

Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

APPROVED

ACME TOWNSHIP **SPECIAL** BOARD MEETING

ACME TOWNSHIP HALL

6042 Acme Road, Williamsburg MI 49690

Wednesday, February 21, 2024, 8:00 a.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 8:07 a.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, L. Swanson, D. White

Members excused: P. Scott, D. Stevens

Staff present: Cristy Danca, Recording Secretary

A. **LIMITED PUBLIC COMMENT:**

Limited Public Comment opened at 8:08 a.m.

Brian Kelley, Acme resident

Limited Public Comment closed at 8:11 a.m.

B. **APPROVAL OF AGENDA:**

Motion by Jenema, supported by Aukerman, to approve the agenda as presented. No discussion. Voice vote. Motion carried unanimously.

C. **NEW BUSINESS:**

1. **Continued discussion on Ascom Building purchase**

Discussion occurred regarding budgeting funds for purchase of the Ascom Building. Jenema reviewed fund balance sheets with Board members to identify where available funds that can be used toward purchase are currently located. Specifically, \$270,000 in the General Fund (101) from the Nakwema Trailway, \$497,700.18 in the ARPA Fund (282), and \$17,240 already in the Ascom Building Fund (408) – all eligible and available funds to use toward the purchase and avoid interest. Jenema shared information from the township's accountant that purchase of a new township hall is a legitimate use of ARPA funds and he recommended spending the full amount for purchase closing to have it all spent and off the books prior to the December 31, 2024 deadline for the funds to be obligated by a signed contract.

Jenema recommended using ARPA funds toward building purchase, and suggested setting

additional General Fund funds aside for future discussion and consideration toward diverse community related projects such as additional sidewalks for example. Aukerman spoke of potential grant dollars as additional funding sources for future improvements. White was in agreement to allocate some amount from the General Fund toward future capital improvement projects, including renovations needed for the new meeting hall portion of the Ascom building purchase.

Discussion continued regarding: moving ARPA funds (\$497,700.18) and Nakwema cash flow funds originally moved from the General Fund (\$270,000) both into the 408 fund providing \$767,700.18 (plus \$17,240 already in the 408, and \$5,000 in escrow) to ensure coverage of the purchase price of \$695,000 and closing costs (budgeted at \$2,500); taxes for this year that will also have to be budgeted; timeline for renovations to the new building; the need for future discussion on how the building will look; and potential payment of transfer tax.

Jenema outlined the transfer of funds to create the budget for purchasing the Ascom Building as follows: Fund 282 ARPA funds \$497,700.18 transfer out (fund will be closed); Fund 408 transfer in \$497,700.18; transfer out of Fund 405 Nakwema Trailway \$270,000; transfer into 101 General Fund \$270,000; transfer out of General Fund 101 \$270,000; transfer into Fund 408 \$270,000; then create the budget of Fund 408 for purchase of the property putting in \$765,200 and for closing costs putting in \$2,500 for a total of \$767,700.18.

Motion by Jenema, supported by Aukerman, to pass *Resolution 2024-04 for the creation of a budget and allocation of funds for the Ascom Building located at 6100 US 31 on February 21, 2024, utilizing the ARPA funds to purchase the property, the funds will be moved out of the ARPA fund into the Capital Improvement Fund 408 \$497,700.18, and taking the funds from the 405 Nakwema which was borrowed from the General Fund of \$270,000 and we're going to put that back into the General Fund \$270,000, we are then going to move that money (\$270,000) out of the General Fund and create it into the 408 of \$270,000 for a total of \$767,700.18. Then we are creating the budget for the 408 purchase of property which we are paying \$695,000 for but creating a budget of \$765,200 because there are some unknowns, so it is to not exceed that. Then the closing costs of \$2,500 in the 408 for a total of \$767,700.18.* Discussion occurred. Jenema modified her Resolution to create the budget and allocate the funds to purchase 6100 US 31 along with lot (Jenema exited the room briefly to locate the lot number of the adjacent parcel also part of the sale, she returned and finished the motion) . . . *part of lot 8, block 26. Parcel number 28-01-300-043-04 that is for the vacant lot and the building's parcel number is 28-01-300-033-00.* Aukerman supported the modifications. No discussion. Roll call vote. Motion carried unanimously.

Board discussed a second resolution giving Supervisor White authority to sign for the purchase.

Motion by Jenema, supported by Aukerman, to pass *Resolution 2024-05 to give the Supervisor authorization to sign for the purchase of the property commonly known as 6100 US 31 North*

parcel numbers 28-01-300-033-00 and 28-01-300-043-04, more detail with the attached survey and legal description as presented on the survey dated January 15, 2024, by Mitchell & Associates being attached as part of the resolution. No discussion. Voice vote. Motion carried unanimously. Discussion about having a roll call vote. Roll call vote. Motion carried unanimously.

Following discussion, the Board agreed to continue discussion regarding the following topics at the March meeting: formation of a subcommittee made up of Board members to work with the Architect to address renovation and design details; an initial 60 – day lease offer for the Ascom Building’s two current tenants; a “loose plan” for the building potentially created by Aukerman and Stevens; and setting aside additional funds to do other community activities (the Board agreed to discuss this at the March meeting or closer to annual budget time).

There will be a packet of information regarding the Ascom Building located near the front door of the township for review. Nancy Edwardson has been asked to document comments made about what people would like to see the community space of the new building be used for.

PUBLIC COMMENT & OTHER BUSINESS:

Public Comment opened at 9:28 a.m.

Brian Kelley, Acme resident

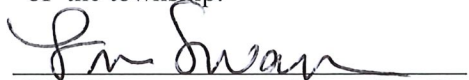
Public Comment closed at 9:31 a.m.

Motion by White, supported by Hoxsie, to adjourn the meeting. No discussion. Voice vote. Motion carried unanimously.

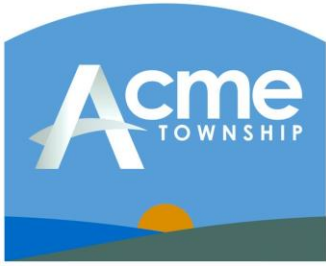
The meeting was adjourned at 9:31 a.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.



Lisa Swanson, Acme Township Clerk



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Wednesday, February 21, 2024, **8:00 a.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio, or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. NEW BUSINESS:

1. Continued discussion on Ascom Building purchase

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN