



**ACME TOWNSHIP  
CIP COMMITTEE MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
November 17<sup>th</sup>, 2017 10:30 a.m.**

**CALL TO ORDER** at 11am following end of Parks and Trails Committee meeting.

**Capital Improvements Plan (CIP) Members present:** All members present - Jean Aukerman; Steve Feringa; Amy Jenema (Chair); Shawn Winter

- A. LIMITED PUBLIC COMMENT: None**
- B. APPROVAL OF AGENDA:** Motion by Feringa to approve agenda, seconded by Aukerman. Motion carried unanimously.
- C. ADMINISTRATIVE ACTION: None**
- D. CORRESPONDENCE: None**
- E. OLD BUSINESS: None**
- F. NEW BUSINESS:**
  - 1. CIP Overview and Establish:**
    - a.** CIP Process - Discussed process recommendations from *Capital Improvements Programs Workshop* held in Traverse City on October 19, 2017, and presented by Michigan Association of Planning. Acme attendees were Jean Aukerman; Cathy Dye; Steve Feringa; Amy Jenema.
    - b.** CIP Timeline - Discussed possible time line goal is to have all information scored and prioritized by Planning Commission, with project estimates (range), for Board's consideration beginning in April, 2018, for use during April through June 2018-2019 budget planning. This CIP Committee is in place to help find and assemble the information that the Planning Commission will need to score and prioritize projects.
    - c.** CIP Information - Jenema distributed 3 draft excel spreadsheets containing actions and projects identified in Acme's 2014 - 2018 Master Plan. Committee discussed information and how to differentiate between Operational and CIP Projects. Jenema suggested she make some edits to sheets and distribute to Planning Commission at future date. Committee discussed that a possible dollar threshold for projects could be \$25,000 and that grant dollars, if awarded, could help fund critical projects.

**PUBLIC COMMENT: None**

**ADJOURN at 12:40pm**





