

APPROVED



ACME TOWNSHIP PARKS & TRAILS COMMITTEE MEETING

6042 Acme Rd., Williamsburg MI 49690

Hybrid (Zoom/In-Person) Meeting

Monday, May 17, 2021 4:00 p.m.

CALL TO ORDER at 4:01 p.m.

ROLL CALL

Committee Members present: Heffner, Wentzloff, Jenema (arrived at 4:25 p.m.), Morrison, LaPointe

Committee Members excused: Wielenga, Timmins

Advisory present: Kushman, Lamott

Staff present: L. Wolf, Planning & Zoning Administrator; L. Schut, Recording Secretary

A. **PUBLIC COMMENT:** None received.

B. APPROVAL OF AGENDA

Wolf proposed adding to Agenda Item G, New Business, Item #2, 'Wi-Fi at Bayside Park'.

Motion by Wentzloff, supported by LaPointe, to approve the Agenda as presented, with the addition to Agenda Item G, New Business, Item #2 (Wi-Fi at Bayside Park). No discussion. Roll call vote. Motion carried unanimously.

C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None

D. **CORRESPONDENCE:** None

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 04.19.2021*

Motion by Wentzloff, supported by Heffner, to approve the *Draft Parks & Trails Minutes 04.19.2021* as presented, with the following revisions: 1) Agenda Item B, Indicate Motion by 'Heffner, supported by LaPointe'; 2) Agenda Item E, Indicate Motion by 'LaPointe, supported by Heffner'; 3) Agenda Item H, Indicate Motion to Adjourn supported by 'Wentzloff'; 4) Roll Call, Committee Members present, Add Timmins arrival time as '4:24 p.m.'. No discussion. Roll call vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Bayside Playground Expansion

Wolf shared that she and Jenema will meet with a contractor regarding the Bayside Playground Expansion.

Heffner noted that some picnic tables at the park may be in need of repair, and indicated that one in particular may be beyond repair.

The Committee members discussed the beach groomer and the potential to sell it, as it hasn't been used for many years and the Committee sees little to no need for it in the future. Ideas were discussed as to how to sell the beach groomer. Additional discussion ensued as to less expensive yet equally effective methods to groom the beach.

Aside from the picnic tables and the beach that may need to be groomed, Heffner shared that the park is ready for the summer season.

The Committee discussed potential placement for additional playground equipment.

2. Yuba Creek Natural Area

Heffner reported about a recent visit to the Yuba Creek Natural Area, reporting his observations specifically about the trail and the potential to modify it. Heffner noted there are some naturally occurring conditions that prohibit practical expansion of the trail on the west side, but there may be a possibility of expanding the trail on the east side, potentially creating a loop or loops with a bridge. Additional discussion continued about the placement of the expanded trail.

3. Trails Update

Chris Kushman, representing TART, shared that he met with Beckett and Raeder. Beckett and Raeder intends to submit designs to the DNR Trust Fund later in the afternoon. Kushman shared that the Township has already executed a Project Agreement with the Trust Fund. Next steps include uploading the plan specifications and estimates. Once approved, the project will be authorized to go out to bid. Construction is expected to begin late summer or early fall. Kushman suggested extending the construction season into next year to increase feasibility for contractor(s) to complete the project by early next summer. Kushman also shared that alternate contractors will be identified throughout the bid process.

Wolf shared that the trail plans will be included in the May 11th Acme Township Board Meeting Packet.

Heffner asked about the expected routing of the trail, especially as it relates to The Williamsburg. Kushman explained that a portion of the trail will be constructed on The Williamsburg property parking lot.

Heffner asked for information about how the trail is expected to proceed when the trail meets the Tribal property line. Kushman shared that the Tribe is expected to cooperate with the trail construction on their property.

Heffner asked about the potential of rebuilding the culvert on Acme Creek. Kushman had no information to provide.

When asked about how trail users are expected to cross the highway, Kushman shared that there is a crosswalk, which is one of the options to assist trail users with crossing the highway.

Wolf shared that Acme Township received their Project Agreement from the Iron Bell. Wolf will upload documents to the DNR website.

Wentzloff provided an update regarding the connector trail, with Kushman indicating most of the current activity on that project is related to land ownership. Kushman provided an update about the public phase of fundraising, which will be occurring throughout the bid process. Responding to a question regarding the material for decking, Kiushman shared that the default material will be treated southern yellow pine, but alternate materials will be listed for other materials.

4. Kiosk for Bayside

Jenema shared that there is no update at this time regarding this agenda item.

G. NEW BUSINESS

1. Memorials for Sayler Park - benches

The Committee reviewed options for the placement of benches at Sayler Park. The Committee agreed with the initially proposed bench placements. Some discussion occurred about different bench styles, including swinging benches and backless benches. Wolf and Jenema shared that the benches are metal with composite material for seating. The possibility of cedar benches was also discussed. Jenema will look into life expectancy and maintenance of each material/type of bench.

Acme Township is hoping to purchase benches with donated funds. Morrison explained that people who make a donation could have their name(s) attached to a bench.

Committee members intend to meet at Sayler Park at a future meeting and explore bench placement options in

person.

Jenema mentioned there will be a need to determine the best options for style/paint color for the benches.

The Committee discussed the need to order larger mats.

2. Wi-Fi at Bayside Park

Jenema explained that she would like to begin a discussion as to whether or not there was interest in installing publicly available Wi-Fi at Bayside Park. The Committee members discussed different reasons for and against offering Wi-Fi in that location. The Committee agreed they would rather fund playground equipment rather than Wi-Fi.

H. PUBLIC COMMENT

No Public Comment received.

ADJOURN: Motion by Jenema, supported by Heffner, to adjourn. No discussion. Roll call vote. Motion carried unanimously.

Meeting adjourned at 5:05 p.m.



Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

PUBLIC NOTICE ACME TOWNSHIP

**NOTICE IS HEREBY GIVEN that
The Parks & Trails Meeting has been scheduled on
Monday, May 17th, at 4:00 p.m. This will be a hybrid
meeting you are welcome to attend in person (social
distancing and face mask required):**

**6042 Acme Road
Williamsburg, MI 49690**

Or attend via Zoom:

Join Meeting Via Zoom

<https://us02web.zoom.us/j/87082178240>

Meeting ID: 870 8217 8240

One tap mobile

+13126266799,,87082178240# US (Chicago)

+19294362866,,87082178240# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/kPV9sr5Rs>



**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL & ZOOM/HYBRID
6042 Acme Road, Williamsburg MI 49690
May 17, 2021 4:00 p.m.**

ROLL CALL:

Committee:

	Heffner		Jenema		LaPointe		Timmins
	Wentzloff		Morrison		Wielenga		
	Kushman		Lamott				
	Wolf		Schut				

Advisory:

Staff:

A. PUBLIC COMMENT:

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CORRESPONDENCE:

1.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 4.19.21

F. OLD BUSINESS:

1. Bayside Playground Expansion
2. Yuba Creek Natural Area
3. Trails update
4. Kiosk for Bayside

G. NEW BUSINESS:

1. Memorials for Sayler Park – benches

H. PUBLIC COMMENT

ADJOURN:

DRAFT UNAPPROVED



ACME TOWNSHIP PARKS & TRAILS COMMITTEE MEETING

6042 Acme Rd., Williamsburg MI 49690
Hybrid (Zoom/In-Person) Meeting
Monday, April 19, 2021 4:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:01 p.m.

ROLL CALL

Committee Members present: Heffner, Wentzloff (arrived at 4:07 p.m.), Jenema, Morrison, LaPointe, Timmins (arrived late)

Committee Members excused: None

Advisory present: Lamott

Staff present: L. Wolf, Planning & Zoning Administrator; L. Schut, Recording Secretary

A. PUBLIC COMMENT:

No Public Comment was offered.

B. APPROVAL OF AGENDA

Motion by XX, supported by XX, to approve the agenda as presented, with the addition of Item #4, New Business, Bayside Park Signage. No discussion. Roll call vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE

1. The Watershed Center, Press Release, undated

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 10.26.20*

Motion by XX, Supported by XX, to approve the *Draft Parks & Trails Minutes 10.26.2020* as presented. No discussion. Roll call vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Bayside Playground Expansion

Jenema explained that there is about \$10,100 remaining from the endowment fund (received from North Bayside Park). Jenema indicated there is an option to use those funds to install a bottle filler, as opposed to drinking fountains. Even with those purchases, there are still funds remaining. Jenema requested suggestions from the Parks and Trails Committee as to what they thought the remaining funding should be used for, and indicated perhaps some of the funds could be expended on playground equipment.

Committee members discussed options for swing types and placement, which included related 'safety space' needed for swings. They also talked about the possibility of adding a balance beam, bars, and other playground elements that may be able to be appropriately incorporated into the playground plan. Jenema suggested investing in the foundation of the playground, which also received discussion by Wolf and other Committee members. Wentzloff suggested reviewing the Committee's plan and end goal for the playground before making specific recommendations.

The Committee members discussed their desire to keep most of the trees when determining how to best expand the playground.

Regarding Bayside Park, some discussion was had regarding fertilizing, including the fertilizing schedule.

Jenema indicated a local vendor had expressed an interest in providing playground equipment options to consider. The Committee agreed to explore this option.

2. Yuba Creek Natural Area

The Committee reviewed their desire to connect existing trails, which require an easement from the Veliquettes, which is not expected to be granted. There is also a possibility to explore other options to connect existing trails to the trailhead and/or adding a loop, especially if equipment was brought in to aid the trail development. There is the potential for a new trail from Maple Bay property. Committee members decided to explore other options (on April 28th) to add the desired connector trail(s), which could include bridges.

3. Trails Update

Referencing the Nakwema Trailway, which is the connector trail from Bunker Hill, Wentzloff shared a lot of work has been done to explore the best placement for this trail. Wentzloff indicated the Advisory Committee is attempting to connect with some property owners to make progress on this project. The new owners of the property across from New Hope Church are very interested and Wentzloff expects a final solution for that portion of the trailway is very close.

The Nakwema Trailway Advisory Committee is spending time determining the name, brand, and future vision of the trail. There is funding that needs to be used, and those discussions are ongoing. Wentzloff did not have a solid timeframe to offer as to when the Trailway would begin to be constructed, and explained that there are many different details that still need to be determined before construction of the trail can begin.

Regarding the trail from Bunker Hill to Meijer and to Bayside Park, Jenema shared that the project is continuing, and all work has been uploaded and funding has been secured; the next step is for the work to go out for bid. Wolf shared that this issue is expected to be the subject of a presentation describing the project updates at the May 11, 2021 Board Meeting. Jenema and Wolf shared that fundraising is expected to begin in May 2021 in an attempt to raise \$50,000, which will be matched by the EDC.

G. NEW BUSINESS

1. Meeting schedule going forward

Jenema suggested that scheduling 12 months of Parks and Trails Committee meetings may not be needed. Jenema proposed meeting monthly from April through October, with the option for an additional meeting to schedule outside of those months if needed. The Committee members supported this proposal.

The Committee discussed options for future meeting locations, including the potential to meet outside at the Pavilions or virtually, or a combination of the two (hybrid). While some Committee members expressed a preference to meet at the Park, the Committee agreed to meet next month using a hybrid option and determine where and how to meet thereafter.

2. Park Capital Improvement

Jenema reminded the members that there was a consensus that the water bottle filler was a good investment as opposed to drinking fountains. Wolf recollected a quote from Fergusons was received to purchase and install the equipment.

3. Park Clean Up

Jenema shared that some people have been asking about organizing to complete clean up of Yuba Park. Jenema proposed that small groups of people complete certain projects (i.e. clean out all of the grills, re-do the picnic tables, removal of invasive species), which would allow for less people to complete smaller projects. Committee Members suggested providing a short timeframe to get projects completed, and Timmins suggested the potential to extend the 'deadline to complete' if the weather did not support project completion.

4. Bayside Park Signage

Heffner reviewed current Bayside Park signage, which he explained was in need of repair and is functionally obsolete. Heffner proposed kiosk-style signage to replace the current sign, which would allow for different

types of information and notices to be displayed. Heffner shared that the total cost for such a sign is about \$1,000. The Committee liked the idea of a kiosk-style sign and decided additional details are needed in order to determine how to move forward, aligning colors and design with the established branding for Acme Township. ideas were discussed regarding options to include for kiosk sign content.

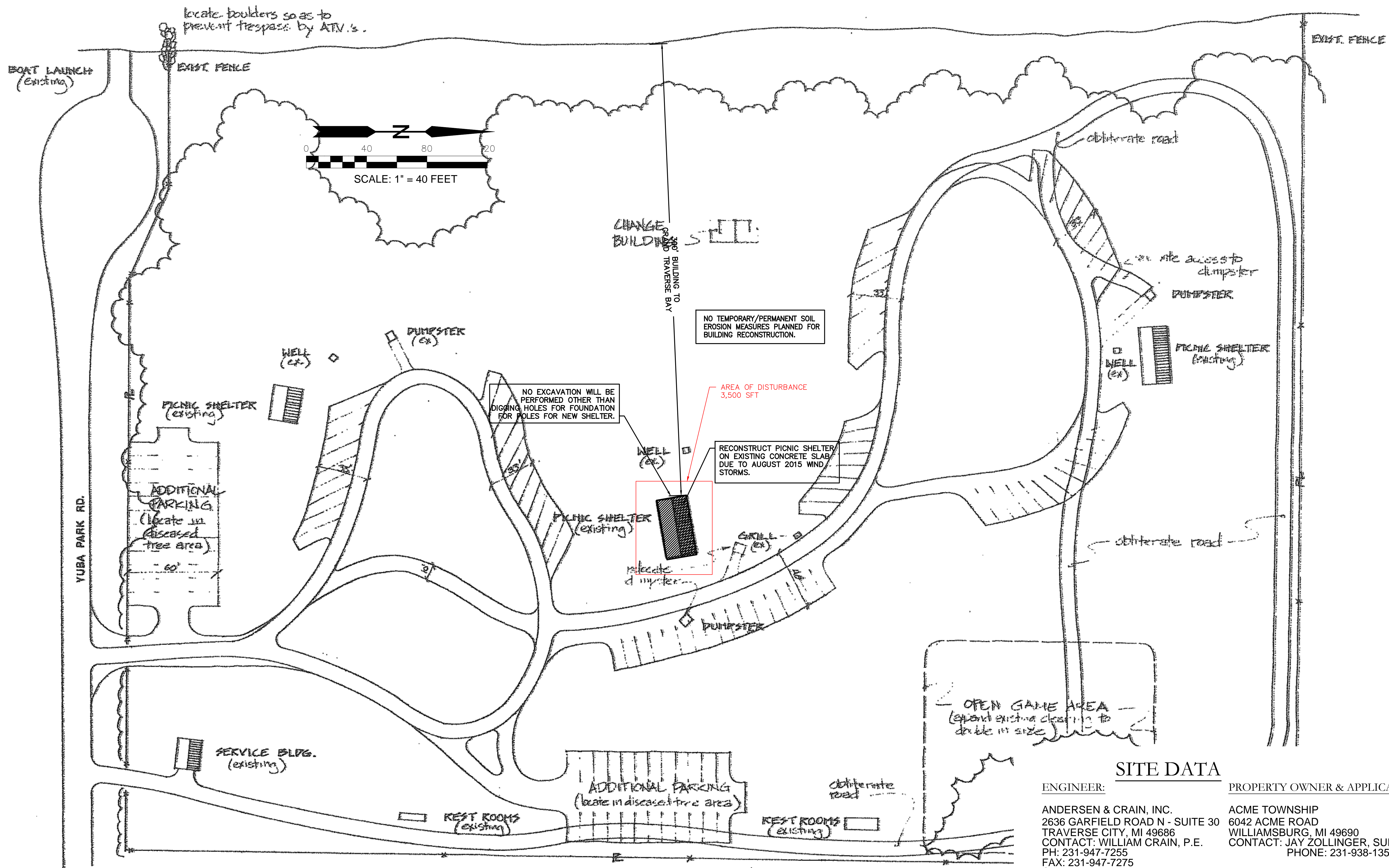
Heffner also shared that wayfinding signs could be helpful for Bayside Park; Jenema commented that these wayfinding signs would need to be procured through the Michigan Department of Transportation. Heffner will request a quote for wayfinding signs.

H. PUBLIC COMMENT

Wentzloff pointed out that, at the Deepwater Point Natural Area, the trails are not visible due to the significant amount of pine needles that have now obscured the trail. Options for marking the trail were discussed.

ADJOURN: Motion by Timmins, supported by XX, to adjourn. No discussion. Roll call vote. Motion carried unanimously.

Meeting adjourned at 5:25 p.m.



SOIL DATA

LUPTON-ROSCOMMON LOAMY SAND SOILS 0%-2% GRADES
EMMET-LEELANAU LOAMY SAND SOILS 0%-2% GRADES

SITE DATA

ENGINEER:

ANDERSEN & CRAIN, INC.
2636 GARFIELD ROAD N - SUITE 30
TRAVERSE CITY, MI 49686
CONTACT: WILLIAM CRAIN, P.E.
PH: 231-947-7255
FAX: 231-947-7275
CELL: 231-632-4207

PROPERTY OWNER & APPLICANT:

ACME TOWNSHIP
6042 ACME ROAD
WILLIAMSBURG, MI 49690
CONTACT: JAY ZOLLINGER, SUPERVISOR
PHONE: 231-938-1350

SITE ADDRESS: YUBA PARK ROAD
WILLIAMSBURG, MI 49690

PARCEL #: 28-01-213-012-00

PROPERTY DESCRIPTION:

PART OF GOV LOTS 1 & 2 SEC 13 T28N R10W
COM 1921.92' S & 645.96' W OF NE SEC COR
TH N 825' TH W TO G.T. BAY TH S TO PT W
OF POB TH E TO POB EXC RD R/W

SITE PLAN SAYLER PARK PAVILLION.

SECTION 13, TOWN 28 NORTH, RANGE 10 WEST
ACME TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

DRWN BY: WLC
DSGN BY: WLC
DATE: 01-25-2016
REV DATE:

Andersen & Crain, Inc.
Surveying, Engineering, Consulting, & Design
2636 Garfield Road N - Suite 30
Traverse City, MI 49686
Phone: (231) 947-7255 Fax: (231) 947-7275

JOB NUMBER:
381915
SHEET **C-1**