



**ACME TOWNSHIP REGULAR BOARD  
MEETING**

**ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI  
49690**

**Tuesday, December 7, 2021, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, D. Hoxsie, J. Aukerman, A. Jenema, D. Stevens, P. Scott

**Members excused:** N/A

**Staff present:** Lisa Swanson, Clerk effective Jan. 1, 2022, Cristy Danca, Deputy Clerk, Susan Kase, Recording Secretary

**Attendees from the public:** Brian Kelley, Laura Rigan, Farmland Program Manager, Grand Traverse Regional Land Conservancy; Darryl Nelson, Grand Traverse County Commissioner; Rob Henschel, Chairman, Grand Traverse County Commission

**A. LIMITED PUBLIC COMMENT:**

**Limited Public Comment was opened at 7:02 p.m.**

Brian Kelley, Acme resident, commented that the reduced winter operating hours for Acme Township offices of 7:30am to 5pm Monday through Thursday limit access to Township services to working residents and the outdoor dining ordinance should be reviewed as Bunker Hill Road neighbors were disturbed by bales of hay used outside that became an eye sore.

Supervisor White asked Jenema to respond to the reduced hours decision; Jenema offered that the decision results in saving taxpayers money and safer working conditions for the Acme Township receptionist who often works alone in the offices when other personnel are not present. The winter operating hours are in place from December 1 through April 1.

**Limited Public Comment closed at 7:07 p.m.**

**B. APPROVAL OF AGENDA:**

Jenema requested that "h. Farmland Report" be added to the agenda under E. Reports.

**Motion made by Scott, supported by Jenema to approve the agenda as presented with "h. Farmland Report" added under E. Reports. Voice vote. No discussion. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 11/9/2021**

Aukerman reviewed the **corrections** to be made to the **11/9/2021 minutes** as follows:

Under "**A. LIMITED PUBLIC COMMENT**"

Theresa Bak – second line, amend to read: ...marijuana licenses **on North Bates Road** in Acme Township...strike Mrs., change to **Art Bak, 7108 Hawley Road.**

(Corrections continued)

Under **L. OLD BUSINESS 2. Continued Discussion on MMR Ambulance Service Agreement** stipulated that MMR will respond to 80% of all calls (changed to) **in 12 minutes and 59 seconds or less.**

Edit in **Motion** strike ~~**Jenema-Aukerman supported by Stevens to enter into**~~

Under **PUBLIC COMMENT and OTHER BUSINESS: OTHER BUSINESS:**

Edit, to be added, Following **Board discussion, Aukerman summarized four points of agreement:** 1) Acme Township has to walk before we run, 2) implement defensible strategies where we can limit numbers for awarding licenses, 3) implement merit-based process for selection of businesses to receive licenses, 4) implement an enforceable mechanism that gives metrics for odor, noise, etc. Stevens suggested that there be a budget for the consultant. More discussion followed. White recommended that this discussion could be added to the Special Meeting on November 16, 2021.

**Motion by Stevens supported by Aukerman to approve the 11/9/21 Regular Meeting minutes with the corrections. Voice vote. No discussion. Motion carried unanimously.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

None stated.

**E. REPORTS**

**a. Clerk** – Dye stated this was her last Board meeting with her pending last day of December 31, 2021, and she was honored to have served the Township as Clerk; the October 5, 2021 Board Minutes are now correctly uploaded with all additional documents on the Township website.

**b. Parks** – there was no meeting.

**c. Legal Counsel** – no report

**d. Sheriff** –Deputy Abbring reported that the newly acquired LIDAR system has been successfully used.

**e. County** -- Darryl Nelson, Grand Traverse County Commissioner, District 6, extended a welcome to Grand Traverse County Commission Chairman, Rob Hentschel, and introduced him to the Board. Nelson summarized the recent software upgrades in the Grand Traverse County offices. Nelson and Grand Traverse County Commissioners received the Wage & Compensation Study and the Commissioners plan to meet on December 15 for a possible closed session discussion of the study and future proposal.

Nelson stated that Grand Traverse County Commissioners are meeting biweekly with the consultants to determine how ARPA funds will be allocated across the County.

Nelson received the Great Lakes Equestrian Festival (GLEF) Economic Impact Study that was released today and shared that the event has an economic impact to the Grand Traverse County area of \$352.9 million. Nelson will forward the study to Supervisor White.

**f. Supervisor** – Supervisor White has been trying to get with the Tribe to discuss water

## **DRAFT UNAPPROVED**

agreement. White reviewed MMR reports to determine that services are in Acme Township per the agreement.

### **g. Planning and Zoning – no report**

**h. Farmland Report** - Laura Rigan, Farmland Program Manager, Grand Traverse Regional Land Conservancy, provided an update to the Farmland Preservation Program in Acme Township.

Progress continues to be made with Acme Township's Farmland Preservation Program.

Active Projects: Cherries R Da Berries

- Survey was completed, an encroachment of a neighbor's drainage field was found. The landowners are currently negotiating remedies to this, and we would like to see that documented prior to closing.
- Landowners are also working on discharging mortgage on property prior to closing
- Needed items: Baseline Documentation Report
- Legal Review and MDARD final review

Pending Projects:

- Appraisals were ordered on three properties: Dave Hoxsie, Doug White and Cherry County Cove totally est. 210 acres
- Send no longer wanted to proceed and we are still waiting to update David White's due to the ongoing lawsuit.
- Appraisal should be complete by year end or start of the year to be reviewed by landowners and continue CE negotiation

With roughly \$1.2 million in the PDR fund and the obligated matching funds, Acme should be able to complete the rest of the projects, pending appraised values, provided we can take advantage of the public matching funds available. There are still 3 more years left on the millage collection.

## **F. SPECIAL PRESENTATIONS - None**

## **G. CONSENT CALENDAR:**

### **1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet Report
- c. RecycleSmart November newsletter
- d. Planning Commission 11/8/2021

### **2. APPROVAL**

1. Accounts Payable prepaid of \$80,029.84 and Current to be approved of \$8,672.83 (Recommend approval: Clerk, C. Dye)

**Motion by Scott, supported by Dye to approve the Consent Calendar as read. Roll call vote. Yes: Scott, Jenema, Dye, Hoxsie, Aukerman, Stevens, White. No: None. No discussion. Motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT**

**CALENDAR:** None

**I. CORRESPONDENCE:** None

**J. PUBLIC HEARING:** None

**K. NEW BUSINESS:**

**1. Resolution for 2022 Summer School Taxes**

**a. Northwest Education Services – formally TBAISD**

**Motion by Jenema, supported by Stevens to approve the Resolution 2021-27 that the Acme Township Treasurer will enter into an agreement to collect summer Taxes for Northwest Education Services Schools for year July 1, 2022. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, Scott, White. No: None. No discussion. Motion carried unanimously.**

**b. Elk Rapids**

**Motion by Jenema, supported by Hoxsie to approve the Resolution 2021-28 that the Acme Township Treasurer will enter into an agreement to collect summer Taxes for Elk Rapids Schools for year July 1, 2022. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, Scott, White. No: None. No discussion. Motion carried unanimously.**

**c. TCAPS**

**Motion by Jenema, supported by Dye to approve the Resolution 2021-29 that the Acme Township Treasurer will enter into an agreement to collect summer Taxes for TCAPS Schools for year July 1, 2022. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, Scott, White. No: None. No discussion. Motion carried unanimously..**

**2. Approval of the 2022 Year Acme Township Board Meeting Schedule**

**Motion by Jenema, supported by Scott to approve the 2022 Board Meeting Schedule as presented with one change of the November 8th meeting to be moved to November 1st. Voice vote. No discussion. Motion carried unanimously.**

**3. Resolution moving monies from 212 Liquor Fund to 207 Police protection**

**Motion by Jenema, supported by Dye to approve Resolution #R-2021-30 that moves monies from 212 Liquor Fund into 207 Police Protection Fund. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, Scott, White. No: None. No discussion. Motion carried unanimously.**

**4. Resolution establishing new budget line for new 210 Ambulance Fund**

Supervisor White explained that prior to the MMR contract, ambulance expenses came out of the Fire Department budget. This resolution sets up a separate fund 210 and budget lines for ambulance services.

**Motion by Jenema, supported by Scott to approve the Resolution 2021-31 to establish new expense budgets for 210.000.402.000 Ambulance Fund, to bring the Budget in balance and improve the 2021-22 Audit. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, Scott, White. No: None. No discussion. Motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Discussion of Outdoor Dining Ordinance**

Supervisor White asked if the Board wanted to extend the outdoor dining ordinance, set to expire on December 31, 2021. He asked for comments from the Board. Board discussion led to an initial extension of six months; Darryl Nelson commented that in six months' time restaurant owners would be hiring for summer/busy season and the timing of this decision could impact their plans.

**Motion by Scott, supported by Hoxsie to extend the Outdoor Dining Ordinance for one year and the fee would be \$100.00 per calendar year. Voice vote. No discussion. Motion carried unanimously.**

**2. Clerk Retirement Letter and Training for New Clerk with Approval of Resolution 2021-32.**

Supervisor White thanked Clerk Dye for her service to the Township. Board members extended their congratulations and best wishes for retirement.

**Motion by Jenema, supported by Hoxsie to accept Clerk Dye's Letter of Resignation effective December 31, 2021. Voice vote. Abstain: Dye. No discussion. Motion carried unanimously.**

Clerk Dye introduced Resolution 2021-32 for the movement of money to cover wages to be paid during training of the newly hired Clerk, Lisa Swanson. The determination of the hourly amount paid for training will be \$20.67 per hour for the month of December.

**Motion by Jenema, supported by Aukerman to approve the Resolution 2021-32 to move \$2,000 from the Contingency Fund to Salaries Clerk Fund for the training of the new Clerk. Roll call vote. Yes: Jenema, Hoxsie, Aukerman, Stevens, Scott, White. No: None. Abstain: Dye. No discussion. Motion carried unanimously.**

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### **PUBLIC COMMENT and OTHER BUSINESS:**

**PUBLIC COMMENT:** None.

**Motion by Scott, supported by Hoxsie to adjourn the meeting. Voice vote. No discussion. Motion carried unanimously.**

The meeting was adjourned at 8:26 p.m.

### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

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Cathy Dye, CMMC, Acme Township Clerk



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, December 7, 2021, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio, or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: 11/9/21 and Special Board meeting 11/17/21**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk -**
- b. Parks**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County –**
- f. Supervisor-**
- g. Planning and Zoning-**

**F. SPECIAL PRESENTATIONS:**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. RecycleSmart November newsletter**
- d. Planning Commission 11/8/21**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$80,029.84 and Current to be approved of \$8,672.83  
(Recommend approval: Clerk, C. Dye)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_**
- 2. \_\_\_\_\_**

**I. CORRESPONDENCE:**

**J. PUBLIC HEARING:**

**K. NEW BUSINESS:**

1. Resolutions for 2022 Summer School Taxes  
Northwest Education Services-formerly TBAISD  
Elk Rapids-  
TCAPS-
2. Approval of the Board of Trustees 2022 meeting schedule
3. Resolution moving monies from Liquor fund to police protection
4. Resolution establishing new budget line for new 210 Ambulance Fund

**L. OLD BUSINESS:**

1. Discussion on Outdoor Dining Ordinance
2. Clerk Retirement Letter and Training for New Clerk with Approval of a Resolution

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**





**ACME TOWNSHIP REGULAR BOARD MEETING**

**ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, November 9, 2021, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** D. White, C. Dye, D. Hoxsie, J. Aukerman, A. Jenema, D. Stevens

**Members excused:** P. Scott

**Staff present:** Jeff Jocks, Legal Counsel

**Attendees from the public:** Brian Kelley, Steve Myers, Darryl Nelson, Kristina Hendrickson, Art and Theresa Bak

**A. LIMITED PUBLIC COMMENT:**

**Limited Public Comment was opened at 7:03 p.m.**

Kristina Hendrickson, 6900 Bates Road, Williamsburg MI 49690, is concerned about the Acme Greenworks Growing facility that borders her home, specifically that the now medical marijuana licensee will be granted a recreational license. She submitted a letter at the meeting.

Theresa Bak, 7108 Hawley Road, Williamsburg MI 49690, asked the Board of Trustees to deny recreational marijuana licenses in Acme Township. She asked for a response from both the Planning Commission and the Board of Trustees to her request for a decision on distributing recreational marijuana licenses.

Brian Kelley, Acme resident, commented that the hiring process for the Acme Township Clerk position should be transparent. The applicants' resumes and background information has not been released due to their current employment status. Mr. Kelley also noted that Whitewater Township project reports list specific expense detail and general ledger account numbers and Acme Township uses the same BS&A software and displays the general ledger account number but not expense detail. Mr. Kelley wants to see more detail on Acme Township project reports.

Mrs. Bak asked Supervisor White what the difference is between the Acme Township Planning Commission and the Acme Township Board of Trustees with respect to a decision on recreational marijuana license applications. White responded that the Planning Commission reviews the project applications and recommends action to the Board of Trustees. White stated that the Board of Trustees decision is final.

**Limited Public Comment closed at 7:12 p.m.**

**B. APPROVAL OF AGENDA:**

**Motion made by Dye, supported by Aukerman to approve the agenda as presented. Voice vote. No discussion. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: Regular meeting 10/5/2021**

Dye reviewed the **corrections** to be made to the **10/5/2021 minutes** as follows:

**“B. Approval of Agenda:** Chairman White added the ambulance service agreement review to New

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Business, #1, as the agreement was shared with the ~~Commissioners~~ **Board** for their review, and the recommendation for the LIDAR ~~system~~ **resolution** was added to Old Business, #2.

### **E. REPORTS**

**f. Supervisor** – White reported that there was a break in the ~~water-sewer~~ line near Three Mile and Parsons Road, the Forest Main Line.

Same paragraph: Commissioner Stevens asked if other ~~water sewer~~ lines such as Bunker Hill are safe.

**I. CORRESPONDENCE:** Letter from Scott Hardy, ~~Attorney~~, **Realtor**, 522 E. Front St. Traverse City, Michigan was included in the meeting packet.

### **K. NEW BUSINESS:**

#### **1. Discussion of MMR Contract**

Steve Myers, Director of Access and Quality, Mobile Medical Response (MMR) was present to answer questions from the ~~Commissioners~~ **Board** on MMR Services.

#### **2. Budget Amendment**

Dye presented the issue of the loan payment for the Holiday Area Improvement Fund **811 SAD**: the next scheduled loan payment has increased by \$10,000 and a budget amendment is needed to make the payment. There are funds available.”

**Motion by Dye supported by Stevens to approve 10/5/21 Regular Meeting Minutes with the corrections. Voice vote. No discussion. Motion carried unanimously.**

### **D. INQUIRY AS TO CONFLICTS OF INTEREST:**

Stevens made the Board aware of a potential conflict of interest with any decisions involving properties located on Arabian Lane, near his residence. Stevens will recuse himself from any vote that may arise regarding Traverse City Horse Shows and Arabian Lane.

### **E. REPORTS**

**a. Clerk** – Dye stated that October was very busy. The Auditors were in the Acme Township offices the first week of October and she received seven FOIA requests in ten days’ time.

**b. Parks** – Jenema reported that only one bid was received for the Acme Trail Connector. The bidding period will be re-opened from November 30 to December 21 with the goal of receiving three bids. Site visits will not be required of bidders. Parks & Trail committee have stopped having meetings at this time and will resume in April.

**c. Legal Counsel** – Jeff Jocks has been working with Sara Kopriva resolving zoning questions and Traverse City Horse Shows SUP/SPR 2021-02 questions.

**d. Sheriff** – no report

**e. County** -- Darryl Nelson, Grand Traverse County Commissioner, District 6, extended a thank you to all who serve and have served in honor of upcoming Veteran’s Day, November 11, 2021.

He noted that Grand Traverse County Commissioners voted to approve \$50,000 in funding for the Acme Connector Trail, \$25,000 a year over two-year period.

Public Sector Consultants, Lansing MI, was contracted by Grand Traverse Commission to host a series of meetings with the county, convene community input sessions and facilitate the creation of a spending plan for the \$18.2 million to be received in American Rescue Plan Act funds. The \$50,000 fee to PSC will be covered by the ARPA funds; all Grand Traverse County Townships will be included in the meetings as a total of \$27 million in ARPA funds is

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expected when the Townships are included, and the Grand Traverse Commission emphasized that there should be coordination of expenditures across the municipalities.

Mr. Nelson summarized the recent news surrounding the Senior Centers of Grand Traverse County; there are five Senior Centers in the county, the main one being at 801 E. Front Street, Traverse City MI 49684. The other four are located in Long Lake, Fife Lake, Kingsley (The Rock) and Acme (a room in The Samaritas Center). The County leases these five sites. Mr. Nelson noted that the Front Street Senior Center has limited space for events, parking limitations and capacity limits. The county pays \$68,000 annually to lease this location, which is owned by the City of Traverse City. Mr. Nelson stated that repairs and maintenance are needed at this location.

**f. Supervisor** – Supervisor White has been working on the water agreement, trying to get with the Grand Traverse Band with Jeff Jocks, Legal Counsel. Supervisor White shared that he received information from Grand Traverse Metro Emergency Services that the Iceman Mountain Bike Race held from Kalkaska to Timber Ridge (30-mile course) on Saturday November 6<sup>th</sup> kept the SAR crew very busy, with back-to-back injuries on the course and a cardiac arrest on the course. In attendance at the meeting, Steve Myers, Director of MMR, concurred that there were many on site assessments made by the MMR team with 5,200 entrants and approximately 10,000 attendees. Supervisor White extended a special thank you to all EMS personnel who helped with the event.

**g. Planning and Zoning** – there was no report.

**h. MMR – Acme September 2021 Report** – Steve Myers presented the September 2021 Report, providing data reports with response times as requested by the Board. Supervisor White inquired about a call response time that was under two minutes. After further research, Myers stated that the call occurred just outside the Acme Township Hall property, allowing such quick response time.

- F. SPECIAL PRESENTATIONS** - Derek Graham, CPA, Baird, Cotter & Bishop, P.C., 134 West Harris Street, Cadillac, MI 49601 presented and summarized the changes in the Fund Balances on the 2021 Audit Report issued last week. Mr. Graham was an onsite auditor and prepared the Audit Report from his field work in October at the Township offices. The Audit Report was issued with an unmodified opinion, that is the highest opinion this report can receive. The Audit Report is available to review in the Township offices.

**Motion by Jenema, supported by Hoxsie to accept the Audit Report as presented.**  
**Roll call vote. Yes: Jenema, Dye, Hoxsie, Stevens, Aukerman, White. No: None.**  
**No discussion. Motion carried unanimously.**

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet Report, Q3
- c. Planning Commission 9/13/21 and 10/18/21
  1. Accounts Payable to be removed; \$65,500.00 and current to be approved of \$1,647.53 (Recommendation: Clerk, C. Dye)

**Motion by Jenema, supported by Hoxsie to approve the Consent Calendar with the**

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**removal of 1. Accounts Payable. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, White. No: None. No discussion. Motion carried unanimously.**

### **H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

Clerk Dye recommended adding an invoice received after the Board packets were completed, from Clark Hill for \$1,902.41 bringing the Current total to \$2,260.10.

**Motion by Jenema, supported by Stevens to approve the Current Accounts Payable of \$2,260.10 with the additional payment to Clark Hill. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, White. No: None. No discussion. Motion carried unanimously.**

### **I. CORRESPONDENCE:**

- 1. Email dated 10/12/21 from Dave Steffey**
- 2. Email dated 10/18/21 from Pezzetti, Vermetten & Popovits, P.C.**
- 3. Letter dated 10/15/21 from John R. Ave, Clark Hill, PLC**

### **J. PUBLIC HEARING: None**

### **K. NEW BUSINESS:**

- 1. Resolution moving monies from Fund Balance to Fire Fund; Resolution 2021-26, a budget amendment.**

**Motion by Dye, supported by Stevens to approve the Resolution 2021-26 to amend the budget in 206 Fire Fund. Roll call vote. Yes: Jenema, Dye, Hoxsie, Aukerman, Stevens, White. No: None. No discussion. Motion carried unanimously.**

#### **2. Update on Farmland**

Laura Rigan, Farmland Protection Specialist, Grand Traverse Regional Land Conservancy, updated the Board on pending and future farmland property acquisitions. She explained that the pandemic slowed the property acquisition process as there was a backlog in surveyors and appraisers work due to high demand. She also stated that land values have risen dramatically since the pandemic. The original 2020 application for Cherries R Berries LLC was for 160 acres; in July 2021 the acreage is reduced to 72 acres. The updated appraisal was 180% greater than the original. The 72 acre easement value is now \$929,500 or \$12,000 per acre, roughly three times the value in 2019. Ms. Rigan acknowledged that both Federal and State matching funds are available and will be sourced.

Jenema stated that looking at the list of current landowners and property values in Acme Township, it is unrealistic for Acme Township to believe all the farmland originally targeted can be preserved. She suggested a strategy to prioritize the preservation of the higher quality farmland.

Ms. Rigan will return to the December or January Board meeting with an update on the next five remaining applicants. She informed the Board that those appraisals prepared in 2019 are now stale given the current real estate market and will need to be appraised again.

#### **3. Discussion on Clerk vacancy**

Cathy Dye, Clerk, reported that the Personnel Committee met on October 12, 2021 and agreed upon the wording and placement of the job posting for the Clerk position. The application deadline was

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November 4, 2021 and two applicants will be interviewed on Tuesday, November 16, 2021. Due to their current employment status, the applicants have requested confidentiality until that date. The Personnel Committee will meet on November 10, 2021 to discuss interview questions to be given to the applicants.

### **4. Acme Connector Trail Update and 2% Application**

Jenema summarized the recent developments with the Acme Connector Trail: In October the project went out for bid and one contractor submitted a bid. The bid was 36% over estimated cost. TART recommended that Acme Township re-open the bid process with flexible pricing, no on site walk through required, bids allowed to be submitted electronically, and modifications could be made to the bid package. Casey Ressler, Development Director, TART Trails, P O Box 252, Traverse City, MI 49685 was present at the meeting and answered questions from the Board. Stevens inquired if gravel surfacing of the trail could be phased in to reduce initial costs. Ressler responded that the number one complaint TART receives is from the portions of the TART trail network that are gravel. TART has reached out to potential bidders to ask why they did not bid to get feedback.

**Motion by Stevens, supported by Jenema to submit the Acme Connector Trail Project for re-bidding for 3 weeks, November 30th to December 31<sup>st</sup>. Voice vote. No discussion. Motion carried unanimously.**

Jenema brought up the second point, that the 2% Grant Application Form needs to be re-submitted for the Acme Connector Trail funding.

**Motion by Aukerman, supported by Hoxsie to re-submit the 2% Grant Application Form for Acme Connector Trail funding. Voice vote. No discussion. Motion carried unanimously.**

## **L. OLD BUSINESS:**

### **1. Review Draft Capitalization Policy**

Dye summarized the need for the update to the capitalization policy, as brought to the Township's attention by Derek Graham, Auditor, this fall during the annual Audit. In the past, Acme Township capitalized expenditures \$5,000.00 and greater. The policy was incorrectly stated in the procedures as \$500.00.

**Motion by Jenema, supported by Dye to approve the draft amended capitalization policy for expenditures from \$500.00 to \$5,000.00. Roll call vote. Yes: Jenema, Dye, Hoxsie, Stevens, Aukerman, White. No: None. No discussion. Motion carried unanimously.**

### **2. Continued Discussion on MMR Ambulance Service Agreement**

Steve Myers of MMR answered questions from the Board, including language in the agreement that stipulates that MMR will respond to 80% of all calls in less than 12 minutes. Response Time Analysis Reports will be made available every four months for the Board to review. Myers stated that data has to be aggregated to evaluate response times, with a minimum of 50 calls to review. Myers stated that a third party evaluates patient satisfaction through mail surveys, however there is only a 15% return rate of the surveys. Myers stated that Acme Township and Whitewater Township are serviced by a dedicated ambulance unit 24 hours, as in 12 hours in Whitewater and 12 hours in Acme Township and the agreement ensures this coverage will continue.

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**Motion by Jenema, supported by Stevens to enter into the contract for ambulance service with MMR whereby Acme Township pays \$185,000 in two annual payments with a start date within the next few weeks with current coverage in place until the official start date. Roll call vote. Yes: Jenema, Dye, Hoxsie, Stevens, Aukerman, White. No: None. No discussion. Motion carried unanimously.**

### **PUBLIC COMMENT and OTHER BUSINESS:**

#### **OTHER BUSINESS:**

Jenema introduced the possibility of contracting with a consultant to assist in drafting recreational/adult cannabis use ordinance for Acme Township. Jeff Jocks, Legal Counsel, stated that substantial changes from the existing medical marijuana language would require an amendment to the medical marijuana ordinance already in place in Acme Township. Jocks stated that if a new ordinance is drafted, the Public Hearing process will be required to start from the beginning. The Public Hearing scheduled for next month's Planning Commission meeting on the recreational marijuana ordinance can be cancelled if the Public Hearing is not published per Jock's comment. The publication would be cancelled through the Planning Commission. There was discussion regarding the duties expected from the consultant, the estimated fee costs of hiring the consultant, and the constantly changing landscape of recreational marijuana legislation across the State of Michigan. Aukerman stated that there are four points to consider: 1) Acme Township has to walk before we run, 2) Implement defensible strategies where we can limit numbers for awarding licenses, 3) Implement merit-based process for selection of businesses to receive licenses, 4) Implement an enforceable mechanism that gives metrics for odor, noise, etc. Stevens suggested that there be a budget for the consultant. More discussion followed. White recommended that this discussion could be added to the Special Meeting on November 16, 2021. Board agreed.

#### **PUBLIC COMMENT:**

Theresa Bak, 7108 Hawley Road, Williamsburg MI 49690, supported the measuring of odor and noise emitted by medical marijuana growing facilities.

Brian Kelley, Acme Township resident, agreed with the Board's consideration of engaging a consultant to draft adult use marijuana legislation. Mr. Kelley is concerned that a consultant that is also a litigator may advise Acme Township to be overly permissive to avoid future litigation. Mr. Kelley would ask the consultant if he/she is currently representing other communities with similar interests. Mr. Kelley stated that the current noise and odor ordinance needs clarification as applied to medical marijuana growing facilities in Acme Township.

**Motion by Stevens, supported by Hoxsie to adjourn the meeting. Voice vote. No discussion. Motion carried unanimously.**

The meeting was adjourned at 10:35 p.m.

# **DRAFT UNAPPROVED**

## **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

---

Cathy Dye, CMMC, Acme Township Clerk





## **DRAFT UNAPPROVED MINUTES**

**ACME TOWNSHIP SPECIAL BOARD MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**Wednesday, November 17, 2021 5:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: AT 5:01 P.M.**

**ROLL CALL: Members present:** D. White, C. Dye, D. Hoxsie, J. Aukerman, D. Stevens; A. Jenema

**Members excused:** P. Scott,

**Staff present:** Cristy Danca, Deputy Clerk/Temporary Recording Secretary, J. Jocks, Legal Counsel (arrived 6:10 p.m.)

**A. LIMITED PUBLIC COMMENT: None**

**B. APPROVAL OF AGENDA:**

**Motion by Jenema supported by Dye to approve agenda as presented. No discussion. Voice vote. Motion carried unanimously.**

**C. NEW BUSINESS:**

**1. Interviews for the Applicants for the Clerk's position.**

Two candidates were present for the interview process 1. Elizabeth Young-DuFort and 2. Lisa Swanson. White did a coin toss to determine who would interview first. Lisa Swanson won the coin toss and chose to be interviewed second. Board was instructed regarding the form that had interview questions on it. The scoring on this form was to be used for each board member individually only and was optional. The Board commenced with the interview process with each candidate. Once all questions were asked, the Board wanted more time to consider which candidate to go with. It was agreed to move forward to D. Old Business – 1. Continued discussion on Marijuana, as Legal Counsel was expected to arrive at any time to answer the Board's question of whether the Board could go into Closed Session to decide on a candidate for Clerk.

**D. OLD BUSINESS:**

**1. Continued discussion on Marijuana.**

White introduced discussion from the previous meeting regarding hiring an attorney who is an expert in the language used for Adult/Recreation Marijuana ordinances to consult with. Aukerman discussed Sara Kopriva's experience with writing and policing ordinances. Sara has agreed to help fine tune the draft ordinance before it is sent to the consulting attorney. Discussion continued about the importance of having this ordinance put together the best way possible with a review from an attorney with greater experience and depth of understanding of what we need.

**Motion by Aukerman, supported by Stevens to enlist Sara Kopriva to help with further shaping and fine tuning the language in Marijuana Ordinance considering feedback from Planning Commission, Board and four objects from Tuesday, November 9<sup>th</sup>, meeting. Roll Call Vote. Motion carried unanimously.**



## **DRAFT UNAPPROVED MINUTES**

**Motion made by Jenema, supported by Aukerman to hire Joslin Monahan to review and work with Sara Kopriva on Cannabis Ordinance, zoning, and police power not to exceed \$5,000. Roll Call Vote. Motion carried unanimously.**

Legal Counsel J. Jocks was asked if the Board could go into Closed Session to discuss which Clerk candidate to hire. He stated the Board cannot go into Closed Session for discussion on which candidate to hire. The Board did ask the Candidates additional questions and further discussion followed at the Board level.

**Motion made by Jenema, supported by Aukerman to hire Lisa Swanson to fill the Clerk's term until November 2022. Roll Call Vote. (Yes; Hoxsie, White, Aukerman, Jenema.) (No; Stevens.) Abstaining; Dye.**

### **PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

Teresa Bak: 7108 Hawley Road, Williamsburg, MI 49690, Commented on Marijuana odor and noise pollution and checking into what is happening in Colorado.

Scott Hardy: 406 N West Silver Lake Road, Traverse City, MI 49685, He agrees with the Board decision to have extra legal counsel for ordinance. Planning should follow the Master Plan.

Brian Kelley, Acme Township Resident, He agrees with the Board decision to have extra legal counsel for ordinance. Concern of water runoff and water quality.

### **CERTIFICATION**

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF A DOCUMENT FROM THE OFFICIAL RECORDS OF THE TOWNSHIP.

---

CATHY DYE, MIPMC, ACME TOWNSHIP CLERK

# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

November 2021

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	12	0	3	19	0	3	22
02 Blair	17	0	3	26	4	8	29
03 East Bay	60	0	2	45	4	10	47
04 Fife Lake	5	0	0	8	0	0	8
05 Garfield	109	0	11	67	3	21	78
06 Grant	1	0	1	5	0	0	6
07 Green Lake	8	0	1	14	1	1	15
08 Long Lake	3	0	2	21	0	2	23
09 Mayfield	5	0	2	6	0	2	8
10 Peninsula	1	0	0	10	0	0	10
11 Paradise	10	1	2	15	0	2	18
12 Union	1	0	0	4	0	0	4
13 Whitewater	4	0	2	14	0	0	16
29 Fife Lake Vlg	1	0	0	1	0	0	1
30 Kingsley Vlg	5	0	0	2	0	2	2
66 Traverse City	1	0	0	1	1	12	1
84 Out of County	0	0	0	0	0	1	0
<b>Totals</b>	243	1	29	258	13	64	288

Ticket stats are based on what District Court has entered as of 12/01/21.

Arrest stats are as of 12/01/21.

Bank Code	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
CHASE	GENERAL FUND				
101	GENERAL FUND	1,209,364.07	106,450.67	63,601.98	1,252,212.76
206	FIRE FUND	48,059.07	0.00	0.00	48,059.07
207	POLICE PROTECTION	7,661.55	2,200.00	0.00	9,861.55
208	PARK FUND	31,805.80	241.00	0.00	32,046.80
209	CEMETERY FUND	19,758.70	2,000.00	390.00	21,368.70
212	LIQUOR FUND	11,514.19	0.00	0.00	11,514.19
	GENERAL FUND	1,328,163.38	110,891.67	63,991.98	1,375,063.07
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,226,518.32	0.00	36,294.00	1,190,224.32
	FARMLAND PRESERVATION	1,226,518.32	0.00	36,294.00	1,190,224.32
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,214.33	0.00	0.00	5,214.33
	FARMLAND PRESERVATION - MONEY MARKET	5,214.33	0.00	0.00	5,214.33
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,818.87	0.00	0.00	157,818.87
	GENERAL FUND - HIGH YIELD	157,818.87	0.00	0.00	157,818.87
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,574.43	0.00	0.00	299,574.43
	GENERAL FUND - MONEY MARKET	299,574.43	0.00	0.00	299,574.43
PARKS	BAYSIDE PARK				
403	NAKWEMA TRAILWAY FUND	57,013.19	27,500.00	0.00	84,513.19
	BAYSIDE PARK	57,013.19	27,500.00	0.00	84,513.19
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY HILLS				
811	HOLIDAY HILLS AREA IMPROVEMENT	221,075.79	0.00	0.00	221,075.79
	HOLIDAY HILLS	221,075.79	0.00	0.00	221,075.79

Bank Code		Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/31/2021
Fund	Description				
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,169,246.69	296,323.98	182,624.46	2,282,946.21
591	WATER FUND- HOPE VILLAGE	7,606.27	3,687.55	998.58	10,295.24
	ACME RELIEF SEWER	<u>2,176,852.96</u>	<u>300,011.53</u>	<u>183,623.04</u>	<u>2,293,241.45</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	198,033.97	0.00	0.00	198,033.97
	ACME RELIEF SEWER MONEY MARKET	<u>198,033.97</u>	<u>0.00</u>	<u>0.00</u>	<u>198,033.97</u>
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,387.64	0.00	0.00	1,387.64
	SHORELINE PRESERVATION	<u>1,387.64</u>	<u>0.00</u>	<u>0.00</u>	<u>1,387.64</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	378,400.91	173,268.92	375,104.22	176,565.61
	CURRENT TAX COLLECTION	<u>378,400.91</u>	<u>173,268.92</u>	<u>375,104.22</u>	<u>176,565.61</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	4,000.00	0.00	0.00	4,000.00
	TRUST & AGENCY	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
	TOTAL - ALL FUNDS	<u>6,054,253.79</u>	<u>611,672.12</u>	<u>659,013.24</u>	<u>6,006,912.67</u>

*Sarah Laurence, Dep Treasurer*  
*12/1/21*

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	274,500.00	0.00	0.00	274,500.00	0.00
101-000-412.000	PERSONAL PROP TAXES	16,000.00	0.00	0.00	16,000.00	0.00
101-000-420.000	DELQUENT PERS PROP TAX	118.00	0.00	0.00	118.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,500.00	(41.25)	0.00	2,541.25	(1.65)
101-000-447.000	ADMINISTRATIVE FEE 1%	111,300.00	88,154.36	76,038.85	23,145.64	79.20
101-000-448.000	CABLE TV FEE	86,400.00	0.00	0.00	86,400.00	0.00
101-000-465.000	PASSPORT FEES	1,500.00	945.00	210.00	555.00	63.00
101-000-574.000	ST SHARED SALES TAX	390,684.00	0.00	0.00	390,684.00	0.00
101-000-577.000	SWAMP TAX	1,500.00	0.00	0.00	1,500.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	565.95	0.00	2,444.05	18.80
101-000-608.001	Zoning Fees	17,600.00	8,000.00	6,625.00	9,600.00	45.45
101-000-610.000	Revenues for Escrow Account	19,120.00	33,703.00	2,190.00	(14,583.00)	176.27
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	38.23	0.00	471.77	7.50
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	1,949.20	1,949.20	500.80	79.56
101-000-667.000	RENT-PARKS	200.00	230.00	0.00	(30.00)	115.00
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	15,000.00	12,195.51	9,821.03	2,804.49	81.30
Total Dept 000		959,757.00	145,740.00	96,834.08	814,017.00	15.19
TOTAL REVENUES		959,757.00	145,740.00	96,834.08	814,017.00	15.19
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	155.30	30.60	294.70	34.51
101-000-992.000	CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	8,000.00	3,167.33	0.00	4,832.67	39.59
101-000-999.000	TRANSFER TO OTHER FUNDS	2,200.00	2,200.00	2,200.00	0.00	100.00
Total Dept 000		56,950.00	5,522.63	2,230.60	51,427.37	9.70
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	12,034.66	2,892.32	23,265.34	34.09
101-101-703.001	SECRETARY	34,090.00	10,549.60	2,720.38	23,540.40	30.95
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,400.00	1,803.56	448.86	3,596.44	33.40
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	352.14	176.07	1,447.86	19.56
101-101-801.000	ACCOUNTING & AUDIT	13,000.00	12,900.00	12,900.00	100.00	99.23
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	0.00	0.00	1,200.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,600.00	4,362.88	1,791.98	8,237.12	34.63
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	10,825.00	0.00	14,175.00	43.30
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	6,834.89	0.00	20,665.11	24.85
101-101-804.001	BSA SOFTWARE SUPPORT	6,300.00	4,334.00	0.00	1,966.00	68.79
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,900.00	1,316.49	337.04	2,583.51	33.76
101-101-900.000	PUBLICATIONS	2,100.00	936.65	0.00	1,163.35	44.60
101-101-910.000	INSURANCE	6,500.00	2,510.48	603.94	3,989.52	38.62

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 2/11

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	6,100.00	6,144.98	15.89	(44.98)	100.74
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		187,190.00	74,905.33	21,886.48	112,284.67	40.02
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	43,000.00	13,187.35	3,307.70	29,812.65	30.67
101-171-714.000	FICA LOCAL SHARE	3,440.00	866.49	217.82	2,573.51	25.19
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,400.00	1,318.77	330.78	3,081.23	29.97
101-171-910.000	INSURANCE	13,000.00	3,983.32	975.97	9,016.68	30.64
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		65,190.00	19,355.93	4,832.27	45,834.07	29.69
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	9,000.00	0.00	0.00	9,000.00	0.00
101-191-714.000	FICA LOCAL SHARE	100.00	0.00	0.00	100.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	1,887.75	0.00	3,612.25	34.32
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES		14,800.00	1,887.75	0.00	12,912.25	12.76
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	1,666.68	416.67	3,833.32	30.30
101-209-714.000	FICA LOCAL SHARE	400.00	127.51	31.88	272.49	31.88
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	46,920.00	19,550.00	3,910.00	27,370.00	41.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	216.00	126.00	2,784.00	7.20
Total Dept 209 - ASSESSOR'S EXPENDITURES		59,320.00	21,560.19	4,484.55	37,759.81	36.35
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	43,000.00	13,209.25	3,307.70	29,790.75	30.72
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	23,275.00	6,789.41	1,537.34	16,485.59	29.17
101-215-714.000	FICA LOCAL SHARE	5,312.00	1,323.41	343.98	3,988.59	24.91
101-215-726.000	SUPPLIES & POSTAGE	700.00	7.00	0.00	693.00	1.00
101-215-860.000	TRAVEL & MILEAGE	800.00	41.48	41.48	758.52	5.19
101-215-874.000	RETIREMENT/PENSION	6,500.00	1,999.85	484.50	4,500.15	30.77
101-215-910.000	INSURANCE	12,900.00	4,128.05	1,032.13	8,771.95	32.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,200.00	50.00	0.00	1,150.00	4.17
Total Dept 215 - CLERK'S EXPENDITURES		93,687.00	27,548.45	6,747.13	66,138.55	29.40
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,000.00	350.00	0.00	650.00	35.00
101-247-714.000	FICA LOCAL SHARE	75.00	26.78	0.00	48.22	35.71
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW						
		1,535.00	376.78	0.00	1,158.22	24.55
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	7,741.20	1,935.30	17,417.80	30.77
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	29,600.00	9,093.22	2,276.92	20,506.78	30.72
101-253-714.000	FICA LOCAL SHARE	4,700.00	1,381.99	345.77	3,318.01	29.40
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	776.36	0.00	4,823.64	13.86
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,600.00	1,806.55	452.00	3,793.45	32.26
101-253-910.000	INSURANCE	4,000.00	1,230.80	307.70	2,769.20	30.77
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES						
		75,259.00	22,030.12	5,317.69	53,228.88	29.27
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	970.91	219.66	2,029.09	32.36
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	1,470.68	367.67	2,819.32	34.28
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	4,336.15	1,014.71	13,863.85	23.83
101-265-921.000	STREET LIGHTS	12,000.00	2,135.00	448.77	9,865.00	17.79
101-265-922.000	DTE GAS	3,800.00	150.87	74.02	3,649.13	3.97
101-265-923.000	SEWER TOWNSHIP HALL	720.00	180.00	60.00	540.00	25.00
101-265-930.000	REPAIRS & MAINT	20,000.00	3,202.13	512.37	16,797.87	16.01
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES						
		96,010.00	12,445.74	2,697.20	83,564.26	12.96
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	325.96	243.25	29,834.04	1.08
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	62,100.00	19,070.52	4,776.92	43,029.48	30.71
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	2,750.00	750.00	8,250.00	25.00
101-410-714.000	FICA LOCAL SHARE	7,000.00	1,621.59	423.26	5,378.41	23.17
101-410-726.000	SUPPLIES & POSTAGE	200.00	70.11	53.26	129.89	35.06
101-410-726.001	POSTAGE T & A	120.00	0.00	0.00	120.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	2,192.65	953.55	8,307.35	20.88
101-410-802.003	ATTORNEY T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	3,822.11	491.80	8,677.89	30.58
101-410-803.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	12,000.00	3,344.25	0.00	8,655.75	27.87
101-410-803.006	STAFF REVIEW T & A	1,800.00	0.00	0.00	1,800.00	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,100.00	1,939.67	502.02	4,160.33	31.80
101-410-900.000	PUBLICATIONS	2,100.00	122.90	0.00	1,977.10	5.85
101-410-900.001	PUBLICATIONS T & A	1,000.00	113.90	0.00	886.10	11.39
101-410-910.000	INSURANCE	6,000.00	1,996.20	499.08	4,003.80	33.27
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	0.00	0.00	2,000.00	0.00
101-410-960.000	dues subscriptions	1,000.00	315.00	0.00	685.00	31.50

DB: Acme Township

## REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 10/31/2021

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021 NORMAL (ABNORMAL)	MONTH 10/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-410-964.000	REIMBURSEMENTS	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 410 - PLANNING & ZONING EXPENDITURES		188,530.00	37,684.86	8,693.14	150,845.14	19.99
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES PARK MAINTENANCE-PART TIME	26,600.00	12,080.80	2,949.75	14,519.20	45.42
101-750-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	0.00	0.00	3,000.00	0.00
101-750-714.000	FICA LOCAL SHARE	2,150.00	924.18	225.66	1,225.82	42.99
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	50,000.00	13,145.33	2,171.01	36,854.67	26.29
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		85,800.00	26,150.31	5,346.42	59,649.69	30.48
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	14,384.00	0.00	616.00	95.89
Total Dept 865 - INSURANCE		15,000.00	14,384.00	0.00	616.00	95.89
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	9,000.00	0.00	0.00	9,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	1,398.06	0.00	9,601.94	12.71
Total Dept 970 - CAPITAL IMPROVEMENTS		20,000.00	1,398.06	0.00	18,601.94	6.99
TOTAL EXPENDITURES		959,271.00	265,250.15	62,235.48	694,020.85	27.65
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		959,757.00	145,740.00	96,834.08	814,017.00	15.19
TOTAL EXPENDITURES		959,271.00	265,250.15	62,235.48	694,020.85	27.65
NET OF REVENUES & EXPENDITURES		486.00	(119,510.15)	34,598.60	119,996.15	24,590.5
BEG. FUND BALANCE		1,921,384.72	1,921,384.72			
END FUND BALANCE		1,921,870.72	1,801,874.57			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	877,500.00	0.00	0.00	877,500.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	116,400.00	0.00	0.00	116,400.00	0.00
Total Dept 000		993,900.00	0.00	0.00	993,900.00	0.00
TOTAL REVENUES		993,900.00	0.00	0.00	993,900.00	0.00
Expenditures						
Dept 000						



## PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	116,400.00	21,599.40	0.00	94,800.60	18.56
206-000-805.000	METRO FIRE CONTRACT	877,500.00	0.00	0.00	877,500.00	0.00
Total Dept 000		993,900.00	21,599.40	0.00	972,300.60	2.17
TOTAL EXPENDITURES		993,900.00	21,599.40	0.00	972,300.60	2.17
Fund 206 - FIRE FUND:						
TOTAL REVENUES		993,900.00	0.00	0.00	993,900.00	0.00
TOTAL EXPENDITURES		993,900.00	21,599.40	0.00	972,300.60	2.17
NET OF REVENUES & EXPENDITURES		0.00	(21,599.40)	0.00	21,599.40	100.00
BEG. FUND BALANCE		69,658.47	69,658.47			
END FUND BALANCE		69,658.47	48,059.07			
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	89,500.00	0.00	0.00	89,500.00	0.00
207-000-671.000	MISC REVENUES	10,900.00	0.00	0.00	10,900.00	0.00
207-000-699.000	TRANSFER IN	2,200.00	2,200.00	2,200.00	0.00	100.00
Total Dept 000		102,600.00	2,200.00	2,200.00	100,400.00	2.14
TOTAL REVENUES		102,600.00	2,200.00	2,200.00	100,400.00	2.14
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	89,500.00	20,906.67	0.00	68,593.33	23.36
207-000-956.000	MISCELLANEOUS	1,500.00	934.79	0.00	565.21	62.32
Total Dept 000		91,000.00	21,841.46	0.00	69,158.54	24.00
TOTAL EXPENDITURES		91,000.00	21,841.46	0.00	69,158.54	24.00
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		102,600.00	2,200.00	2,200.00	100,400.00	2.14
TOTAL EXPENDITURES		91,000.00	21,841.46	0.00	69,158.54	24.00
NET OF REVENUES & EXPENDITURES		11,600.00	(19,641.46)	2,200.00	31,241.46	169.32
BEG. FUND BALANCE		29,503.01	29,503.01			
END FUND BALANCE		41,103.01	9,861.55			
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,000.00	2,697.30	241.00	2,302.70	53.95
208-000-602.004	ENDOWMENT-BAYSIDE	10,000.00	0.00	0.00	10,000.00	0.00

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Total Dept 000		15,000.00	2,697.30	241.00	12,302.70	17.98
TOTAL REVENUES		15,000.00	2,697.30	241.00	12,302.70	17.98
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		15,000.00	2,697.30	241.00	12,302.70	17.98
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		10,000.00	2,697.30	241.00	7,302.70	26.97
BEG. FUND BALANCE		29,349.50	29,349.50			
END FUND BALANCE		39,349.50	32,046.80			
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,500.00	3,800.00	2,000.00	(300.00)	108.57
209-000-646.000	BURIAL FEE PAYMENTS	4,000.00	3,425.00	0.00	575.00	85.63
Total Dept 000		7,500.00	7,225.00	2,000.00	275.00	96.33
TOTAL REVENUES		7,500.00	7,225.00	2,000.00	275.00	96.33
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	349.68	0.00	50.32	87.42
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	4,000.00	2,625.00	0.00	1,375.00	65.63
209-000-930.000	REPAIRS & MAINT	3,000.00	390.00	390.00	2,610.00	13.00
Total Dept 000		7,400.00	3,364.68	390.00	4,035.32	45.47
TOTAL EXPENDITURES		7,400.00	3,364.68	390.00	4,035.32	45.47
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		7,500.00	7,225.00	2,000.00	275.00	96.33
TOTAL EXPENDITURES		7,400.00	3,364.68	390.00	4,035.32	45.47
NET OF REVENUES & EXPENDITURES		100.00	3,860.32	1,610.00	(3,760.32)	3,860.32
BEG. FUND BALANCE		17,508.38	17,508.38			
END FUND BALANCE		17,608.38	21,368.70			

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## PERIOD ENDING 10/31/2021

		2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	10/31/2021	MONTH 10/31/2021	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	11,500.00	10,699.15	0.00	800.85	93.04
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.00	0.00	3.00	0.00
Total Dept 000		11,503.00	10,699.15	0.00	803.85	93.01
TOTAL REVENUES		11,503.00	10,699.15	0.00	803.85	93.01
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,700.00	0.00	0.00	8,700.00	0.00
Total Dept 000		8,700.00	0.00	0.00	8,700.00	0.00
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		11,503.00	10,699.15	0.00	803.85	93.01
TOTAL EXPENDITURES		8,700.00	0.00	0.00	8,700.00	0.00
NET OF REVENUES & EXPENDITURES		2,803.00	10,699.15	0.00	(7,896.15)	381.70
BEG. FUND BALANCE		815.04	815.04			
END FUND BALANCE		3,618.04	11,514.19			
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	276,435.00	(68,433.81)	0.00	344,868.81	(24.76)
225-000-665.000	INTEREST ON INVESTMENTS	600.00	51.07	0.00	548.93	8.51
Total Dept 000		277,035.00	(68,382.74)	0.00	345,417.74	(24.68)
TOTAL REVENUES		277,035.00	(68,382.74)	0.00	345,417.74	(24.68)
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,500.00	277.12	234.00	8,222.88	3.26
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	31,750.00	15,750.00	0.00	16,000.00	49.61
225-000-941.000	PDR PYMT TO LANDOWNERS	220,000.00	0.00	35,000.00	220,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,200.00	9,050.00	1,060.00	(850.00)	110.37
Total Dept 000		268,450.00	25,077.12	36,294.00	243,372.88	9.34
TOTAL EXPENDITURES		268,450.00	25,077.12	36,294.00	243,372.88	9.34
Fund 225 - FARMLAND PRESERVATION:						

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
TOTAL REVENUES		277,035.00	(68,382.74)	0.00	345,417.74	24.68
TOTAL EXPENDITURES		268,450.00	25,077.12	36,294.00	243,372.88	9.34
NET OF REVENUES & EXPENDITURES		8,585.00	(93,459.86)	(36,294.00)	102,044.86	1,088.64
BEG. FUND BALANCE		1,288,898.51	1,288,898.51			
END FUND BALANCE		1,297,483.51	1,195,438.65			
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.06	0.00	(0.06)	100.00
Total Dept 000		0.00	0.06	0.00	(0.06)	100.00
TOTAL REVENUES		0.00	0.06	0.00	(0.06)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.06	0.00	(0.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.06	0.00	(0.06)	100.00
BEG. FUND BALANCE		1,387.58	1,387.58			
END FUND BALANCE		1,387.58	1,387.64			
Fund 403 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
403-000-602.008	IRON BELLE TRAIL FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.009	MI NATIONAL RESOURSE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
403-000-602.010	GRAND TRAVERSE BAND	0.00	27,500.00	27,500.00	(27,500.00)	100.00
403-000-674.001	TART TRAIL	480,550.00	0.00	0.00	480,550.00	0.00
403-000-699.000	TRANSFER IN	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		1,155,550.00	27,500.00	27,500.00	1,128,050.00	2.38
TOTAL REVENUES		1,155,550.00	27,500.00	27,500.00	1,128,050.00	2.38
Expenditures						
Dept 000						
403-000-803.000	PLANNER SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
403-000-803.003	ENGINEERING SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
403-000-930.002	PARKS & RECREATION EXPENDITURE	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Total Dept 000		1,075,000.00	0.00	0.00	1,075,000.00	0.00
TOTAL EXPENDITURES		1,075,000.00	0.00	0.00	1,075,000.00	0.00
Fund 403 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		1,155,550.00	27,500.00	27,500.00	1,128,050.00	2.38

## PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - NAKWEMA TRAILWAY FUND						
TOTAL EXPENDITURES		1,075,000.00	0.00	0.00	1,075,000.00	0.00
NET OF REVENUES & EXPENDITURES		80,550.00	27,500.00	27,500.00	53,050.00	34.14
BEG. FUND BALANCE		57,013.19	57,013.19			
END FUND BALANCE		137,563.19	84,513.19			
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	151,665.57	223,380.18	750,974.43	16.80
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	112.26	0.00	2,487.74	4.32
Total Dept 000		929,240.00	151,777.83	223,380.18	777,462.17	16.33
TOTAL REVENUES		929,240.00	151,777.83	223,380.18	777,462.17	16.33
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	0.00	0.00	34,500.00	0.00
590-000-956.001	OPERATING & MAINT EXP	700,000.00	166,112.18	108,389.31	533,887.82	23.73
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	118.14	25.70	1,081.86	9.85
590-000-995.001	INTEREST on BONDS	2,600.00	1,265.65	1,265.65	1,334.35	48.68
Total Dept 000		739,300.00	167,495.97	109,680.66	571,804.03	22.66
TOTAL EXPENDITURES		739,300.00	167,495.97	109,680.66	571,804.03	22.66
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	151,777.83	223,380.18	777,462.17	16.33
TOTAL EXPENDITURES		739,300.00	167,495.97	109,680.66	571,804.03	22.66
NET OF REVENUES & EXPENDITURES		189,940.00	(15,718.14)	113,699.52	205,658.14	8.28
BEG. FUND BALANCE		8,888,302.25	8,888,302.25			
END FUND BALANCE		9,078,242.25	8,872,584.11			
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	2,458.36	3,687.55	12,290.64	16.67
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	2,458.36	3,687.55	12,290.64	16.67
TOTAL REVENUES		14,749.00	2,458.36	3,687.55	12,290.64	16.67
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	2,784.10	998.58	9,915.90	21.92

PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Expenditures						
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	2,784.10	998.58	9,915.90	21.92
TOTAL EXPENDITURES		12,700.00	2,784.10	998.58	9,915.90	21.92
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	2,458.36	3,687.55	12,290.64	16.67
TOTAL EXPENDITURES		12,700.00	2,784.10	998.58	9,915.90	21.92
NET OF REVENUES & EXPENDITURES		2,049.00	(325.74)	2,688.97	2,374.74	15.90
BEG. FUND BALANCE		102,365.98	102,365.98			
END FUND BALANCE		104,414.98	102,040.24			
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	2.65	1.73	(2.65)	100.00
Total Dept 000		0.00	2.65	1.73	(2.65)	100.00
TOTAL EXPENDITURES		0.00	2.65	1.73	(2.65)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	2.65	1.73	(2.65)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(2.65)	(1.73)	2.65	100.00
BEG. FUND BALANCE		(389.35)	(389.35)			
END FUND BALANCE		(389.35)	(392.00)			
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	64,000.00	0.00	0.00	64,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL REVENUES		70,000.00	0.00	0.00	70,000.00	0.00
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	21,200.00	10,577.50	0.00	10,622.50	49.89
811-000-997.000	DEBT PAYMENT TO COUNTY	65,000.00	65,000.00	0.00	0.00	100.00
Total Dept 000		86,200.00	75,577.50	0.00	10,622.50	87.68
TOTAL EXPENDITURES		86,200.00	75,577.50	0.00	10,622.50	87.68

## PERIOD ENDING 10/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 10/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		70,000.00	0.00	0.00	70,000.00	0.00
TOTAL EXPENDITURES		86,200.00	75,577.50	0.00	10,622.50	87.68
NET OF REVENUES & EXPENDITURES		(16,200.00)	(75,577.50)	0.00	59,377.50	466.53
BEG. FUND BALANCE		296,653.29	296,653.29			
END FUND BALANCE		280,453.29	221,075.79			
Fund 819 - SPRINGBROOK SAD						
Revenues						
Dept 000						
819-000-580.000	CONTRIBUTION-COUNTY ROAD COMMISSION	134,039.00	0.00	0.00	134,039.00	0.00
819-000-672.000	ASSESSMENTS CURRENT	26,526.00	0.00	0.00	26,526.00	0.00
819-000-698.001	BOND/NOTE ISSUANCE @ FACE VALUE	331,700.00	0.00	0.00	331,700.00	0.00
Total Dept 000		492,265.00	0.00	0.00	492,265.00	0.00
TOTAL REVENUES		492,265.00	0.00	0.00	492,265.00	0.00
Expenditures						
Dept 000						
819-000-808.000	ROAD CONSTRUCTION	454,039.00	0.00	0.00	454,039.00	0.00
819-000-995.001	INTEREST on BONDS	8,929.00	0.00	0.00	8,929.00	0.00
Total Dept 000		462,968.00	0.00	0.00	462,968.00	0.00
TOTAL EXPENDITURES		462,968.00	0.00	0.00	462,968.00	0.00
Fund 819 - SPRINGBROOK SAD:						
TOTAL REVENUES		492,265.00	0.00	0.00	492,265.00	0.00
TOTAL EXPENDITURES		462,968.00	0.00	0.00	462,968.00	0.00
NET OF REVENUES & EXPENDITURES		29,297.00	0.00	0.00	29,297.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		5,029,099.00	281,914.96	355,842.81	4,747,184.04	5.61
NET OF REVENUES & EXPENDITURES		4,709,889.00	582,993.03	209,600.45	4,126,895.97	12.38
BEG. FUND BALANCE - ALL FUNDS		319,210.00	(301,078.07)	146,242.36	620,288.07	94.32
END FUND BALANCE - ALL FUNDS		12,702,450.57	12,702,450.57			
		12,992,363.57	12,401,372.50			



# RecycleSmart

WWW.RECYCLESMAART.INFO

November 2021

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## Keystone Brush Site

**The final day of the 2021  
Season will be Saturday,  
December 4th.**



The Brush Site is now accepting Credit Cards as a form of payment. Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).

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**All 2021 HHW Events have been  
completed**



## Great job residents of Grand Traverse County!

Because of your efforts we were able to reuse, recycle or properly dispose of **173,594 pounds** of Household Hazardous Waste and **2 Semi Trailers full** of Scrap Tires at our special collection events in 2021.

We are planning 5 HHW collection events for 2022 and hope to have the dates posted sometime in January.

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# Grand Traverse County RecycleSmart



Have questions about  
where to recycle an  
item?

Click on the Take it  
Back Logo and you will  
be magically  
transported to the Take  
it Back Directory!

If you are unable to find a solution  
on the directory, please contact  
the Resource Recovery  
Department and we'll be sure to  
help you out!



## Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the **Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City** or the **Grand Traverse Metro Fire Station #11 at 3000 Albany Dr.**



**in Traverse City** during their normal hours of operation. The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

## Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community. To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED MATERIALS](#)



**Looking for the latest episodes of the very popular 9&10 News**

**TV series "Talking Trash"?  
Look no further.**

# Click this the picture above and you will be whisked away to the glorious land of responsible recycling!

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## Drop Off Battery Recycling

### BE SURE TO TAPE ALL YOUR BATTERY TERMINALS (CLEAR MASKING TAPE PLEASE)

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations.  
Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

#### **Building / Location Address**

**Acme Township Hall**  
[6042 Acme Road](#)  
[Williamsburg, MI 49690](#)

**Blair Township Hall**  
[2121 County Road 633 Grawn, MI 49637](#)

**City of Traverse City / Grand Traverse County Building**  
[400 Boardman Avenue](#)  
[Traverse City, MI 49684](#)

**Civic Center**  
[1213 W Civic Center Drive](#)  
[Traverse City, MI 49686](#)

**Fife Lake True Value**  
[119 East Lake Street Fife Lake, Mi. 49633](#)

**Grand Traverse County Public Service Building**  
[2650 LaFranier Road](#)  
[Traverse City, MI 49686](#)

**Metro Emergency Services Building**  
[897 Parson Road](#)  
[Traverse City, MI 49686](#)

**Traverse City Fire Department**  
[500 W Front Street](#)  
[Traverse City, MI 49684](#)

**Whitewater Township Hall**  
[5777 Vinton Road](#)  
[Williamsburg, MI 49690](#)



KNOW IT BEFORE  
YOU THROW IT!



**RecyclingRaccoons.org**  | **EGLE**

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. | [www.RecycleSmart.info](http://www.RecycleSmart.info)



# DRAFT UNAPPROVED MINUTES



## ACME TOWNSHIP PLANNING COMMISSION MEETING Acme Township Hall Monday, November 8, 2021 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.

**ROLL CALL: Members present:** K. Wentzloff, J. Aukerman, J. Challender, S. Feringa, D. VanHouten, D. Rosa

**Members excused:** M. Timmins

**Staff present:** Planning Consultant Sara Kopriva, Beckett & Raeder, Inc., Jeff Jocks, Legal Counsel  
There were 18 attendees from the public.

### A. LIMITED PUBLIC COMMENT:

Limited Public Comment opened at 7:02 p.m.

Theresa Bak, 7108 Hawley Road, Williamsburg MI 49690, expressed her concerns over the potential odor, noise, and groundwater contamination from the medical marihuana growing facility to be built near her residence. She also requested that Acme Township deny any applications that allow adult use marihuana to be grown, processed, and sold in Acme Township.

Rhonda Stevens, 7127 Hawley Road, Williamsburg MI 49690, expressed her concerns that Acme Township is considering allowing recreational marihuana. She asked: will crime and auto crashes increase? How will the horrible odors from grower and processing facilities be addressed? How will the Equestrian Center react to the odors? Recreational marihuana investors want to make profits and are not concerned about effects on the local population.

Kristina Hendrickson, 6900 Bates Road, Acme MI 49690, stated that the medical marihuana growing facility property surrounds her residence on both the entire eastern and southern sides. She is concerned this company will be granted an adult use/recreational marihuana license in addition to the medical license they hold today. She asked the Planning Commission to limit number and types of licenses at one location and to have the zoning ordinance for such facilities include setbacks from residences similar to those established from schools and parks.

Rob Evina, 6075 Arabian Lane, Williamsburg MI 49690, expressed concerns with the Horse Shows SUP/SPR application before the Planning Commission. He plans to challenge and provide evidence it does not meet the standards for SUPs in Acme Township. He requested that the Public Hearing be continued to December to enable him and his attorney time to review Horse Shows' tremendous amount of late-arriving information. He also explained that, to accommodate 600 more horses on site for the 2021 season, Horse Shows illegally trucked in thousands of cubic yards of dirt without Acme Township approval and permits. Additionally, when a portion of this dirt was moved to a nearby residential property, it eroded onto Mr. Evina's residential property.

Brian Kelley, Acme Township resident, asked that the Planning Commission continue the Public Hearing for the Traverse City Horse Shows, LLC SUP/SPR 2021-02 at its December Planning Commission meeting. He stated that the equestrian event, once small and with limited impact to neighbors and community, is now large. He has a friend who lives 6,300 feet from the Horse Show property, over a mile away, who can hear the PA system during events, and Mr. Kelley wonders if Acme's noise ordinance covers this. Another concern is storm water runoff to Yuba Creek. He said the entire site has been disturbed and it does not drain as well as they think it does.

Limited Public Comment closed at 7:19 p.m.

**B. APPROVAL OF AGENDA**

Wentzloff recommended the addition of four items under correspondence:

1. Steven R. Fox, Attorney, Pezzetti, Vermetten & Popovits, PC; letter distributed to Planning Commissioners at the meeting
2. Brian Chouinard, Nature's ReLeaf; letter distributed to Planning Commissioners at the meeting
3. Kristina Hendrickson; letter distributed to Planning Commissioners at the meeting
4. Heather Smith, Baykeeper, Grand Traverse Bay Watershed; letter distributed to Planning Commissioners at the meeting

Wentzloff also recommended the re-ordering of Old Business items to:

1. Traverse City Horse Shows, LLC SUP/SPR 2021-02
2. Recreational Marihuana Zoning Ordinance Text Edits
3. Acme Township Draft Zoning Ordinance

**Motion by Feringa, supported by Rosa, to approve the agenda with addition of four pieces of correspondence and re-ordering of the Old Business items. Voice vote. No discussion. Motion carried unanimously.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None stated.

**D. SPECIAL PRESENTATIONS:** None

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

**a.** Township Board Approved Meeting Minutes, 10.5.21

**2. ACTION**

**a.** Approve Draft Planning Commission Meeting Minutes, 10.18.21

**F. ITEMS REMOVED FROM CONSENT CALENDAR:** None

**Motion by Feringa, supported by Challenger to approve the Consent Calendar as presented. Voice vote. No discussion. Motion carried unanimously.**

**G. CORRESPONDENCE**

A letter from each person, below, was distributed to Planning Commissioners at the meeting.

1. Steven R. Fox, Pezzetti Vermetten & Popovits, PC, Attorneys
2. Brian Chouinard, Nature's ReLeaf
3. Kristina Hendrickson
4. Heather Smith, Baykeeper, Grand Traverse Bay Watershed

Wentzloff read the pieces of correspondence aloud.

Mr. Fox's letter was pertaining to the Special Use permit application by the Traverse City Horse Shows.

Mr. Chouinard's letter contained transcripts from the City of Traverse City court case regarding medical Planning Commission Regular Meeting, November 8, 2021



marihuana license locations litigation with Green Peak Industries LLC.

Ms. Hendrickson's letter referenced the marihuana growing facility near her residence on Bates Road.

Ms. Smith's letter advocated for clean water in Grand Traverse Bay and she offered to be a resource in the Acme Township zoning ordinance draft revisions.

Complete copies of all correspondence received are attached to these minutes.

## **H. PUBLIC HEARINGS:**

### **1. Continuation Traverse City Horse Shows, LLC – SUP/SPR 2021- 02**

Wentzloff asked the applicant to present additional information available since the previous meeting.

Mr. Ronald J. Gajoch, AIA, President, Ronald J. Gajoch & Associates, Inc., 5134 Blazer Parkway, Dublin Ohio 43017, stated he was here to provide the Planning Commission and the township with an update on Horse Shows and where it stands with its Application. He said objectives today, following the last meeting, are to clearly explain how Horse Shows operates, and provide quantitative data to help you [Planning Commission and Township] out in making decisions. He wanted to clearly identify future improvements; explain Horse Shows' compliance with GAAMPs; explain the business model and how it impacts parking and attendance; and discuss landscape calculations meeting required standards that the township sets forth.

Mr. Gajoch said that Mansfield Land Use Consultants have addressed and re-submitted outstanding items and everything has been sent to Sara Kopriva. He further explained that we (Horse Shows) is trying to get the citations lifted and he emphasized Horse Shows' earlier promise to Acme Supervisor Doug White that Horse Shows would not do any work other than seed until the SUP was approved. He went on to request conditional approval to move forward with the maintenance of retention ponds and construction of the life safety fire access route because these improve the facility and make it safe.

Regarding identification of future improvements, Mr. Gajoch summarized the following plans:

#### **For 2021-2022:**

(1) Complete South Emergency Access Drive for emergency services. Horse Shows received the paper approval today from Grand Traverse Metro Fire for this access drive. Horse Shows must name the roads and label the buildings so they can be located during an emergency.

(2) Accomplish landscape and buffers meeting landscape standards and complying with ordinances:

- > Northern boundary abutting adjacent property owners
- > Along Bates Road
- > Future campgrounds

Dusty Christensen, LLA for Applicant, and Sara Kopriva, Acme Planning Consultant, had discussed if picture documentation, not tree counts, would be satisfactory since tree counts, especially along a densely-wooded area, can be very subjective.

#### **For 2022-2023:**

> Add one, final riding ring; a VIP pavilion; replace some of the tents with permanent awnings; construction of the new RV campgrounds; and pedestrian walking path required by ordinances.

#### **For 2024:**

> VIP Plaza concession buildings

Regarding storm water, he said that Horse Shows was requested to provide percolation data to check infiltration rates to verify that all of the calculations are correct. This was provided to reviewers and Horse Shows is waiting on comments. He added this step is the last real hurdle of approval.

Mr. Gajoch said that he can assure everyone that Horse Shows meets and exceeds GAAMP guidelines which deal with three points:

Planning Commission Regular Meeting, November 8, 2021

- (1) Above Freeboard Level - a nautical term that describes water table and deck height. He said Horse Shows is way above the water table.
- (2) Containment on Site - the Horse Shows' containment is a three-sided concrete wall structure with concrete pad.
- (3) Manure is collected twice per day and shipped out daily. It is the responsibility of the farmer or composter to apply correctly. Manure is benign and more ecologically friendly to put down.

Mr. Gajoch explained that the USEF (United States Equestrian Federation) organization oversees all horse shows. USEF sets rules, safety guidelines for humans and animals, and facility guidelines for those who operate the events. USEF inspects each facility and Traverse City Horse Shows was certified this past summer with no issues.

Next, he provided background on Horse Shows saying it's all about showcasing riders and horses. These events are family-oriented and involve mostly families who travel together in a group, driving here with their horses. An economic impact report is being generated and Mr. Gajoch provided some excerpts from the report: during summer 2021, Traverse City Horse Shows had families and farms attending from 24 states, Mexico and Canada; over 60% traveled by car typically carrying 3 to 5 individuals. When surveyed, 2 - 4 people come to Horse Shows each day in a car; we use 3 as average. These events are similar to soccer and track & field tournaments in that the main attendees are competitors, officials, and families -- not the general public. Horse Shows runs in sessions. Normal day is from 8am to 5pm -- 9 hours -- with three distinct 3-hour sessions during the morning, mid-day, and afternoon. Available daylight limits activity and the school year dictates attendance. June is light; July heavy; August less heavy; September is light.

Mr. Gajoch then covered parking counts. He noted that there are 33 RV sites and 30 competitors and staff living adjacent/nearby to show grounds, and these numbers are not included in the parking count. The on-site parking stalls count for cars is 550. Horse Shows issues parking passes for a fee, so that controls a number of people. Max attendance is 4500 people -- participants, staff, everyone; this was in 2021. Max capacity for horses is 1,700. Site is at its max capacity. Horse Shows has had to turn people away. He said that it is never going to get any bigger.

He then walked everyone through the math to show that there are approximately 493 cars per day per session.  $(4,500 - 33 \text{ RV pkg} = 4,467 - 30 \text{ nearby} = 4,437 \text{ divided by } 3 \text{ sessions/day} = 1479 \text{ divided by average of } 3/\text{car} = 493)$ . He stated other factors that relieve parking: RV campgrounds will provide 42 more parking stalls; the future farmettes across Bates Rd. will enable people to walk to Horse Shows; other people are investing in nearby farms where they can stay, keep their horses, and walk to Horse Shows events.

Mr. Gajoch concluded by asking for conditional approval for the emergency services road and to clean out the storm water retention ponds.

Mr. Dusty Christensen, LLA, Planner, Mansfield Land Use Consultants, 830 Cottageview Drive, Suite 201, Traverse City, MI 49685, displayed the updated site plan for the Planning Commission and attendees to see as he walked through the current approved site plan and the projected layout as depicted in the SUP/SPR 2021-02 amendment application. Mr. Christensen noted that the Site Plan has been amended seven times since 2006, most recently in 2020. SUP/SPR 2021-02 is necessary to handle the expanding horse shows. He referenced the addition of 3 properties: a roughly 5-acre parcel on Arabian Lane to the north of the site; a 13.5-acre parcel adjoining it and fronting Bates Rd; and a 13-acre property off south-eastern corner of site where campgrounds are proposed.

The elevation drawings for the proposed horse stable buildings were submitted to Acme Township Planning and Zoning since the previous meeting. Mr. Christensen stated the phasing plan with dates and asked for direction on how best to quantify the trees on the property near Bates Road that are to be used for screening. He added that Horse Shows has permits for all improvements on deck for construction or already started, including from the Erosion Control office, County Health Department for septic system in Planning Commission Regular Meeting, November 8, 2021



southwest corner of site, and Road Commission for driveways. Mr. Christensen concluded his presentation by offering to answer any questions.

Wentzloff opened the Public Hearing at 8:03 p.m.

Wentzloff told the Commissioners that there are two options for next steps: close the Public Hearing or continue the Public Hearing. Staff had recommended Public Hearing be continued at next meeting because materials were not available to public for review. Sara Kopriva added that we received a lot of good information this evening but it would be good to have it in writing in our packets so that we know about it. Mr. Gajoch stated he will send Sara Kopriva, electronically, the document and data he used to provide information at tonight's Planning Commission meeting. Sara said she plans to include this information in the Planning Commissions' packet ahead of its next meeting.

**Motion by Rosa, supported by Aukerman, to continue the Public Hearing until the next regularly scheduled Planning Commission meeting. Voice vote. No discussion. Motion carried unanimously.**

## **I. OLD BUSINESS**

### **1. Traverse City Horse Shows, LLC SUP/SPR 2021-02**

Wentzloff asked the Planning Commissioners if they had any lingering issues to ask the Applicant or anything to be reviewed by Sara Kopriva or Jeff Jocks, legal counsel.

Feringa stated he was glad the Planning Commission voted to continue the Public Hearing on to the next month. He is not comfortable with conditional approval on SUPs. He wants all citations to be resolved and have everything we need from all the agencies, especially the storm water information -- and in a timely manner so that we are able to read and digest it, and make opinions. Providing it right ahead of the meeting gives him no time to review it.

Sara Kopriva said that she needs consensus on the screening/buffering question from Mr. Christensen. Does he need to count and specify the type of the existing trees? Does he need to provide photos of the existing trees?

It was agreed upon by the Planning Commissioners that photos would suffice to provide documentation that the buffer was sufficient to meet the Ordinance.

Wentzloff brought up traffic issues. Per Mr. Gajoch's presentation, 4,500 people attend the horse show each day. Conservatively estimating ride-sharing, that is 3,000 car trips or a car every 10 seconds going down Bates Rd. This does not include service vehicles to and from the Horse Shows property. There are also railroad tracks on Bates Road at M-72 which require special vehicles to stop. Wentzloff said she is concerned with the level of traffic.

Feringa added that this is a tough intersection [M-72 at Bates Rd] and not just during summer's peak times. There is an offset intersection combined with a railroad track.

Rosa asked what the difference between a tent and a pavilion is. Mr. Morrissey, Applicant for Traverse City Horse Shows, LLC, was present in the meeting audience and responded that tents are temporary, and pavilions are permanent structures. Mr. Rosa asked if a building permit is required for a tent. Mr. Christensen said it varies with the use of a tent. A tent on a residential property does not require a permit. Mr. Morrissey added that Grand Traverse Metro Fire Department inspects all tents on the Horse Show property, and fire extinguishers are placed in all tents.

Feringa said that, in building codes, tents are considered temporary structures and you do have to have a permit for them -- other than if it's a camping or personal residential tent.

Aukerman asked Mr. Gajoch if his presentation, when emailed to Sara Kopriva and the Planning Commission Regular Meeting, November 8, 2021

Commissioners, will have web links to the raw data used to support his findings. He confirmed there are links in the document and that he would email all of it to Sara Kopriva.

Aukerman asked if there was a parking plan for the very large horse trailers. Mr. Gajoch said they will stay where they are (on site) currently. Morrissey responded that, downstream, Horse Shows is looking at locating horse trailers off site.

Aukerman asked about the buffer planned for Arabian Lane, specifically, the planting details and how long it would take for the trees to form a buffer. Dusty Christensen explained on the north property line, there are to be native evergreen, white pine and white spruce trees to create the buffer. He said that, by ordinance, the trees will be a minimum of 8 feet tall when planted, and spaced 20 - 25 feet on center with gaps in-between the trees to allow for growth. The trees will be about 18 to 20 feet tall in a decade, and it will be about ten years before it starts filling in completely. Dusty noted that the buffer shown on the Plan complies with the standards of the zoning ordinance for size and spacing.

Challender asked about the property of approximately 100 acres across Bates Road from the Traverse City Horse Shows property. Mr. Morrissey said the parcels will be sold in increments of five acres and larger.

Wentzloff noted a clarification on C4.1. She pointed out what she felt was a typo in #7; should be 9 spaces required; 10 provided. Dusty said he would look at that. She asked how required accessibility sites are calculated if there are no parking standards. Dusty said it's based on the number of spaces provided and that there is a table.

Another point was raised about the property across Bates Road. If these future farm owners show their horses at the Traverse City Horse Shows, they will be crossing Bates Road with their horses. Mr. Christensen said that Doug (Mansfield) has talked to the Grand Traverse County Road Commission about possibility of installing a "horse crossing" zone. Regarding Arabian Lane, Sara Kopriva asked if there are residents there who walk their horses across Arabian Lane. Matt Morrissey responded there are and there will be more. Sara recommended that, while some parking concerns are taken away now, we now have horse-and- traffic all together -- large animals and people walking to the site. We need to find an appropriate way to deal with any negative impacts this brings.

Wentzloff asked Jeff Jocks, legal counsel, for clarification on the expiration of the SUP/SPR 2021-02. Mr. Jocks stated that there is an expiration of one year after the SUP/SPR is submitted if no work has begun. If work has started, then no expiration will apply.

## **2. Recreational Marihuana Zoning Ordinance Text Edits**

Sara Kopriva provided the Commissioners with a Zoning Districts official zoning map for Acme Township with the 1,000 ft Buffer from Parks and Schools marked. Sara found evidence in an ordinance that the Tart Trail is not considered a linear park in Acme Township zoning. There was discussion about the buffer.

**Motion by Aukerman, supported by VanHouten to include buffers in the ordinance for recreational marijuana licensees that mimic the medical marijuana ordinance.**

**Motion withdrawn.**

**Motion by Aukerman, supported by VanHouten to hold a Public Hearing for the recreational marihuana zoning amendment including Zoning Ordinance 7.11 in its entirety. Voice vote. No discussion. Motion carried unanimously.**

## **3. Acme Township Draft Zoning Ordinance**

Wentzloff began the discussion with a concern that current zoning language unnecessarily punishes developers for impervious surface density. Wentzloff said that developers should be encouraged to include adequate sidewalks for pedestrian safety and usage. Sara Kopriva will review the current language.

**J. NEW BUSINESS** None

**K. PUBLIC COMMENT & OTHER PLANNING COMMISSION BUSINESS**

Public Comment was opened at 8:57 p.m.

Brian Kelley, Acme Township resident, believes a traffic study should be conducted to determine the impact of the Traverse City Horse Shows on M-72. Mr. Kelley attended the horse show this summer and traffic was bumper to bumper exiting the horse show grounds to M-72. For the expected horse show participants from the Equestrian Estates across Bates Road, he suggested the possibility of a horse tunnel to cross the road. Mr. Kelley said the dust from the horse shows needs to be addressed.

Scott Hardy, Commercial Realtor, Coldwell Banker Schmidt Commercial Realtors, 522 E. Front St, Traverse City MI 49686, is concerned with the buffer restrictions of the Recreational Marijuana Zoning Ordinance. Mr. Hardy has clients looking to invest \$1.5 to \$1.7 million dollars in the community. These potential investments are in jeopardy due to the current zoning buffering restrictions, and he asked if these buffers are necessary.

Theresa Bak, 7108 Hawley Road, Williamsburg MI 49690, expressed her views on the possible odors emitted from a medical marihuana facility to be established near her residence. She is concerned that medical marihuana license, alone, will not sustain the business and that they will seek a recreational marihuana license. She is a 50-plus year resident of Acme Township and is concerned for the quality of life for all Acme Township residents.

The Public Comment period was closed at 9:09 p.m.

**OTHER PLANNING COMMISSION BUSINESS**

Planning Commission - Sara Kopriva. No report.

Board - Jean Aukerman. Our meeting is tomorrow evening; no report now.

Parks & Trails Committee - Karly Wentzloff reported that they went out to bid for the Acme Connector Trail, and only one bid was received. They went back out to bid with some modifications for construction. They hope for 3 bids.

**ADJOURN: Motion by Feringa, supported by Challenger to adjourn. Voice vote. No discussion. Motion carried unanimously.**

Meeting adjourned at 9:12 p.m.

12/01/2021 01:45 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 11/10/2021 - 12/01/2021  
Banks: CHASE, FARM, PARKS, SEWER

Prepaid  
A/P

Page 1/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/15/2021	CHAS	26432	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,910.00
11/15/2021	CHAS	26433	BECKETT & RAEDER	PLANNING CONSULTANT	101-410-803.001	1,847.72
11/15/2021	CHAS	26434	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	222.84
11/15/2021	CHAS	26435	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,639.76
11/15/2021	CHAS	26436	K & K	REPAIRS & MAINT	101-265-930.000	125.00
11/15/2021	CHAS	26437	KCI	SUPPLIES & POSTAGE	101-253-726.000	1,448.40
11/15/2021	CHAS	26438	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	584.80
		26438		PUBLICATIONS T & A	101-410-900.001-116	188.55
						<hr/> 773.35
11/18/2021	FARM	221	EAGLE LAND SURVEYING	APPRAISAL EXPENSES	225-000-942.000	4,500.00
11/18/2021	CHAS	26439	CHARTER COMMUNICATIONS	CABLE INTERNET SERVICES	101-265-851.000	367.67
11/18/2021	CHAS	26440	CHASE CARDMEMBER SERVICE	SOFTWARE SUPPORT & PROCESSIN		** VOIDED **
		26440		PUBLICATIONS		** VOIDED **
		26440		dues subscriptions		** VOIDED **
		26440		EDUCATION/TRAINING/CONVENTION		** VOIDED **
		26440		EDUCATION/TRAINING/CONVENTION		** VOIDED **
		26440		STREET LIGHTS		** VOIDED **
		26440		REPAIRS & MAINT		** VOIDED **
11/18/2021	CHAS	26441	COBB'S PEST CONTROL	REPAIRS & MAINT	101-750-930.000	125.00
11/18/2021	CHAS	26442	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	942.35
		26442		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	42.41
		26442		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	78.17
						<hr/> 1,062.93
11/18/2021	CHAS	26443	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	308.77
11/18/2021	CHAS	26444	GFL ENVIRONMENTAL	REPAIRS & MAINT	101-265-930.000	62.62
		26444		REPAIRS & MAINT	101-750-930.000	195.80
						<hr/> 258.42

12/01/2021 01:45 PM  
User: CATHY DYE  
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 11/10/2021 - 12/01/2021  
Banks: CHASE, FARM, PARKS, SEWER

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/18/2021	CHAS	26445	MICHIGAN ASSOC OF MUNICIPAL CLE	EDUCATION/TRAINING/CONVENTION	101-215-958.000	60.00
11/18/2021	CHAS	26446	MORTON PROPERTY MAINTENANCE, LL	REPAIRS & MAINT	101-750-930.000	1,140.00
11/18/2021	CHAS	26447	RELIANCE STANDARD	INSURANCE	101-101-910.000	173.57
11/18/2021	CHAS	26448	REYNOLDS-JONKHOFF FUNERAL HOME,	CONTRACTED EMPLOYEE SERVICES	209-000-802.004	25.00
11/18/2021	CHAS	26449	ROBERT B. WILKINSON	CONTRACTED EMPLOYEE SERVICES	209-000-802.004	2,275.00
11/18/2021	CHAS	26450	TRI-GAS DISTRIBUTING CO	REPAIRS & MAINT	101-750-930.000	471.75
11/18/2021	CHAS	26451	WEX BANK	REPAIRS & MAINT	101-750-930.000	309.95
11/22/2021	CHAS	26452	CHASE CARDMEMBER SERVICE	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	193.46
		26452		PUBLICATIONS	101-101-900.000	410.00
		26452		dues subscriptions	101-101-960.000	15.89
		26452		EDUCATION/TRAINING/CONVENTION	101-171-958.000	334.93
		26452		EDUCATION/TRAINING/CONVENTION	101-215-958.000	34.12
		26452		STREET LIGHTS	101-265-921.000	221.72
		26452		REPAIRS & MAINT	101-750-930.000	287.68
						<hr/> 1,497.80
11/22/2021	CHAS	26453	KWIK PRINT	SUPPLIES & POSTAGE	101-265-726.000	82.75
11/22/2021	CHAS	26454	TART TRAILS ATTN: CHRIS KUSHMA	GT COUNTY ROAD COMMISION TART	101-000-998.000	4,000.00
11/29/2021	CHAS	26455	CATHY DYE	CASH-CHECKING	101-000-001.000	200.00
11/29/2021	CHAS	26456	APPLIED IMAGING	REPAIRS & MAINT	101-265-930.000	239.59
11/29/2021	CHAS	26457	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	109.30
11/29/2021	CHAS	26458	DTE ENERGY	DTE GAS	101-265-922.000	169.65
11/29/2021	CHAS	26459	ELECTION SYSTEMS & SOFTWARE	SUPPLIES & POSTAGE	101-191-726.000	29.00
11/29/2021	CHAS	26460	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	101-101-803.003	1,625.00
		26460		PLANNING & CONSULTANT T & A	101-410-803.005-080	172.50
						<hr/> 1,797.50
11/29/2021	CHAS	26461	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	8,948.32
11/29/2021	CHAS	26462	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,505.34

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User: CATHY DYE  
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 11/10/2021 - 12/01/2021  
Banks: CHASE, FARM, PARKS, SEWER

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		26462		ATTORNEY SERVICES	101-410-802.002	804.66
						<u>2,310.00</u>
11/29/2021	SEWE	381	GOSLING CZUBAK ENGR	OPERATING & MAINT EXP	590-000-956.001	275.00
11/29/2021	SEWE	382	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	31,634.28
		382		HOCH ROAD #697 EXP	590-000-956.003	6.44
		382		OPERATING & MAINT EXP	591-550-956.001	685.08
						<u>32,325.80</u>
TOTAL - ALL FUNDS				TOTAL OF 34 CHECKS (1 voided)		80,029.84

--- GL TOTALS ---

101-000-001.000	CASH-CHECKING	200.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	4,000.00
101-101-802.002	ATTORNEY SERVICES	1,505.34
101-101-803.003	ENGINEERING SERVICES	1,625.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	193.46
101-101-900.000	PUBLICATIONS	994.80
101-101-910.000	INSURANCE	173.57
101-101-960.000	dues subscriptions	15.89
101-171-958.000	EDUCATION/TRAINING/CONVENTION	334.93
101-191-726.000	SUPPLIES & POSTAGE	29.00
101-209-803.002	ASSESSING CONTRACT SERVICES	3,910.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	94.12
101-253-726.000	SUPPLIES & POSTAGE	1,448.40
101-265-726.000	SUPPLIES & POSTAGE	82.75
101-265-851.000	CABLE INTERNET SERVICES	367.67
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,062.93
101-265-921.000	STREET LIGHTS	862.63
101-265-922.000	DTE GAS	169.65
101-265-930.000	REPAIRS & MAINT	427.21
101-410-802.002	ATTORNEY SERVICES	804.66
101-410-803.001	PLANNING CONSULTANT	1,847.72
101-410-803.005-080	PLANNING & CONSULTANT T & A	172.50
101-410-900.001-116	PUBLICATIONS T & A	188.55
101-750-930.000	REPAIRS & MAINT	2,530.18
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	17,588.08
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,300.00
225-000-942.000	APPRAISAL EXPENSES	4,500.00
590-000-956.001	OPERATING & MAINT EXP	31,909.28
590-000-956.003	HOCH ROAD #697 EXP	6.44
591-550-956.001	OPERATING & MAINT EXP	685.08
	TOTAL	80,029.84

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User: CRISTY DANCA  
DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP  
CHECK RUN DATES 12/07/2021 - 12/07/2021  
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

To Be  
Approved

Page: 1/1

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/07/2021	AP	BECKETT & RAEDER PLANNER SERVICES Vnd: 0000001660 Invoice: 2021787	Invoice: 2021787 Ref#: 10902(ACME TWP TRAIL) 403-000-803.000 403-000-202.000	6,142.50	6,142.50
		Expected Check Run: 12/07/2021		<u>6,142.50</u>	<u>6,142.50</u>
12/07/2021	AP	KUSTOM SIGNALS, INC. MISCELLANEOUS Vnd: KUSTOM SIG Invoice: 371537	Invoice: 371537 Ref#: 10904(PROLASER 4: LASER RADAR FOR COMMUNITY PO) 207-000-956.000 207-000-202.000	2,150.00	2,150.00
		Expected Check Run: 12/07/2021		<u>2,150.00</u>	<u>2,150.00</u>
12/07/2021	AP	LINDSEY WOLF SUPPLIES & POSTAGE Vnd: WOLF Invoice: 11/23/2021	Invoice: 11/23/2021 Ref#: 10903(CELL PHONE SERVICE REIMBURSEMENT FOR LI 101-410-726.000 101-000-202.000	210.94	210.94
		Expected Check Run: 12/07/2021		<u>210.94</u>	<u>210.94</u>
12/07/2021	AP	PETTY CASH POSTAGE FOR PASSPORTS SUPPLIES & POSTAGE Vnd: 0000017150 Invoice: 11/30/2021	Invoice: 11/30/2021 Ref#: 10901(PETTY CASH) 101-000-465.001 101-265-726.000 101-000-202.000	167.94 1.45	169.39
		Expected Check Run: 12/07/2021		<u>169.39</u>	<u>169.39</u>
				<u>8,672.83</u>	<u>8,672.83</u>
Cash/Payable Account Totals:					
	ACCOUNTS PAYABLE		101-000-202.000		380.33
	ACCOUNTS PAYABLE		207-000-202.000		2,150.00
	ACCOUNTS PAYABLE		403-000-202.000		6,142.50
			TOTAL INCREASE IN PAYABLE:		8,672.83

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**

**RESOLUTION #R-2021 -- \_\_\_\_\_**

***Agreement for Collection of Northwest Education Services***

***Summer School Property Taxes***

***Date December 7, 2021***

At a meeting of the Acme Township Board of Trustees, held on December 7, 2021, the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded \_\_\_\_\_ passed the following resolution:

Whereas, The Acme Township Treasurer is entering into an agreement, to collect summer Taxes for Northwest Education Services Schools for year July1, 2022.

Whereas, the fee to collect these said summer taxes is included in the per parcel payment as negotiated by Northwest Education Services.

Whereas, The Township treasurer shall account for and remit to the school District Summer school tax collections on the same schedule as agreed upon with the Northwest Education Services School district. In return for timely payment the School district waves any claim to interest earned during the time the money is in Township Accounts.

Now therefore be it resolved that the Acme Township Board approves this agreement between Acme Township and Northwest Education Services School District on 12/7 /2021.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White                      Date  
Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye                      Date  
Acme Township Clerk



**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2021 - \_\_\_\_**  
***Agreement for Collection of Elk Rapids Summer School Property Taxes***  
***Date December 7, 2021***

At a meeting of the Acme Township Board of Trustees, held on December 7, 2021, the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded \_\_\_\_\_ passed the following resolution:

Whereas, The Acme Township Treasurer is entering into an agreement, to collect summer Taxes for Elk Rapids Schools for year July1, 2022.

Whereas, the fee to collect these said summer taxes is included in the per parcel payment as negotiated by Elk Rapids.

Whereas, The Township treasurer shall account for and remit to the school District Summer school tax collections on the same schedule as agreed upon with the Elk Rapids School district. In return for timely payment the School district waves any claim to interest earned during the time the money is in Township Accounts.

Now therefore be it resolved that the Acme Township Board approves this agreement between Acme Township and Elk Rapids School District on 12/7 /2021

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White                      Date  
Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye                      Date  
Acme Township Clerk

11/30/2021

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2021 -- \_\_\_\_**  
***Agreement for Collection of TCAPS Summer School Property Taxes***  
***Date December 7, 2021***

At a meeting of the Acme Township Board of Trustees, held on December 7, 2021, the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded \_\_\_\_\_ passed the following resolution:

Whereas, The Acme Township Treasurer is entering into an agreement, to collect summer Taxes for TCAPS Schools for year July1, 2022.

Whereas, the fee to collect these said summer taxes is included in the per parcel payment as negotiated by TCAPS.

Whereas, The Township treasurer shall account for and remit to the school District Summer school tax collections on the same schedule as agreed upon with the TCAPS School district. In return for timely payment the School district waves any claim to interest earned during the time the money is in Township Accounts.

Now therefore be it resolved that the Acme Township Board approves this agreement between Acme Township and TCAPS School District on 12/7 /2021

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White                      Date  
Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye                      Date  
Acme Township Clerk

11-30-2021

# TRAVERSE CITY AREA PUBLIC SCHOOLS

## ANNUAL SUMMER TAX RESOLUTION

*Grand Traverse, Leelanau and Benzie Counties, Michigan*

A regular meeting of the Board of Education (the "Board") of the School District (the "District") was held virtually, under the Michigan Department of Health and Human Services Epidemic Order MCL 333.2253, on the 11<sup>th</sup> day of January 2021, at 6:00 o'clock in the p.m.

The meeting was called to order by Dr. VanWagoner.

Present: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond

Absent: None

The following preamble and resolution were offered by Member MOON MOHR and supported by Member KELLY.

**WHEREAS**, this Board, by previously adopted resolution of December 12, 1994, determined to impose a summer tax levy to collect 100% of school property taxes, including debt service, upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by the Board.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**


1. This Board, pursuant to 1976 PA 451, as amended (the "Revised School Code"), hereby invokes for 2022 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, beginning with 1995 and continuing from year to year until specifically revoked by this Board, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified on the Tax Rate Request (L-4029). Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2022.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or townships may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.


Ayes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond

Nays: None

Resolution declared adopted.

  
Josey Ballenger, Secretary  
Board of Education  
Traverse City Area Public Schools

*The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on January 11, 2021, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).*

  
Josey Ballenger, Secretary  
Board of Education  
Traverse City Area Public Schools



Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan.

A regular meeting of the board of education (the "Board") of the School District (the "District") was held in the Central Administration Building, in the District, on the 12th day of December, 1994, at 7:30 o'clock in the p.m.

The meeting was called to order by Thomas R. Alward, President.

Present: Members Berry, Crampton, Hayes, Howard, Mann, Alward

Absent: Members Mendez, with notice

The following preamble and resolution were offered by Member Berry and supported by Member Mann:

**WHEREAS**, this Board of Education by resolution of December 12, 1994, determined to impose a summer tax levy to collect all of school property taxes, including debt service, upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board of Education, pursuant to 1976 PA 451, as amended (the "School Code"), hereby invokes for 1995 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, upon property located within the school district and continuing from year to year until specifically revoked by this Board of Education and requests each city and/or township in which this district is located to collect those summer taxes.

2. The Superintendent or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 1995 in the amount as specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 1995.

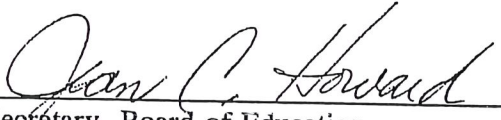
3. Pursuant to and in accordance with Section 1613(1) of the School Code, the Superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

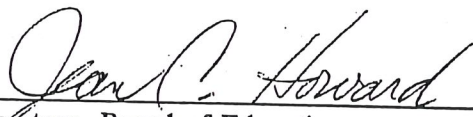
Ayes: Members Berry, Crampton, Hayes, Howard, Mann, Alward

Nays: Members None

Motion declared adopted.

  
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 12, 1994, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

  
Secretary, Board of Education



Traverse City Area Public Schools  
**Great Community, Great Schools**

**Sandra Low**  
Director of Finance

Amy Jenema, Treasurer  
ACME TOWNSHIP  
6042 Acme Road  
Williamsburg, MI 49690



November 5, 2021

Dear Amy,

Enclosed is a copy of the 2022 Summer Tax Resolution adopted by our Board of Education on January 11, 2021. We are required by State Statute to notify each collecting unit of our intent to levy a summer tax and this must be done no later than January 1<sup>st</sup> of each year.

I would like to take this opportunity to thank you for the extra effort you put forth to make our summer tax collection a real success.

Sincerely,

TRAVERSE CITY AREA PUBLIC SCHOOLS

A handwritten signature in blue ink that reads "Sandra Low".

Sandra Low  
Director of Finance

Enclosures  
SL/jg





6042 Acme Road | Williamsburg, MI | 49690  
Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

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## ACME TOWNSHIP BOARD OF TRUSTEES

2022 Meeting Dates

Adopted 12/7/21

January 4  
February 1  
March 1  
April 5  
May 10\*\*\*  
June 7  
July 5  
August 9\*\*\*  
September 6  
October 4  
November 8\*\*\*  
December 6

The Acme Township Board normally holds its regular meetings on the first Tuesday of each month at 7:00 p.m. at the Acme Township Hall.

Other Special Meetings will be posted separately as required

\*\*\* Denotes meeting dates changed due to a holiday, election or other schedule conflict.

If you are planning to attend and are physically challenged, requiring any special Assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.



**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2021-**  
***Resolution on Budget Amendment***  
***Various fund moves adjustments 2020-21 Township Budget***  
***December 7,2021***

At a Board meeting of the Acme Township Board of Trustees, held on December 7,2020 the Acme Township Board of Trustees, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_

The following resolution:

Whereas, at the Acme Township Board meeting held, December 7,2021 Resolution R-2021-\_\_ was approved to make fund moves to bring the 2021-22 Budget in balance and improve our 2021-22 audit.

Whereas; The Funds listed below have a budget correction to be made. The following Fund has a budget amount correction fund balance Police Protection 207 and Liquor Fund 212. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Beginning Balance	Amend Amount	New Balance
From	Liquor Fund Balance	212	000	001.000	\$11,514.19	\$11,100.00	\$414.19
To	Police Protection	207	000	699.000	\$2,200.00	\$11,100.00	\$13,300.00
From							
To							
From							
To							

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White      Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye      Acme Township Clerk

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**

**RESOLUTION #R-2021- \_\_\_\_**

***Resolution on establishing expense Budget Line items for new 210 Dept  
Adjustments to the 2021/22 Township Budget  
December 7, 2021***

At a meeting of the Acme Township Board of Trustees, held on December 7, 2021, the Acme Township Board of Trustees, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

The following resolution:

Whereas, at the Acme Township Board meeting held December 7, 2021, Resolution R-2021-\_\_\_\_ was approved to establish new expense budget's for accounts 210.000.402.000 Ambulance fund, to bring the Budget in balance and improve our 2021/22 audit.

Whereas; The Fund listed below have budget expense amounts to be established. This resolution brings our budget process up to date. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Establish Budget	Ambulance fund	210	000	802.004	\$107,478.92	77,521.08	\$185,000.00
No.2	Establish Budget	Ambulance fund	210	000	402.000	\$68,600.00	\$116,400.00	\$185,000.00

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye Acme Township Clerk

11/29/2021

**ACME TOWNSHIP  
TEMPORARY OUTDOOR DINING ORDINANCE**

**ORDINANCE NO. 2021-01**

The following shall be known as the Temporary Outdoor Dining Ordinance. Acme Township has determined that due to limitations caused by Covid-19 and imposed by State and Local agencies, it is in the interest of the public health, safety, and general welfare to adopt an ordinance that allows for food and drink establishments to have temporary outdoor dining. Acme Township desires to encourage economic activity and assist its local establishments impacted by Covid-19 by allowing temporary outdoor dining. Therefore, pursuant to MCL 41.181, the Acme Township Board approves this ordinance.

Acme Township hereby Ordains:

1. **Permit Required.** No person shall have any Outdoor Dining area in Acme Township without first obtaining a permit pursuant to this Ordinance, unless said person has a pre-existing and approved Special Use Permit for outdoor dining.
2. **Outdoor Dining Standards.**
  - a. An Outdoor Dining area may compensate for interior seating lost as a result of Covid-19 restrictions, to accommodate social distancing, and/or to allow for a phased reopening of a pre-existing and approved food and drink establishment.
  - b. An Outdoor Dining area shall not result in an increase in the total number of seats or maximum occupancy of a food and drink establishment.
  - c. An Outdoor Dining area shall be properly licensed and approved by all state and local agencies, and comply with all state and local laws and regulations.
  - d. An Outdoor Dining area shall comply with the Acme Noise Ordinance. No amplified music shall be permitted in an Outdoor Dining area. The Zoning Administrator may impose additional conditions or limitations relating to noise when such conditions or limitations are necessary or appropriate based on the location of the Outdoor Dining area and the proximity of such area to residential areas.
  - e. Existing off-street parking areas may be used for an Outdoor Dining area, but there must be a physical barrier or separation to protect customers from vehicle traffic, such as bollards or planter boxes.
  - f. An Outdoor Dining area approved for a multi-tenant building shall be located adjacent to or directly in front of the food and drink establishment. An Outdoor Dining permit does not supersede any restrictions or limitations put on the multi-tenant building. An Outdoor Dining area may require permission from the owner

or owners of the multi-tenant building and the Applicant is solely responsible for receiving such permission.

- g. If an Outdoor Dining area is to be located on or near any public or private sidewalk, a minimum of 6 feet of unobstructed pedestrian access on the sidewalk shall be maintained. No Outdoor Dining area shall block or interfere with entrances or exits of any structure or building.
  - h. An Outdoor Dining area shall not encroach into or interfere with handicapped parking spaces.
  - i. An Outdoor Dining area shall not interfere with safe pedestrian or vehicular access, or any access required to be maintained under the Americans with Disabilities Act.
  - j. An Outdoor Dining area shall not encroach or interfere with fire or other emergency access.
  - k. If a tent, canopy, or any other similar soft roof or soft sided structure is to be used it must meet all fire codes, ratings, and standards and be approved by Metro Emergency Services.
  - l. The Zoning Administrator may impose other conditions or limitations on Outdoor Dining to protect against adverse impacts from noise, traffic, parking, or fire, and to protect persons with disabilities.
  - m. An Outdoor Dining area must maintain written evidence of all approvals and/or reviews by Grand Traverse County Sheriff, Grand Traverse Metro Emergency Services, Grand Traverse Health Department, Michigan Department of Transportation, Grand Traverse County Road Commission, Grand Traverse County Construction Codes, and/or any other necessary agency.
3. **Application for Outdoor Dining Permit.** Any existing and approved food and drink establishment that seeks an Outdoor Dining area must submit an application for administrative approval by the Zoning Administrator. Applications shall include the following information:
- a. A plan view drawing of the proposed Outdoor Dining area showing all fixtures and furnishings with all distances clearly marked for pedestrian paths and between seating as follows:
    - i. That the layout of the entire Outdoor Dining area, to the maximum extent practical, provides that a minimum 6-foot-wide clear pedestrian walking path adjacent to the dining area.
    - ii. That tables and chairs allow seating for patrons only in accordance with social distancing guidelines in effect.

- iii. That temporary signage to encourage compliance with social distancing guidelines is prominent.
    - iv. That a temporary hand sanitizing station is near the entrance of the Outdoor Dining area.
    - v. That a temporary service station is within or near the Outdoor Dining area that includes a trash receptacle and disinfecting wipes or other supplies to disinfect tables and chairs between patrons and to disinfect high touch points in the Outdoor Dining area.
  - b. Written permission from the property owner if the food and drink establishment is not the property owner.
  - c. Proof of insurance to include coverage of the Outdoor Dining area.
4. **Permit Fee.** The fee for an Outdoor Dining Permit shall be \$100.
5. **Application Review.** Once the Zoning Administrator determines the Application to be complete, the Zoning Administrator shall determine if the Application meets all requirements of this Ordinance. If the Application meets all requirements, the Zoning Administrator shall approve the Outdoor Dining Permit, but may add any conditions or limitations pursuant to this Ordinance.
6. **Permit Term.** All Outdoor Dining Permits approved pursuant to this Ordinance shall expire on December 31, 2021 at 11:59:59 p.m., unless Acme Township otherwise modifies or amends this Ordinance.
7. **Ordinance Sunset.** No Outdoor Dining Permits shall be approved after December 31, 2021 and this Ordinance shall have no further effect whatsoever after December 31, 2021.
8. **Inspection:** The Applicant shall allow the Zoning Administrator or any Acme Township designee access to the property for inspection at any time. Applicant shall also make available written evidence of all approvals and/or reviews by Grand Traverse County Sheriff, Grand Traverse Metro Emergency Services, Grand Traverse Health Department, Michigan Department of Transportation, Grand Traverse County Road Commission, Grand Traverse County Construction Codes, and/or any other necessary agency. Failure to meet all requirements of this Ordinance or conditions and/or limitations imposed by the Zoning Administrator may result in immediate suspension or termination of the Outdoor Dining Permit.
9. **Violations and Penalties.**
- a. A violation of this Ordinance is a Municipal Civil Infraction subject to Acme Township's Municipal Civil Infraction Ordinance and the enforcement officer for such violation can be the Zoning Administrator, Township Supervisor, or any other person designated by the Township Board.

- b. A violation of this Ordinance is a nuisance per se and is enforceable as such.
10. **Severability.** If any portion of this Ordinance is found invalid by any court, such invalidation shall not affect or limit the remaining portions of this Ordinance or its application.
11. **Effective Date.** This Ordinance shall become effective 30 days after its publication in a newspaper of general circulation in the Township.

Ordinance Declared Adopted: MARCH 11, 2021

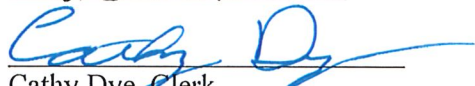
  
Doug White, Supervisor

  
Cathy Dye, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by Acme Township, Grand Travers County, State of Michigan, at a regular meeting held on February 2, 2021 that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act. I further certify that the foregoing Ordinance was published on 2/10/21 in the following newspaper:

RECORD EAGLE

  
Cathy Dye, Clerk

T. C. RECORD-EAGLE, INC.  
120 WEST FRONT STREET  
TRAVERSE CITY MI 49684  
(231) 946-2000  
Fax (231) 946-8273

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 02/09/21 09:21 by dling

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Acct #: 6

Ad #: 561115

Status: New WHOLD WHOI

LEGAL NOTICE  
TOWNSHIP OF ACME  
NOTICE OF ADOPTION

PLEASE TAKE NOTICE that the ACME TOWNSHIP BOARD OF TRUSTEES at its regular Zoom meeting held on February 2, 2021, 6042 Acme Road, Williamsburg MI 49690, adopted the following Police Power Ordinance:

**ACME TOWNSHIP TEMPORARY OUTDOOR DINING ORDINANCE NO: 2021-01**

Acme Township has determined that due to limitations caused by Covid-19 and imposed by State and Local agencies, it is in the interest of the public health, safety, and general welfare to adopt an ordinance that allows for food and drink establishments to have temporary outdoor dining with restrictions through December 31, 2021.

The township ordinance shall become effective 30 days after publication. A copy of said ordinance may be inspected at the Acme Township Hall Monday through Thursday, from 7:30 a.m. to 6:00 p.m. The ordinance is also available on the Acme Township website: [www.acmetownship.org](http://www.acmetownship.org). Written comments regarding the ordinance may be directed to:

Cathy Dye  
Acme Township Clerk  
[cdye@acmetownship.org](mailto:cdye@acmetownship.org)  
6042 Acme Road  
Williamsburg, MI 49690  
(231)938-1350

February 10, 2021-1T

561115

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**

**RESOLUTION #R-2021- \_\_\_\_**

***Resolution on Budget Amendment  
Budget adjustment 2021/22 Budget  
December 7, 2021***

At a Board meeting of the Acme Township Board of Trustees, held on December 7, 2021, the Acme Township Board of Trustees, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

The following resolution:

Whereas, at the Acme Township Board meeting held, December 7, 2021 Resolution R-2021- \_\_\_\_ was approved to make budget changes to bring the 2021-22 Budget in balance and improve our 2021-22 audit.

Whereas; The Fund's listed below have a budget correction to be made. The following Funds have budget amounts which need increased/decreased to Reflect Money spent for cost center 591 Water fund. Fund 591 will need budget adjustment as well as money moved Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	Contingency	101	000	992.000	\$2000.00	\$45,000.00	\$43,000.00
To	Salaries	101	215	702.000	\$2000.00	\$43,000.00	\$45,000.00

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board Members Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

\_\_\_\_\_  
Doug White Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye Acme Township Clerk

12/2/2021