

APPROVED



ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Remote Zoom Meeting
Tuesday, June 2, 2020 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: D. White, C. Dye, A. Jenema, J. Aukerman, P. Scott, D. Nelson, D. Hoxsie

Members excused: none

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:01 pm

Brian Kelley, Acme resident, voiced his concerns on the proposed solar project and the effects it will have on Yuba Creek. (Written comments were submitted)

Public comment closed at 7:04 pm

B. APPROVAL OF AGENDA:

Motion by Aukerman to approve the agenda as presented, supported by Scott. Roll call motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: Regular meeting 5/12

Motion by Dye to approve the regular Board meeting minutes of 5/12/20 as presented, supported by Nelson. Roll call motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS

- a. Clerk:** Dye reported they are getting ready for the August primary election. All the permanent AV applications were mailed out. The clerk's office is preparing for the election with the COVID-19 procedures put in place. Starting to see more activity in the cemeteries.
- b. Parks:** Jenema informed the parks are now open. The caution tape has been removed from the playground equipment and boat launches can be used. The only thing not available is the drinking fountains. Ryan who handles the maintenance of the parks, has been cleaning the bathrooms following the COVID -19 guidelines. The Parks and Trails Committee will meet on June 15, it was suggested to hold it at Bayside Park.

Hoxsie asked about people paying for boat launch passes at Saylor Park, he noticed there were none showing in the vehicles that were parked there after launching their boats.

White said Ryan had picked up the payment for 21 tickets. It is a difficult situation to monitor. It was suggested by Nelson to put a payment envelope on the windshield of cars that don't show one.

Nelson stated he was told with the township hall closed because of COVID-19, people are unable to come in to get an annual pass.

White said they can call him to meet at the township hall to get one.

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Aukerman suggested to contact all the people who have formerly purchased an annual pass and see if they would want one for this year.

Dye informed they have taken addresses on people who have called, telling them to send a check and one would be mailed out.

- c. **Legal Counsel** – No reported
- d. **Sheriff:** White informed the CPO will be starting up on Monday to service the township.
- e. **County:** No report
- f. **Supervisor:** White reported there will be samplings of the beaches every Wednesday, starting June 10 until September 2. The Road Commission graded and oiled the roads for dusting and after the rainstorm they all got washed out. They are going to redo them at their expense. Northwest Michigan Invasive Species is coming to treat for knotweed.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report, No Balance Sheet**
- c. **RecycleSmart Newsletter**
- d. **Draft Unapproved meeting minutes**
 - 1. **Planning Commission 5/11/20**

2. APPROVAL:

- 1. **Accounts Payable Prepaid of \$26,948.48 and Current to be approved of \$28,349.40 (Recommend approval: Clerk, C. Dye)**

Motion by Scott to approve the Consent Calendar as present, supported by Nelson. Roll call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Acme Township General Appropriations Act Fiscal Year 2020-21 Annual Budget hearing – Open at 7:20 pm

Brian Kelley, Acme resident, inquired if there were any changes to the budget since the last one in the packet.

2020-21 Budget

1. Resolution R# 2020-10 Township Supervisory Salary for Fiscal Year 2020-21

Motion by Nelson to accept Resolution R#2020-10 Acme Township the Fiscal Year 2020-21 Supervisor Salary \$40,000, supported by Jenema. Roll call motion carried by 6 (Dye, Nelson, Hoxsie, Aukerman, Jenema, Scott) White is recused

2. Resolution R#2020-11 Extra Duties – Supervisor

Motion by Hoxsie to accept Resolution R#-2020-11 for 2020-21 Extra Duties – Supervisor \$3,600, supported by Nelson. Roll call motion carried by 6 (Dye, Nelson, Hoxsie, Aukerman, Jenema, Scott) White recused.

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3. Resolution R#2020-12 Township Clerk Salary

Motion by Aukerman to accept Resolution #R-2020-12 for Fiscal Year 2020-21 Clerk salary \$41,508 supported by Hoxsie. Roll call motion carried by 6 (White, Nelson, Hoxsie, Aukerman, Jenema, Scott) Dye recused.

4. Resolution R#2020-13 Extra Duties – Clerk

White noted there is a correction on second page it should read the year 2020-21

Motion by Jenema, to accept R#2020-13 for Fiscal Year 2020-21 the extra duties \$1,500 - Clerk with correction on second page supported by Nelson. Roll call motion carried by 6 (D White, Nelson, Hoxsie, Aukerman, Jenema, Scott) Dye recused

5. Resolution R#2020-14 Township Treasurer Salary

Motion by Dye to accept R#2020-14 for the Fiscal year 2020-21 Treasurer salary \$25,159 supported by Nelson. Roll call motion carried by 6 (White, Dye, Nelson, Hoxsie, Aukerman, Scott) Jenema recused

6. Resolution R#2020-15 Township Trustees Salary

Motion by Jenema to accept R#2020-15 for Trustee's Salaries for the Fiscal Year 2020-21 of \$7,200 and \$50 per additional meeting, supported by Dye. Roll call motion carried unanimously

7. Acme Township General Appropriations Act 2020-21 Resolution R#2020-16

Dye had a correction to the 208 Park Fund (page 2) to change from \$10,900 to \$5,000 and on (page 3) under Other Fund Expenditures: Park Fund from \$7,500 to \$5,000.

Jenema noticed in the computer there were some numbers not showing in the fund balance. She read off the budget lines and amounts for public record and added them to the report.

Motion by Dye to approve the R#2020-16 Acme Township Appropriations Act 2020-21 with correction to the 208 Fund, Park Fund on page 2 & 3 and modification to the fund balances forward, supported by Aukerman. Roll call motion carried unanimously

Public Hearing closed at 7:45 pm

K. NEW BUSINESS:

1. Zoning Amendment #052 Fisk Rezoning Request

Wolf gave a few points on the request to rezoning 3.60 acres of land from A-1 to B-4 located at 5990 Bates Road. Because of the size and location, the parcel is not suitable for agriculture use. With the rezoning and develop of the parcel, it would require a site plan review in the future. This would put more protection mechanics in place for the creek going forward as opposed to an agricultural operation that would not be subject to those requirements. In the survey there is a railroad easement. In the township ordinance it requires a large setback from M-72, so the building envelope is small but workable.

Motion by Aukerman to approve the proposed Zoning Ordinance Amendment 052 to amend the Acme Township Zoning Map by rezoning 3.60 acres of land owned by Jody Fisk/M72 Bates LLC, from A-1 Agricultural to B-4 Material Processing and Warehousing as indicated on the attached survey, (Parcel ID 28-01-002-031-00, supported by Nelson. Roll call motion carried unanimously.

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2. **Acme Township COVID-19 Preparedness and Response Plan**

Dye informed this is a required plan and they are checking with the staff to make sure everyone feels safe and procedures are in place. The COVID-19 Preparedness and Response Plan has been given to the board for review and approve before implementing. When people come to the hall they will be stopped by the door and Nancy will check to see who they have an appointment with. The office is open for appointments only. There will be hand sanitizer and face masks and individual meetings will be held in the general open area only.

Motion by Jenema to pass the COVID-19 Preparedness and Response Plan, supported by Scott. Roll call motion carried unanimously.

3. **Review RFP proposals received for IT Computer operations**

Jenema explained she received proposals from three companies, Wyant, Netlink and I.T. Right, each are solid companies with good reputations. She gave a review of the breakdown of each of the proposals and what they included.

The board had a discussion on the proposals with questions on items that were included on some of the proposals and not on others.

White stated I.T.Right only works with municipalities, Netlink has both municipalities and other business, Wyant only works with Acme Township and no other municipalities.

Hoxsie suggested to bring back to next month's meeting after additional questions have been asked by Dye, White, Jenema and Wolf have gotten the answers.

Aukerman requested to have a census from the group after getting their questions answered on which company they would recommend.

L. OLD BUSINESS: None

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: Opened at 8:28 pm

Brian Kelley, Acme resident, commented on the IT proposals and questioned if both laptops and desktop were needed. He felt the camera solutions should be a separate bid.

Jenema explained there would be only four laptops, one for the clerk's office, supervisor, zoning administrator and treasurer's office. Cristy and Nancy would have desktops.

Jenema is designing a tee shirt for Ryan to show he is working for the township. People are questioning him when working at the parks and restroom areas. The shirt will have Acme Township maintenance staff on it. White suggested to also have a jacket for him.

Public Comment closed at 8:36 pm

ADJOURN: Motion by Aukerman to adjourn, supported by Nelson. Roll call motion carried unanimously. Meeting adjourned at 8:37 pm.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Cathy Dye, CMMC, Acme Township Clerk