

APPROVED



ACME TOWNSHIP PARKS & TRAILS COMMITTEE MEETING

Sayler Park, Pavilion #1
5923 Yuba Park Road, Williamsburg MI 49690
In-Person Meeting
Monday, June 21, 2021 4:00 p.m.

CALL TO ORDER at 4:03 p.m.

ROLL CALL

Committee Members present: Wentzloff, Jenema, Morrison, LaPointe, Wielenga

Committee Members excused: Heffner, Timmins

Advisory present: Lamott

Staff present: L. Wolf, Planning & Zoning Administrator; L. Schut, Recording Secretary

A. **PUBLIC COMMENT:** None received.

B. APPROVAL OF AGENDA

Motion by LaPointe, supported by Wentzloff, to approve the Agenda as presented. No discussion. Voice vote. Motion carried unanimously.

C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None

D. **CORRESPONDENCE:** None

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 05.17.2021*

Motion by LaPointe, supported by Morrison, to approve the *Draft Parks & Trails Minutes 05.17.2021* as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Bayside Playground Expansion

The Committee discussed the potential to work with a local vendor to purchase and construct additional playground equipment at Bayside Park. The vendor has provided examples of different types of playground equipment and offered some preliminary advice regarding placement of different types of equipment. The vendor also provided catalogues and brochures. The Committee members discussed the potential for private donations to fund some of the equipment as well as a phased approach of implementation (based on funding) to add playground equipment to Bayside Park.

2. Yuba Creek Natural Area

The Committee reviewed the primary objective for this project, which is to identify a potential creek crossing on this trail, and they discussed general boundaries of the existing area as well as some defining features that affect future enhancements to the site. The Committee does not expect any significant activity on this project until 2022.

3. Trails update

The Committee learned that TART has started their public fundraising efforts for the Acme connector trail. A recent grant was received from the Oleson Foundation for \$50,000 to this end. Acme Township continues to seek additional funds that are needed to fully fund this project.

The Committee learned that the Nakwema portion of the future trail is progressing but is also becoming more

complex, as property ownership is currently being evaluated.

4. Kiosk for Bayside

The Committee learned that the current Bayside Park sign will be refurbished and moved; a new sign to replace the public-facing sign will be developed. The location and design have not been determined, and funding has not been secured at this time.

5. Memorials for Sayler Park – bench locations

The Committee physically explored Sayler Park to identify potential locations for new benches and/or swings for the park. They also reviewed different material options and may move forward with a bench/swing made from cedar with the intention to see how it holds up through the weather. The Committee discussed the importance of ensuring the benches are not only cost effective but also low maintenance.

G. NEW BUSINESS: None

H. PUBLIC COMMENT: No Public Comment received.

ADJOURN: Motion by Wentzloff, supported by LaPointe, to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 4:57 p.m.



ACME TOWNSHIP PARKS & TRAILS MEETING
SAYLER PARK: PAVILION #1
5923 Yuba Park Road, Williamsburg MI 49690
June 21, 2021 4:00 p.m.

ROLL CALL:

Committee:

	Heffner		Jenema		LaPointe		Timmins
	Wentzloff		Morrison		Wielenga		
	Kushman		Lamott				
	Wolf		Schut				

Advisory:

Staff:

A. PUBLIC COMMENT:

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CORRESPONDENCE:

1.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 5.17.21

F. OLD BUSINESS:

1. Bayside Playground Expansion
2. Yuba Creek Natural Area
3. Trails update
4. Kiosk for Bayside
5. Memorials for Sayler Park – bench locations

G. NEW BUSINESS:

1. None

H. PUBLIC COMMENT

ADJOURN:

DRAFT UNAPPROVED



ACME TOWNSHIP PARKS & TRAILS COMMITTEE MEETING

6042 Acme Rd., Williamsburg MI 49690

Hybrid (Zoom/In-Person) Meeting

Monday, May 17, 2021 4:00 p.m.

CALL TO ORDER at 4:01 p.m.

ROLL CALL

Committee Members present: Heffner, Wentzloff, Jenema (arrived at 4:25 p.m.), Morrison, LaPointe

Committee Members excused: Wielenga, Timmins

Advisory present: Kushman, Lamott

Staff present: L. Wolf, Planning & Zoning Administrator; L. Schut, Recording Secretary

A. **PUBLIC COMMENT:** None received.

B. APPROVAL OF AGENDA

Wolf proposed adding to Agenda Item G, New Business, Item #2, 'Wi-Fi at Bayside Park'.

Motion by Wentzloff, supported by LaPointe, to approve the Agenda as presented, with the addition to Agenda Item G, New Business, Item #2 (Wi-Fi at Bayside Park). No discussion. Roll call vote. Motion carried unanimously.

C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None

D. **CORRESPONDENCE:** None

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 04.19.2021*

Motion by Wentzloff, supported by Heffner, to approve the *Draft Parks & Trails Minutes 04.19.2021* as presented, with the following revisions: 1) Agenda Item B, Indicate Motion by 'Heffner, supported by LaPointe'; 2) Agenda Item E, Indicate Motion by 'LaPointe, supported by Heffner'; 3) Agenda Item H, Indicate Motion to Adjourn supported by 'Wentzloff'; 4) Roll Call, Committee Members present, Add Timmins arrival time as '4:24 p.m.'. No discussion. Roll call vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Bayside Playground Expansion

Wolf shared that she and Jenema will meet with a contractor regarding the Bayside Playground Expansion.

Heffner noted that some picnic tables at the park may be in need of repair, and indicated that one in particular may be beyond repair.

The Committee members discussed the beach groomer and the potential to sell it, as it hasn't been used for many years and the Committee sees little to no need for it in the future. Ideas were discussed as to how to sell the beach groomer. Additional discussion ensued as to less expensive yet equally effective methods to groom the beach.

Aside from the picnic tables and the beach that may need to be groomed, Heffner shared that the park is ready for the summer season.

The Committee discussed potential placement for additional playground equipment.

2. Yuba Creek Natural Area

Heffner reported about a recent visit to the Yuba Creek Natural Area, reporting his observations specifically about the trail and the potential to modify it. Heffner noted there are some naturally occurring conditions that prohibit practical expansion of the trail on the west side, but there may be a possibility of expanding the trail on the east side, potentially creating a loop or loops with a bridge. Additional discussion continued about the placement of the expanded trail.

3. Trails Update

Chris Kushman, representing TART, shared that he met with Beckett and Raeder. Beckett and Raeder intends to submit designs to the DNR Trust Fund later in the afternoon. Kushman shared that the Township has already executed a Project Agreement with the Trust Fund. Next steps include uploading the plan specifications and estimates. Once approved, the project will be authorized to go out to bid. Construction is expected to begin late summer or early fall. Kushman suggested extending the construction season into next year to increase feasibility for contractor(s) to complete the project by early next summer. Kushman also shared that alternate contractors will be identified throughout the bid process.

Wolf shared that the trail plans will be included in the May 11th Acme Township Board Meeting Packet.

Heffner asked about the expected routing of the trail, especially as it relates to The Williamsburg. Kushman explained that a portion of the trail will be constructed on The Williamsburg property parking lot.

Heffner asked for information about how the trail is expected to proceed when the trail meets the Tribal property line. Kushman shared that the Tribe is expected to cooperate with the trail construction on their property.

Heffner asked about the potential of rebuilding the culvert on Acme Creek. Kushman had no information to provide.

When asked about how trail users are expected to cross the highway, Kushman shared that there is a crosswalk, which is one of the options to assist trail users with crossing the highway.

Wolf shared that Acme Township received their Project Agreement from the Iron Bell. Wolf will upload documents to the DNR website.

Wentzloff provided an update regarding the connector trail, with Kushman indicating most of the current activity on that project is related to land ownership. Kushman provided an update about the public phase of fundraising, which will be occurring throughout the bid process. Responding to a question regarding the material for decking, Kiushman shared that the default material will be treated southern yellow pine, but alternate materials will be listed for other materials.

4. Kiosk for Bayside

Jenema shared that there is no update at this time regarding this agenda item.

G. NEW BUSINESS

1. Memorials for Sayler Park - benches

The Committee reviewed options for the placement of benches at Sayler Park. The Committee agreed with the initially proposed bench placements. Some discussion occurred about different bench styles, including swinging benches and backless benches. Wolf and Jenema shared that the benches are metal with composite material for seating. The possibility of cedar benches was also discussed. Jenema will look into life expectancy and maintenance of each material/type of bench.

Acme Township is hoping to purchase benches with donated funds. Morrison explained that people who make a donation could have their name(s) attached to a bench.

Committee members intend to meet at Sayler Park at a future meeting and explore bench placement options in

person.

Jenema mentioned there will be a need to determine the best options for style/paint color for the benches.

The Committee discussed the need to order larger mats.

2. Wi-Fi at Bayside Park

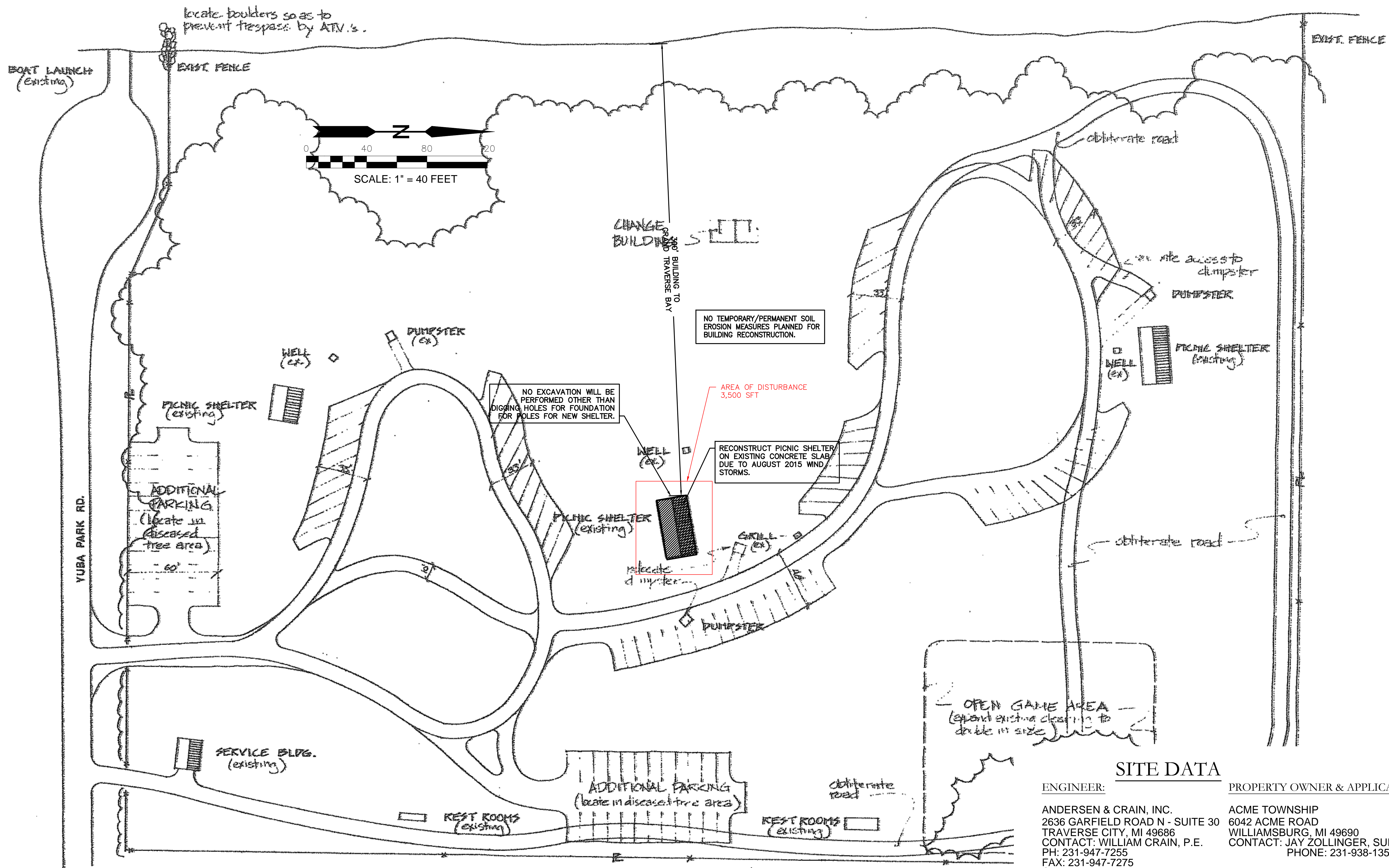
Jenema explained that she would like to begin a discussion as to whether or not there was interest in installing publicly available Wi-Fi at Bayside Park. The Committee members discussed different reasons for and against offering Wi-Fi in that location. The Committee agreed they would rather fund playground equipment rather than Wi-Fi.

H. PUBLIC COMMENT

No Public Comment received.

ADJOURN: Motion by Jenema, supported by Heffner, to adjourn. No discussion. Roll call vote. Motion carried unanimously.

Meeting adjourned at 5:05 p.m.



SOIL DATA

LUPTON-ROSCOMMON LOAMY SAND SOILS 0%-2% GRADES
EMMET-LEELANAU LOAMY SAND SOILS 0%-2% GRADES

SITE DATA

ENGINEER:

ANDERSEN & CRAIN, INC.
2636 GARFIELD ROAD N - SUITE 30
TRAVERSE CITY, MI 49686
CONTACT: WILLIAM CRAIN, P.E.
PH: 231-947-7255
FAX: 231-947-7275
CELL: 231-632-4207

PROPERTY OWNER & APPLICANT:

ACME TOWNSHIP
6042 ACME ROAD
WILLIAMSBURG, MI 49690
CONTACT: JAY ZOLLINGER, SUPERVISOR
PHONE: 231-938-1350

SITE ADDRESS: YUBA PARK ROAD
WILLIAMSBURG, MI 49690

PARCEL #: 28-01-213-012-00

PROPERTY DESCRIPTION:

PART OF GOV LOTS 1 & 2 SEC 13 T28N R10W
COM 1921.92' S & 645.96' W OF NE SEC COR
TH N 825' TH W TO G.T. BAY TH S TO PT W
OF POB TH E TO POB EXC RD R/W

SITE PLAN SAYLER PARK PAVILLION.

SECTION 13, TOWN 28 NORTH, RANGE 10 WEST
ACME TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

DRWN BY: WLC
DSGN BY: WLC
DATE: 01-25-2016
REV DATE:

Andersen & Crain, Inc.
Surveying, Engineering, Consulting, & Design
2636 Garfield Road N - Suite 30
Traverse City, MI 49686
Phone: (231) 947-7255 Fax: (231) 947-7275

JOB NUMBER:
381915
SHEET **C-1**