



# Commercial Land Use Permit Application

Township of Acme, Grand Traverse County, Michigan

6100 US 31 N Acme Road, Williamsburg, MI 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

Planning & Zoning Administrator: Lindsey Wolf Email: [zoning@acmetownship.org](mailto:zoning@acmetownship.org)

**Please complete this form & submit to the Acme Township Zoning Administrator with the following items:**

Approved Site Plan drawn to scale, showing all existing and planned improvements with dimensions, heights, and distances between structures and from lot lines	
Authorization from property owner	
Application fee \$150 first 1000sf + \$25 per additional 1000sf	(231) 938-1350
Acme Township Trust and Agency Account Agreement and check ( <i>paid to date</i> )	(231) 938-1350
Acme Township property taxes paid to date	(231) 938-1350
Acme Township Cross Access Easement Agreement ( <i>Acme Township</i> )	(231) 938-1350
Grand Traverse County Metro Fire Approval	(231) 947-3000
Grand Traverse County Environmental Health Approval	(231) 995-6051
Grand Traverse County Road Commission Approval	(231) 922-4848
Grand Traverse County Department of Public Works sewer benefits paid ( <i>if applicable</i> )	(231) 995-6039
Grand Traverse County Soil Erosion Determination Form/Permit	(231) 995-6051
Michigan Department of Transportation Road Permit ( <i>curb cuts on US-31 and M-72</i> )	(231) 941-1986
Michigan Department of Environmental Quality Wetlands, Shoreline, or Inland Lakes and Streams Permit ( <i>if applicable</i> )	(231) 775-3960
Michigan Department of Environment, Great Lakes, and Energy (EGLE) ( <i>if applicable</i> )	(231) 775-3960

Parcel Number: 28-01-\_\_\_\_\_ Property Address: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Name of Property Owner(s): \_\_\_\_\_

Property Owner's Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Description of Proposed Improvements: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Email: \_\_\_\_\_

**Affidavit:** The undersigned affirms that he/she is the \_\_\_\_\_ (owner, agent, lessee, or other interested party) involved in this petition and that the foregoing answers, statements and information are in all respects true and, to the best of his/her knowledge, correct. By making this application, the undersigned grants all officials, staff and consultants of Acme Township access to the subject property as required and appropriate to assess site

conditions in support of a determination as to the suitability of the proposed project and/or current or future Sign Permit and Zoning Ordinance compliance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR TOWNSHIP USE ONLY**

\_\_\_The proposed use is permitted by the Acme Township Zoning Ordinance of 2022 as amended.

\_\_\_The proposed use was approved by the Zoning Board of Appeals:

Date: \_\_\_\_\_ ZBA Application #: \_\_\_\_\_

\_\_\_The proposed Site Plan was approved by the Planning Commission on: \_\_\_\_\_

\_\_\_The proposed Special Use was approved by the Township Board:

Date: \_\_\_\_\_ SUP Application #: \_\_\_\_\_

Filing Date: \_\_\_\_\_ LUP Application #: \_\_\_\_\_

Fee Tendered: \_\_\_\_\_ T & A Account #: \_\_\_\_\_