



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, July 5, 2022, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

**Members excused:** None

**Staff present:** Jeff Jocks, Legal Counsel; John Iacoangeli, Planner, Beckett & Raeder; Cristy Danca, Recording Secretary

**A. LIMITED PUBLIC COMMENT:**

**Limited Public Comment was opened at 7:01 p.m.**

Thomas Menzel spoke regarding signage ordinance as it pertains to his commercial property in Acme.

Brian Kelley, Acme resident, commented on Traverse City Horse Shows and concerns with basin #5, Kmart property PUD meeting, and concerns about electronic signs and the noise ordinance.

**Limited Public Comment closed at 7:12 p.m.**

**B. APPROVAL OF AGENDA:**

White proposed adding *Resolution for Movement of Money for Connector Trail* to Agenda Item J. (New Business, Item #4).

White proposed adding *Additional help for Zoning Department* to Agenda Item K. (Old Business, Item #3).

**Motion by Stevens, supported by Hoxsie, to approve the agenda as amended by Supervisor White. Voice vote. No discussion. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:** Regular meeting 6/7/2022

No additions or corrections noted, minutes stand approved per Supervisor White.

**D.**

**E. INQUIRY AS TO CONFLICTS OF INTEREST:**

None

**F. REPORTS:**

**a. Clerk** – Clerk and Deputy Clerk attended portion of MAMC annual conference, busy processing absent ballot applications and ballots, looking forward to August 2022 election.

**b. Parks** – Per Jenema, there is a new swing bench for Sayler Park, still looking at options for additional playground equipment at Bayside Park.

**c. Legal Counsel** – Per Jocks, Engle case brief has been filed in the Court of Appeals.

Awaiting reply brief, oral argument could be as early as fall or sometime next year. Opinion

# APPROVED

from the Court of Appeals will come after the oral argument. Also working on other PDR items, zoning matters, Land Division Ordinance, and Traverse City Horse Shows.

**d. Sheriff** – Annual liquor inspections will begin, Officer Abbring will be doing traffic enforcement details on US 31 and M 72.

**e. County** – No report

**f. Supervisor** – Supervisor White visited Trailside Solar site and sewer projects are currently underway.

**g. Planning and Zoning** – Report from Lindsey Wolf, Planning and Zoning Administrator, included in packet.

**h. MMR Report:** No report received to date.

**F. SPECIAL PRESENTATIONS – Metro Fire Annual 2022 Report was heard as presented by Chief Pat Parker, Assistant Chief Tony Posey, and Assistant Chief Brian Belcher**

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. Planning Commission Draft minutes 06/13/22

**2. APPROVAL:**

1. Accounts Payable prepaid of \$174,546.57 and Current to be approved \$18,919.92  
(Recommend approval: Clerk, L. Swanson)

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None**

**Motion by Scott, supported by Jenema, to approve Consent Calendar as presented. Roll call vote. Motion carried unanimously.**

**I. CORRESPONDENCE:**

1. Beckett & Raeder – Acme Connector Trail Field Observation Report Number 2
2. Atwell – TART Solar Water Monitoring Report

**J. NEW BUSINESS:**

**1. Supervisor's appointments**

White recommended re-appointing Pam Harper to Parks and Trails, Dan Rosa to Planning Commission, and Dan VanHouten to Planning Commission. Their current terms expire 7/15/2022 and all three are accepting of serving another term.

**Motion by Jenema, supported by Scott, to approve appointments as presented. Voice vote. Motion carried unanimously.**

**2. Payment Application No. 3 on Acme Connector Trail**

Board agreed to place the next payment application under Correspondence.

**3. Discussion on increase in cost of Acme Connector Trail**

According to TART and Beckett & Raeder, this increase falls within the contingency.

**Motion by Jenema, supported by Scott, that Supervisor White is authorized to sign the Change Order No. 2 for \$6,811.00 as presented. Roll call vote. Motion carried unanimously.**

**4. Movement of money for Acme Connector Trail**

## **APPROVED**

Board reviewed Resolution reflecting the borrowing of \$300,000.00 from Fund Balance, to put into Capital Improvement Fund to create cash flow. Then as reimbursement money comes in, it all will be returned after all bills have been paid.

**Motion by Scott, supported by Swanson, to approve Resolution #2022-17 moving \$300,000.00 from the Fund Balance account to the Nakwema Trail Fund as presented. Roll call vote. Motion carried unanimously.**

### **K. OLD BUSINESS:**

Board agreed to move Old Business #2. to Old Business #1. and Old Business #1. to Old Business #2.

#### **1. Acme Township Land Division Ordinance – Continued Discussion (Amendment #2022-01)**

Land Division Ordinance currently regulates the distance of a road.

**Motion by Jenema, supported by Swanson, for Ordinance #2022-01 for the Amendment to Section 7, Subsection 2, Subsection E is deleted in its entirety and then Subsection F shall become Subsection E. The Ordinance shall be effective the day after being published. Voice vote. Motion carried unanimously.**

#### **2. Draft Zoning Ordinance Review Article 7 & Definitions –** Board noted Articles 8 – 13 needed review, and they were reviewed along with John Iacoangeli as follows: Article 8 (Site Plan Review); Article 9 (Special Use Permits); Article 10 (Ordinances currently on file, Land Development Options); Article 11 (Zoning Board of Appeals-based on State Statute); Article 12 (Administration and Enforcement Provision); Article 13 (Amendments and Severability); Article 14 (Definitions).

**Motion by Jenema, supported by Aukerman, to recommend the approval of the Zoning Ordinance that the Board has reviewed and has been recommended to the Board by the Planning Commission on January 10, 2022. Roll call vote. Yes: Jenema, Aukerman, Swanson, Scott, Hoxsie, White. No: Stevens. Motion carried.**

Jocks clarified the new Zoning Ordinance would become effective 7 days after publication.

#### **3. Additional help in Zoning**

Board discussion regarding creation of two positions (enforcement support and in-office support) and the creation of job descriptions, pay rate and hours for each. Supervisor White will put this topic before the Board again at a later date.

### **PUBLIC COMMENT and OTHER BUSINESS:**

Public comment opened at 9:33 p.m.

Brian Kelley, Acme Township resident, spoke about electronic sign regulation and lot coverage for self-storage.

Public comment closed at 9:34 p.m.

Jenema made Board aware Farmland Millage expires in 2023 and there is question as to which election cycle (2022 or 2024) it would have to be on the ballot. Jocks will look into it further.

Supervisor White announced the passing of former Acme Township Supervisor Dave Amon. Funeral services will take place tomorrow.

**Motion by Scott, supported by Hoxsie to adjourn the meeting.**

The meeting was adjourned at 9:40 p.m.

APPROVED

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

A handwritten signature in cursive script, appearing to read "Lisa Swanson", written over a horizontal line.

**Lisa Swanson, Acme Township Clerk**