

Acme Township
Grand Traverse County, Michigan
FOIA Coordinator: Acme Township Clerk
6042 Acme Road
Williamsburg, MI 49690

Phone (231) 938-1350 Fax (231) 938-1510 Email cdye@acmetownship.org

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request for: Copy Certified copy Record inspection Subscription to record issued on regular basis
Delivery Method (*upon payment of balance due*): Pick up records in person Mail to address below

(Please Print or Type)

| | | |
|-------------------|-------|-----|
| Name | Phone | |
| Firm/Organization | Fax | |
| Street | Email | |
| City | State | Zip |

Describe the public record(s) as specifically as possible:

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| Requestor's Signature | Date |
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Consent to Non-Statutory Extension of Township's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the township must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the township's response time for this request until: ____ (month, day, year) ____.

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|-----------------------|------|
| Requestor's Signature | Date |
|-----------------------|------|

(Adopted July 2015)