



Approved 01/19/18

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**ACME TOWNSHIP  
CIP COMMITTEE MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road; Williamsburg, MI 49690  
December 15, 2017  
Time: Directly Following Parks & Trails Meeting**

**CALL TO ORDER:** Called to order at 11:38am following end of Parks and Trails meeting.

**ROLL CALL:** Jean Aukerman; Steve Feringa; Amy Jenema (Chair); Shawn Winter.

**A. LIMITED PUBLIC COMMENT:** None

**B. APPROVAL OF AGENDA:** Motion by Feringa to approve agenda, seconded by Aukerman. Motion carried unanimously.

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**D. ADMINISTRATIVE ACTION:**

**1. Adopt CIP Committee Draft Minutes 11/17/2017.** Motion by Feringa to approve minutes, seconded by Jenema. Motion carried unanimously.

**E. CORRESPONDENCE:** None

**F. OLD BUSINESS:** None

**G. NEW BUSINESS:**

**1. CIP:**

**a. Discuss/confirm goal(s) and time line -** Committee discussed possible time line goal so that the Acme Board would have input from the Planning Commission at the beginning of the 2018/19 budget planning cycle (mid

late April): *Acme's Planning Commission delivers its 2018/19 Capital*

*Improvement Plan priorities by April 15 to Acme Board for consideration and decision.*

**b. Work session -** Committee discussed projects and actions from *Table 7 - Action plan from the Master Plan 2014, page 79*. CIP committee discussed how it could best fulfill its role: to help find and assemble the information that the Planning Commission will need so that it can score and prioritize projects and actions listed in *Table 7, Master Plan 2014*, and provide its input to the Acme Board by mid-April.

**c. Next steps and deadlines -** Jenema and Winter will construct spread sheets summarizing *Table 7's* projects and actions, and defining each phase within each project. Sheets will be included in the Planning Commission's January 8, 2018, packet for discussion and scoring at that meeting.

**H. PUBLIC COMMENT:** None

**I. ADJOURN:** Noon

Table 7. Action plan

<b>1 WATER QUALITY</b>	Conduct and continue water quality testing to monitor the effectiveness of storm water treatment projects and the presence and source of any bacterial agents.
1.1	Yuba Creek Natural Area
1.2	Acme Creek within the Grand Traverse Town Center project area
1.3	Bayshore Park
1.4	Bunker Hill Boat Launch
<b>2 AGRICULTURE</b>	Continue the Township's effort to preserve farming and orchard operations.
2.1	Continue the Purchase of Development Rights (PDR) Program
<b>3 REGULATORY</b>	Revise the Acme Township Zoning Ordinance.
3.1	Revise the business districts zoning along the US-31 and M-72 corridor to a Form Based Code
3.2	Revise the Acme Township Zoning Ordinance to expedite and streamline the Special Use Permit (SUP) process, and the stormwater ordinance to include low impact development (LID) provisions.
3.3	Streamline the structure and provisions of the current code.
<b>4 PARKS AND RECREATION</b>	Implement key projects identified in the Township's 5-year Parks System Plan
4.1	Construct a MDNR boat launch at Saylor Park.
4.2	Implement the improvements proposed for Bayshore Park.
4.3	Implement the improvements proposed for Bunker Hill Boat Launch.
<b>5 COMMUNITY FACILITIES</b>	Plan for and install a potable water system.
5.1	Formalize an arrangement with the GTB to provide potable water to Infrastructure Service Area.
<b>6 NONMOTORIZED TRANSPORTATION</b>	Connect Township assets with the regional nonmotorized pathways and trails.
6.1	Collaborate with adjacent communities and regional agencies on the US-31 nonmotorized trail.
6.2	Collaborate with adjacent communities and regional agencies on the US-BR53 nonmotorized trail.
6.3	Collaborate with the GTB and developers of the GTTC on the installation fo the M-72 pathway.
6.4	Collaborate with the GTB, MDOT and regional agencies on the installation of the M-72 tunnel.
<b>7 MOTORIZED TRANSPORTATION</b>	Provide Township residents and business with access to a balanced transportation network.
7.1	Facilitate a Complete Streets connection between Acme Village and the Grand Traverse Town Center.
7.2	Improve Bunker Hill Road to serve as a county collector to Supply Road.
7.3	Improve Lautner Road south to Bunker Hill.
7.4	Facilitate a road maintenance capital improvements program focused on the improvement of public roads in the residential neighborhoods south of Bunker Hill Road.
7.5	Coordinate with BATA locations for bus stops and a transfer station in the Township.
<b>8 HOUSING</b>	Provide a variety of housing for existng and future residents.
8.1	Coordinate with NWMCOG and Grand Traverse County on a housing Target Market Analysis.
8.2	Revise the Acme Township Zoning Ordinance to provide for a mix of housing types and densities.
<b>9 ADMINISTRATIVE CAPACITY</b>	Provide opportunities for training and continue education.
9.1	Continue the policy of providing training and continuing education for Planning Commission and Zoning Board of Appeal members.