

APPROVED



ACME TOWNSHIP REGULAR BOARD MEETING 6042 Acme Rd., Williamsburg MI 49690 Remote Zoom Meeting Tuesday, April 6, 2021 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:04 p.m.

ROLL CALL: Members present: D. White, C. Dye, J. Aukerman, P. Scott, D. Hoxsie, D. Stevens, A. Jenema

Members excused: None

Staff present: L. Schut, Recording Secretary, J. Jocks, Legal Counsel; L. Wolf, Zoning Administrator

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:05 p.m.

Alex Leonowicz, owner of Red Bud Roots, expressed gratitude for Acme Township's continued consideration of the Adult Use Ordinance. If passed, Leonowicz anticipates the ability to expand Red Bud Roots; Leonowicz believes the expansion would benefit both the business and Acme Township.

Limited Public Comment closed at 7:08 p.m.

B. APPROVAL OF AGENDA

Motion by Stevens, supported by Scott, to approve the *Acme Township Regular Board Meeting, April 6, 2021 Agenda* as presented, with the addition of New Business, Item #10 *Resolution of the Acme Township Board to Consent to and Affirm the Acme Township Supervisor's April 6, 2021 Declaration of Local State of Emergency*; New Business, Item #11 *Resolution on Budget Amendment, Various fund moves adjustments 2020-21 Township Budget*; and New Business, Item #12 *Sweetwater Plant Sale*. Roll call vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

1. Regular Board Meeting Minutes, 03/02/21

Motion by Aukerman, supported by Dye, to approve the *Regular Board Meeting Minutes 03/02/21* as presented. Roll call vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: Amy Jenema recused herself from New Business, Item #5, *Approval of Resolution for Assessor Independent Contractor Agreement*.

E. REPORTS

a. Clerk: Dye reported that Acme Township will not have an election in May 2021. Dye reminded the Board that the Michigan Townships Association (MTA) Annual Conference will be held virtually April 19-21, 2021, and board members interested in attending should contact Dye.

b. Parks: Jenema reported the Parks and Trails Committee will be meeting during the month of April; the Committee is expected to consider modifying the Parks and Trails Committee schedule of meetings to avoid canceling scheduled meetings during off-season months.

c. Legal Counsel: Jocks reported work was completed on the Declaration for Local State of Emergency, which would allow for Acme Township meetings to continue to be held virtually.

Jocks reported that the Engel litigation is proceeding, and a Motion for Summary Disposition will be heard Monday, and a future decision could end the case or send the case to trial.

Jocks continues to work on various zoning ordinance matters under consideration by the Planning Commission.

d. Sheriff: Deputy Abbring reported one portable speed sign is up and running, and the other portable speed sign is ready to be put up. Abbring said he is open to input regarding placement of the second portable speed sign.

e. County: Darryl Nelson, representing Grand Traverse County, expressed congratulations to Acme Township Board Trustee P. Scott on his retirement from the Police Department.

- Grand Traverse County has purchased software to support web-based COVID-19 vaccination signup.
- Grand Traverse County will move forward with the purchase of police body worn cameras.
- The mileage will expire at the end of the year that supports animal control services in Grand Traverse County. County commissioners will determine whether they want to add this cost as a line item to the annual budget or request another mileage to support the service.
- Grand Traverse County expects to end the year under budget.

f. Supervisor: White reported East Bay Harbor Marina has been in contact asking for access to park area for their operation of installing new pilings for the docks.

White reported Gosling Czuback Engineering continues to make progress on the *Water Supply Feasibility Study* for Acme Township.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Recycle Smart March Newsletter**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission Minutes 03/08/21**

2. APPROVAL:

- a. Accounts Payable Prepaid of \$417,524.04 and Current to be approved of \$4,767.76 (Recommend approval: Clerk, C. Dye)**

Motion by Scott, supported by Hoxsie, to approve the Consent Calendar as presented, with the removal of *Accounts Payable Prepaid of \$417,524.04 and Current to be approved of \$4,767.76*. Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. Accounts Payable Prepaid of \$417,524.04 and Current to be approved of \$4,767.76**

Dye added an invoice from East Bay Township in the amount of \$275,042.83 to the Current to be approved, revising the total Current to be approved to \$279,810.59. The invoice represents half of the bill owed to East Bay Township for the sewer repair on 4 Mile Road.

Motion by Dye, supported by Jenema, to approve a new total for Current to be approved of \$279,810.59. Roll call vote. Motion carried unanimously.

I. CORRESPONDENCE:

1. Anders, Email dated 3.31.2021

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Approval of Resolution for County of Grand Traverse to issue Bonds for Springbrook SAD**

John Iacoangeli Axe explained that the proposed resolution authorizes Grand Traverse County to assist by issuing Michigan Transportation Fund bonds, which will make it less expensive to borrow the funds to fund the project. Iacoangeli shared the actual bid has not been received yet.

Motion by Jenema, supported by Scott, to approve *Acme Township R#2021-06, Springbrook Area Subdivision Road Improvement, Special Assessment Project, Township of Acme #6*. Roll call vote. Motion carried unanimously.

2. **Draft Ordinance for Adult Use Marijuana**

The Township Board members reviewed and discussed the proposed draft *Acme Township Adult Use Marijuana Licensing Ordinance*.

Jenema requested clarification regarding the potential ability to stack licenses, with Jocks confirming that stacking is not excluded. Jenema expressed concerns regarding licenses in the Agricultural District. Jocks provided the clarification, citing different classes of licenses. Jenema preferred to allow only Classes A and B in the Agricultural district, especially since they are not stackable.

Dye requested more clarification regarding the different classes of licenses allowable in different districts. Jocks provided comments regarding the purpose of the Licensing Ordinance and explained that the Zoning Ordinance would properly control the allowability of different licenses in different districts.

Jenema, Wolf, and Jocks discussed which agencies have potential oversight of certain aspects of growing, for example regulating hazardous materials. Jocks explained that this type of oversight is typically handled by State of Michigan agencies, and is not generally a function of the Township.

Scott wanted to ensure the police department is willing to assist Acme Township with the enforcement of the ordinance. Jocks explained that there are no criminal aspects to the ordinance, and that the Township's remedy would be to issue a citation or pull the license, as appropriate. Discussion ensued regarding the nature of the term 'police power ordinance', with Jocks providing explanation that the court system would support the ordinance.

Aukerman requested clarity regarding Paragraph 6, item h. Jocks agreed to provide clarity.

Aukerman wondered if language referencing 'statement' could be strengthened by revising it to 'sworn statement', as appropriate, to which Jocks agreed.

Aukerman requested clarity regarding using the term 'Applicant' and 'Applicants'. Jocks, referencing Paragraph 4 (Definitions), provided clarification and will review the definitions and revise language to add clarity.

Aukerman and Jocks discussed ramifications when a violation occurs and how the license holder should handle that. Jocks suggested a licensee could be required to report any violations to Acme Township.

Hoxsie and Jocks discussed the possibility of the Township inspecting applicable properties to ensure compliance and enforcement of the ordinance.

Stevens and Hoxsie discussed what options the Township have when a complaint is filed. Jocks confirmed that Acme Township has 'right of entry'. He further explained that the State of Michigan and/or local law enforcement could be notified if a violation involves criminal activity; Acme Township could issue a citation or pull the license if the ordinance was violated.

Dye asked if the ordinance would allow or would restrict establishments that are similar to 'smokehouses'. Jocks provided clarification, referencing Paragraph 4, Definitions; additional clarification was made (by Jocks), referencing Paragraph 5, they are not allowed.

Jocks asked the Board to provide guidance regarding the number of points allowed per Standard listed (reference Paragraph 9a). Jocks inquired if the Board had additional standards they would like to see included. White and other Board members suggested removing the fourth standard (The Applicant expects to create at least five jobs). Jenema suggested the fourth standard could unnecessarily limit smaller establishments. Jocks and Wolf will identify standards from other Adult Use Ordinances, which the Board will review at a future meeting. Aukerman wondered if some individual standards should or could be weighted. Jocks will do some research.

Wolf discussed some of the next steps, including a public hearing at a future Planning Commission meeting. Given the substantial nature of the topic the Township Board decided the Planning Commission should review the proposed draft ordinance before a public hearing is held. Jocks and Wolf will make revisions based on the Board's feedback and the Board can expect to review the Ordinance at a future meeting.

3. Approval of Resolution transfer of funds out of 212 Liquor into 207 Police

Motion by Jenema, supported by Hoxsie, to approve *Acme Township R#2021-07, Resolution on Budget Amendment, Various fund moves adjustments 2020-21 Township Budget, April 6, 2021.* Roll call vote. Motion carried unanimously.

4. Approval of Ordinance amendment for Planning Commission amendment

White, referencing Memo dated March 25, 2021, regarding the Planning Commission Ordinance Amendment, explained that a motion was approved in 2016 to reduce the number of Planning Commission members from 9 to 7. While the motion was approved, the language was not revised in the Ordinance (Ordinance 3 of 2008).

Motion by Jenema, supported by Aukerman, to approve the Amendment to #2021-02 Ordinance No. 3 of 2008, Section 3, subsection a). Roll call vote. Motion carried unanimously.

5. Approval of Resolution ~~for~~ Assessor Independent Contractor Agreement

Motion by Scott, supported by Aukerman, to approve the *Independent Contractor Agreement* between Acme Township and AD Assessing Incorporated. Roll call vote. Motion carried unanimously, with Jenema recusing herself due to a conflict of interest.

6. Schedule of Fees - Solar Farms

Wolf summarized research she completed regarding permit fees related to the inspection of Solar Farms. Based on this research, Wolf proposed a \$100 flat fee to cover Acme Township time, plus \$60 per acre where the solar panels are located.

Aukerman wanted to make sure fees did not conflict with existing conditions established by Acme Township that are associated with this project. Wolf assured Aukerman that the fees/fee structure aligns with existing conditions established by Acme Township.

Motion by Jenema, supported by Aukerman, to approve the Acme Township Fee Schedule, as presented, to include the addition of \$60 per acre of development area. Roll call vote. Motion carried with 6 voting yes, and Scott voting no.

7. **Board of Approval of a request to vacate and abandon the County Road easement and make LochenHeath Dr. part of the private road system of the Lochenheath development.**

The Board and Jim Maitland discussed various details regarding a request to vacate and abandon the county easement and make LochenHeath Drive part of the private road system of the LochenHeath development.

Motion by White, supported by Scott, to not oppose Jim Maitland's request to vacate and abandon the county easement and make LochenHeath Dr. part of the private road system of the LochenHeath development. Roll call, motion carried unanimously.

8. **Brush passes update**

White shared that the brush drop off site is open, and passes are still available to Acme Township residents. Brush Passes are available at the Acme Township Hall, and each township resident is allowed 2 passes per year for 3 cubic yards of brush per pass. The township pays for these passes, as Acme Township does not allow for the burning of brush.

9. **Supervisor's appointment of a new Planning Commissioner**

White described the application process for applicants interested in filling the Planning Commission vacancy. White recommended Jack Challender to fill this vacancy.

Motion by Jenema, supported by Hoxsie, to approve Jack Challender to fill the Planning Commission vacancy. Roll call vote, motion carried unanimously.

10. **Approval of Resolution of the Acme Township board to Consent to and Affirm the Acme Township Supervisor's April 6, 2021 Declaration of Local State of Emergency**

White explained the limitations of Acme Township meetings being held physically at the township hall, that social distancing and the number of residences allowed in the township hall being a problem. The Declaration of Local State of Emergency will allow virtual meetings to be held through May 31, 2021.

Motion by Jenema, supported by Hoxsie, to approve *Acme Township R#2021-08, Resolution of the Acme Township Board to Consent to and Affirm the Acme Township Supervisor's April 6, 2021 Declaration of Local State of Emergency*. Roll call vote. Motion carried unanimously.

11. **Approval of Resolution on Budget Amendments, Budget adjustment 2020/21 Budget**

White explained that the proposed budget adjustments were needed to reflect the cost of sewer repairs on 4 Mile Road.

Motion by Dye, supported by Jenema, to approve *Acme Township R#2021-09, Resolution on Budget Amendments, Budget adjustment 2020/21 Budget, April 6, 2021*. Roll call vote. Motion carried unanimously.

12. **Sweetwater Plant Sale**

White explained that the Sweetwater Garden Club has requested use of Bayside Park to run their annual plant sale on May 22nd from 8am to 1pm. The board discussed this request including legal counsel from Jocks.

Motion by Scott, supported by Hoxsie, considering the COVID pandemic and in an appreciation for their entire voluntary services over many years, to allow a special one-time use for a flower sale presented by Sweetwater Garden Club that cares for most of the park flowers in Acme Township on May 22, 2021 from 8am to 1pm at Bayside Park. Roll call vote. Motion carried unanimously.

L. OLD BUSINESS:

1. Update on SAD Scenic Hills

White provided an update regarding property owner vote totals for the SAD Scenic Hills subdivision. Without enough votes in support of the SAD, the Board agreed the majority of property owners do not support the SAD.

Acme Township Board members unanimously decided that the SAD Scenic Hills will not move forward.

2. Nakwema Trails Update

Jenema provided an update regarding the Nakwema Trailway, Acme Connection Phase. Jenema shared the bid engineering documents are close to final, with a variety of permitting agencies requiring modifications to the project plan. Jenema shared a table of information reflecting actual funds available to complete the project, totaling \$1,045,000. Jenema anticipates a need for additional funding.

3. Continued discussion on Tax Tribunal for Lormax Stern Acme LLC Property

White shared Acme Township has identified an independent appraiser to appraise the value of the property.

4. Discussion on Sewer videotaping and smoke test

White shared that preventative repairs are needed at various locations throughout the Township, including the Grand Traverse Report and Deepwater Point areas. White expects to have more information to share at a future meeting.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Public Comment opened at 10:05 p.m.

None received.

Public Comment closed at 10:05 p.m.

ADJOURN: Motion by Scott, supported by Jenema, to adjourn. Roll call, motion carried unanimously.

Meeting adjourned at 10:06 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Cathy Dye, CMMC, Acme Township Clerk



Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

PUBLIC NOTICE ACME TOWNSHIP

**NOTICE IS HEREBY GIVEN that
A Regular Township Board Meeting has been
scheduled on**

Tuesday, April 6th, at 7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/82493046085>

Meeting ID: 824 9304 6085

One tap mobile

+19294362866,,82493046085# US (New York)

+13017158592,,82493046085# US (Washington DC)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 824 9304 6085

Find your local number: <https://us02web.zoom.us/j/kbrAjOsk5b>



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, April 6, 2021, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 03/02/21

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk -**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County -**
- f. Supervisor-**

SPECIAL PRESENTATIONS:

- F. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Recycle Smart March Newsletter**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 03/08/21**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$417,524.04 and Current to be approved of \$4,767.76 (Recommend approval: Clerk, C. Dye)**

G. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**
- 3. _____**

H. CORRESPONDENCE:

I. PUBLIC HEARING:

J. NEW BUSINESS:

1. Approval of Resolution for County of Grand Traverse to issue Bonds for Springbrook SAD
2. Draft Ordinance for Adult use marihuana
3. Approval of Resolution transfer of funds out of 212 Liquor into 207 Police
4. Approval of Ordinance amendment for Planning Commission amendment
5. Approval of Resolution for Assessor Independent Contractor Agreement
6. Schedule of Fees – Solar Farms
7. Board Approval of a request to vacate and abandon the County Road easement and make LochenHeath Dr part of the private road system of the LochenHeath development
8. Brush passes update
9. Supervisor's appointment of a new Planning Commissioner

K. OLD BUSINESS:

1. Update on SAD Scenic Hills
2. Nakwema Trails Update
3. Continued discussion on Tax Tribunal for Lormax Stern Acme LLC property
4. Discussion on Sewer videotaping and smoke test.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

DRAFT UNAPPROVED



ACME TOWNSHIP REGULAR BOARD MEETING 6042 Acme Rd., Williamsburg MI 49690 Remote Zoom Meeting Tuesday, March 2, 2021 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.

ROLL CALL: Members present: D. White, C. Dye, J. Aukerman, P. Scott, D. Hoxsie, D. Stevens, A. Jenema (present at 7:08 p.m.)

Members excused: None

Staff present: L. Schut, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:05 p.m.

Russ Stites provided comments regarding the Scenic Hills SAD. He agreed the roads need to be fixed and is interested in exploring other options to complete the work.

Carl Anders, 3390 Scenic Hills Drive, provided comments regarding the Scenic Hills SAD, indicating there may be other methods to share the cost of the project.

Brian Kelley, Acme Township resident, shared concerns about the Acme Township website, specifically regarding meeting minutes and the calendar of meetings.

Limited Public Comment closed at 7:19 p.m.

B. APPROVAL OF AGENDA

Motion by Dye, supported by Scott, to approve the *Acme Township Regular Board Meeting, March 2, 2021 Agenda* as presented. Roll call, motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

1. Special Board Meeting Minutes, 01/19/21

2. Regular Board Meeting Minutes, 02/02/21

Motion by Aukerman, supported by Stevens, to approve the *Special Board Meeting Minutes 01/19/21* and the *Regular Board Meeting Minutes 02/02/21* as presented. Roll call, motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

a. Clerk: None

b. Parks: Jenema reported Acme Township received the 2% (or \$25,000) grant from the Tribe.

c. Legal Counsel: None

d. Sheriff: Deputy Abbring reported in February 2021 there were 11 citations, 7 crashes, 1 physical

arrest in Acme Township. He also reported the Peaceful Valley and Dock Road area will receive increased monitoring for speeding over the next few weeks.

Deputy Abbring expressed an interest in working with Acme Township to purchase a speed measuring device (LIDAR unit) to assist with speed enforcement in Acme Township. Scott requested a proposal be provided to the Board, and the Board agreed to receive and review such a proposal should it be provided.

- e. County:** Darryl Nelson, representing Grand Traverse County, reported information regarding the COVID-19 vaccinations in Grand Traverse County. Nelson described efforts by Grand Traverse County Health Department workers, working in coordination with County Administration and the IT department. Based on the current vaccination schedule and priority groups, Nelson reported that some individuals may not be able to receive a COVID-19 vaccination until early 2022.

Nelson also indicated that the Grand Traverse County Criminal Justice Board is backlogged with cases (due to COVID-19), and they are exploring options to expedite cases.

- f. Supervisor:** White reported Acme Township will be sending \$300 to the Boom Boom Club this year.

White continues to work on identifying a location for the Fire Hall. White continues to work on the Special Assessment District.

White reports that the Water Feasibility Study is on track for completion as expected.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Recycle Smart February**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission Minutes 02/08/21**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$202,997.65 and Current to be approved of \$13,053.94 (Recommend approval: Clerk, C. Dye)**

Motion by Scott, supported by Hoxsie, to approve the Consent Calendar as presented. Roll call, motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING: None

K. NEW BUSINESS: None

L. OLD BUSINESS:

1. Update on Scenic Hills SAD

Referencing 2 maps included in the packet, White shared the original intent to delineate by tax ID number. White reports 50% of the responses received are in favor of the SAD, and 50% of the responses received are not in favor of the SAD, with responses due by tomorrow, 03/02/21. White

reported a lack of responses received from the property owners regarding their support/non-support. P. Scott noted that an increase in positive responses is needed to continue with the Scenic Hills SAD. White indicated he would allow emailed responses to be counted in addition to mailed responses. Aukerman recommended extending the deadline, which was supported by multiple Board members. P. Scott expressed some concern for the Board to invest more time and effort into the SAD if the neighborhood doesn't provide responses to support it, which based on the responses received thus far, he believes to be very unlikely. Hoxsie agreed with P. Scott. White proposed allowing responses to be received by March 10th, which was supported by a consensus of the Board members.

Carl Anders requested making a comment regarding the SAD, to which White agreed. Anders described issues in obtaining responses from property owners from the start of this SAD process and repeated his suggestion to modify the method to share costs for the SAD.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Public Comment opened at 8:09 p.m.

Bill Fahl asked if it was possible to develop a list of people who did not respond and follow up with them, to which White indicated yes.

Brian Kelley indicated he understands why the SAD responses received deadline would be extended, but also stated some people may genuinely not be in support of the SAD. He also noted it may not be a good idea to pursue responses from individuals who have not responded yet.

Public Comment closed at 8:12 p.m.

ADJOURN: Motion by Scott, supported by Hoxsie, to adjourn. Roll call, motion carried unanimously.

Meeting adjourned at 8:12 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC, Acme Township Clerk

Bank Code		Beginning Balance 02/01/2021	Total Debits	Total Credits	Ending Balance 02/28/2021
Fund	Description				
CHASE	GENERAL FUND				
101	GENERAL FUND	1,107,895.09	117,780.71	48,597.99	1,177,077.81
206	FIRE FUND	67,512.32	284,740.66	8,513.81	343,739.17
207	POLICE PROTECTION	18,595.25	25,649.24	0.00	44,244.49
208	PARK FUND	17,398.49	0.00	0.00	17,398.49
209	CEMETERY FUND	14,453.43	0.00	0.00	14,453.43
212	LIQUOR FUND	13,815.04	0.00	0.00	13,815.04
	GENERAL FUND	1,239,669.62	428,170.61	57,111.80	1,610,728.43
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,196,743.11	17,755.16	1,512.00	1,212,986.27
	FARMLAND PRESERVATION	1,196,743.11	17,755.16	1,512.00	1,212,986.27
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,213.04	0.00	0.00	5,213.04
	FARMLAND PRESERVATION - MONEY MARKET	5,213.04	0.00	0.00	5,213.04
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,779.74	0.00	0.00	157,779.74
	GENERAL FUND - HIGH YIELD	157,779.74	0.00	0.00	157,779.74
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,500.16	0.00	0.00	299,500.16
	GENERAL FUND - MONEY MARKET	299,500.16	0.00	0.00	299,500.16
PARKS	BAYSIDE PARK				
403	NAKWEMA TRAILWAY FUND	32,013.19	0.00	0.00	32,013.19
	BAYSIDE PARK	32,013.19	0.00	0.00	32,013.19
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY HILLS				
811	HOLIDAY HILLS AREA IMPROVEMENT	285,891.65	4,245.01	0.00	290,136.66
	HOLIDAY HILLS	285,891.65	4,245.01	0.00	290,136.66
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,589,508.09	0.00	174,329.23	2,415,178.86
591	WATER FUND- HOPE VILLAGE	8,924.57	0.00	2,288.74	6,635.83
	ACME RELIEF SEWER	2,598,432.66	0.00	176,617.97	2,421,814.69

03/31/2021 08:37 AM
User: SARAH
DB: ACME TOWNSHIP

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 02/01/2021 TO 02/28/2021

Page: 2/2

Bank Code		Beginning Balance 02/01/2021	Total Debits	Total Credits	Ending Balance 02/28/2021
Fund	Description				
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,984.87	0.00	0.00	197,984.87
	ACME RELIEF SEWER MONEY MARKET	<u>197,984.87</u>	<u>0.00</u>	<u>0.00</u>	<u>197,984.87</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,387.30	0.00	0.00	1,387.30
	SHORELINE PRESERVATION	<u>1,387.30</u>	<u>0.00</u>	<u>0.00</u>	<u>1,387.30</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	295,383.77	1,132,664.31	1,035,798.48	392,249.60
	CURRENT TAX COLLECTION	<u>295,383.77</u>	<u>1,132,664.31</u>	<u>1,035,798.48</u>	<u>392,249.60</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>6,314,199.11</u>	<u>1,582,835.09</u>	<u>1,271,040.25</u>	<u>6,625,993.95</u>

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2021 NORMAL (ABNORMAL)	MONTH 02/28/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	252,000.00	227,941.19	86,314.49	24,058.81	90.45
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00	0.00	16,000.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	(26.92)	0.00	2,526.92	(1.08)
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	106,489.29	6,821.84	4,810.71	95.68
101-000-448.000	CABLE TV FEE	86,400.00	44,761.93	22,829.94	41,638.07	51.81
101-000-465.000	PASSPORT FEES	1,500.00	770.00	210.00	730.00	51.33
101-000-574.000	ST SHARED SALES TAX	384,104.00	150,435.00	0.00	233,669.00	39.17
101-000-577.000	SWAMP TAX	1,450.00	1,503.39	0.00	(53.39)	103.68
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	1,832.38	0.00	1,177.62	60.88
101-000-608.001	Zoning Fees	17,600.00	11,945.00	200.00	5,655.00	67.87
101-000-610.000	Revenues for Escrow Account	6,200.00	13,145.20	0.00	(6,945.20)	212.02
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	169.74	0.00	340.26	33.28
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	180.00	0.00	(60.00)	150.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	24,000.00	7,185.61	1,404.44	16,814.39	29.94
Total Dept 000		941,509.00	566,331.81	117,780.71	375,177.19	60.15
TOTAL REVENUES		941,509.00	566,331.81	117,780.71	375,177.19	60.15
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	221.15	76.30	228.85	49.14
101-000-992.000	CONTINGENCY	56,000.00	0.00	0.00	56,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	5,000.00	7,586.50	0.00	(2,586.50)	151.73
Total Dept 000		62,750.00	7,807.65	76.30	54,942.35	12.44
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	21,050.00	2,900.00	14,250.00	59.63
101-101-703.001	SECRETARY	33,590.00	23,252.80	2,876.80	10,337.20	69.23
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	3,852.60	459.89	1,547.40	71.34
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	1,251.29	477.51	548.71	69.52
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	11,000.00	0.00	0.00	100.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	100.00	0.00	500.00	16.67
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	67.50	0.00	1,132.50	5.63
101-101-802.002	ATTORNEY SERVICES	12,000.00	7,330.22	570.00	4,669.78	61.09
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	4,681.50	0.00	20,318.50	18.73
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	12,204.63	247.57	15,295.37	44.38
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	4,274.00	0.00	2,026.00	67.84
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	2,954.14	328.46	945.86	75.75
101-101-900.000	PUBLICATIONS	2,100.00	1,040.55	260.75	1,059.45	49.55
101-101-910.000	INSURANCE	6,500.00	5,102.01	439.64	1,397.99	78.49
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00

PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2021 NORMAL (ABNORMAL)	MONTH 02/28/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	6,100.00	6,088.51	0.00	11.49	99.81
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		184,090.00	104,249.75	8,560.62	79,840.25	56.63
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	26,153.82	3,076.92	13,846.18	65.38
101-171-714.000	FICA LOCAL SHARE	3,100.00	1,849.04	200.42	1,250.96	59.65
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	2,769.12	307.68	1,980.88	58.30
101-171-910.000	INSURANCE	13,000.00	7,475.31	968.27	5,524.69	57.50
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	80.16	80.16	1,419.84	5.34
Total Dept 171 - SUPERVISOR EXPENDITURES		62,700.00	38,327.45	4,633.45	24,372.55	61.13
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	8,457.00	0.00	1,543.00	84.57
101-191-714.000	FICA LOCAL SHARE	100.00	66.63	0.00	33.37	66.63
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	6,938.70	0.00	(1,438.70)	126.16
101-191-874.000	RETIREMENT/PENSION	0.00	87.09	0.00	(87.09)	100.00
101-191-900.000	PUBLICATIONS	200.00	172.45	0.00	27.55	86.23
Total Dept 191 - ELECTION EXPENDITURES		15,800.00	15,721.87	0.00	78.13	99.51
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	2,916.69	416.67	2,583.31	53.03
101-209-714.000	FICA LOCAL SHARE	400.00	255.00	31.88	145.00	63.75
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	1,360.83	0.00	2,139.17	38.88
101-209-803.002	ASSESSING CONTRACT SERVICES	45,500.00	34,106.22	3,789.58	11,393.78	74.96
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	404.70	0.00	2,595.30	13.49
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,900.00	39,043.44	4,238.13	18,856.56	67.43
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	27,139.82	3,192.92	14,368.18	65.38
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,503.00	16,276.10	1,931.70	5,226.90	75.69
101-215-714.000	FICA LOCAL SHARE	4,906.00	3,040.07	332.19	1,865.93	61.97
101-215-726.000	SUPPLIES & POSTAGE	700.00	582.24	208.73	117.76	83.18
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	6,267.00	4,625.27	512.47	1,641.73	73.80
101-215-910.000	INSURANCE	12,500.00	7,969.44	1,030.88	4,530.56	63.76
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	(600.83)	79.17	2,300.83	(35.34)
Total Dept 215 - CLERK'S EXPENDITURES		90,084.00	59,032.11	7,288.06	31,051.89	65.53
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	75.00	0.00	925.00	7.50
101-247-714.000	FICA LOCAL SHARE	75.00	5.73	0.00	69.27	7.64
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	20.00	0.00	230.00	8.00

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2021 NORMAL (ABNORMAL)	MONTH 02/28/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,535.00	100.73	0.00	1,434.27	6.56
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	16,450.05	1,935.30	8,708.95	65.38
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,610.00	18,706.46	2,200.76	9,903.54	65.38
101-253-714.000	FICA LOCAL SHARE	4,592.00	3,058.22	339.94	1,533.78	66.60
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	3,299.19	0.00	2,300.81	58.91
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	3,938.85	444.38	1,592.15	71.21
101-253-910.000	INSURANCE	4,000.00	2,769.30	307.70	1,230.70	69.23
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,092.00	48,222.07	5,228.08	25,869.93	65.08
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	1,389.26	240.31	1,610.74	46.31
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	2,856.34	357.82	1,433.66	66.58
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	9,678.13	1,640.02	8,521.87	53.18
101-265-921.000	STREET LIGHTS	12,000.00	6,728.23	1,484.32	5,271.77	56.07
101-265-922.000	DTE GAS	3,800.00	1,275.46	476.19	2,524.54	33.56
101-265-923.000	SEWER TOWNSHIP HALL	720.00	420.00	60.00	300.00	58.33
101-265-930.000	REPAIRS & MAINT	20,000.00	5,478.69	950.93	14,521.31	27.39
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		96,010.00	27,826.11	5,209.59	68,183.89	28.98
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	60,000.00	38,903.82	4,576.92	21,096.18	64.84
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	3,800.00	0.00	7,200.00	34.55
101-410-714.000	FICA LOCAL SHARE	7,000.00	3,361.13	331.99	3,638.87	48.02
101-410-726.000	SUPPLIES & POSTAGE	200.00	168.33	0.00	31.67	84.17
101-410-726.001	POSTAGE T & A	120.00	9.50	0.00	110.50	7.92
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	4,761.98	375.00	5,738.02	45.35
101-410-802.003	ATTORNEY T & A	1,000.00	2,280.00	555.00	(1,280.00)	228.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	13,298.28	3,749.76	(798.28)	106.39
101-410-803.003	ENGINEERING SERVICES	3,000.00	632.50	0.00	2,367.50	21.08
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	10,978.56	2,177.52	(7,978.56)	365.95
101-410-803.006	STAFF REVIEW T & A	1,800.00	353.20	0.00	1,446.80	19.62
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	4,119.30	457.70	1,980.70	67.53
101-410-900.000	PUBLICATIONS	2,100.00	354.70	0.00	1,745.30	16.89
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	6,000.00	3,913.58	498.76	2,086.42	65.23
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	216.50	51.17	1,783.50	10.83
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00

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User: CATHY DYE
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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 02/28/2021

		2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2021	BALANCE	% BDGT USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-410-964.000	REIMBURSEMENTS	2,500.00	731.70	0.00	1,768.30	29.27
Total Dept 410 - PLANNING & ZONING EXPENDITURES		174,930.00	87,883.08	12,773.82	87,046.92	50.24
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,948.00	17,318.35	0.00	4,629.65	78.91
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	1,750.00	1,438.12	0.00	311.88	82.18
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	47,100.00	21,590.53	589.99	25,509.47	45.84
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	1,200.00	0.00	1,200.00	50.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		77,848.00	41,547.00	589.99	36,301.00	53.37
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	13,554.00	0.00	1,446.00	90.36
Total Dept 865 - INSURANCE		15,000.00	13,554.00	0.00	1,446.00	90.36
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	7,779.58	0.00	1,220.42	86.44
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	11,000.00	0.00	0.00	100.00
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	18,779.58	0.00	1,220.42	93.90
TOTAL EXPENDITURES		932,739.00	502,094.84	48,598.04	430,644.16	53.83
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		941,509.00	566,331.81	117,780.71	375,177.19	60.15
TOTAL EXPENDITURES		932,739.00	502,094.84	48,598.04	430,644.16	53.83
NET OF REVENUES & EXPENDITURES		8,770.00	64,236.97	69,182.67	(55,466.97)	732.46
BEG. FUND BALANCE		1,679,637.26	1,679,637.26			
END FUND BALANCE		1,688,407.26	1,743,874.23			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	3,500.00	3,225.00	0.00	275.00	92.14
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	1,325.00	0.00	3,675.00	26.50
Total Dept 000		8,500.00	4,550.00	0.00	3,950.00	53.53
TOTAL REVENUES		8,500.00	4,550.00	0.00	3,950.00	53.53
Expenditures						
Dept 000						

PERIOD ENDING 02/28/2021

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 02/28/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEMETERY FUND						
Expenditures						
209-000-726.000	SUPPLIES & POSTAGE	400.00	0.00	0.00	400.00	0.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	1,825.00	0.00	3,175.00	36.50
209-000-930.000	REPAIRS & MAINT	3,000.00	3,195.49	0.00	(195.49)	106.52
Total Dept 000		8,400.00	5,020.49	0.00	3,379.51	59.77
TOTAL EXPENDITURES		8,400.00	5,020.49	0.00	3,379.51	59.77
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	4,550.00	0.00	3,950.00	53.53
TOTAL EXPENDITURES		8,400.00	5,020.49	0.00	3,379.51	59.77
NET OF REVENUES & EXPENDITURES		100.00	(470.49)	0.00	570.49	470.49
BEG. FUND BALANCE		14,923.92	14,923.92			
END FUND BALANCE		15,023.92	14,453.43			
TOTAL REVENUES - ALL FUNDS						
		950,009.00	570,881.81	117,780.71	379,127.19	60.09
TOTAL EXPENDITURES - ALL FUNDS						
		941,139.00	507,115.33	48,598.04	434,023.67	53.88
NET OF REVENUES & EXPENDITURES						
		8,870.00	63,766.48	69,182.67	(54,896.48)	718.90
BEG. FUND BALANCE - ALL FUNDS						
		1,694,561.18	1,694,561.18			
END FUND BALANCE - ALL FUNDS						
		1,703,431.18	1,758,327.66			



Adopt A Recycling Site



April 15th HHW Sign Up

Thursday, May 13th

Thursday, June 17th

Thursday, August 12th

Saturday, September 18th

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

Appointments will not be accepted until approximately one month before each event.

RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

Businesses, Organizations, Schools, etc.

1. Download the [VSQG Registration and Certification form](#).
2. Download the [VSQG Hazardous Materials Inventory Worksheet](#)
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

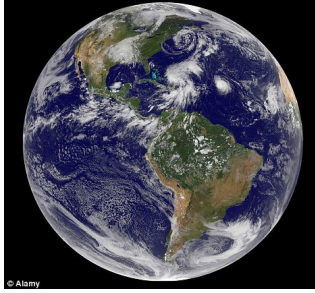
The Keystone Brush Site is opening on Tuesday, April 6.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).





The Grand Traverse County Resource Recovery (RecycleSmart) department has come to the decision that it is in the best interest of our community's health and wellness to cancel the 2021 Earth Celebration event. We are committed to continue our planning efforts to ensure that the 2022 event will be extra special. Thank you for your understanding



Have questions about
where to recycle an
item?

Click on the Take it
Back Logo and you will
be magically
transported to the Take
it Back Directory!

If you are unable to find a solution
on the directory, please contact
the Resource Recovery
Department and we'll be sure to
help you out!



Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED](#)





**Looking for the latest episodes of the
very popular 9&10 News TV series
"Talking Trash"?
Look no further.
Click on the picture above and you will
be whisked away to the glorious land
of responsible recycling!**

Drop Off Battery Recycling

**Some sites may be closed or have altered hours at this time.
Thank you for understanding**

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations.
Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring
batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location Address

Acme Township Hall
[6042 Acme Road](#)
[Williamsburg, MI 49690](#)

Blair Township Hall
[2121 County Road 633 Grawn, MI 49637](#)

City of Traverse City / Grand Traverse County Building

[400 Boardman Avenue](#)
[Traverse City, MI 49684](#)

Civic Center

[1213 W Civic Center Drive](#)
[Traverse City, MI 49686](#)

Fife Lake True Value

[119 East Lake Street Fife Lake, Mi. 49633](#)

Grand Traverse County Public Service Building

[2650 LaFranier Road](#)
[Traverse City, MI 49686](#)

Metro Emergency Services Building

[897 Parson Road](#)
[Traverse City, MI 49686](#)

Traverse City Fire Department

[500 W Front Street](#)
[Traverse City, MI 49684](#)

Whitewater Township Hall

[5777 Vinton Road](#)
[Williamsburg, MI 49690](#)



KNOW IT BEFORE YOU THROW IT!



RecyclingRaccoons.org  **EGLE**

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. |
www.RecycleSmart.info



DRAFT UNAPPROVED



ACME TOWNSHIP PLANNING COMMISSION MEETING 6042 Acme Rd., Williamsburg MI 49690 Remote Zoom Meeting Monday, March 8, 2021 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:06 p.m.

ROLL CALL: Members present: K. Wentzloff, S. Feringa, D. Rosa, J. Aukerman, D. VanHouten, M. Timmins

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator; J. Iacoangeli, Planning Consultant, Becker & Raeder; J. Jocks, Legal Counsel; L. Schut, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:08 p.m.

Jim Goran expressed disappointment regarding the start to the Zoom meeting.

Limited Public Comment closed at 7:11 p.m.

B. APPROVAL OF AGENDA

Motion by Timmins, supported by Feringa, to approve the agenda as presented, but with the removal of J. New Business, Item #1, Flintfields proposal; and with the addition of Items numbered 14 through 16 under G. Correspondence; and with the addition of a second item of correspondence for Item #10 (Grier/Lormax) under G. Correspondence. No discussion. Roll call vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

a. Township Board Regular Meeting Minutes 2.2.2021

2. ACTION

a. Approval Draft Planning Commission Special Meeting Minutes 1.25.2021

b. Approval Draft Planning Commission Meeting Minutes 2.8.2021

c. Approval Draft Planning Commission Special Meeting Minutes 2.22.2021

Motion by Timmins, supported by VanHouten, to approve the *Draft Planning Commission Meeting Minutes 2.8.2021*, and *Draft Planning Commission Special Meeting Minutes 2.22.2021* as presented. No discussion. Roll call vote. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. Approval Draft Planning Commission Meeting Minutes 1.25.2021

Wentzloff requested different language be used in the meeting minutes when comments are not provided by the public during Limited Public Comment, suggesting 'None Received'. Wentzloff requested different language be used in the meeting minutes when describing Roll Call when Planning Commission members vote on a motion, suggesting 'Roll call vote. Motion carried...'.

Motion by Timmins, supported by VanHouten, to approve the *Draft Planning Commission Meeting Minutes 1.25.2021* as presented. No discussion. Roll call vote. Motion carried unanimously.

G. CORRESPONDENCE:

1. Acme Strong, Email dated 2.25.2021
2. Passon, Email dated 2.28.2021
3. Roehrich, Email dated 2.23.2021
4. Sherberneau, Letter undated
5. Silk, Letter dated 2.24.2021
6. Whiting, Email dated 2.22.2021
7. Davis, Email dated 3.4.2021
8. Fournier, Email dated 3.5.2021
9. Goran, 2 items
10. Grier/Lormax - Email dated 3.5.2021, including Exhibits 27 and 28; Email dated 3.8.2021, including Exhibits 29 and 30
11. Landis, Email dated 3.5.2021
12. Orth, Letter undated
13. Otten, Letter received 3.4.2021
14. Bernard, Email dated 3.7.2021, summarized by Wolf for the public record
15. Davis, Email dated 3.4.2021, read aloud by Wentzloff for the public record
16. Vella, Email dated 3.8.2021, read aloud by Wentzloff for the public record

H. PUBLIC HEARINGS:

1. PD 2019-01 Lormax Stern - Planned Development (former Kmart)
Public Hearing was rescheduled to be held at the April 2021 Planning Commission meeting.

I. OLD BUSINESS:

1. PD 2019-01 Lormax Stern - Planned Development (former Kmart)
Rescheduled for the April 2021 Planning Commission meeting.
2. Zoning Ordinance Review Continued Discussion (Articles 5-7)
Wentzloff requested an update regarding the transition from the prior Planning Consultant (S. Winter) to the new Planning Consultant (S. Kopriva). Jocks and Wentzloff discussed a few items that are outstanding regarding the Zoning Ordinance review, with Jocks verifying Kopriva is aware of the outstanding items and has met with both Winter and Kopriva regarding those items.

The Planning Commission expects to meet March 22, 2021 to continue their review of the Zoning Ordinance.

J. NEW BUSINESS: None

K. PUBLIC COMMENT & OTHER PC BUSINESS

PUBLIC COMMENT

Public Comment opened at 7:53 p.m.

None received.

Public Comment closed at 7:55 p.m.

1. Planning & Zoning Administrator Report - Lindsay Wolf: Wolf apologized for the Zoom Meeting issues experienced and accepted J. Iacoangeli's offer to host the rescheduled Public Hearing. Wolf confirmed with Iacoangeli that S. Kopriva will be joining the March 22, 2021 Planning Commission meeting for the review of the Zoning Ordinance.

2. Township Board Report - Jean Aukerman: None

3. Parks & Trails Committee Report - Marcie Timmins: Wentzloff shared that the final easements for the connector trail are almost in place. Wolf and Feringa provided comments indicating the trails project is progressing.

ADJOURN: Motion by Timmins, supported by VanHouten, to adjourn. No discussion. Roll call vote. Motion carried unanimously.

Meeting adjourned at 8:03 p.m.

03/30/2021 05:09 PM
User: CATHY DYE
DB: ACME TOWNSHIP

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Banks: CHASE, FARM, PARKS, SEWER

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/02/2021	CHAS	26145	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	91.19
03/02/2021	CHAS	26146	GRD TRAV COUNTY TREASURERS OFF	ADMINISTRATIVE FEE 1%	101-000-447.000	14.53
03/02/2021	SEWE	360	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	12,113.98
		360		HOCH ROAD #697 EXP	590-000-956.003	50.49
		360		OPERATING & MAINT EXP	591-550-956.001	783.75
						<hr/> 12,948.22
03/10/2021	CHAS	26147	AMERICAN WASTE	REPAIRS & MAINT-6042 ACME RD	101-265-930.000	56.93
		26147		REPAIRS & MAINT	101-750-930.000	140.00
						<hr/> 196.93
03/10/2021	CHAS	26148	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		26148		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	26.20
		26148		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	22.79
		26148		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	20.96
		26148		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		26148		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		26148		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	10.23
		26148		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		26148		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		26148		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		26148		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		26148		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	78.43
						<hr/> 260.46
03/10/2021	CHAS	26149	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	556.76
03/10/2021	CHAS	26150	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	19.75
03/10/2021	CHAS	26151	DTE ENERGY	DTE GAS	101-265-922.000	579.95
03/10/2021	CHAS	26152	EPS	REPAIRS & MAINT	101-750-930.000	161.52
03/10/2021	CHAS	26153	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
03/10/2021	CHAS	26154	K & K	REPAIRS & MAINT	101-265-930.000	298.00
03/10/2021	CHAS	26155	KCI	SUPPLIES & POSTAGE	101-209-726.000	574.47
03/10/2021	CHAS	26156	MICHIGAN DEPT OF ENVIRONMENTAL	REPAIRS & MAINT	101-265-930.000	200.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/10/2021	CHAS	26157	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	840.00
03/10/2021	CHAS	26158	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	118.90
		26158		PLANNING & CONSULTANT T & A	101-410-803.005-112	163.50
		26158		PUBLICATIONS	101-410-900.000	89.60
						<hr/> 372.00
03/17/2021	FARM	210	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	225-000-802.002	414.00
03/17/2021	CHAS	26159	ADAM'S PLUMBING SERVICE	REPAIRS & MAINT	101-265-930.000	75.00
03/17/2021	CHAS	26160	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	357.64
03/17/2021	CHAS	26161	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	15.89
03/17/2021	CHAS	26162	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	1,422.24
		26162		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	29.03
		26162		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	31.32
						<hr/> 1,482.59
03/17/2021	CHAS	26163	DOUG WHITE	TRAVEL & MILEAGE	101-171-860.000	79.96
03/17/2021	CHAS	26164	GINOP SALES	REPAIRS & MAINT	101-750-930.000	1,370.10
03/17/2021	CHAS	26165	GRAND TRAVERSE COUNTY	PUBLICATIONS	101-247-900.000	59.56
03/17/2021	CHAS	26166	GRAND TRAVERSE COUNTY	COMMUNITY POLICING CONTRACT	207-000-802.000	20,906.67
03/17/2021	CHAS	26167	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	351,044.94
03/17/2021	CHAS	26168	I.T.RIGHT	TRAVEL & MILEAGE	101-215-860.000	498.18
03/17/2021	CHAS	26169	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	76.22
03/17/2021	CHAS	26170	MICHIGAN TOWNSHIPS ASSOCIATION	EDUCATION/TRAINING/CONVENTION	101-171-958.000	57.50
03/17/2021	CHAS	26171	NETWORKS NORTHWEST NW MI COG	TC TALUS CONTRACT SERVICES	101-000-994.000	1,000.00
03/17/2021	CHAS	26172	QUADIENT LEASING USA, INC	SUPPLIES & POSTAGE	101-101-726.000	154.17
03/17/2021	CHAS	26173	RELIANCE STANDARD	INSURANCE	101-101-910.000	170.16
03/17/2021	CHAS	26174	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES LITIGATION	101-101-802.001	30.00
		26174		ATTORNEY SERVICES	101-101-802.002	770.48

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		26174		ATTORNEY SERVICES	101-410-802.002	740.47
						<hr/> 1,540.95
03/24/2021	CHAS	26175	APPLIED IMAGE	REPAIRS & MAINT	101-265-930.000	76.43
03/24/2021	CHAS	26176	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	91.19
03/24/2021	CHAS	26177	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,513.81
03/24/2021	CHAS	26178	I.T.RIGHT	TRAVEL & MILEAGE	101-215-860.000	29.67
03/24/2021	CHAS	26179	JAMES DYE	SALARIES	101-247-702.000	192.00
03/24/2021	CHAS	26180	MATTHEW GEIB	SALARIES	101-247-702.000	200.00
03/24/2021	SEWE	361	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	1,497.50
03/24/2021	SEWE	362	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	9,680.68
		362		HOCH ROAD #697 EXP	590-000-956.003	68.15
		362		OPERATING & MAINT EXP	591-550-956.001	697.30
						<hr/> 10,446.13
TOTAL - ALL FUNDS				TOTAL OF 40 CHECKS		417,524.04

--- GL TOTALS ---

101-000-447.000	ADMINISTRATIVE FEE 1%	14.53
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00
101-101-726.000	SUPPLIES & POSTAGE	154.17
101-101-802.001	ATTORNEY SERVICES LITIGATION	30.00
101-101-802.002	ATTORNEY SERVICES	770.48
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	15.89
101-101-900.000	PUBLICATIONS	118.90
101-101-910.000	INSURANCE	170.16
101-171-860.000	TRAVEL & MILEAGE	79.96
101-171-958.000	EDUCATION/TRAINING/CONVENTION	57.50
101-209-726.000	SUPPLIES & POSTAGE	574.47
101-215-860.000	TRAVEL & MILEAGE	527.85
101-247-702.000	SALARIES	392.00
101-247-900.000	PUBLICATIONS	59.56
101-265-726.000	SUPPLIES & POSTAGE	76.22
101-265-851.000	CABLE INTERNET SERVICES	357.64
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,551.08
101-265-921.000	STREET LIGHTS	748.73
101-265-922.000	DTE GAS	579.95
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	908.49

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-802.002			ATTORNEY SERVICES		740.47	
101-410-803.005-112			PLANNING & CONSULTANT T & A		163.50	
101-410-900.000			PUBLICATIONS		89.60	
101-750-930.000			REPAIRS & MAINT		2,511.62	
206-000-802.004			CONTRACTED EMPLOYEE SERVICES		8,513.81	
206-000-805.000			METRO FIRE CONTRACT		351,044.94	
207-000-802.000			COMMUNITY POLICING CONTRACT		20,906.67	
225-000-802.002			ATTORNEY SERVICES		414.00	
590-000-956.001			OPERATING & MAINT EXP		23,292.16	
590-000-956.003			HOCH ROAD #697 EXP		118.64	
591-550-956.001			OPERATING & MAINT EXP		1,481.05	
			TOTAL		417,524.04	

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

To Be
Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/07/2021	AP	A & D ASSESSING ASSESSING CONTRACT SERVICES Vnd: 0000000520 Invoice: APRIL 2021	Invoice: APRIL 2021 Ref#: 10562 (ASSESSING) 101-209-803.002 101-000-202.000	3,789.58	3,789.58
		Expected Check Run: 04/06/2021		3,789.58	3,789.58
04/06/2021	AP	ACME TOWNSHIP STAFF REVIEW T & A POSTAGE T & A Vnd: ACME Invoice: MARCH 2021	Invoice: MARCH 2021 Ref#: 10556 (POSTAGE AND STAFF TIME FOR LORMAX STER 101-410-803.006-112 101-410-726.001-112 101-000-202.000	37.00 12.48	49.48
		Expected Check Run: 04/06/2021		49.48	49.48
04/07/2021	AP	CHERRYLAND RURAL ELECTRIC STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE ELECTRIC UTILITIES TOWNHALL/SAYLER PK BL ELECTRIC UTILITIES TOWNHALL/ YUBA CEMETE ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BAT STREET LIGHTS/YUBA PK RD & US 31 N STREET LIGHTS/PEACEFUL VAL.NEAR 7791 STREET LIGHTS/SAYLOR PK STREET LIGHTS/BAY VALLEY ST LITE STREET LIGHTS/5 MILE NEAR ADD 4782 STREET LIGHTS/BUNKER HILL AND WHITE STREET LIGHTS/FIVE MILE & HOLIDAY HLS STREET LIGHTS/YUBA HERITAGE STREET LIGHTS/US 31 N-11 LIGHTS Vnd: 0000002900 Invoice: 2/20/21-3/20/21	Invoice: 2/20/21-3/20/21 Ref#: 10560 (ELECTRIC) 101-265-921.000 101-265-920.000 101-265-920.000 101-265-920.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-000-202.000	78.43 19.50 24.18 22.26 20.96 11.53 10.43 10.23 10.43 18.87 20.86 10.23 138.23	396.14
		Expected Check Run: 04/06/2021		396.14	396.14
04/07/2021	AP	CONSUMERS ENERGY STREET LIGHTS Vnd: 0000003300 Invoice: APRIL 2021	Invoice: APRIL 2021 Ref#: 10559 (ELECTRIC- 5741 LAUTNER RD) 101-265-921.000 101-000-202.000	95.54	95.54
		Expected Check Run: 04/06/2021		95.54	95.54
04/07/2021	AP	DTE ENERGY DTE GAS Vnd: 0000004460 Invoice: FEB/MARCH2021	Invoice: FEB/MARCH2021 Ref#: 10561 (GAS -FEB 19 / MARCH 23,2021) 101-265-922.000 101-000-202.000	437.02	437.02
		Expected Check Run: 04/06/2021		437.02	437.02
Cash/Payable Account Totals:				4,767.76	4,767.76
	ACCOUNTS PAYABLE		101-000-202.000		4,767.76
			TOTAL INCREASE IN PAYABLE:		4,767.76

Acme Township R #2021-
Springbrook Area Subdivision Road Improvement
Special Assessment Project
TOWNSHIP OF ACME # 6

At a regular meeting of the Township Board of the Township of Acme, Grand Traverse County, Michigan, held Virtually on the ____ day of _____, 2021, at 7:00 p.m., Eastern Time, there were:

PRESENT: _____

ABSENT: _____

The following preambles and resolution were offered by _____ and seconded by _____:

**RESOLUTION REQUESTING THE COUNTY OF GRAND TRAVERSE
TO ISSUE BONDS FOR THE TOWNSHIP OF ACME SPRINGBROOK ROAD
PROJECT 1**

WHEREAS, this Township Board (the "Board") of the Township of Acme, Grand Traverse County, Michigan (the "Township"), has approved all the necessary proceedings to create the Springbrook Area Subdivision Road Improvement Special Assessment Project Special Assessment District for the purpose of constructing the road project located in the Township of Acme (the "Project") which is located on a County Road; and

WHEREAS, it has been estimated that the period of usefulness of the Project is not less than 15 years and that the amount of bonds to be issued for the Project will not exceed \$400,000; and

WHEREAS, it is in the public interest and for the public benefit that the Township request the County of Grand Traverse, Michigan (the "County") issue the bonds for the Project pursuant to Section 18c of Act 51, Public Acts of Michigan, 1951, as amended ("Act 51"), which authorizes a county to borrow money and issue bonds to pay all or any portion of the cost of construction or reconstruction of highways, including limited access highways and bridges, which by law a county road commission is authorized to construct or reconstruct, or participate with any other county road commission, city, or village in the construction or reconstruction of, including the construction or the enlargement, reconstruction or relocation of existing highways and the acquisition of necessary rights-of-way for those highways, and all work incidental to the construction or reconstruction, which bonds shall be issued only upon the written recommendation or approval of the county road commission and adoption of a resolution by a majority vote of the county board of commissioners of the county; and

WHEREAS, the preliminary plans and estimates relating to the Project and identified in EXHIBIT A attached hereto have been approved and ordered filed with the Township's Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF ACME, MICHIGAN, AS FOLLOWS:

1. A copy of this Resolution containing the preliminary plans and estimates relating to the Project and identified in the EXHIBIT A hereto should be filed by the Township Clerk with the Grand Traverse County Road Commission.

2. The Township hereby requests the County issue bonds pursuant to Act 51 to finance the Project.

3. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

4. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the Township as soon as practicable after adoption.

A roll call vote on the foregoing resolution was then taken, and was as follows:

YES: _____

NO: _____

ABSTAIN: _____

The resolution was declared adopted.

EXHIBIT A
PROJECT DESCRIPTION

DESCRIPTION OF
PROJECT
A FIFTEEN YEAR SPECIAL ASSESSMENT DISTRICT
WITH PROJECTED COSTS AS FOLLOWS:

**Springbrook Area Subdivision
Road Improvement Special Assessment Project**

(A fifteen-year program described as follows)

The project (the "Project") will consist of the work described below on the following roads:

Springbrook Drive, Westridge Drive, Circleview Drive

and the work will consist of the following:

The proposed project is for approximately 4,866 ft. of pulverizing the existing road surface, recycling in place and graded to form the base for an asphalt overlaying. Survey and design will be completed this coming winter and spring with construction planned for the summer or fall of 2021.

Estimated period of usefulness of the project:	15 years plus
-------------------------------------------------------	----------------------

Estimated Cost of the Road Construction Project:	\$ 454,039
---------------------------------------------------------	-------------------

Bonding Costs:	<u>\$ 11,700</u>
	\$ 465,739

GTCRC Matching Funds:	<u>\$ 134,039</u>
------------------------------	--------------------------

Total to be financed by Bonds not to exceed:	\$ 331,700
-----------------------------------------------------	-------------------

Total amount per parcel (\$408.25/65 parcels) – not to exceed \$455.38 per parcel.

Total amount per parcel, if financed for 15 years, not to exceed \$455.38 per year.

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of the Township of Acme, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board of the Township of Acme at a regular meeting held Virtually on _____, 2021, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Cathy Dye, Clerk
Township of Acme

TOWNSHIP OF ACME
GRAND TRAVERSE COUNTY, MICHIGAN

ACME TOWNSHIP ADULT USE MARIHUANA LICENSING ORDINANCE
2021-__

An ordinance to establish licensing requirements and penalties for adult use marihuana pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018.

TOWNSHIP OF ACME, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

1. **Title.**

This ordinance shall be known and cited as the Acme Township Adult Use Marihuana Licensing Ordinance.

2. **Purpose.**

The purpose of this ordinance is to regulate adult use marihuana establishments in Acme Township pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018 (“the Act”) in order to:

- a. Protect the health, safety, and welfare of the general public.
- b. Establish a set of rules and regulations which are fair and equitable for those interested in establishing adult use marihuana establishments in compliance with the Act.
- c. Provide reasonable regulation pursuant to the Township’s general police power granted to townships by the Michigan Constitution of 1963 and the Township Ordinances Act, MCL 41.181*et seq.*

Acme Township does not intend that registration and regulation under this ordinance be construed as a finding that such businesses and activities are legal under federal law. Although some specific uses of marihuana are purported to be exempt from prosecution by the Act, marihuana continues to be classified as a Schedule 1 controlled substance under federal law making it unlawful under federal law to use, manufacture, distribute or dispense, or to possess with intent to manufacture, distribute or dispense. By requiring registration and compliance with requirements as provided in this ordinance, Acme Township intends to protect, to the extent possible, the public health, safety and welfare of the residents of and visitors to Acme Township from harm that may result from the activities of persons who unilaterally or on the advice of their own attorney determine that they may legally operate a business involved in the possession, use, manufacture, distribution or dispensing of marihuana.

Nothing in this ordinance is intended to grant, nor shall it be construed as granting, immunity from criminal prosecution, for use, manufacture, distribution or dispensing of marihuana not in strict compliance with the Act.

This ordinance permits authorization for certain activities based on the Act. Nothing in this ordinance shall be construed as allowing persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, cultivation, growth, possession, or control of marihuana not in strict accordance with the express authorization of the Act and this ordinance; and, nothing in this ordinance shall be construed to undermine or provide immunity from federal law as it may be enforced by the federal or state government relative to the cultivation, distribution, or use of marihuana. Thus, the authorization of activity, and the approval of a license under this ordinance shall not have the effect of superseding or nullifying federal law applicable to the cultivation, use, and possession of marihuana, and all applicants and grantees of licenses are on notice that they may be subject to prosecution and civil penalty, including forfeiture of property.

3. **Legal Basis.**

This ordinance is enacted pursuant to the statutory authority granted by MCL 41.181 *et seq.*, authorizing Acme Township to adopt licensing ordinances and regulations to secure the public health, safety and general welfare.

4. **Definitions.**

For purposes of this ordinance, terms and words defined by the Act shall have the same meaning as provided in the Act. Additionally, certain terms and words used herein shall have the following meaning:

- a. **Act** means the the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, and all related Michigan Administrative Rules, as amended.
- b. **Applicant** means a person who applies for a license under this ordinance and includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.
- c. **License** means a license issued by Acme Township pursuant to this ordinance.
- d. **Licensee** means a person holding a license from Acme Township under this ordinance and also holding a state operating license.
- e. **Marihuana** means marihuana as defined by the Act.
- f. **Marihuana Establishment** means a marihuana grower, marihuana safety compliance establishment, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana related business licensed to operate by the marihuana regulatory agency as authorized by the Act.
- g. **Marihuana Grower** means means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.
- h. **Marihuana Microbusiness** means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are twenty-one years of age or older or to a marihuana safety compliance marihuana establishment, but not to other marihuana establishments.
- i. **Marihuana Processor** means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

- j. ***Marihuana Retailer*** means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are twenty-one years of age or older.
- k. ***State Operating License*** means a license issued by the department under the Act.
- l. ***Marihuana Secure Transporter*** means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- m. ***Marihuana Safety Compliance Establishment*** means a person licensed to test marihuana, including certification for potency and the presence of contaminants.
- n. ***Person*** means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.

5. **Marihuana Establishments Authorized.**

Pursuant to the Act, Acme Township authorizes the licensing of the following Marihuana Establishments, provided that they possess a State Operating License, a License pursuant to this ordinance, and all other applicable laws, rules, ordinances, and the Acme Township Zoning Ordinance.

- a. Marihuana Grower
- b. Marihuana Processor
- c. Marihuana Retailer
- d. Marihuana Secure Transporter
- e. Marihuana Safety Compliance Establishment

All other Marihuana Establishments authorized by the Act are prohibited.

6. **License.**

No Marihuana Establishment shall be permitted within Acme Township unless such Establishment shall have obtained a current License under this ordinance as follows:

- a. The exact location of the Marihuana Establishment shall be clearly identified on the License.
- b. The License requirement applies to all Marihuana Establishments proposed or existing on the effective date of this ordinance.
- c. Issuance of a License does not waive any other licensing or permitting requirement imposed by any other law, rule or ordinance.
- d. A License shall be valid for the calendar year in which it is issued, unless revoked for violation(s), in which case it is considered to be null and void.
- e. No License is transferrable or assignable to any other person or location.
- f. Change in ownership in any manner of a Licensee shall require a new License.
- g. Change in location of a Licensee shall require a new License.
- h. No use of Marihuana shall be allowed on at a Marihuana Establishment

- i. A License is only valid if the Licensee also holds a valid current State Operating License which has been provided to Acme Township.
- j. A License shall be conspicuously posted in the licensed Marihuana Establishment.
- k. Acceptance of a License under this ordinance constitutes consent by the Licensee to permit Acme Township, or its designee, to conduct inspections to ensure compliance with this ordinance.

7. Application for License.

Applicants shall make application to the Zoning Administrator and applications shall include the following:

- a. The address and legal description of the premises which is to be used as a Marihuana Establishment.
- b. A description of the Establishment, and all enclosed, locked areas within the Establishment required by Michigan law.
- c. A description of the Applicant's experience in operating a Medical Marihuana Facility in Acme Township.
- d. A description of the Applicant's experience in operating a Marihuana Establishment in the State of Michigan.
- e. A statement attesting that the Applicant has received no violations or violation warnings from the State of Michigan for violation of the Act or the Medical Marihuana Facilities Licensing Act.
- f. The number of jobs the Applicant expects to create if the License is approved.
- g. If applying for a Retailer, a description of all locations in the premises where the sale or transfer of Marihuana shall take place.
- h. If applying for a Grower, the specification of the Class under which the Grower seeks the license. Include a statement attesting and consenting that all activities will be conducted so as not to create or permit trespass or spillage of dust, glare, sounds, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public rights of way.
- i. A statement attesting and consenting that all artificial lighting must and will be shielded to prevent glare and light trespass and must not and will not be visible from neighboring properties, adjacent streets, or public rights of way.
- j. The name, address, and other contact information of all owners of the real property where the Marihuana Establishment is to be located, including a statement by each owner attesting to their knowledge, understanding, and authorization of such activity upon their property.
- k. The name, address, and other contact information of all Applicants as defined above. A statement attesting whether an Applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled substance related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and

prosecuting agency, the case caption, the docket number, the offence, the disposition, and the location and length of incarceration.

- l. Payment of a non-refundable License fee, which shall be determined by resolution of the Acme Township Board from time to time.

8. License Standards

The standards for approval of all Marijuana Establishments are as follows:

- a. The Establishment complies with zoning, although no land use permit is required in order to receive a License.
- b. The Application meets all requirements found in this Licensing Ordinance.
- c. The Applicant shall meet all requirements found in the Act, including issuance of a State Operating License.
- d. The Applicant has signed and sworn that the Applicant has not knowingly submitted an Application containing false information.

9. Licensing Procedures.

The apparent demand for Marijuana Establishment Licenses requires that Acme Township implement an initial licensing procedure and subsequent licensing procedure.

- a. *Initial Licensing Procedure.*

The Initial Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed Application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications shall be delivered to Acme Township either by hand no later than, or post marked no later than, _____, 2021.
- iii. The Zoning Administrator shall review each application for completeness and approvability no later than _____, 2021.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than _____, 2021.
- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, or post marked no later than, _____, 2021.
- vi. Beginning no later than _____, 2021, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive

process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

Standard	Points: if the standard is answered yes then Application receives 1 point. If no, then zero points.
The Applicant has experience operating a Medical Marihuana Facility in Acme Township?	
The Applicant has experience operating a Marihuana Establishment in Michigan?	
The Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan.	
The Applicant expects to create at least five jobs if approved.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- viii. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ix. All Licenses issued under the Initial Licensing Procedure shall be valid through _____, 2022.

b. *Regular Licensing Procedure.*

The Regular Licensing Procedure shall be as follows:

- i. Applicants shall submit a separate completed application pursuant to the requirements set out above for each License the Applicant seeks.
- ii. Applications for the following year shall be delivered to Acme Township either by hand no later than, or post marked no later than November 14th or the first business day thereafter.

- iii. The Zoning Administrator shall review each Application for completeness and approvability no later than November 21st or the first business day thereafter.
- iv. If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than November 21st or the first business day thereafter.
- v. An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later than, or post marked no later than December 7th or the first business day thereafter.
- vi. Beginning no later than December 14th, or the first business day thereafter, the Zoning Administrator shall first create five groups of applications, one group for each of the five types of Establishments allowed in Acme Township pursuant to this Ordinance. The Zoning Administrator shall then separate each of the five groups into sub-groups, one sub-group for each of the zoning districts in which the Applicant seeks approval.
- vii. If the Zoning Administrator determines that the number of applications in a sub-group exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then, pursuant to the Act, Acme Township shall utilize a competitive process to select the Applicant(s) best suited to operate in compliance with the Act and this Ordinance by scoring the Applications with the following criteria:

Standard	Points: if the standard is answered yes then Application receives 1 point. If no, then zero points.
The Applicant has experience operating a Medical Marihuana Facility in Acme Township?	
The Applicant has experience operating a Marihuana Establishment in Michigan?	
The Applicant has received no violations or violation warnings for violation of the Act or the Medical Marihuana Facilities Licensing Act from the State of Michigan for any Establishment or Facility it owns or operates in Michigan.	
The Applicant expects to create at least five jobs if approved.	

The Applications with the highest scores shall be awarded a License in order of scoring. In the event of a tie in scoring, the Applications will be entered into a random drawing to be held in public at a time and date set by the Zoning Administrator. Those Applications randomly selected shall be awarded a License.

- viii. If the Zoning Administrator determines that the number of applications in a sub-group do not exceed the allowed number of that type of Establishment in a zoning district as provided by the Acme Township Zoning Ordinance then the Applications shall be approved if they meet the requirements of this Ordinance.
- ix. All Licenses issued under the Initial Licensing Procedure shall be valid through the following calendar year.

10. Amendment to License.

The same procedures for application and issuance of a new License shall apply to amendment of an existing License, subject also to the following:

- a. The Licensee shall submit an amendment application with full supporting documentation, and must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.
- b. An amendment to an existing License shall be required when there is a change in any information the Applicant was required to provide in the most recent Application on file.

11. Renewal of License.

The renewal of an existing License shall be by the following procedures:

- a. An application for renewal must be submitted no sooner than ninety (90) days before the expiration date and no later than sixty (60) days before the expiration date of an existing License.
- b. A Licensee intending to operate in the same manner and degree as approved in its current License may submit a sworn certification that it will continue to operate in the same manner and degree, has a current and valid State Operating License, and that no changes have occurred from its original Application. If the Licensee has not violated its existing License then the renewal application shall be granted.
- c. A Licensee that has violated its existing License in any way shall submit a complete new Application pursuant to the same procedures of application and issuance of a new License.

12. License Revocation.

- a. A License issued under this ordinance shall be revoked for any of the following violations:
 - i. Any person required to be named on the application for License is convicted of or found responsible for a violation of any provision in this ordinance.

- ii. The application contains any misrepresentations or omission of any material fact, or false or misleading information, or the Applicant has provided Acme Township with any other false or misleading information.
 - iii. The Establishment is operated or operating in violation of the specifications of the License, or any additional applicable conditions or approvals from Acme Township, Grand Traverse County, or the State of Michigan.
- b. The procedure for revocation shall be as follows:
 - i. The zoning Administrator shall issue a notice to the Licensee, in writing through certified mail, that the Township intends to revoke the License.
 - ii. The Licensee may request a hearing before the Township Board to show cause as to why the License should not be revoked within fourteen (14) days of service of the notice.
 - iii. If a hearing is timely requested, then the Zoning Administrator shall inform the Licensee, and Township Board, of the time and place of the hearing.
 - iv. The Licensee may present evidence and reasons supporting why the License should not be revoked. The Township Board shall review the evidence and reasons presented by the Zoning Administrator and the Licensee, and then shall either revoke the License or allow the License to continue by majority vote.

13. Revocation Not Exclusive Penalty.

Nothing in this ordinance shall be deemed to prohibit Acme Township from imposing other penalties authorized by this ordinance, or other laws, rules and ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

14. Civil Infraction.

Any person that violates any of the provisions of this ordinance shall also be deemed responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine for each violation in accordance with the schedule set forth herein, along with costs which may include all expenses, direct or indirect, which Acme Township incurs in connection with the municipal civil infraction. A violator of this ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan law. Each day that a violation continues to exist shall constitute a separate violation of this ordinance. The Acme Township Zoning Administrator, or any other person designated by the Acme Township Board, may issue appearance ticket citations for violations of this ordinance. The provisions of this ordinance may also be enforced by suit for injunctive relief.

15. Civil Fines for Municipal Civil Infractions

Civil fines for municipal civil infractions under this ordinance shall be assessed in accordance with the following schedule:

1 st violation within a 3-year period	\$500.00 fine.
2 nd violation within a 3-year period	\$1000.00 fine.
3 rd and subsequent violations within a 3-year period.	\$2000.00 fine.

16. Severability

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance that said part or portion thereof.

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2021-_____
Resolution on Budget Amendment
Various fund moves adjustments 2020-21 Township Budget
April 6, 2021

At a Board meeting of the Acme Township Board of Trustees, held on April 6, 2020 the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held, April 6, 2020 Resolution R-2021 _____ was approved to make fund moves to bring the 2020-21 Budget in balance and improve our 2020-21 audit.

Whereas; The Funds listed below have a budget correction to be made. The following Fund has a budget amount correction fund balance Police Protection 207 and Liquor Fund 212. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Beginning Balance	Amend Amount	New Balance
From	Liquor Fund Balance	212	000	001.000	\$13,815.04	\$13,000.00	\$815.04
To	Police Protection	207	000	699.000	\$0.00	\$13,000.00	\$13,000.00
From							
To							
From							
To							

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present _____

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Doug White Acme Township Supervisor

Cathy Dye Acme Township Clerk

MEMO

To: The Acme Township Board

From: Jeffrey L. Jocks, Sondee, Racine & Doren, PLC

Date: March 25, 2021

Re: Planning Commission Ordinance Amendment

In 2008, the Acme Township Board adopted Ordinance No. 3 of 2008 establishing the Acme Township Planning Commission. The 2008 Ordinance set the Planning Commission at 9 members. At the May 10, 2016 Township Board meeting, the Township Board reduced the Planning Commission members to 7 by motion.

The attached ordinance amendment clarifies the membership for the Planning Commission and sets its number at 7 to be consistent with the motion from 2016.

**ACME TOWNSHIP
AMENDMENT TO ORDINANCE NO. 3 OF 2008**

An amendment to Acme Township Ordinance No. 3 of 2008 which established an Acme Township Planning Commission pursuant to the Michigan Planning Enabling Act.

THE TOWNSHIP OF ACME, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

1. Section 3 Membership, Subsection a of Acme Township Ordinance No. 3 of 2008 shall be replaced in its entirety with the following:
 - “a. The Commission shall consist of 7 members to be appointed by the Township Supervisor, subject to the approval by a majority vote of the Township Board. To be qualified to be and remain a member of the Commission, the individual must be a qualified elector of the Township, except that one member of the Commission may be a non-qualified elector.”
2. This amendment shall become effective immediately.

Ordinance declared adopted:

Doug White, Supervisor

Cathy Dye, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by Acme Township, Grand Travers County, State of Michigan, at a regular meeting held on April 6, 2021 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on _____ in the following newspaper: _____

Cathy Dye, Clerk

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is effective May 1, 2021 and is between Acme Township Board of Trustees, representing the people of Acme Township, a Michigan Municipal Corporation, ("Acme Township"), and AD Assessing Incorporated, of PO Box 1506 Kalkaska MI 49646

RECITALS

1. Acme Township is a Michigan Municipal Corporation that seeks to contract with AD Assessing Incorporated as independent contractors to provide assessing services.
2. AD Assessing Incorporated agree to become independent contractors of Acme Township and render assessing services to Acme Township subject to the terms and conditions contained in this Agreement

TERMS

Acme Township and AD Assessing Incorporated agree as follows:

1. Services. Acme Township is contracting AD Assessing Incorporated to provide assessing services to Acme Township. AD Assessing Incorporated agree to provide assessing services to Acme Township pursuant to the terms of this Agreement. The assessing services to be provided by AD Assessing Incorporated under this Agreement include best efforts to promote, support and assist Acme Township in the following activities:

1. AD Assessing staff will be assisting Dawn Kuhns with fieldwork and consultation with township residents.
2. Locate, identify and value all property, including new construction that is completed or partially completed on December 31, of each year.
3. Maintain current information on all parcels including but not limited to ownership, addresses, principle resident exemption status, taxable status.
4. Complete all forms required by the State Tax Commission.
5. Assist with Board of Review.

INDEPENDENT CONTRACTOR AGREEMENT

6. Process all personal property statements.
7. Assist with the Land Division Act as needed.
8. Prepare the July and December Board of Review information.

2. **Term.** This Agreement shall continue in effect until terminated under the terms of Paragraph 15 of this Agreement.

3. **Duties.** AD Assessing Incorporated agrees to render the assessing services to Acme Township set forth above. AD Assessing Incorporated will conform their activities to the policies and procedures established by Acme Township. AD Assessing Incorporated will use their best efforts on behalf of Acme Township.

4. **Compensation.** AD Assessing Incorporated shall be entitled to total compensation from Acme Township at the rate of

Year 1: \$46,920 per year, paid monthly. (May 1, 2021 – April 30, 2022)

Year 2: \$48,300 per year, paid monthly. (May 1, 2022 – April 30, 2023)

Year 3: \$49,740 per year, paid monthly. (May 1, 2023 – April 30, 2024)

5. **Authority of AD Assessing Incorporated** AD Assessing Incorporated will not hold themselves out as having the authority, right or power to contract, bind or obligate Acme Township.

6. **Expenses.** Acme Township shall not have any obligation to pay for or reimburse AD Assessing Incorporated for any expenses incurred in performing services under this Agreement, except that Acme Township hereby agrees to provide AD Assessing Incorporated, at Acme Township's Expense, ordinary office supplies, paper, folders, labels, postage, and notice forms and reimburse said Corporation for same upon presentation of receipts on the conditions that such supplies be used only on behalf of Acme Township. AD Assessing Incorporated hereby agree to provide, at their expense, a digital camera and one seat for Apex software for their use which shall remain the property of AD Assessing Incorporated after the termination of this Contract.

AD Assessing Incorporated shall not be reimbursed for mileage or other expenses unless specifically listed otherwise in this Contract.

7. **Nonexclusive Agreement.** This is a nonexclusive Agreement. Acme Township may contract and/or enter into any other agreements, as it deems appropriate.

INDEPENDENT CONTRACTOR AGREEMENT

8. **Third-Party Beneficiary.** This Agreement shall not create nor be construed to create any rights in any manner whatsoever in any other person or entity as a third-party beneficiary.

9. **Confidentiality.** During and after the term of this Agreement AD Assessing Incorporated shall not use or disclose to any person or organization, without prior written consent from Acme Township, any secrets, information or other confidential information relating to Acme Township that AD Assessing Incorporated may acquire during the performance of services under this Agreement. Acme Township shall be entitled to injunctive relief, reasonable attorney fees and costs if AD Assessing Incorporated violates this Agreement, in addition to any other remedy provided by law. Any records or other documents (including copies, summaries, or diskettes or other medium for electronic storage of information) prepared or acquired by AD Assessing Incorporated in performing services for Acme Township shall belong to Acme Township and shall be surrendered to it upon termination of this Agreement.

10. **Indemnification.** AD Assessing Incorporated agree to, and do hereby, hold harmless and fully indemnify Acme Township and its trustees, officers, employees and successors of and from any and all liability, damage, cost, or expense whatsoever incurred, relating to, or by reason of, wrongful acts or omissions (including allegations and claims of wrongful acts or omissions) of AD Assessing Incorporated in the course of performing their duties pursuant to this Consulting Agreement. Acme Township agrees to, and does hereby, hold harmless and fully indemnify AD Assessing Incorporated and their successors of and from any and all liability, damage, cost, or expense whatsoever incurred, relating to, or by reason of, wrongful acts or omissions (including allegations and claims of wrongful acts or omissions) of Acme Township and its trustees, officers, employees and successors in the course of performing their duties pursuant to this Consulting Agreement.

11. **Independent Contractor Status.**

A. In performing their responsibilities pursuant to this Agreement, it is understood and agreed that AD Assessing Incorporated are at all times acting as independent contractors of Acme Township. AD Assessing Incorporated are not partners, joint-venturers, or employees of Acme Township. The parties recognize and agree that Acme Township shall neither have nor exercise any control or direction over the methods or manner by which AD Assessing Incorporated performs their work and functions under this Agreement.

B. AD Assessing Incorporated understand and agree that: (1) Acme Township will not pay any compensation to them other than as set forth in

INDEPENDENT CONTRACTOR AGREEMENT

Paragraph 4 of this Agreement; and (2) Acme Township will not withhold any sums for income tax, unemployment insurance, social security or any other withholding or make available any benefits afforded to Acme Township's employees (including disability, life insurance, pension and annuity benefits, workers' compensation, health insurance, professional membership dues and sick, holiday and vacation pay).

12. Insurance. AD Assessing Incorporated agree to maintain general liability insurance in the amount of at least Five Hundred Thousand Dollars (\$500,000).

13. Jurisdiction. This Independent Contractor Agreement shall be subject to and governed by the laws of the State of Michigan. The parties consent to the jurisdiction of the Grand Traverse County Circuit Court and the United States District Court for the Western District of Michigan for all proceedings to enforce this Agreement.

14. Records. All records relating to services performed by AD Assessing Incorporated under this Agreement shall remain the sole property of Acme Township.

15. Termination of Agreement. This Agreement shall be effective on May 1, 2021 and terminate April 30, 2024 unless earlier terminated by the occurrence of any of the following events:

- A. Mutual Agreement. At any time by mutual agreement, in writing, between Acme Township and AD Assessing Incorporated with a 60 day notice.
- B. Renewal Date: With a 90 day notice, contract may be terminated at the annual renewal date of April 30th.
- B. Death. At Amy Jenema' or Dawn Kuhns's death.
- C. Misconduct, Breach, or Negligence. By Acme Township after delivery to AD Assessing Incorporated of a written notice stating that such termination has occurred for any of the following reasons:
 - (I) Professional or personal misconduct that brings discredit to the Acme Township.
 - (ii) Persistent disregard for the terms and conditions of this Agreement.
 - (iii) Demonstrated incompetence or persistent negligence in the performance of their duties.

INDEPENDENT CONTRACTOR AGREEMENT

(iv) Fraud, theft or dishonesty.

16. Agreement Not Assignable. This Agreement shall be binding upon Acme Township and its successors and upon the heirs, representatives, executors and administrators of AD Assessing Incorporated. This Agreement is not assignable by either party.

17. Notice. Whenever, under the terms of this Agreement, written notice is required to be given by any party to the other party, such notice shall be sufficiently given if personally delivered or if deposited in the United States mail in a properly stamped envelope, certified mail, return receipt requested, addressed to the party to whom it is to be given at the addresses set forth below:

To Acme Township:

Acme Township Supervisor
Doug White
6042 Acme Rd
Williamsburg MI 49690

And to AD Assessing Incorporated:

AD Assessing Incorporated
PO Box 1506
Kalkaska MI 49646

18. Miscellaneous

- A. Each party to this Agreement agrees to perform any further acts and sign and deliver any documents that may be reasonably necessary to carry out the provisions of this Agreement.
- B. The provisions of this Agreement may be waived, altered, amended, or repealed, in whole or in part, only on the written consent of all parties to this Agreement.
- C. It is intended that each paragraph of this Agreement shall be viewed as separate and divisible, and in the event that any paragraph shall

INDEPENDENT CONTRACTOR AGREEMENT

be held to be invalid, the remaining paragraphs shall continue to be in full force and effect.

The parties have signed this Independent Contractor Agreement on the _____, Each party has signed a copy which shall be considered an original. Each party shall retain a signed copy.

ACME TOWNSHIP

By:

Doug White, Supervisor



Dawn Kuhns, President



Amy Jenema, Secretary/Treasurer

Acme Township Fee Schedule

Item	Application Fee	Escrow Deposit*
Land Use Permits		
Single Family Home	\$75	n/a
Residential Addition/Accessory	\$50	
Duplex	\$75	
Multi Family	\$50 + \$20/unit	
Manufactured Home - single site	\$75	
Manufactured Home - community	\$50 + \$20/unit	
Commercial	\$2 / 100 sf of land use; \$150 minimum	
Solar Farms	\$100 +\$60 per acre	
Permits		
Home Occupation	\$50	n/a
Temporary Outdoor Sale	\$75	n/a
Demolition Permit	\$75	
Non-Profit Event (food/clothes drive, etc.)	\$0	n/a
Special Event/Outdoor Gathering	20-50 people \$50	n/a
	51-100 people \$75	
	101-500 people \$100	
	501-1,000 people \$150	
	1,001-2,500 people \$300	
	2,501-5,000 people \$400	
	5,001-10,000 people \$500	
Mobile Food Vending	\$400.00	n/a
Vacation Home	\$300	n/a
Vacation Home - Renewal	\$150	n/a
Tourist Home	\$100	n/a
Tourist Home - Renewal	\$50	n/a
Medical Marihuana Facility - Application	\$1,500	n/a
Medical Marihuana Facility - Renewal & Amendment	\$500	n/a
Signage		
Wall/Canopy/Awning/Etc. Sign	\$40/sign	n/a
Free Standing Sign	\$40	
Temporary Sign	\$20	n/a
PD Sign	\$40 district standard	
	\$100 exceed standard	ZBA process
Zoning Board of Appeals		
Residential:Single-Family, Duplex, Accessory	\$275	\$300
Development: Residential/Commercial	\$475	\$500

Item	Application Fee	Escrow Deposit*
Applications		
SUP - Residential	\$500	\$1,500
SUP - Commercial	\$800	\$3,000
PD Preapplication Review	\$500	\$1,000
PD Review	\$1,000	\$5,000
SUP/PD Administrative Amendment	\$150	\$500
SUP/PD Minor Amendment	\$300	\$1,000
SUP/PD Major Amendment	\$600	\$2,000
SUP/PD Extension Approval	\$100	n/a
Site Plan Review - Administrative	\$175	\$1,500
Site Plan Review - Planning Commission	\$500	\$2,500
Condominium Subdivision	\$800	\$5,000
Condominium Subdivision-Amendment	\$600	\$2,000
Platted Subdivision	\$800	\$5,000
Conceptual Review - no notice	\$100	n/a
Conceptual Review - mail notice	\$200	n/a
Conceptual Review - full legal notice	\$300	n/a
Zoning Map Amendment	\$500	\$500
Zoning Text Amendment	\$1,000	\$500
Master Plan Amendment	\$1,000	\$2,000
Paper Copies		
Master Plan	\$50	n/a
Recreation Plan	\$25	
Zoning Ordinance	\$50	
Special Meetings		
Township Board	\$1,000	n/a**
Planning Commission	\$1,000	n/a**
Zoning Board of Appeals	\$650	n/a**
Recreation		
Park Facility Rental - Resident	\$20	n/a
Park Facility Rental - Non-Resident	\$50	
Boat Launch annual fee Resident	\$20	
Boat Launch annual fee Non-Resident	\$40	
Boat Launch Daily fee	\$5	
Land Divisions		
1 Division	\$50	n/a
2-4 Divisions	\$75	
5-10 Divisions	\$100	
11 or More Divisions	\$125	
Lot Line Adjustment	\$50	

History of LochenHeath Drive

25 March 2021

I am presenting this information as part of a request to vacate and abandon the County road easement and make LochenHeath Drive part of the private Road system of LochenHeath Site Condominiums and LochenHeath Golf Course.

LochenHeath Drive extends approximately 1174 feet from US-31 to the entrance of LochenHeath Golf Club. This road was taken into the County road system on March 7, 1934 and was at that time named Johnson Road which was my grandfather's name. Sometime during the late 50's or early 60's the name was changed to Maitland Road.

In 1999 when LochenHeath Golf Club was developed, we approached the Pulcipher Family who at that time owned the property on both sides of Maitland Road to ask the Grand Traverse Road Commission to vacate their easement and make the road private. The Pulcipher family at that time did not agree to make the road private, but they did support the SUP creating the golf course. During the special use permit process the developers agreed to pave Maitland Road to County standards and change the name to LochenHeath Drive to better identify the entrance to the Golf Club. At this time the developers also entered into an agreement with the County Road Commission to maintain the road as part of the LochenHeath Condominium Association private road system. Since 1999 when the road was paved, LochenHeath has maintained the road and performed all of the snow removal in winter.

At this time the Pulcipher family has now agreed to make LochenHeath Drive a private road to be maintained by the LochenHeath Condominium Association. As part of this process, a request to vacate will be presented to the Grand Traverse Road Commission. All documents have been signed with the Pulcipher family to grant a road easement to allow for ingress and egress and utilities on the existing roadway.

At this time we ask that the Acme Township Board supports this request to the Grand Traverse Road Commission. Thank you for your consideration.

submitted by



JAMES E MAITLAND

State of Michigan

**Board of County Road Commissioners
GRAND Traverse County**

**TO: Board of County Road Commissioners
Grand Traverse County, Michigan**

NOW COME the undersigned freeholders of Acme Township, Grand Traverse County, Michigan and hereby petition for the absolute abandonment of and discontinuance of the following described street and easement:


LochenHeath Drive (formerly known as Maitland Road) beginning at the Right of Way of US highway 31 and extending westerly approximately .25 miles more or less to its end at Turnberry Circle. That part of the East ½ mile between section 23 and Section 26, Town 28 North, Range 10 West lying West of US Highway 31, being 1174 feet more or less. (the easement)

It is understood that as part of this petition, a private drive will be created to provide easement for ingress and egress and utilities for the current and future users of said Drive, and that as part of the Acme Township Special Use Permit for LochenVest LLC said drive will be paved and maintained by LochenVest LLC and its property Association. It is further understood that the vacated land will revert to the adjacent land owners along LochenHeath Drive and that LochenVest LLC will pay any appropriate legal cost associated with the creation of this easement for ingress, egress and utilities. It is further understood that LochenVest LLC and LochenHeath Condominium Association will maintain liability insurance for this easement as agreed upon and that abutting property owners may add drives and easements as they deem appropriate.

NAME

1. Pulcipher LLC

ADDRESS/TITLE-ENTITY



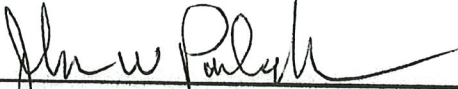
John W. Pulcipher, Its Manager

Petition for Road abandonment LochenHeath Drive

NAME

ADDRESS/ TITLE-ENTITY

4521 LochenHeath Drive
Williamsburg, MI.

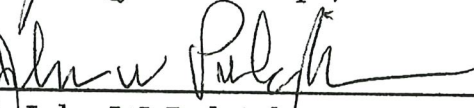


John W. Pulcipher



Georgia L. Pulcipher

Pulcipher Orchard Inc
Its President



John W. Pulcipher

LochenVest LLC

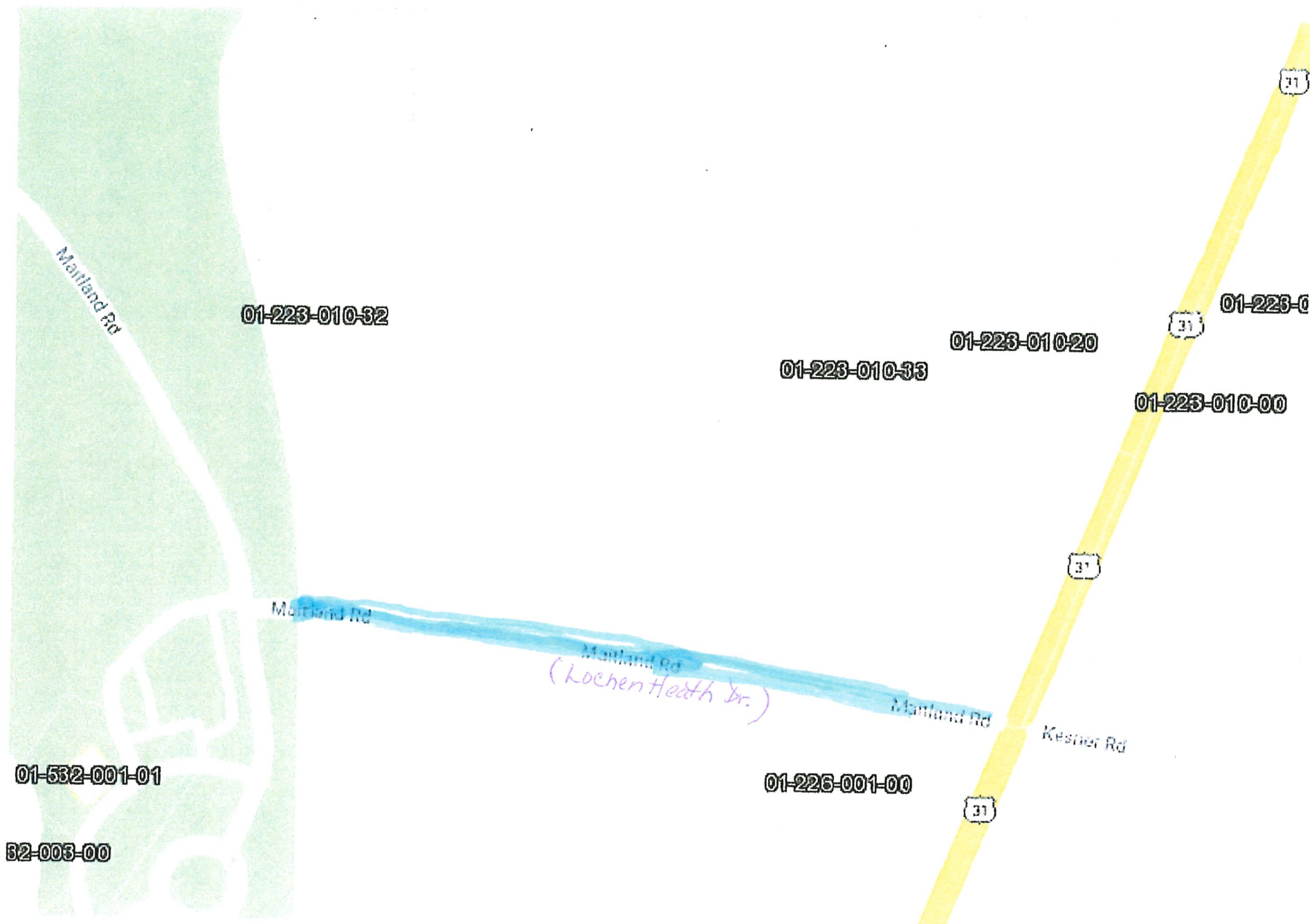


J. Brent Maitland, Its Chairman

LochenHeath Condominium
Association



Alfred Ruggirello, Its Chairman



BRUSH DROP-OFF SITE

Location

([Map](#)) 2471 N. Keystone Road, Traverse City.

The Brush Site will open on Tuesday, April 6th for the 2021 season.

Remain in your vehicle until it is your turn to unload your materials. When unloading material, social distancing rules apply (6' minimum).

Please note that the brush site is closed on all major holidays.

Hours

Tuesday 10 a.m. - 4:30 p.m.
Wednesday 10 a.m. - 4:30 p.m.
Thursday 10 a.m. - 4:30 p.m.
Saturday 9 a.m. - 3:30 p.m.



Accepted Items & Fees

Please note that concrete, sod, and dirt are not accepted.

Item	Cost
Brush	\$5 per cubic yard
Grass Clippings and Leaves	\$5 per cubic yard or \$1 per bag
Stumps	\$0.50 per inch (diameter up to 18 inches)
Untreated Construction Wood	\$8 per cubic yard (no plywood, particle board, etc.)
Clean Wood Pallets	\$1 Each
No Plastic Bags Allowed	Organic matter only

Payments

Cash, Checks (made out to Grand Traverse County) and major Credit Cards are accepted.

Speed Limit Entering & Exiting Brush Site

Please adhere to **5 miles per hours** entering and exiting brush site.

Separate Your Yard Waste and Brush

Please separate your grass clippings/leaves from branches/twigs. These are to be placed in 2 different piles at the brush drop-off site. The site attendant will inform you of location for each.

Curbside Yard Waste Pick-Up

Contact a waste hauler regarding curbside collection. The hauler sets the rates.

If you are a resident of the City of Traverse City, please contact the City offices at 231-922-4901 for information regarding the seasonal leaf collection. You may also visit the Traverse City website for more information.

Traverse City Services

For finished compost information, contact the City of Traverse City at 231-922-4909.

Nakwema Trailway: Acme Connection Phase

FUNDING SOURCES	AMOUNT
Acme Township	\$ 75,000
State of Michigan	\$ 90,000
Iron Belle Trail Fund	\$ 300,000
Anonymous	\$ 200,000
Rotary Charities of Traverse City	\$ 30,000
Tri-County Bicycle Association (DALMAC Fund)	\$ 15,000
Cherry Capital Cycling Club	\$ 10,000
2% Grand Traverse Band	\$ 25,000
Michigan DNR Trust Fund	\$ 300,000
TOTAL	\$ 1,045,000

Update:

- Beckett and Raeder Inc are working on finalizing the plans, coordinating with the permitting agencies (MDOT, EAGLE, MDOT Railway and GTC Road Commission)
- Project Agreement has been signed with the MDNR Trust Fund