

APPROVED

**ACME TOWNSHIP CIP MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
February 16, 2018 9:30 a.m.** (immediately following Parks & Trails meeting)

CALL TO ORDER AND ROLL CALL: Meeting was called to order at 10:03 at conclusion of the Parks & Trails meeting.

Committee:	X	Aukerman	X	Feringa	X	Jenema
Staff:	X	Winter				

- A. LIMITED PUBLIC COMMENT:** None
- B. APPROVAL OF AGENDA:** Motion by Feringa to approve agenda, seconded by Aukerman.
- C. INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. ADMINISTRATIVE ACTION:**
 - 1. Adopt CIP Minutes from 01/19/18. Motion by Feringa to approve CIP minutes from 01/19/18; seconded by Jenema.
- E. CORRESPONDENCE:** None
- F. OLD BUSINESS:** None
- G. NEW BUSINESS:**
 - 1. Public Hearing feedback from Planning Commissioners' 02/12/2018 meeting
Feringa commented that public input on proposed projects is still being accepted by the PC.
 - 2. Planning Commissioners' input/updates to CIP Scoring chart
Discussed Planning Commissioners' scoring changes made at the 02/12/2018 meeting and included with the CIP 02/16/18 meeting packet.
 - 3. Discussion on project estimates
CIP committee looked at each project on PC's updated scoring sheet and assigned an owner who will be responsible to research the project and determine a realistic cost range, in 2018 dollars, to execute that project.
 - 4. Next steps and deadlines
The project owner needs to provide the following information to Shawn Winter by either March 9 or March 12. The information will be provided to the PC at a future meeting to help them rank/prioritize each project.
 - Paragraph explaining project description/scope
 - Budget/estimate range for the project
 - Possible funding sources for the project
- H. PUBLIC COMMENT:**

Local resident, Brian Kelley, requested that a project be added to the Planning Commissioners' list of scored projects. The CIP committee recommended he write a letter detailing his request to the Planning Commission Chairwoman, Karly Wentzloff, with cc to Shawn Winter.

ADJOURN: Motion by Feringa, seconded by Aukerman. Meeting adjourned at 11:15am.