



ACME TOWNSHIP REGULAR BOARD MEETING

**ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, April 4, 2023, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: None

Staff present: Lindsey Wolf, Planning & Zoning Administrator; Jeff Jocks, Legal Counsel; Cristy Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 7:02 p.m.

Brian Kelley, Acme resident, provided written and oral comment
Sally Weaver, Acme resident

Limited Public Comment closed at 7:09 p.m.

B. APPROVAL OF AGENDA:

Motion by Stevens, supported by White, to approve the agenda as presented with the following additions: under E. h. (Reports) *Road Commission Report*; under K. 6. (New Business) *Discussion on public hearing April 25th at 5:30 p.m. East Bay Township regarding Clean Water Grant*; under L. 1. (Old Business) *Appointment to Personnel Committee*; and under L. 2 (Old Business) *TCAPS*. Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

Regular meeting 03/07/2023

Motion by Stevens, supported by Swanson, to approve the minutes as presented. Voice vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

- a. Clerk** – Clerks are planning to attend the upcoming MTA Conference this month. They are still waiting on more information from the Bureau of Elections regarding 2024 election cycle information. They are also currently working on next year's budget.
- b. Parks** – Jenema spoke regarding the TART Trail maintenance fund. Wolf spoke regarding an e-bike trail etiquette workshop hosted by TART on April 12, 2023, from 6:00 – 7:30 p.m. at Silver Spruce Brewing Company. Parks and Trails committee had their first meeting of the year.
- c. Legal Counsel** – Continued work on Bertha Vos.
- d. Sheriff** – For the month of March Officer Abbring reported 10 citations, 17 crashes and 5 arrests. When asked about recent reports of drug-related arrests, Officer Abbring noted there has been more targeted enforcement.
- e. County** – Rob Hentschel, District 5, County Commission Chair, spoke of focus currently being on the governance of BATA, concerns with services provided by Northern Lakes

APPROVED

Community Mental Health, and concerns most recently with negative service ratings at the Grand Traverse Pavilions. Representatives for the Grand Traverse Pavilions are expected to present at tomorrow's commission meeting. The county's computer system has been upgraded successfully. The EPIC GT Portal is available for online permitting. Board discussion occurred.

f. Supervisor – Supervisor White continues working on the Bertha Vos project, working with Gosling and Czubak regarding sewer, and the budget for the next fiscal year.

g. Planning and Zoning – Wolf provided the following information and updates: upcoming meeting regarding next steps for the online permitting system ENERGOV; a parks survey will be presented to Parks and Trails; Wolf and Danca will be attending the MTA conference this month; the next Planning Commission meeting will include the first phase of the Acme Village Flats; recent meeting held with TART to discuss the Deepwater Connector Trail; the Planning Commission updated their bylaws to state that public comment must be received by 2:00 p.m. the day of the meeting, those received after that time will be included in the following meeting's packet; the department has been fielding many calls regarding short-term rentals; Wolf complimented Danca's progress in the assistant position.

h. Brad Kluczynski, Manager, Grand Traverse County Road Commission – Provided the following information and updates: First, townships have been sent brining agreements and service is expected to be scheduled earlier than in the past. There may soon be a state requirement to begin using only manufactured brine which is expected to significantly increase cost and decrease availability and may ultimately lead to roads going without. He asked for township support in favor of not making this change. Second, per the DNR and effective immediately, the Road Commission is no longer allowed to pick up deer – it is considered poaching. If a dead deer is in the road, they can only push it into the ditch, regardless if it is in front of someone's home. He requested township assistance in speaking out against this. He went on to say road grading has begun in areas without frost, the online service has been working well, and the MTA conference will include a session on Special Assessment Districts. Board discussion occurred. Mr. Kluczynski expects to provide another update in three months.

F. SPECIAL PRESENTATIONS: Grand Traverse Metro Emergency Services Authority 2022 Annual Report – Chief Pat Parker

Chief Parker provided information/updates on staffing, Cherry Festival support, an increase in motor vehicle crashes, fire prevention services, hands only CPR instruction, car seat checks at Station 11 the fourth Friday of the month, upcoming Station 8 partial roof replacement in May, and he summarized the annual report (handout included in packet). Board discussion occurred.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. Draft Planning Commission minutes 03/13/2023
- d. RecycleSmart March newsletter

2. APPROVAL:

1. Accounts Payable prepaid of \$71,207.71 and No Current to be approved
(Recommend approval: Clerk, L. Swanson)

Motion by Jenema, supported by Stevens, to approve the Consent Calendar as presented, with the removal of *Accounts Payable Prepaid of \$71,207.71 and NO Current to be paid.* Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

APPROVED

1. Accounts Payable Prepaid of \$71,207.71 and No Current to be paid

Jenema led discussion regarding the addition of \$27,500 under Current to be paid regarding TART maintenance money that is set aside.

Motion by Jenema, supported by Hoxsie, to approve the Consent Calendar with \$71,207.71 prepaid as presented, with the addition of Current to be paid \$27,500 to TART once we receive the signed agreement. Roll call vote. Motion carried unanimously.

I. CORRESPONDENCE:

Brian Kelley, Acme resident, regarding REU's for multi-family dwellings, the ZBA and Zoning Ordinance Amendment 003

J. PUBLIC HEARING: Sewer Rate Increase

Public hearing opened at 8:30 p.m.

Sally Weaver, Acme resident
Board discussion occurred.

Brian Kelley, Acme resident

Public Hearing closed at 8:38 p.m.

Board discussion occurred

Motion by Jenema, supported by Stevens, that Resolution #R-2023-09 of the Acme Township Board of Trustees to adjust the sewer usage rate be approved as presented with the addition of #5. The Township Board shall review the rate within 24 months of the date of this Resolution. Roll call vote. Yes: Jenema, Stevens, Swanson, Hoxsie, Aukerman, White. No: Scott. Motion carried.

K. NEW BUSINESS:

1. Information on Clean Water Fund

Joe Slonecki of Wade Trim presented information based on a report (added to the packet) regarding the force main from pump station 1 to the treatment plant that Acme shares with East Bay Township. This is the same line that had a break in 2022. Wade Trim is looking at different ways of trying to fund fixing that line or replacing that line – the goal being to replace it. The plan he referenced serves as a document that goes through the process with the Clean Water State Revolving Fund (a low interest rate loan through the State) to try and fund the project. The process includes a 15-day review period and then a hearing regarding actual submission of the plan to the State in an effort to get funding. Board discussion occurred.

2. Zoning Ordinance Amendment 003

Wolf spoke about the memo included in the packet regarding Nonconforming Structures and reviewed two proposed changes to some of the existing language. She noted that March 13, 2023, the Planning Commission held a public hearing and unanimously agreed to both scenarios presented in Wolf's memo and to the approval process. Wolf currently has two potential pending applications waiting on this decision as it affects the direction they can go. Both legal counsel and Beckett and Raeder have reviewed the proposed language. Board discussion occurred.

Motion by Jenema, supported by Scott, to adopt Zoning Ordinance Amendment 003 Nonconforming Structures as presented in the text under 5.33.5, 5.33.5 A, and 5.33.5 D. Voice vote. Motion carried unanimously.

3. Trail Connector Trail Change Order #4 FINAL

APPROVED

Jenema summarized the change order included in the packet.

Motion by Jenema, supported by White, to approve Change Order No. 4 for \$1,150.00 with the correction to make it "Change Order 4" of \$1,150.00 for a revised contract amount of \$1,507,375.00. Roll call vote. Motion carried unanimously.

4. Approval of 2023 Brining agreement

Board discussion occurred.

Motion by Scott, supported by Jenema, to approve the brining as presented by the County totaling \$7,566.22. Roll call vote. Motion carried unanimously.

5. Sewer Connection permits for Oak Shore Commons (Tom's/Kmart properties)

White summarized saying the County Construction Code office will not allow construction to begin until sewer lines are in place and DPW has signed off. A review process revealed there was an agreement established sometime in the past in Acme that requires sewer infrastructure to be in place prior to beginning construction. Sarah Kever of Northview 22, spoke to the Board about supporting a Special Action Memo to the DPW. Board discussion occurred.

Motion by Jenema, supported by Swanson, to authorize Doug White to sign the Special Action Memo as presented. Voice vote: 6 ayes, 1 nay (Scott). Motion carried.

6. Discussion on public hearing April 25th at 5:30 p.m. East Bay Township regarding Clean Water Grant

Board discussion regarding availability of members to attend. Joe Slonecki also spoke regarding the need for a public hearing as part of the process for consideration of a loan from the Clean Water State Revolving Fund. The application deadline is May 1, 2023. Because it is a joint facility between Acme and East Bay, both townships have to pass a resolution – one could be a resolution of support and the other could be a resolution to send it, or there is a joint resolution that can be passed. Board discussion continued.

L. OLD BUSINESS

1. Personnel Committee Appointment

Per Supervisor White, Aukerman is stepping down after many years on the Personnel Committee. White recommended Hoxsie to fill the vacancy.

Motion by Scott, supported by Jenema, to support Supervisor White's appointment. Voice vote. Motion carried unanimously.

2. TCAPS

Jenema requested clarification from Jocks regarding signature on an agreement regarding #R2022-23 to collect summer taxes for TCAPS.

PUBLIC COMMENT and OTHER BUSINESS:

Public comment opened at 9:55 p.m.

Brian Kelley, Acme resident

Public comment closed at 9:57 p.m.

Supervisor White spoke about recent town hall roof repairs that cost \$1550.00.

Supervisor White also stated the Road Commission will be hosting the MTA meeting at Bradley's Pub and Grille in Interlochen on May 4, 2023. Interested board members were invited to RSVP.

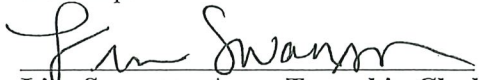
APPROVED

Motion by Scott, supported by Stevens, to adjourn the meeting. Voice vote. Motion carried unanimously.

The meeting was adjourned at 10:00 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Lisa Swanson, Acme Township Clerk



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, April 4, 2023, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 03/07/2023

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk -**
- b. Parks**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County –**
- f. Supervisor-**
- g. Planning and Zoning**

**F. SPECIAL PRESENTATIONS: Grand Traverse Metro Emergency Services Authority 2022
Annual Report – Chief Pat Parker**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Draft Planning Commission minutes 3/13/2023**
- d. RecycleSmart March newsletter**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$71,207.71 and NO CURRENT to be paid
(Recommend approval: Clerk, L. Swanson)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**

3. _____

I. CORRESPONDENCE:

J. PUBLIC HEARING: Sewer Rate Increase

K. NEW BUSINESS:

1. Information on Clean Water Fund
2. Zoning Ordinance Amendment 003
3. Trail Connector Trail Change Order #4 FINAL
4. Approval of 2023 Brining agreement
5. Sewer Connection permits for Oak Shore Commons (Tom's/Kmart properties)

L. OLD BUSINESS:

- 1.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: Zoning Amendment number 003

Good evening,

This amendment seems like a reasonable and good change - but only for Residential structures.

I checked some other Grand Traverse County townships about how they handle these cases. East Bay is considering a similar ordinance change but they are presently intending to grant this new allowance to Residential structures only.

Also, East Bay has Shoreline protection districts in their township. Residences within the district would still be required to go before the ZBA.

I ask whether this proposed change would extend the allowance to non-Residential (Commercial) structures? And if so, whether it should be restricted to Residential only.

Thank you,

Brian Kelley

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: Acme ZBA

Good evening,

With a zoning amendment before the board that references ZBA decisions, I thought it would be a good time to mention the only Acme ZBA hearing held within the last year.

The applicant purchased a home on Grand Traverse Bay, where the rear of the home extended into the Bay shore setback. They wanted to increase the non-conformity by expanding further into the setback by building a covered porch, with a concrete foundation and roof. This would increase the impervious surface area within the restricted setback and it was also adjacent to steep slopes to the bay (approximately 50%).

The applicant provided no hardship, and met none of the other multiple requirements for a variance. There was ample room to construct a conforming porch on the side of the house. The meeting minutes from the hearing cite no evidence or Finding of Facts. The ZBA voted to approve the non-conforming expansion, with the exception of attorney Larry LaSusa.

As part of public comment, I cited past minutes documenting historical precedent in Acme, that the ZBA does not typically allow expansion of non-conformities:

February 9, 2017:

• Joe Kuncaitis noted the new addition will still provide plenty of side yard, Winter confirmed. Kuncaitis explained that in the past, as long as the proposal did not increase the extent of the non-conformity, they typically approved the request.

The ZBA is a quasi judicial body. If ZBA members, especially new ZBA members, are voting differently than an Attorney on the ZBA, then the record should clearly document the evidence and finding of facts to justify that difference of opinion.

Additionally, the soil erosion permit application incorrectly described the project to avoid needing a soil erosion permit.

The events at this hearing remain a concern, especially for future reviews.

If anyone would like to see the video of this meeting I would be happy to provide it.

Thank you,
Brian Kelley

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: REU for multi-family dwellings

Good evening,

On the agenda for tonight is a proposed sewer approval for for the Oak Shores project. At the March board meeting there was good review and discussion of sanitary sewer costs vs. revenues going forward.

My specific question is, what amount of REU (Residential Equivalent Unit) is appropriate for apartments? Especially for apartments that may have 3 or 4 bedrooms (as is the case for many of the units in the subject development).

If I recall correctly, Acme reduced the REU for apartments from 0.75 REU to 0.5 REU several years ago.

In 2016 I spoke with DEQ Water Resources Division Supervisor Brian Jankowski and asked that question. He said "2 or 2.5 people per REU. 0.5 REU is 1.25 people".

Acme currently scores a single family home as 1 REU and an apartment as 0.5 REU. When I searched on google I found some municipalities charge a base REU and then 0.2 for each bedroom.

Given that the Oak Shores project has many 3 and 4 bedroom units intended for families, is 0.5 REU appropriate, fiscally accurate, and fair to other paying users of the system?

Currently, East Bay Township treats apartments as equivalent to single family homes. Garfield scores apartments as 0.5 REU.

As mentioned at the last meeting, there are questions about possible increased utilization from work from home, and short term rentals.

Thank you,
Brian Kelley

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: Zoning Amendment number 003

Good evening,

This amendment seems like a reasonable and good change - but only for Residential structures.

I checked some other Grand Traverse County townships about how they handle these cases. East Bay is considering a similar ordinance change but they are presently intending to grant this new allowance to Residential structures only.

Also, East Bay has Shoreline protection districts in their township. Residences within the district would still be required to go before the ZBA.

I ask whether this proposed change would extend the allowance to non-Residential (Commercial) structures? And if so, whether it should be restricted to Residential only.

Thank you,

Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING

**ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 7, 2023, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: None

Staff present: Lindsey Wolf, Planning & Zoning Administrator, Jeff Jocks, Cristy Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 7:02 p.m.

Brian Kelley, Acme resident

Limited Public Comment closed at 7:05 p.m.

B. APPROVAL OF AGENDA:

Motion by Jenema, supported by Swanson, to approve the agenda as presented with the modification of adding *Creation of #2 Nakwema railway fund Resolution budget* under Agenda item K. 7 (New Business). Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES:

Regular meeting 02/07/2023

Motion by Swanson, supported by Aukerman, to approve the minutes as presented. Voice vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

a. Clerk – Clerk's office is awaiting more information from the Bureau of Elections for direction regarding the 2024 election cycle. Acme has no elections in 2023. Clerks currently working on internal auditing and preparing for the upcoming budget cycle. The township hall logos will be changed to look more like the signage at Bayside Park and the cemeteries.

b. Parks – March 20, 2023, will be the first Parks and Trails meeting of the year to begin updating the Parks Master Plan. Iron Belle money (\$300,000) has been received.

c. Legal Counsel – Written update provided regarding the Engle case and the Acme Strong case.

d. Sheriff – For the month of February Officer Abbring reported 12 citations, 16 crashes and 3 arrests. The mobile speed sign is currently in use on Greenwood Drive. Upon completion of that speed study, he can move the sign to another location as requested.

e. County – Darryl Nelson, County Commissioner, District 6, spoke of attending the National Association of Counties conference in Washington D.C. He was pleased with the information and collaboration and the primary focus was on broadband and mental health related topics. The federal government's stated goal is fixed wired internet to every home in the country. Nelson said there will be more to come on this topic. There is a Michigan High-Speed Internet

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: Acme ZBA

Good evening,

With a zoning amendment before the board that references ZBA decisions, I thought it would be a good time to mention the only Acme ZBA hearing held within the last year.

The applicant purchased a home on Grand Traverse Bay, where the rear of the home extended into the Bay shore setback. They wanted to increase the non-conformity by expanding further into the setback by building a covered porch, with a concrete foundation and roof. This would increase the impervious surface area within the restricted setback and it was also adjacent to steep slopes to the bay (approximately 50%).

The applicant provided no hardship, and met none of the other multiple requirements for a variance. There was ample room to construct a conforming porch on the side of the house. The meeting minutes from the hearing cite no evidence or Finding of Facts. The ZBA voted to approve the non-conforming expansion, with the exception of attorney Larry LaSusa.

As part of public comment, I cited past minutes documenting historical precedent in Acme, that the ZBA does not typically allow expansion of non-conformities:

February 9, 2017:

• Joe Kuncaitis noted the new addition will still provide plenty of side yard, Winter confirmed. Kuncaitis explained that in the past, as long as the proposal did not increase the extent of the non-conformity, they typically approved the request.

The ZBA is a quasi judicial body. If ZBA members, especially new ZBA members, are voting differently than an Attorney on the ZBA, then the record should clearly document the evidence and finding of facts to justify that difference of opinion.

Additionally, the soil erosion permit application incorrectly described the project to avoid needing a soil erosion permit.

The events at this hearing remain a concern, especially for future reviews.

If anyone would like to see the video of this meeting I would be happy to provide it.

Thank you,
Brian Kelley

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: REU for multi-family dwellings

Good evening,

On the agenda for tonight is a proposed sewer approval for for the Oak Shores project. At the March board meeting there was good review and discussion of sanitary sewer costs vs. revenues going forward.

My specific question is, what amount of REU (Residential Equivalent Unit) is appropriate for apartments? Especially for apartments that may have 3 or 4 bedrooms (as is the case for many of the units in the subject development).

If I recall correctly, Acme reduced the REU for apartments from 0.75 REU to 0.5 REU several years ago.

In 2016 I spoke with DEQ Water Resources Division Supervisor Brian Jankowski and asked that question. He said "2 or 2.5 people per REU. 0.5 REU is 1.25 people".

Acme currently scores a single family home as 1 REU and an apartment as 0.5 REU. When I searched on google I found some municipalities charge a base REU and then 0.2 for each bedroom.

Given that the Oak Shores project has many 3 and 4 bedroom units intended for families, is 0.5 REU appropriate, fiscally accurate, and fair to other paying users of the system?

Currently, East Bay Township treats apartments as equivalent to single family homes. Garfield scores apartments as 0.5 REU.

As mentioned at the last meeting, there are questions about possible increased utilization from work from home, and short term rentals.

Thank you,
Brian Kelley

From: Brian Kelley
To: Acme Trustees

April 4, 2023

Re: Zoning Amendment number 003

Good evening,

This amendment seems like a reasonable and good change - but only for Residential structures.

I checked some other Grand Traverse County townships about how they handle these cases. East Bay is considering a similar ordinance change but they are presently intending to grant this new allowance to Residential structures only.

Also, East Bay has Shoreline protection districts in their township. Residences within the district would still be required to go before the ZBA.

I ask whether this proposed change would extend the allowance to non-Residential (Commercial) structures? And if so, whether it should be restricted to Residential only.

Thank you,

Brian Kelley

DRAFT UNAPPROVED

(MIHI) listening session this Saturday from 4:00 – 6:00 p.m. at the Michigan Works center. Anyone is welcome and attendance was recommended by Senator Damoose. Nelson and Supervisor White attended a meeting at the Emergency Operations Center today regarding emergency response and coordination. He spoke highly of the EOC program in Grand Traverse County. Tomorrow there is a Special Meeting with the BATA board which is looking to expand their board to nine members and have the ability to appoint their own members rather than have members appointed by Grand Traverse and Leelanau counties. Nelson voiced concern of lack of oversight in the event this happens. Board discussion occurred.

f. Supervisor – Supervisor White attended the Capital Conference and spoke with Senator Damoose regarding funding for sewer line repair. He continues working on the Bertha Vos project.

g. Planning and Zoning – Wolf provided the following information and updates: she is awaiting a quote for horse show's traffic impact study – expects to have more information at the next meeting; new Acme Township retailer Truly Free expects to open soon and she will share the date when she has it; an amendment was submitted to the DNR and an extension was granted by the trust fund until 2/28/2024, allowing time to close projects including the KOTI development's end of the trail; and assistant Cristy Danca will be attending a planning and zoning training in March.

h. MMR – February 2023 report included in packet. Supervisor White has a meeting with them tomorrow. Board discussion occurred.

F. SPECIAL PRESENTATIONS: Traverse City – Garfield Urban Area Metropolitan Planning Organization (MPO) Presented by Networks Northwest

Rob Carson, Regional Director of Community Development, and Hannah Yurk, Community Planner, both of Networks Northwest, gave a slideshow presentation. (Handout included in packet). Board discussion occurred. There will be more information/meetings in the future.

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report
- c. Draft Planning Commission minutes 02/13/2023

2. APPROVAL:

- 1. Accounts Payable prepaid of \$949,538.36 and No Current to be approved
(Recommend approval: Clerk, L. Swanson)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

Motion by Scott, approved by Hoxsie, to approve the Consent Calendar as presented. Roll call vote. Motion carried unanimously.

I. CORRESPONDENCE:

Brian Kelley, Acme resident, regarding Bertha Vos and ARPA funds

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Acme Township Waste Water Rate Study

Mark Hurley and Tim Korson from Gosling Czubak Engineering presented an updated water rate study (included in packet), a previous study was completed four years ago. Board discussion occurred during the presentation. Supervisor White requested the board agree to a rate increase of \$5.00. The last rate

increase was in 2019.

Motion by Jenema, supported by Aukerman to increase the sewer rates from \$30.00 to \$35.00 and then we look at our ordinance and discuss a percentage rate to build into it at a later time. Board discussion occurred. Roll call vote. Yes: Jenema, Aukerman, Hoxsie, Swanson, Stevens, White. No: Scott. Motion carried.

Discussion regarding a future flow study occurred.

Board agreed to move L. Old Business #1 ahead of K. New Business #2.

L. OLD BUSINESS

1. Farmland Preservation update/Cherries R Da Berries, L.L.C. PDR

Laura Rigan, Farmland Program Manager, Grand Traverse Regional Land Conservancy, provided an update. The Cherries R Da Berries board met last week and agreed to the township's offer. Rigan asked the board for a resolution to approve the purchase of the conservation easement on the Cherries R Da Berries property and to move to close that project. Brief board discussion occurred. regarding the Cherries R Da Berries conservation easement purchase. She asked the Board for guidance on whether to make an official offer. She noted that if they were to accept the official offer, then at the next board meeting, she would suggest passing a resolution to purchase the easement. Board discussion occurred.

Motion by Jenema, supported by Scott, to approve the purchase of Cherries R Da Berries 73 acre easement as presented in the memorandum dated March 7, 2023, and Acme's portion being \$351,500 along with the contribution of the landowner at 25% which is \$275,750 and MDARD's portion being \$475,750 for a total value of the development rights at \$1,103,000. Roll call vote. Motion carried unanimously.

The board resumed K. New Business #2.

K. NEW BUSINESS:

2. Resolution on establishing Budget new accounts/Various fund moves adjustments

Per Supervisor White, this is regarding the Bertha Vos building, moving funds in and establishing a budget for it. Board discussion occurred. A typo was corrected in the Planner Services line under New Balance changing \$5,00.00 to \$5,000.00.

Motion by Jenema, supported by White, to pass Resolution 2023-06 for transferring funds to establish a budget for a new capital improvement account (407) moving \$40,000 out of Fund Balance and creating a budget for the allocation of those funds on the recent purchase. Roll call vote. Motion carried unanimously.

Stevens was excused from the meeting and departed at 8:59 p.m.

3. Short-Term Rental Ordinance Amendment 2023-01

Wolf summarized proposed amendments.

Motion by Jenema, supported by Scott, to adopt police power ordinance amendment #2023-01 to the Acme Township Short-Term Rental Ordinance #2017-01 with the following edits as presented. Roll call vote. Motion carried unanimously.

4. Medical Marijuana Ordinance Amendment 2023-02

Wolf summarized proposed amendments.

DRAFT UNAPPROVED

Motion by Jenema, supported by Scott, to adopt police power ordinance amendment #2023-02 to the Acme Township Medical Marihuana Licensing Ordinance #2017-02 with the following edits as presented. Roll call vote. Motion carried unanimously.

5. Mobile Food Vending Ordinance Amendment 2023-03

Wolf summarized proposed amendments.

Motion by Aukerman, supported by Hoxsie, to adopt police power ordinance amendment #2023-03 to the Acme Township Mobile Food Vending Ordinance #2016-02 with the following edits as presented. Roll call vote. Motion carried unanimously.

6. Discussion on lower speed limit on Mt Hope Rd

Supervisor White began discussion. The current speed limit on Mt Hope Rd is 55 miles per hour. Letters from TART and Acme Flats in support of lowering the speed limit were added to the packet.

Motion by Scott, supported by Swanson, to approve Resolution #R-2023-07 asking for the speed study to be done on Mt. Hope Road. Roll call vote. Motion carried unanimously.

7. Establishing budget for #2 Nakwema trailway fund

The township applied for a grant from the Tribe for engineering services relative to the Deepwater Connector section of the trailway and received \$25,000. A budget has to be created for that amount. Brief board discussion occurred.

Motion by Jenema, supported by Scott, to approve Resolution #R-2023-08 to create a budget for the Deepwater Connector section on the Nakwema trailway system as presented. Roll call vote. Motion carried unanimously.

L. OLD BUSINESS:

2. Updated Parks & Recreation Plan

Wolf gave an overview of the updated proposed timeline included in the packet. She is waiting on a quote from Beckett & Raeder for a cost estimate for their services. She contacted a drone service and discussed with the board the cost, some cost sharing ideas, and possible locations within the township. Drone photos could be used for both the Parks Master Plan and Township Master Plan. Wolf will work with Supervisor White on feasibility regarding the budget once a quote for services is received from Beckett & Raeder. Board discussion occurred.

PUBLIC COMMENT and OTHER BUSINESS:

Aukerman inquired about the Cherry Capital Cycling Club grant and safe crossing for bicyclists at the Lautner/M72 roundabout. Board discussion occurred. Aukerman stated she wants to take on the effort to find some solution for cyclists and invited anyone to join her. Hoxsie offered to work on this as well.

Public comment opened at 9:39 p.m.

Brian Kelley, Acme resident

Motion by Scott, supported by Jenema, to adjourn the meeting. Voice vote. Motion carried unanimously.

The meeting was adjourned at 9:42 p.m.



**GRAND TRAVERSE METRO
EMERGENCY SERVICES AUTHORITY**

2022 ANNUAL REPORT



PRESENTED TO

Our citizens, businesses, and stakeholders

Table of Contents

3	MESSAGE FROM THE CHIEF
4	THE DEPARTMENT
5	FIRE BOARD MEMBERS - ORGANIZATIONAL CHART
6	MISSION STATEMENT, VISION, VALUES
7	FIRE STATIONS
8	INCIDENT STATISTICAL DATA AND RESPONSE SUMMARY
12	BUDGET
13	FIRE PREVENTION DIVISION
19	OPERATIONS DIVISION
20	EMERGENCY MEDICAL SERVICES
21	TRAINING DIVISION
22	STAFFING
26	ACCOMPLISHMENTS
30	HIGHLIGHTS



GRAND TRAVERSE METRO FIRE DEPT

MESSAGE FROM THE CHIEF

It is with great pleasure to present to you the Grand Traverse Metro Emergency Services Authority 2022 annual report. On behalf of the Metro Authority Board, Officers, and the men and women of the department, we thank you the community for your continued support. Our mission is to serve our community by safeguarding life and property from fire, hazards, and medical emergencies. We enhance the safety and quality of life in the communities of Acme, East Bay, and Garfield Townships through education, intervention, and quality response.

Our Metro team of employees are our most important asset. I am very proud of the accomplishments that you will see for yourselves, as you page through our annual report. Every day these dedicated employees come to work with a smile on their face and the positive attitude to face what is presented to them. Daily, our team spends hours training for mission critical preparedness. Included, is time for mental and physical fitness for personal readiness. Being professional, skilled, and courteous are a few of our key values and guiding principles. With that said, this report cannot possibly capture all their individual efforts, but does represent an overview of their collective accomplishments.

Like most of you, the year 2022 was a challenging year for the department. Inflationary prices put a hurt on our budget with the cost of labor, utilities, and fuel taking large double-digit increases. The department also felt supply chain delays in capital goods such as vehicles, turnout gear, and firefighting/rescue equipment. Despite some of these hurdles, we successfully rolled out a new comprehensive training program, negotiated a 3-year labor contract with Local #5288 which represents our firefighters, purchased a used heavy rescue, a squad and command vehicle. Our public education efforts saw new programs in Friends and Family CPR classes and a greater outreach of programs to businesses and industry. We also sent assets and crews to help in the May Gaylord tornado and the October Menominee Paper Mill fire.

As you will read in this annual report, the department responded to 6,170 calls for service which was an 8.51% increase from the 5,686 calls for service in 2021. Medical calls still lead the way with over 75% of our calls. With a little grit, determination, ingenuity, passion, and teamwork our team pulled through for another safe and productive year.

We are proud to be your fire department! We stand ready to serve you at any time with an atmosphere of enthusiasm, stewardship, and innovation. Thank you for taking time to review this annual report. We actively seek your input and feedback. If you have any thoughts or ideas on how we can better serve you, please contact me at 947-3000 ext. 1235 or at pparker@gtmetrofire.org. You can also check us out on the web at www.gtmetrofire.org.

We sincerely thank you for your continued support!

Patrick Parker – Fire Chief



THE DEPARTMENT

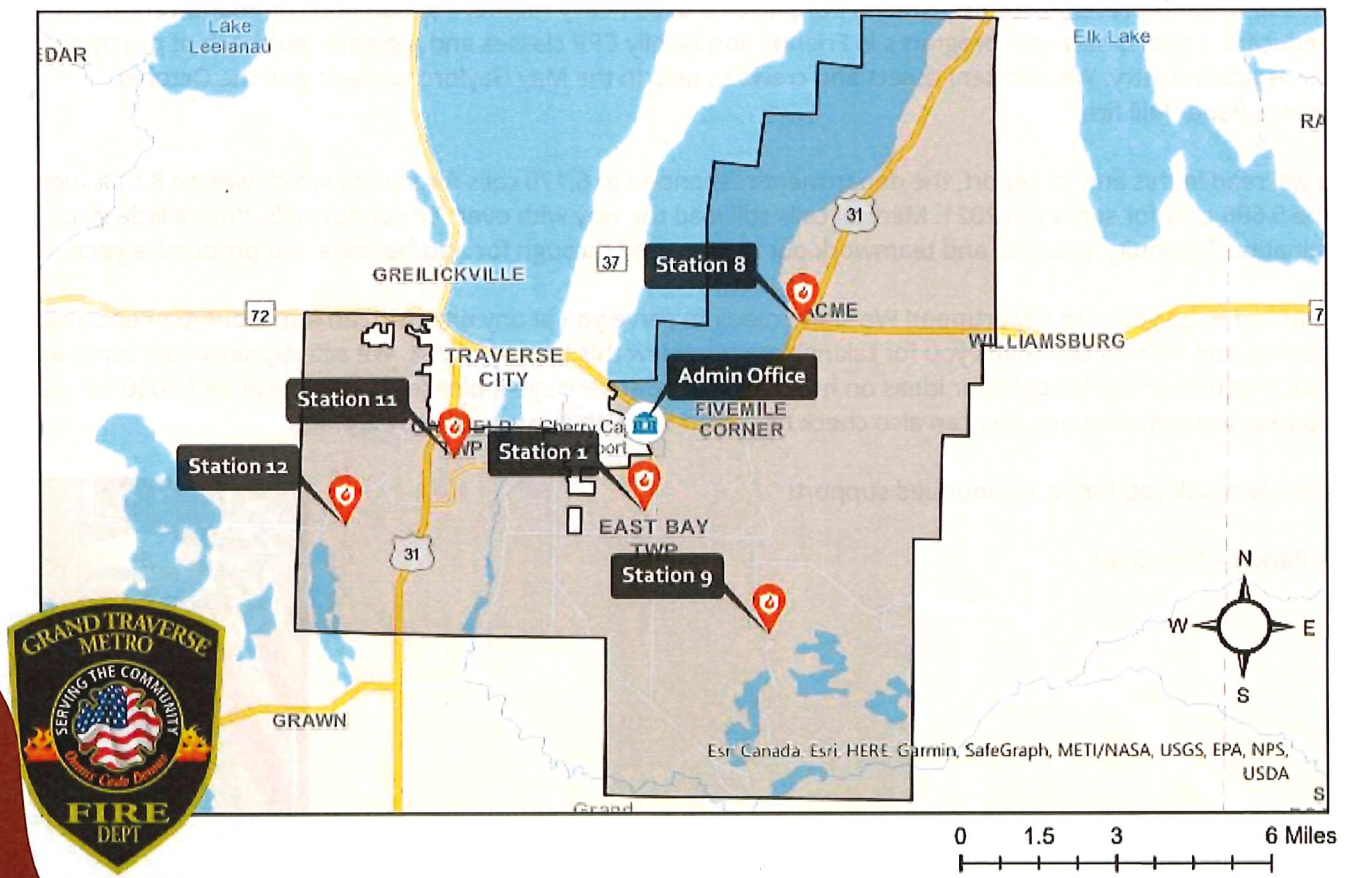
Grand Traverse Metro Emergency Service Authority (GTMESSA), also known as Grand Traverse Metro Fire Department, provides fire and life safety services to citizens of and visitors to Acme Township, East Bay Charter Township, and the Charter Township of Garfield. GTMESSA considers all emergency risks our citizens may face and are considered an "all hazards" department. GTMESSA has five (5) strategically located stations spread across the 110 square miles of land. This landscape encompasses both urban and rural living, boasts many lakes and rivers, and has beautiful recreational state land. GTMESSA is a combination model department, and our employment base holds a full-time firefighter schedule that is supplemented by shifts filled with part-time firefighters.

In 2008, GTMESSA restructured into a Fire Authority under Michigan Public Act 57. The three townships believed the concepts of regionalization and of sharing resources would produce economies of scale and benefit all involved. GTMESSA is governed by a board comprised of six (6) individuals; two (2) from each township. GTMESSA, with board oversight, created a vision and strategic direction to manage growth and its effects on our delivery of emergency services.

RESPONSE AREA = 110 Square Miles

2022 - Total Population = 36,065

GTMESSA - Response Area



GTMESA FIRE BOARD

2022 Chairman: Doug White Vice Chairman: Glen Lile

Acme Township



Supervisor
Doug White



Representative
Dale Stevens

East Bay Charter Township



Supervisor
Beth Friend



Representative
Glen Lile

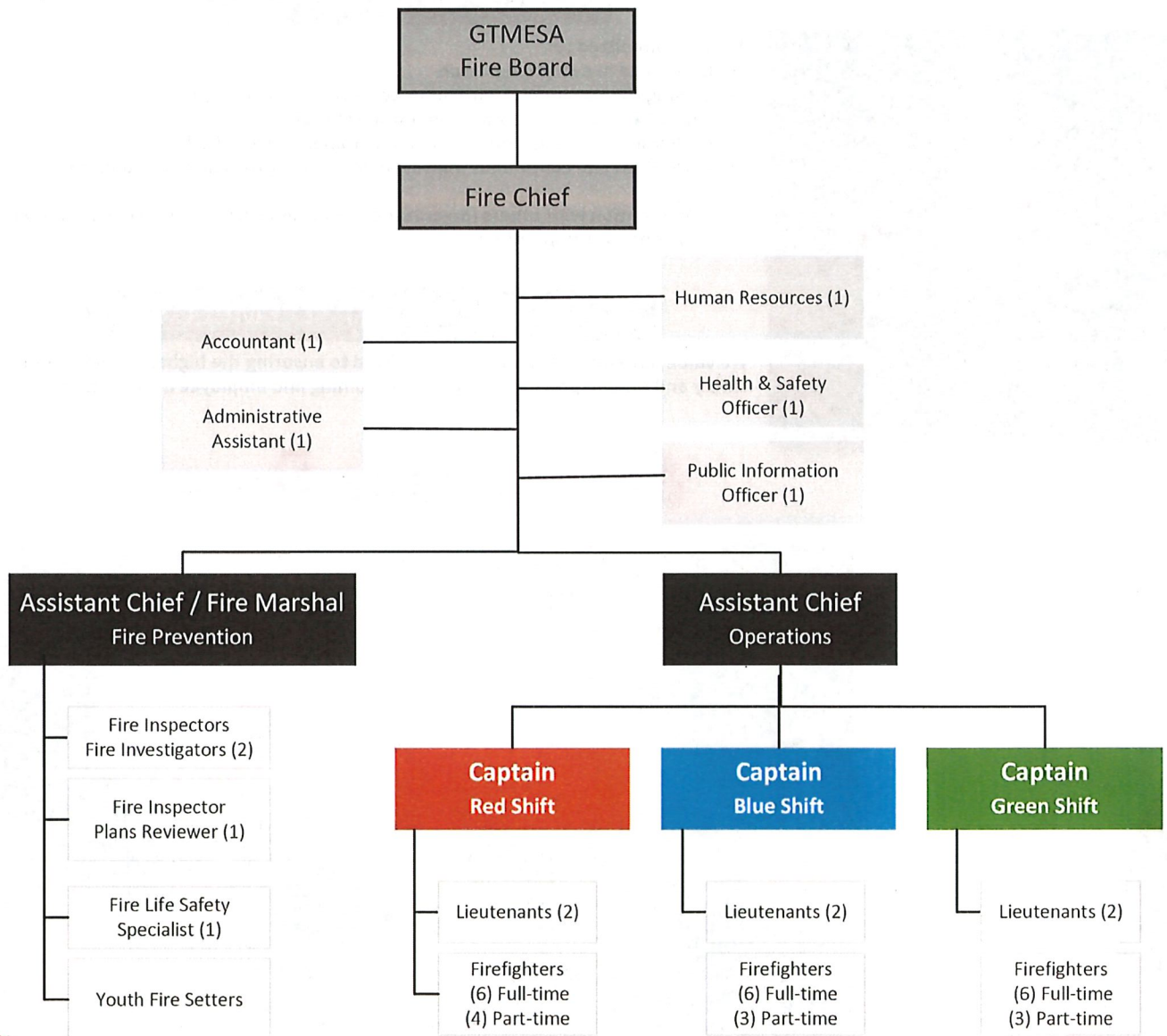
Charter Township of Garfield



Supervisor
Chuck Korn



Representative
Steve Duell



MISSION STATEMENT

To serve our community by safeguarding life and property from fire, hazards and medical emergencies; through education, intervention, and quality response.

OUR VISION

Be a proactive, innovative, and progressive leader in providing high quality services to the community.

- A work environment where all employees live our values every day on the job.
- Respected, valued, and supported by the community.
- Recognized as a progressive leader and innovator.
- Enthusiastic, highly motivated, trained, and skilled people providing superior emergency services and prevention activities.
- Continued reduction in fires and other emergencies due to effective Community Risk Reduction.
- Lives are saved due to our actions (endeavors)

VALUES / GUIDING PRINCIPLES

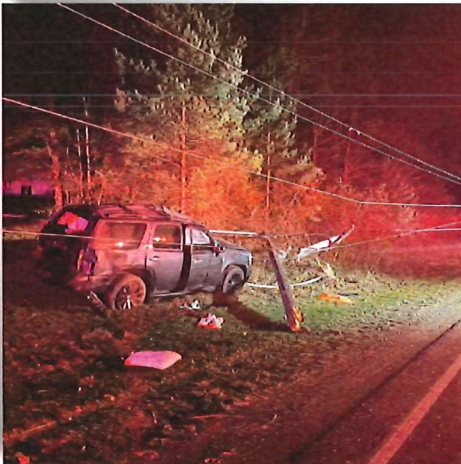
We are committed to:

- Excellence in everything we do
- Serving the community with honesty, fairness, and integrity
- Safe, effective, timely, and economical solutions
- Professional, skilled, and courteous customer service at all times.
- Innovation and continuous improvement to meet the changing community needs.
- Collaboration with others (organizations/individuals) who share our values on behalf of our communities.

OUR COMMITMENT TO EMPLOYEES

We value our employees and are committed to ensuring the highest standards of safety and health, providing exceptional training and employee development.

Omnia Cedo Domus



Grand Traverse Metro Fire Department

Chief: Patrick Parker



ADMINISTRATION 897 PARSONS RD
231-947-3000

STATION 1
843 INDUSTRIAL CIRCLE 231-947-3814



STATION 8
6042 ACME RD 231-938-9533



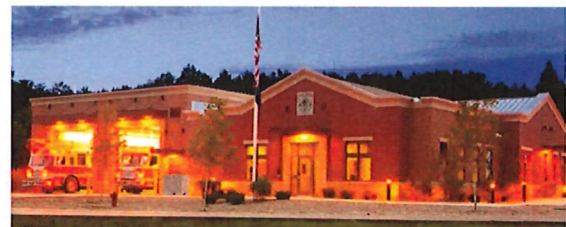
STATION 9
110 HIGH LAKE RD 231-947-0125



STATION 11
3000 ALBANY 231-941-7682



STATION 12
2025 N. EAST SILVER LAKE RD 231-947-2071



2022 STATISTICS

8

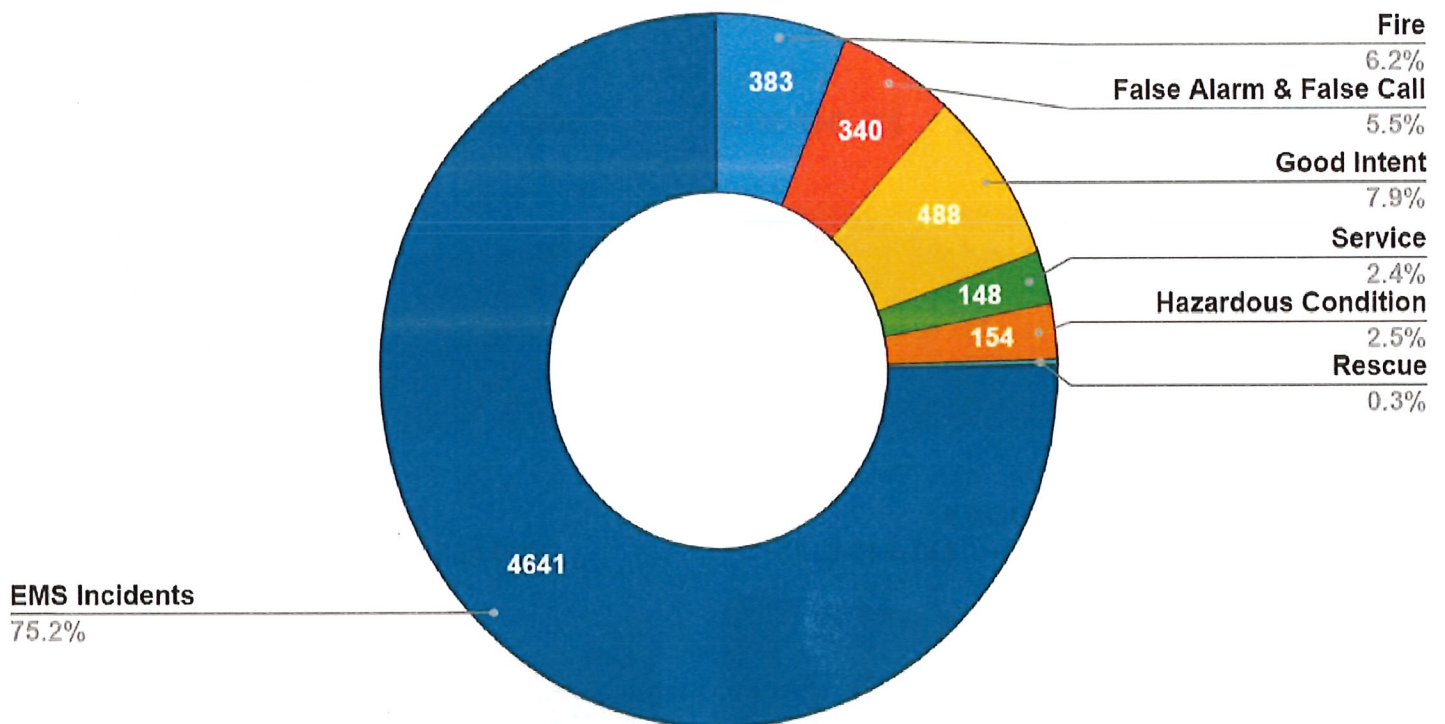
The Grand Traverse Metro Emergency Services Authority
total incident response in 2022

6,170

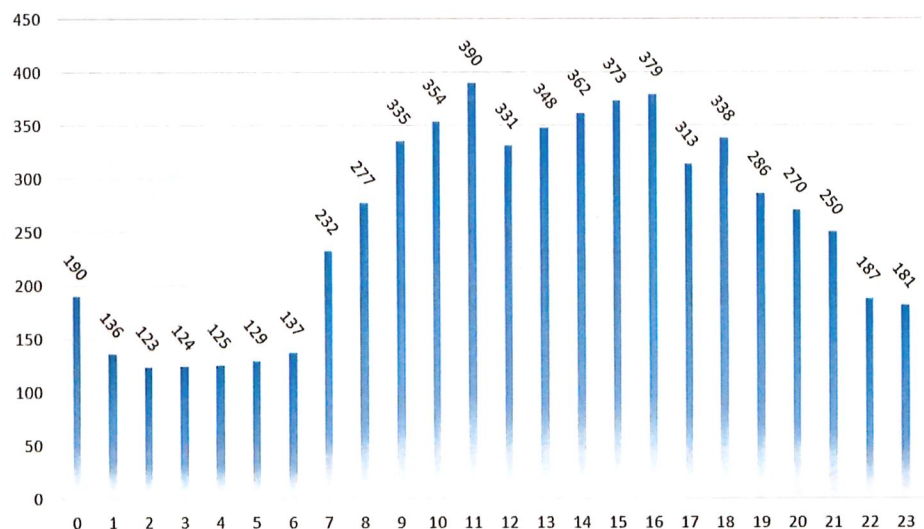
An increase of 8.51% of incidents from 2021



2022 Incidents by Type

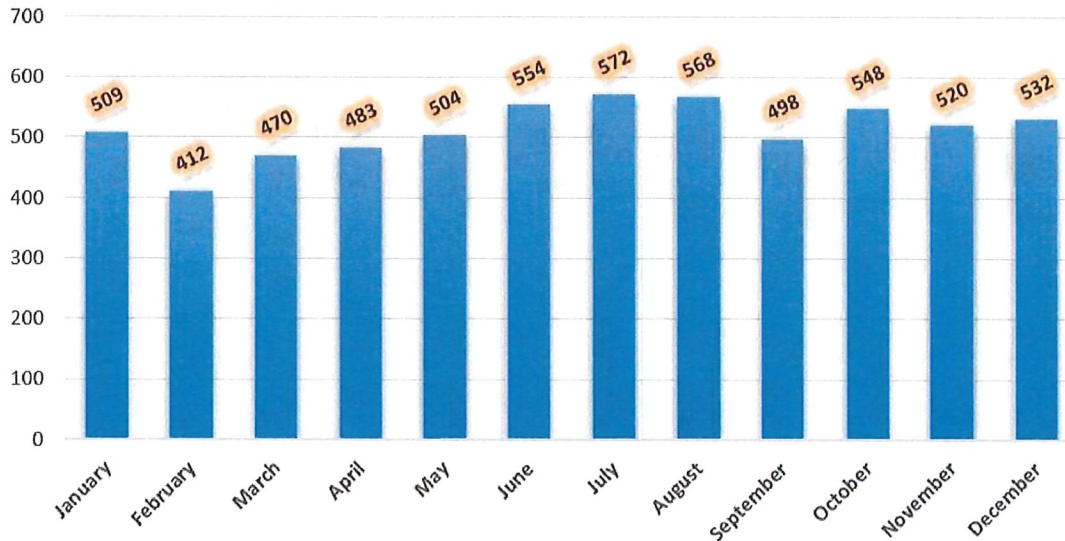


GTMESSA - INCIDENTS BY HOUR



2022 STATISTICS

GTMESSA Incidents by Month



2022 Fires = 90

Wildland / Trash / Outside	26
1-2 Family Residential	25
Vehicle	22
Multi-Family Dwellings	12
Commercial / Business / Retail	4
Hotel / Motel	1
Industrial	0
Public Assembly (i.e. Church)	0

Fire related	Injuries	Fatalities
Civilian	3	1
Firefighter	1	0

Top Fires Causes for 2022

- Misc. Accidental (i.e. appliances, chimney, equipment failures, fireworks)
- Cooking
- Electrical
- Intentional (Arson)

Values of Structures and Contents where Fires occurred:

\$74,383,275

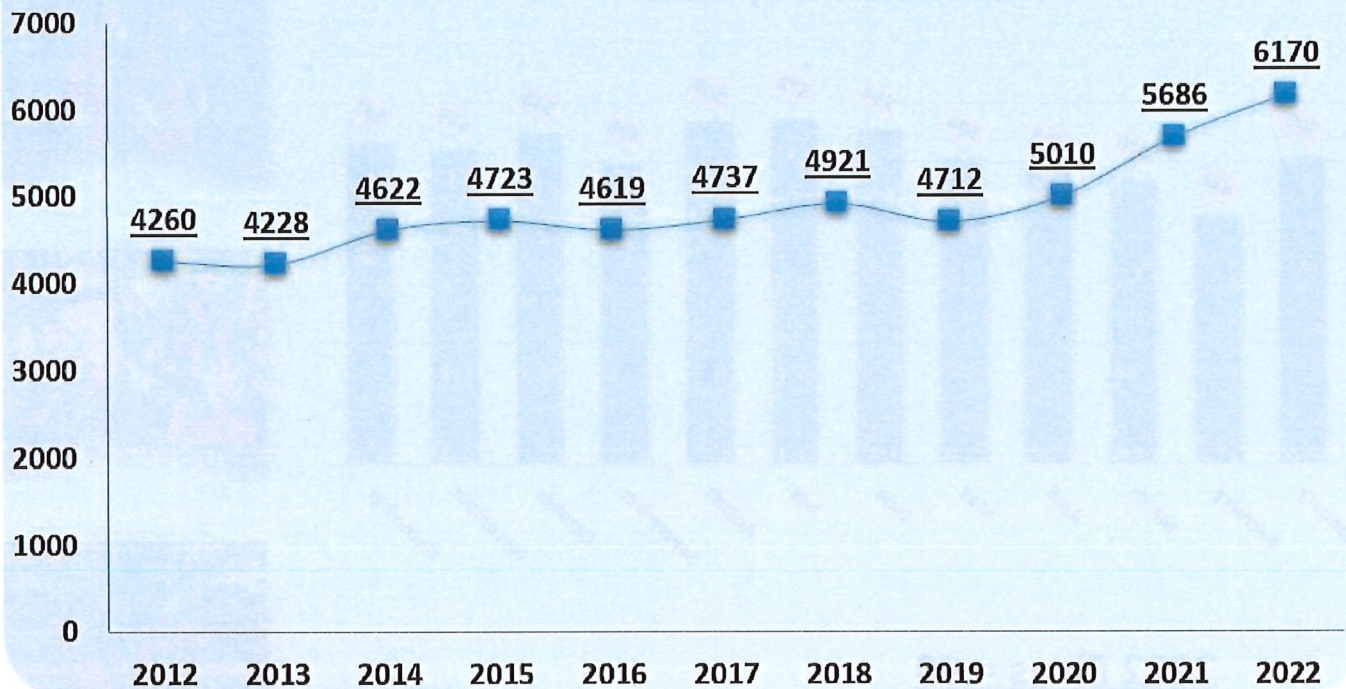
Total Loss of Structures and Contents

\$3,295,090

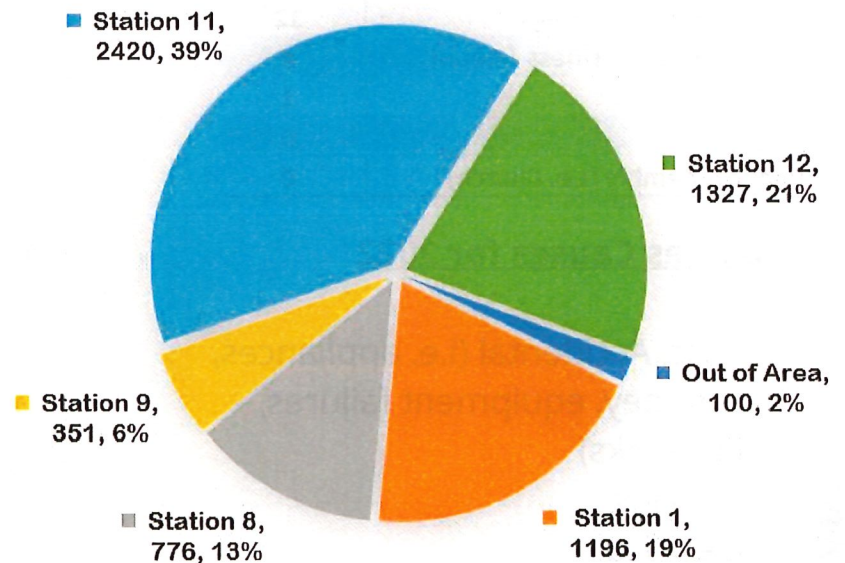
96% of values were saved

2022 STATISTICS

GTMESSA - 10 YEAR INCIDENT TOTALS

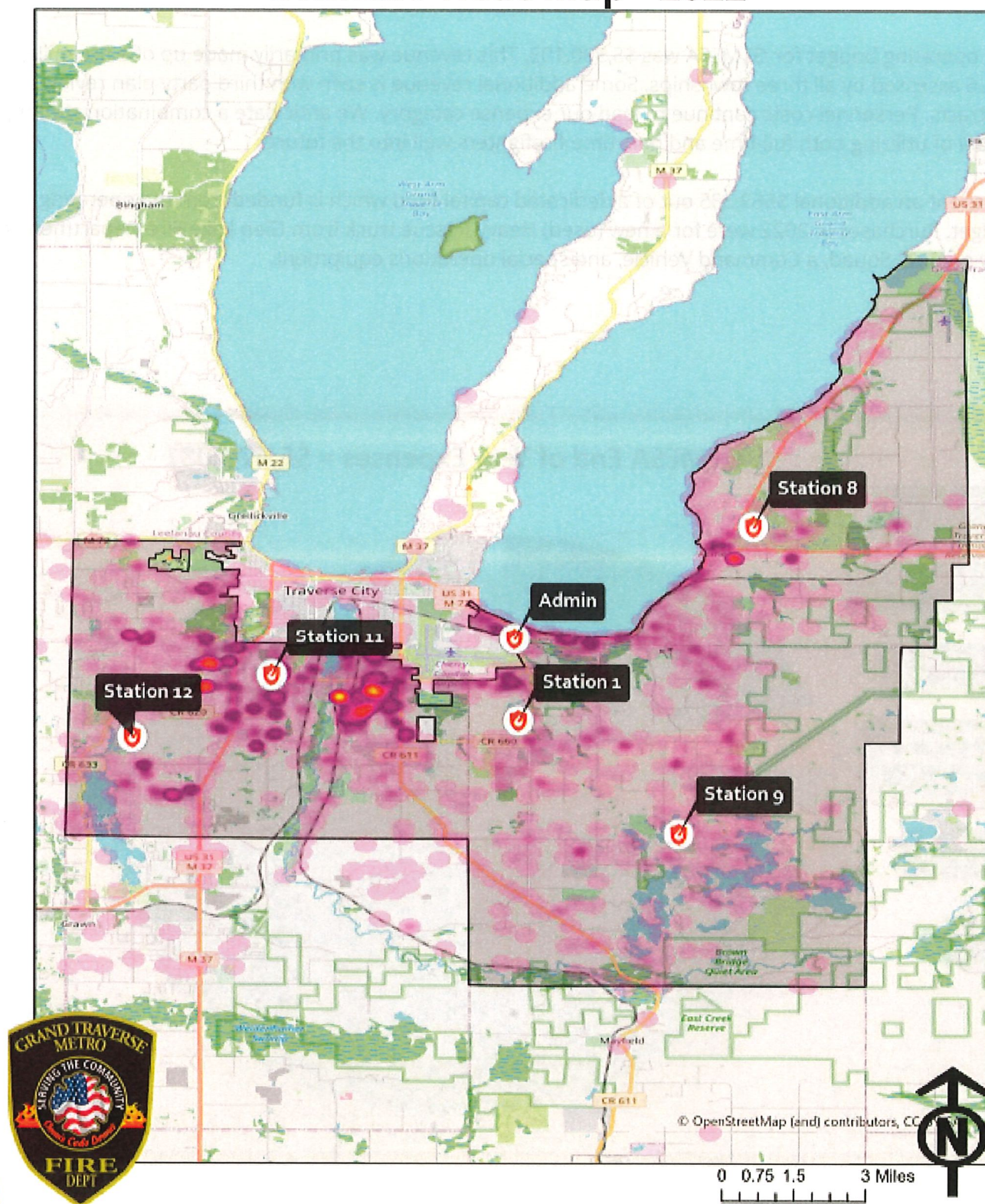


Station Responses 2022



2022 STATISTICS

GTMESA Heat Map - 2022



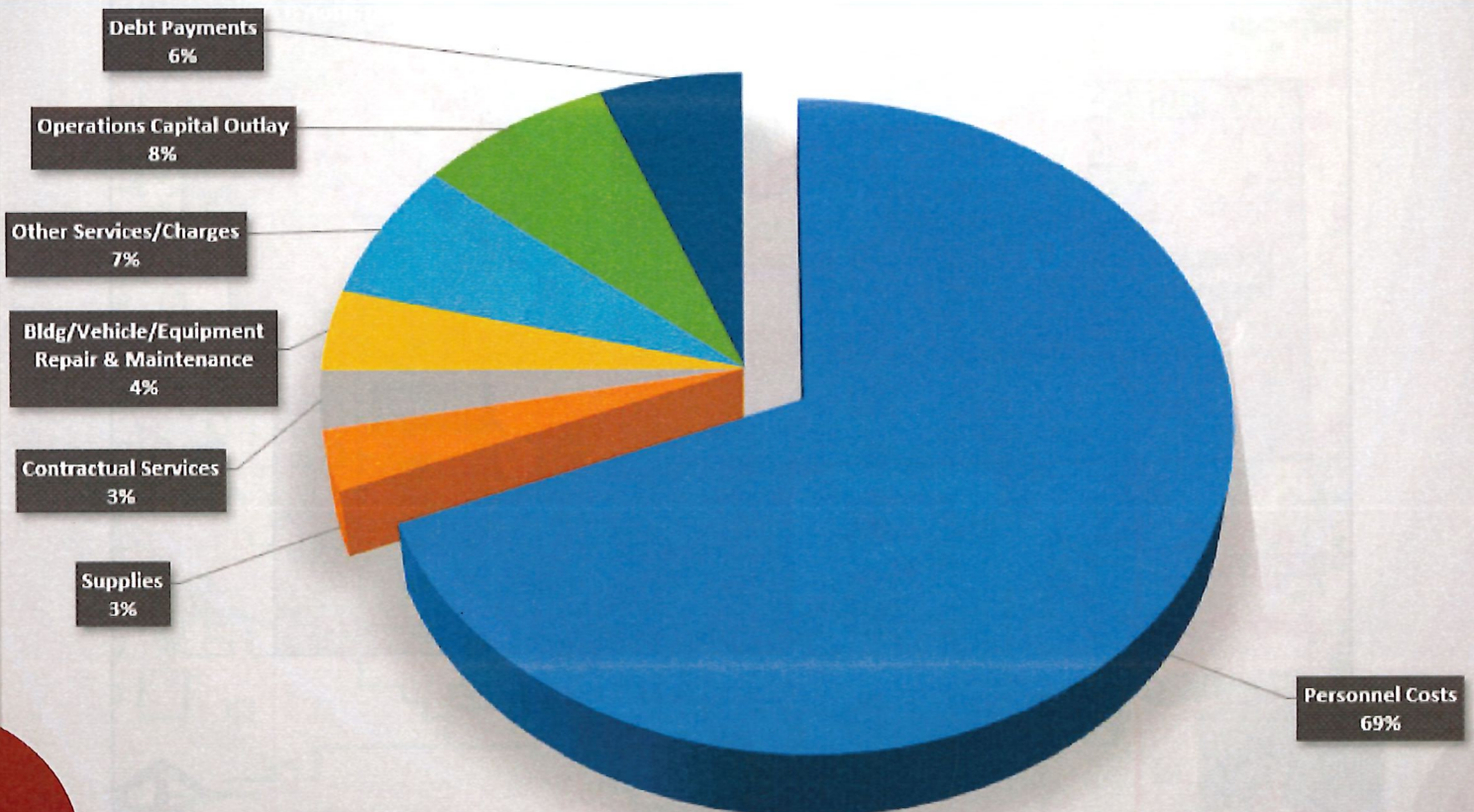
Heat Map represents the density of incidents on the map as cool (low density of incident) to hot (many incidents)

2022 BUDGET

The operating budget for GTMESA was \$5,300,103. This revenue was primarily made up of a fire millage of 2.6 assessed by all three townships. Some additional revenue is seen with third party plan review contracts. Personnel costs continue to lead our expense category. We anticipate a combination staffing model of utilizing both full-time and part-time firefighters well into the future.

We spent an additional \$563,335 out of a dedicated capital fund which is funded from the operating budget. Purchases in 2022 were for a new (used) Heavy Rescue truck from Glen Lake Fire Department, a new medical Squad, a Command Vehicle, and special operations equipment.

GTMESA End of Year Expenses = \$5,472,081



FIRE PREVENTION DIVISION

The Fire Prevention Division is an all-hazards Community Risk Reduction program who works in conjunction with the Operations Division to carry out the mission of the department. We provide services which encompass the three E's of quality prevention programs: Education, Enforcement, and Engineering. We conduct fire code compliance (enforcement) inspections, plan review (engineering) of new buildings, fire protection systems and assistance to developers for new construction projects. Numerous education programs are offered such as: CPR, fire extinguishers, car seat installations, smoke alarm checks in homes, senior specific programs, evacuation training, safety programs in schools, among many others and is the host agency for Safe Kids North Shore programming.

The Fire Prevention Division also conducts investigations of all fires in the combat against arson and provides counseling services through our Youth Firesetter program. Our goal of eliminating fires and traumatic injuries in our community is a huge task to which we strive to attain.

Employees continued pursuing additional learning and certification opportunities in 2022.

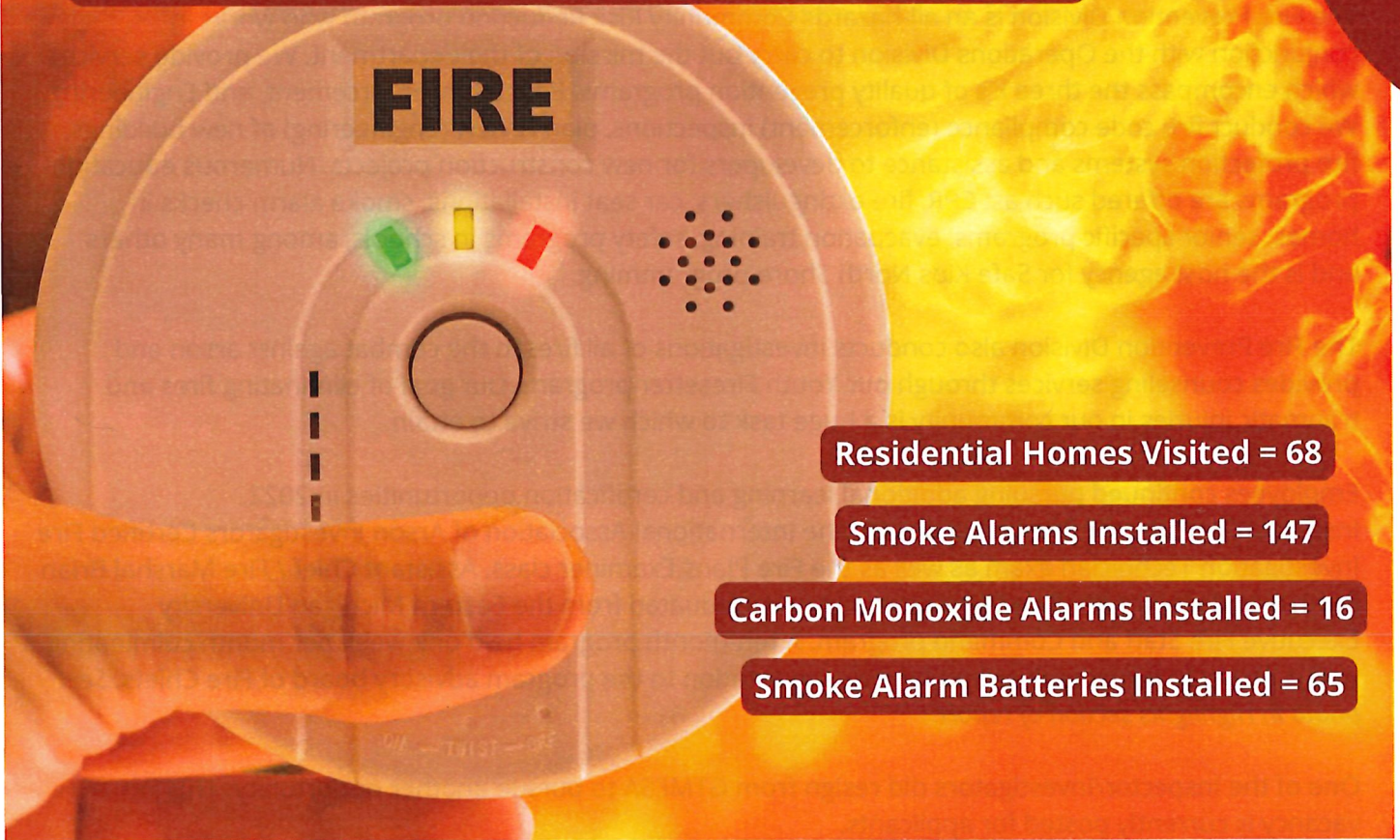
Inspector/Investigator Eric Chryst passed the International Association of Arson Investigators Certified Fire Investigation Technician exam as well as the Fire Plans Examiner class. Assistant Chief / Fire Marshal Brian Belcher and Lieutenant Kyle Clute attended and graduated from the Eastern Michigan University Executive Fire Staff and Command program. A ten-month program held one week per month culminating with a research project paper and formal presentation to the program advisory board of Fire Chiefs. See *photo in Highlights section of report*.

One of the Inspector/Investigators did resign from GTMESA to pursue another opportunity. This job vacancy is currently posted for applicants.

Our employees are our biggest asset, who all strive every day to bring success to all our programs and customers.



Safe Neighborhood - Smoke Alarm Campaign



Residential Homes Visited = 68

Smoke Alarms Installed = 147

Carbon Monoxide Alarms Installed = 16

Smoke Alarm Batteries Installed = 65

42% of alarms checked were either not working or expired.

In 2022, we saw more difficulties for our Safe Neighborhood Smoke Alarm Campaign. While we had hoped to get back to our neighborhood sweeps and door to door activity, a lack of smoke alarms prevented us from doing that. Smoke alarm manufacturers are having difficulties with supply and demand. We placed an order in May of 2021 and have yet to receive those alarms. Many larger agencies are ordering smoke alarms by the thousands for their programs so unfortunately our needs fall to the bottom. We visited 68 homes and installed 147 alarms. In those 68 homes we checked 216 alarms and found 91 alarms needing replacement (42%) and 4 homes with no smoke alarms present.

Our goals for 2023 are to receive an inventory of alarms to allow us to be back in the community making a bigger impact in the safety of our citizens homes.



**Working
SMOKE ALARMS
SAVE LIVES**

Michigan Fatal Fire Statistics - 2022

132 PEOPLE died in **113 FIRES**

↑ 23%
INCREASE

in deaths compared
to 2017-2021 average

↑ 20%
INCREASE

in fires compared
to 2017-2021 average



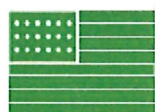
16 MULTI-FATAL FIRES
resulting in **35 deaths**



ONLY 33% of homes were reported as having **working smoke alarms**



27% of victims were reported as disabled



5% of victims were reported to be veterans

REPORTED HOME VALUES

as compared to Michigan's \$150,000 median value



47% OF HOMES with fatal fires valued **below**

16% OF HOMES with fatal fires valued **above**

14% APARTMENTS/COMMERCIAL



SMOKE ALARMS SAVE LIVES!

Put one on **EVERY LEVEL** in **EVERY BEDROOM**



Change batteries **EVERY YEAR OR WHEN IT CHIRPS** and replace every **TEN YEARS**

TEST smoke alarms every month

GENDER



62%
MALE



37%
FEMALE

1% not reported

AGE



4% not reported

24% 0-39 years old

41% 40-69 years old

31% 70+ years old

TIME



6pm - 6am **61%**



6am - 6pm **39%**

DAYS

Most fatal fires occurred on **Monday & Tuesday**

TOP 3 FATAL FIRE CAUSES



SMOKING



ELECTRICAL



HEATING

TOP 3 AREAS OF ORIGIN



LIVING ROOM



BEDROOM



KITCHEN

(These numbers reflect only the reported fires.)

MI PREVENTION HOME SAFETY VISITS

Visited

3040 HOMES

41% OF HOMES

had NO working smoke alarms

Installed

8897 SMOKE ALARMS

&

2337 CO ALARMS

Visited with

6510

COMMUNITY MEMBERS



MFISfoundation.org

FIRE PREVENTION DIVISION



With the lifting of most COVID restrictions, our Public Education and Community Outreach programs were once again in full swing. The number of programs and services delivered rose significantly in 2022 over 2021. Requests for fire extinguisher and emergency planning for businesses nearly tripled in 2022.

With falls being the number one emergency response category, we focused on new fall prevention programs and extended the outreach to new groups. A partnership with Munson Healthcare to offer a new 7-week Matter Of Balance Program in conjunction with the Grand Traverse YMCA was a success. Two class sessions were held with requests for additional classes. These classes will be continued in 2023.

2022 also saw us back in the schools delivering the OnWatch injury prevention programs. While not all schools are in this program, we continue to work to expand into more schools in the GTMESA district.

Event / Program	Total Attendance	Number of Youth Attending	Number of Adults Attending
CAR SEAT FITTING STATIONS *	272		272
COMMUNITY OUTREACH	1,837	1,019	818
FRIENDS AND FAMILY CPR	73	3	70
FIRE EVACUATION DRILLS FOR BUSINESSES	244		244
STATION TOURS	68	43	25
EXTINGUISHER TRAINING	431	119	312
ONWATCH PROGRAM	0		
FALL PREVENTION PROGRAMMING	117		117
PEER SUPPORT	0		
REMEMBERING WHEN	0		
IN SCHOOL PROGRAMMING	2,310	2,190	120
TRAFFIC SAFETY PRESENTATIONS	106		106
YOUTH FIRE INTERVENTION EDUCATION	2	1	1
WATER SAFETY EDUCATION	100	40	60
OPEN HOUSE	150		

* Car Seat Checks - 180 Car Seats Distributed - 9

FIRE PREVENTION DIVISION

In 2022 fire inspections were back on track. We continue to inspect every public assembly, hotel/motel, big box store, apartment complexes and other target hazards every year. With the increase in these occupancies due to construction, the frequency of inspecting the other business types becomes less frequent, with some not inspected in over 4 years. No court citations were issued for noncompliance in 2022. Plan reviews were up across the district with increases in East Bay and Acme with Garfield remaining the same number as 2021.

Plan review permit fees generated \$63,001.85 in revenue, with \$7,781.00 of that coming from projects outside the Metro District. GTMESA is a contracted agency for Grand Traverse County Construction Code to conduct fire protection system plan reviews in other townships. Our plan review and permit process went live with the Grand Traverse County EnerGov portal in December 2022. Customers can submit for plan review and permits and receive all documents back electronically. The process is running smoothly after working out some minor issues. We've received positive comments from customers on the ability to submit and process electronically.

2022 Inspections Totals

	ACME	EAST BAY	GARFIELD	TOTAL
ANNUAL INSPECTIONS	73	80	694	847
RE-INSPECTIONS	187	144	1,290	1,621
FF RIGHT TO KNOW	25	26	208	259
PLAN REVIEWS	28	46	126	200
PERMIT INSPECTIONS	17	35	150	202
SPECIAL INVESTIGATIVE	2	1	20	23
FIRE WATCH / FIRE PROTECTION IMPAIREMENTS	2	5	17	24
OTHER INSPECTIONS	4	16	75	95
TOTAL ACTIVITY	338	353	2,580	3,271



Fire Evacuation Drills for Businesses:

- 244 employees

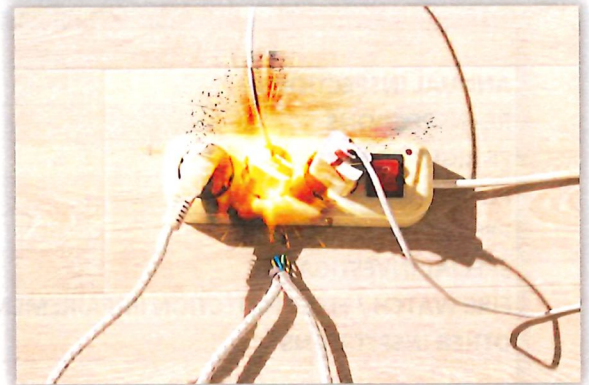
Fire Extinguisher Trainings:

- 119 students from public safety program at Northwoods Ed
- 312 participants from businesses

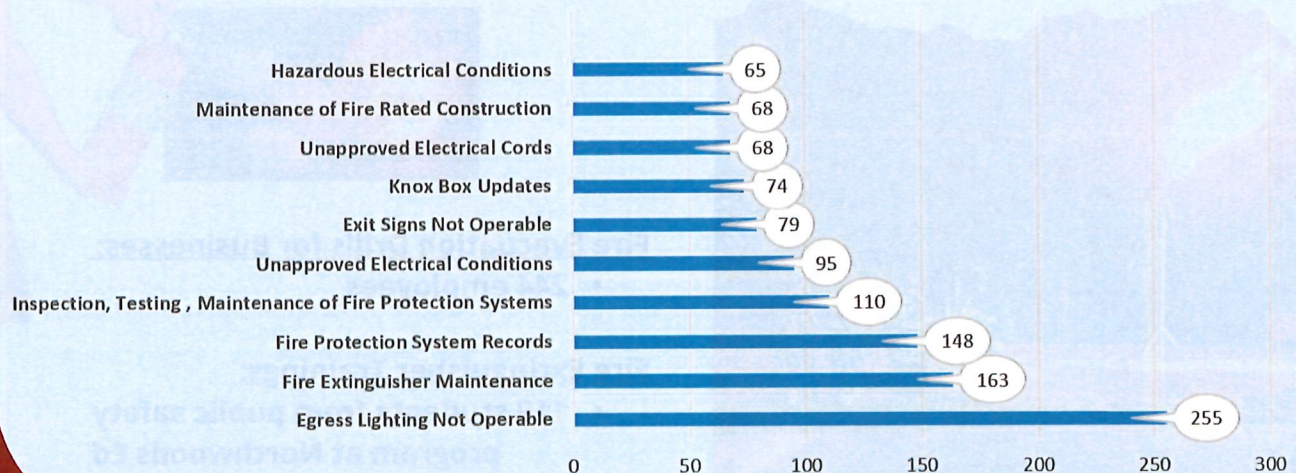
FIRE PREVENTION DIVISION

2022 Annual Inspections by Use Group

Assembly	122
Business	222
Educational	1
Factory	43
Institutional	3
Mercantile	112
Mixed	54
Residential	161
Storage	127
Utility	2
Total	847



Top 10 Code Violations for 2022



OPERATIONS DIVISION

The GTMESA Operations Division is responsible for providing a skilled and timely response to any call for aid. We are a true "All-Hazards" department. In 2022, the Operations Division encompassed an Operations Chief, 3 Captains (Shift Commander), 6 Lieutenants, 15 full-time firefighters, and 14 part-time firefighters. Our three protected townships are growing at an exponential rate, with the current population exceeding 36,000. The Traverse City area is a top tourist destination, which can see an average of 3.3 million visitor trips annually.

The Operations Division staffs 4 fire stations on a 24/7 basis and 1 fire station as personnel levels allow. All our suppression firefighters are divided into three shift rotations: Red, Green, and Blue. This places an average of 9 firefighters on duty per day. Our full-time firefighters work a 48/96 schedule, meaning they work 48 hours in a row, followed by 96 hours off. Our part-time firefighters work a varying schedule of either 12- or 24-hour shifts. Our fire stations are strategically located in each of the three townships we serve: Acme, East Bay, and Garfield Townships.

The Operations Division responds on a multitude of different Fire / EMS apparatus including fire engines, a ladder truck, a heavy rescue, Basic Life Support (BLS) response squads, all terrain vehicles, marine units, and snowmobiles. . Our department also belongs to Michigan MABAS (Mutual Aid Box Alarm System) Division 3701. MABAS is a statewide agreement among many different fire departments to give or receive aid in the event of large-scale incidents. We provided both fire and technical rescue assistance through MABAS in 2022 to the EF-3 tornado that struck Gaylord, MI as well as the Resolute Paper Mill fire in Menominee, MI. *See photos in Highlights in 2022.*

Our firefighters run an average of 17 calls for service per day. When they are not responding to calls for service, they are actively engaged in training, physical fitness, and ensuring all equipment and facilities are in a state of readiness for the next emergency.

Our fire stations are open to the public and we enjoy interacting with our local community. If you have questions about your fire department, please stop by and see us!



EMERGENCY MEDICAL SERVICES

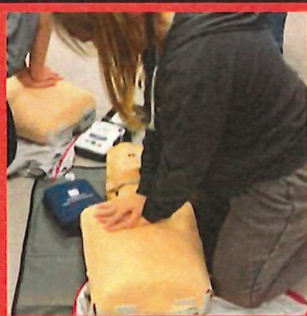
GTMESSA is responsible for provides primary non-transporting medical responses. We responded to 6,170 incidents and treated 4,232 patients in 2022. We currently are staffed with 37 EMS licensed personnel.

Of the GTMESSA's emergency calls, 75% are for medical response (including motor vehicle crashes). Since 2009, our apparatus is licensed at a Basic Life Support (BLS) level, which allows our members to provide a higher degree of medical attention to the community. Our members have the ability and training to provide basic life support measures to citizens, which include advanced airways, prehospital drug administration, and automatic defibrillation. All suppression personnel are certified as Medical First Responders, Emergency Medical Technicians, and Paramedics. Our department operates as a BLS non-transporting medical response that utilizes East Bay Township Advanced Life Support and Mobile Medical Response (MMR) Advanced Life Support as the primary transporting agency. Station 9 houses East Bay EMS. Stations 8, 11, and 12 each house an MMR ambulance as well.

The large draw of tourists and citizens places a strain on our highways and roadways. GTMESSA responded to many high-speed car crashes that required the need for vehicle extrication. Fire engines at each station supported by a Heavy Rescue truck from Station 1, respond to all motor vehicle crashes with injuries and are equipped with extrication equipment to free victims from entrapment. In 2022, units responded to 248 motor vehicle crashes, of which at least 14 of them required extrication of victims. Of those 248 incidents, 7 involved pedestrians.

FAMILY & FRIENDS CPR

FREE for anyone who wants to learn simple skills that could save a life!



TRAINING DIVISION

Training is the foundation of any well-prepared organization, and we take our mission of serving our community by safeguarding life and property from fire, hazards & medical emergencies through education, intervention, and quality response. We pride ourselves on being ready for any emergency, day, or night, in any weather condition. Our firefighters and fire officers spent 8,000+ hours training both on and off duty in many different disciplines in 2022.

Our firefighters are tasked with not only Fire and EMS responsibilities, but also Hazardous Materials Mitigation, Rope Rescue, Confined Space, Trench Rescue, Ice / Water / Land Search and Rescue, Building Pre-Plan Training, and Machine / Vehicle Extrication to name a few. Our firefighters need to be trained on operating fire engines, ladder trucks, tanker trucks, all terrain vehicles, boats, and snowmobiles as well as many different types of handheld tools and power equipment.

GTMESSA has developed a Training Division consisting of the Operations Chief, a Training Officer, and several Company Officers to ensure the latest training is being delivered safely and efficiently to our firefighters exceeding the training requirements of the State of Michigan. We pride ourselves on being one of the best trained departments in Northern Michigan.

Our firefighters spent time at the Illinois Fire Service Institute so newer and veteran firefighters can hone in skills for advancing charged hose lines into structures, searching for victims, and teamwork with different agencies, all while the structure is controlled with live fire.

We had many firefighters and officers complete training requirements and certification for Fire Instructor I, Instructor II, and Fire Officer I. Our department has certified train-the-trainers for EMS, Instructor I, Fire Officer I, II, and III, Driver Training, Blue Card IC, and Water Rescue.



MEET YOUR GTMESA MEMBERS

Administration



**Fire Chief
Pat Parker**



**Assistant Chief
of Operations
Tony Posey**



**Assistant Chief /
Fire Marshal
Brian Belcher**



**Human Resource
Stacey Bird**



**Administrative
Assistant
Mary Griggs**



**Accountant
Kim McCann**

Fire Prevention Bureau



**Fire Life Safety
Specialist
Jennifer Froehlich**



**Fire Inspector/
Plan Reviewer
Kathy Fordyce**



**Fire Inspector /
Investigator
Randy Rittenhouse**



**Fire Inspector /
Investigator
Eric Chryst**

MEET YOUR GTMESA MEMBERS

Captains



**Captain / EMT
Training Officer
Troy Holliday**



**Captain / EMT
Haz Mat Leader
Adam Drewery**



**Captain / EMT
Steve Meek**

Lieutenants



**Lieutenant / EMT
PIO
Kyle Clute**



**Lieutenant / EMT
Rescue Ops Leader
David Sicotte**



**Lieutenant / EMT
Josh Sprenger**



**Lieutenant / EMT
Mike Winter**



**Lieutenant / EMT
Health & Safety
Matt Adamek**



**Lieutenant/EMT-P IC
Medical Director
Spencer Scanlon**

MEET YOUR GTMESA MEMBERS

Firefighters

Full-Time



Firefighter / EMT
Brian Bloom



Firefighter / EMT
Gary Francisco



Firefighter / EMT
Cody Lipe



Firefighter / EMT
Mike Thomas



Firefighter / EMT
Austin Miner



Firefighter / EMT
David Ginebaugh



Firefighter / EMT
Mike Stone



Firefighter / EMT
Weston Willoughby



Firefighter / AEMT
Peter Bean



Firefighter / EMT
Cory Snyder



Firefighter / EMT
Tyler Young



Firefighter / EMT
Brett Baines



Firefighter / EMT
Tony Longo



Firefighter / EMT
Nathan Leigeb



Firefighter / EMT
Dale Hall

MEET YOUR GTMESA MEMBERS

Firefighters

Part-Time



Firefighter / EMT
Rick Worm



Firefighter / EMT
Hal Miller



Firefighter / EMT
Jon Flynn



Firefighter / EMT
Grant Blackmer



Firefighter / EMT
Jon Williamson



Firefighter / EMT
Trevor Alworden



Firefighter / EMT
Evan Schnabele



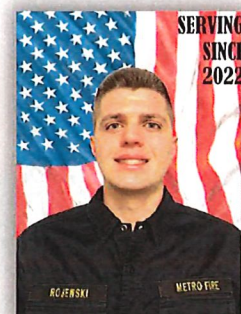
Firefighter / EMT
Brian Buckley



Firefighter / EMT-P
Cody Randall



Firefighter / EMR
Kirk Norman



Firefighter / EMT
Sam Rojewski



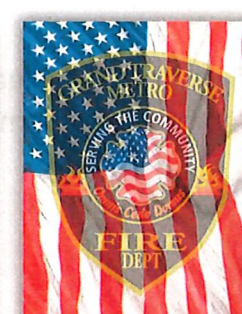
Probationary
Julian Dittmer



Probationary
Gunner Keaton



Probationary
David Mudd



Probationary
AJ Murray

2022 ACCOMPLISHMENT

PROMOTIONS



Lieutenant Mike Thomas
Promoted from Firefighter to
Lieutenant in November 2022

GTMESA AWARDS CEREMONY - 2021 and 2022

Fire Officer of the Year - 2021

Captain Troy Holliday



Fire Officer of the Year - 2022

Lieutenant Josh Sprenger



Firefighter of the Year - 2021

Firefighter Mike Thomas



Firefighter of the Year - 2022

Firefighter Austin Miner



2022 ACCOMPLISHMENT

GTMESA AWARDS CEREMONY - 2021 and 2022

EMS Provider of the Year - 2021

Lieutenant Spencer Scanlon



EMS Provider of the Year - 2022

Lieutenant Mike Thomas



Chief Wayne Hanna Memorial

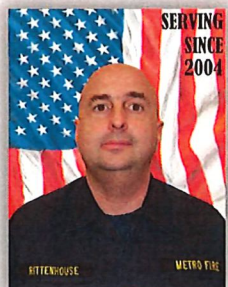
Prevention Award - 2021

Retired Captain Mark Shaul



Chief Wayne Hanna Memorial Prevention Award - 2022

Inspector / Investigator
Randy Rittenhouse



2022 ACCOMPLISHMENT

UNIT CITATION / LIFE SAFETY AWARDS

It is our honor to recognize a few of our members for excellence in their work and performance by presenting them with Unit Citations. The Unit Citation is typically awarded to a group of members who have performed service to the department in a highly commendable manner. Please join us in congratulating jobs well done!

On 11/12/22 we were dispatched for a motor vehicle crash located at the intersection US 31 North and Bracket Road. Dispatch immediately advised that there was a confirmed entrapment and that the patient was having a hard time breathing. Crews responded from Station 8 and Station 1 with a total of four personnel. Staffing for the day on the East side was light on experience for a major accident. The incident involved a Bread Truck and two passenger vehicles. One of the vehicles involved was a Toyota Tundra pick-up which contained the entrapment. Station 8 crew arrived on scene with MMR and Law Enforcement to find the driver of the Tundra severely trapped in the vehicle. The vehicles left fender, door, firewall and dash were all on top of the patient crushing him against the seat. Engine 8 crew immediately went to work on this vehicle completing vehicle stabilization and began extrication.

The extensive extrication took approximately 41 minutes. During the extrication process crews utilized two hydraulic cutters, two hydraulic spreaders, hydraulic ram, battery operated ram, Sawzall and V-strut. With several tools operating at the same time, four at one point on the same vehicle, crews worked seamlessly and at no point was patient or crew safety a concern.

The entire roadway was shut down to traffic and re-routed with limited resources on scene. A safe area was secured by proper apparatus placement for the entire incident.

I am proud of each and every one that assisted with this incident no matter what position they were assigned, everyone played a significant part to the success of this incident. Each of the responders were awarded a Unit Citation award for their efforts on this incident.

List of responders:

FF Eric Chryst
FF Cody Randall
FF Tony Longo
Capt Drewery
Lt Matt Adamek
FF Tyler Young
Chief Belcher



2022 RETIREMENTS



Firefighter Hal Miller
1997 - 2022
Retiring with
25 years of Service



Accountant Robin Ehardt
2005 - 2022
Retiring with
17 years of Service



Admin Asst Mary Griggs
2007 - 2022
Retiring with
15 years of Service

2022 HIGHLIGHTS

- 3-year union contract agreed upon with the new Grand Traverse Metro Firefighters IAFF Local 5288.
- Continued implementation of updated operations including training, equipment, and policies.
- (3) Lieutenants obtained Blue Card Command IC certification after 50+ hours of training.
- Purchased a new (used) Heavy Rescue from Glen Arbor Fire Department to replace an aging rescue unit.
- Mutual Aid Box Alarm System (MABAS) 3701 response from GTMESA to two incidents: Gaylord Tornado response in May 2022, and Menominee Paper Mill fire in October 2022. *Picture below...*
- Grant Funding of \$18,572 through Cosgrove Foundation for trench rescue and collapse equipment. *Photo on right...*
- Grant Funding of \$21,159 through Grand Traverse Band of Ottawa & Chippewa Indians for Tech Rescue Equipment and improvements to our Special Operations Trailer.
- Grant funding of \$3,500 through Michigan Township Participating Plan for the purchase of additional dash cameras in apparatus to help improve our operations.
- Grant funding of \$1,000 from City Church for additional smoke alarms.
- Donation of a propane tank from Fick & Son's for Hazardous Materials training.
- New 2022 Chevrolet Tahoe placed in-service as a new Command Vehicle.



2022 HIGHLIGHTS

EASTERN MICHIGAN UNIVERSITY
Center for Regional and National Security

School of
FIRE

Staff & Command

Leadership Program

and Management

on Fire

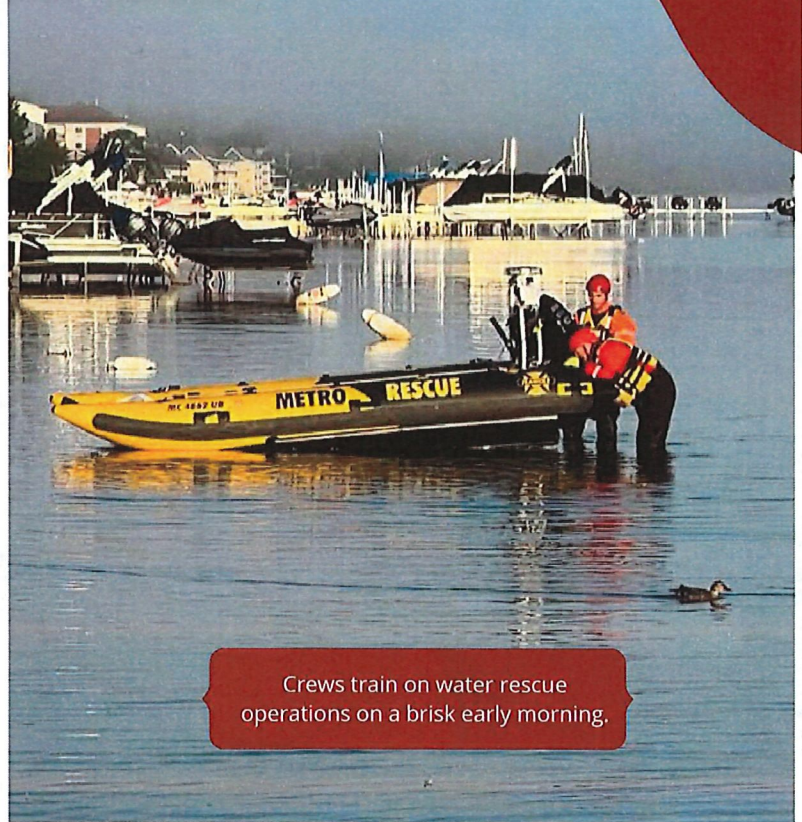
Resource Management

Decision

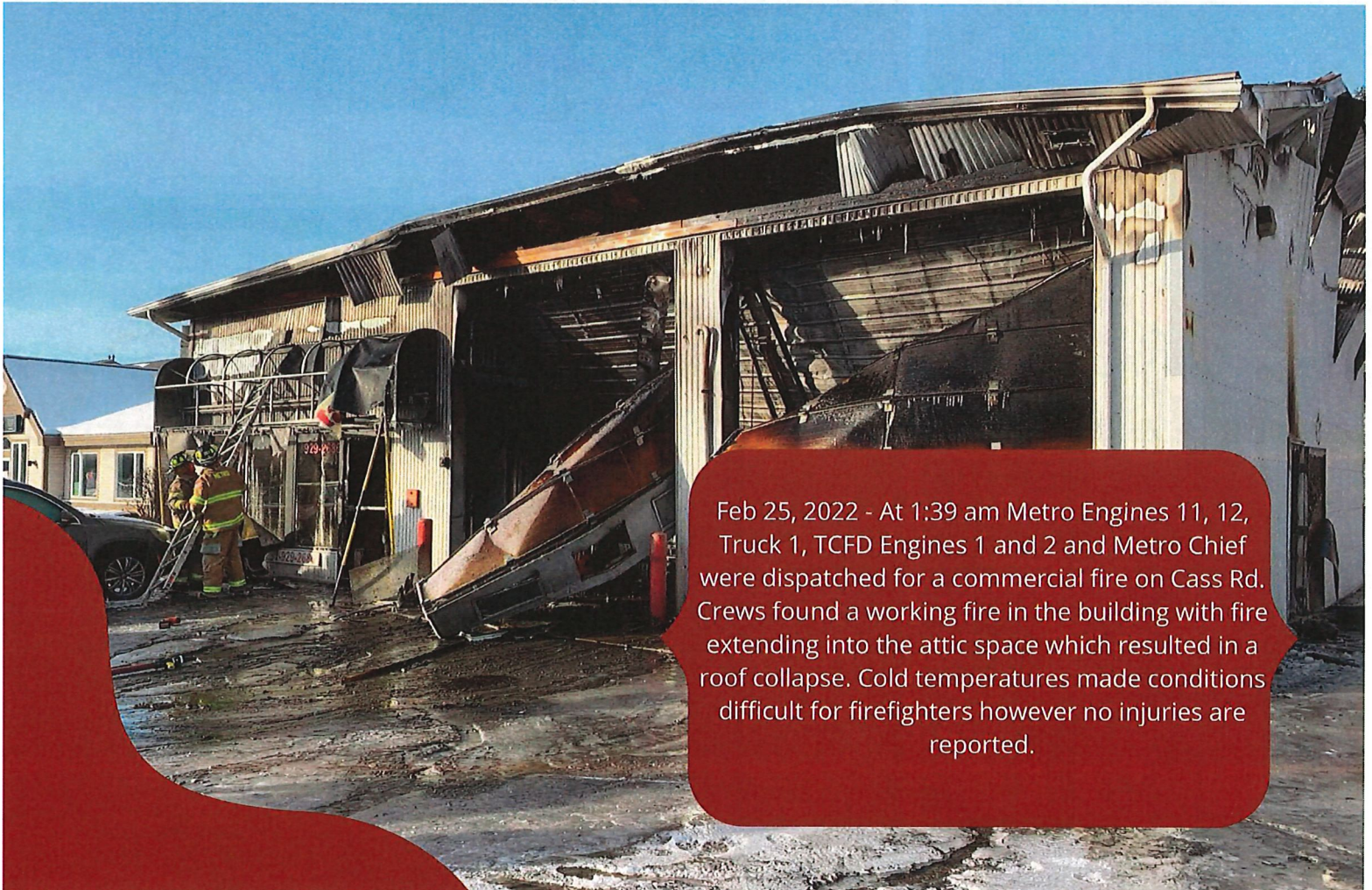
making and

Security

Lt Kyle Clute and Asst Chief / Fire Marshal Brian Belcher achieved recognition for completing a 9 month training program through Eastern Michigan University Staff and Command.

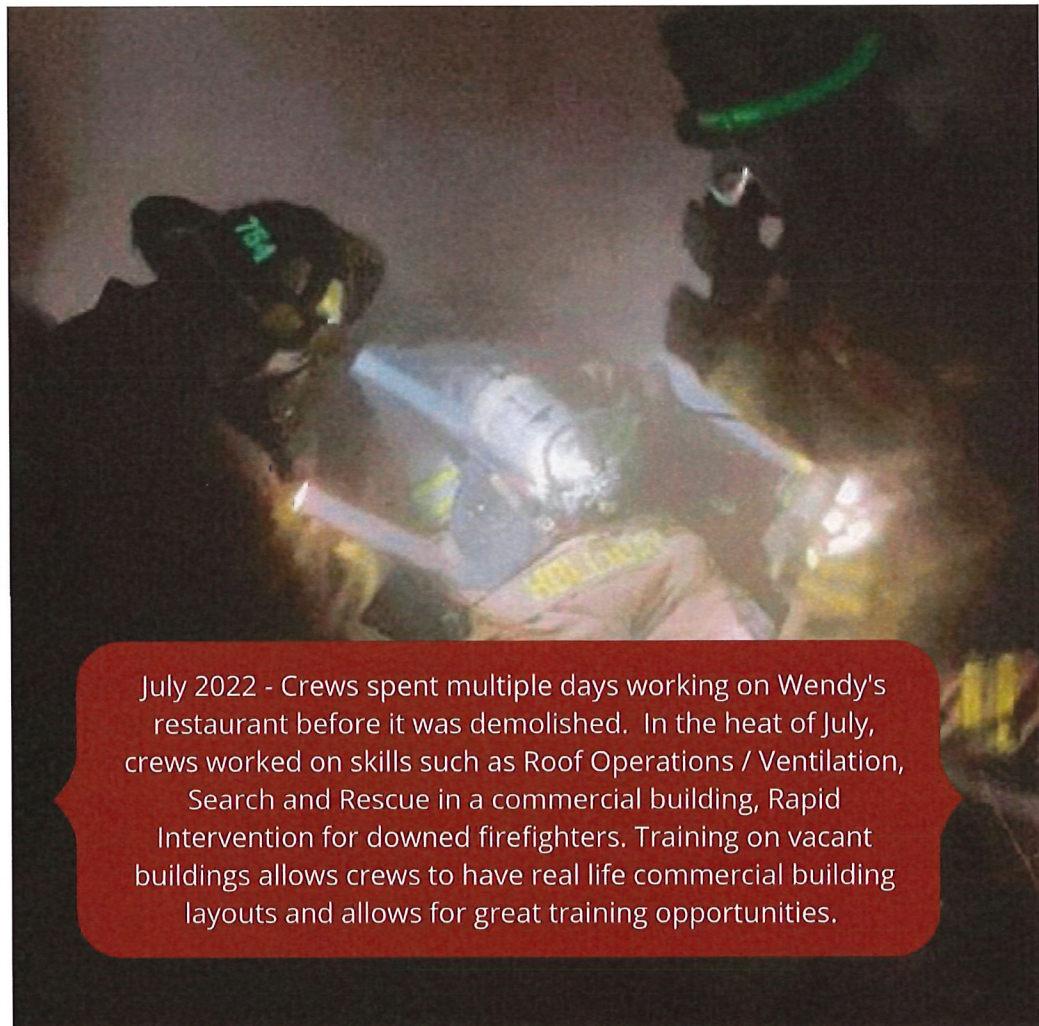


Crews train on water rescue operations on a brisk early morning.



Feb 25, 2022 - At 1:39 am Metro Engines 11, 12, Truck 1, TCFD Engines 1 and 2 and Metro Chief were dispatched for a commercial fire on Cass Rd. Crews found a working fire in the building with fire extending into the attic space which resulted in a roof collapse. Cold temperatures made conditions difficult for firefighters however no injuries are reported.

2022 HIGHLIGHTS



July 2022 - Crews spent multiple days working on Wendy's restaurant before it was demolished. In the heat of July, crews worked on skills such as Roof Operations / Ventilation, Search and Rescue in a commercial building, Rapid Intervention for downed firefighters. Training on vacant buildings allows crews to have real life commercial building layouts and allows for great training opportunities.

Bank Code	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
CHASE	GENERAL FUND				
101	GENERAL FUND	980,584.12	250,387.07	59,512.01	1,171,459.18
206	FIRE FUND	68,778.07	723,768.78	723,768.78	68,778.07
207	POLICE PROTECTION	13,471.21	65,788.17	0.00	79,259.38
208	PARK FUND	46,821.80	0.00	0.00	46,821.80
210	AMBULANCE FUND	(79,927.11)	144,746.16	0.00	64,819.05
212	LIQUOR FUND	11,802.29	0.00	0.00	11,802.29
282	ARPA	497,700.18	0.00	0.00	497,700.18
	GENERAL FUND	1,539,230.56	1,184,690.18	783,280.79	1,940,639.95
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,604,749.43	0.00	90.00	1,604,659.43
	FARMLAND PRESERVATION	1,604,749.43	0.00	90.00	1,604,659.43
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,145.85	0.00	0.00	5,145.85
	FARMLAND PRESERVATION - MONEY MARKET	5,145.85	0.00	0.00	5,145.85
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,872.57	0.00	0.00	157,872.57
	GENERAL FUND - HIGH YIELD	157,872.57	0.00	0.00	157,872.57
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	299,662.91	0.00	0.00	299,662.91
	GENERAL FUND - MONEY MARKET	299,662.91	0.00	0.00	299,662.91
PARKS	CAPITAL OUTLAY ACCT				
405	NAKWEMA TRAILWAY FUND	7,050.19	300,000.00	0.00	307,050.19
406	#2 NAKWEMA TRAILWAY FUND	0.00	25,000.00	0.00	25,000.00
407	BERTHA VOS	0.00	0.00	1,080.00	(1,080.00)
	CAPITAL OUTLAY ACCT	7,050.19	325,000.00	1,080.00	330,970.19
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY HILLS				
863	HOLIDAY HILLS AREA IMPROVEMENT	227,062.69	50,554.21	0.00	277,616.90
	HOLIDAY HILLS	227,062.69	50,554.21	0.00	277,616.90

FROM 02/01/2023 TO 02/28/2023

Bank Code	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,513,254.39	71,361.02	195,527.81	2,389,087.60
591	WATER FUND- HOPE VILLAGE	16,761.76	1,230.74	3,384.02	14,608.48
	ACME RELIEF SEWER	<u>2,530,016.15</u>	<u>72,591.76</u>	<u>198,911.83</u>	<u>2,403,696.08</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	198,092.46	0.00	0.00	198,092.46
	ACME RELIEF SEWER MONEY MARKET	<u>198,092.46</u>	<u>0.00</u>	<u>0.00</u>	<u>198,092.46</u>
SHORE	SHORELINE PRESERVATION				
401	SHORELINE PRESERVATION	1,388.38	0.00	0.00	1,388.38
	SHORELINE PRESERVATION	<u>1,388.38</u>	<u>0.00</u>	<u>0.00</u>	<u>1,388.38</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	518,395.58	1,316,862.13	1,617,170.56	218,087.15
	CURRENT TAX COLLECTION	<u>518,395.58</u>	<u>1,316,862.13</u>	<u>1,617,170.56</u>	<u>218,087.15</u>
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	110,350.00	0.00	0.00	110,350.00
	TRUST & AGENCY	<u>110,350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,350.00</u>
	TOTAL - ALL FUNDS	<u>7,199,216.77</u>	<u>2,949,698.28</u>	<u>2,600,533.18</u>	<u>7,548,381.87</u>

Sarah Laurence
Deputy Treasurer
3/23/23

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT TAXES	271,000.00	257,847.08	200,105.11	13,152.92	95.15
101-000-410.000	PERSONAL PROP TAXES	15,200.00	0.00	0.00	15,200.00	0.00
101-000-411.000	DELQUENT PERS PROP TAX	118.00	0.00	0.00	118.00	0.00
101-000-440.000	SWAMP TAX	1,500.00	1,632.46	0.00	(132.46)	108.83
101-000-447.000	ADMINISTRATIVE FEE 1%	113,828.00	94,563.85	15,976.39	19,264.15	83.08
101-000-477.000	CABLE TV FEE	86,400.00	67,102.80	22,354.95	19,297.20	77.67
101-000-491.000	PASSPORT FEES	1,500.00	2,340.00	245.00	(840.00)	156.00
101-000-566.000	GRANTS	0.00	4,232.73	0.00	(4,232.73)	100.00
101-000-573.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-574.000	STATE SHARED SALES TAX	426,316.00	85,490.00	0.00	340,826.00	20.05
101-000-607.000	CHARGES FOR SERVICES	3,010.00	9,620.40	0.00	(6,610.40)	319.61
101-000-607.001	Zoning Fees	17,600.00	26,710.82	2,075.00	(9,110.82)	151.77
101-000-610.000	Revenues for Escrow Account	30,000.00	41,798.62	9,630.62	(11,798.62)	139.33
101-000-657.000	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-665.000	PENALTIES& INTEREST	3,010.00	40.82	(36.90)	2,969.18	1.36
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	902.16	0.00	1,547.84	36.82
101-000-667.000	RENT-PARKS	200.00	480.00	0.00	(280.00)	240.00
101-000-676.000	REIMBURSEMENTS	15,000.00	7,336.52	0.00	7,663.48	48.91
101-000-680.001	ENDOWMENT	10,000.00	0.00	0.00	10,000.00	0.00
101-000-999.999	MISC REVENUES	0.00	21,056.86	0.00	(21,056.86)	100.00
Total Dept 000		1,005,032.00	621,155.12	250,350.17	383,876.88	61.80
Dept 567 - CEMETARY MAINTENANCE						
101-567-642.000	CEMETARY lot &plots	5,000.00	3,200.00	0.00	1,800.00	64.00
101-567-646.000	BURIAL FEE PAYMENTS	4,000.00	3,400.00	0.00	600.00	85.00
Total Dept 567 - CEMETARY MAINTENANCE		9,000.00	6,600.00	0.00	2,400.00	73.33
TOTAL REVENUES		1,014,032.00	627,755.12	250,350.17	386,276.88	61.91
Expenditures						
Dept 000						
101-000-415.003	POSTAGE FOR PASSPORTS	500.00	592.61	142.92	(92.61)	118.52
101-000-810.002	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-810.003	GT COUNTY ROAD COMMISSION TART	10,000.00	9,222.91	1,560.09	777.09	92.23
101-000-810.004	TC TALUS CONTRACT SERVICES	1,000.00	1,000.00	1,000.00	0.00	100.00
101-000-955.000	CONTINGENCY	37,150.00	5,000.00	0.00	32,150.00	13.46
101-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	0.00	300,000.00	0.00	(300,000.00)	100.00
Total Dept 000		48,950.00	315,815.52	2,703.01	(266,865.52)	645.18
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	37,700.00	24,984.72	3,092.32	12,715.28	66.27
101-101-703.001	SECRETARY	36,100.00	22,895.41	2,547.60	13,204.59	63.42
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-711.000	INSURANCE	7,000.00	4,505.87	486.64	2,494.13	64.37
101-101-714.000	FICA LOCAL SHARE	5,800.00	3,843.42	454.18	1,956.58	66.27
101-101-726.000	SUPPLIES/POSTAGE	1,800.00	515.05	0.00	1,284.95	28.61
101-101-801.000	ACCOUNTING & AUDIT	15,000.00	14,300.00	0.00	700.00	95.33
101-101-801.001	INTERNAL ACCOUNTANT	600.00	1,215.00	1,215.00	(615.00)	202.50

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	1,820.60	1,820.60	(620.60)	151.72
101-101-802.002	ATTORNEY SERVICES	15,000.00	10,681.64	804.35	4,318.36	71.21
101-101-803.001	PLANNING CONSULTANT	0.00	3,697.50	0.00	(3,697.50)	100.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	20,000.00	9,499.00	150.00	10,501.00	47.50
101-101-804.001	BSA SOFTWARE SUPPORT	6,500.00	4,478.00	0.00	2,022.00	68.89
101-101-808.003	ENGINEERING SERVICES	25,000.00	3,328.92	1,200.00	21,671.08	13.32
101-101-810.001	CONTRACTED COMMUNITY SERVICES	5,000.00	200.00	0.00	4,800.00	4.00
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	4,000.00	2,736.45	323.22	1,263.55	68.41
101-101-900.000	PUBLICATIONS	2,800.00	2,114.70	341.25	685.30	75.53
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	6,400.00	6,843.45	0.00	(443.45)	106.93
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		190,700.00	117,659.73	12,435.16	73,040.27	61.70
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	45,580.00	29,762.40	3,506.16	15,817.60	65.30
101-171-711.000	INSURANCE	13,000.00	5,782.23	307.70	7,217.77	44.48
101-171-714.000	FICA LOCAL SHARE	3,650.00	2,133.42	291.77	1,516.58	58.45
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,500.00	3,037.83	381.40	1,462.17	67.51
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	55.00	55.00	1,445.00	3.67
Total Dept 171 - SUPERVISOR EXPENDITURES		68,780.00	40,770.88	4,542.03	28,009.12	59.28
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	52,630.00	33,531.62	5,660.00	19,098.38	63.71
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	28,000.00	21,609.45	0.00	6,390.55	77.18
101-215-711.000	INSURANCE	12,900.00	5,582.62	527.54	7,317.38	43.28
101-215-714.000	FICA LOCAL SHARE	6,535.00	4,502.81	425.87	2,032.19	68.90
101-215-726.000	SUPPLIES & POSTAGE	700.00	80.27	20.00	619.73	11.47
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	7,030.00	1,487.28	0.00	5,542.72	21.16
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	150.00	150.00	1,350.00	10.00
Total Dept 215 - CLERK'S EXPENDITURES		110,295.00	66,944.05	6,783.41	43,350.95	60.70
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,500.00	33.92	0.00	1,466.08	2.26
101-247-714.000	FICA LOCAL SHARE	100.00	0.00	0.00	100.00	0.00
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	0.00	0.00	250.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,060.00	33.92	0.00	2,026.08	1.65
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	27,046.00	17,654.88	2,080.46	9,391.12	65.28
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	31,820.00	20,771.36	2,447.70	11,048.64	65.28
101-253-711.000	INSURANCE	4,000.00	2,615.45	307.70	1,384.55	65.39
101-253-714.000	FICA LOCAL SHARE	4,700.00	3,139.70	369.93	1,560.30	66.80

PERIOD ENDING 02/28/2023

		2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	5,026.93	203.77	573.07	89.77
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,887.00	4,104.29	483.60	1,782.71	69.72
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		79,653.00	53,312.61	5,893.16	26,340.39	66.93
Dept 257 - ASSESSOR'S EXPENDITURES						
101-257-702.000	SALARIES	5,830.00	3,886.64	485.83	1,943.36	66.67
101-257-714.000	FICA LOCAL SHARE	450.00	297.33	37.17	152.67	66.07
101-257-726.000	SUPPLIES & POSTAGE	3,500.00	2,467.18	943.84	1,032.82	70.49
101-257-807.001	ASSESSING CONTRACT SERVICES	49,050.00	36,225.00	8,050.00	12,825.00	73.85
101-257-808.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	3,011.92	0.00	(11.92)	100.40
Total Dept 257 - ASSESSOR'S EXPENDITURES		61,830.00	45,888.07	9,516.84	15,941.93	74.22
Dept 262 - ELECTION EXPENDITURES						
101-262-702.000	SALARIES	11,500.00	10,095.35	0.00	1,404.65	87.79
101-262-714.000	FICA LOCAL SHARE	350.00	21.37	0.00	328.63	6.11
101-262-726.000	SUPPLIES & POSTAGE	9,500.00	6,164.15	17.50	3,335.85	64.89
101-262-900.000	PUBLICATIONS	200.00	178.45	0.00	21.55	89.23
Total Dept 262 - ELECTION EXPENDITURES		21,550.00	16,459.32	17.50	5,090.68	76.38
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,000.00	2,553.23	330.32	446.77	85.11
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	3,035.67	379.45	964.33	75.89
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	9,265.59	1,778.97	8,934.41	50.91
101-265-921.000	STREET LIGHTS	12,000.00	7,195.25	1,114.53	4,804.75	59.96
101-265-922.000	DTE GAS	3,800.00	3,115.89	1,747.66	684.11	82.00
101-265-923.000	SEWER TOWNSHIP HALL	720.00	420.00	60.00	300.00	58.33
101-265-930.000	REPAIRS & MAINT	20,000.00	4,681.16	657.13	15,318.84	23.41
101-265-970.000	CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		81,720.00	30,266.79	6,068.06	51,453.21	37.04
Dept 567 - CEMETARY MAINTENANCE						
101-567-726.000	SUPPLIES & POSTAGE	400.00	241.16	0.00	158.84	60.29
101-567-810.000	CONTRACTED EMPLOYEE SERVICES	7,000.00	2,750.00	0.00	4,250.00	39.29
101-567-930.000	REPAIRS & MAINT	3,000.00	400.00	0.00	2,600.00	13.33
Total Dept 567 - CEMETARY MAINTENANCE		10,400.00	3,391.16	0.00	7,008.84	32.61
Dept 701 - PLANNING & ZONING EXPENDITURES						
101-701-702.001	PLANNING & ZONING ASSISTANT	30,000.00	4,038.49	2,307.70	25,961.51	13.46
101-701-702.002	PLANNING & ZONING ADMINISTRATOR	65,826.00	42,983.04	5,063.54	22,842.96	65.30
101-701-705.000	PER DIEM PLANNING/ZBA	11,000.00	6,330.00	0.00	4,670.00	57.55
101-701-711.000	INSURANCE	9,250.00	6,222.50	811.28	3,027.50	67.27
101-701-714.000	FICA LOCAL SHARE	7,400.00	3,772.97	523.98	3,627.03	50.99
101-701-726.000	SUPPLIES & POSTAGE	300.00	7.80	0.00	292.20	2.60
101-701-726.001	POSTAGE T & A	0.00	9.12	9.12	(9.12)	100.00

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-701-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-701-802.002	ATTORNEY SERVICES	12,000.00	8,510.12	695.65	3,489.88	70.92
101-701-802.003	ATTORNEY T & A	3,000.00	2,730.00	(45.00)	270.00	91.00
101-701-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-701-803.001	PLANNING CONSULTANT	12,500.00	0.00	0.00	12,500.00	0.00
101-701-803.005	PLANNING & CONSULTANT T & A	12,000.00	24,577.75	3,223.50	(12,577.75)	204.81
101-701-803.006	STAFF REVIEW T & A	1,800.00	2,029.76	1,470.36	(229.76)	112.76
101-701-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	0.00	0.00	1,500.00	0.00
101-701-808.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-701-808.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-701-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-701-874.000	RETIREMENT/PENSION	6,583.00	4,702.21	737.14	1,880.79	71.43
101-701-900.000	PUBLICATIONS	2,100.00	154.70	0.00	1,945.30	7.37
101-701-900.001	PUBLICATIONS T & A	1,000.00	535.45	0.00	464.55	53.55
101-701-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-701-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-701-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	400.00	150.00	1,600.00	20.00
101-701-960.000	dues subscriptions	800.00	0.00	0.00	800.00	0.00
101-701-964.000	REIMBURSEMENTS	2,500.00	4,950.47	1,842.37	(2,450.47)	198.02
Total Dept 701 - PLANNING & ZONING EXPENDITURES		196,159.00	111,954.38	16,789.64	84,204.62	57.07
Dept 751 - MAINT & PARKS EXPENDITURES						
101-751-703.000	WAGES PARK MAINTENANCE-PART TIME	28,196.00	18,852.30	161.12	9,343.70	66.86
101-751-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	450.00	0.00	2,550.00	15.00
101-751-714.000	FICA LOCAL SHARE	2,200.00	1,442.20	12.33	757.80	65.55
101-751-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-751-874.000	RETIREMENT/PENSION	2,820.00	1,746.65	16.12	1,073.35	61.94
101-751-930.000	REPAIRS & MAINT	50,000.00	18,212.64	328.25	31,787.36	36.43
101-751-930.001	PARK EQUIP MAINT	1,500.00	778.06	0.00	721.94	51.87
101-751-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 751 - MAINT & PARKS EXPENDITURES		90,266.00	41,481.85	517.82	48,784.15	45.96
Dept 865 - INSURANCE						
101-865-711.000	INSURANCE	15,500.00	14,323.00	0.00	1,177.00	92.41
Total Dept 865 - INSURANCE		15,500.00	14,323.00	0.00	1,177.00	92.41
Dept 901 - CAPITAL IMPROVEMENTS						
101-901-930.000	MAINT & PARKS EXPENDITURES	9,000.00	0.00	0.00	9,000.00	0.00
101-901-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		997,863.00	858,301.28	65,266.63	139,561.72	86.01
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,014,032.00	627,755.12	250,350.17	386,276.88	61.91
TOTAL EXPENDITURES		997,863.00	858,301.28	65,266.63	139,561.72	86.01

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		16,169.00	(230,546.16)	185,083.54	246,715.16	1,425.85

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT TAXES	995,870.00	944,962.98	723,768.78	50,907.02	94.89
206-000-427.001	CURRENT PROPERTY TAX AMBULANCE	210,664.00	44,236.02	0.00	166,427.98	21.00
Total Dept 000		1,206,534.00	989,199.00	723,768.78	217,335.00	81.99
TOTAL REVENUES		1,206,534.00	989,199.00	723,768.78	217,335.00	81.99
Expenditures						
Dept 000						
206-000-805.000	METRO FIRE CONTRACT	995,869.00	944,962.98	723,768.78	50,906.02	94.89
Total Dept 000		995,869.00	944,962.98	723,768.78	50,906.02	94.89
TOTAL EXPENDITURES		995,869.00	944,962.98	723,768.78	50,906.02	94.89
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,206,534.00	989,199.00	723,768.78	217,335.00	81.99
TOTAL EXPENDITURES		995,869.00	944,962.98	723,768.78	50,906.02	94.89
NET OF REVENUES & EXPENDITURES		210,665.00	44,236.02	0.00	166,428.98	21.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	95,756.00	85,893.50	65,788.17	9,862.50	89.70
207-000-999.999	MISC REVENUES	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		106,756.00	85,893.50	65,788.17	20,862.50	80.46
TOTAL REVENUES		106,756.00	85,893.50	65,788.17	20,862.50	80.46
Expenditures						
Dept 000						
207-000-806.000	COMMUNITY POLICING CONTRACT	89,500.00	46,559.77	0.00	42,940.23	52.02
207-000-956.000	MISCELLANEOUS	1,500.00	750.00	0.00	750.00	50.00
Total Dept 000		91,000.00	47,309.77	0.00	43,690.23	51.99
TOTAL EXPENDITURES		91,000.00	47,309.77	0.00	43,690.23	51.99
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		106,756.00	85,893.50	65,788.17	20,862.50	80.46
TOTAL EXPENDITURES		91,000.00	47,309.77	0.00	43,690.23	51.99
NET OF REVENUES & EXPENDITURES		15,756.00	38,583.73	65,788.17	(22,827.73)	244.88

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 8/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-674.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	2,752.25	0.00	247.75	91.74
208-000-680.001	ENDOWMENT-BAYSIDE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000		13,000.00	2,752.25	0.00	10,247.75	21.17
TOTAL REVENUES		13,000.00	2,752.25	0.00	10,247.75	21.17
Expenditures						
Dept 000						
208-000-930.000	REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		13,000.00	2,752.25	0.00	10,247.75	21.17
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		8,000.00	2,752.25	0.00	5,247.75	34.40

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 9/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	CURRENT PROPERTY TAXES	185,000.00	144,746.16	144,746.16	40,253.84	78.24
Total Dept 000		185,000.00	144,746.16	144,746.16	40,253.84	78.24
TOTAL REVENUES		185,000.00	144,746.16	144,746.16	40,253.84	78.24
Expenditures						
Dept 000						
210-000-810.000	CONTRACTED EMPLOYEE SERVICES	185,000.00	185,000.00	0.00	0.00	100.00
Total Dept 000		185,000.00	185,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		185,000.00	185,000.00	0.00	0.00	100.00
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		185,000.00	144,746.16	144,746.16	40,253.84	78.24
TOTAL EXPENDITURES		185,000.00	185,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(40,253.84)	144,746.16	40,253.84	100.00

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 10/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-478.000	LIQUOR LICENSE FEES	11,500.00	9,585.20	0.00	1,914.80	83.33
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.00	0.00	3.00	0.00
Total Dept 000		11,503.00	9,585.20	0.00	1,917.80	83.33
TOTAL REVENUES		11,503.00	9,585.20	0.00	1,917.80	83.33
Expenditures						
Dept 000						
212-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		11,000.00	0.00	0.00	11,000.00	0.00
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		11,503.00	9,585.20	0.00	1,917.80	83.33
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
NET OF REVENUES & EXPENDITURES		503.00	9,585.20	0.00	(9,082.20)	1,905.61

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	276,435.00	131,569.61	0.00	144,865.39	47.60
225-000-665.000	PENALTIES& INTEREST	600.00	126.17	0.00	473.83	21.03
Total Dept 000		277,035.00	131,695.78	0.00	145,339.22	47.54
TOTAL REVENUES		277,035.00	131,695.78	0.00	145,339.22	47.54
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,000.00	3,750.00	90.00	4,250.00	46.88
225-000-810.000	CONTRACTED EMPLOYEE SERVICES	31,750.00	16,000.00	0.00	15,750.00	50.39
225-000-811.000	APPRAISAL EXPENSES	8,200.00	4,500.00	0.00	3,700.00	54.88
225-000-967.000	CLOSING EXPENSES	15,000.00	0.00	0.00	15,000.00	0.00
225-000-991.225	PDR OPTION PAYMENTS TO LANDOW	220,000.00	0.00	0.00	220,000.00	0.00
Total Dept 000		282,950.00	24,250.00	90.00	258,700.00	8.57
TOTAL EXPENDITURES		282,950.00	24,250.00	90.00	258,700.00	8.57
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		277,035.00	131,695.78	0.00	145,339.22	47.54
TOTAL EXPENDITURES		282,950.00	24,250.00	90.00	258,700.00	8.57
NET OF REVENUES & EXPENDITURES		(5,915.00)	107,445.78	(90.00)	(113,360.78)	1,816.50

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 12/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 282 - ARPA						
Revenues						
Dept 000						
282-000-573.000	FEDERAL GRANT (ARPA)	247,855.00	0.00	0.00	247,855.00	0.00
Total Dept 000		247,855.00	0.00	0.00	247,855.00	0.00
TOTAL REVENUES		247,855.00	0.00	0.00	247,855.00	0.00
Fund 282 - ARPA:						
TOTAL REVENUES		247,855.00	0.00	0.00	247,855.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		247,855.00	0.00	0.00	247,855.00	0.00

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 13/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - SHORELINE PRESERVATION						
Revenues						
Dept 000						
401-000-665.000	INTEREST ON INVESTMENTS	0.00	0.11	0.00	(0.11)	100.00
Total Dept 000		0.00	0.11	0.00	(0.11)	100.00
TOTAL REVENUES		0.00	0.11	0.00	(0.11)	100.00
Fund 401 - SHORELINE PRESERVATION :						
TOTAL REVENUES		0.00	0.11	0.00	(0.11)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.11	0.00	(0.11)	100.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 405 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
405-000-566.000	MI NATIONAL RESOURSE TRUST- STATE GRANT	0.00	159,090.88	0.00	(159,090.88)	100.00
405-000-566.001	MI NATIONAL RESOURSE TRUST FUND	300,000.00	0.00	0.00	300,000.00	0.00
405-000-566.002	IRON BELLE TRAIL FUND	325,000.00	300,000.00	300,000.00	25,000.00	92.31
405-000-674.001	TART TRAIL	786,218.00	807,123.85	0.00	(20,905.85)	102.66
405-000-699.000	TRANSFER IN	0.00	300,000.00	0.00	(300,000.00)	100.00
Total Dept 000		1,411,218.00	1,566,214.73	300,000.00	(154,996.73)	110.98
TOTAL REVENUES		1,411,218.00	1,566,214.73	300,000.00	(154,996.73)	110.98
Expenditures						
Dept 000						
405-000-803.000	PLANNER SERVICES	25,000.00	15,917.60	0.00	9,082.40	63.67
405-000-808.003	ENGINEERING SERVICES	0.00	4,232.73	0.00	(4,232.73)	100.00
405-000-832.000	PARKS & RECREATION EXPENDITURE	1,313,100.00	1,314,719.33	0.00	(1,619.33)	100.12
Total Dept 000		1,338,100.00	1,334,869.66	0.00	3,230.34	99.76
TOTAL EXPENDITURES		1,338,100.00	1,334,869.66	0.00	3,230.34	99.76
Fund 405 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		1,411,218.00	1,566,214.73	300,000.00	(154,996.73)	110.98
TOTAL EXPENDITURES		1,338,100.00	1,334,869.66	0.00	3,230.34	99.76
NET OF REVENUES & EXPENDITURES		73,118.00	231,345.07	300,000.00	(158,227.07)	316.40

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 15/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 406 - #2 NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
406-000-679.000	GRAND TRAVERSE BAND 2%	0.00	25,000.00	25,000.00	(25,000.00)	100.00
Total Dept 000		0.00	25,000.00	25,000.00	(25,000.00)	100.00
TOTAL REVENUES		0.00	25,000.00	25,000.00	(25,000.00)	100.00
Fund 406 - #2 NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		0.00	25,000.00	25,000.00	(25,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	25,000.00	25,000.00	(25,000.00)	100.00

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 16/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 407 - BERTHA VOS						
Expenditures						
Dept 000						
407-000-802.002	ATTORNEY SERVICES	0.00	1,080.00	1,080.00	(1,080.00)	100.00
Total Dept 000		0.00	1,080.00	1,080.00	(1,080.00)	100.00
TOTAL EXPENDITURES		0.00	1,080.00	1,080.00	(1,080.00)	100.00
Fund 407 - BERTHA VOS :						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	1,080.00	1,080.00	(1,080.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(1,080.00)	(1,080.00)	1,080.00	100.00

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 17/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-492.000	USAGE&CONNECTION FEES	902,640.00	557,871.20	71,361.02	344,768.80	61.80
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST & FEES	2,600.00	219.98	0.00	2,380.02	8.46
Total Dept 000		929,240.00	558,091.18	71,361.02	371,148.82	60.06
Dept 550 - HOPE VILLAGE- WATER						
590-550-492.000	USAGE&CONNECTION FEES	0.00	1,233.47	0.00	(1,233.47)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		0.00	1,233.47	0.00	(1,233.47)	100.00
TOTAL REVENUES		929,240.00	559,324.65	71,361.02	369,915.35	60.19
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-808.003	ENGINEERING SERVICES	34,500.00	787.50	0.00	33,712.50	2.28
590-000-930.000	OPERATING & MAINT EXP	750,000.00	365,539.39	195,527.81	384,460.61	48.74
590-000-930.002	HOCH ROAD #697 EXP	1,200.00	37.87	0.00	1,162.13	3.16
Total Dept 000		786,700.00	366,364.76	195,527.81	420,335.24	46.57
TOTAL EXPENDITURES		786,700.00	366,364.76	195,527.81	420,335.24	46.57
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	559,324.65	71,361.02	369,915.35	60.19
TOTAL EXPENDITURES		786,700.00	366,364.76	195,527.81	420,335.24	46.57
NET OF REVENUES & EXPENDITURES		142,540.00	192,959.89	(124,166.79)	(50,419.89)	135.37

03/29/2023 09:32 AM
User: MELLISA LOOSE
DB: Acme Township

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 18/21

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-492.000	USAGE&CONNECTION FEES	14,749.00	7,377.76	1,230.74	7,371.24	50.02
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	7,377.76	1,230.74	7,371.24	50.02
TOTAL REVENUES		14,749.00	7,377.76	1,230.74	7,371.24	50.02
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-930.000	OPERATING & MAINT EXP	12,700.00	7,010.65	3,384.02	5,689.35	55.20
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	7,010.65	3,384.02	5,689.35	55.20
TOTAL EXPENDITURES		12,700.00	7,010.65	3,384.02	5,689.35	55.20
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	7,377.76	1,230.74	7,371.24	50.02
TOTAL EXPENDITURES		12,700.00	7,010.65	3,384.02	5,689.35	55.20
NET OF REVENUES & EXPENDITURES		2,049.00	367.11	(2,153.28)	1,681.89	17.92

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2023	MONTH 02/28/2023	BALANCE	
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-864.000	REFUNDS &OVERPAYMENTS	0.00	13.46	6.84	(13.46)	100.00
Total Dept 000		0.00	13.46	6.84	(13.46)	100.00
TOTAL EXPENDITURES		0.00	13.46	6.84	(13.46)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	13.46	6.84	(13.46)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(13.46)	(6.84)	13.46	100.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

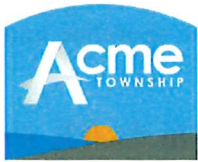
PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
863-000-404.000	ASSESSMENTS CURRENT	48,071.00	58,658.32	50,554.21	(10,587.32)	122.02
863-000-404.100	PREPAID ASSESSMENTS	0.00	5,305.98	0.00	(5,305.98)	100.00
863-000-474.000	INTEREST ON SPECIAL ASSESSMENTS	15,220.00	0.00	0.00	15,220.00	0.00
Total Dept 000		63,291.00	63,964.30	50,554.21	(673.30)	101.06
TOTAL REVENUES		63,291.00	63,964.30	50,554.21	(673.30)	101.06
Expenditures						
Dept 000						
863-000-991.000	DEBT PAYMENT TO COUNTY	65,000.00	65,000.00	0.00	0.00	100.00
863-000-993.000	INTEREST on BONDS	18,075.00	9,911.25	0.00	8,163.75	54.83
Total Dept 000		83,075.00	74,911.25	0.00	8,163.75	90.17
TOTAL EXPENDITURES		83,075.00	74,911.25	0.00	8,163.75	90.17
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		63,291.00	63,964.30	50,554.21	(673.30)	101.06
TOTAL EXPENDITURES		83,075.00	74,911.25	0.00	8,163.75	90.17
NET OF REVENUES & EXPENDITURES		(19,784.00)	(10,946.95)	50,554.21	(8,837.05)	55.33

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 864 - SPRINGBROOK SAD						
Revenues						
Dept 000						
864-000-404.000	ASSESSMENTS CURRENT	21,310.00	18,438.80	13,368.13	2,871.20	86.53
864-000-404.100	PREPAID ASSESSMENTS	0.00	5,580.56	0.00	(5,580.56)	100.00
Total Dept 000		21,310.00	24,019.36	13,368.13	(2,709.36)	112.71
TOTAL REVENUES		21,310.00	24,019.36	13,368.13	(2,709.36)	112.71
Expenditures						
Dept 000						
864-000-991.000	DEBT PAYMENT TO COUNTY	25,000.00	0.00	0.00	25,000.00	0.00
864-000-993.000	INTEREST on BONDS	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 000		32,000.00	0.00	0.00	32,000.00	0.00
TOTAL EXPENDITURES		32,000.00	0.00	0.00	32,000.00	0.00
Fund 864 - SPRINGBROOK SAD:						
TOTAL REVENUES		21,310.00	24,019.36	13,368.13	(2,709.36)	112.71
TOTAL EXPENDITURES		32,000.00	0.00	0.00	32,000.00	0.00
NET OF REVENUES & EXPENDITURES		(10,690.00)	24,019.36	13,368.13	(34,709.36)	224.69
TOTAL REVENUES - ALL FUNDS		5,501,523.00	4,237,527.92	1,646,167.38	1,263,995.08	77.02
TOTAL EXPENDITURES - ALL FUNDS		4,821,257.00	3,844,073.81	989,124.08	977,183.19	79.73
NET OF REVENUES & EXPENDITURES		680,266.00	393,454.11	657,043.30	286,811.89	57.84



Draft
ACME TOWNSHIP PLANNING COMMISSION
ACME TOWNSHIP HALL
6042 Acme Road Williamsburg, MI 49690
March 13, 2023 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE 7:01

ROLL CALL: Present: Dan Rosa, Dan VanHouten, Steve Feringa, Jack Challender, Karly Wentzloff, Marcie Timmins

Excused: Jean Aukerman

Staff Present: Lindsey Wolf; Acme Township Planning and Zoning; Marcie Timmins; Recording Secretary

- A. LIMITED PUBLIC COMMENT:** Members of the public may address the Commission regarding any subject of community interest during public comment periods by filling out a Public Comment Card and submitting it to the Secretary. Public comments are limited to three minutes per individual. Comments during other portions of the agenda may or may not be entertained at the moderator's discretion

Opened at 7:02

Closed at 7:03

- B. APPROVAL OF AGENDA:** Motion by Feringa, support by Challender with the addition of J.1 Planning Commission Rules, Fa approve draft PC minutes from 1-9-23 and G.2 correspondence from Kelley.

Motion carries unanimously

- C. INQUIRY AS TO CONFLICTS OF INTEREST:** none

- D. SPECIAL PRESENTATIONS:** none

- E. RECEIVE AND FILE:**

1. RECEIVE AND FILE

- a.** Approved Township Board Meeting Minutes 2.7.23

Motion by Timmins Support by Challender to approve the Township Board meeting minutes from 2-7-23

Motion carries unanimously

- F. APPROVAL OF MINUTES:**

- a.** Approve Draft Planning Commission Meeting Minutes 1.9.23

Motion by Feringa, support by Rosa to approve the pc draft minutes from 1-9-23 with the removal of the question mark on page 7.

Motion carries unanimously

Wentzloff- read Brian Kelley's comments from correspondence as they had to do with the meeting minutes from 2/13/23

Discussion followed

Wolf- pointed out that all the images will be in the packet with the minutes as were turned in as part of correspondence.

- b.** Approve Draft Planning Commission Meeting Minutes 2.13.23

Motion by Feringa, support by VanHouten with the change of 120 years to 20 years.

Motion carries unanimously

- G. CORRESPONDENCE:**

- 1.** Garvey- Read into record. Garvey was wondering if more can be done to protect water quality in Acme.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Lisa Swanson, Clerk, within 24 hours of the meeting at 938-1350.

DRAFT

Wentzloff- responded to Garvey that one of the top priorities is to look at the Townships stormwater ordinance and also mentioned that we pulled a section of the shoreline and waterfront to later review.

2. Kelley - Read into record. Kelley wrote concerning suggested corrections to the Feb. 13, 2023 PC meeting minutes.

H. PUBLIC HEARINGS:

1. Zoning Ordinance Amendment 003 – Nonconforming Structures
Opened at 7:16
Closed at 7:17

I. OLD BUSINESS:

1. Zoning Ordinance Amendment 003 – Nonconforming Structures

Wolf- went over the memo that was worked on with Jeff Jocks and Sarah Kapriva. Brought to her attention when someone came in with a request to expand one of their structures. There are two pending applications.

Wolf- read the new language vs. the old.

Discussed the idea of allowing non-conforming structures to future expand outside of the conforming area of the property and within the conforming area of the property. Also talked about allowing administrative staff the authority to approve such requests as long as they meet the ordinance.

Wentzloff took a straw poll of picture A and picture B to see who believes it should be allowed with zoning administrator approval and not ZBA.

Picture A- no hands raised

Picture B- all hands raised

Scenario Two- Who thinks this should be allowed, picture A
no hands raised.

Everyone agreed that requests like picture A should go to the ZBA for approval, as the owners would have to prove they have a hardship in order to have it allowed.

Motion by Timmins, support by VanHouten to recommend that the Board of Trustees adopt Zoning Ordinance Amendment 003 Nonconforming Structures in the text under 5.33.5, 5.33.5A, and 5.33.D

Motion carries unanimously

J. NEW BUSINESS:

1. Acme Township Planning Rules
Wentzloff addressed the issue of a 2:00pm cut off time in making sure that staff and committee members would have plenty of time before the meeting to get it printed out and read.
Discussion followed - will be adding a page to next month's PC meeting packet to make the public aware.
Rosa- brought up that under 2.7 the agenda order is off.
Changes- under 2.7 change it to match the order of the current agenda
Add- 2:12 All written correspondence received by 2:00 pm the day of the meeting will be

Draft

included in that day's meeting packet. All correspondence received after 2:00 pm will be included in the next scheduled meeting packet.

Motion by Timmins, support by Challenger to change the Acme township planning commission bylaws. To include the new order of business under 2.7 and to include 2:12, all written correspondence received by 2:00pm will be included in the current day's meeting. All correspondence received after 2:00 will be included in the next scheduled meeting.

Motion carries unanimously

K. PUBLIC COMMENT & OTHER PC BUSINESS

Open public comment at 7:38

Closed at 7:39

1. Planning & Zoning Administrator Report – Lindsey Wolf - There are open applications for rezoning requests, as they were waiting to see the outcome of the PC's discussion. The development on Mt.Hope has signed a contract with the GTB for water. Finalizing the last of the stormwater items . Discussed special meeting dates before April. Too many PC members are heading out for spring break.
2. Monday April 24th. At 10:30 am on zoom is the court proceedings concerning the former Kmart and Tom's property.
3. Township Board Report – Jean Aukerman- absent
4. Parks & Trails Committee Report – Wolf- They are meeting on 3/20 to discuss the park plan rewrite due in Feb. 2024

ADJOURN: Motion by VanHouten, support by Chanllender to adjourn.

Motion carries unanimously.



RecycleSmart

WWW.RECYCLESMAART.INFO

March 2023

Great job residents of
Grand Traverse County!
Because of your efforts we
were able to reuse, recycle
or properly dispose of
**139,086 pounds of
Household Hazardous
Waste** and **2 Semi
Trailers full of Scrap
Tires** at our special
collection events in 2022.



HHW Event Dates for 2023

([Sign up](#) will be available online approximately one month before each event.) Appointments are required

Thursday, April 13th [Open for Sign Up](#)

Thursday, May 11th

Thursday, June 22nd

Thursday, August 10th

Saturday, September 16th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

2023 Earth Celebration Event!

The Grand Traverse County Resource Recovery (RecycleSmart) Department is excited to announce that we will be hosting an Earth Celebration Event at the Civic Center in Traverse City on Saturday, April 22nd, from 11am-3pm. More details will be provided as the event takes shape. If you are interested in participating as an "Earth Minded" vendor, please fill out this [form](#), and email it to recyclesmart@gtcountymi.gov for consideration.



Scrap Tire Collection Events 2023

May 11th

Sign up Now!

Appointments **are required and can be made by**
calling the Resource Recovery Department @
231-995-6075.

**Scrap Tire Collections are funded by the EGLE
Scrap Tire Grant**



**The Keystone Brush Site
will open for the 2023
season on Tuesday, April
11th.**

The Brush Site is now
accepting Credit Cards as a form
of payment.

Please note that the site is closed
on all major holidays and for severe weather conditions.
Brush Site information and hours of operation can be found by
clicking [here](#).



FREE TV Recycling!

The Grand Traverse County (GTC) [RecycleSmart](#) program is happy to announce that in partnership with [Bay Area Recycling for Charities](#), GTC residents are able to bring your old TVs and Computer monitors to BARC's facility at 466 US 31 South, to be recycled, free of charge. This program is for Grand Traverse County Residents only and is limited to 1 TV per household, up to 250 TVs total (1 Semi Trailer full!). You must have proof of residency to participate. For more information, call BARC at 231-632-2272 or visit their website [here](#).





Adopt A Recycling Site!

RecycleSmart is looking for **Recycling Champions** to help keep the 24/7 Single Stream Recycling Sites clean. Individuals, groups, businesses or other entities, are encouraged to contact the RecycleSmart office at 231-632-5162 to learn more about how you can help keep these valuable resources, in their place, in our community.



Recycle right or lose it!

If you find a recycling site is full, please come back another day, or use one of the other [6 sites](#) located within the county.

Please spread the word. **Items must never be left on the ground.** If the sites continue to be misused, not only will the abusers be held accountable, but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED MATERIALS](#)



Grand Traverse County RecycleSmart

Play Now!

About

Have questions about where to
recycle an item?

Click on the Take it Back Logo
and you will be magically
transported to the Take it Back
Directory!

If you are unable to find a solution on the
directory, please contact the Resource
Recovery Department and we'll be sure to help
you out!





Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the **Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City** or the **Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City** during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.



Looking for the latest episodes of the very popular 9&10 News TV series "Talking Trash"?

Look no further.
Click this the picture above and you will be whisked away to the glorious land of responsible recycling!

Drop Off Battery Recycling

BE SURE TO TAPE ALL YOUR BATTERY TERMINALS

(CLEAR MASKING TAPE PLEASE)

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location Address

Acme Township Hall
[6042 Acme Road](#)
[Williamsburg, MI 49690](#)

Blair Township Hall
[2121 County Road 633 Grawn, MI 49637](#)

City of Traverse City / Grand Traverse County Building
[400 Boardman Avenue](#)
[Traverse City, MI 49684](#)

Civic Center
[1213 W Civic Center Drive](#)
[Traverse City, MI 49686](#)

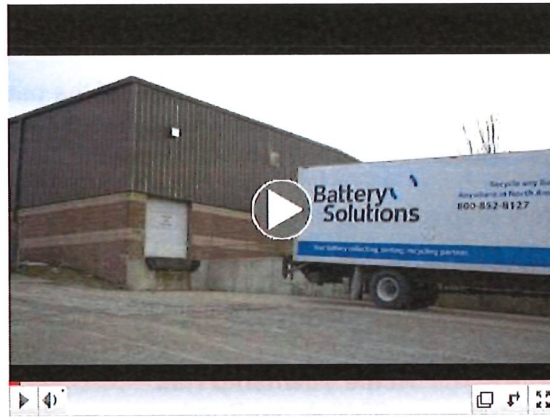
Fife Lake True Value
[119 East Lake Street Fife Lake, Mi. 49633](#)

Grand Traverse County Public Service Building
[2650 LaFranier Road](#)
[Traverse City, MI 49686](#)

Metro Emergency Services Building
[897 Parson Road](#)
[Traverse City, MI 49686](#)

Traverse City Fire Department
[500 W Front Street](#)
[Traverse City, MI 49684](#)

Whitewater Township Hall
[5777 Vinton Road](#)
[Williamsburg, MI 49690](#)



Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. | www.RecycleSmart.info



Grand Traverse County Recyclesmart | 2650 Lafranier Rd, Traverse City, MI 49686

[Unsubscribe jzollinger@acmetownship.org](mailto:jzollinger@acmetownship.org)

[Update Profile](#) | [Constant Contact Data Notice](#)

03/29/2023 11:52 AM
User: MELLISA LOOSE
DB: Acme Township

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 03/08/2023 - 04/03/2023
Banks: CHASE, FARMM, PARKS, SEWER

Prepaid

Page 1/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/09/2023	CHAS	27005	ACE HARDWARE	REPAIRS & MAINT	101-751-930.000	61.57
03/09/2023	CHAS	27006	CINTAS	REPAIRS & MAINT	101-265-930.000	174.39
03/09/2023	CHAS	27007	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	452.65
03/09/2023	CHAS	27008	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	10.00
03/09/2023	CHAS	27009	DOUG WHITE	TRAVEL & MILEAGE	101-171-860.000	255.45
03/09/2023	CHAS	27010	EPS SECURITY	REPAIRS & MAINT	101-751-930.000	194.52
03/09/2023	CHAS	27011	GFL ENVIRONMENTAL	REPAIRS & MAINT	101-265-930.000	160.60
		27011		REPAIRS & MAINT	101-751-930.000	168.75
						<hr/> 329.35
03/09/2023	CHAS	27012	GOSLING CZUBAK ENGR	PLANNING & CONSULTANT T & A	101-701-803.005-133	240.00
		27012		PLANNING & CONSULTANT T & A	101-701-803.005-140	625.00
		27012		MISCELLANEOUS	101-751-956.000	375.00
						<hr/> 1,240.00
03/09/2023	CHAS	27013	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
03/09/2023	CHAS	27014	RAMS PROPERTY MAINTENANCE, LLC	REPAIRS & MAINT	101-751-930.000	6,929.50
03/09/2023	CHAS	27015	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	208.25
03/09/2023	SEWE	414	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	590-000-808.003	635.00
03/16/2023	CHAS	27016	CHARTER COMMUNICATIONS	CABLE INTERNET SERVICES	101-265-851.000	387.04
03/16/2023	CHAS	27017	CHASE CARDMEMBER SERVICE	dues subscriptions	101-101-960.000	15.89
		27017		EDUCATION/TRAINING/CONVENTION	101-701-958.000	85.00
						<hr/> 100.89
03/16/2023	CHAS	27018	GRAND TRAVERSE COUNTY	PUBLICATIONS	101-247-900.000	49.31
03/16/2023	CHAS	27019	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	44,506.22
03/16/2023	CHAS	27020	QUADIENT FINANCE USA, INC	SUPPLIES & POSTAGE	101-215-726.000	69.75
		27020		SUPPLIES & POSTAGE	101-253-726.000	99.18
		27020		SUPPLIES & POSTAGE	101-257-726.000	60.99
		27020		SUPPLIES & POSTAGE	101-262-726.000	17.29

03/29/2023 11:52 AM
User: MELLISA LOOSE
DB: Acme Township

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 03/08/2023 - 04/03/2023
Banks: CHASE, FARMM, PARKS, SEWER

Page 2/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		27020		SUPPLIES & POSTAGE	101-701-726.000	52.79
						<u>300.00</u>
03/16/2023	CHAS	27021	VC3, INC.	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	920.00
03/16/2023	PARK	430	CORNERSTONE ARCHITECTS	CONTRACT SERVICES	407-000-832.000	5,698.00
03/16/2023	PARK	431	OTWELL MAWBY, P.C.	CONTRACT SERVICES	407-000-832.000	2,100.00
03/23/2023	CHAS	27022	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-257-807.001	4,025.00
03/23/2023	CHAS	27023	APPLIED INNOVATION	REPAIRS & MAINT	101-265-930.000	215.00
03/23/2023	CHAS	27024	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	1,211.75
		27024		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	28.81
		27024		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	105.02
						<u>1,345.58</u>
03/23/2023	CHAS	27025	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	206.88
03/23/2023	CHAS	27026	LINDSEY WOLF	REIMBURSEMENTS	101-701-964.000	449.10
03/23/2023	CHAS	27027	MATTHEW GEIB	SALARIES	101-247-702.000	203.52
03/23/2023	CHAS	27028	RELIANCE STANDARD	INSURANCE	101-101-711.000	150.49
			TOTAL - ALL FUNDS	TOTAL OF 27 CHECKS		71,207.71

--- GL TOTALS ---

101-101-711.000	INSURANCE	150.49
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	920.00
101-101-900.000	PUBLICATIONS	208.25
101-101-960.000	dues subscriptions	15.89
101-171-860.000	TRAVEL & MILEAGE	255.45
101-215-726.000	SUPPLIES & POSTAGE	69.75
101-247-702.000	SALARIES	203.52
101-247-900.000	PUBLICATIONS	49.31
101-253-726.000	SUPPLIES & POSTAGE	99.18
101-257-726.000	SUPPLIES & POSTAGE	60.99
101-257-807.001	ASSESSING CONTRACT SERVICES	4,025.00
101-262-726.000	SUPPLIES & POSTAGE	17.29
101-265-726.000	SUPPLIES & POSTAGE	206.88
101-265-851.000	CABLE INTERNET SERVICES	387.04
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,345.58
101-265-921.000	STREET LIGHTS	452.65
101-265-923.000	SEWER TOWNSHIP HALL	60.00

03/29/2023 11:52 AM
User: MELLISA LOOSE
DB: Acme Township

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 03/08/2023 - 04/03/2023
Banks: CHASE, FARMM, PARKS, SEWER

Page 3/3

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-265-930.000				REPAIRS & MAINT		559.99
101-701-726.000				SUPPLIES & POSTAGE		52.79
101-701-803.005-133				PLANNING & CONSULTANT T & A		240.00
101-701-803.005-140				PLANNING & CONSULTANT T & A		625.00
101-701-958.000				EDUCATION/TRAINING/CONVENTION		85.00
101-701-964.000				REIMBURSEMENTS		449.10
101-751-930.000				REPAIRS & MAINT		7,354.34
101-751-956.000				MISCELLANEOUS		375.00
206-000-805.000				METRO FIRE CONTRACT		44,506.22
407-000-832.000				CONTRACT SERVICES		7,798.00
590-000-808.003				ENGINEERING SERVICES		635.00
				TOTAL		71,207.71

**Resolution #R-2023-_____ of the Acme Township Board of Trustees
To Adjust Sewer Usage Charges
April 4, 2023**

At a regular meeting of the Acme Township Board of Trustees held on April 6, 2023, on a Motion made by _____ and seconded by _____, the Township Board adopts the following resolution. This resolution is based upon the following findings:

A. The Township Board of Trustees has previously adopted the Uniform Sewer Use and Construction Ordinance ("Sewer Ordinance").

B. The Sewer Ordinance has been amended over the years to establish and adjust sewer use, benefit and riser charges.

C. These charges were last adjusted by resolution on October 1, 2019 to be effective October 1, 2023 from \$30.00/month to \$35.00/month.

D. Changes in regulations, standards, and operating costs have increased the costs of treating sanitary sewage, and the township needs to build a fund balance that will be available for future needed system maintenance and upgrade.

E. As a result, the present sewer use charges will no longer be sufficient to pay for the increased costs just described.

F. Therefore, raising the present sewer use charges will serve the public health, safety and general welfare of Acme Township residents.

G. On June 26, 2007, the Acme Township Board amended the Sewer Ordinance to allow for the establishment and adjustment of sewer use, benefit and riser charges by resolution instead of ordinance amendment.

For these reasons, the Township Board resolves that:

1. The Sewer Ordinance is amended to establish a new sewer use charge of **\$35.00** per single family residence per month.

2. All other users shall be charged **\$35.00** per month times the Single Family Residential Equivalent found in Table 1 of the "Amendment to 'Ordinance to Provide for the Operation and Maintenance of Grand Traverse Sewage Disposal System No. 2 (Acme Township) on a Public Utility Basis Under the Provisions of Act 94, Public Acts of Michigan, 1933, As Amended,'" which is dated July 12, 1999 and attached for reference as **Ex 1**.

3. Benefit and riser charges shall remain the same as what is stated in the August 6, 2001 amendment which is attached for reference as **Ex 2**.

4. The new sewer use charges shall take effect starting on October 1, 2023.

Ayes:

Nays:

Abstaining:

Absent:

Doug White, Supervisor

Lesia Swanson, Clerk

Acme Township
Waste Water Rate Study
2022390008
2/27/2023

Revenue and Expense Summary

Ready To Serve Revenue

REU's	2,410
Residential Ready to Serve Charge Monthly	
Commercial Ready to Serve Charge Monthly	\$ 30.00
Current Annual Ready to Serve Revenue	\$ 867,600

Operating Expenses

Line Item	Operating Expense Budget	2023
725.99	Personnel	130,123.00
727.00	Office Supplies	355.00
729.00	Printing and Binding	460.00
730.00	Postage	4,000.00
748.50	Gas, Oil, Grease - Stations	400.00
752.01	Sewer System Materials	10,000.00
752.50	Sewer System Maint & Supplies	4,000.00
818.00	Contract Services	27,430.00
852.00	Telemeter Exp General	2,780.00
853.00	Miss Dig Services	940.00
924.99	Sewer System Utility Exp	21,820.00
925.94	WWTP CIP Projects	125,600.00
925.96	WWTP Membrane Installation	4,290.00
925.97	WWTP Membrane Replacement	57,175.00
925.99	Sewer System Disposal	421,600.00
941.02	System Software	925.00
949.00	Engineering	5,000.00
977.00	Machinery and Equipment	15,000.00
977.07	Telemetry Equipment	18,750.00
992.00	Contingency	30,000.00
	GCES	20,000.00

TOTAL BUDGET

900,648.00

Estimated Future Loan

Loan	Loan Amount w/ Interest	Annual Payment	
Future East Bay PS 1 Loan	\$ 4,272,000.00	\$274,036.53	20 yr, 2.5%
Total	\$ 4,272,000.00	\$ 274,036.53	

Total Expenses w/ New East Bay PS1 Force Main \$1,174,685

Acme
Waste Water Rate Study
2022390008

Today 2/27/2023
Started 9/13/2022

Existing Rates

	Commercial
Average Inflation	2.2%
REU's 2023	2,410.00
REU's 2024	2,741.10
Current Ready To Serve Charge	\$ 30.00
Current Rate / 100 cft	\$ -
Current Average Bill Per Month 2020	\$ 30.00
Fund Balance 2022	\$1,126,167.00
% Increase	2.20%

New Rates

	Commercial
New Ready To Serve	\$ 35.00

2.4

		Projected O&M Expense (\$)	Future Loan (\$)	Total Annual Costs (\$)	Ready to Serve Charge Per REU Per Month (\$)	Ready to Serve Sales \$	Revenue - Total Costs (\$)	Fund Balance (\$)
0	2022							\$ 1,126,167
1	2023	\$ 900,648		\$ 900,648	\$ 35.00	\$ 1,012,200	\$ 111,552	\$ 1,237,719
2	2024	\$ 920,462		\$ 920,462	\$ 35.77	\$ 1,176,590	\$ 256,128	\$ 1,493,847
3	2025	\$ 940,712	\$ 275,000	\$ 1,215,712	\$ 36.56	\$ 1,202,475	\$ (13,238)	\$ 1,480,609
4	2026	\$ 961,408	\$ 275,000	\$ 1,236,408	\$ 37.36	\$ 1,228,929	\$ (7,479)	\$ 1,473,130
5	2027	\$ 982,559	\$ 275,000	\$ 1,257,559	\$ 38.18	\$ 1,255,966	\$ (1,593)	\$ 1,471,536
6	2028	\$ 1,004,175	\$ 275,000	\$ 1,279,175	\$ 39.02	\$ 1,283,597	\$ 4,421	\$ 1,475,958
7	2029	\$ 1,026,267	\$ 275,000	\$ 1,301,267	\$ 39.88	\$ 1,311,836	\$ 10,569	\$ 1,486,527
8	2030	\$ 1,048,845	\$ 275,000	\$ 1,323,845	\$ 40.76	\$ 1,340,696	\$ 16,851	\$ 1,503,378
9	2031	\$ 1,071,920	\$ 275,000	\$ 1,346,920	\$ 41.66	\$ 1,370,192	\$ 23,272	\$ 1,526,650
10	2032	\$ 1,095,502	\$ 275,000	\$ 1,370,502	\$ 42.57	\$ 1,400,336	\$ 29,834	\$ 1,556,484
11	2033	\$ 1,119,603	\$ 275,000	\$ 1,394,603	\$ 43.51	\$ 1,431,143	\$ 36,540	\$ 1,593,024
12	2034	\$ 1,144,234	\$ 275,000	\$ 1,419,234	\$ 44.47	\$ 1,462,628	\$ 43,394	\$ 1,636,419
13	2035	\$ 1,169,407	\$ 275,000	\$ 1,444,407	\$ 45.44	\$ 1,494,806	\$ 50,399	\$ 1,686,817
14	2036	\$ 1,195,134	\$ 275,000	\$ 1,470,134	\$ 46.44	\$ 1,527,692	\$ 57,558	\$ 1,744,375
15	2037	\$ 1,221,427	\$ 275,000	\$ 1,496,427	\$ 47.47	\$ 1,561,301	\$ 64,874	\$ 1,809,249
16	2038	\$ 1,248,299	\$ 275,000	\$ 1,523,299	\$ 48.51	\$ 1,595,650	\$ 72,351	\$ 1,881,600
17	2039	\$ 1,275,761	\$ 275,000	\$ 1,550,761	\$ 49.58	\$ 1,630,754	\$ 79,993	\$ 1,961,593
18	2040	\$ 1,303,828	\$ 275,000	\$ 1,578,828	\$ 50.67	\$ 1,666,631	\$ 87,803	\$ 2,049,396
19	2041	\$ 1,332,512	\$ 275,000	\$ 1,607,512	\$ 51.78	\$ 1,703,297	\$ 95,784	\$ 2,145,180
20	2042	\$ 1,361,828	\$ 275,000	\$ 1,636,828	\$ 52.92	\$ 1,740,769	\$ 103,942	\$ 2,249,122

Anticipated New Customers

Acme Flats	60.0	2023390001	
Oak Shore	125.9	2022390002	41.1 REU Increase
KOTI	205.2	2020390003	
Total	391.1		
Total Less Kmart and Tc	306.3		
Connection Fee per REU \$	4,200		
Total Connection Fees \$	1,286,460		

Former Customers

Kmart	38.0
Toms	46.8
Total	84.8



Planning & Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees

From: Lindsey Wolf, Planning & Zoning Administrator

Date: March 29, 2023

Re: Zoning Ordinance Amendment 003 – Nonconforming Structures

Amendment Number: 003

Attachments: 5 Pages – Full Text of Proposed Amendments (noted in red) & Hearing Notice

NONCONFORMING STRUCTURE: A structure that was lawfully erected but that no longer complies with all the regulations applicable to the zoning district in which the structure is located.

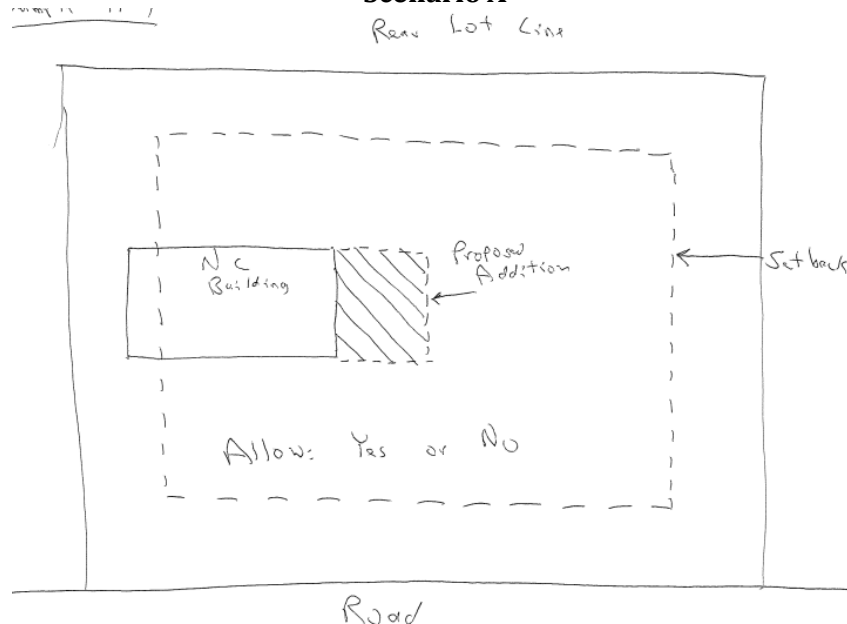
Proposed Amendments Summary:

Article 5 General Provisions -Section 5.33.5 Nonconforming Structures

5.33.5 A. Continuance of Nonconforming Structures: The previous language states “that such maintenance shall not exceed an aggregate cost of 30% of the assessed value of the structure” - it is not practical on the township’s end. The township would need to hire an independent consultant to determine the cost percentage. This would also be at the expense of the property owner. The proposed amendment removes this standard.

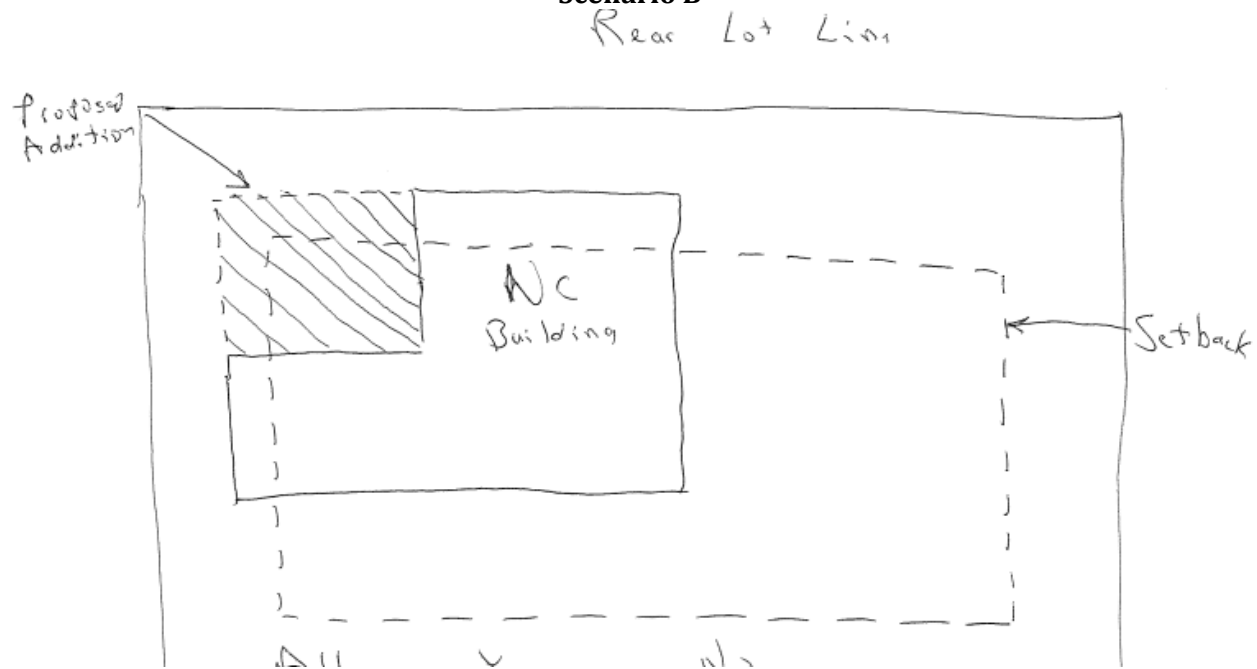
5.33.5 D. Enlargement or Expansion: The amended language allows the enlargement or expansion of a structure in cases like this to be approved by the Zoning Administrator:

Scenario A



As opposed to this type of enlargement/expansion that would require approval by the Zoning Board of Appeals:

Scenario B



Discussion:

The current language of 5.33.5.D allows for expansions of nonconforming structures so long as the expansion does not increase the nonconformance. That is the example found in the first sketch (A) above. Some municipalities also allow for the expansion of a nonconforming structure that would increase the nonconformance. That is the example in the second sketch (B) above. The proposed language would allow both types of expansions. However, because this is a substantive change, it is important for the Planning Commission/Township Board to consider whether it wishes to allow for expansions of nonconforming structures that would increase the nonconformance. The current ordinance does not allow that right now.

On March 13, 2023 the Planning Commission held a public hearing and unanimously agreed that enlargements and expansions in Scenario A should be allowed with approval by the Zoning Administrator. The Planning Commission also unanimously agreed that enlargements and expansions in Scenario B should be allowed with approval by the Zoning Board of Appeals, as the owners would have to prove they have a hardship in order to have it allowed.

Motion by Timmins, support by VanHouten to recommend that the Board of Trustees adopt Zoning Ordinance Amendment 003 Nonconforming Structures in the text under 5.33.5, 5.33.5A, and 5.33.D Motion carries unanimously

Proposed Motion:

Motion to adopt Zoning Ordinance Amendment 003 Nonconforming Structures as presented in the text under 5.33.5, 5.33.5 A, and 5.33.D.

5.33.4 Nonconforming Sites

Nonconforming sites may be continued, enlarged, or expanded in accordance with the following provisions:

- A. Applicable Standards: Various site design standards are established in Article 6: Site Development Standards and Article 7: Supplemental Use Standards of this Ordinance. Consequently, many development sites do not meet current requirements for such items as parking lot standards, landscaping, exterior lighting, storm water requirements and other design specifications. This subsection requires that such nonconforming sites be brought into conformance with all applicable development standards prescribed by this Ordinance.
- B. Authority to Continue: Any legal nonconforming site may be continued so long as it remains otherwise lawful subject to this subsection.
- C. Extensions:
 - 1. In General: A nonconforming site on which there is a conforming use shall not be expanded or contracted unless the site is brought into conformance with the provisions of this ordinance.
 - 2. Single Family Residential Exception: A single family residential structure that is located on a legally nonconforming site with respect to required yards, areas, or height may be structurally altered or enlarged, providing the portion of the structure that is altered or enlarged conforms with the provisions of this ordinance.
- D. Relocations: No structure shall be relocated within a nonconforming site until the site is brought into conformance with the provisions of this ordinance.
- E. Change in Use: A nonconforming site shall be allowed to be occupied by another use allowed by right in the district so long as no exterior structural or site modifications are to occur. In the event the new occupant desires to provide exterior structural modifications, the site shall be brought into compliance with all applicable site and use standards, unless a nonconforming site variance has been approved by the Zoning Board of Appeals.

5.33.5 Nonconforming Structures

Nonconforming structures may be continued, repaired, replaced, enlarged or expanded, following review by the Zoning Administrator and a land use permit, in accordance with the following provisions:

- A. Continuance of Nonconforming Structures:

Current Language: Subject to all limitations in this subsection, and the provisions for Exception for Repairs Pursuant to Public Order in General Standards subsection, any nonconforming structure may be occupied, operated, and maintained in a state of good repair, but no nonconforming structure shall be enlarged or extended unless in accordance with the provisions under Enlargement or Expansion in this subsection, provided that such maintenance does not exceed an aggregate cost of thirty (30) percent of the assessed value of the structure.

Proposed: Any nonconforming structure may be occupied, operated, and maintained in a state of good repair, but no nonconforming structure shall be enlarged or extended unless in accordance with the provisions under Enlargement or Expansion.

- B. Repair and Maintenance of Nonconforming Structures: Nothing in this Ordinance shall prevent the repair, reinforcement, improvement or rehabilitation of any nonconforming structure, or any part thereof, which results from wear and tear, deterioration, fire, windstorm, snowstorm, rainstorm, flood or other casualty damage, nor shall it prevent compliance with the provisions of the State Construction Code Act, relative to the maintenance of buildings or structures. Such repair and maintenance shall not be so extensive as to constitute a replacement of the structure by replacing an exterior wall(s). For the purposes of this subsection, the determination of whether proposed repairs and maintenance constitute replacement shall be made by the Zoning Administrator. The determination of the Zoning Administrator shall be appealable to the Zoning Board of Appeals.
- C. Replacement of Damaged Nonconforming Structures: Nothing in this Ordinance shall prevent the replacement of any nonconforming building or structure damaged or destroyed by fire, windstorm, snowstorm, rainstorm, flood or other casualty damage beyond the control of the owner, provided such replacement utilizes the original structure footprint and does not increase the original usable floor area or volume of such structure. Such replacement shall commence within twenty four (24) months of the damage or destruction.
- D. Enlargement or Expansion:

Current Language: A nonconforming structure in which only permitted uses are operated may be enlarged or expanded provided that the area of nonconformance is not increased and provided further that compliance with all of the provisions of this Ordinance established for structures in the district in which the nonconforming structure is located. Such enlargement shall also be subject to all other applicable Township ordinances.

Proposed: A nonconforming structure in which only permitted uses are operated may be enlarged or expanded as follows. Applications for enlargements or expansions that do not increase any nonconformance shall be reviewed by the Zoning Administrator and approved upon the Zoning Administrator's determination that there is no increase to any nonconformance. Applications for enlargements or expansions that increase any nonconformance shall be reviewed by the Zoning Board of Appeals. The Zoning Board of Appeals shall only approve such increase if the applicant meets all necessary requirements to receive a variance. . Upon approval of the enlargement or expansion under one of the scenarios above, the applicant must apply for and receive any and all other approvals, including but not limited to site plan or special use permit amendment or approval, prior to receiving a land use permit.

5.33.6 Nonconforming Lots

- A. Any nonconforming lot of record may be used for any purpose authorized by the district in which it is located, except those uses that specify a minimum lot size. This provision shall apply even though such lot fails to meet the requirements for area or width applicable in the district, provided that yard dimensions and other requirements not involving area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located. Any required variances may be requested pursuant to the procedures and standards of this Ordinance.
- B. If two (2) or more contiguous lots, parcels, or portions of lots or parcels are under the same ownership and do not individually meet the lot width, depth, and/or area requirements of this Ordinance, then those contiguous lots, parcels, or portions of

lots or parcels shall be considered an undivided lot or parcel for the purposes of this Ordinance, and no portion of such undivided lot or parcel shall be used or divided in a manner that diminishes compliance with the lot width, depth, and/or area requirements established by this Ordinance or which creates a nonconforming structure.

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION

Salesperson: MEGAN O'BRIEN

Printed at 02/22/23 11:41 by mobri

Acct #: 6

Ad #: 597678

Status: New WHOLD

ACME TOWNSHIP
LISA SWANSON, CLERK
6042 ACME ROAD
WILLIAMSBURG MI 49690

Start: 02/25/2023 Stop: 02/25/2023
Times Ord: 1 Times Run: ***
STDAD 3.00 X 3.56 Words: 251
Total STDAD 10.68
Class: 147 LEGALS
Rate: LEGAL Cost: 119.15
Affidavits: 1

Contact:

Phone: (231)938-1350

Fax#: (231)938-1510

Email: dwhite@acmetownship.org

Agency:

Ad Descrpt: LEGAL NOTICE TOWNSHIP OF
Given by: *

P.O. #:

ls Created: mobri 02/22/23 11:23

Last Changed: mobri 02/22/23 11:37

PUB	ZONE	EDT	TP	START	INS	STOP	SMTWTFS
RE	A	97	W	Sat 02/25/23	1	Sat 02/25/23	SMTWTFS
IN	AIN	97	W	Sat 02/25/23	1	Sat 02/25/23	SMTWTFS

AUTHORIZATION

Thank you for advertising in the Record-Eagle, our related publications and online properties. If you are advertising with the Record-Eagle classifieds, your ad will begin running on the start date noted above.

Please be sure to check your ad on the first day it appears. Although we are happy to make corrections at any time, the Record-Eagle is only responsible for the first day's incorrect insertions. Also, we reserve the right to edit or reclassify your ad to better serve buyers and sellers.

No refunds or rebates will be issued if you cancel your ad prior to the stop date.

We appreciate your business.

(CONTINUED ON NEXT PAGE)

T. C. RECORD-EAGLE, INC.
120 WEST FRONT STREET
TRAVERSE CITY MI 49684
(231)946-2000
Fax (231)946-8273

ORDER CONFIRMATION (CONTINUED)

Salesperson: MEGAN O'BRIEN

Printed at 02/22/23 11:41 by mobri

Acct #: 6

Ad #: 597678

Status: New WHOLD WHOI

**LEGAL NOTICE
TOWNSHIP OF ACME
NOTICE OF HEARING**

PLEASE TAKE NOTICE that the ACME TOWNSHIP PLANNING COMMISSION will hold a public hearing at its regular meeting on Monday, March, 2023 at 7:00 p.m. at the Acme Township Hall, 6042 Acme Road, Williamsburg, MI 49690, to consider the following amendment to the Acme Township Zoning Ordinance:

Zoning Ordinance Amendment 003 - Nonconforming Structures

The proposed amendment would modify Article V Section 5.33.5 of the Acme Township Zoning Ordinance to provide clarity to 5.33.5 A. Continuance of Nonconforming Structures. The proposed amendment would also modify 5.33.5 D. Enlargement or Expansion to clarify the review and approval process.

All interested persons are invited to attend and be heard at the public hearings before the Planning Commission. After the public hearings the Planning Commission may or may not deliberate and make its recommendation based on the Acme Township Zoning Ordinance to the Township Board, which will subsequently take appropriate action on the application.

The application for the proposed amendment may be inspected at the Acme Township Hall between 7:30 a.m. and 5:00 p.m. Monday through Thursday. The application materials will also be available on the Acme Township website www.acmetownship.org under the current meeting minutes tab. If you are planning to attend and require any special assistance, please notify Lisa Swanson, Township Clerk, within 24 hours of the meeting at 938-1350. Written comments may be directed to:

Lindsey Wolf, Planning & Zoning Administrator
6042 Acme Rd, Williamsburg, MI 49690, (231)938-1350, zoning@acmetownship.org

February 25, 2023- 1T

597678

Change Order No. 4 (FINAL)

PROJECT: Acme Connector Trail

OWNER: Acme Township
6042 Acme Road
Williamsburg, MI 49690
231.938.1350

CONTRACTOR: Elmer's Crane and Dozer Inc.
3600 Rennie School Road
Traverse City, MI 49685
231.943.3443

DATE: February 13, 2023

GENERAL:

- A. Except as otherwise specifically mentioned, the general character of the work covered by the Change Order shall be the same as originally specified for the project, and all incidental items required in connection with the work hereinafter described shall be included even though not specifically mentioned. Where an item is mentioned with no additional specifications given, reference is to be made to the original specifications. All applicable parts of the original specifications shall apply.
- B. Cost/credit for the work changes noted will be paid on the contract unit price basis where applicable.
- C. Once this Change Order is executed by all parties it revises the Total Contract Amount as indicated.

SPECIFICS:

- 1. Rotate the TART kiosk at the at the Towne Center roundabout by 90 degrees at cost of \$500.
- 2. Replace one additional tree at the Towne Center roundabout at the contract unit price of \$650.

Total Additional Cost <u>Increase</u> this Change Order	\$ 1,150.00
Total Contract Amount after Change Order 3	\$ 1,506,225.00
<u>Change Order 3:</u>	<u>\$ 1,150.00</u>
<u>Revised Contract Amount:</u>	<u>\$ 1,507,375.00</u>

Approved

Acme Township

Elmer's Crane and Dozer Inc.,

Signed by: _____
Doug White, Acme Twp Supervisor

Signed by: _____
Eric Sanborn, Project Manager

Date: _____

Date: _____



**COUNTY ROAD IMPROVEMENT AGREEMENT BETWEEN
THE GRAND TRAVERSE COUNTY ROAD COMMISSION AND ACME TOWNSHIP**

Mineral Brine

	Miles	Estimated Cost	GTCRC 50%	Twp 50%/ALL
County Maintained	5.58	\$8,343.77	\$4,171.89	\$4,171.89
Non County	2.27	\$3,394.33		\$3,394.33
Grand Total	7.85			\$7,566.22

(The formula for the estimated cost is $1900 * 0.787 * \text{Amt of Miles}$)

- _____ Acme Township has chosen _____ (number) applications of brine.
_____ Acme Township has chosen not to brine.
_____ The road list has been reviewed and there are no changes. (please initial)

The Board of County Road Commissioners' policy is to provide a 50% match for two (2) brine applications on county maintained gravel roads, with the Township paying 50%. The Township will pay 100% for all seasonal, public access roads requested and for any additional applications after two (2).

This proposal is for the summer of 2023. Please return by April 28, 2023 to schedule the first application. The first application is expected to take place towards the middle to end of May. The second application will be towards the middle to end of July. Both applications are weather permitting.

*The above amounts are based on the 2023 bid and are close approximations of costs to be incurred. Invoices will be based on actual costs billed to GTCRC which may vary from the estimates above.

Enclosed are road listings/approximated distances and maps of the areas to be brined. If any discrepancies are discovered, please contact us at your earliest convenience.

**PLEASE CHOOSE THE ROADS YOUR TOWNSHIP WOULD LIKE BRINE APPLIED TO
AND HOW MANY APPLICATIONS. PLEASE NOTE - DISTANCE COULD BE DIFFERENT
THAN IN YEARS PAST, DUE TO OUR IMPROVEMENT IN MAPPING AND ACCURACY.**

Township Supervisor

Dated

Township Clerk

Dated

Manager, GTCRC

Dated

Grand Traverse County Road Commission
Township Brining 2023

Road Name	Destination 1 (From)	Desination 2 (To)	Township	Seasonal	All Total	Historical Totals	Custom Totals	1st Application	2nd Application
Bennet Rd	Sayler Rd	Brackett Rd	Acme Twp	No	2.52	2.52			
Bunker Hill Rd	Hampshire Dr	Twp Line	Acme Twp	No	1.31	1.31			
Crisp Rd	Arnold Rd	Twp Line	Acme Twp	No	0.25	0.25			
Kesner Rd	US 31	End	Acme Twp	No	0.28	0.28			
Lautner Rd	Brackett Rd	End	Acme Twp	No	0.25	0.25			
S. Bates Rd	End of Pavement	Start of Seasonal	Acme Twp	No	0.36	0.36			
Shaw Rd	US 31	Private Rd	Acme Twp	No	0.31	0.31			
Yuba Rd	Bates Rd	End	Acme Twp	No	0.30	0.30			
Arnold Rd	Crisp Rd	End	Acme Twp	Yes	0.50				
Holiday Rd	Bunker Hill Rd	Twp Line	Acme Twp	Yes	1.11				
S. Bates Rd	Start of Seasonal		Acme Twp	Yes	0.15				
Sayler Rd	Yuba Rd	End	Acme Twp	Yes	0.51				

Local	5.58	5.58			
Seasonal	2.27	N/A			
Undefined	N/A	N/A			

Note

1) Road Names in **BOLD** have been Historically Completed

2) To add new road(s) or area(s) please contact GTCRC

SPECIAL ACTION MEMO

TO: John Divozzo; Director of Public Works
FROM: _____ Supervisor
DATE: March 27, 2023

SUBJECT: Oak Shore Commons

The following outlines the process by which the Developer will be issued sewer connection permits:

The Grand Traverse County Department of Public Works (DPW) is in possession of an Overall Site Plan dated October 14, 2022. The normal process for land use and building permits requires approved EGLE Permit for wastewater infrastructure, construction of infrastructure per EGLE requirements and acceptance by the Township (turn over) prior to application to the DPW for connection to said infrastructure.

The special actions to be taken to allow application to the DPW prior to turn over to the township requires the developer, Oak Shore Commons, to meet the following conditions:

- Submittal and approval of EGLE Part 41 permit for the construction of wastewater facilities.
- Submittal of a bond in an amount equal to the construction cost to install the utility infrastructure per the requirements of the EGLE Permit.
- Identification of phasing construction to minimize the number of application reviews prior to turn over.

WHEREAS Oak Shore Commons is required to receive EGLE Permit prior to the start of construction of utility project;

WHEREAS Oak Shore Commons has agreed to submit a Performance Bond equal to 100% of the construction cost of the sewer infrastructure, that includes the contractor as a principal;

WHEREAS Acme Township has agreed to issue a land use permit and consent to building permits per building or group of buildings in anticipation of receipt of assurance identified above;

WHEREAS an estimate of utility fees is documented in Attachment A; however, these are estimates based on submitted information and actual fees will be determined at time of application and dependent upon application information submitted;

WHEREAS Oak Shore Commons must submit applications to connect to sewer for each building proposed and the DPW is authorized to review applications and develop connection fees for each connection and the payment of said fees will be done in accordance with a DPW fees; and

WHEREAS submittal of these applications will be in accordance with the construction outlined in the overall site plan; therefore, be it:

RESOLVED, the DPW is authorized to allow permitting of the sewer connections for the Oak Shore Commons, per building, as requested by Oak Shore Commons or the Oak Shore Common’s representative and collect permit fees & charges (subject to any additional Developer’s Agreement) at that time; and further to allow connection of buildings to the sewer system upon completion of the public sewer infrastructure which is turned over to the Township and accepted by the Township Board. Proof of payment of these fees is required for occupancy.

Developer understands that failure to secure EGLE Permit and submit bonding may nullify the preceding conditions for connection to the water and/or sewer infrastructure.

TOWNSHIP APPROVAL

Signed by: _____ Date: _____
Supervisor

ACKNOWLEDGEMENT

Signed by: _____ Date: _____
Oak Shore Commons Representative

ATTACHMENT A

Estimates of fees for Oak Shore Commons are as follows:

Address	6255 US-31N	6627 US-31N	6298 US-31N	6325 US-31N	6322 US-31N
Designation	Building 1	Building 2	Building 3	Building 4	Building 5
Number of Units	24	18	18	18	24
Number of Units of REUs	18	9	9	9	12
	\$	\$	\$	\$	\$
Benefit Fee per REU per utility	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
FEES	SEWER	SEWER	SEWER	SEWER	SEWER
	\$	\$	\$	\$	\$
Permit/Admin	50.00	50.00	50.00	50.00	50.00
	\$	\$	\$	\$	\$
Benefit	75,600.00	37,800.00	37,800.00	37,800.00	50,400.00
	\$	\$	\$	\$	\$
Total per Bldg	75,650.00	37,850.00	37,850.00	37,850.00	50,450.00
Building TOTAL					

Address	6392 US-31N	6323 US-31N	6433 US-31N	6437 US-31N
Designation	Building 6	Building 7	Building 8	Building 9
Number of Units	9	12	30	36
Number of Units of REUs	4.5	6	18	18
	\$	\$	\$	\$
Benefit Fee per REU per utility	4,200.00	4,200.00	4,200.00	4,200.00
FEES	SEWER	SEWER	SEWER	SEWER
	\$	\$	\$	\$
Permit/Admin	50.00	50.00	50.00	50.00
	\$	\$	\$	\$
Benefit	18,900.00	25,200.00	75,600.00	75,600.00
	\$	\$	\$	\$
Total per Bldg	18,950.00	25,250.00	75,650.00	75,650.00
Building TOTAL				

Note: Attachment A is an estimate of utility fees. Actual fees will be determined at time of application and dependent upon application information submitted.