



Planning and Zoning

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Application Submission Schedule

2019 Regular Meeting Schedule for Planning Commission and Site Plan Review Committee

In order to have applications placed on the Planning Commission or Site Plan Review Committee agenda the completed application packet with all necessary documentation and site plans must be submitted by the dates listed below. This timeline allows for the necessary review by staff, consultants and Commissioners. Please keep in mind that submitting your materials by the date listed below does not guarantee that the item will be placed on the agenda. Factors such as incomplete submissions, the complexity of projects, staff/consultant availability, etc. may cause the review process to be delayed.

Planning Commission		Site Plan Review Committee	
Meeting Date	Submission Deadline	Meeting Date	Submission Deadline
January 14	December 24	January 28	January 7
February 11	January 21	February 25	February 4
March 11	February 18	March 25	March 4
April 8	March 18	April 22	April 1
May 13	April 22	May 20	April 29
June 10	May 21	June 24	June 3
July 8	June 17	July 22	July 1
August 12	July 22	August 26	August 5
September 9	August 19	September 23	September 2
October 14	September 23	October 28	October 7
November 4	October 14	November 25	November 4
December 9	November 18	December 16	November 25

Special meetings may be scheduled if requested by the Applicant as part of the review process. A request needs to be submitted in writing to the Planning & Zoning Administrator and is dependent on Commissioner availability. Please refer to the Acme Township Fee Schedule for applicable costs associated with a special meeting.