

ACME TOWNSHIP REGULAR BOARD MEETING

ACME TOWNSHIP HALL

6042 Acme Road, Williamsburg MI 49690

Tuesday, September 5, 2023, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: None

Staff present: Lindsey Wolf, Planning & Zoning Administrator, Cristy Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 7:01 p.m.

Brian Kelley, Acme resident

Limited Public Comment closed at 7:02 p.m.

B. APPROVAL OF AGENDA:

White added Dolly Parton's Imagination Library to F. Special Presentations, and Personnel Committee report to Old Business Item #2.

Motion by Aukerman, supported by Stevens, to approve the agenda as presented with additions per White. Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 08/01/2023

Motion by Scott, supported by White, to approve the Board minutes from 08/01/2023. Voice vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

Correspondence from Acme resident Brian Kelly regarding Bertha Vos and TART Solar was added as I. Item #4.

Aukerman amended her motion to approve the agenda as stated with the addition of Mr. Kelley's letter under I. Correspondence #4.

E. REPORTS:

a. Clerk – Clerk Swanson has been attending meetings with the county and other local clerks discussing implementation of Proposal 2.

b. Parks – Update addressed below under Planning and Zoning.

c. Legal Counsel – None

d. Sheriff – August statistics were unavailable. Officer Abbring has been working on ordinance violations in the area and moving the speed sign to various locations.

e. County – Darryl Nelson, District 6 County Commissioner, provided the following information: The county had asked the Grand Traverse Pavilions Board for an update in April regarding finances and potential federal reimbursement funding that was expected to total over six million dollars. The county

APPROVED

has not received an update but is now aware that the reimbursement money is not a sure thing. Grand Traverse County has been paying vouchers to the Pavilions to cover payroll costs. If the reimbursement funds come through, the county will be reimbursed, but he expressed concerns moving forward. Statutorily, the county is required to cover that cost. Since approximately May, the county has paid 4.7 million dollars to the Pavilions. Nelson voiced frustration on the part of the Board of Commissioners and Administration, and said research back to the formation of the medical care facility which is now the Pavilions is being done. An ad hoc committee that will include himself, Chairman Henschel, and T. J. Andrews will also be forming shortly. On September 20th the board chair and an executive of the Pavilions are expected to make a full report including what the future looks like. This will be the main topic at tomorrow's county commission meeting. Board discussion occurred. Nelson also stated that Horse Show entrance fees on September 10th will benefit Dolly Parton's Imagination Library.

f. Supervisor – Supervisor White has submitted necessary paperwork to the Road Commission for the Hampshire Drive Special Assessment District and is still waiting to hear from them. Julie Haye will be coming before the board at a later date requesting consideration for 2% grant funding for Mount Holiday. White has also been working with DPW on local projects including Tom's/Kmart and Mount Hope Road.

g. Planning and Zoning – Wolf provided copies to the board of the draft Parks Master Plan 2024-2029, allowing members two months to review the plan, and she asked that any potential changes be brought to her attention prior to the November board meeting. The draft plan will also be shared with the Planning Commission on Monday initiating a 30-day review period. Throughout October, comments will be compiled and a public hearing is expected to occur at the November board meeting. Once the plan is adopted, it will be submitted to the DNR. Wolf thanked LaMott, Danca, and the Parks and Trails committee for their efforts with the draft plan. Wolf has also been working with Supervisor White and legal counsel regarding a short-term rental violation. Wolf and Supervisor White met with Horse Shows to share information from the Progressive AE traffic impact study. Board discussion occurred regarding the following: SPARK grant announcements are expected sometime in September, Wolf has not heard anything yet. Wolf will speak with Horse Shows regarding parking that has been occurring in the fire zone during larger events. And there have been several noise complaints from neighbors living near a local business that Wolf is monitoring.

h. MMR report – Amy Fairchild, MMR Operations Manager, Northwest Division, stated the Acme/Whitewater truck ran 65 calls, 42 of which were in the Acme Township area. This Acme/Whitewater site is currently fully staffed with no open spots. The truck that had been out for repair is back in operation at this time.

Metro Chief Pat Parker was invited to give a report. He stated that September 11, 2023, at 8:30 a.m., Metro will host the annual 9/11 Memorial Ceremony located at GT 9/11 Memorial Park, 897 Parson's Road, Traverse City (behind GT Metro Administration Building). Additionally, staff have been busy with training and winterizing equipment.

F. SPECIAL PRESENTATIONS:

Bob Robbins spoke promoting a Books from Birth campaign/Dolly Parton's Imagination Library Grand Traverse Region (flyer in packet). There is also a website booksfrombirthgtr.org with additional information. The goal is to raise \$225,000 annually to fully fund the program.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. Draft unapproved Park and Trails committee minutes 03/20/2023, 04/17/2023, 06/19/2023 and 08/21/2023
- d. 08/14/2023 Planning Commission draft unapproved minutes

2. APPROVAL:

1. Accounts Payable Prepaid of \$83,349.33 and NO current to be paid
(Recommend approval: Clerk, L. Swanson)

APPROVED

Motion by Scott, supported by Aukerman, to approve the Consent Calendar as read. Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE:

- 1. Grand Traverse Region Dolly Parton's Imagination Library Flyer**
- 2. Conservation Easement Monitoring Report dated 07/03/2023**
- 3. 2023 Tax rate request memo**
- 4. Correspondence from Brian Kelley**

Board discussion occurred briefly regarding the conservation easement monitoring report.

J. PUBLIC HEARING:

1. Chief Pat Parker – Metro Fire Proposed 2024 Budget

The proposed budget was presented at the August meeting for consideration.

Public Comment was opened at 7:45 p.m.

There was no public comment

2. MMR 2024 Contract

The 5-year Ambulance Service Agreement was presented at the August meeting for consideration. The current agreement under consideration tonight reflects changes including removal of the Motor Vehicle Lease Agreement, and Acme's annual subsidy payment to MMR increased from \$215,000 to \$228,600.

Darryl Nelson spoke favorably of personal experiences with both Metro and MMR services.

Public Comment was closed at 7:47 p.m.

Board discussion occurred. Several board members thanked both Metro and MMR for services based on personal experiences. Acme's portion of Metro's 2024 budget is \$1,147,958 with no change to the millage rate for Metro or MMR.

Motion by Jenema, supported by Scott, to approve Resolution 2023-24 with the fire millage to be 2.75, police to be .25, and ambulance to be .550 for a cumulative of 3.550 mills.

Chief Parker spoke regarding the recent gas leak and road closure near Four Mile Road.

K. NEW BUSINESS:

1. Discussion on IT services

The township currently contracts with VC3 for IT services. White asked the board to consider requesting RFPs (request for proposal) from other companies – staff has had issues with timeliness of service. Board discussion occurred. The current contract is in effect through June 2024. The board agreed to have RFPs ready for review in November.

2. Letter of support for "Trail Development Proposal" Vasa Single Track-Backcountry

Jenema summarized the proposal (included in packet). The Northern Michigan Mountain Bike Association is asking for letters of support to provide to the DNR. Board discussion occurred. Jenema referenced a letter of support that she wrote (included in packet) and the board agreed to review it and discuss at next month's meeting.

L. OLD BUSINESS:

APPROVED

1. CLOSED SESSION – Continued discussion on Bertha Vos

Motion by Hoxsie, supported by Stevens, to go into closed session to discuss the possible purchase of real estate pursuant to MCL 15.268(d). No discussion. Roll call vote. Motion carried unanimously.

Board entered closed session at 8:25 p.m.

Motion by Hoxsie, supported by Scott, to come back into open session. No discussion. Roll call vote. Motion carried unanimously.

Board entered open session at 9:27 p.m.

2. Personnel Report

Per Swanson, since the last board meeting, the personnel committee met to continue discussing the potential for an increase in salary for the assistant for planning and zoning and the team performance award for the zoning department. Legal counsel has been consulted, and evaluations have been completed. On behalf of the Personnel Committee, Swanson requested the opportunity to review information with Lindsey and Cristy and then bring it back before the board at the next meeting with a recommendation. Board discussion occurred. The board agreed to add it to next month's agenda.

PUBLIC COMMENT and OTHER BUSINESS:

Public comment opened at 9:30 p.m.

Stevens said proceeds from Horse Show ticket sales on September 10th will go to the Books from Birth campaign/Dolly Parton's Imagination Library. Board discussion occurred.

Jenema spoke about a recent large gathering she witnessed at Bayside Park. Overflow parking occurred on the grass in the park and on Shore Road. The park was completely cleaned up afterward by those in attendance.

Public comment closed at 9:36 p.m.

Motion by Scott, supported by Hoxsie, to adjourn the meeting. Voice vote. Motion carried unanimously.

The meeting was adjourned at 9:36 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Lisa Swanson, Acme Township Clerk



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 5, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 08/01/2023

D.

E. INQUIRY AS TO CONFLICTS OF INTEREST:

F. REPORTS

- a. Clerk -**
- b. Parks-**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County –**
- f. Supervisor-**
- g. Planning and Zoning-**
- h. MMR-**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Draft unapproved Park & Trails committee minutes 03/20/23, 04/17/23, 06/19/2023 and 8/21/2023**
- d. 08/14/2023 Planning Commission draft unapproved minutes**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$83,349.33 and NO current to be paid \$**
(Recommend approval: Clerk, L. Swanson)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**

3. _____

I. CORRESPONDENCE:

1. Grand Traverse Region Dolly Parton's Imagination Library Flyer
2. Conservation Easement Monitoring Report dated 07/03/2023
3. 2023 Tax rate request memo

**J. PUBLIC HEARING: 1. Chief Pat Parker-Metro Fire Proposed 2023 Budget
2. MMR 2024 Contract**

K. NEW BUSINESS:

1. Discussion on IT services
2. Letter of support for "Trail Development Proposal" Vasa Single Track-Backcountry

L. OLD BUSINESS:

1. CLOSED SESSION-Continued discussion on Bertha Vos

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

From: Brian Kelley, Acme resident
To: Acme Trustees
Cc: Lindsey Wolf, Zoning Administrator

September 5, 2023

Re: TART Solar (AKA Trailside Solar)

Good evening,

In my August 1, 2023 correspondence to Trustees and the Zoning Administrator, I provided a copy of my December 2022 correspondence that contained an October 2022 email from EGLE inspector Jake Riley. It confirmed that the South stormwater basin is just 10 to 15 feet from cold water trout stream Yuba Creek, in violation of the required 50 foot setback in the Acme Stormwater ordinance. I also provided drone imagery that visually confirmed that distance, and that the plan sheets submitted by the developer to receive approval from the township, and to Grand Traverse County Soil Erosion to obtain a permit, depicted the creek much further away than it actually is. Given the proximity, it is highly likely that wetlands were filled.

On June 20, 2022 Jake Riley of EGLE conducted an inspection of the site. The standard inspection metrics found 8 Marginal items and 3 Unsatisfactory items. 6 metrics were Satisfactory (that inspection report was sent to you in my August correspondence). As of today, September 5, there has been no updated EGLE inspection.

The South Stormwater basin is in violation due to the basin floor being at ground water level, contrary to the ordinance requirement that it be 4 feet above ground water. That is confirmed by the basin always being wet, even after periods of no rain and extreme temperatures and sun. The East end of the South basin has aquatic plant growth as a result of the floor at ground water level. Drone imagery from just this morning (September 5) confirms that the south basin is wet – as it has been in every observation (those concerns were raised with Supervisor Doug White throughout the Summer of 2022). Acme received an insignificant 0.03" of rain on Sept 2 and .45" of rain on Aug 29 – that rain cannot account for the wet basin. The ordinance requires that the basin drain completely within 72 hours. The basin was cleaned of sediment just two weeks ago, so sediment cannot be a factor.

The consequence of this high groundwater violation is that the basin will not function and drain as required by the site design and ordinance. Future vegetation will not change the ground water height issue.

Acme Stormwater ordinance Enforcement Agent

The current Acme Stormwater ordinance designates the Township Ordinance Enforcement Officer as the Enforcement Agent. I am including that portion of the ordinance:

“Section 3. Enforcement Agent.

The Grand Traverse County Drain Commissioner is authorized as the primary enforcement agent for Acme Township ("Township") for carrying out this ordinance, and may designate such agents, as the Drain Commissioner deems necessary to carry out the purposes of this ordinance.

In addition, the Township, is also authorized to act as enforcement agent, and retains the discretion to enforce this Ordinance by the Township's Ordinance Enforcement Officer if, in the Township's discretion, exigent or other appropriate circumstances require the Township to enforce this Ordinance."

One presumes the Zoning Administrator is the Enforcement Officer. But in conversation, Lindsey Wolf states that she is not the enforcement officer.

The township has a duty and obligation to enforce the stormwater ordinance and these many well documented apparent violations.

Beyond those issues:

The Northwest corner of the basin has been the site of multiple discharges of sediment into a wetland on an adjacent property. There is no sediment basin to capture that discharge. The offsite discharge is another apparent violation of the Acme stormwater ordinance. No mention has been made that the project has an stormwater discharge easement with the adjacent property.

The Southwest corner is similar – the site contours regularly direct stormwater off property (often sediment laden) and without the ordinance required basin.

Thank you,

Brian Kelley

Attached Photos:

1. April 5, 2023 downstream of Solar site discharge, 'milkshake' conditions due to sediment
2. April 5, 2023 upstream of Solar site discharges
3. September 5, 2023 wet basins indicative of high groundwater in violation of Acme Stormwater ordinance

Yuba Creek just downstream of TART Solar project discharge violation on April 5, 2023:



Yuba Creek just upstream of TART Solar project discharge violation on April 5, 2023.



September 5, 2023 The East end of the basins are wet despite no rain and temperatures in the 90. The Southern most infiltration basin is on the right:



From: Brian Kelley, Acme resident
To: Acme Trustees

September 5, 2023

Re: Bethra Vos

Good evening,

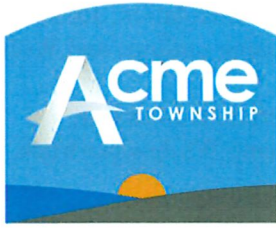
I understand that the boiler was recently mentioned and thus became a subject of concern and inspection. I imagine that old, large building has a large boiler.

It is somewhat concerning that whomever is advising the township on the project did not raise concerns about the importance of a boiler inspection very early on. I also wonder about HVAC. Is there even HVAC? What will those updates cost? What will the structure cost to heat and cool? When will that information be shared with the public?

During past discussions of a new township hall and fire station, the topic of structure lifespan came up. What due diligence has been performed on the lifespan of the physical structure and foundation? What was the result?

Thank you,

Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING

ACME TOWNSHIP HALL

6042 Acme Road, Williamsburg MI 49690

Tuesday, August 1, 2023, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: None

Staff present: Lindsey Wolf, Planning & Zoning Administrator, Cristy Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 7:01 p.m.

Brian Kelley, Acme resident

Limited Public Comment closed at 7:03 p.m.

B. APPROVAL OF AGENDA:

Motion by Swanson, supported by Scott, to approve the agenda as presented. Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 07/11/2023

Motion by White supported by Aukerman to approve the Board minutes from 07/11/2023 as presented. Voice vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: Stevens recused himself from L. Old Business, Item #3, *Traffic Impact Study Review – Traverse City Horse Shows, LLC*

E. REPORTS:

a. Clerk – None

b. Parks – Jenema provided the following update: Monday July 17, 2023, the Parks and Trails Committee, joined by S. Kopriva of Beckett and Raeder, hosted an Open House event at Bayside Park from 4:00 – 6:00 p.m. promoting the parks survey (Wolf will share findings later in the meeting); Parks and Trails Committee will go over survey information at their next meeting August 21, 2023; work continues on the Parks Master Plan.

c. Legal Counsel – None

d. Sheriff – None

e. County – Darryl Nelson, District 6 County Commissioner, addressed a question raised at the last meeting about the Metropolitan Planning Organization agreement. Nelson stated there would be one vote per entity and that more information would be presented by Networks Northwest later in the meeting.

f. Supervisor – Supervisor White has been talking with MMR, working with Aukerman on Bertha Vos, and working with DPW.

g. Planning and Zoning – Wolf provided the following information and updates: Trailside Solar is aware that basin design and installation are necessary before a permit for phase 3 will be issued; she

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has been working with legal counsel and Officer Abbring on a short-term rental violation; John Iacoangeli will attend the next Planning Commission meeting to discuss housing options; and Wolf continues working on the Parks Master Plan.

h. MMR July 2023 report – included in packet. Amy Fairchild, MMR Operations Manager, Northwest Division, spoke to the Board about staffing being good for the Acme/Whitewater truck. The truck assigned here is currently in for service so there is a spare in use.

F. SPECIAL PRESENTATIONS: Chief Pat Parker-Metro Fire Proposed 2024 Budget

Chief Parker provided an overview of the Grand Traverse Metro Emergency Services Authority 2024 Budget Proposal (included in packet). They are not proposing to reduce any services and the millage will remain the same as last year (2.75 mills). At the July 25, 2023, Metro Board meeting, the Board unanimously approved the 2024 budget. Chief Parker will present the budget to the townships in August, and he will return in September when each township sets their millage at a public hearing. (Acme is expected to hold a public hearing September 5, 2023). He noted some of the challenges identified on page 4 of the proposed budget, and stated there is now a firefighter at Station 9 around the clock. Metro continues to look for grant opportunities. Board discussion occurred. Per Chief Parker a fire truck should last 15 years primary and another 5 years in reserve. They would expect 25 years out of a ladder truck and 7 years out of the pick-up trucks. Chief Parker thanked the Board for their support and offered to answer any questions the Board may have leading up to the public hearing.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Report
- c. Draft Planning Commission Work Session minutes 07/10/2023

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$20,397.84 and NO current to be paid
(Recommend approval: Clerk, L. Swanson)

Motion by Scott, supported by Aukerman, to approve the Consent Calendar as presented. Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE:

- 1. Brian Kelley's letter dated 07/11/2023 Re: TART Solar

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Discussion of 2024 contract proposal for MMR

Amy Fairchild, MMR Operations Manager, Northwest Division, spoke of a 2 percent rate increase locked in for five years due to inflation, rising fuel costs, employee wage increases, and vehicle maintenance. Board discussion occurred. White raised a question regarding section VI. B. as to whether Whitewater or Acme Township would own a new ambulance after 5 years if one had to be purchased – Fairchild agreed to confirm and provide that information at a later date. White raised a question regarding sections XX. B. and XXI. B. with regard to the 60-day termination notice. He requested 180 days instead as per the previous agreement and he asked the Board's opinion. Fairchild will take that request back and follow up. Whitewater Township meets next week to discuss the contract. Jenema requested Whitewater receive updated information regarding any changes that result from tonight's discussion prior to their meeting.

2. Discussion on creation of a Special Assessment District for Hampshire Hills

White began discussion noting receipt of a petition signed by 40 of 49 owners with frontage on Hampshire Drive. Hampshire Drive residents Andy Peterson, Al Schneider, Dan Rosa, and Linda Coburn all spoke to the Board. Hampshire residents Rick Lozowski and Cristy Danca (Recording Secretary) were also present. Peterson asked the Board for their support in establishing a special assessment district for improvement of Hampshire Drive. He spoke about the deterioration of the road over time and the unsafe conditions this has created for neighborhood driving, biking, skateboarding, etc. The proposed project also calls for replacement of the 45-year-old culvert at the only entrance/exit of the subdivision. Per his research, the lifespan of a similar type of culvert is 30 – 60 years. The new culvert would be concrete with an expected lifespan of 100 years. Peterson stressed the need for the road to be repaired, asked for the township to support it, and noted 80 percent of the Hampshire Drive residents support it. Schneider asked the Board to vote on setting a public hearing for the September Board meeting. Board discussion occurred about assessment amount and the township process for establishing a special assessment district. The Board agreed to move forward with the process and to have legal counsel review the matter. Schneider asked if he could speak directly with legal counsel and White agreed.

3. Special Action Memo – Mt. Hope Village

White requested approval of the Special Action Memo. Board discussion occurred briefly.

Motion by Jenema, supported by Hoxsie, to approve the Special Action Memo as presented.

Board discussion occurred. **Voice vote. Motion carried unanimously.**

4. Parks and Recreation Survey Results

Wolf provided information based on data from the Parks and Recreation survey that concluded July 31, 2023. There were 247 respondents plus another 3 paper copies that have yet to be entered. The 250 total surveys are double the response of the last park survey. Wolf thanked Danca and Lamott for their assistance. The data will be provided on the township website (acmetownship.org) and will be shared with both the Planning Commission and Parks and Trails Committee.

L. OLD BUSINESS:

1. Traverse Transportation Coordinating Initiative (TTCI) Intergovernmental Agreement

Robert Carson, Regional Director of Communication Development for Networks Northwest, provided an update. To date the agreement has been approved by East Bay Charter Township, Garfield Charter Township, Elmwood Charter Township, Blair Township, Green Lake Township, BATA, Leelanau County Road Commission, Leelanau County Board of Commissioners, and the Grand Traverse County Road Commission. He anticipates Traverse City and Bingham Township will approve it at their August meetings. MDOT is waiting to see what happens with all the eligible entities, as is Carson, so that he can ascertain due amounts for each entity. The next TTCI policy board meeting will be September 12th at which time they would approve moving the agreement to the governor's desk. After that it would transfer to liaisons at the Michigan Department of Transportation. Board discussion occurred. Carson anticipates annual check-ins with each entity to answer questions, provide updates and assess. The official start date of the MPO would be the first meeting after October 1st.

Motion by Jenema, supported by Hoxsie, to pass Resolution #2023-23 for the establishment of the Intermunicipality Committee Under Michigan Public Act 200 of 1957 for purposes of Transportation Planning in the Traverse Study Area as presented. Board discussion occurred. **Jenema made a motion to modify the previous motion to support the Traverse Transportation Coordination Initiative Resolution #2023-23 as presented with a modification: Whereas Acme Township will review membership annually during the budget process. Supported by Hoxsie.** Board discussion occurred. White noted the date on the bottom of the Resolution will be changed to August 1, 2023. **Roll call vote. Motion carried unanimously.**

2. Continued Discussion Planning and Zoning Performance Award

Board discussion included a review of the discussion from the December 6, 2022 meeting, the idea of a

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shared special recognition award, and the personnel committee conducting a performance evaluation. The decision was made to bring the matter back to the personnel committee and then back to the Board for next month's meeting.

3. Traffic Impact Study Review – Traverse City Horse Shows, LLC

Wolf discussed the conclusions and recommendations portion of the memo (included in the packet) and stated she has been attempting to obtain this information since November 2022. Board discussion occurred.

PUBLIC COMMENT and OTHER BUSINESS:

Public comment opened at 9:06 p.m.

Brian Kelley, Acme resident

Public comment closed at 9:08 p.m.

Motion by Scott, supported by Hoxsie, to adjourn the meeting. Voice vote. Motion carried unanimously.

The meeting was adjourned at 9:08 p.m.

A-3 Transports By Month (Billable Calls)

Dispatch Zone	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Total
Antrim-City of Elk Rapids	3	0	1	1	1	1	0	3	1	0	1	1	2	15
Antrim-Elk Rapids	0	0	0	0	1	1	0	0	0	2	0	1	0	5
Antrim-Milton	2	0	0	0	2	0	0	2	1	0	1	0	1	9
GT-Acme	51	24	41	29	34	30	19	30	36	33	37	33	42	439
GT-Blair	0	0	0	0	0	0	0	0	0	0	0	1	0	1
GT-East Bay	0	0	1	3	2	1	0	0	1	1	2	4	4	19
GT-Green Lake	0	0	0	0	0	0	0	0	1	0	0	0	0	1
GT-Traverse City	1	1	0	0	0	1	1	0	0	0	3	0	0	7
GT-Whitewater	14	15	7	12	12	19	13	14	17	18	11	22	16	190
Kalkaska-Rapid River	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Total	71	41	50	45	52	53	33	49	57	54	55	62	65	687

GT-A3 Activity (August 2023)

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Garfield	Total
Transport	31	13	2	0	1	3	0	50
Refusal	11	3	0	0	0	1	0	15
Cancelled	9	3	0	1	1	0	1	15
Total	51	19	2	1	2	4	1	80

Response Priority	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Garfield	Total
P-1 Emergency ALS	12	9	0	0	1	1	0	23
P-2 Emergency BLS	34	8	2	1	1	1	1	48
P-3 Non-Emergent	5	2	0	0	0	2	0	9
Total	51	19	2	1	2	4	1	80

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Garfield	Total
10-Chest Pain (Non-Traumatic)	3	2	0	0	0	0	0	5
12-Convulsions/Seizures	1	0	0	0	0	1	0	2
13-Diabetic Problems	1	1	0	0	0	0	0	2
14-Drowning (near)/Diving/ Scuba Accid	0	1	0	0	0	0	0	1
17-Falls	14	3	0	0	1	0	0	18
1-Abdominal Pain/Problems	0	1	0	0	0	0	0	1
21-Hemorrhage/Lacerations	1	0	1	0	0	0	0	2
24-Pregnancy/Childbirth/Miscarriage	1	0	0	0	0	0	0	1
26-Sick Person (Specific Diagnosis)	9	1	0	0	0	0	0	10
28-Stroke (CVA)	3	1	0	0	0	0	0	4
29-Traffic/Transportation/Accidents	2	2	0	1	0	2	0	7
2-Allergies (Reactions)/Envenomations (2	1	0	0	0	0	0	3
30-Traumatic Injuries (Specific)	2	1	0	0	0	0	0	3

	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Garfield	Total
31-Unconscious/Fainting (Near)	1	2	1	0	0	0	1	5
32-Unknown Problem (Man Down)	6	1	0	0	0	0	0	7
5-Back Pain (Non-traumatic or Non Rece	1	0	0	0	1	0	0	2
6-Breathing Problems	3	2	0	0	0	0	0	5
9-Cardiac or Respiratory Arrest/Death	1	0	0	0	0	1	0	2
Total	51	19	2	1	2	4	1	80

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
103,256	08/01/2023	P-3 I	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	22:50:31	23:02:09	00:11:38
103,381	08/02/2023	P-2 I	30-Traumatic Injuries (Specific)	Acme	10 GTA3	Transport	8:18:39	8:25:00	00:06:21
103,509	08/02/2023	P-2 I	32-Unknown Problem (Man Dow	Acme	10 GTA3	Refusal	11:57:01	12:07:33	00:10:32
103,528	08/02/2023	P-2 I	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	12:22:32	12:31:58	00:09:26
103,581	08/02/2023	P-2 I	30-Traumatic Injuries (Specific)	Acme	10 GTA3	Transport	13:43:43	14:08:33	00:24:50
103,668	08/02/2023	P-2 I	17-Falls	Milton	10 GTA3	Canceled	16:18:07		
103,763	08/02/2023	P-3 I	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	21:12:27	21:21:33	00:09:06
103,995	08/03/2023	P-2 I	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	7:42:34	7:58:54	00:16:20
104,239	08/03/2023	P-2 I	29-Traffic/Transportation/Accider	Acme	10 GTA3	Transport	15:53:49	15:59:42	00:05:53
104,657	08/04/2023	P-1 I	6-Breathing Problems	Acme	10 GTA3	Transport	7:12:53	7:24:42	00:11:49
104,800	08/04/2023	P-1 I	29-Traffic/Transportation/Accider	Acme	10 GTA3	Transport	13:08:14	13:14:32	00:06:18
104,917	08/04/2023	P-2 I	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	16:54:24		
104,920	08/04/2023	P-2 I	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	17:10:02		
104,986	08/04/2023	P-3 I	17-Falls	Whitewater	10 GTA3	Refusal	19:23:49	19:31:02	00:07:13
105,024	08/04/2023	P-1 I	32-Unknown Problem (Man Dow	Whitewater	10 GTA3	Canceled	20:57:50	21:05:50	00:08:00
105,411	08/05/2023	P-2 I	21-Hemorrhage/Lacerations	Elk Rapids	10 GTA3	Transport	17:41:22	17:54:25	00:13:03
105,686	08/06/2023	P-1 I	6-Breathing Problems	Whitewater	10 GTA3	Transport	10:37:46	10:46:04	00:08:18
105,699	08/06/2023	P-2 I	31-Unconscious/Fainting (Near)	GT-Garfield	10 GTA3	Canceled	11:25:15		
105,803	08/06/2023	P-2 I	31-Unconscious/Fainting (Near)	Elk Rapids	10 GTA3	Transport	15:57:19	16:04:58	00:07:39
105,843	08/06/2023	P-2 I	17-Falls	Acme	10 GTA3	Refusal	18:22:06	18:24:26	00:02:20
106,161	08/07/2023	P-1 I	28-Stroke (CVA)	Acme	10 GTA3	Transport	13:54:27	13:59:33	00:05:06
106,281	08/07/2023	P-2 I	1-Abdominal Pain/Problems	Whitewater	10 GTA3	Transport	18:28:42	18:36:55	00:08:13
106,711	08/08/2023	P-1 I	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Canceled	16:58:27		
106,807	08/08/2023	P-2 I	13-Diabetic Problems	Whitewater	10 GTA3	Transport	21:49:55	22:01:13	00:11:18
106,863	08/09/2023	P-2 I	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	3:05:18	3:16:26	00:11:08
106,902	08/09/2023	P-1 I	5-Back Pain (Non-traumatic or N	Acme	10 GTA3	Transport	7:59:59	8:11:02	00:11:03
107,053	08/09/2023	P-3 I	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	13:43:36	13:53:30	00:09:54
107,264	08/09/2023	P-2 I	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	20:44:15		

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
107,573	08/10/2023	P-3 I	17-Falls	Acme	10 GTA3	Transport	10:11:18	10:15:55	00:04:37
107,658	08/10/2023	P-2 E	12-Convulsions/Seizures	East Bay	10 GTA3	Transport	13:20:06	13:21:47	00:01:41
107,880	08/10/2023	P-1 I	13-Diabetic Problems	Acme	10 GTA3	Refusal	23:02:51	23:13:32	00:10:41
108,100	08/11/2023	P-2 E	17-Falls	Acme	10 GTA3	Refusal	8:02:47	8:04:15	00:01:28
108,770	08/12/2023	P-2 E	28-Stroke (CVA)	Acme	10 GTA3	Transport	16:10:23	16:15:11	00:04:48
109,076	08/13/2023	P-1 I	5-Back Pain (Non-traumatic or N	Milton	10 GTA3	Transport	9:14:32	9:42:17	00:27:45
109,202	08/13/2023	P-1 I	6-Breathing Problems	Acme	10 GTA3	Transport	15:17:35	15:20:59	00:03:24
109,650	08/14/2023	P-2 E	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	16:31:33	16:34:39	00:03:06
109,968	08/15/2023	P-1 I	6-Breathing Problems	Acme	10 GTA3	Transport	10:51:13	10:53:58	00:02:45
110,097	08/15/2023	P-2 E	29-Traffic/Transportation/Accider	Elk Rapids Twp	10 GTA3	Canceled	15:09:24		
110,486	08/16/2023	P-1 I	12-Convulsions/Seizures	Acme	10 GTA3	Transport	10:47:30	10:54:16	00:06:46
110,612	08/16/2023	P-2 E	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	15:08:59		
110,933	08/17/2023	P-2 E	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	8:49:35	8:59:54	00:10:19
111,084	08/17/2023	P-2 E	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	14:31:47	14:42:44	00:10:57
111,101	08/17/2023	P-1 I	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	15:16:34	15:30:14	00:13:40
111,491	08/18/2023	P-2 E	17-Falls	Acme	10 GTA3	Refusal	8:15:24	8:20:08	00:04:44
111,627	08/18/2023	P-2 E	2-Allergies (Reactions)/Envenorr	Acme	10 GTA3	Transport	12:23:36	12:30:07	00:06:31
111,908	08/18/2023	P-1 I	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Transport	21:25:58	21:31:26	00:05:28
111,940	08/18/2023	P-3 I	17-Falls	Whitewater	10 GTA3	Transport	22:59:43	23:14:22	00:14:39
111,984	08/19/2023	P-1 I	9-Cardiac or Respiratory Arrest/I	Acme	10 GTA3	Refusal	1:07:02	1:16:46	00:09:44
112,192	08/19/2023	P-2 E	32-Unknown Problem (Man Dow	Acme	10 GTA3	Refusal	14:14:42	14:18:51	00:04:09
112,251	08/19/2023	P-2 E	17-Falls	Acme	10 GTA3	Transport	16:53:15	16:56:41	00:03:26
112,348	08/19/2023	P-2 E	30-Traumatic Injuries (Specific)	Whitewater	10 GTA3	Transport	20:23:55	20:31:42	00:07:47
112,384	08/19/2023	P-2 E	24-Pregnancy/Childbirth/Miscarri	Acme	10 GTA3	Transport	21:59:14	22:11:49	00:12:35
112,512	08/20/2023	P-1 I	6-Breathing Problems	Whitewater	10 GTA3	Transport	9:41:53	9:47:48	00:05:55
112,733	08/20/2023	P-2 E	14-Drowning (near)/Diving/ Scut	Whitewater	10 GTA3	Canceled	19:18:52	19:26:15	00:07:23
112,882	08/21/2023	P-2 E	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	5:47:21	6:00:55	00:13:34
112,942	08/21/2023	P-2 E	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	8:48:11	8:55:15	00:07:04
113,007	08/21/2023	P-2 E	17-Falls	Acme	10 GTA3	Canceled	11:03:17		
113,102	08/21/2023	P-2 E	28-Stroke (CVA)	Acme	10 GTA3	Transport	14:14:33	14:16:49	00:02:16
113,371	08/22/2023	P-3 I	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	1:18:52	1:27:15	00:08:23
113,894	08/22/2023	P-2 E	17-Falls	Acme	10 GTA3	Canceled	20:45:20		
114,056	08/23/2023	P-2 E	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	5:45:22	5:55:20	00:09:58
114,092	08/23/2023	P-2 E	17-Falls	Acme	10 GTA3	Transport	8:36:42	8:51:24	00:14:42
114,203	08/23/2023	P-2 E	17-Falls	Acme	10 GTA3	Transport	12:47:48	12:52:11	00:04:23
114,415	08/23/2023	P-1 I	2-Allergies (Reactions)/Envenorr	Whitewater	10 GTA3	Refusal	20:33:55	20:42:36	00:08:41
114,439	08/23/2023	P-1 I	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	21:46:00	21:51:19	00:05:19
115,043	08/24/2023	P-1 I	9-Cardiac or Respiratory Arrest/I	East Bay	10 GTA3	Refusal	20:19:44	20:31:30	00:11:46

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
115,152	08/25/2023	P-2 E	17-Falls	Acme	10 GTA3	Canceled	0:37:16		
115,449	08/25/2023	P-2 E	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	16:57:00	16:59:12	00:02:12
115,969	08/26/2023	P-2 E	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	20:01:29	20:06:01	00:04:32
116,050	08/27/2023	P-2 E	17-Falls	Acme	10 GTA3	Canceled	1:17:31		
116,315	08/27/2023	P-2 E	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Refusal	18:14:03	18:20:38	00:06:35
116,416	08/27/2023	P-1 L	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	23:11:42	23:23:30	00:11:48
117,206	08/29/2023	P-2 E	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	17:02:16	17:08:58	00:06:42
117,414	08/30/2023	P-2 E	17-Falls	Acme	10 GTA3	Canceled	7:25:05		
117,565	08/30/2023	P-1 L	2-Allergies (Reactions)/Envenom	Acme	10 GTA3	Transport	13:13:49	13:18:50	00:05:01
117,801	08/30/2023	P-1 L	17-Falls	Whitewater	10 GTA3	Transport	23:30:31	23:35:04	00:04:33
118,076	08/31/2023	P-2 E	17-Falls	Acme	10 GTA3	Transport	8:29:54	8:34:56	00:05:02
118,344	08/31/2023	P-3 L	29-Traffic/Transportation/Accider	East Bay	10 GTA3	Transport	19:00:06	19:18:47	00:18:41
118,356	08/31/2023	P-3 L	29-Traffic/Transportation/Accider	East Bay	10 GTA3	Transport	19:00:06	19:18:47	00:18:41
118,386	08/31/2023	P-1 L	17-Falls	Acme	10 GTA3	Transport	20:38:01	20:50:42	00:12:41

Acme RT August 2023

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	1	1	2.27%	2.27%
00:01:00 - 00:01:59	1	2	2.27%	4.55%
00:02:00 - 00:02:59	3	5	6.82%	11.36%
00:03:00 - 00:03:59	3	8	6.82%	18.18%
00:04:00 - 00:04:59	5	13	11.36%	29.55%
00:05:00 - 00:05:59	4	17	9.09%	38.64%
00:06:00 - 00:06:59	5	22	11.36%	50.00%
00:07:00 - 00:07:59	1	23	2.27%	52.27%
00:08:00 - 00:08:59	1	24	2.27%	54.55%
00:09:00 - 00:09:59	4	28	9.09%	63.64%
00:10:00 - 00:10:59	4	32	9.09%	72.73%
00:11:00 - 00:11:59	5	37	11.36%	84.09%
00:12:00 - 00:12:59	2	39	4.55%	88.64%
00:13:00 - 00:13:59	1	40	2.27%	90.91%
00:14:00 - 00:14:59	1	41	2.27%	93.18%
00:16:00 - 00:16:59	1	42	2.27%	95.45%
00:17:00 - 00:17:59	1	43	2.27%	97.73%
00:24:00 - 00:24:59	1	44	2.27%	100.00%

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2023 TO 07/31/2023

Bank Code	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 07/31/2023
CHASE	GENERAL FUND				
101	GENERAL FUND	1,369,698.73	95,975.10	134,280.28	1,331,393.55
206	FIRE FUND	26,792.62	0.00	0.00	26,792.62
207	POLICE PROTECTION	56,455.13	0.00	0.00	56,455.13
208	PARK FUND	59,279.85	1,249.00	0.00	60,528.85
210	AMBULANCE FUND	123,657.39	0.00	92,500.00	31,157.39
212	LIQUOR FUND	4,298.39	0.00	0.00	4,298.39
282	ARPA	497,700.18	0.00	0.00	497,700.18
	GENERAL FUND	2,137,882.29	97,224.10	226,780.28	2,008,326.11
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,383,490.92	0.00	0.00	1,383,490.92
	FARMLAND PRESERVATION	1,383,490.92	0.00	0.00	1,383,490.92
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,145.85	0.00	0.00	5,145.85
	FARMLAND PRESERVATION - MONEY MARKET	5,145.85	0.00	0.00	5,145.85
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,872.57	0.00	0.00	157,872.57
	GENERAL FUND - HIGH YIELD	157,872.57	0.00	0.00	157,872.57
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,662.91	0.00	0.00	299,662.91
	GENERAL FUND - MONEY MARKET	299,662.91	0.00	0.00	299,662.91
PARKS	CAPITAL OUTLAY ACCT				
405	NAKWEMA TRAILWAY FUND	159,992.44	110,909.12	0.00	270,901.56
406	#2 NAKWEMA TRAILWAY FUND	25,000.00	0.00	0.00	25,000.00
407	BERTHA VOS	44,102.50	0.00	4,862.50	39,240.00
	CAPITAL OUTLAY ACCT	229,094.94	110,909.12	4,862.50	335,141.56
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00

08/31/2023 09:39 AM
User: SARAH
DB: ACME TOWNSHIP

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 07/01/2023 TO 07/31/2023

Page: 2/2

Bank Code	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 07/31/2023
SADH 863	HOLIDAY HILLS HOLIDAY HILLS AREA IMPROVEMENT	273,628.49	0.00	0.00	273,628.49
	HOLIDAY HILLS	273,628.49	0.00	0.00	273,628.49
SEWER 590	ACME RELIEF SEWER ACME RELIEF SEWER	2,847,129.44	0.00	12,126.48	2,835,002.96
591	WATER FUND- HOPE VILLAGE	18,809.63	0.00	808.82	18,000.81
	ACME RELIEF SEWER	2,865,939.07	0.00	12,935.30	2,853,003.77
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	198,092.46	0.00	0.00	198,092.46
	ACME RELIEF SEWER MONEY MARKET	198,092.46	0.00	0.00	198,092.46
SHORE 401	SHORELINE PRESERVATION SHORELINE PRESERVATION	1,388.38	0.00	0.00	1,388.38
	SHORELINE PRESERVATION	1,388.38	0.00	0.00	1,388.38
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	2,039.67	1,422,468.76	573,331.17	851,177.26
	CURRENT TAX COLLECTION	2,039.67	1,422,468.76	573,331.17	851,177.26
TRUST 701	TRUST & AGENCY TRUST AND AGENCY	66,863.00	0.00	31,513.00	35,350.00
	TRUST & AGENCY	66,863.00	0.00	31,513.00	35,350.00
	TOTAL - ALL FUNDS	7,621,300.55	1,630,601.98	849,422.25	8,402,480.28

Sarah Laurence
Deputy Treasurer
8/31/2023

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023 NORMAL (ABNORMAL)	MONTH 07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT TAXES	295,431.00	0.00	0.00	295,431.00	0.00
101-000-410.000	CURRENT PERSONAL PROP TAXES	15,701.00	0.00	0.00	15,701.00	0.00
101-000-440.000	SWAMP TAX	1,500.00	0.00	0.00	1,500.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	119,519.00	5,640.46	5,640.46	113,878.54	4.72
101-000-477.000	CABLE TV FEE	86,400.00	500.00	500.00	85,900.00	0.58
101-000-491.000	PASSPORT FEES	1,500.00	245.00	245.00	1,255.00	16.33
101-000-573.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-574.000	STATE SHARED SALES TAX	487,845.00	0.00	0.00	487,845.00	0.00
101-000-607.000	CHARGES FOR SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
101-000-607.001	Zoning Fees	20,000.00	425.00	425.00	19,575.00	2.13
101-000-610.000	Revenues for Escrow Account	30,000.00	2,869.50	2,869.50	27,130.50	9.57
101-000-657.000	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-665.000	PENALTIES& INTEREST	1,000.00	0.00	0.00	1,000.00	0.00
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,000.00	0.00	0.00	1,000.00	0.00
101-000-667.000	RENT-PARKS	300.00	460.00	460.00	(160.00)	153.33
101-000-676.000	REIMBURSEMENTS	15,000.00	7,607.14	7,607.14	7,392.86	50.71
Total Dept 000		1,091,096.00	17,747.10	17,747.10	1,073,348.90	1.63
Dept 567 - CEMETARY MAINTENANCE						
101-567-642.000	CEMETARY lot &plots	5,000.00	0.00	0.00	5,000.00	0.00
101-567-646.000	BURIAL FEE PAYMENTS	4,000.00	450.00	450.00	3,550.00	11.25
Total Dept 567 - CEMETARY MAINTENANCE		9,000.00	450.00	450.00	8,550.00	5.00
TOTAL REVENUES		1,100,096.00	18,197.10	18,197.10	1,081,898.90	1.65
Expenditures						
Dept 000						
101-000-415.003	POSTAGE FOR PASSPORTS	500.00	105.47	105.47	394.53	21.09
101-000-810.002	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-810.003	GT COUNTY ROAD COMMISSION TART	15,000.00	0.00	0.00	15,000.00	0.00
101-000-810.004	TC TALUS CONTRACT SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-000-955.000	CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
Total Dept 000		62,000.00	105.47	105.47	61,894.53	0.17
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	37,700.00	3,092.32	3,092.32	34,607.68	8.20
101-101-703.001	SECRETARY	37,648.00	2,704.21	2,704.21	34,943.79	7.18
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-711.000	INSURANCE	7,000.00	635.60	635.60	6,364.40	9.08
101-101-714.000	FICA LOCAL SHARE	6,300.00	466.24	466.24	5,833.76	7.40
101-101-726.000	SUPPLIES/POSTAGE	1,500.00	167.97	167.97	1,332.03	11.20
101-101-801.000	ACCOUNTING & AUDIT	18,000.00	0.00	0.00	18,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	1,000.00	0.00	0.00	1,000.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	2,000.00	0.00	0.00	2,000.00	0.00
101-101-802.002	ATTORNEY SERVICES	18,000.00	0.00	0.00	18,000.00	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	15,000.00	4,703.00	4,703.00	10,297.00	31.35
101-101-804.001	BSA SOFTWARE SUPPORT	10,000.00	1,453.00	1,453.00	8,547.00	14.53
101-101-808.003	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023 NORMAL (ABNORMAL)	MONTH 07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-810.001	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	0.00	338.88	338.88	(338.88)	100.00
101-101-900.000	PUBLICATIONS	2,500.00	0.00	0.00	2,500.00	0.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	7,000.00	7,333.89	7,333.89	(333.89)	104.77
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		189,448.00	20,895.11	20,895.11	168,552.89	11.03
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	51,795.00	3,864.52	3,864.52	47,930.48	7.46
101-171-711.000	INSURANCE	4,000.00	307.70	307.70	3,692.30	7.69
101-171-714.000	FICA LOCAL SHARE	3,650.00	319.18	319.18	3,330.82	8.74
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	5,000.00	417.23	417.23	4,582.77	8.34
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		66,445.00	4,908.63	4,908.63	61,536.37	7.39
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	51,795.00	3,864.52	3,864.52	47,930.48	7.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	30,436.00	2,294.22	2,294.22	28,141.78	7.54
101-215-711.000	INSURANCE	13,932.00	528.62	528.62	13,403.38	3.79
101-215-714.000	FICA LOCAL SHARE	6,535.00	464.00	464.00	6,071.00	7.10
101-215-726.000	SUPPLIES & POSTAGE	500.00	0.00	0.00	500.00	0.00
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 215 - CLERK'S EXPENDITURES		105,698.00	7,151.36	7,151.36	98,546.64	6.77
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,500.00	0.00	0.00	1,500.00	0.00
101-247-714.000	FICA LOCAL SHARE	100.00	0.00	0.00	100.00	0.00
101-247-900.000	PUBLICATIONS	75.00	0.00	0.00	75.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,085.00	0.00	0.00	2,085.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	29,399.00	2,215.93	2,215.93	27,183.07	7.54
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	34,588.00	2,607.51	2,607.51	31,980.49	7.54
101-253-711.000	INSURANCE	4,000.00	307.70	307.70	3,692.30	7.69
101-253-714.000	FICA LOCAL SHARE	5,100.00	392.53	392.53	4,707.47	7.70
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	1,144.70	1,144.70	4,455.30	20.44
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	6,000.00	513.12	513.12	5,486.88	8.55
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		85,387.00	7,181.49	7,181.49	78,205.51	8.41

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 257 - ASSESSOR'S EXPENDITURES						
101-257-702.000	SALARIES	5,830.00	485.83	485.83	5,344.17	8.33
101-257-714.000	FICA LOCAL SHARE	450.00	37.16	37.16	412.84	8.26
101-257-726.000	SUPPLIES & POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00
101-257-807.001	ASSESSING CONTRACT SERVICES	50,540.00	4,145.00	4,145.00	46,395.00	8.20
101-257-808.004	ASSESSOR'S EVALUATION SERVICES	3,100.00	0.00	0.00	3,100.00	0.00
Total Dept 257 - ASSESSOR'S EXPENDITURES		63,420.00	4,667.99	4,667.99	58,752.01	7.36
Dept 262 - ELECTION EXPENDITURES						
101-262-702.000	SALARIES	12,550.00	0.00	0.00	12,550.00	0.00
101-262-714.000	FICA LOCAL SHARE	450.00	0.00	0.00	450.00	0.00
101-262-726.000	SUPPLIES & POSTAGE	21,075.00	0.00	0.00	21,075.00	0.00
101-262-900.000	PUBLICATIONS	350.00	0.00	0.00	350.00	0.00
Total Dept 262 - ELECTION EXPENDITURES		34,425.00	0.00	0.00	34,425.00	0.00
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,300.00	173.68	173.68	3,126.32	5.26
101-265-851.000	CABLE INTERNET SERVICES	4,500.00	387.04	387.04	4,112.96	8.60
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	845.00	845.00	17,355.00	4.64
101-265-921.000	STREET LIGHTS	12,000.00	81.14	81.14	11,918.86	0.68
101-265-922.000	DTE GAS	4,000.00	0.00	0.00	4,000.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	720.00	0.00	0.00	720.00	0.00
101-265-930.000	REPAIRS & MAINT	20,000.00	2,775.51	2,775.51	17,224.49	13.88
101-265-970.000	CAPITAL OUTLAY	20,000.00	1,330.00	1,330.00	18,670.00	6.65
Total Dept 265 - TOWNHALL EXPENDITURES		82,720.00	5,592.37	5,592.37	77,127.63	6.76
Dept 567 - CEMETARY MAINTENANCE						
101-567-726.000	SUPPLIES & POSTAGE	400.00	260.45	260.45	139.55	65.11
101-567-810.000	CONTRACTED EMPLOYEE SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-567-930.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 567 - CEMETARY MAINTENANCE		10,400.00	260.45	260.45	10,139.55	2.50
Dept 701 - PLANNING & ZONING EXPENDITURES						
101-701-702.001	PLANNING & ZONING ASSISTANT	32,610.00	2,458.23	2,458.23	30,151.77	7.54
101-701-702.002	PLANNING & ZONING ADMINISTRATOR	71,553.00	5,394.04	5,394.04	66,158.96	7.54
101-701-705.000	PER DIEM PLANNING/ZBA	11,000.00	110.00	110.00	10,890.00	1.00
101-701-711.000	INSURANCE	10,036.00	811.73	811.73	9,224.27	8.09
101-701-714.000	FICA LOCAL SHARE	8,029.00	569.18	569.18	7,459.82	7.09
101-701-726.000	SUPPLIES & POSTAGE	300.00	0.00	0.00	300.00	0.00
101-701-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-701-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-701-802.002	ATTORNEY SERVICES	18,000.00	0.00	0.00	18,000.00	0.00
101-701-802.003	ATTORNEY T & A	4,000.00	0.00	0.00	4,000.00	0.00
101-701-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-701-803.001	PLANNING CONSULTANT	12,500.00	0.00	0.00	12,500.00	0.00
101-701-803.005	PLANNING & CONSULTANT T & A	19,400.00	0.00	0.00	19,400.00	0.00
101-701-803.006	STAFF REVIEW T & A	2,500.00	0.00	0.00	2,500.00	0.00
101-701-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023 NORMAL (ABNORMAL)	MONTH 07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-701-808.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-701-808.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-701-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-701-874.000	RETIREMENT/PENSION	0.00	785.23	785.23	(785.23)	100.00
101-701-900.000	PUBLICATIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-701-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-701-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-701-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-701-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	0.00	0.00	2,000.00	0.00
101-701-960.000	dues subscriptions	800.00	0.00	0.00	800.00	0.00
101-701-964.000	REIMBURSEMENTS	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 701 - PLANNING & ZONING EXPENDITURES		213,728.00	10,128.41	10,128.41	203,599.59	4.74
Dept 751 - MAINT & PARKS EXPENDITURES						
101-751-703.000	WAGES PARK MAINTENANCE-PART TIME	28,457.00	3,640.58	3,640.58	24,816.42	12.79
101-751-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	50.00	50.00	2,950.00	1.67
101-751-714.000	FICA LOCAL SHARE	2,387.00	297.90	297.90	2,089.10	12.48
101-751-809.000	CONTRACTOR-LAWN CARE	25,000.00	0.00	0.00	25,000.00	0.00
101-751-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-751-874.000	RETIREMENT/PENSION	2,820.00	364.06	364.06	2,455.94	12.91
101-751-930.000	REPAIRS & MAINT	25,000.00	1,402.42	1,402.42	23,597.58	5.61
101-751-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-751-956.000	MISCELLANEOUS	2,000.00	60.43	60.43	1,939.57	3.02
Total Dept 751 - MAINT & PARKS EXPENDITURES		90,314.00	5,815.39	5,815.39	84,498.61	6.44
Dept 865 - INSURANCE						
101-865-711.000	INSURANCE	15,500.00	0.00	0.00	15,500.00	0.00
Total Dept 865 - INSURANCE		15,500.00	0.00	0.00	15,500.00	0.00
Dept 901 - CAPITAL IMPROVEMENTS						
101-901-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS		11,000.00	0.00	0.00	11,000.00	0.00
TOTAL EXPENDITURES		1,032,570.00	66,706.67	66,706.67	965,863.33	6.46
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,100,096.00	18,197.10	18,197.10	1,081,898.90	1.65
TOTAL EXPENDITURES		1,032,570.00	66,706.67	66,706.67	965,863.33	6.46
NET OF REVENUES & EXPENDITURES		67,526.00	(48,509.57)	(48,509.57)	116,035.57	71.84
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT TAXES	1,147,393.00	0.00	0.00	1,147,393.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023 NORMAL (ABNORMAL)	MONTH 07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Total Dept 000		1,147,393.00	0.00	0.00	1,147,393.00	0.00
TOTAL REVENUES		1,147,393.00	0.00	0.00	1,147,393.00	0.00
Expenditures						
Dept 000						
206-000-805.000	METRO FIRE CONTRACT	1,147,393.00	0.00	0.00	1,147,393.00	0.00
Total Dept 000		1,147,393.00	0.00	0.00	1,147,393.00	0.00
TOTAL EXPENDITURES		1,147,393.00	0.00	0.00	1,147,393.00	0.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,147,393.00	0.00	0.00	1,147,393.00	0.00
TOTAL EXPENDITURES		1,147,393.00	0.00	0.00	1,147,393.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	104,347.00	0.00	0.00	104,347.00	0.00
207-000-699.000	TRANSFER IN	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		115,347.00	0.00	0.00	115,347.00	0.00
TOTAL REVENUES		115,347.00	0.00	0.00	115,347.00	0.00
Expenditures						
Dept 000						
207-000-806.000	COMMUNITY POLICING CONTRACT	94,000.00	0.00	0.00	94,000.00	0.00
207-000-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		95,500.00	0.00	0.00	95,500.00	0.00
TOTAL EXPENDITURES		95,500.00	0.00	0.00	95,500.00	0.00
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		115,347.00	0.00	0.00	115,347.00	0.00
TOTAL EXPENDITURES		95,500.00	0.00	0.00	95,500.00	0.00
NET OF REVENUES & EXPENDITURES		19,847.00	0.00	0.00	19,847.00	0.00
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-674.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	1,249.00	1,249.00	1,751.00	41.63

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
208-000-680.001	ENDOWMENT-BAYSIDE	10,500.00	0.00	0.00	10,500.00	0.00
Total Dept 000		13,500.00	1,249.00	1,249.00	12,251.00	9.25
TOTAL REVENUES		13,500.00	1,249.00	1,249.00	12,251.00	9.25
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		13,500.00	1,249.00	1,249.00	12,251.00	9.25
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		8,500.00	1,249.00	1,249.00	7,251.00	14.69
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	CURRENT PROPERTY TAXES	229,446.00	0.00	0.00	229,446.00	0.00
Total Dept 000		229,446.00	0.00	0.00	229,446.00	0.00
TOTAL REVENUES		229,446.00	0.00	0.00	229,446.00	0.00
Expenditures						
Dept 000 -						
210-000-810.000	CONTRACTED EMPLOYEE SERVICES	185,000.00	92,500.00	92,500.00	92,500.00	50.00
Total Dept 000		185,000.00	92,500.00	92,500.00	92,500.00	50.00
TOTAL EXPENDITURES		185,000.00	92,500.00	92,500.00	92,500.00	50.00
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		229,446.00	0.00	0.00	229,446.00	0.00
TOTAL EXPENDITURES		185,000.00	92,500.00	92,500.00	92,500.00	50.00
NET OF REVENUES & EXPENDITURES		44,446.00	(92,500.00)	(92,500.00)	136,946.00	208.12
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-478.000	LIQUOR LICENSE FEES	12,000.00	0.00	0.00	12,000.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
Total Dept 000		12,000.00	0.00	0.00	12,000.00	0.00
TOTAL REVENUES		12,000.00	0.00	0.00	12,000.00	0.00
Expenditures						
Dept 000						
212-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		11,000.00	0.00	0.00	11,000.00	0.00
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		12,000.00	0.00	0.00	12,000.00	0.00
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	309,700.00	0.00	0.00	309,700.00	0.00
225-000-665.000	PENALTIES& INTEREST	600.00	0.00	0.00	600.00	0.00
Total Dept 000		310,300.00	0.00	0.00	310,300.00	0.00
TOTAL REVENUES		310,300.00	0.00	0.00	310,300.00	0.00
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
225-000-810.000	CONTRACTED EMPLOYEE SERVICES	35,000.00	0.00	0.00	35,000.00	0.00
225-000-811.000	APPRAISAL EXPENSES	8,200.00	0.00	0.00	8,200.00	0.00
225-000-967.000	CLOSING EXPENSES	15,000.00	0.00	0.00	15,000.00	0.00
225-000-991.225	PDR OPTION PAYMENTS TO LANDOW	240,000.00	0.00	0.00	240,000.00	0.00
Total Dept 000		306,200.00	0.00	0.00	306,200.00	0.00
TOTAL EXPENDITURES		306,200.00	0.00	0.00	306,200.00	0.00
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		310,300.00	0.00	0.00	310,300.00	0.00
TOTAL EXPENDITURES		306,200.00	0.00	0.00	306,200.00	0.00
NET OF REVENUES & EXPENDITURES		4,100.00	0.00	0.00	4,100.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 405 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
405-000-566.000	MI NATIONAL RESOURSE TRUST- STATE GRANT	140,909.00	110,909.12	110,909.12	29,999.88	78.71
405-000-674.001	TART TRAIL	27,700.00	0:00	0.00	27,700:00	0.00
Total Dept 000		168,609.00	110,909.12	110,909.12	57,699.88	65.78
TOTAL REVENUES		168,609.00	110,909.12	110,909.12	57,699.88	65.78
Expenditures						
Dept 000						
405-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000		300,000.00	0.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES		300,000.00	0.00	0.00	300,000.00	0.00
Fund 405 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		168,609.00	110,909.12	110,909.12	57,699.88	65.78
TOTAL EXPENDITURES		300,000.00	0.00	0.00	300,000.00	0.00
NET OF REVENUES & EXPENDITURES		(131,391.00)	110,909.12	110,909.12	(242,300.12)	84.41
Fund 406 - #2 NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
406-000-679.000	GRAND TRAVERSE BAND 2%	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
Expenditures						
Dept 000						
406-000-808.000	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
Fund 406 - #2 NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00

Fund 407 - BERTHA VOS

Revenues

PERIOD ENDING 07/31/2023

		2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 07/31/2023	BALANCE	USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 407 - BERTHA VOS						
Revenues						
Dept 000						
407-000-699.000	TRANSFER IN	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 000		60,000.00	0.00	0.00	60,000.00	0.00
TOTAL REVENUES		60,000.00	0.00	0.00	60,000.00	0.00
Expenditures						
Dept 000						
407-000-802.002	ATTORNEY SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
407-000-803.000	PLANNER SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
407-000-832.000	CONTRACT SERVICES	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 000		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL EXPENDITURES		55,000.00	0.00	0.00	55,000.00	0.00
Fund 407 - BERTHA VOS :						
TOTAL REVENUES		60,000.00	0.00	0.00	60,000.00	0.00
TOTAL EXPENDITURES		55,000.00	0.00	0.00	55,000.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-492.000	USAGE&CONNECTION FEES	902,640.00	0.00	0.00	902,640.00	0.00
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00
590-000-665.000	INTEREST & FEES	2,600.00	0.00	0.00	2,600.00	0.00
Total Dept 000		932,740.00	0.00	0.00	932,740.00	0.00
TOTAL REVENUES		932,740.00	0.00	0.00	932,740.00	0.00
Expenditures						
Dept 000						
590-000-808.003	ENGINEERING SERVICES	70,000.00	0.00	0.00	70,000.00	0.00
590-000-930.000	OPERATING & MAINT EXP	600,000.00	0.00	0.00	600,000.00	0.00
590-000-963.000	BANK CHARGES	15.00	0.00	0.00	15.00	0.00
Total Dept 000		670,015.00	0.00	0.00	670,015.00	0.00
TOTAL EXPENDITURES		670,015.00	0.00	0.00	670,015.00	0.00
Fund 590 - ACME RELIEF SEWER:						

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2023 NORMAL (ABNORMAL)	MONTH 07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
TOTAL REVENUES		932,740.00	0.00	0.00	932,740.00	0.00
TOTAL EXPENDITURES		670,015.00	0.00	0.00	670,015.00	0.00
NET OF REVENUES & EXPENDITURES		262,725.00	0.00	0.00	262,725.00	0.00
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-492.000	USAGE&CONNECTION FEES	14,749.00	0.00	0.00	14,749.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-930.000	OPERATING & MAINT EXP	12,700.00	0.00	0.00	12,700.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	0.00	0.00	12,700.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00
NET OF REVENUES & EXPENDITURES		2,049.00	0.00	0.00	2,049.00	0.00
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-864.000	REFUNDS &OVERPAYMENTS	0.00	0.20	0.20	(0.20)	100.00
Total Dept 000		0.00	0.20	0.20	(0.20)	100.00
TOTAL EXPENDITURES		0.00	0.20	0.20	(0.20)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.20	0.20	(0.20)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(0.20)	(0.20)	0.20	100.00
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
863-000-404.000	ASSESSMENTS CURRENT	47,700.00	0.00	0.00	47,700.00	0.00
863-000-474.000	INTEREST ON SPECIAL ASSESSMENTS	13,000.00	0.00	0.00	13,000.00	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Total Dept 000		60,700.00	0.00	0.00	60,700.00	0.00
TOTAL REVENUES		60,700.00	0.00	0.00	60,700.00	0.00
Expenditures						
Dept 000						
863-000-991.000	DEBT PAYMENT TO COUNTY	65,000.00	0.00	0.00	65,000.00	0.00
863-000-993.000	INTEREST on BONDS	17,000.00	0.00	0.00	17,000.00	0.00
Total Dept 000		82,000.00	0.00	0.00	82,000.00	0.00
TOTAL EXPENDITURES		82,000.00	0.00	0.00	82,000.00	0.00
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		60,700.00	0.00	0.00	60,700.00	0.00
TOTAL EXPENDITURES		82,000.00	0.00	0.00	82,000.00	0.00
NET OF REVENUES & EXPENDITURES		(21,300.00)	0.00	0.00	(21,300.00)	0.00
Fund 864 - SPRINGBROOK SAD						
Revenues						
Dept 000						
864-000-404.000	ASSESSMENTS CURRENT	21,381.00	0.00	0.00	21,381.00	0.00
864-000-445.000	DEL PERSN INT /PENALTY	6,277.00	0.00	0.00	6,277.00	0.00
Total Dept 000		27,658.00	0.00	0.00	27,658.00	0.00
TOTAL REVENUES		27,658.00	0.00	0.00	27,658.00	0.00
Expenditures						
Dept 000						
864-000-991.000	DEBT PAYMENT TO COUNTY	25,000.00	0.00	0.00	25,000.00	0.00
864-000-993.000	INTEREST on BONDS	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 000		31,500.00	0.00	0.00	31,500.00	0.00
TOTAL EXPENDITURES		31,500.00	0.00	0.00	31,500.00	0.00
Fund 864 - SPRINGBROOK SAD:						
TOTAL REVENUES		27,658.00	0.00	0.00	27,658.00	0.00
TOTAL EXPENDITURES		31,500.00	0.00	0.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		(3,842.00)	0.00	0.00	(3,842.00)	0.00

PERIOD ENDING 07/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	07/31/2023	MONTH 07/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
TOTAL REVENUES - ALL FUNDS		4,217,538.00	130,355.22	130,355.22	4,087,182.78	3.09
TOTAL EXPENDITURES - ALL FUNDS		3,953,878.00	159,206.87	159,206.87	3,794,671.13	4.03
NET OF REVENUES & EXPENDITURES		263,660.00	(28,851.65)	(28,851.65)	292,511.65	10.94

DRAFT UNAPPROVED



**ACME TOWNSHIP PARKS & TRAILS COMMITTEE
MEETING
6042 Acme Road
US 31 N Williamsburg, MI 49690
March 20, 2023 4:00 p.m.**

CALL TO ORDER at 4:04 p.m.

ROLL CALL

Committee Members present: Huffer, Jenema, LaPointe, Morrison, Schmitz, Wielenga

Committee Members excused: DeVogel

Advisory present: None

Staff present: L. Wolf, Planning & Zoning Administrator, S. Kopriva, Beckett & Raeder, R. Lamott, C. Danca

A. PUBLIC COMMENT:

Brian Kelley, Acme resident

B. APPROVAL OF AGENDA:

Motion by LaPointe supported by Schmitz to approve the Agenda as presented. No discussion. Voice vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE: None

E. ACTION:

1. Approve Draft Parks & Trails Minutes 11.22.2022

Motion by LaPointe, supported by Jenema, to approve the Draft Parks & Trails Minutes 11.22.2022 as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Solar Lights

Discussion resumed from the previous meeting in November regarding different lighting options for Bayside and Sayler parks and the need to explore cost.

2. Life Jacket Library

A Bayside Park location has been identified and the project will be moving forward.

G. NEW BUSINESS:

1. Parks & Recreation Plan – 5-year update

Wolf provided slide show presentation and overview. Kopriva will assist with the update as needed.

Discussion of timeline, survey methods and public outreach. Wolf plans to have a draft survey ready for review at next month's meeting.

Brief SPARK grant application update and discussion.

H. PUBLIC COMMENT:

Brian Kelly, Acme resident

ADJOURN: Motion by Jenema, supported by LaPointe to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 5:11 p.m.

Respectfully,
Cristy Danca

DRAFT UNAPPROVED



**ACME TOWNSHIP PARKS & TRAILS COMMITTEE
MEETING
6042 Acme Road
US 31 N Williamsburg, MI 49690
April 17, 2023 4:00 p.m.**

CALL TO ORDER at 4:04 p.m.

ROLL CALL

Committee Members present: Huffer, LaPointe, Morrison, Schmitz, Wielenga

Committee Members excused: DeVogel, Jenema

Advisory present: None

Staff present: L. Wolf, Planning & Zoning Administrator, R. Lamott, C. Danca

A. PUBLIC COMMENT:

Brian Kelley, Acme resident

B. APPROVAL OF AGENDA:

Motion by LaPointe supported by Schmitz to approve the Agenda as presented with addition of G. 2. *E bike workshop update.* (New Business) No discussion. Voice vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE: None

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 3.20.2023*

Motion by LaPointe, supported by Schmitz, to approve the *Draft Parks & Trails Minutes 3.20.2023* as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Solar Lights

Discussion resumed from the previous meeting in March. Wielenga will research solar light options including cost.

2. Life Jacket Library

Wolf will contact Life Jacket Library and provide an update at the next meeting.

G. NEW BUSINESS:

1. Parks & Recreation Plan – 5-year update

Wolf led discussion and the committee reviewed the draft survey questions. Wolf noted Sara Kopriva (Beckett & Raeder) reviewed the questions and did not suggest any changes. Discussion included methods of output, promotion and distribution. TART will attend May meeting and provide updates.

2. E-Bike Workshop Update

Schmitz and Huffer provided E-bike safety and etiquette information from the workshop.

H. PUBLIC COMMENT:

Brian Kelly, Acme resident

ADJOURN: Motion by Schmitz, supported by Morrison to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 5:43 p.m.

Respectfully,
Cristy Danca

DRAFT UNAPPROVED



**ACME TOWNSHIP PARKS & TRAILS COMMITTEE
MEETING
6042 Acme Road
US 31 N Williamsburg, MI 49690
June 19, 2023 4:00 p.m.**

CALL TO ORDER at 4:03 p.m.

ROLL CALL

Committee Members present: Danca, Jenema, LaPointe, Morrison, Wielenga

Committee Members excused: DeVogel, Schmitz

Advisory present: E. Calcutt, Trail Development Director for TART

Staff present: L. Wolf, Planning & Zoning Administrator, R. Lamott, C. Danca

A. PUBLIC COMMENT:

Brian Kelley, Acme resident

Pat Salathiel, Acme resident

Wolf introduced Radu Danca as the newest member of Parks and Trails Committee (serving the remainder of Huffer's term). Wolf introduced Elizabeth Calcutt of TART and requested her update presentation be added to the agenda ahead of Old Business.

B. APPROVAL OF AGENDA:

Motion by LaPointe supported by Morrison to approve the Agenda as presented with addition of Calcutt update to occur after Correspondence. No discussion. Voice vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE: None

Calcutt provided a draft map of the proposed redesign of the pedestrian intersection at M 72 and US 31. TART and MDOT are working together on safety improvements and the next step is an onsite meeting. Other topics she mentioned regarding the pedestrian crossing included easements with landowners, fundraising, and whether Shores Beach Lane would remain as is or be paved. Committee discussion occurred. Calcutt also provided an update on the Acme Connector Trail stating the KOTI section is complete and they are ordering wayfinding now. Calcutt will provide another update when there is more information.

E. ACTION:

1. Approve *Draft Parks & Trails Minutes 4.17.2023*

Motion by LaPointe, supported by Wielenga, to approve the *Draft Parks & Trails Minutes 4.17.2023* as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Solar Lights

Discussion resumed from the previous meeting in April. Wielenga contacted Smart Era Lighting Systems and is waiting to hear back. He will present information at the next meeting. Committee discussion occurred.

2. Life Jacket Library

Wolf has received no new information and will attempt to contact Life Jacket Library again.

G. NEW BUSINESS:

1. Parks & Recreation Plan – 5-year plan

Wolf provided an overview of the Parks Plan update so far. At the next meeting she expects to have over half the document updated and available for review. The Park survey is available at this time and people can participate through July 31st. Survey postcards have been mailed to Acme residents, the survey is on the township website acmetownship.org, it will be on the back of summer tax bills, and flyers have been posted at the parks and some businesses. The survey is intended for anyone to complete, not just Acme Township residents. At the August Parks and Trails meeting, the committee will review survey results.

Wolf asked committee members for input regarding additional public engagement ideas. A recent presentation at Samaritas provided helpful feedback from some of the dozen residents in attendance. Committee discussion occurred. Some committee members and staff agreed to hand out postcards at various locations. Wolf will contact Beckett & Raeder regarding hosting on Open House July 17th and will follow up with the committee on Beckett & Raeder's suggestions.

The committee reviewed the park plan update, Wolf invited them to share additional photos for inclusion. Committee discussion occurred.

H. PUBLIC COMMENT:

Pat Salathiel, Acme resident

ADJOURN: Motion by Jenema, supported by LaPointe to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 5:04 p.m.

Respectfully,
Cristy Danca

DRAFT UNAPPROVED



**ACME TOWNSHIP PARKS & TRAILS COMMITTEE
MEETING
6042 Acme Road
US 31 N Williamsburg, MI 49690
August 21, 2023 4:00 p.m.**

CALL TO ORDER at 4:03 p.m.

ROLL CALL

Committee Members present: Danca, DeVogel, Morrison, Schmitz, Wielenga

Committee Members excused: Jenema expected to arrive late

Advisory present:

Staff present: L. Wolf, Planning & Zoning Administrator, R. Lamott, C. Danca

A. PUBLIC COMMENT:

Brian Kelley, Acme resident

B. APPROVAL OF AGENDA:

Motion by Schmitz, supported by DeVogel, to approve the Agenda as presented. No discussion. Voice vote. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE: Brian Kelley, regarding Park Lighting

Committee discussion about solar lighting at Saylor Park and Bayside Park occurred. It was decided to put this item to rest and not pursue it at this time.

The Committee discussed **OLD BUSINESS F. 2. Life Jacket Library**. It was decided that Wolf would reach out one final time and if there was no response, this item would be put to rest.

Wolf added *Election of Officers* to the agenda under **G. New Business #3**.

E. ACTION:

1. Approve Draft Parks & Trails Minutes 6.19.2023

Motion by Morrison, supported by Danca, to approve the Draft Parks & Trails Minutes 6.19.2023 as presented. No discussion. Voice vote. Motion carried unanimously.

F. OLD BUSINESS:

1. Solar Lights

Previously discussed under Correspondence.

2. Life Jacket Library

Previously discussed under Correspondence.

G. NEW BUSINESS:

1. Parks & Recreation Plan – Survey Results

Wolf gave a power point presentation reviewing survey results with the Committee and discussion occurred throughout.

Schmitz departed at 4:28 p.m.

2. Review DRAFT of 5 Year Parks and Recreation Plan

Wolf highlighted changes from the previous plan. She indicated that the short-term goal of adding trees near the Shell gas station will be added to the plan. The plan will be presented to the Board of Trustees and Planning Commission in September, and a public hearing is expected to occur in November. At this time, Wolf does not expect Parks & Trails to have a meeting in September. Committee discussion occurred and consensus was positive for the plan with regards to the photos, cover, color branding and graph colors. Committee members agreed to review the plan content and contact Wolf with any issues.

3. Election of Officers

Jenema arrived at 4:40 p.m.

Chairperson Wielenga opened the floor for nominations for Chair.

Motion by Jenema, supported by DeVogel, to nominate Wielenga for Chair. Wielenga accepted the position. No discussion. Voice vote. Motion carried unanimously.

Motion by Wielenga, supported by DeVogel, to nominate Morrison for Vice Chair. Morrison accepted the position. No discussion. Voice vote. Motion carried unanimously.

Motion by Jenema, supported by Wielenga, to nominate DeVogel for Secretary. Brief discussion occurred. DeVogel accepted the position. Voice vote. Motion carried unanimously.

H. PUBLIC COMMENT:

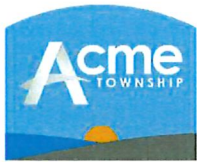
Brian Kelley, Acme resident

Amy Jenema shared that the Mountain Bike Association is seeking a letter of support from the Acme Township Board to have some currently unmarked single-track trails in the Pere Marquette Forest area recognized by the State and by VASA, and to have them marked. Marking the trails would create logging boundaries for any future logging projects in that area.

ADJOURN: Motion by Jenema, supported by Danca, to adjourn. No discussion. Voice vote. Motion carried unanimously.

Meeting adjourned at 4:52 p.m.

Respectfully,
Cristy Danca



**ACME TOWNSHIP PLANNING COMMISSION
ACME TOWNSHIP HALL
6042 Acme Road Williamsburg, MI 49690
August 14, 2023 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL: Dan Rosa, Dan VanHouten, Steve Feringa, Karly Wentzloff, Jean Aukerman, Marcie Timmins

Excused: Jack Challender

Staff Present: John Iacoangeli, Beckett and Raeder planner; Lindsey Wolf, Acme Planning and Zoning administrator; Marcie Timmins, recording secretary.

- A. LIMITED PUBLIC COMMENT:** Members of the public may address the Commission regarding any subject of community interest during public comment periods by filling out a Public Comment Card and submitting it to the Secretary. Public comments are limited to three minutes per individual. Comments during other portions of the agenda may or may not be entertained at the moderator's discretion.

Public comment opened at 7:06-

Brian Kelley- Good job on the park survey. Pointed out that only 66% of respondents had a 49690 zip code that are full time residents. Said the question about how long have you lived in Acme and the 66% respondents in the zip code don't jive. ADU's on the agenda, worried about STR might be shoved down our throat, also concerned about the set backs. Sewer requirements, parking for cars, traffic congestion, on street parking, there are many things to think about with ADU's. Flint Fields traffic study. Summary from the original study, they can't park any more cars, they can't create any more parking spots. They are over capacity. Noticed at the north entrance, it is a fire lane. They have removed the no parking sign and are parking cars there.

Public comment closed at 7:09

- B. APPROVAL OF AGENDA:** Motion by Feringa, support by Timmins to approve the agenda.
Motion carries unanimously

- C. INQUIRY AS TO CONFLICTS OF INTEREST:**

- D. SPECIAL PRESENTATIONS:** Parks & Recreation Survey Results

Wolf- Went over the park and recreation survey results. The plan will be presented to the Board and the planning commission at the regular September meetings.

An overview of the Survey.

How often they use facilities in Acme. Used most frequently was the Acme connector trail, followed by Bay Side Park. Most respondents have never used Bunker Hill boat access. It goes on to break down Grand Traverse County owned and operated parks. Maple Bay farms is one of the most used, followed by the Shore beach lane access.

Went over where Shore beach lane access is. Lindsey explained that these are the public access sites plotted in the Deepwater Point subdivision. There are four, 25' wide paths that are to provide the residents of the subdivision and other members of the public access to the lakeshore.

Discussion followed as PC members thought that Shore Lane was the road between Bayside park and the resort property. VanHouten thought the paths in Deepwater Point were called the woodland trails shore paths. Wolf will look into clarifying the names of the trails.

How often do they use Regional land conservancy lands? Maple Bay was one of the most popular, Wintergreen woods is hardly known.

Number one activities people do at these facilities. Number 1 was; walking, hiking and jogging. Number 2 was swimming. Followed by boating, canoeing and kayaking. Use of outdoor playground equipment, picnic and bbqing were also popular choices.

Most enjoyed activities in Acme Township; number 1 walking and jogging, number 2 swimming, followed by hiking and then bicycling, picnic/bbqing and canoe/kayak/paddle boarding.

Availability of regional facilities for each age group. Most people thought there was the right amount or had no opinion.

Number 1 method of transportation to get to the different facilities was by car.

John I.- Went over how to look at the survey results by age group and utilization in parks. To determine if the two percentages are greater than, less than or equal to the percentage of the population of the township for that age sector to determine where there is a use gap.

Wolf- In this section respondents could put in parks from outside of Acme. The most used park was Bayside, followed by Saylor park and then Maple Bay. From East Bay, Grace McDonald park was a popular choice. The next question asked why people choose those parks. Lindsey broke down the individual answers given into categories.

When asked which of the following Acme should plan for, number 1) Walking and nature trails 2) non-motorized trails 3) swimming beaches. In contrast, nobody wants a skateboard park.

What respondents thought could be improved. Majority think the parking at the Bunker Hill Boat access could be improved.

Wentzloff- recounted that it was recommended to the Board, by the parks and trails committee, that it be closed and the board kept it open. Due to the sewer pump station not being able to be moved there is no safe way to redo the parking.

Question concerning support of a small mileage dedicated to the parks; a majority of respondents voted yes.

The majority also supported acquiring additional land along Grand Traverse Bay as well as additional park lands.

Discussion followed about mileages and those who support them.

Respondents were asked to describe their relationship with Acme Township, they were allowed to check multiple boxes. Went over response.

Median age of Acme Township is 45-46 years old. Members of the household under 18, the majority said none.

Majority of residents that responded have lived in Acme twenty plus years.

One-hundred and three comments were provided at the end as well as ninety-two email addresses. These can be used to reach people when we have township information and events. That was a good suggestion by Sara Kopriva.

E. RECEIVE AND FILE:

1. RECEIVE AND FILE

a. Approved Township Board Meeting Minutes 7.11.23

Motion by Timmins, support by Rosa to approve the Township Board Meeting Minutes of 7-11-23. Motion carries unanimously

F. APPROVAL OF MINUTES:

a. Approve Draft Planning Commission Meeting Minutes 7.10.23

Motion by Timmins, support by VanHouten to approve the minutes with the changes on Pg.2 and taking Work Session off the top.

Motion carries unanimously

G. CORRESPONDENCE:

1. None

H. PUBLIC HEARINGS:

1. None

I. OLD BUSINESS:

1. None

J. NEW BUSINESS:

1. Housing Discussion

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Lisa Swanson, Clerk, within 24 hours of the meeting at 938-1350.

John I- Talked about the spreadsheet given at the July PC meeting. Wanted to make the clarification that ADU's should not be used for short term rentals. It defeats the purpose of having an ADU. ADU's are specifically designed to provide housing opportunities in the community. Either for the primary property owner, if they want to have an ADU for an inlaw or one of the parents to live in or if the property owner is older they may have a live-in caregiver. Other communities are using them, primarily, to provide lower cost housing for people who are in the service and hospitality businesses.

ADU's can be detached or attached to the primary house. They can also be in the primary house, as in a basement or lower level where they have installed an apartment that meets code. In Acme he suggests ADU's be allowed in wherever there is municipal sewer to tie into. The County Health Dept. gets concerned with multiple units getting tied into a septic system that was only licensed for one house. It can get expensive to have two different septic systems on a small piece of property. ADU's have to meet all the regular building codes. The average size he sees other communities allowing ranges from a minimum of 350 sq.ft. to a maximum of 950 sq.ft.

350 sq.ft would be like a studio apartment, 950sq.ft. would be a comfortable two bedroom.

Some places, like Harbor Springs, have a lot of garages with a second floor that has a guest house on it. They are really ADU's. In Harbor Springs the guest house can only be used by the family or their relatives and it has to be a special use.

Went over other details that communities have such as matching building materials.

Wolf- asked if John I. knew how communities monitored ADU's to make sure they don't become short-term rentals.

John I- they use a licensing system. If the communities also have STR also have a compliance licensing system that scrapes the web for STR and then provides a community report. A lot of communities are capping STR's because housing is critical. Targets for STR licenses are 5% or less.

Discussion followed

Clarified that all setbacks and building standards from Acme's ordinance would have to be met.

Discussed minimum times an ADU should be rented. John I. recommended more than three months, many communities have a six month minimum that can be put into an ordinance.

Aukerman believes we have an enforcement issue too. Even if the township uses a company John I mentioned how does the township enforce it?

John I explained the township would use the report to do the enforcement. When the companies find a STR that is not part of the township's licensing they automatically send them a compliance letter along with a letter to the enforcement officer at the township. The letter says you are out of compliance, you don't have a license, you have to contact the township. A lot of townships pay for the service and roll the cost into the license that they charge for the STR's.

Cost of the service is around \$10-12,000 a year.

Discussion followed about Acme's licensing and the caps Acme has on vacation homes and STR's that the owner is present in. As well as what areas they are allowed and how the township is tracking illegal rentals and how that is being enforced.

Rosa- asked if all the concerns about aesthetics as well as if they are allowed or not would also fall under an HOA with all the new neighborhoods in the area? Wouldn't the HOA's be the first line of defense?

Discussion followed about all the neighborhoods that don't have any restrictions or HOA's.

Feringa- believes that we should have something for ADU's but does encourage putting building materials and design into the ordinance.

Discussed having a yearly cap on ADU's.

Wentzloff- Does everyone feel there is value in offering the ADU's as a tool for the members of our community? If so, are there any restrictions they feel that should or should not be attached to it.

First question: should we have ADU's in the community?

Dan Rosa and Dan VanHouten-Yes, Aukerman- yes, Feringa- yes, Timmins-yes

Things that we feel should or shouldn't be attached to an ADU ordinance.

Rosa- Owner occupied, owner should be there at least 6 months out of the year.

dedicated off street parking for the correct number of vehicles that will reside there.

Meet all the setbacks and height requirements within the ordinance. There needs to be of similar architectural style as the primary residence. Yearly cap

Aukerman- asked how ADU's were assessed?

John I.- Instead of having a piece of property that is 100% principal resident exempt, they remove the ADU so they pay 80% exempt and 20% that is not because it is a rental.

Caps will be per year. Planning Commision decided on a cap of 5 ADU's a year.

2. Election of Officers - Timmins nominates Karly Wentzloff for chair. Wentzloff Accepted. Roll call vote: Aukerman-yes, Rosa-yes, VanHouten-yes, Feringa-yes, Timmins-yes, Wentzloff recused.

Motion carries.

VanHouten nominates Dan Rosa for vice chair Rosa Declined. Timmins nominates Dan VanHouten for vice chair. VanHouten declined.

Discussion followed

Timmins nominates Dan Rosa, Rosa accepts Vice Chair nomination

Roll call vote: Aukerman-yes, VanHouten-yes, Feringa-yes, Timmins-yes, Wentzloff-yes, Rosa-recused.

Motion carries

Wentzloff nominates Marice Timmins for secretary. Timmins accepts.

Roll call; Rosa-yes, VanHouten-yes, Feringa-yes, Aukerman-yes, Wentzloff-yes, Timmins-recused.

Motion carries

3. Traffic Impact Study – TC Horse Shows

Wolf- Progressive AE did the impact study. If Horse shows wants to expand any upgrades, or expansions, longer weeks or expanded parking lots a traffic impact study needs to be completed. Christopher Zull agrees with MDOT and the road commissions previous comments about the horse park needing to have either center, left turn lanes or passing relief to minimize and eliminate northbound traffic at Bates Rd. and also working with MDOT for the intersection of Bates and M72. The funding would be the responsibility of Traverse City Horse shows. If the Township receives any future applications from Horse shows this will have to be taken into consideration.

Rosa- Pointed out that with different events happening throughout the day people will be coming and going and that will increase the traffic trips.

Other Planning commission members agreed.

Wentzloff- Brought to the PC's attention to an accident that happened at Dock Rd. and 31. Talked about how the focus seems to be on the intersections at Bates Rd. and 72, as well as Brackett and Sayler. Thinks there is a lot of traffic that comes out North and hits Dock Rd. and 31. That area is a mess. How do we get that intersection in the traffic study? Feels this study is very trip count and a few intersections heavy. Thinks it is missing the bigger picture of traffic circulation and looking at where the people are actually going. The study assumes everyone is going out to 72.

VanHouten- asked if horse shows is requiring people with trailers to go out to Williamsburg Rd. to turn left at the light?

No, there is no required direction for trailers to follow.

Wolf- will list the above points into the record. Wolf and Doug White will sit down with Horse shows and see if they have any plans for expansion.

Aukerman- addressed that it has come from several sources that Horse shows have had parking in the firelane and other things they shouldn't be doing. How do we address that?

K. PUBLIC COMMENT & OTHER PC BUSINESS

Public comment opened at 8:42

Brain Kelley- Talked about almost getting hit by a person with a horse trailer pulling out for a left turn out of Bates Rd. One thing the township can do at Dock Rd and 31 is get the road commission to put their traffic counts out there. They can be doing counts, simultaneously, at all the intersections. This should be done during Horse shows peak season. Another concern is parking on neighboring lots.

Survey question #9, slight glitch as people could only pick one answer, and felt most would pick a car.

Discussed the four paths, thinks that a large house was built that encroached on one of the paths, thinks it is path #2.

Suggested PC members check out the new storage unit on Arnold Rd.

1. Planning & Zoning Administrator Report – Lindsey Wolf- Bringing the park plan to the PC in September. One more member is needed for the waterfront overlay sub-committee.
2. Township Board Report – Jean Aukerman- continuing to work on the Bertha Voss project. Lisa Swanson is looking for election inspectors, anyone interested should contact Lisa at the township.
3. Parks & Trails Committee Report –

ADJOURN: Motion by Timmins, support by Aukerman to adjourn
Motion carries unanimously

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/03/2023	CHAS	27186	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-257-807.001	4,145.00
08/03/2023	CHAS	27187	ACE HARDWARE	REPAIRS & MAINT	101-751-930.000	407.73
08/03/2023	CHAS	27188	ASCOM NORTH	REPAIRS & MAINT	101-265-930.000	90.00
08/03/2023	CHAS	27189	CHERRYLAND ELECTRIC COOPERATIVE	ELECTRIC UTILITIES TOWNHALL/SAYLER U	101-265-920.000	29.00
		27189		ELECTRIC UTILITIES TOWNHALL/YUBA CEM	101-265-920.000	40.16
		27189		ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	47.23
		27189		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.52
		27189		STREET LIGHTS/HOLIDAY RD/HOLIDAY PIN	101-265-921.000	80.46
		27189		STREET LIGHTS/US 31 N & YUBA & KAY R	101-265-921.000	21.54
		27189		STREET LIGHTS/PEACEFUL VAL NEAR 7791	101-265-921.000	11.82
		27189		STREET LIGHTS/SAYLOR PARK	101-265-921.000	10.72
		27189		STREET LIGHTS/BAY VALLEY ST LIGHT	101-265-921.000	10.52
		27189		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.72
		27189		STREET LIGHTS/BUNKER HILL & WHITE RD	101-265-921.000	19.16
		27189		STREET LIGHTS/FIVE MILE & HOLIDAY HI	101-265-921.000	21.44
		27189		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	119.62
						<hr/> 432.91
08/03/2023	CHAS	27190	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	19.00
08/03/2023	CHAS	27191	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	11.00
08/03/2023	CHAS	27192	DTE ENERGY	DTE GAS	101-265-922.000	60.93
08/03/2023	CHAS	27193	GOSLING CZUBAK ENGR	PLANNING & CONSULTANT T & A	101-701-803.005-140	1,125.00
		27193		ENGINEERING SERVICES T&A	101-701-808.004-080	1,250.00
						<hr/> 2,375.00
08/03/2023	CHAS	27194	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
08/03/2023	CHAS	27195	TONY WILDFONG	REPAIRS & MAINT	101-567-930.000	100.00
08/03/2023	SEWE	423	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	590-000-808.003	11,900.00
08/03/2023	PARK	445	PEZZETTI, VERMETTEN & POPOVITS,	ATTORNEY SERVICES	407-000-802.002	2,105.00
08/08/2023	CHAS	27196	GRD TRAV COUNTY ROAD COMM	GT COUNTY ROAD COMMISION	101-000-810.003	1,000.00
08/10/2023	CHAS	27197	APEX SOFTWARE	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	260.00

08/30/2023 10:32 AM
User: LSWANSON
DB: Acme Township

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 08/02/2023 - 09/04/2023
Banks: CHASE, FARM, PARKS, SEWER

Page 2/4

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/10/2023	CHAS	27198	CHARTER COMMUNICATIONS	CABLE INTERNET SERVICES	101-265-851.000	387.04
08/10/2023	CHAS	27199	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	432.63
08/10/2023	CHAS	27200	GFL ENVIRONMENTAL	REPAIRS & MAINT	101-751-930.000	580.30
08/10/2023	CHAS	27201	IMAGE360	REPAIRS & MAINT	101-751-930.000	252.81
08/10/2023	CHAS	27202	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	290.55
08/10/2023	CHAS	27203	VC3, INC.	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	230.00
08/17/2023	FARM	241	GRAND TRAVERSE REGIONAL LAND	CLOSING EXPENSES	225-000-967.000	657.00
08/17/2023	CHAS	27204	APPLIED INNOVATION	REPAIRS & MAINT	101-265-930.000	220.62
08/17/2023	CHAS	27205	CHASE CARDMEMBER SERVICE	dues subscriptions	101-101-960.000	15.89
08/17/2023	CHAS	27206	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	677.24
		27206		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	49.27
		27206		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	97.03
						<hr/> 823.54
08/17/2023	CHAS	27207	GRD TRAV COUNTY ROAD COMM	GT COUNTY ROAD COMMISION TART	101-000-810.003	4,171.89
08/17/2023	CHAS	27208	K & K	REPAIRS & MAINT	101-751-930.000	262.00
08/17/2023	CHAS	27209	KWIK PRINT	SUPPLIES & POSTAGE	101-265-726.000	321.50
08/17/2023	CHAS	27210	RAMS PROPERTY MAINTENANCE, LLC	REPAIRS & MAINT	101-751-930.000	2,430.00
08/17/2023	CHAS	27211	WEX BANK	REPAIRS & MAINT GAS	101-751-930.000	199.46
08/17/2023	SEWE	424	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-930.000	11,105.25
		424		HOCH ROAD #697 EXP	590-000-930.002	45.23
		424		OPERATING & MAINT EXP	591-550-930.000	705.40
						<hr/> 11,855.88
08/24/2023	FARM	242	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	225-000-802.002	75.00
08/24/2023	CHAS	27212	CINTAS	REPAIRS & MAINT	101-265-930.000	174.39
08/24/2023	CHAS	27213	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	84.22
08/24/2023	CHAS	27214	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	24.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/24/2023	CHAS	27215	GRAND TRAVERSE COUNTY	COMMUNITY POLICING CONTRACT	207-000-806.000	24,322.29
08/24/2023	CHAS	27216	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	108.71
08/24/2023	CHAS	27217	RAMS PROPERTY MAINTENANCE, LLC	REPAIRS & MAINT	101-751-930.000	2,430.00
08/24/2023	CHAS	27218	RELIANCE STANDARD	INSURANCE	101-101-711.000	194.49
08/24/2023	CHAS	27219	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	2,130.00
		27219		ATTORNEY SERVICES	101-701-802.002	165.00
						<hr/> 2,295.00
08/30/2023	CHAS	27220	BECKETT & RAEDER	PLANNER SERVICES	101-701-803.000	610.00
08/30/2023	CHAS	27221	DTE ENERGY	DTE GAS	101-265-922.000	58.55
08/30/2023	SEWE	425	STATE OF MI DEPT. OF TRANSPORTA	OPERATING & MAINT EXP	590-000-930.000	6,875.00
			TOTAL - ALL FUNDS	TOTAL OF 42 CHECKS		83,349.33

--- GL TOTALS ---

101-000-810.003	GT COUNTY ROAD COMMISSION TART	5,171.89
101-101-711.000	INSURANCE	194.49
101-101-802.002	ATTORNEY SERVICES	2,130.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	490.00
101-101-900.000	PUBLICATIONS	290.55
101-101-960.000	dues subscriptions	15.89
101-257-807.001	ASSESSING CONTRACT SERVICES	4,145.00
101-265-726.000	SUPPLIES & POSTAGE	430.21
101-265-851.000	CABLE INTERNET SERVICES	387.04
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	939.93
101-265-921.000	STREET LIGHTS	833.37
101-265-922.000	DTE GAS	119.48
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	539.01
101-567-930.000	REPAIRS & MAINT	100.00
101-701-802.002	ATTORNEY SERVICES	165.00
101-701-803.000	PLANNER SERVICES	610.00
101-701-803.005-140	PLANNING & CONSULTANT T & A	1,125.00
101-701-808.004-080	ENGINEERING SERVICES T&A	1,250.00
101-751-930.000	REPAIRS & MAINT	6,562.30
207-000-806.000	COMMUNITY POLICING CONTRACT	24,322.29
225-000-802.002	ATTORNEY SERVICES	75.00
225-000-967.000	CLOSING EXPENSES	657.00
407-000-802.002	ATTORNEY SERVICES	2,105.00
590-000-808.003	ENGINEERING SERVICES	11,900.00

08/30/2023 10:32 AM

User: LSWANSON

DB: Acme Township

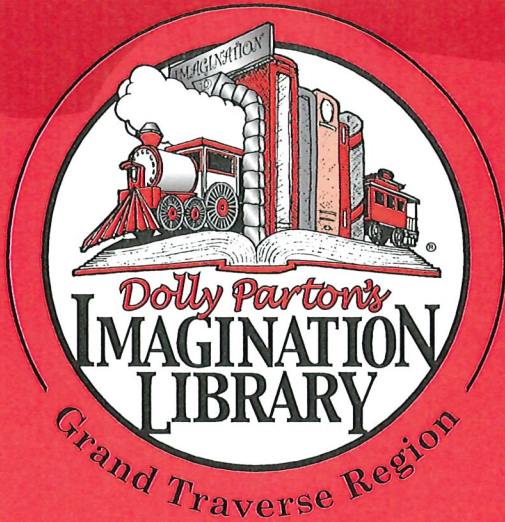
CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 08/02/2023 - 09/04/2023

Banks: CHASE, FARM, PARKS, SEWER

Page 4/4

Check Date	Bank	Check #	Payee	Description	GL #	Amount
590-000-930.000				OPERATING & MAINT EXP		17,980.25
590-000-930.002				HOCH ROAD #697 EXP		45.23
591-550-930.000				OPERATING & MAINT EXP		705.40
				TOTAL		83,349.33



“If you can read, you can do anything, dream anything and be anything.”

— Dolly Parton



ONLY 44% OF CHILDREN
in the Grand Traverse region
are ready for Kindergarten

BIRTH TO AGE 5 is the
most critical period for
brain development

READING ALOUD to a child is
the single most important thing
a parent can do to prepare their
child for kindergarten.

DONATE: dpil-gtregion.org



Books from Birth will encourage parents to read to their child with monthly home delivery of new, age-appropriate books from **Dolly Parton's Imagination Library**, inspiring their child's love of reading.

We need your help!

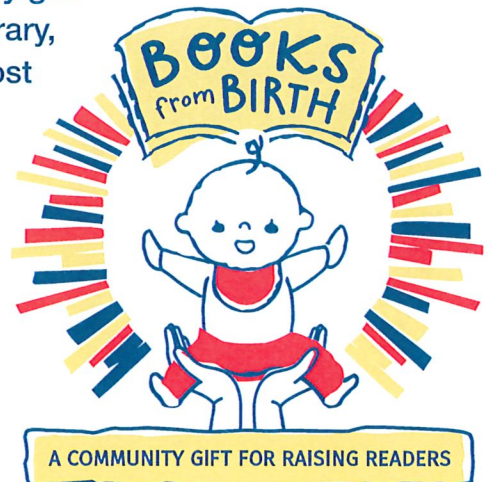
\$150 per baby* x 1500 Munson births per year = \$225,000 annually

*One book per month until the child's 5th birthday

Beginning October 1, we want every newborn at Munson Medical Center who lives in the Grand Traverse 5-county region to be offered a “community gift” of Dolly Parton's Imagination Library, a program that is always at no cost to families.

Invest in Our Community's
Children right from the start.

Make a Donation Today!



Traverse Bay Sunrise
Rotary
Club





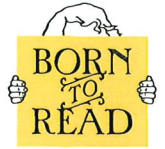
Dolly Parton's
Imagination Library GTR
P.O. Box 4441
Traverse City, MI 49685

dpilgtregion@gmail.com

Make a secure gift at:
dpil-gtregion.org



Traverse Bay Sunrise
Rotary
Club



My gift is ☐ \$150 ☐ \$750 ☐ \$1,500 ☐ Other \$ _____

☐ One time gift ☐ Monthly recurring gift ☐ Make my donation amount anonymous
☐ Check enclosed ☐ Pledge ___ pymts begin ___/___/___ end ___/___/___ by 1/10/24

Please make checks payable to: **Dolly Parton's Imagination Library GTR**

☐ CREDIT CARD _____

EXP. DATE ___/___/___ SEC. CODE _____

EMAIL ADDRESS _____

NAME / ORGANIZATION _____

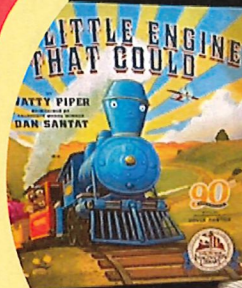
ADDRESS _____

CITY, STATE, ZIP CODE _____

For recognition/tax purposes, please list my/our name as: _____

100% of your gift will inspire a life-long love of reading for young children in our community. Thank you!
Dolly Parton's Imagination Library GTR is a section 501(c)(3) nonprofit organization. EIN 84-3584288

Make a Donation Today!





Conservation Easement Monitoring Report

Conservation Easement Name: Deepwater Point

Section:

Date of inspection: 07/03/2023

Primary Participant of monitoring visit: Our Friends at Acme Township

Type of contact: Letter

Secondary Participant of monitoring visit:

Brief description of property inspection: I parked at the trailhead and walked the various trails out to the beach. At a few different places near the forest-beach transition, I encountered a strong septic/latrine odor. The wind was out of the north that day. Several cars (more than 4) were parked at the parking area and people were using the beach. I noticed a few interesting plants along the trail: red elderberry (*Sambucus racemosa*), large leaf shinleaf (*Pyrola elliptica*), and red baneberry (*Actaea rubra*).

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.

Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: None noted at this time.

Attachments


Photos: -

Maps: -

Other: -

I the Easement Monitor have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected in accordance with Grand Traverse Regional Land Conservancy's Land Policy and the conservation easement agreement for this property.

Monitor Name: Jenna Scheub

Monitor Signature: 

Date: 8/14/23

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

2846 3 Mile Rd N
Traverse City, MI 49686
(231) 929-7911



2023 Tax Rate Request

(This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Grand Traverse	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 439,413,137
Local Government Unit Requesting Millage Levy Acme Township	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operating	11/1974	1.0000	.7081	1.0000	.7081	1.0000	.7081		.7081	None
Election	Farmland	11/2019	.7300	.7049	1.0000	.7049	1.0000	.7049		.7049	12/2023
Special Asmt	Fire	Annual	10.0000	10.0000	n/a	10.000	1.0000	10.000			None
Special Asmt	Ambulance	Annual	*****	*****	n/a	*****	1.0000	*****			None
Special Asmt	Police	Annual	*****	*****	n/a	*****	1.0000	*****			None

Prepared by Dawn Kuhns	Telephone Number (231) 409-1827	Title of Preparer Assessor	Date
----------------------------------	---	--------------------------------------	------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Lisa Swanson	
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Doug White	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

2023 BUDGET RESOLUTION FOR
EMERGENCY SERVICES
Acme Township Board of Trustees
RESOLUTION 2023- ____
COUNTY OF GRAND TRAVERSE, MICHIGAN
September 5, 2023

Minutes of a regular meeting of the Acme Township Board held on the 5TH day of September, 2023, at 7 o'clock pm. on a motion made by _____ and Seconded by _____. The following resolution was approved:

PRESENT:

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township in the following manner:

"The total taxable value of ad valorem real property taxes of all Incorporating Townships shall be determined for the current year ("annual district taxable value") and a millage rate shall be determined ("uniform millage rate") by utilizing the annual district taxable value as if it were the taxable basis for funding the proposed annual budgets of the authority."

WHEREAS, Article XV of the Articles of Incorporation also states that:

"Each Incorporating Township shall be allocated its representative share of contribution by applying the uniform millage rate as determined on all ad valorem real property tax base of that Incorporating Township. The calculation is as follows:

$$\frac{\text{Proposed Budget}}{\text{Annual District Taxable Value}} = \text{"Uniform Millage Rate"}$$

WHEREAS, the "Uniform Millage Rate" for Metro's 2024 Budget is calculated to be **2.75 mills**.

NOW, THEREFORE,

BE IT RESOLVED that the Acme Township Board hereby commits to fund Metro's 2024 Budget year with a financial contribution equal to 2.75 mills times the Townships ad valorem real property tax value, which equates to \$1,147,958.00

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue to Metro by May 15, 2024.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2024 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

It is further resolved that **3.550** mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (**0.25 mills**) and fire protection (**2.75 mills MESA**), ambulance of (**.550 mills**) purposes in accordance with the budget hereby adopted.

Ayes:

Nays:

Absent and Excused:

CERTIFICATE

I, Lisa Swanson, the duly elected and acting Clerk of the Township of Acme, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of Acme, adopted during a meeting of the Township of Acme Township Board, Grand Traverse County, Michigan held on September 5, 2023 at which meeting six members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: _____

Lisa Swanson _____

Clerk, Township of Acme

Grand Traverse County, Michigan

Grand Traverse Metro Emergency Services Authority

2024 Budget Proposal





Mission Statement

To serve our community by safeguarding life and property from fire, hazards and medical emergencies; through education, intervention, and quality response.

Our Vision

Be a proactive, innovative, and progressive leader in providing high quality services to the community.

- A work environment where all employees live our values every day on the job.
- Respected, valued, and supported by the community.
- Recognized as a progressive leader and innovator.
- Enthusiastic, highly motivated, trained, and skilled people providing superior emergency services and prevention activities.
- Continued reduction in fires and other emergencies due to effective Community Risk Reduction.
- Lives are saved due to our actions (endeavors).

Strategic Goals

- Attract, Develop, and Retain top talent
- Strengthen Quality and Levels of Service
- Position GT Metro for future
- Ensure Financial Viability

2022/23 Accomplishments

- Purchased Squad 1 – 2022 Super-Duty.
- Purchased 2010 Rescue from Glen Lake - \$150,000.
- Purchased new command vehicle – 2022 Tahoe.
- Received grant funding totaling \$103,915.50 from the following:
 1. Michigan Township Participating Plan for the purchase of 10 dash cameras in apparatus.
 2. Grand Traverse Band of Ottawa & Chippewa for upgrades to the technical resource trailer including equipment.
 3. Cosgrove Foundation (matching grant) to purchase rescue task force equipment.
 4. Region 7 Homeland Security to purchase a Savox Rescue Kit for special operations.
 5. Grand Traverse County (ARPA) for Haz-Mat decon equipment.
 6. AAA for traffic safety equipment.
- Provided MABAS response to the Gaylord tornado and Memonimee paper mill fire (wage reimbursements received).
- Remembrance ceremony held for the 21st anniversary of September 11, 2001.
- Hired three additional full-time firefighters.
- Negotiated a three-year labor agreement with the Grand Traverse Metro Firefighters IAFF Local 5288, resulting in a competitive wage and benefit package.
- Firefighters and Fire Officers completed training in Special Operations (Haz-Mat & Technical Rescue – Structural Collapse), Blue Card Incident Command, National Fire Academy courses, Peer Support and Critical Incident Stress Management, and various leadership and command level courses. As a department, we completed over 8,000 hours of training in all disciplines.
- Continued to update and add Standard Operating Guidelines to include mission critical equipment and ensure we are conforming to the latest standards and laws.
- Submitted SAFER Grant for \$850,000 for 3 new full-time firefighters.

2024 Challenges

- 9.6% increase in taxable values equates to \$547,000 increase in revenue to GT Metro at 2.75 mils, which does not adequately cover debt obligations and other inflation increases.
- Recruiting and retaining quality firefighters. The need to attract additional part-time firefighters.
- Providing employees with wage increases commensurate with rising inflation.
- Metro's vision remains to have a minimum of 2 FF's in all Metro stations by 2024 and we have applied for the SAFER grant to help pay for this.
- Plan for the purchase of a new Fire Engine in 2024 and a new ladder truck in 2025. New fire apparatus costs have increased due to inflation as well as safety standards and constantly evolving technology.
- Aging fire truck fleet resulting in the purchase of new apparatus averaging \$800,000 per year over the next 8 years. The average age of existing apparatus is 15 years old.
- Funding Metro's Public Improvement Fund to help pay for future apparatus purchases.
- Reacting and responding to the increase in building of homes, apartments, assisted living facilities, and businesses in the 3 townships covered by Metro.
- Metro's aging buildings and parking lots require additional improvement costs.
- Continued impact of inflation unknown.

2024 Budget Timeline

June 27, 2023	Distribute 2024 Budget at Board Meeting
July, 2023	Possible Budget Workshop with Board
July 25, 2023	Metro's Board approves 2024 Budget
July 31, 2023	Metro Budget to Township Offices
August, 2023	Take Metro Budget to Township Boards
September, 2023	Public Hearings and Final Township Approval
September 30, 2023	Notify GT County of Metro millage rate

Fund Balance and Millage History (last 5 years – GF + PIF)

Year	Millage Rate	Fund Balance
2019	2.35	\$ 2,282,637
2020	2.45	\$ 2,742,145
2021	2.45	\$ 2,282,370
2022	2.60	\$ 2,100,024
2023 Budget	2.75	\$ 1,775,521
2024 Draft Budget	2.75	\$ 1,684,493

Note: A healthy fund balance goal of 3.5 months of expenses equates to \$1,915,000.



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2024 BUDGET
NET TAXABLE VALUE ALLOCATION**

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TOTAL BUDGETED EXPENDITURES:

Less: Other Revenue Items

NET EXPENDITURES TO BE ALLOC.

TOWNSHIP ASSESSED VALUES, net

Millage rate to breakeven
Less: use of fund balance
Proposed 2024 Millage Rate

METRO	
2024	
\$	6,586,677
	226,000
\$	6,340,677
	2,273,182,933
	2.79
	0.04
	2.75

ALLOCATION BASED ON TAXABLE VALUE - 2.75 MILLS

	2024 BUDGETED TWP REVENUE	2023 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	1,147,958	1,049,947	98,011	9.33%
EAST BAY	2,024,870	1,851,851	172,919	9.34%
GARFIELD	3,078,425	2,802,160	276,265	9.86%
TOTAL	6,251,253	5,704,958	547,195	9.59%

	2024 TAXABLE VALUE <small>(net of personal prop)</small>	2023 TAXABLE VALUE <small>(net of personal prop)</small>	DIFFERENCE	% CHANGE
ACME	417,439,337	381,798,953	35,640,384	9.33%
% of total	18.4%	18.4%		
EAST BAY	736,316,218	673,436,810	62,879,408	9.34%
% of total	32.4%	32.5%		
GARFIELD	1,119,427,378	1,018,967,304	100,460,074	9.86%
% of total	49.2%	49.1%		
TOTAL	2,273,182,933	2,074,203,067	198,979,866	9.59%

GRAND TRAVERSE METRO FIRE DEPARTMENT

2024 Budgeted Revenue/Expenditure Report

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GRAND TRAVERSE METRO FIRE	Actual 2022	Budget 2023	YTD actual May, 2023	% Bud 2023	2024 BUDGET	Notes
Fund: 206 - METRO FIRE						
Revenues						
528.000 Other Federal Grants	0	0	0	0.0%	0	
600.001 Acme Township - Cont.	931,328	1,049,947	1,049,947	100.0%	1,147,958	2.75 Mills
600.002 East Bay Twp. Contr	1,627,245	1,851,951	1,851,951	100.0%	2,024,870	2.75 Mills
600.003 Garfield Charter Twp.	2,457,006	2,802,160	2,803,160	100.0%	3,078,425	2.75 Mills
664.000 Earned Interest	19,472	15,000	43,362	289.1%	25,000	
668.500 Cost Recovery Revenue	53,600	55,000	32,000	58.2%	65,000	
668.700 Public Education Receipts	597	0	0	0.0%	0	
669.000 Plan Reviews	63,002	65,000	22,046	33.9%	65,000	
669.001 Refunds and Donations	83,249	45,000	45,287	100.6%	45,000	
669.002 Sale of Surplus Equipment	41,500	15,000	22,099	147.3%	15,000	
669.006 Misc. Grant Receipts	27,072	10,000	5,000	50.0%	10,000	
TOTAL REVENUES	5,304,070	5,909,058	5,874,852	99.4%	6,476,253	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	2,480,818	2,980,520	1,073,099	36.0%	3,116,170	
702.001 Longevity	33,797	36,000	0	0.0%	36,000	
703.000 Metro Firefighters Response	54,995	56,000	24,261	43.3%	56,000	
703.200 Metro FF Wages - part-time	163,399	258,000	47,007	18.2%	231,000	
703.300 Part-time Administrative	3,062	25,000	0	0.0%	25,000	
705.000 Personal Day Payout	40,345	50,000	0	0.0%	50,000	
715.000 FICA/Medicare	40,282	49,482	15,118	30.6%	51,815	
716.000 Health/Dental/Optical Ins.	501,641	598,000	269,542	45.1%	640,000	
716.003 Life Ins./LTD/STD	20,208	27,000	13,534	50.1%	28,000	
717.001 AD&D Insurance	8,484	12,000	0	0.0%	12,000	
718.000 Retirement	378,862	477,488	157,909	33.1%	500,392	
719.000 Workers Comp. Insurance	80,427	91,000	78,625	86.4%	95,000	
TOTAL PERSONNEL SERVICES	3,806,319	4,660,490	1,679,094	36.0%	4,841,377	
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	9,907	13,000	6,092	46.9%	13,000	
729.000 Printing and Binding	4,255	6,000	1,903	31.7%	6,000	
730.000 Postage and Freight	1,798	3,000	1,219	40.6%	3,000	
743.000 Other Supplies	22,968	30,000	6,924	23.1%	30,000	
745.000 Uniforms and Accessories	24,195	28,000	8,120	29.0%	38,000	
745.002 Fire Gear	33,327	35,000	8,522	24.3%	45,000	
748.000 Fuel, Oil, Grease	58,763	60,000	15,529	25.9%	60,000	
760.000 Medical Supplies	20,431	27,000	7,193	26.6%	27,000	
TOTAL SUPPLIES	175,644	202,000	55,501	27.5%	222,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	15,229	25,000	893	3.6%	25,000	
810.000 Subscriptions	4,305	7,500	3,316	44.2%	7,500	
810.001 Dues	7,621	8,500	2,590	30.5%	8,500	
818.000 Contract Services	62,466	52,000	22,330	42.9%	65,000	
830.000 Fire Hydrant Rental	21,240	25,000	0	0.0%	25,000	
850.001 Telephone	41,319	46,000	17,508	38.1%	46,000	
TOTAL CONTRACTUAL SERVICES	152,180	164,000	46,637	28.4%	177,000	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	67,613	68,000	74,741	109.9%	80,000	
920.000 Heat Utilities	27,544	35,000	17,142	49.0%	35,000	
921.000 Electric Utilities	41,236	47,000	16,458	35.0%	47,000	
923.000 Sewer and Water Utilities	13,256	16,000	4,504	28.1%	16,000	
924.000 Waste Disposal	1,565	2,100	719	34.3%	2,100	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2024 Budgeted Revenue/Expenditure Report

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GRAND TRAVERSE METRO FIRE	Actual 2022	Budget 2023	YTD actual May, 2023	% Bud 2023	2024 BUDGET	Notes
930.000 Bldg. Repair and Maintenance	76,020	100,000	38,852	38.9%	100,000	
932.000 Equipment Repair & Maint.	36,358	30,000	18,666	62.2%	30,000	
932.100 SCBA Repair/Maintenance	3,052	10,000	1,283	12.8%	10,000	
934.000 Vehicle R&M - labor	54,998	85,000	17,202	20.2%	85,000	
934.100 Vehicle R&M - parts	62,477	65,000	15,713	24.2%	65,000	
935.000 Ground Care and Maintenance	27,516	36,000	18,836	52.3%	36,000	
955.000 Employee Physicals & Wellness	41,342	40,000	15,370	38.4%	40,000	
956.000 Employee Train. and Develop.	75,951	70,000	24,375	34.8%	70,000	
956.001 Computer Support	67,155	65,000	27,288	42.0%	65,000	
TOTAL OTHER SERVICES AND CHARGES	596,082	669,100	291,150	43.5%	681,100	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	28,258	115,000	34,155	29.7%	75,000	
977.000 Machinery and Equipment	153,006	85,000	41,782	49.2%	90,000	Thermal imaging cameras
980.100 Computer Replacement	10,779	15,000	4,871	32.5%	15,000	
TOTAL CAPITAL OUTLAY	192,043	215,000	80,807	37.6%	180,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	550,000	300,000	300,000	0.0%	455,000	
992.000 Contingency	1,849	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	551,849	310,200	300,000	96.7%	465,200	
TOTAL EXPENDITURES	5,474,118	6,220,790	2,453,190	39.4%	6,566,677	2.68 mills (net of other revenue's)
NET REVENUE/EXPENDITURES	(170,048)	(311,732)	3,421,662		\$ (90,424)	
Fund Balance	2,157,381	1,987,333			1,675,601	
Net Fund Balance	\$ 1,987,333	\$ 1,675,601			\$ 1,585,177	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2024 Budgeted Revenue/Expenditure Report

DRAFT



GRAND TRAVERSE METRO FIRE	Actual 2022	Budget 2023	YTD actual May, 2023	% Bud 2023	2024 BUDGET	Notes
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	310	1,000	5	0.5%	1,000	
675.000 Debt Proceeds	0	0	0	0.0%	-	
699.100 Transfer In - Fund Balance	550,000	300,000	300,000	100.0%	455,000	Debt pymts/vehicle purchase
TOTAL REVENUES	550,310	301,000	300,005	99.7%	456,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	0.0%	0	
977.000 Machinery and Equipment	0	0	0	0.0%	0	
978.000 Vehicles Acquisition	248,845	0	0	#DIV/0!	90,000	Squad & boat
TOTAL CAPITAL OUTLAY	248,845	0	0	#DIV/0!	90,000	
Acct Class: OTHER						
990.000 Debt Payment	281,870	288,289	71,463	24.8%	332,208	
990.005 Interest Expense	26,894	20,481	5,728	28.0%	29,396	
992.000 Contingency	5,000	5,000	0	0.0%	5,000	
TOTAL DEBT SERVICE & OTHER	313,764	313,770	77,191	24.6%	366,604	
TOTAL EXPENDITURES	562,609	313,770	77,191	24.6%	456,604	0.15 mBts
REVENUES OVER EXPENDITURES	-12,299	-12,770	222,814		-604	
Fund Balance	124,989	112,690	-		99,920	
Net Fund Balance	112,690	99,920			\$ 99,316	
Total Fund Balance (General and PIF)	\$ 2,100,024	\$ 1,775,521			\$ 1,684,493	
Maintain Fund Balance = to 3 months expenses:	\$ 1,368,529	\$ 1,555,197			\$ 1,641,669	

PROJECTED DEBT OBLIGATIONS THRU 2033

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[illegible]



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Mills.: 0% increase in taxable value 2023-2032)

	Ave. Billings over 10 yrs.	0.3321
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Current Year

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GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2024 Budget - VEHICLES

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ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Current year										
				2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
VEHICLES:														
2022	Chevy Tahoe (701)	Admin	48,138											
2020	Chevy Tahoe (703)	Admin	41,754											
2021	Chevy Tahoe (702)	Admin	45,888											
2009	Chevy Sub LT1 - PubEd	FPB	34,858											
2016	Ford Escape - 738	FPB	24,764			45,000								
2020	GMC Pick up FPB	FPB	37,205								50,000			
2020	GMC Pick up FPB	FPB	37,205								50,000			
	Admin Vehicle Replacement Fund													
2020	Pierce Enforcer - (E1)	Station 1	575,000											
2007	Pierce Ladder - (Truck 1)	Station 1	648,172			1,400,000								
2021	Freightliner/Fence - (TK1)	Station 1	350,000											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV 1 - Kubota RTV900	Station 1	11,295											
2016	15' Seagriff - Marine 1	Station 1	21,332											
2015	Ford Pick Up - Metro Captain	Station 1	56,522											
2018	Ford - Squad 18	Station 1	48,770											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162		70,000									
2014	MTI - Maxum Trailer	Station 1	7,015											
2016	MTI - Technical Rescue Trailer	Station 1	12,128											
2016	Continental Marine 1 Trailer	Station 1	1,800											
2010	Pierce Rescue - (R1)	Station 1	150,000											
2013	Rosenbauer - (E8)	Station 8	600,022											
2001	Tenbar - Freightliner - (TK8)	Station 8	182,350			900,000								
2019	Kubota Unit #3	Station 8	13,700											
2019	Kubota Trailer - Liberty	Station 8	2,257											
2016	Ford - Squad 16	Station 8	48,300			70,000								
1996	Wardre - Chevrolet (Brush 8)	Station 8	17,600								75,000			
2005	Snowmobile and trailer	Station 8	6,023											
1993	Pierce - (E13) - Reserve	Station 9	45,000											
2012	Freightliner - (TK9)	Station 9	300,000											
2019	Kubota Unit #4	Station 9	13,700							500,000				
2019	Kubota Trailer	Station 9	2,257											
1993	Water Supply- Ford 1 ton (RWS)	Station 9	17,704											
2001	Wardre - Ford (Brush 9)	Station 9	28,833											
2017	Arctic Cat Bearcat 3000 LT	Station 9	9,750											
2007	LeFrance - (E14) - Reserve	Station 11	462,756											
2017	Pierce Inspec - (E11)	Station 11	517,252											
2001	Tenbar - Freightliner - (TK11)	Station 11	124,406								1,000,000			
2019	Kubota Unit #2	Station 11	13,700											
2019	Kubota Trailer	Station 11	2,257											
2017	Ford - Squad 17	Station 11	47,732											
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Plymouth Simulator	Station 11	130,000											
2009	Spencer - (E12)	Station 12	480,916											
2007	Starling Tenbar - (TK12)	Station 12	187,942											
2011	15' Seagriff - Marine 12	Station 12	16,637											

GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2024 Budget - VEHICLES

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				Current year											
ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
2022	Ford - Squad 22	Station 12	Squad	57,707											
2010	Continental Marine 12 Trailer	Station 12	Trailer	-					70,000					75,000	
1986	Chevy - Brush 12	Station 12	z-Other	16,531											
				\$ -	\$ 880,000	\$ 1,575,000	\$ 970,000	\$ 570,000	\$ 545,000	\$ 575,000	\$ 1,175,000	\$ 140,000	\$ 140,000	\$ 140,000	
OTHER CAPITAL ITEMS: EQUIPMENT out of General Fund															
	3 new thermal imaging cameras every 2-3 years				\$ 24,000				\$ 24,000			\$ 24,000			
	New hose					\$ 15,000			\$ 15,000			15,000			

Current Year

2024 Bud Capital 2 75
6/21/2023

2024 BUDGET RESOLUTION FOR
CHARTER TOWNSHIP OF _____
COUNTY OF GRAND TRAVERSE, MICHIGAN
2023-

Minutes of a regular meeting of the Board of East Bay Charter Township, held on the _____ day of _____, 2023, at _____ o'clock pm.

PRESENT: _____

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township.

NOW, THEREFORE,

BE IT RESOLVED that the Township hereby commits to fund Metro's 2024 Budget year with a financial contribution equal to 2.75 mills times the Townships ad valorem real property tax value, which equates to \$6,251,253 (\$3,078,425 for Garfield; \$2,024,870 for East Bay; \$1,147,958 for Acme);

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue to Metro by May 15, 2024.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2024 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

Ayes: _____

Nays: _____

Absent and Excused: _____

CERTIFICATE

I, _____, the duly elected and acting Clerk of East Bay Charter Township, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of East Bay, adopted during a meeting of the East Bay Charter Township Board, Grand Traverse County, Michigan held on _____, at which meeting _____ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: _____

Clerk, Township of _____
Grand Traverse County, Michigan



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

July 25, 2023

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Doug White, Chairperson, at Metro Station 9 located at 110 High Lake Road, Traverse City, MI 49686.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay
Glen Lile, East Bay
Dale Stevens, Acme
Molly Agostinelli, Garfield

Doug White, Acme
Chuck Korn, Garfield (EXCUSED)
Chris Barsheff, Garfield

ATTENDANCE:

Pat Parker, Fire Chief
Brian Belcher, Assistant Fire Chief/Fire Marshal
Tony Posey, Assistant Chief of Operations
Kim McCann, Accountant

1. APPROVAL OF AGENDA: No changes. Stand Approved.
2. PUBLIC COMMENT: None.
3. CONFLICT OF INTEREST: None.
4. APPROVAL OF MINUTES: No changes. Stand approved.
 - a. APPROVAL OF PERSONNEL COMMITTEE MINUTES July 11, 2023 - No changes. Stand approved.
5. FINANCIAL REPORT:
 - a. Approve of cash transfers.
Motion by Chris Barsheff, supported by Glen Lile, to approve cash transfers of \$921,685.00. Roll call: Barsheff, yes; Lile, yes; Friend, yes; Agostinelli, yes; Stevens, yes; White, yes. All ayes. Motion carried.
6. APPROVAL CLAIMS:
Motion by Chris Barsheff, supported by Dale Stevens, to approve the prepay and regular claims in the amount of \$88,627.30 (check #20941-21010; Plus, Electronic Funds Transfers (EFT) in the amount of \$323,235.00 and Retiree Health Care Payments \$1,291.80 for a Grand Total Claims and EFT of \$413,154.10. Roll call: Barsheff, yes; Stevens, yes; Lile, yes; Friend, yes; Agostinelli, yes; White, yes. All ayes. Motion carried.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 887 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

7. CORRESPONDENCE:

- a. Cost Recovery Report
- b. GTB First Half 2023 2% Cycle

8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS: None.

10. NEW BUSINESS:

- a. Consider Audit Proposal
Motion by Beth Friend, supported by Molly Agostinelli, to retain auditing firm Maner Costerisan for 2023- 2025 audit years. Roll call: Friend, yes; Agostinelli, yes; Lile, yes; Barsheff, yes; Stevens, yes; White, yes. All ayes. Motion carried.
- b. Consider 2024 Budget **Resolution 2023-05**
Motion by Beth Friend, supported by Doug White, to change auditors to Maner Costerisan for 2023- 2025 audit years. Roll call: Friend, yes; White, yes; Lile, yes; Barsheff, yes; Agostinelli, yes; Stevens, yes. All ayes. Motion carried.

Any Suggested Agenda Items for Future Board Meetings: GTMESA board involvement in GTMESA Strategic Planning with Administrative Staff.

PUBLIC COMMENT: None.

There being no objections, the meeting was declared adjourned by Chairperson Doug White at 10:02 a.m.

Chairperson Doug White

Board Secretary Chris Barsheff



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

RESOLUTION 2023-05

A RESOLUTION TO APPROVE THE 2024 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority ("Metro"), held on the 25th day of July, 2023, at 9:00 o'clock am.

PRESENT: GLEN LILE, BETH FRIEND, CHRIS BARSHEFF,
MOLLY AGOSTINELLI, DALE STEVENS, DOUG WHITE

The following preamble and resolution were offered by FRIEND and supported by WHITE.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the "Incorporating Townships", and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board "shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year", and

WHEREAS, the 2024 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township. In accordance with the calculation provided for in the Articles of Incorporation, the Township contributions calculate to be the following for the 2024 Budget:

Acme Township	\$1,147,958
East Bay Township	\$2,024,870
Garfield Township	\$3,078,425

NOW, THEREFORE,

BE IT RESOLVED, that the members of the Metro Board adopt the 2024 Metro Budget by cost center as detailed on the attached, with budgeted expenditures totaling \$7,023,281.

Ayes: 6
Nays: 0
Absent and Excused: 0

RESOLUTION DECLARED ADOPTED.

By: Doug White
Board Chairman Doug White

By: Chris Barsheff
Board Secretary Chris Barsheff

Dated: July 25, 2023

**GTMESSA
2024 BUDGET - 2.75 Mills
BY COST CENTERS**



****Budget to be approved by the Metro Board****

DRAFT

GRAND TRAVERSE METRO FIRE	Actual 2022	Budget 2023	Budget 2024	Incr/ (Decr)	% Incr/ (Decr)
GENERAL FUND					
TOTAL REVENUES	5,304,070	5,909,058	6,476,253	567,195	11.6%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	3,806,319	4,660,490	4,841,377	180,888	5.2%
Acct Class: 726 SUPPLIES	175,644	202,000	222,000	20,000	14.2%
Acct Class: 800 CONTRACTUAL SERVICES	152,180	164,000	177,000	13,000	9.8%
Acct Class: 900 OTHER SERVICES/CHARGES	596,082	669,100	681,100	12,000	2.0%
Acct Class: 970 CAPITAL OUTLAY	192,043	215,000	180,000	(35,000)	-19.1%
Acct Class: OTHER	551,849	310,200	465,200	155,000	51.9%
TOTAL EXPENDITURES	5,474,118	6,220,790	6,566,677	345,888	7.2%
NET REVENUE/EXPENDITURES	(170,048)	(311,732)	(90,424)	(267,049)	-275.3%
Fund Balance	2,157,381	1,987,333	1,675,602		
Net Fund Balance	1,987,333	1,675,602	1,585,177		

GTMESSA
2024 BUDGET - 2.75 Mills
BY COST CENTERS



****Budget to be approved by the Metro Board****

DRAFT

GRAND TRAVERSE METRO FIRE	Actual 2022	Budget 2023	Budget 2024	Incr/ (Decr)	% Incr/ (Decr)
----------------------------------	------------------------	------------------------	------------------------	-------------------------	---------------------------

PUBLIC IMPROVEMENT FUND

TOTAL REVENUES

EXPENDITURES

Acct. Class: 970 CAPITAL OUTLAY

Acct. Class: 990 DEBT SERVICE

Acct Class: 992 CONTINGENCY

TOTAL EXPENDITURES

EXPENDITURES OVER REVENUES

Fund Balance

Net Fund Balance

\$ 550,310	\$ 301,000	\$ 456,000	(98,742)	-15.2%
\$ 248,845	\$ -	\$ 90,000	90,000	9.9%
			-	
\$ 308,764	\$ 308,770	\$ 361,604	52,834	18.0%
			-	
\$ 5,000	\$ 5,000	\$ 5,000	-	#DIV/0!
			-	
\$ 562,609	\$ 313,770	\$ 456,604	142,834	11.8%
\$ (12,299)	\$ (12,770)	\$ (604)	12,166	-2.2%
\$ 124,989	\$ 112,690	\$ 99,920		
\$ 112,690	\$ 99,920	\$ 99,316		

AMBULANCE SERVICE AGREEMENT

THIS AGREEMENT made this 1st day of December 2023, between **WHITEWATER TOWNSHIP**, a Michigan general law township, 5777 Vinton Road, P.O. Box 159, Williamsburg, Michigan 49690 and **ACME TOWNSHIP**, a Michigan general law township, 6042 Acme Road, Williamsburg, Michigan 49690 (“**TOWNSHIPS**”) and **MOBILE MEDICAL RESPONSE, INC.**, a Michigan non-profit corporation, 834 S. Washington Avenue, Saginaw, Michigan 48601 (“**MMR**”).

PREMISES:

TOWNSHIPS desire to provide ambulance service within **WHITEWATER TOWNSHIP** and **ACME TOWNSHIP**, including advanced life support ambulance services (“**ALS**”), basic life support services (“**BLS**”) and non-emergent ambulance services.

MMR can and desires to provide **ALS**, **BLS**, emergency, and non-emergent ambulance services within **WHITEWATER TOWNSHIP** and **ACME TOWNSHIP**.

NOW, THEREFORE, it is agreed as follows:

I. Definitions

The terms defined in Public Act 368 of 1978, as amended, and as defined in the rules adopted pursuant to sections 2233 and 20975 of 1978 PA 368, as amended, (MCL 333.20975 and MCL 333.223), are incorporated in and shall be applicable when the same terms are used in this Agreement. In addition, the following terms have the following meanings:

- A. “**TOWNSHIPS**” means **WHITEWATER TOWNSHIP** and **ACME TOWNSHIP**, Michigan general law townships. When used in the context of an area or place, “**TOWNSHIPS**” means the geographical area within the municipal boundaries of **WHITEWATER TOWNSHIP** and **ACME TOWNSHIP**, Michigan.
- B. “**MMR**” means **MOBILE MEDICAL RESPONSE, INC.**, a Michigan non-profit corporation.

II. Designation of ALS/BLS Provider

- A. **TOWNSHIPS** hereby designate **MMR** as their sole assignee to provide **ALS** and **BLS** emergent and non-emergent ambulance service within the **TOWNSHIPS**.
- B. Under this Agreement, **MMR** will equally divide its base of operations, to the maximum extent possible, between the **TOWNSHIPS** boundaries. Operational locations will be 8380 Old M72, Williamsburg, MI 49690 and 6042 Acme Rd, Williamsburg, MI 49690.
- C. **MMR** and **WHITEWATER TOWNSHIP** will continue the Real Estate Lease Agreement attached as Exhibit A.

III. Services

- A. From the **TOWNSHIPS'** Stations and as further provided herein, MMR shall provide ambulance service to the TOWNSHIPS based on demand. **MMR** will provide the **TOWNSHIPS** a full range of high-quality ambulance service, including primary ALS and backup BLS emergency and non-emergency care service within the limits of the **TOWNSHIPS** when called upon by Grand Traverse County Central Dispatch, any law enforcement agency and/or fire department within the **TOWNSHIPS**, or any citizen making a direct request for such ambulance service within the **TOWNSHIPS**. The primary ambulance shall at all times be staffed as ALS. In addition, **MMR** will offer its system outside the **TOWNSHIPS** boundaries for support and backup within the **TOWNSHIPS**, provided its primary units are busy, and **MMR** has other units in the area to deploy. However, **MMR** shall prioritize services within the **TOWNSHIPS** and shall only utilize the ambulance dedicated to the **TOWNSHIPS** for services outside the **TOWNSHIPS** when directed by Grand Traverse County Central Dispatch.
- B. **MMR** shall provide ALS ambulance service within the boundaries of the **TOWNSHIPS** without regard to race, creed, color, sex, sexual preference, age, physical handicap, marital status, national origin, ancestry, or financial ability to pay. Failure to provide said ambulance service for any of the above-mentioned reasons may, at the option of the **TOWNSHIPS**, result in the termination of this Agreement.
- C. When a unit and crew are available, **MMR** will use its best efforts to station them at community events within the **TOWNSHIPS**, such as high school football games, community celebrations, or festivals.
- D. **MMR** will provide on-scene fire standby coverage at the request of the **TOWNSHIPS'** fire departments at no charge. Fire standbys will be performed if an **MMR** unit is available and not committed to another request for medical service in the **TOWNSHIPS**. **MMR** units will be cleared from coverage to respond to active emergency requests in the **TOWNSHIPS**.

IV. Service District and Mutual Aid

- A. **MMR** will maintain reciprocal mutual aid agreements with surrounding EMS agencies to provide back-up coverage for ambulance services in the **TOWNSHIPS** and in the areas served by those other agencies.
- B. **MMR** shall prioritize service within the **TOWNSHIPS** and shall only utilize the ambulance dedicated to the TOWNSHIPS for service outside of the **TOWNSHIPS** when directed by Grand Traverse Central Dispatch.
- C. In the event **MMR** is unable to provide the required ambulance service within the **TOWNSHIPS**, because **MMR** is on another call, ambulance services from surrounding areas may temporarily provide ambulance service upon request by **MMR** for mutual aid, subject to availability of equipment and personnel.
- D. **MMR** will immediately notify the **TOWNSHIPS** of an inability to provide service based on lack of personnel or mechanical failure.

V. Subsidy

- A. **TOWNSHIPS** agree to pay **MMR** an annual subsidy as specified in Exhibit B of this Agreement. It is understood that the annual subsidy is funded through millage, special assessments and/or general fund monies from the **TOWNSHIPS**. If the **TOWNSHIPS** discontinue the payment of the annual subsidy or reduce the amount of the annual subsidy, **MMR** has the right to reduce the level of services required under this Agreement in proportion to the reduction of the subsidy.
- B. **TOWNSHIPS** agree to make two equal annual payments of fifty (50%) percent of their annual subsidy. The first annual payment is due at the beginning of each annual period under this Agreement, and the second shall be due six (6) months later. If there is a termination of this Agreement, any subsidy shall be pro-rated to the effective date of the termination.
- C. Nothing in this Agreement shall prevent the **TOWNSHIPS** or **MMR** from requesting that the other agree to decrease or increase the subsidy nor prevent the **TOWNSHIPS** or **MMR** from terminating the Agreement pursuant to its terms. However, nothing the Agreement shall require the **TOWNSHIPS** or **MMR** to accept any requested decrease or increase in the subsidy and this Agreement shall continue under its same terms regardless of request for a decrease or increase in the subsidy.
- D. If a subsidy payment is not fully made when due and the nonpayment is not cured by **TOWNSHIPS** within sixty (60) days of **MMR's** written notice of that default, **MMR** may at its option terminate this Agreement by giving **TOWNSHIPS** at least an additional one hundred-twenty (120) days written notice of the termination.

VI. Cooperation with Central Dispatch

- A. **MMR** shall establish and maintain radio dispatch protocols and such other current and future policies and procedures that are necessary and reasonable for providing the ambulance services described under this Agreement. The protocols, policies and procedures shall be set forth by Grand Traverse County Central Dispatch and subject to approval by the **TOWNSHIPS**.
- B. The established protocols, policies, and procedures, and any and all amendments thereto, shall be followed and adhered to by **MMR**.
- C. **MMR's** equipment shall have the capability of communicating with Grand Traverse County Central Dispatch. **MMR** agrees that Grand Traverse County Central Dispatch shall determine all dispatches for the ambulance service provided under this Agreement.

VII. Compliance with Laws, Ordinances, Rules and Regulations

- A. **MMR** shall comply with all applicable laws of the United States, State of Michigan, and local ordinances, now or hereafter existing, and with all applicable Federal and State rules and regulations now or hereafter existing relating to any of the services provided pursuant to this Agreement.

- B. **MMR** shall specifically comply with the applicable provisions of Public Act 368 of 1978, as amended, and the rules adopted pursuant to sections 2233 and 20975 of 1978 PA 386, as amended, (MCL 333.20975 and MCL 333.223) including any future amendments or additions thereto, and with any rules and regulations promulgated thereunder, now or hereafter existing or amended.

VIII. Performance Standards

- A. Response Times. **MMR's** deployment plan for the **TOWNSHIPS** is meant to handle pre-hospital calls. The **MMR** unit is assigned to the **TOWNSHIPS** and is designated solely to the **TOWNSHIPS**. **MMR** agrees to meet a response time of twelve (12) minutes and fifty-nine (59) seconds or less, for eighty (80%) percent of the calls in the **TOWNSHIPS**, measured every four months, for potential life-threatening emergency calls (Priority 1 and Priority 2) as screened by the Grand Traverse County Central Dispatch using the Pro-QA protocols of the NAMEMD.
- B. Response Time Measurement. Response times to emergency requests shall be measured as the actual elapsed time in minutes and seconds from the time Grand Traverse County Central Dispatch has notified **MMR** personnel through the countywide paging system to the time when **MMR's** first appropriate emergency vehicle arrives at the scene. Where the patient is located in a residential, commercial, or industrial building or complex, the response time will be calculated to the time **MMR's** ambulance arrives at the specific building or entrance. Not less than fifty (50) runs will be used to measure response time performance in any 4-month period. If less than fifty (50) successive calls are received within the **TOWNSHIPS** in a given period, successive calls in the following period will be included to reach a total of fifty (50) calls. **MMR** shall provide monthly reporting for the previous month's activity. These reports will include but are not limited to response times, nature of call, responses by geographical service area and response priority.
- C. Exceptions. **MMR** is exempt from the response time requirements set forth in subparagraph B above in the following situations, however **MMR** shall still report all response times for all calls set out in subparagraph B:
1. Where the priority code of an emergency call is changed en-route as a result of additional information received by the dispatcher prior to the arrival of the ambulance, i.e., if the response priority is upgraded from Priority 3 to Priority 1.
 2. There is a second request for service when the contracted unit is already engaged in a 911 call, but only if the contracted unit is engaged in the **TOWNSHIPS**.
 3. Where the original caller or the dispatcher is in error on the location.
 4. Severe weather conditions that would provide reason to believe that attempting to comply with the response time performance would be hazardous to the responders or others, or where the road or other weather conditions would not allow safe driving.
- D. Disaster Preparedness. **MMR** will follow the existing Grand Traverse County Emergency Operations Plan in the event of a disaster event.

- E. Oversight. The **TOWNSHIPS** will oversee **MMR's** response times and performance as set forth in these Performance Standards. The **TOWNSHIPS** will work cooperatively with **MMR** to ensure that high quality service is maintained in the **TOWNSHIPS**.
- F. Courteous Service. **MMR** management and employees shall always conduct themselves in a professional and courteous manner and will address and correct any departures from this standard in an effective and timely manner.
- G. Paramedics. At least one (1) paramedic on each ALS unit will be licensed by the State of Michigan, certified in Advanced Cardiac Life Support by the American Heart Association, certified in Pre-Hospital Trauma Life Support by the American College of Emergency Physicians (or recognized equivalent), Pediatric Advanced Life Support (or recognized equivalent), and be authorized to practice as a paramedic by the Northwest Regional Medical Control Authority at all times.
- H. Recordings and Audits. Telephone and radio communications shall be recorded to allow review for quality. **MMR** will work with the **TOWNSHIPS** to define an acceptable reporting mechanism and audit process to verify performance. **MMR** will allow the **TOWNSHIPS** to verify **MMR's** compliance with this Agreement. **MMR** will supply the **TOWNSHIP** Boards with regular monthly reports regarding compliance with the Agreement.
- I. Quality Assurance System. **MMR** will maintain an in-house quality assurance program which shall include, at a minimum, regular chart review. Data from the quality assurance program will be made available to the Northwest Regional Medical Control Authority upon request.
- J. Collections. The collection procedures utilized by **MMR** shall be legally appropriate and designed to maximize reimbursement through Medicare, Medicaid, and other third-party payers. Services will be billed under **MMR's** provider number. It is understood that **MMR** will be responsible for all ambulance billing for services provided in the **TOWNSHIPS**.
- K. Deployment. The **TOWNSHIPS'** unit will be deployed in 12-hour segments between the **TOWNSHIPS** or in other fashions as mutually agreed upon by the **TOWNSHIPS** and **MMR**.
- L. Accreditation. **MMR** will maintain accreditation through the Commission for the Accreditation of Ambulance Services (CAAS), or another mutually agreed upon accrediting body.

IX. Insurance, Indemnification, no Third-Party Contract

- A. **MMR** shall purchase and maintain the following described insurance during the term of this Agreement. Proof of the insurance is available to the **TOWNSHIPS** upon request:
 - 1. Workers compensation insurance pursuant to the Michigan Workers Disability Compensation Act of 1969, as amended.
 - 2. Comprehensive general and automobile liability insurance to cover the claims for bodily injury and property damage liability insurance with a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate and excess insurance of not less than \$10,000,000.

3. Professional Liability Insurance to cover errors and omissions of all professional staff and operations with a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate and excess insurance of not less than \$10,000,000.
 4. The **TOWNSHIPS** and their officers, employees and agents shall be named additional insured on all liability insurance policies listed above and shall be furnished with Certificates of Insurance upon which Certificates shall be endorsed that in the event the policy is canceled, ten (10) day written notice is required by the Certificate holder.
- B. **MMR** agrees to defend, hold harmless and indemnify the **TOWNSHIPS** and their boards, officers and employees from any and all claims of liability, arising either directly or indirectly from **MMR's** performance or non-performance under this Agreement, including any reasonable attorney fees incurred by the **TOWNSHIPS** in the defense of any claims or actions. These indemnifications, hold harmless, and duty to defend agreements shall be construed liberally and against **MMR** as it is the express intent of the parties that the **TOWNSHIPS** shall not be liable for any damages or for the costs of defense should any provision of this Agreement be challenged by any party in any forum, legal or otherwise. **MMR** expressly, knowingly, and affirmatively waives its right to challenge the legality or breadth of the indemnification, hold harmless, and duty to defend agreements that it has provided to the **TOWNSHIPS** herein.
 - C. The **TOWNSHIPS** agree to defend, hold harmless and indemnify **MMR**, and its employees, to the extent allowed by law, from all claims of liability, arising directly from the **TOWNSHIPS'**, or their boards', officers', and employees', gross negligence, or willful misconduct.
 - D. **MMR** agrees that all indemnification, hold harmless, and duty to defend agreements provided herein shall survive the termination of this Agreement.
 - E. No third-party benefit contract is intended between **MMR** and any of the citizens being served in the **TOWNSHIPS**. Rather, the only intended beneficiaries of this Agreement are **MMR** and the **TOWNSHIPS**.

X. Referral of Ambulance Calls

- A. **TOWNSHIPS** agree that they shall refer all calls and dispatches for emergency medical service within the **TOWNSHIPS** to Grand Traverse County Central Dispatch.
- B. The **TOWNSHIPS** will notify Grand Traverse County Central Dispatch that the **TOWNSHIPS** have entered into this Agreement with **MMR**.

XI. Discrimination and Affirmative Action

- A. **MMR** as required by law, shall not discriminate against a person to be serviced or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

B. **MMR** shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
2. The Persons with Disabilities Civil Rights Act, 1976 PA. 220, as amended.
3. Section 504 of the Federal Rehabilitation Act of 1974, PL 93-112, 87 Stat. 394, and regulations promulgated thereunder.

XII. Independent Contractor

- A. **MMR** is an independent contractor. The employees, servants and agents of **MMR** shall in no way be deemed to be and shall not hold themselves out as the employees, servants, or agents of the **TOWNSHIPS**.
- B. **MMR** employees, servants and agents shall not be entitled to any fringe benefits of the **TOWNSHIPS** such as, but not limited to, health and accident insurance, life insurance, paid vacation leave or paid sick leave.
- C. **MMR** shall be responsible for the withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, State, and local governments.

XIII. Legal Status

MMR warrants that it is a Michigan non-profit corporation duly organized and existing under the laws of the State of Michigan and is presently and will continue during the term of this Agreement to be in good standing.

XIV. Default

- A. The occurrence of any of the following events shall be a default under this Agreement, and if said default shall continue for forty-five (45) days after notice of the default, the **TOWNSHIPS** may immediately terminate this Agreement:
 1. **MMR's** failure to comply with the rules, procedures and protocols established by the Northwest Regional Medical Control Authority and Grand Traverse Central Dispatch.
 2. **MMR's** insolvency, bankruptcy, assignment for the benefit of creditors or consent to the appointment of a trustee or receiver.
 3. Appointment of a trustee or receiver for any part of the properties of **MMR** used in the conduct of **MMR's** business.
 4. Institution of bankruptcy, reorganization or liquidation proceedings by or against **MMR**.

5. Any statement, report or documentation required hereunder to be furnished by **MMR** proves untrue in any material respect as of the date the facts therein set forth were stated or certified.
 6. Any breach by **MMR** of the terms and conditions of this Agreement, the Real Estate Lease Agreement or the Motor Vehicle Lease Agreement.
- B. **MMR** shall respond in writing to the **TOWNSHIPS** within forty-five (45) days to any complaint by the **TOWNSHIPS** about **MMR's** performance under this Agreement. Within such forty-five (45) day period, **MMR** shall perform an investigation of the complaint and propose a specific remedy.
 - C. If any material breach of this Agreement by the **TOWNSHIPS** continues for forty-five (45) days after **MMR's** notice of default, **MMR** may terminate this Agreement with one hundred-twenty (120) days' notice.

XV. Assignment of Agreement

- A. Neither the **TOWNSHIPS** nor **MMR** may assign or transfer its obligations or rights under this Agreement nor any part thereof without the prior written consent of the other party, except that the **TOWNSHIPS** may assign their responsibilities under this Agreement to a regional, public ambulance authority in which it participates.
- B. The **TOWNSHIPS** agree not to expand the service area under this Agreement without **MMR's** prior approval, which approval shall not be unreasonably withheld.

XVI. Severability

If any section, subsection, sentence, word or phrase of this Agreement is held invalid or unconstitutional for any reason by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions of this Agreement.

XVII. Waivers

No failure or delay on the part of the **TOWNSHIPS** in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

XVIII. Modifications, Amendments or Waivers

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties.

XIX. Term

- A. This Agreement shall begin the 1st day of December 2023 and continue for a term of five (5) years through November 30, 2028, unless earlier terminated as provided in this Agreement. The TOWNSHIPS may renew this agreement for an additional one (1) year term following the expiration of the initial five-year term. Review of the agreement may begin 180 days prior to the agreement expiration.
- B. This agreement may be terminated before the expiration of the Term:
1. By mutual agreement of the parties.
 2. By any party, without cause, upon one hundred-twenty (120) days prior written notice to the other parties.
- C. If **MMR** or the **TOWNSHIPS** give notice of termination or nonrenewal of this Agreement, **MMR** agrees to work with the **TOWNSHIPS** to provide for a smooth transition. Following termination of this Agreement by either party, the **TOWNSHIPS** shall pay **MMR** any money owed but not yet paid for service rendered before the effective date of termination. Similarly, **MMR** shall refund any subsidy paid in advance and not yet earned by the date of termination.
- D. The parties intend that this Agreement complies with all applicable federal, state and local laws with respect to the furnishing of healthcare goods or services. Either party may terminate this Agreement upon one hundred-twenty (120) days written notice to the other party if this Agreement does not comply with a material change to a local, state or federal law.

XX. Termination and Default of Related Agreements

- A. The **TOWNSHIPS** and **MMR** agree that any termination, default or breach of this Agreement or the Real estate Lease Agreement shall also constitute a default in all other agreements between **TOWNSHIPS** and **MMR**.
- B. In the event of a termination, default or breach, the non-offending party shall be entitled to terminate all agreements between it and the offending party at the non-offending party's sole discretion, provided it has given the offending party one hundred-twenty (120) days' written notice of the termination.

XXI. Certification

The persons signing on behalf of **MMR** and the **TOWNSHIPS** certify by their signatures that they are duly authorized to sign this Agreement on behalf of **MMR** and the **TOWNSHIPS**, and that this Agreement has been authorized by **MMR** and the **TOWNSHIPS**.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

ACME TOWNSHIP

WHITEWATER TOWNSHIP

By: _____

By: _____

By: _____

By: _____

MOBILE MEDICAL RESPONSE, INC.

By: _____

DRAFT

EXHIBIT A

REAL ESTATE LEASE AGREEMENT

THIS AGREEMENT made this 1st day of December 2023, between **WHITEWATER TOWNSHIP**, a Michigan general law township, 5777 Vinton Road, P.O. Box 159, Williamsburg, Michigan 49690 ("**TOWNSHIP**") and **MOBILE MEDICAL RESPONSE, INC.**, a Michigan non-profit corporation, 834 S. Washington Avenue, Saginaw, Michigan 48601 ("**MMR**"). **TOWNSHIP** hereby leases to **MMR** the following-described real estate subject to the following terms and conditions:

The portion of 8380 Old M-72, Williamsburg, Michigan 49690 that is legally described hereto ("**Premises**") commencing at the N ¼ corner of SEC4, T27N R9W, proceed W 693' to POB, thence W 140', thence S 138', thence W 60', thence S 35' to the N line of RR R/W, thence SE along R/W to point S of POB, thence N to POB; excluding RD r/W; subject to easements, restrictions, reservations and rights of way of record or in use.

I. Description of Space

TOWNSHIP will allocate to **MMR** the following within the **Premises**: One (1) bay of the apparatus room for parking of an ambulance, adequate sleeping quarters for one (1) female and one (1) male, restroom/shower facilities, kitchen facilities and one desk area.

II. Term

- A. It is expressly understood and agreed between the parties hereto that this Real Estate Lease Agreement shall begin the 1st day of December 2023, and continue through November 30, 2028, unless otherwise terminated as provided in the Agreement.
- B. This Lease will automatically be renewed for an additional one (1) year term following the expiration of the initial five (5) year term, unless either party notifies the other in writing sixty (60) days prior to the expiration date of its intent not to renew.
- C. If neither of the parties give notice of nonrenewal as herein provided, and if **MMR** is not in default, then this Agreement shall continue under the same terms and conditions set forth herein, annually thereafter, until nonrenewal notice is given at least sixty (60) days prior to the expiration of the then annual period.

III. Use of Premises

- A. **MMR** agrees to use the **Premises** for an ambulance service. **MMR** shall use the **Premises** in a careful, safe and proper manner, and will not use them in an unlawful manner or for illegal purposes and will not commit or suffer any waste thereon.
- B. **MMR** will fully comply with and obey all laws, ordinances, rules, regulations and requirements of all regularly constituted authorities in any way affecting the **Premises**.

IV. Rent

- A. **MMR** shall pay to the **TOWNSHIP** at the above address a base rental of \$600 per month (\$7,200 per annum) payable per month in advance, with the first month's payment pro-rated upon the effective date of this Lease.
- B. If there is a termination, **MMR** shall be entitled to a proration of its rent from the first of the month until the date of the termination.
- C. **MMR** is responsible for the following obligations in addition to the rent specified above: equitable sharing of utilities to be determined by the parties based on a good faith measure of relative use as further specified below.

V. Maintenance and Alterations

- A. **MMR** will not make any alteration, addition or improvements to the **Premises** without the written approval of **TOWNSHIP**, and **TOWNSHIP** upon installation.
- B. In the event **TOWNSHIP** consents to **MMR** making any leasehold improvements, **MMR** shall keep the **Premises** free of liens, and will hold **TOWNSHIP** harmless from any such liens that may be placed against the **Premises**, except those attributable solely to the acts of **TOWNSHIP**. Failure to discharge any lien within a ten (10) day period shall give **TOWNSHIP** the right, but not the obligation, to procure such discharge, and **MMR** shall pay all costs of discharge to **TOWNSHIP**, including all reasonable attorney fees.

VI. Taxes and Insurance

- A. Fire insurance, including extended or comprehensive coverage, on the **Premises** covered by this Lease shall be the responsibility of **TOWNSHIP**. **TOWNSHIP** shall always maintain and furnish suitable proof of insurance during the continuance of this Lease, or any extension thereof, including public liability insurance in the amount of at least One Million (\$1,000,000) Dollars for personal injury and/or property damage.
- B. **MMR** shall be responsible for providing its own contents insurance, including insurance for the replacement value of its equipment, fixtures, and tenant improvements.
- C. **MMR** shall secure and maintain general liability insurance in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate and excess insurance of at least \$10,000,000 for personal injury and/or property damage,
- D. **MMR** shall keep, save and hold harmless **TOWNSHIP** from any and all damages and liability for anything arising from, or out of, the occupancy of the **Premises**, such policy to name **TOWNSHIP** as an additional named insured party. In addition, **MMR** shall be responsible for and shall pay all property taxes assessed on its portion of the **Premises** and all personal property taxes on the **MMR** contents located herein.

VII. Assignment of Lease

MMR shall not assign this Lease or sublet the Premises or any part thereof without **TOWNSHIP's** consent in writing.

VIII. Destruction of Premises

- A. If all or any part of the **Premises** is damaged by fire or other insured casualty, **TOWNSHIP** shall, except as otherwise provided herein, repair and rebuild the **Premises** with reasonable diligence upon receipt of the casualty insurance proceeds.
- B. **MMR** hereby expressly waives any and all additional rights it might otherwise have under any law or statute.
- C. If the **Premises** are destroyed or damaged so that they are untenable and cannot be repaired or rebuilt for occupancy within sixty (60) days of the date of casualty, either party may terminate this lease.

IX. Surrender of Premises on Termination

- A. Upon termination of this Lease, **MMR** shall surrender the **Premises** in the same condition as on the Commencement Date, reasonable wear and tear excepted, unless **TOWNSHIP** consents in writing to allow any permitted renovation by **MMR** to remain, and promptly deliver all keys for the **Premises** to **TOWNSHIP**.
- B. All expenses incurred by **TOWNSHIP** in connection with repairing or restoring the **Premises** to the designated condition, together with the costs, if any, of removing any property of **MMR**, shall be invoiced to **MMR** and be payable within fifteen (15) days after mailing of invoice.

X. Lessor's Right of Entry

MMR agrees that **TOWNSHIP**, its agents, or other representatives, shall have the right to enter the **Premises** at all reasonable hours which shall not interfere with the operation of **MMR's** business, for the purpose of examining the **Premises**, or to make such alterations or repairs therein as it may deem necessary for the safety and preservation thereof.

XI. Default, Abandonment, Insolvency – Remedies of Lessor

- A. It is expressly understood and agreed that in case of demised **Premises** shall be deserted or vacated, or if default be made in the payment of the rent or any part thereof as herein specified for a period of sixty (60) days, or if, without the consent of **TOWNSHIP**, **MMR** shall sell, assign, sublet or mortgage this Lease or if **MMR** is in default in material breach of any of the covenants and agreements in this Lease or of the ambulance Services Agreement or of the Motor Vehicle Lease, or if **MMR** shall fail to comply with any statute, ordinance, rule, order, regulation and requirement of the federal, state, or local government, or of any of their departments or bureaus applicable to the said **Premises** for a period of sixty (60) days, or if **MMR** shall file a petition in bankruptcy or be adjudicated bankrupt, or make an assignment for the benefit of creditors or take advantage of any insolvency act, **TOWNSHIP** may at any time thereafter give **MMR** sixty (60) days' notice in writing of **TOWNSHIP's** intention to declare a default in the terms hereof and to re-enter the **Premises**. Such notice may be given by mail to **MMR** at the leased **Premises**. If **MMR** fails to cure said default within the period of sixty (60) days, then it shall be lawful for **TOWNSHIP** to re-enter the **Premises** and again have, repossess, and enjoy the same as if this Lease had not been made.
- B. **MMR** expressly waives the service of any further notice in writing of the intention to re-enter. In such an event, this Lease and the terms hereof shall expire on the date fixed in this notice. In the event that any agreement between the **TOWNSHIP** and **MMR** ceases or terminates for any reason, including without limitation the re-entry of **TOWNSHIP** under the terms and covenants

contained in this Lease, or by the ejectment of **MMR** by summary proceedings or otherwise, or after the abandonment of the **Premises** by **MMR**, **TOWNSHIP** or its representatives may re-enter the **Premises** either by force or otherwise.

XII. Utilities

- A. **MMR** shall provide and pay for its usage of gas, electricity, light, sewer and water, any costs associated with the water softener, garbage collection, and monthly service charge for telephone lines provided to the leased property and shall be responsible for all long-distance charges.
- B. Any such costs that cannot be split according to actual use shall be the subject of an equitable allocation to be decided by the parties, and if no agreement can be reached, by a court of competent jurisdiction.

XIII. Condemnation

- A. If the **Premises** are condemned for any public use or purpose by any legally constituted authority, this Lease shall cease from the time when possession is taken by such public authority. Such termination shall be without prejudice to the rights of either **TOWNSHIP** or **MMR** to recover compensation from the condemning authority for any loss or damage caused by such condemnation.
- B. Neither **TOWNSHIP** nor **MMR** shall have any rights in or to any award made to the other by the condemning authority.

XIV. Signs

MMR shall have the right and privilege to erect identification signs on the **Premises**, subject to **TOWNSHIP**'s prior written approval and consistent with **TOWNSHIP**'s zoning ordinances and other applicable ordinances.

XV. Personal Property of MMR

- A. Personal property brought on the **Premises** by **MMR**, listed in a written schedule to provided to and approved by the **TOWNSHIP**, although bolted or otherwise fastened to or attached to the building on the **Premises**, shall at all times remain the personal property of **MMR**, and shall not be construed to be a fixture or part of the realty (the "Personal Property").
- B. Upon termination of this Lease or upon nonrenewal thereof, **MMR** or its assigns, shall have the right to remove the Personal Property from the **Premises** and **MMR** agrees to make repairs to the **Premises** for any damages caused by the removal of the Personal Property.

XVI. Quite Enjoyment

MMR, upon payment of the base rent and all other charges herein provided for and performing all the other terms of this Lease, shall quietly have and enjoy the **Premises** during the term of this Lease without hindrance or interference by anyone claiming by or through **TOWNSHIP**, subject, however, to the reservations and conditions of this Lease.

XVII. Indemnification

MMR shall, at its expense, indemnify and defend **TOWNSHIP**, its agents, employees, directors and officers from any loss, damage, claim, liability or expense (including reasonable attorney fees of any kind) including, without limitation, claims for bodily injury, disease, death, property damage or environmental clean-up, arising directly or indirectly out of or in connection with the condition or use of the **Premises**, or the failure of **MMR** to comply with any provision of this Lease, or for any other event on or relating to **MMR's** use of the **Premises** whatever the cause.

XVIII. Miscellaneous

- A. This Lease shall be governed by and enforced in accordance with the laws of the State of Michigan.
- B. The covenants, terms, conditions, provisions and undertakings of this Lease or in any renewals thereof shall extend to and be binding upon the successors and assigns of the respective parties hereto, as if they were in every case named and expressed, and shall be construed as covenants running with the land; and wherever reference is made to either of the parties hereto, it shall be held to include and apply also to the successors and assigns of such party, as if in each and every case so expressed.
- C. The specified remedies to which the parties may resort under the terms of this Lease are cumulative and are not intended to be exclusive of any other remedies or means of redress to which the parties may be lawfully entitled in case of any breach of threatened breach by the other party of any provision or provisions of this Lease.
- D. This is the entire Agreement between the parties and such Agreement shall not be modified, except by a written amendment signed by both parties.
- E. All notices required under this Lease must be in writing and shall be deemed to have been given if a copy is personally delivered or mailed by United States first class mail, postage prepaid.

XIX. Cross-Default or Termination

TOWNSHIP and **MMR** agree that any termination or default or breach of this Real Estate Lease Agreement and/or Ambulance Service Agreement and/or Motor Vehicle Lease Agreement shall also constitute a default in all other agreements between **TOWNSHIP** and **MMR**. In the event of a default or breach, the non-offending party shall be entitled to terminate all leases and contracts between it and the offending party at the non-offending party's sole discretion provided it has given the offending party sixty (60) days of notification of default and the offending party has failed to cure the breach or default.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

WHITEWATER TOWNSHIP

MOBILE MEDICAL RESPONSE, INC.

By: _____

By: _____

By: _____

EXHIBIT B

ACME-WHITEWATER TOWNSHIP SUBSIDY

WHITEWATER TOWNSHIP agrees to pay an annual subsidy to MMR of \$353,400. WHITEWATER TOWNSHIP commits to this annual subsidy and MMR agrees to accept this subsidy for five (5) years, ending on November 30, 2028.

ACME TOWNSHIP agrees to pay an annual subsidy to MMR of \$228,600. ACME TOWNSHIP commits to this annual subsidy and MMR agrees to accept this subsidy for five (5) years, ending on November 30, 2028.

Nothing specified herein shall prevent ACME TOWNSHIP, WHITEWATER TOWNSHIP, or MMR from requesting that the other agree to a decrease or increase in this subsidy nor prevent ACME TOWNSHIP, WHITEWATER TOWNSHIP, or MMR from terminating the Ambulance Service Agreement pursuant to its terms.

Michigan DNR / Northern Michigan Mountain Bike Association "Trail Development Proposal"

Vasa Single Track -Backcountry (VST-B)

The Northern Michigan Mountain Bike Association (NMMBA) is embarking on a groundbreaking initiative with the Michigan DNR to officially sanction (DNR recognized trail w/ wayfinding) "existing unmarked single track trails" that are located in the Pere Marquette State Forest area (all State of Michigan owned property). These unmarked trails have been predominantly used for mountain biking and hiking but are open to all non-motorized trail users. For purposes of this early initiative, this single track trail system will be referred to as the Vasa Single Track-Backcountry (VST-B). None of these proposed single track trails have ever been authorized by the DNR for motorized trail use.

This unmarked single track trail system has seamlessly coexisted with both the TART Vasa Pathway and the NMMBA Vasa Single Track (VST) trail systems for many years. This proposed trail system will provide a more nature inspired, unstructured and explorative biking and hiking experience as compared to the Vasa Pathway or the VST.

The unmarked trail system will remain "as is" in order to retain its more rustic trail surface and appearance. The only changes will include the following:

1. Wayfinding maps and confidence markers at major intersections
2. The wayfinding and resulting trail segment identification will enable improved maintenance and emergency services response.
3. In the event of a DNR forest management or lumber harvesting activity, the trails will be kept intact and when possible, provide an aesthetic corridor on either side of the trail.
4. The VST-B single track trail system will remain bidirectional.
5. If you are not super familiar with the unmarked trail system, you will now have the confidence to ride the VST-B without the concern of getting hopelessly lost.

Please reference the trail map attached to this email for specific "preliminary" trail system details. This proposed VST-B trail system includes over 60 miles of breathtaking single track trails.

This proposed single-track system will connect together 5 major trailheads including the following:

1. Vasa Single Track Trailhead – Supply Road
2. Vasa Pathway Trailhead – Bartlett Road
3. Sand Lakes Quiet Area Trailhead
4. Supply Road Trailhead, just west of Williamsburg Rd.
5. Muncie Lakes Trailhead

Along with the trailhead connections previously mentioned, an overriding objective for this proposal is to create a non-motorized link between Traverse City and the surrounding communities via the TART trail system to the many miles of unmarked single track. This proposal will accomplish this with the proximity of the Vasa Pathway Bartlett Road Trailhead to the TART trail crossing at Bunker Hill Road. A 60+ mile single-track system that is easily connected to a tourism destination such as Traverse City and

the surrounding communities would be a singularly unique opportunity not found anywhere else in Michigan.

Additional portions of this unmarked single-track will also be used to increase available winter fat tire biking trails and enable NMMBA to greatly enhance the winter fat tire biking experience. This will help attract visitors to the region during the slower winter months.

You might be asking, why am I receiving this information? A very important element of a Michigan DNR "Trail Development Proposal" package are "letters of Support" for the project. NMMBA would be extremely grateful if your business/organization (or as an individual) would provide us with a letter of support for this project. If for any reason you are not supportive of this initiative, we would also like to hear that perspective.

NMMBA has been working with the DNR on this "Trail Development Proposal" with monthly in-person meetings at the DNR TC Customer Service Center starting in January 2023. This project has been an outstanding example of a very effective and collaborative partnership between the Michigan DNR and NMMBA.

If you were wondering what NMMBA and the DNR are working on at the VST Trailhead on Supply Road, follow this link to the VST TREE Project on the NMMBA website: https://nmmba.net/content.aspx?page_id=22&club_id=533979&module_id=553394

Details on a "Letter of Support"

Our DNR partners have conveyed the vital importance of these "Letters of Support" in order for the DNR to gauge the community's support of the project.

The actual content of these letters is of secondary importance. Providing a **"Template Letter of Support"** (as shown below and as a Word document attached to this email) on the business/organization letterhead or personal identification name/address block is 100% satisfactory. If there is a desire to modify the template to suit your specific thoughts/situation or develop a unique letter, please feel free to do so.

If you know of any other businesses, organizations, or individuals that would be excited to support this remarkable "Trail Development Proposal", please forward this email.

Please address "Letters of Support" to:

Scott Slavin, Michigan DNR, Northwestern LP Trails Specialist

Please email all "Letters of Support" to Brian Pugh. I will collate all of the letters and include them in a single "Michigan DNR Trail Development Proposal" package. For any questions/additional information on the initiative, please contact Brian Pugh at brian.pugh@nmmba.net or by phone/text at 810-919-7059.

Timing: The Michigan DNR would like to see the "Trail Development Proposal" package submitted by early January 2024. I would like to have the "Letters of Support" in hand by **mid-November**. If you can submit earlier, you will be taken off my irritating email reminder distribution. If you do not intend on providing a letter, please let me know and I will immediately take you off distribution.

The following **"Template Letter of Support"** was created in part by Bard (a conversational generative artificial intelligence chatbot developed by Google):

Bard Input Prompt:

Write a letter of support for a proposed non-motorized single track trail system located in the Pere Marquette State Forest near Traverse City, Michigan. This property is owned by the State of Michigan and managed by the Michigan Department of Natural Resources. This letter is from a local Traverse City business and addressed to the Michigan Department of Natural Resources. The trail system will be primarily used by mountain bikers but open to all non-motorized trail users, in particular hikers and trail runners.

Dear Scott Slavin, Michigan DNR, Northwestern LP Trails Specialist

I am writing to express my support for the proposed non-motorized single track trail system in the Pere Marquette State Forest near Traverse City, Michigan. This single track trail system will be known as the Vasa Single Track-Backcountry (VST-B)

The Pere Marquette State Forest is a beautiful place to enjoy our region's amazing outdoors. The current Vasa Single Track (VST) trail system is often busy, especially on weekends. The proposed single track trail system would provide much-needed additional trail capacity and would allow mountain bikers/hikers to enjoy the forest in a more relaxed and explorative fashion.

Single track trails are narrow and winding, which makes them more engaging and fun to ride and hike. They are also less impactful on the environment than wider, multi-use trails. The proposed single track trail system is currently on the ground, fully developed, and unmarked. This trail system has been used for biking and hiking by our more adventurous locals for many years. It was also designed and built to minimize/eliminate any potential environmental impacts and conflicting interactions with other user groups.

The trails would also be open to all non-motorized users. This would make it a great destination for families and people of all ages, abilities, and recreational interests. The trail system would also help to boost the local economy by attracting visitors from all parts of Michigan (and beyond) in both the summer and winter seasons.

I urge you to approve the proposed non-motorized single track trail system in the Pere Marquette State Forest. It would be a great asset to our community and would provide much-needed outdoor recreation opportunities for people of all ages.

Thank you for your time and consideration.

Sincerely, [Your name] [Business name] Traverse City, Michigan

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(T-B)

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Version

