



Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

Application Submission Schedule

2023 Regular Meeting Schedule for Planning Commission

In order to have applications placed on the Planning Commission agenda the completed application packet with all necessary documentation and site plans must be submitted by the dates listed below. This timeline allows for the necessary review by staff, consultants and Commissioners. Please keep in mind that submitting your materials by the date listed below does not guarantee that the item will be placed on the agenda. **Factors such as incomplete submissions, the complexity of projects, staff/consultant availability, etc. may cause the review process to be delayed.**

Site Plan Reviews		Special Use Reviews	
Meeting Date	Submission Deadline	Meeting Date	Submission Deadline
January 9	December 19	January 9	December 12
February 13	January 23	February 13	January 16
March 13	February 20	March 13	February 13
April 10	March 20	April 10	March 13
May 8	April 17	May 8	April 10
June 12	May 22	June 12	May 15
July 10	June 19	July 10	June 12
August 14	July 24	August 14	July 17
September 11	August 21	September 11	August 14
October 9	September 18	October 9	September 11
November 13	October 23	November 13	October 16
December 11	November 20	December 11	November 13

Special meetings may be scheduled if requested by the Applicant as part of the review process. A request needs to be submitted in writing to the Planning & Zoning Administrator and is dependent on Commissioner availability. Please refer to the Acme Township Fee Schedule for applicable costs associated with a special meeting.