p.m.

Respectfully submitted, Susan Kase, Recorder

To: Acme Township Parks & Trails From: Brian Kelley

August 16, 2021

Good afternoon,

I see the Acme Placemaking Plan recap item on the agenda. That plan was created in 2012 and I wonder, isn't it time for an update?

1. Placemaking - 2012

. Many of the expected development patterns of 2012 are now "functionally obsolete" to quote John Iacoangeli

. The Tribe now owns the GTTC, and their plans are expected to be significantly different than the previous vision

. Steve Feringa, if I recall correctly, has stated that the tribe is no longer interested in building a connector road from Mt. Hope to the development. That project is the first item on the Placemaking list.

. The Placemaking traffic plans are outdated and need to be revisited. There are development projects planned at the end of Holt road, and KOTI and MDOT seem to envision a traffic light in front of that development. Will there still be a round-about at Mt. Hope road, as the Placemaking plan implies, in addition to that traffic light?

. The Placemaking Plan seems to lack attention on sidewalks. And pedestrian crossings need more attention. As one example, due to the interest in the Meijer store, pedestrian safety crossing M72 at Lautner is dire. That, and the lack of sidewalks, seems like a Planning failure for the project.

2. Sidewalks

There are no curb cuts for sidewalks along M72 at the KOTI development. That is surprising and disappointing, given the extensive project and clear need. Shouldn't our Zoning Ordinance require sidewalks for such large projects?

Thank you, Brian Kelley



ACME TOWNSHIP PARKS & TRAILS MEETING Acme Township Hall 6042 Acme Road Williamsburg, MI 49690 September 20, 2021 4:00 p.m.

ROLL CALL: Committee: Huffer Jenema LaPointe Timmins Wentzloff Morrison Wielenga Immins Immins Advisory: Kushman Lamott Immins Staff: Wolf Immins Immins

A. PUBLIC COMMENT:

- **B.** APPROVAL OF AGENDA:
- C. INQUIRY AS TO CONFLICTS OF INTEREST:
- D. CORRESPONDENCE: 1.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 8.16.21

F. OLD BUSINESS:

- **1.** Bayside Playground Expansion
- 2. Trails update
- 3. Kiosk for Bayside

G. NEW BUSINESS:

1. Marina Area and Bunker Hill Park Space

H. PUBLIC COMMENT

ADJOURN:

E. 1



ACME TOWNSHIP PARKS & TRAILS COMMITTEE MEETING 6042 Acme Rd-Williamsburg MI In-Person Meeting Monday, August 16, 2021, 4:00 p.m.

CALL TO ORDER at 4:09 p.m.

ROLL CALL Committee Members present: Hefner, Wentzloff, Morrison, Wielenga Committee Members excused: Timmins & Lapoint Advisory present: Lamott Staff present:

A. PUBLIC COMMENT: Brian Kelly reviewed the Placemaking Plan from 2012 felt it could be updated. A lot has changed since then. Also was disappointed no sidewalk along M-72 in front of the KOTI project.

B. APPROVAL OF AGENDA

Motion by Heffner, supported by Morrison, to approve the agenda as presented. Voice vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE: Brian Kelley submitted correspondence at the meeting.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 07.19.2021

Motion by Heffner, supported by Morrison, to approve the *Draft Parks & Trails Minutes 07.19.2021* as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Bayside Playground Expansion

Morrison met Josh Cartwright at Bayside to review additional options. Josh Cartright made a site plan for some structures and swings. Josh Cartright recommended an elevated play surface so 12"-16" of crushed concrete can be put under for dealing with water issues due to be located so close to the Bay. Additional discussion on ADA access to the different play areas with the elevated surface was discussed.

The first design gives area and space and a good start point so figure out price and what is needed/wanted in the play area.

Hefner is glad to see a plan.

Morrison asked Committee to look over the plans and ideas so there can be additional discussion at the next meeting (September).

Discussion on future price increases 7% higher than last year and what does the Township currently have available.

2. Yuba Creek Natural Area

Morrison walked Yuba Creek Natural Area with Steve Lagerquist to look for trail options. The conclusion drawn was it is not feasible for a connector trail to be built on parts of the Yuba Creek Natural Area that are too wet - which likely makes the addition of a trail that crosses the creek a project that is not feasible.

3. Trails update

All the information was finally uploaded for the DNR grant, waiting for okay to put out for bids.

4. Kiosk for Bayside

Hefner met with the GT Regional Land Conservancy to discuss the sign the kiosk for Bayside. They are checking to see if Acme's Logo can go on their sign. Jennifer Grey at the GTRLC is checking with her boss and will get back to us.

G. NEW BUSINESS

1. Election of Officers

Jenema nominated Matt Morrison as Chair, Wentzloff second. Matt Morrison turned down the nomination.

Jenema nominated Nate Wielenga as Chair, Wentzloff second. Nate Wielenga accepted the nomination. Voice vote. Wielenga abstain. Motion carried unanimously.

Wentzloff nominated Amy Jenema as Vice-Chair, Hefner second. Amy Jenema accepted the nomination. Voice vote. Jenema abstain. Motion carried unanimously.

Jenema nominated Karly Wentzloff as Secretary, Morrison second. Karly Wentzloff accepted the nomination. Voice vote. Wentzloff abstain. Motion carried unanimously.

2. Acme Placemaking Plan Recap

Discussion meeting at South Bayside to talk about changes to the Placemaking Plan and discussion on area by marina.

H. PUBLIC COMMENT: Brian Kelley brought up money for infrastructure from American Rescue Plan (ARP) should be used to update plan.

Thank you, Jim Heffner for your Service on the Parks and Trails Committee.

ADJOURN: Motion by Wielenga supported by Wentzloff, to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 5:13 p.m.

To: Acme Township Parks & Trails From: Brian Kelley

August 16, 2021

Good afternoon,

I see the Acme Placemaking Plan recap item on the agenda. That plan was created in 2012 and I wonder, isn't it time for an update?

1. Placemaking - 2012

. Many of the expected development patterns of 2012 are now "functionally obsolete" to quote John Iacoangeli

. The Tribe now owns the GTTC, and their plans are expected to be significantly different than the previous vision

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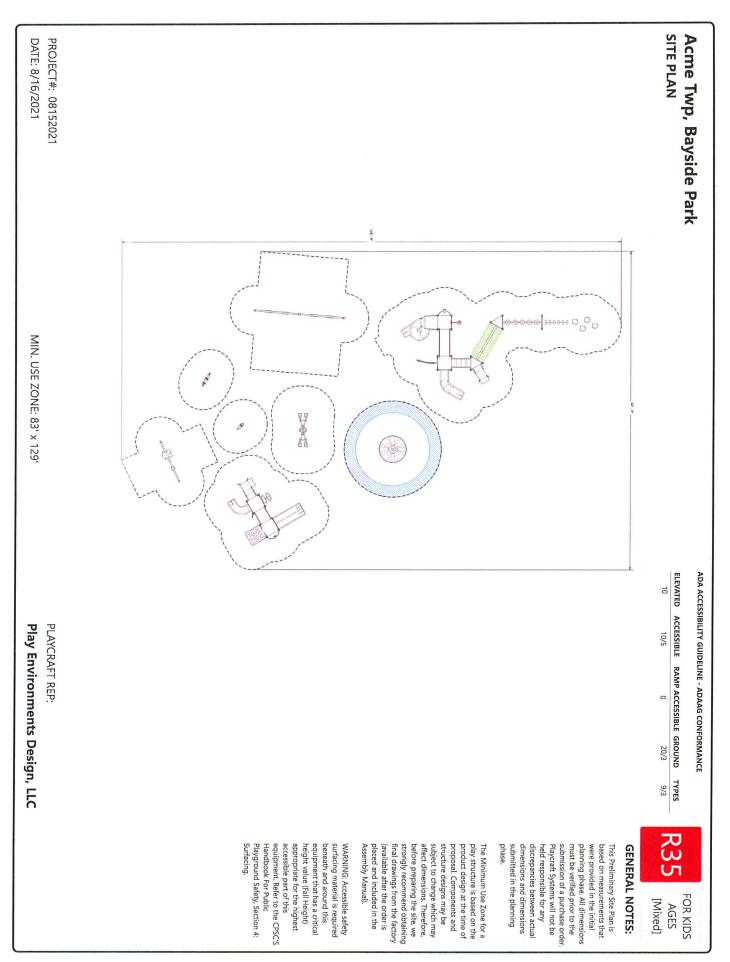
. The Placemaking traffic plans are outdated and need to be revisited. There are development projects planned at the end of Holt road, and KOTI and MDOT seem to envision a traffic light in front of that development. Will there still be a round-about at Mt. Hope road, as the Placemaking plan implies, in addition to that traffic light?

. The Placemaking Plan seems to lack attention on sidewalks. And pedestrian crossings need more attention. As one example, due to the interest in the Meijer store, pedestrian safety crossing M72 at Lautner is dire. That, and the lack of sidewalks, seems like a Planning failure for the project.

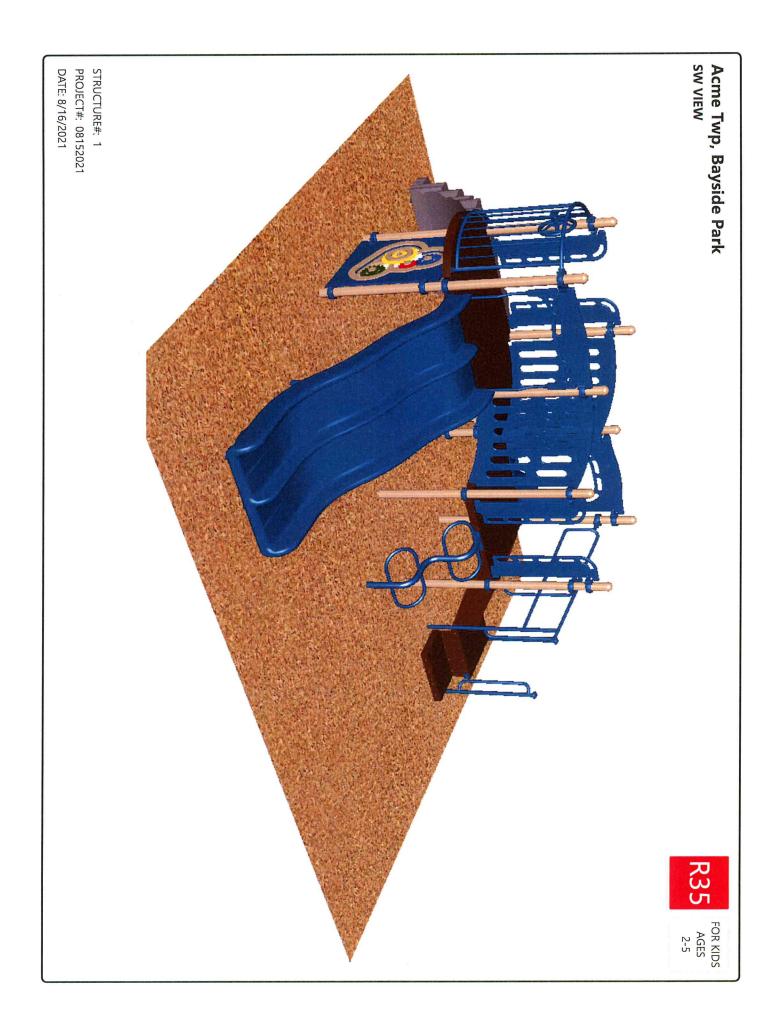
2. Sidewalks

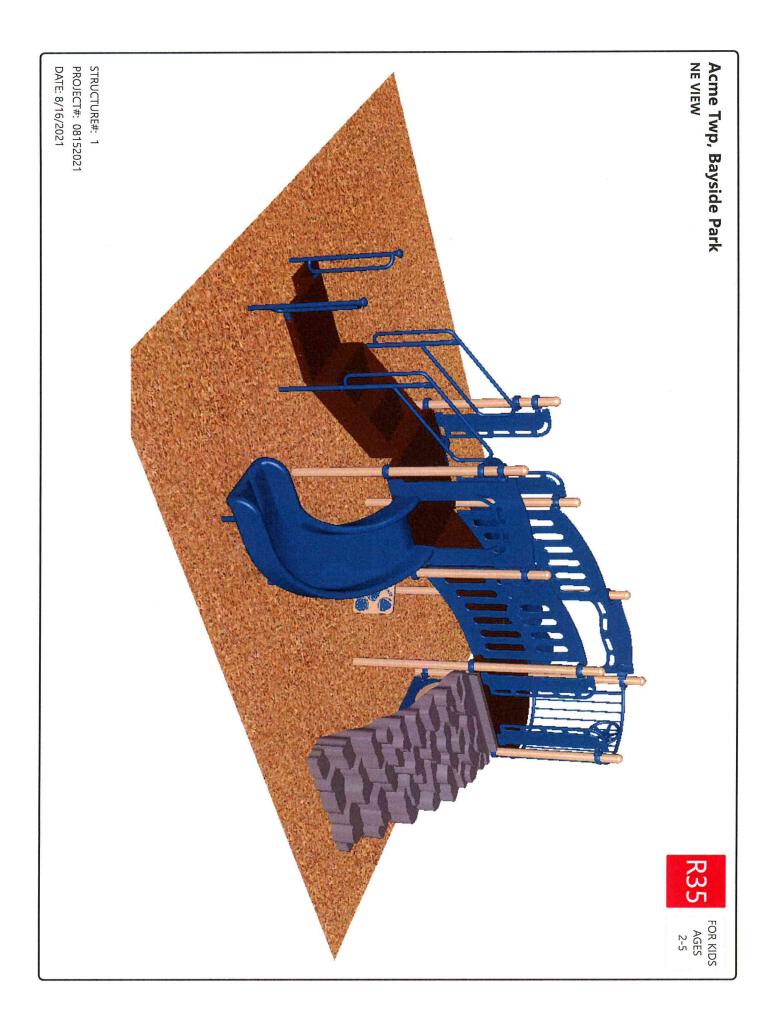
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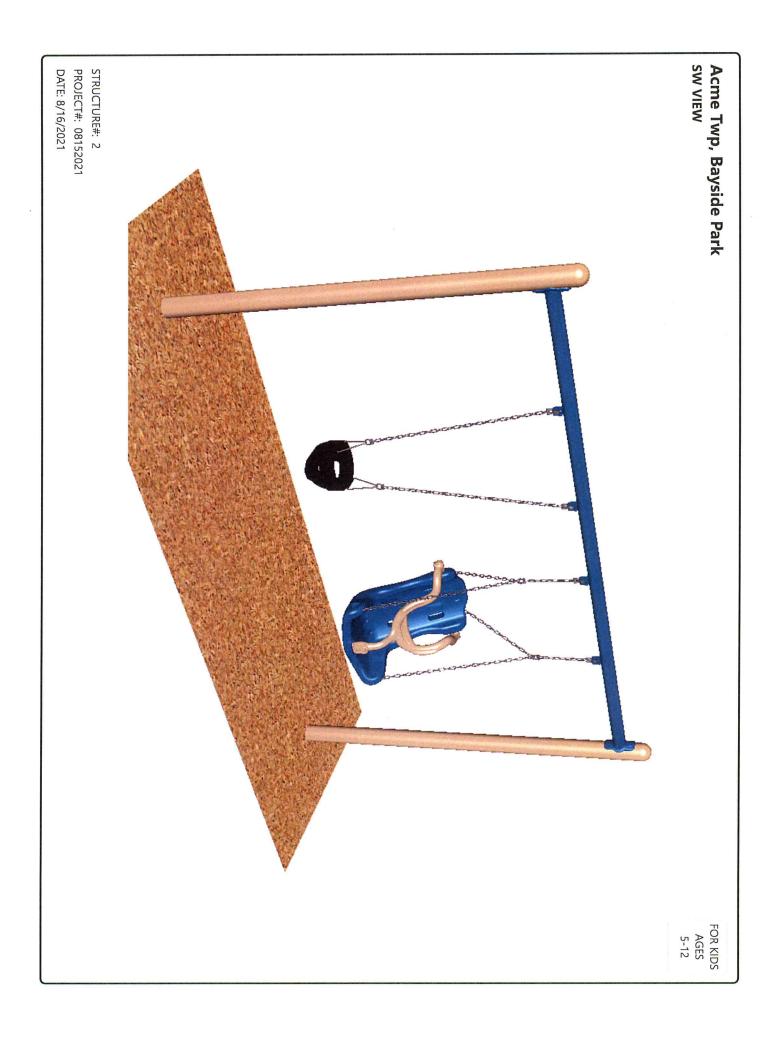
Thank you, Brian Kelley

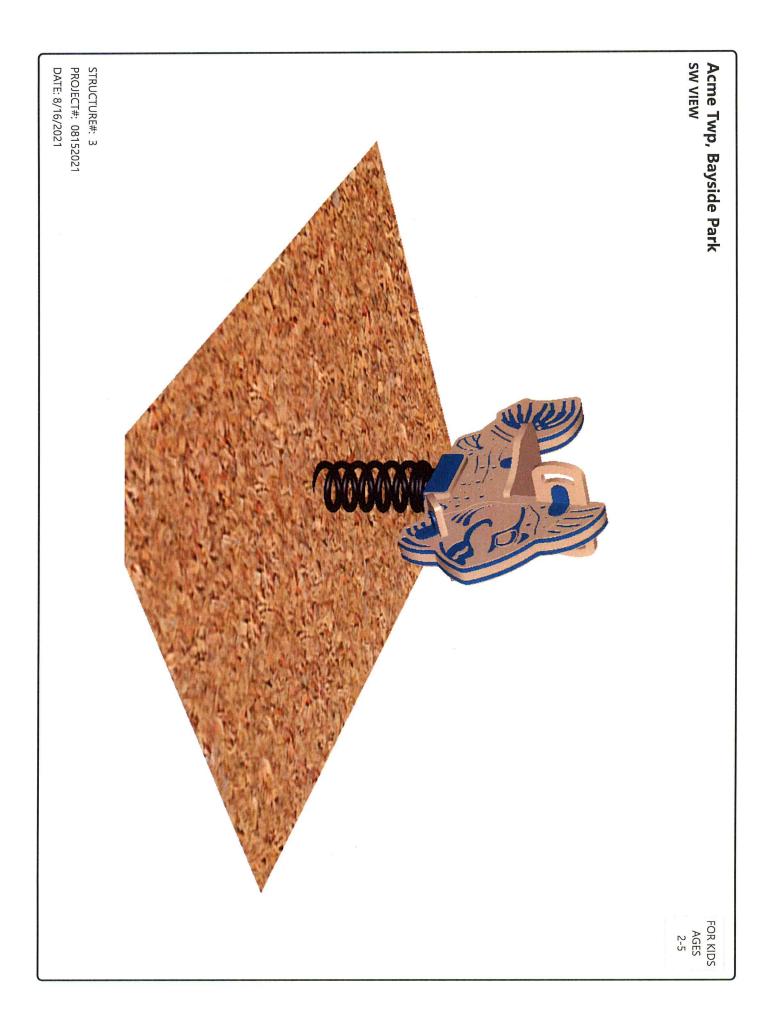


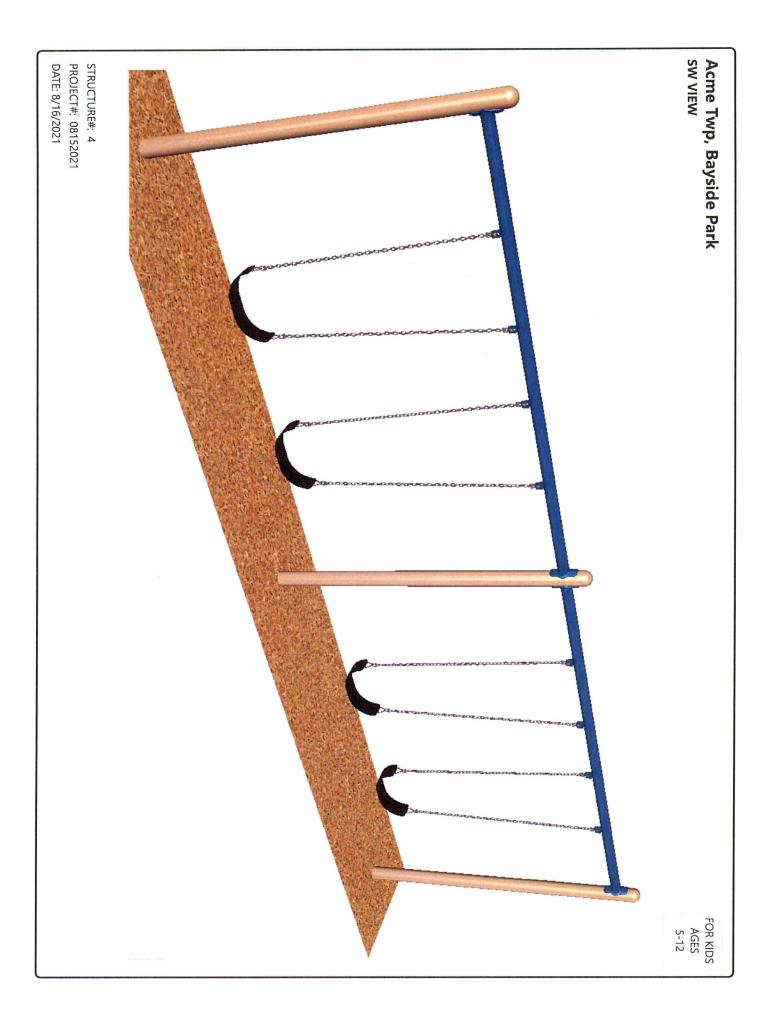
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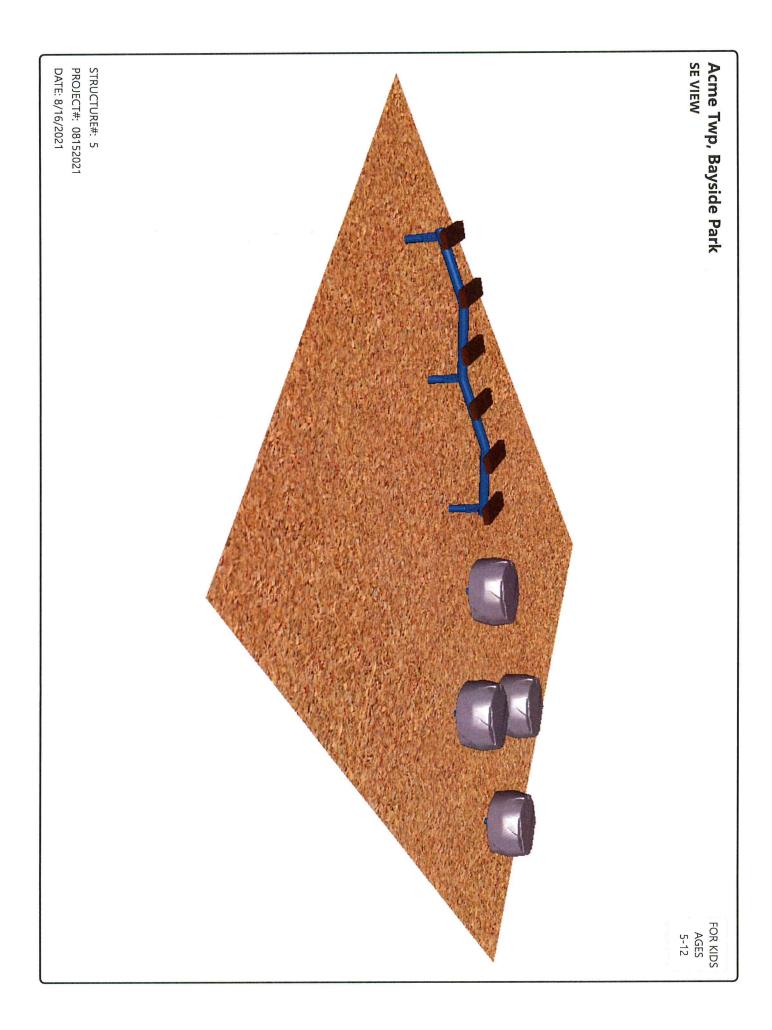


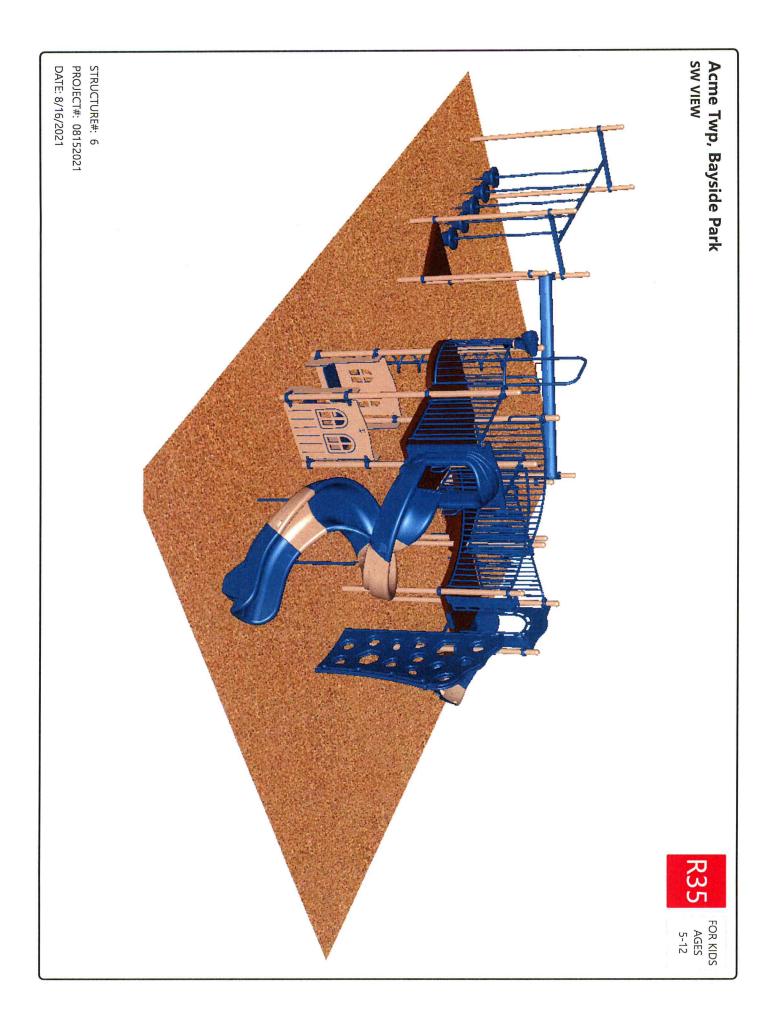


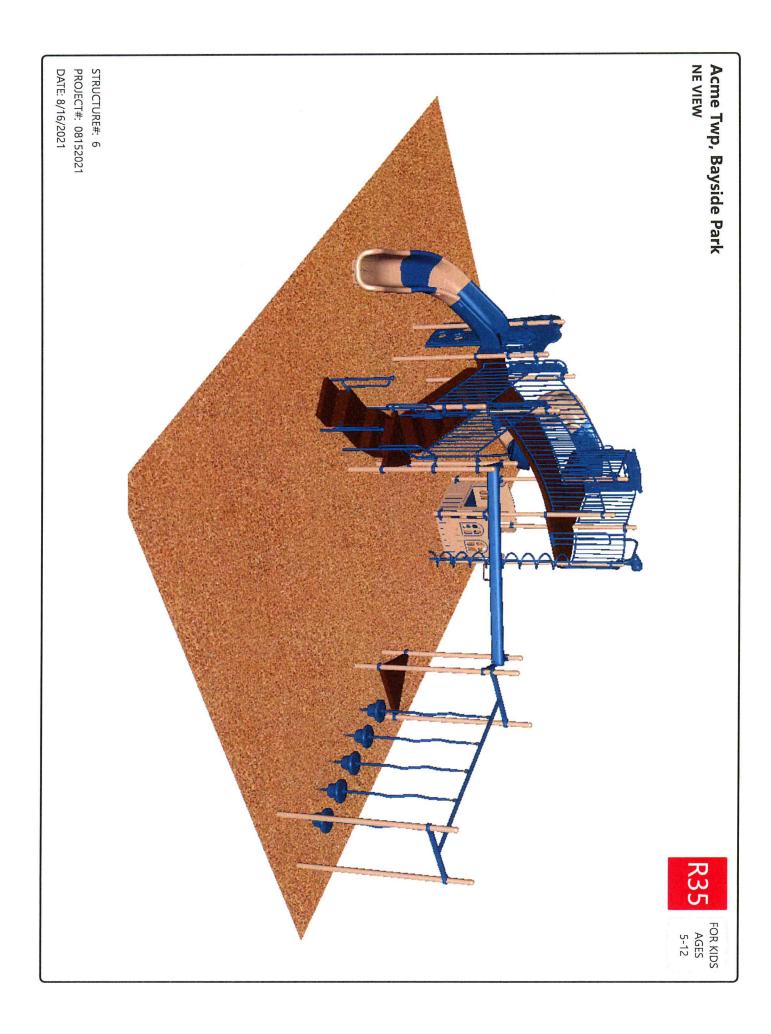


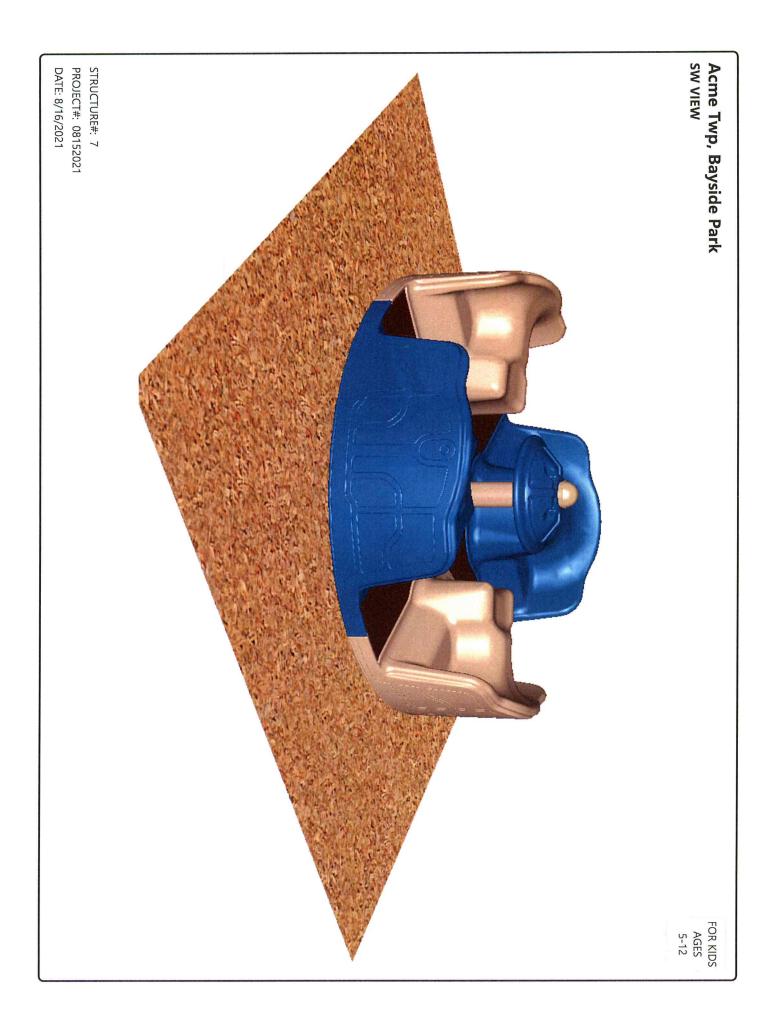


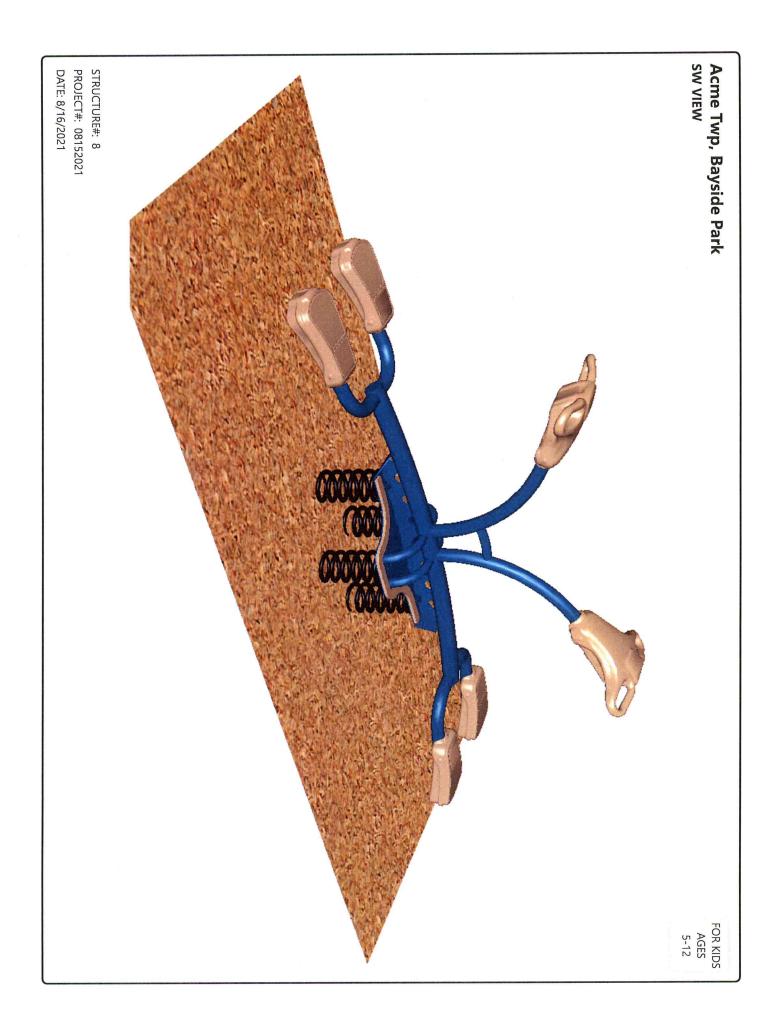


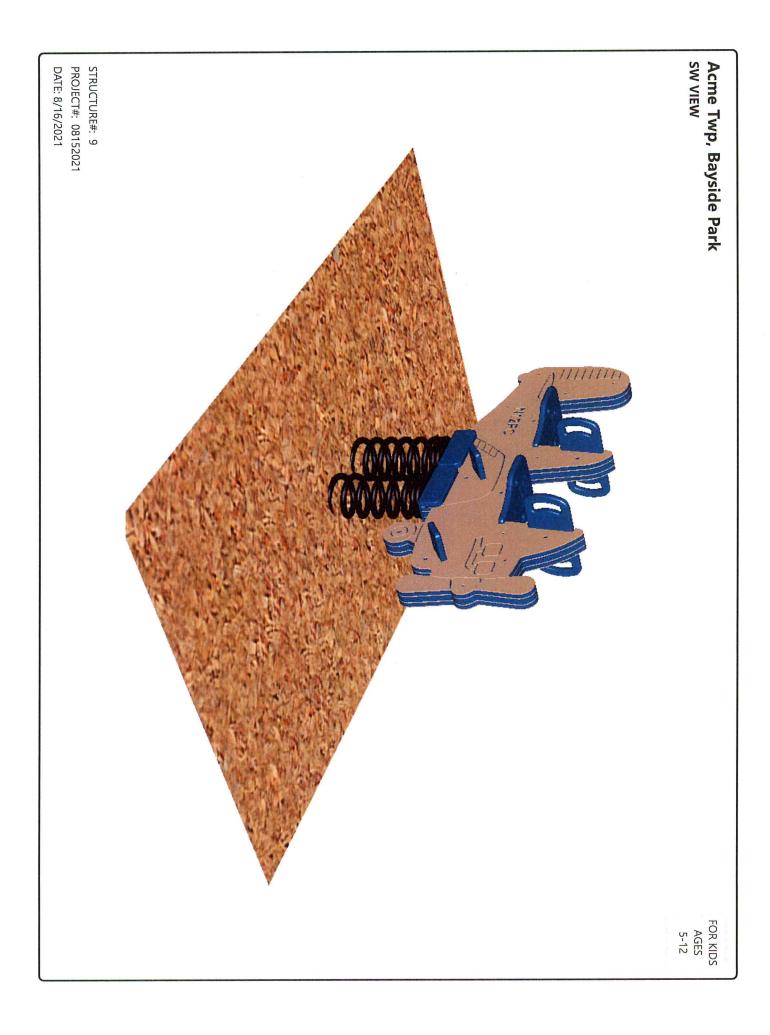


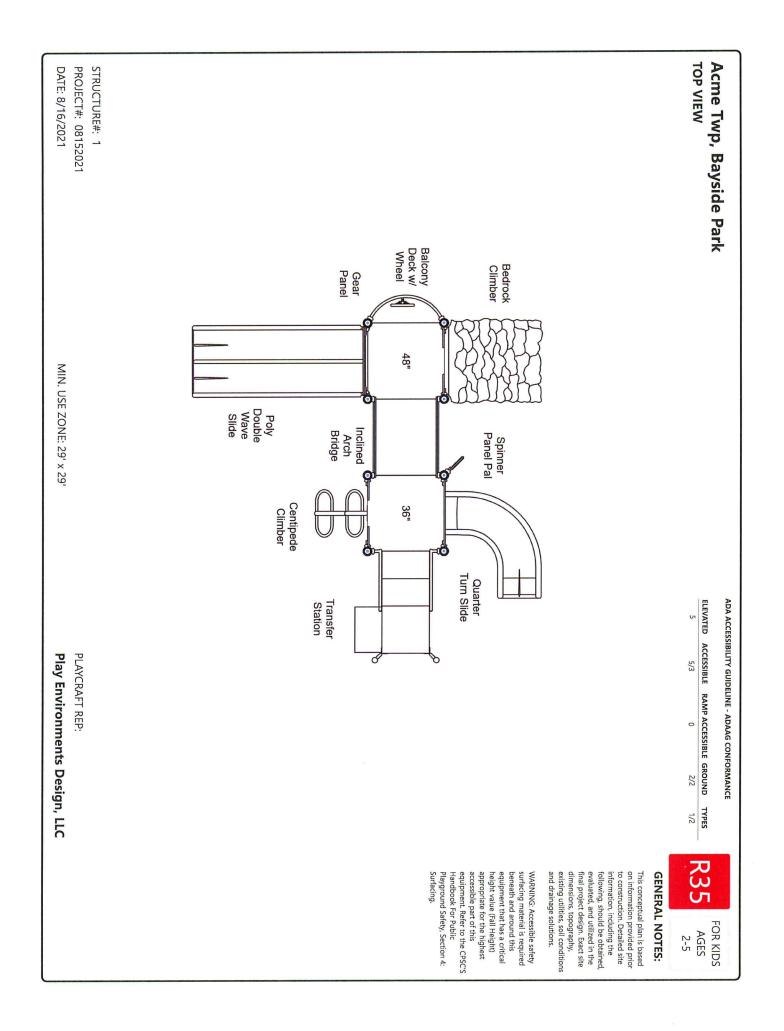


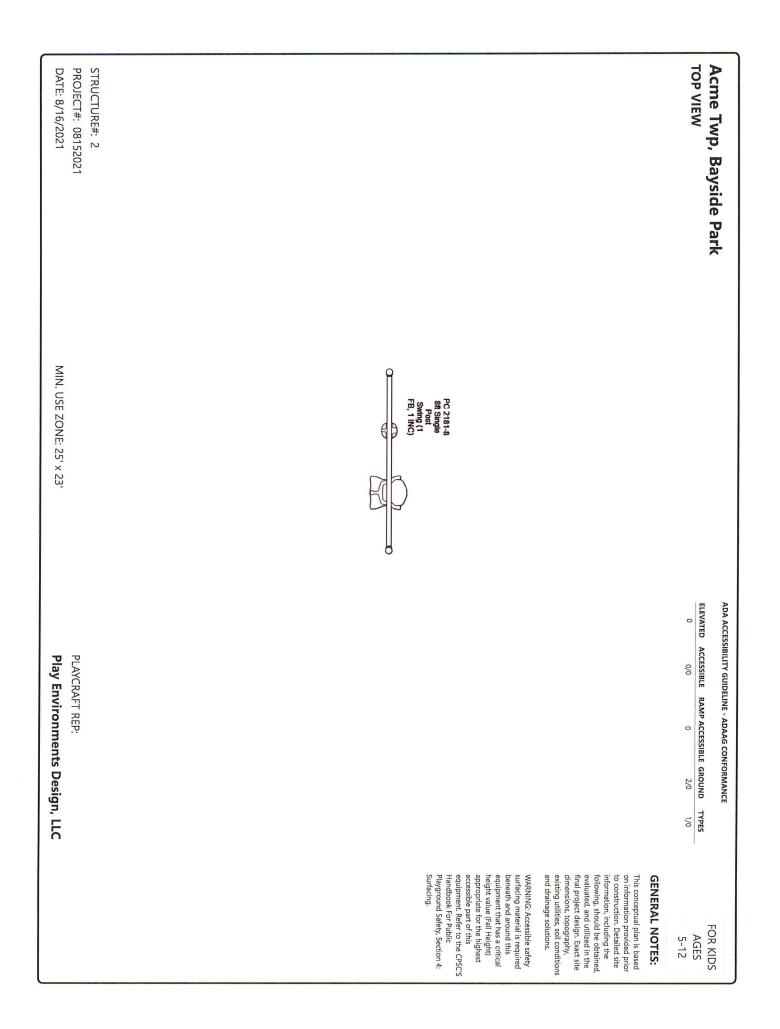




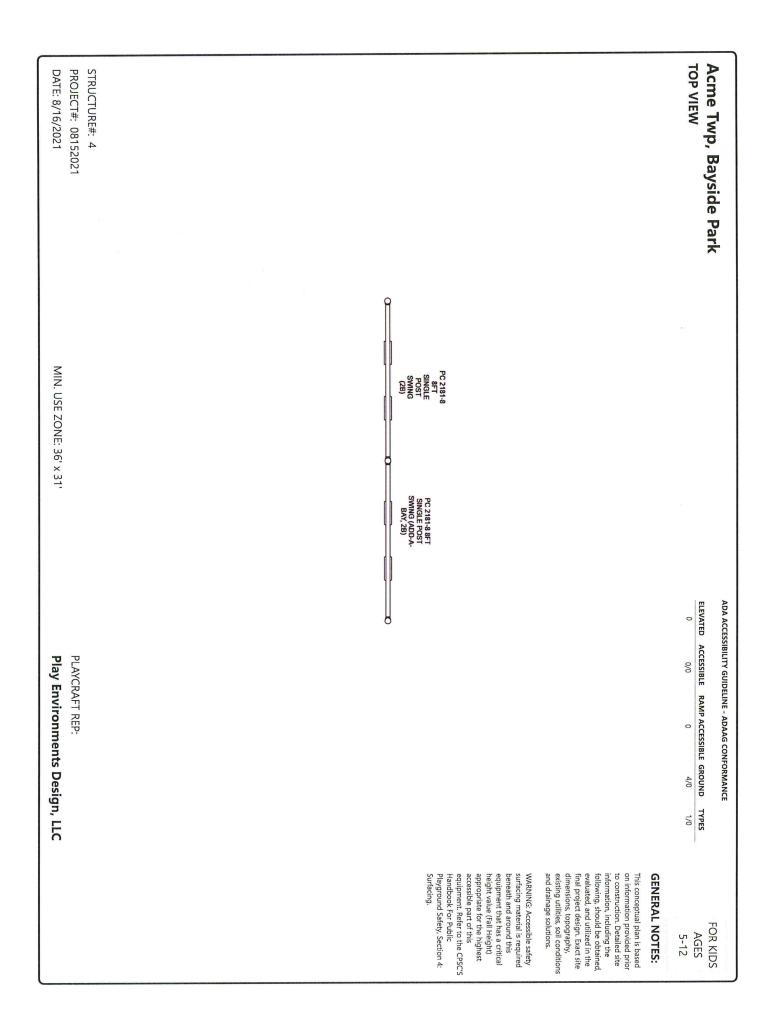


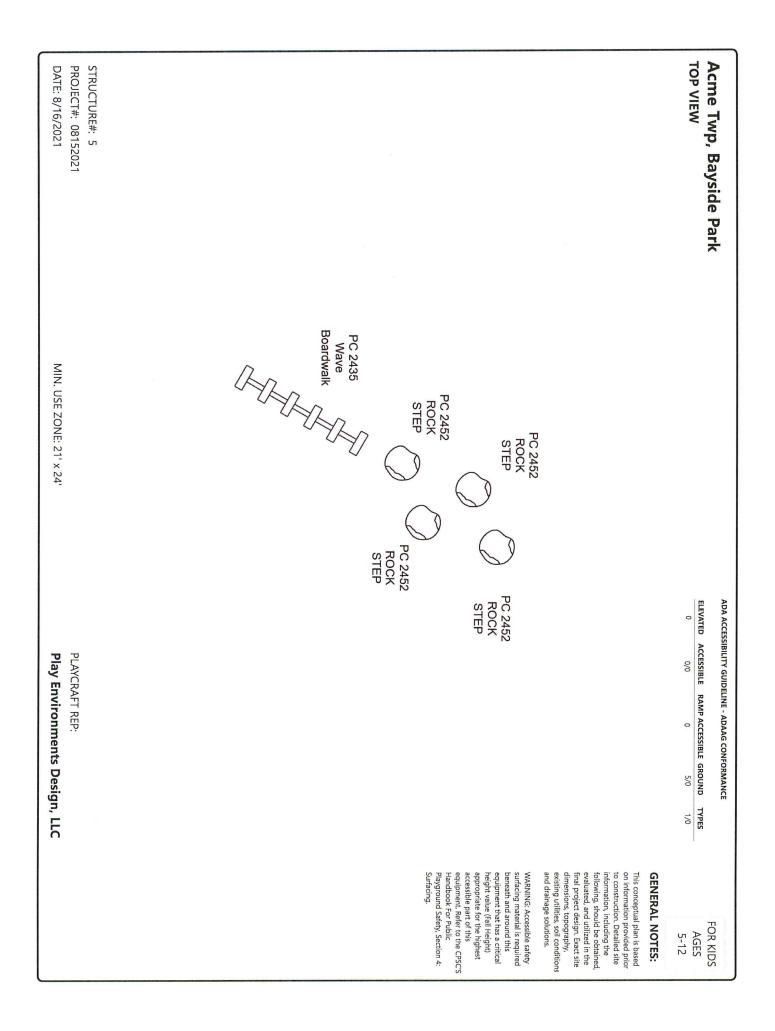


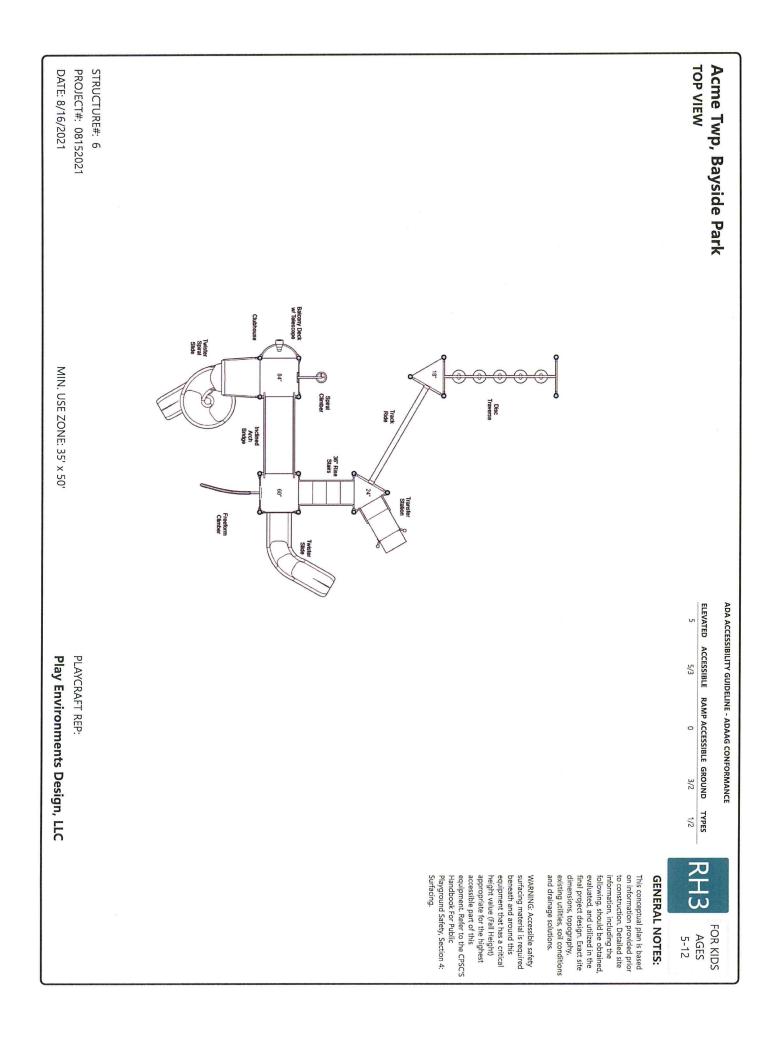




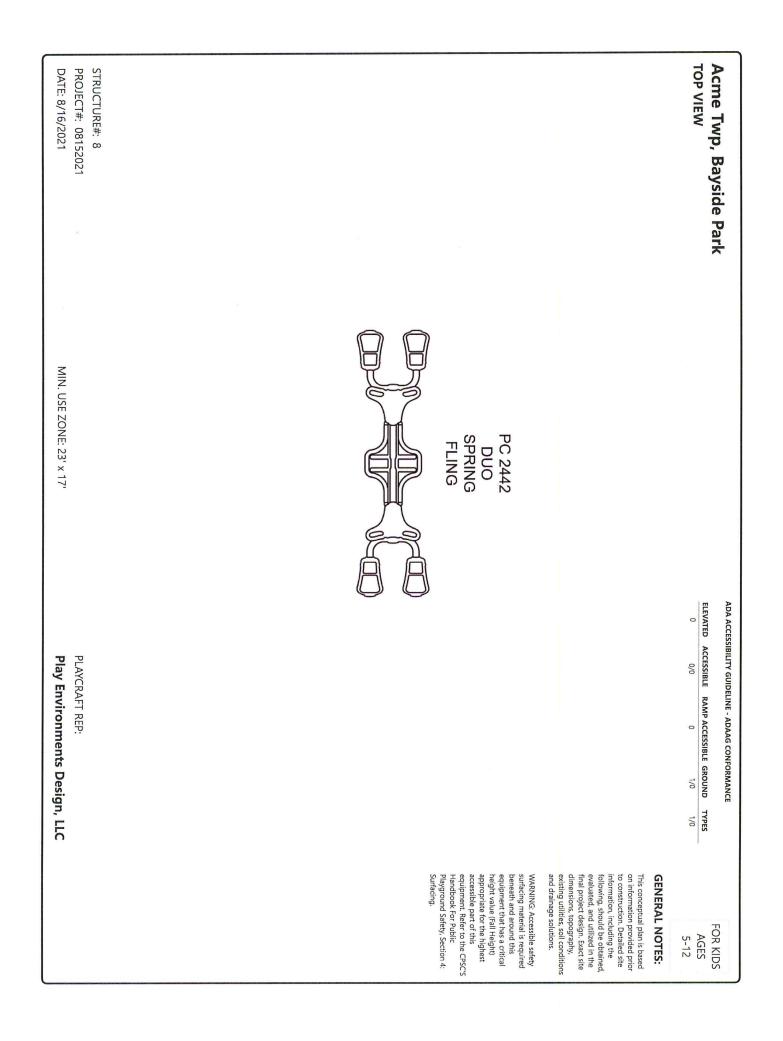
	PLAYCRAFT REP: Play Environments Design, LLC	MIN. USE ZONE: 13' x 15'	STRUCTURE#: 3 PROJECT#: 08152021 DATE: 8/16/2021
GENERAL NOTES: This conceptual plan is based on information provided prior to construction. Detailed site information, including the final project design. Exact site dimensions, topography, existing utilized in the height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.		PC 1384 FISH RIDER	
FOR KIDS AGES 2-5	ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE ELEVATED ACCESSIBLE RAMP ACCESSIBLE GROUND TYPES 0 0/0 0 1/0 1/0		Acme Twp, Bayside Park TOP VIEW







	PLAYCRAFT REP: Play Environments Design, LLC	MIN. USE ZONE: 25' x 26'	STRUCTURE#: 7 PROJECT#: 08152021 DATE: 8/16/2021
GENERAL NOTES: This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playround Safety, Section 4: Surfacing.		INCLUSIVE MERRY- GO-ROUND	
FOR KIDS AGES 5-12	ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE ELEVATED ACCESSIBLE RAMP ACCESSIBLE GROUND TYPES 0 0/0 0 1/0 1/0		Acme Twp, Bayside Park TOP VIEW



	PLAYCRAFT REP: Play Environments Design, LLC	MIN. USE ZONE: 13' x 16'	STRUCTURE#: 9 PROJECT#: 08152021 DATE: 8/16/2021
existing utilities, soil conditions and drainage solutions. WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Playground Safety, Section 4: Surfacing. Surfacing.		PC 1395 DUAL RIDER RIDER	
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GENERAL NOTES:			
AGES	ELEVATED ACCESSIBLE RAMP ACCESSIBLE GROUND TYPES 0 0/0 0 1/0 1/0		TOP VIEW
FOR KIDS	ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE		Acme Twp, Bayside Park



Acme Twp, Bayside Park

Bill of Materials

Project# 08152021 8/16/2021

ltem	Description	Quantity	
2-5 Structure			
HS-1004-R35	Collars	24	
GG-8135	Dome Cap, R3.5	8	
S-1010-R35-10ft	Post, 10ft R3.5	4	
S-1011-R35-11ft	Post, 11ft R3.5	4	
S-1101-R35	Square Deck	2	
S-1109-R35-MT	Balcony Deck w/ Wheel	1	
S-1209-24-R35	Transfer Station, 36in-L	1	
S-1220-3	Climber, Centipede 30-36in	1	
S-1228-4	Climber, Bedrock 48in	1	
S-1304-R35	Single Slide SitDown Wall	1	
S-1309-2-R35	Half Walls (Pair) R35	2	
S-1514-R35	Bridge, Inclined Arch	1	
S-1644-R35G	Gear Panel	1	
S-1666-R35	Panel Pal, Spinner	1	
S-1702-4R35	Slide, Wave 48in (Double)	1	
S-1705-3	Slide, Quarter Turn 36in	1	
HS-1007-R35	Extra Hardware	2	
2-5 Swing			
A2-2181-FB-ADA	PC 2181-8 8ft Single Post Swing (1FB, 1INC)	1	
Spring Toy			
A2-1384	PC 1384 Fish Spring Rider	1	
5-12 Swings			
A2-2181-2B	PC 2181-8 8ft Single Post Swing (2B)	1	
A2-2181-2B-AB	PC 2181-8 8ft Single Post AB (R, 2B)	1	
Functional Link Events			



Bill of Materials (continued)

Item	Description	Quantity	
A2-2435-W	PC 2435 Boardwalk, Wave	1	
S-1961-R	PC 2452 Rock Step	4	
5-12 Structure			
HS-1004-R35	Collars	44	
GG-8135	Dome Cap, R3.5	16	
S-1010-R35-10ft	Post, 10ft R3.5	1	
S-1011-R35-11ft	Post, 11ft R3.5	3	
S-1012-R35-12ft	Post, 12ft R3.5	8	
S-1014-R35-14ft	Post, 14ft R3.5	4	
S-1101-R35	Square Deck	2	
S-1102-R35	Tri-Deck	2	
S-1109-R35-T	Balcony Deck w/ Telescope	1	
S-1206-36R35	ADA Stairs, 36in Rise w/ Walls	1	
S-1209-12-R35	Transfer Station, 24in-C	1	
S-1223-7R35	Climber, Spiral 78-84in	1	
S-1238-5	Climber, Freeform 54-60in	1	
S-1309-2-R35	Half Walls (Pair) R35	1	
S-1316-R35	Twister Entry Panel	1	
S-1413-R3510	Traverse, Track Ride (122in)	1	
S-1419-R35122	Traverse, Disc 122in	1	
S-1514-84R35	Bridge, Inclined Arch (84in)	1	
S-1639-R35	Clubhouse	1	
S-1706-S7L-R35	Slide, Twister Spiral 84 (L)	1	
S-1710-5-LL	Slide, Twister 60in (L2)	1	
HS-1007-RH	Extra Hardware	2	
Inclusive Spinner			
A2-2496	PC 2496 Inclusive Merry-Go-Round	1	
Duo Spring Fling			
A2-2442	PC 2442 Spring Fling, Duo	1	
Spring Toy 2			



Bill of Materials (continued)

Item	Description	Quantity
A2-1395	PC 1395 Dual Airplane Spring Rider	1



563 College Avenue, Holland, MI 49423 Ph: 616-395-2565 or 800-685-6291 Fx: 616-395-2556 Email: heathervk@playenviro.com

		Acme Twp Bayside Park		
ILL TO:		QUOTE	SHIP TO:	
.cme Twp			Acme Twp	
TTN: Nate & M	lat		6042 Acme Roc	d
042 Acme Roc	bd		Williamsburg MI	49690
/illiamsburg MI			PHONE (231) 93	8-1350
Contact e-mail		8/16/2021	FAX (231) 938-1.	
MODEL			UNIT	EXT.
TY NUMBER	VND T	X DESCRIPTION	VEIGH PRICE	PRICE
1	DC	2.5. Structure	- 16,107.00	- 16,107.00
	PC	2-5 Structure	2,348.00	2,348.00
1 A2-2181-FB-AD		8' Single Post Swing 1FB, 1 INC	1,111.00	, 1,111.00
1 A2-1384	PC	Fish Spring Rider	1,561.00	1,561.00
1 A2-2181-2B	PC	Single Post Swings 2 Belts	1,581.00	1,381.00
1 A2-2181-2B-AB		Single Post Swings 2 Belts Add-A-Bay	196.00	784.00
4 S-1961-R	PC	Rock Step Boardwalk, Wave	1,195.00	1,195.00
1 A2-2435-W	PC	5-12 Structure	30,374.00	30,374.00
1 1 A2-2496	PC		4,929.00	4,929.00
	PC	Inclusive Merry-Go-Round	3,836.00	3,836.00
1 A2-2442	PC	Spring Fling, Duo	1,993.00	1,993.00
1 A2-1395	PC	Dual Airplane Spring Rider	8,430.00	8,430.00
1 Surcharge	PC	Material Surcharge	10,000.00	10,000.00
1 Freight		Freight to Williamsburg MI	-	
9 Days	PS	Equipment Installation	2,000.00	18,000.00
177 Units	PS	Concrete	6.00	1,062.00
			-	-
342 LF	PS	Concrete Curb	30.00	10,260.00
			-	-
3 Rolls	HN	Geo Fabric	423.00	1,269.00
3 Install	PS	Geo Fabric Installation	188.00	564.00
			-	-
320 Yards	MWF	EWF	13.00	4,160.00
2 Delivery	MWF	EWF Delivery	938.00	1,876.00
320 Yards	PS	EWF Installation	6.00	1,920.00
			-	-
OMMENTS: Prices a	ood for 30 c	lays w/2021 Delivery.	- SUB-TOTAL:	- 123,007.00
-		TAX, UNLOADING, TRASH REMOVAL	DISCOUNT:	6,007.00
		LATION, OR BAD DIGGING CONDITIONS		under an and a second s
LESS SPECIFICALL				
			TOTAL:	\$ 117,000.00
GNED:		ACCEPTED BY		

Acceptance of this quote indicates your agreement to abide by Play Environments Design terms of sale TERMS: TBD



563 College Avenue, Holland, MI 49423 Ph: 616-395-2565 or 800-685-6291 Fx: 616-395-2556 Email: heathervk@playenviro.com

	Community Constitution of the		Acme Twp Bayside Park			
BILL 1	r <u>O:</u>		QUOTE	SHIP TO:		
Acme	awT			Acme Twp		
	Nate & Mc	at		6042 Acme Ro	ad	
6042 A	cme Road	d		Williamsburg A	41 49	690
	nsburg MI			PHONE (231) 9		
	ict e-mail	17070	8/16/2021	FAX (231) 938-		
Conna			0, 10, 2021			
071/	MODEL	VND TY	DESCRIPTION	UNIT VEIGH [·] PRICE		EXT. PRICE
QTY	NUMBER	VND TX	DESCRIPTION	VEIGH PRICE		PRICE -
1		PC	2-5 Structure	16,107.00		16,107.00
1 A2	2-2181-FB-ADA	APC	8' Single Post Swing 1FB, 1 INC	2,348.00		2,348.00
1 A2	2-1384	PC	Fish Spring Rider	1,111.00		1,111.00
1 A2	2-2181-2B	PC	Single Post Swings 2 Belts	1,561.00		1,561.00
1 A2	2-2181-2B-AB	PC	Single Post Swings 2 Belts Add-A-Bay	1,228.00		1,228.00
4 S-	1961-R	PC	Rock Step	196.00		784.00
1 A2	2-2435-W	PC	Boardwalk, Wave	1,195.00		1,195.00
1		PC	5-12 Structure	30,374.00		30,374.00
1 A2	2-2496	PC	Inclusive Merry-Go-Round	4,929.00		4,929.00
1 A2	2-2442	PC	Spring Fling, Duo	3,836.00		3,836.00
1 A2	2-1395	PC	Dual Airplane Spring Rider	1,993.00		1,993.00
1 Su	rcharge	PC	Material Surcharge	8,430.00		8,430.00
1 Fre	eight		Freight to Williamsburg MI	10,000.00		10,000.00
				-		-
9 Dc		PS	Equipment Installation	2,000.00		18,000.00
177 Ur	nits	PS	Concrete	6.00		1,062.00
342 LF		PS	Concrete Curb	30.00		10,260.00
012 11				-		-
3 Rc	olls	HN	Geo Fabric	423.00		1,269.00
3 Ins	stall	PS	Geo Fabric Installation	188.00		564.00
200 V			514/5	-		-
320 Yc		MWF	EWF	13.00		4,160.00
	elivery	MWF	EWF Delivery	938.00 6.00		1,876.00 1,920.00
320 Yc	ards	PS	EWF Installation	-		1,720.00
				-		-
COMMEN	TS: Prices go	od for 30 da	ys w/2021 Delivery.	SUB-TOTAL:		123,007.00
THE PRIC	CE DOES NOT	INCLUDE: T	AX, UNLOADING, TRASH REMOVAL	DISCOUNT:		6,007.00
SURFACI	ING, SITE WOF	RK, INSTALL	ATION, OR BAD DIGGING CONDITIONS			
UNLESS	SPECIFICALLY	QUOTED.				
				TOTAL:	\$	117,000.00
NONES						
SIGNED):ioshi	ua Cartwrig				
	Joshi	ua Cartwrid	aht			

Joshua Cartwright

MAKE PURCHASE ORDERS OUT TO: Play Environments Design, 563 College, Holland, MI 49423

Acceptance of this quote indicates your agreement to abide by Play Environments Design terms of sale TERMS: TBD

PARK RULES

No glass containers

No overnight parking, camping or storage of personal items

No littering

Pets must be on a leash

No Loud Music or smoking

No lifeguard on duty, swim at your own risk

No fires

No fireworks

Hunting is prohibited

No person may be in the park 30 minutes after sunset to 30 minutes before sunrise.

Please remember all Township, State and Federal ordinances and laws apply within the park.







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- Visit between dawn and dusk.
- Remain on established trails.
- Remain within the property boundaries.
- No motorized vehicles (including snowmobiles).
- No drones or other aircraft.
- Do not remove any plant, animal, or other natural feature except where hunting and fishing rules allow.
- No fires or camping.
 No disposal of trash

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All pets are required to be on a leash. For the enjoyment of all visitors and the protection of wildlife, please keep all pets on leash and clean up after them.

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many unique plants and animals, let's keep it that way! ...Remember, you are a visitor to a place that is home to

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