



# Parks Master Plan

## 2019-2023



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# ACKNOWLEDGMENTS

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## Cover Photo

Matt Lawrence

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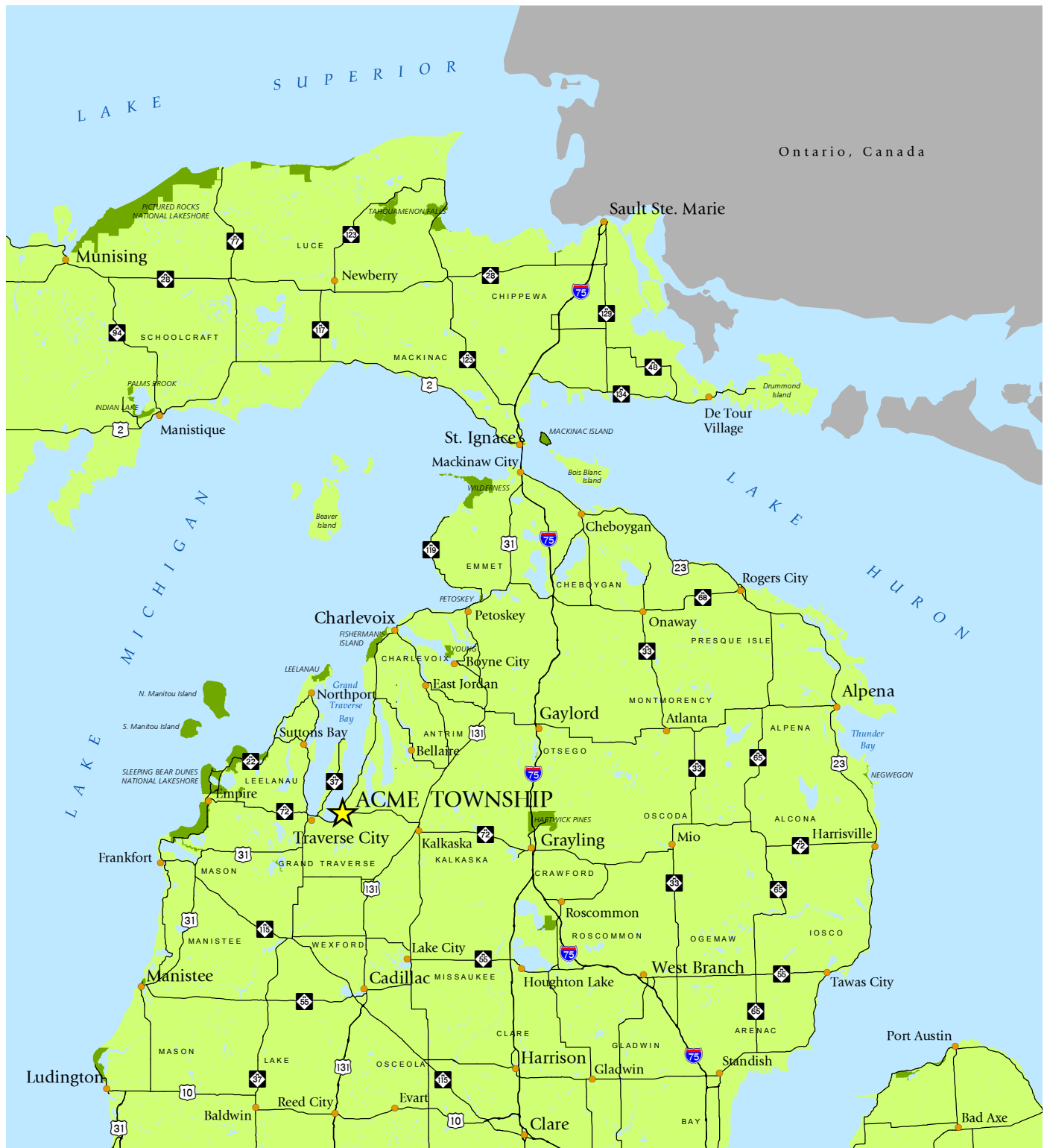




# Introduction

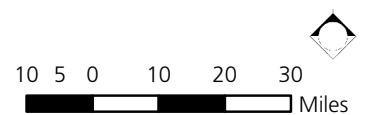
Traditional recreation master plans are used to address recreational conditions while evaluating their function against recreational demands based on resident population facility standards. This form of recreation planning is weighted toward recreational facilities and discounts the benefits associated with individualized recreation activities such as kayaking, canoeing, hiking, biking, bird watching, gardening, and nature interpretation. In contrast, the Acme Township Parks Master Plan views recreation as a system versus a function and takes into account active park considerations, open space, trail development, and natural area preservation. This parks plan encompasses Acme Township, including the parks, natural areas, trails, and other recreation amenities within the Township, and has an emphasis on the properties owned and maintained by the Township.





## ACME TOWNSHIP Regional Location

- County Boundary
- Major Highway
- State or National Park

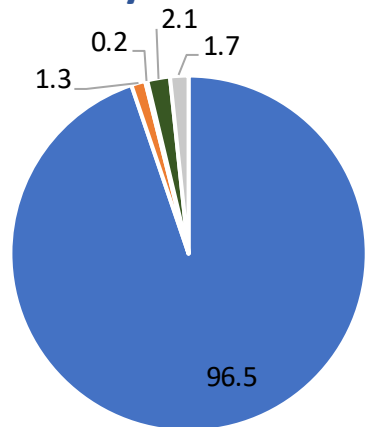


Population: 4,612	
48.4% Male	51.6% Female
2,232	2,380

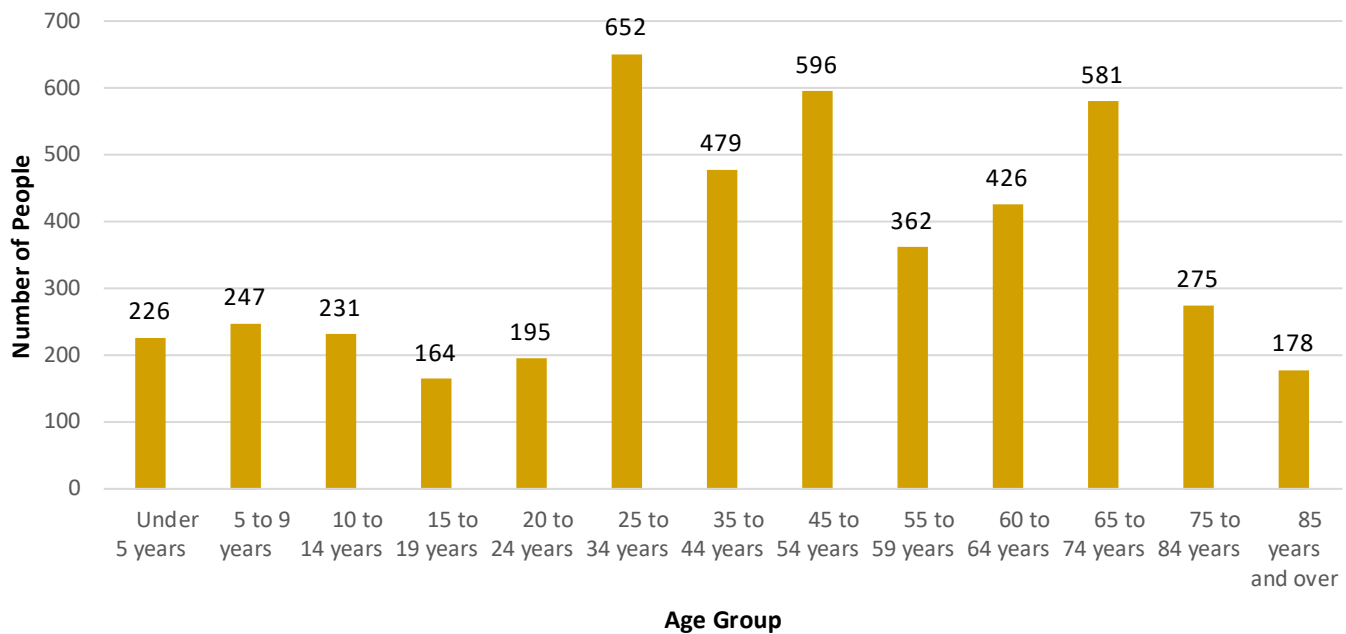
Demographics Source: U.S. Census/American Community Survey

## Race and Ethnicity

- White Alone
- Black alone
- Asian alone
- Two or more races
- Hispanic origin



## Age Distribution



## POPULATION

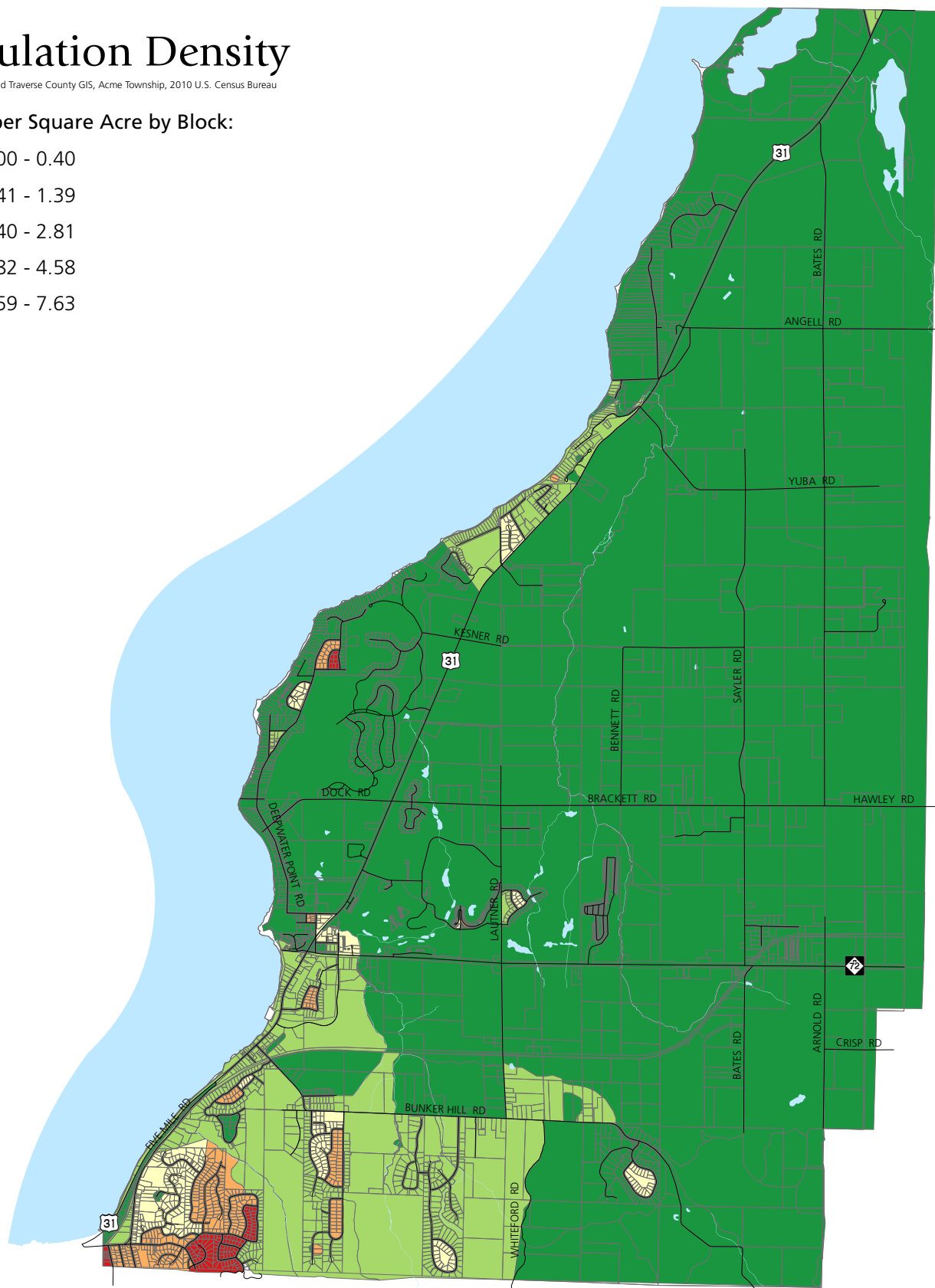
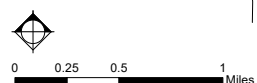
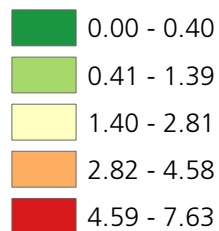
According to the American Community Survey, Acme Township's population in 2016 was 4,612. This population displays a change in the demographics since the last plan was completed. There has been a 5% increase in the population since the 2010 census. The biggest increase comes in the 25-34 year old age category by 46%. The median age for Acme Township is 48.3 years old. The Recreation Planning process will reflect these demographic changes.

In the 1930s, the population dwindled due to movement into larger cities, but since the 1970s and through the 2010 U.S. Census, population growth has occurred within the Township due to increased housing opportunities within the Grand Traverse Resort and residential development along East Grand Traverse Bay, around Bunker Hill Road and Holiday Road.

# Population Density

Data Sources: Grand Traverse County GIS, Acme Township, 2010 U.S. Census Bureau

People per Square Acre by Block:



## COMMUNITY DESCRIPTION

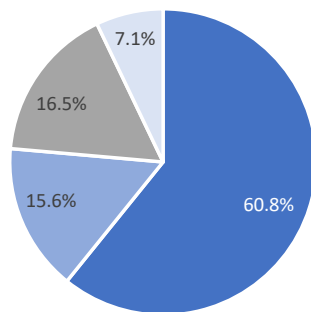
Acme Township is located in Lower Northwest Michigan in Grand Traverse County, approximately six miles northeast of Traverse City. Acme Township lies within a five-county region that includes Grand Traverse, Benzie, Kalkaska, Antrim, and Leelanau counties.

Originally, Acme Township was settled for its abundant natural resources and beautiful geography. Historically, the development of settlements was concentrated at the mouth of Acme Creek and defined the southwest portion of Acme Township as the center of activity. Today, the Township maintains a rural character and is pocketed with seasonal and year-round dwelling units along Grand Traverse Bay and in the western portion of the Township. Commercial development exists along US-31 and at the US-31 and M-72 intersection. Much of the M-72 corridor retains a rural character as it extends east toward Whitewater Township. There is a variety of scattered residential development throughout the Township, generally south of M-72. The interior of Acme boasts rolling hills and agricultural land filled with fruit farms, which are slowly being developed with residential dwelling units.



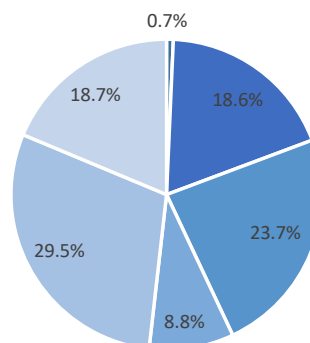
### Housing

- Owner-occupied
- Renter-occupied
- Seasonal, Recreational, and Occasional Use
- Vacant - For Sale, Rent etc.



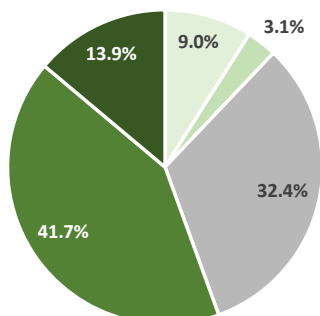
### Education

- No High School Diploma
- High school graduate (includes equivalency)
- Some college, no degree
- Associate's degree
- Bachelor's degree
- Graduate or professional degree



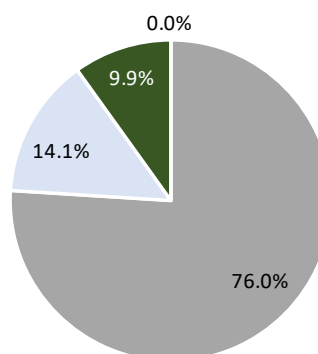
### Household Income

- Very Low Income (less than \$25,000)
- Low Income (\$25,000-\$34,999)
- Moderate Income (\$35,000-\$74,999)
- High Income (\$75,000-\$149,999)
- Very High Income (\$150,000 and up)



### Work

- Private wage and salary workers
- Government workers
- Self-employed in own not incorporated business workers
- Unpaid family workers





## WORK AND INCOME

According to the American Community Survey the population of persons 16 years old and over in Acme Township is 3,850. There are 2,372 people that are recorded as employed. The unemployment rate in Acme is only 0.9% compared to the 4.7% national average. 89.8% of people in Acme Township commute to work alone, while 5.2% of people carpool. The average travel time for an individual to get to work is 18.9 minutes. 29% of people work in educational services or health related fields. Approximately 14% of people in Acme work in arts, entertainment and recreation. The median household income is \$65,043, compared to the national median household income of \$55,322.

## HOUSING

There is a total of 2,612 housing units within the Acme Township jurisdiction. A majority of the housing units are single family detached homes, totaling 2,004. The average household size is 2.32 people. The total number of occupied units equals 1,999. Of the 1,999, 79.5% of those are owner occupied. The number of occupied units paying rent is 397. The median rent that an Acme Township resident is paying is approximately \$927 a month. There are 1,041 housing units with a mortgage and 549 without a mortgage.

## EDUCATION

Education in Acme Township is higher than the state and national average. People in Acme Township that have a bachelor's degree or higher was 48.2% according to the American Community Survey. In the State of Michigan, 27.4% of people have a bachelor's degree or higher compared to the national average of 30%. 99.2% of people in Acme Township have obtained a high school diploma compared to 89.9% of the State of Michigan.





## RECREATION EXPENDITURES

ESRI Business Analyst is a data source that collects and analyzes consumer data. The information is collected anonymously to reveal trends accurately. The table below highlights Recreational Expenditures by the residents of Acme Township. A total of \$4,596,629 was spent on a variety of recreational opportunities in general. In all categories, Acme Township residents spend more than the National average. This chart shows that the people of Acme Township spend the most money on Entertainment/Recreation Fees and Admissions, not necessarily within the Township limits. Acme Township residents spend 21% more than the national average on these recreational features.

Other significant expenditures were membership fees for social/recreation/civic clubs and for sports, recreation and exercise equipment. Rounding out the top four highest expenses was recreational vehicles and fees.

Acme residents spent 140% over the national average for payments on boats/trailers/campers and RV's which can be attributed to the location of the Township. The readily accessible water features and campgrounds play an important role in this amount of spending.

Overall, the results show that Acme Township residents choose to spend their hard earned money on Recreational services and amenities during their leisure time.

*Table: Recreational Expenditures*

	AVERAGE AMOUNT SPENT ANNUALLY	TOTAL SPENT ANNUALLY	% SPENT ABOVE THE NATIONAL AVERAGE
Entertainment/Recreation Fees and Admission	\$826.31	\$1,633,620	21
Membership fees for social/recreation/civic clubs	\$273.81	\$541,329	21
Sports, Recreation and Exercise Equipment	\$237.05	\$468,656	33
Recreation Vehicles and Fees	\$185.57	\$366,865	69
Fees for recreational lessons	\$159.05	\$314,442	15
Fees for participant sports	\$143.31	\$283,325	27
Payment on boats/trailers/campers/RVs	\$106.98	\$211,490	140
Hunting and fishing equipment	\$84.50	\$167,062	55
Admission to sporting events	\$78.82	\$155,826	33
Exercise equipment and gear, game tables	\$72.57	\$143,477	26
Camp fees	\$37.63	\$74,397	13
Bicycles	\$32.69	\$64,623	12
Rental of RVs or boats	\$24.51	\$48,455	22
Camping equipment	\$16.62	\$32,860	16
Docking and landing fees for boats and planes	\$16.45	\$32,522	40
Water sport equipment	\$7.85	\$15,521	20
Winter sport equipment	\$7.51	\$14,852	15
Rental/repair of sports/recreation/exercise equipment	\$3.00	\$2,976	29
Other sports equipment	\$2.31	\$24,331	60
Source: ESRI Business Analyst, "Recreation Expenditure" Report, 2018			

# Administrative Structure

## ORGANIZATION

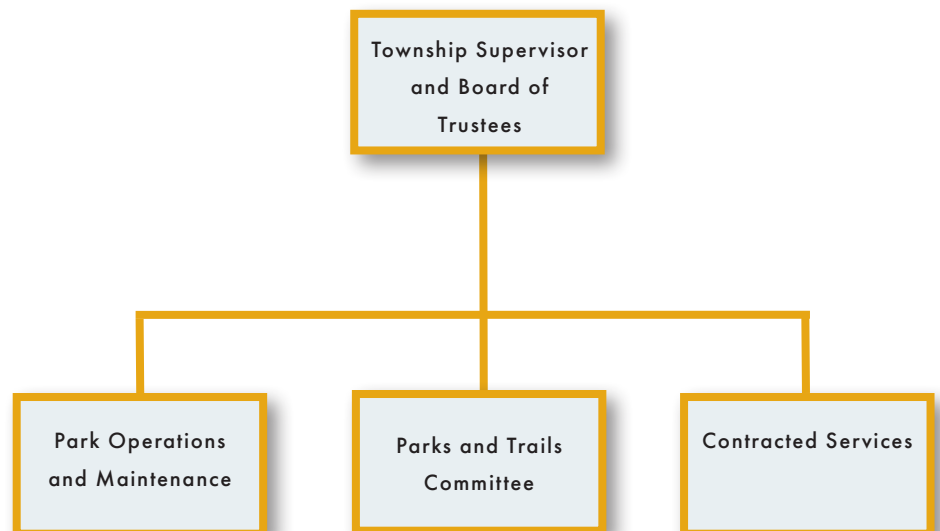
Acme Township's parks and recreation program is administratively aligned under a traditional local government organizational structure. The Township Supervisor and Board of Trustees provide governance, establish public policy, adopt the annual budget and millage rates, and are the approval authority for community plans and projects. The Township Supervisor is also responsible for the execution and implementation of Board policies, budgets, and plans as well as performing oversight for day-to-day operations within the Township. Township administrative staff, which includes the Park Operations Manager, reports to the Township Supervisor. The Park Operations Manager is responsible for maintenance and construction occurring within the Township's parks. During the summer months, the Township retains seasonal employees to perform regular park maintenance. These individuals report to the Township Supervisor.

The Parks and Trails Advisory Committee provides citizen input into the Acme Township park program. A combination of citizens, administrative staff, and elected officials participate on this committee.

## PARTNERSHIPS & VOLUNTEERS

Acme Township has partnered with the Grand Traverse Regional Land Conservancy (GTRLC) and the Watershed Center. GTRLC has partnered with Acme Township to raise funds for parkland acquisition, to remove former private structures, and to plan future improvements. The Watershed Center has partnered with Acme Township on testing for E.coli at two swimming beaches between Memorial Day and Labor Day starting in 2012. They also obtained a grant to design some model Low-Impact Development storm-water management plans for use in the future development of the Township's shoreline park lands. Acme Township has a very close working relationship with Traverse Area Recreational Trails (TART) on potential trail network expansions in the township.

Acme Township also works with the Acme Business Association, TART Trails, Sweetwater Evening Garden Club, Grand Traverse Band of Ottawa and Chippewa Indians and Elk Rapids Public Schools. Elk Rapids Public School students often volunteer their hours to help out in Acme Township to fulfill their civic engagement requirements for school credit. The Acme Historical Society provides continued historical support as needed.



The Grand Traverse Band of Ottawa and Chippewa Indians has been instrumental in the development of Acme Township's parks through Tribal 2% grant allocations and having a representative serve on the Parks and Trails Committee.

TART trails and Acme Township collaborate on a variety of levels. They share resources when it comes to trail maintenance and funding particular projects. A TART Trails representative is on the Acme Township Parks and Trails Committee to keep communication open and up to date.

The Acme Business Association organizes and hosts the annual Acme Fall Festival held each September at Flintfields Horse Park. The Township and Acme Business Association continue to look for collaborative opportunities to promote the community's recreational assets that are the foundation of our regional economy.

The Sweetwater Evening Garden Club provides a variety of volunteer services throughout Acme Township. The club meets on a monthly basis and participates in annual beautification projects, community events, and they offer workshops and classes to the people of Acme Township.

## ANNUAL BUDGET

The Acme Township annual parks and recreation budget for 2018–2019 is around \$512,975. Funds come from the General Operating Millage/General Fund, plus grants and donations. Of this amount, \$300,000 came from the MDNR Trust Fund Grant. The Grand Traverse Regional Land Conservancy gave a \$200,000 grant to help with matching funds for the Bayside Park development project. Capital expenditures for larger projects and grant contributions are budgeted annually when the funds will be expensed.

MAINTENANCE AND PARKS EXPENDITURES		
Item	(2017–2018)	(2018–2019)
Wages	\$16,400	\$18,700
Parks and Recreation Fund	\$51,632	\$44,275
Capital Improvements	\$155,000	\$450,000









# Inventory of Existing Parks, Natural Areas, and Recreation Facilities

Acme Township has over 3,979 acres of public recreation land, much of which is composed of the Yuba Creek Natural Area, Petobego State Game Area, Pere Marquette State Forest and Maple Bay County Park. These facilities account for 90% of the Acme Township public recreation acreage. Acme Township has only 37 acres of recreational land not dedicated to natural areas and preserves. Privately owned recreational land is expansive in Acme at about 1,518 acres of land. The private facilities offer a wider variety of uses, such as golf courses, equestrian facilities, swimming pools, and campgrounds, in addition to many of the same opportunities available at the public facilities. Facilities owned by schools are relatively small in comparison at about 7.75 acres. Bertha Vos Elementary School is the only school in the area that offers recreation facilities.

The Grand Traverse Land Conservancy also has 37.5 acres of recreational land within Acme Township. They also assist in the management of Deepwater Point and Yuba Creek Natural Area.

Overall, Acme Township has an immense amount of recreational opportunities, both public and private. With the updating and implementation of the recreation plan, the current recreation opportunities can only be improved for greater ease of use for everyone throughout the entire community.

## REGIONAL RECREATION OPPORTUNITIES

Acme Township is located in Grand Traverse County, which boasts some of Michigan's greatest recreational opportunities. There is a diversity of recreation facilities available within the County under the ownership of public and private enterprises. These include local parks and recreation facilities, private golf courses, public and private marinas and boat liveries, and state parks and forests.

## ACCESSIBILITY EVALUATION

Each of the four parks owned by Acme Township was evaluated for its current level of accessibility on a scale of 1 to 5 (1=none of the park amenities are accessible, 2=some amenities are accessible, 3=most amenities are accessible, 4=all amenities are accessible, 5=the entire park has been designed using principles and standards of accessibility). The evaluation was performed by Beckett & Raeder staff by visually evaluating the amenities available at each park. The accessibility evaluation score can be found on the inventory sheet for each park

## PARKS AND RECREATION INVENTORY

Recreation facilities in Acme Township are made up of four different elements: Public Recreation Facilities (Township, County, and State), School Recreation Facilities, Private Recreation Facilities and the Grand Traverse Land Conservancy. The table below summarizes the recreation facilities found within Acme Township.

ENTITY	ACRES
Acme Township	465
Grand Traverse County	531
State of Michigan	1,427
Private Entities	1,518
Grand Traverse Land Con.	37.5
Total	3,979



# Existing Recreation Facilities

Data Sources: Grand Traverse County GIS, Acme Township

## Acme Township

1. Bayside Park, Bunker Hill Road Boat Access
2. Deepwater Point Natural Area
3. Sayler Park & Boat Launch
4. Yuba Creek Natural Area

## Grand Traverse County

5. County Park Land
6. Dock Road Water Access
7. Maple Bay County Park
8. Shores Beach Lane Water Access

## Private

9. Bertha Vos School
10. East Bay Harbor Marina
11. Everflowing Waters Campground
12. Grand Traverse Resort
13. Flintfields Horse Park
14. Lochenheath Golf Course
15. New Hope Community Church
16. Traverse Bay RV Park

## State of Michigan

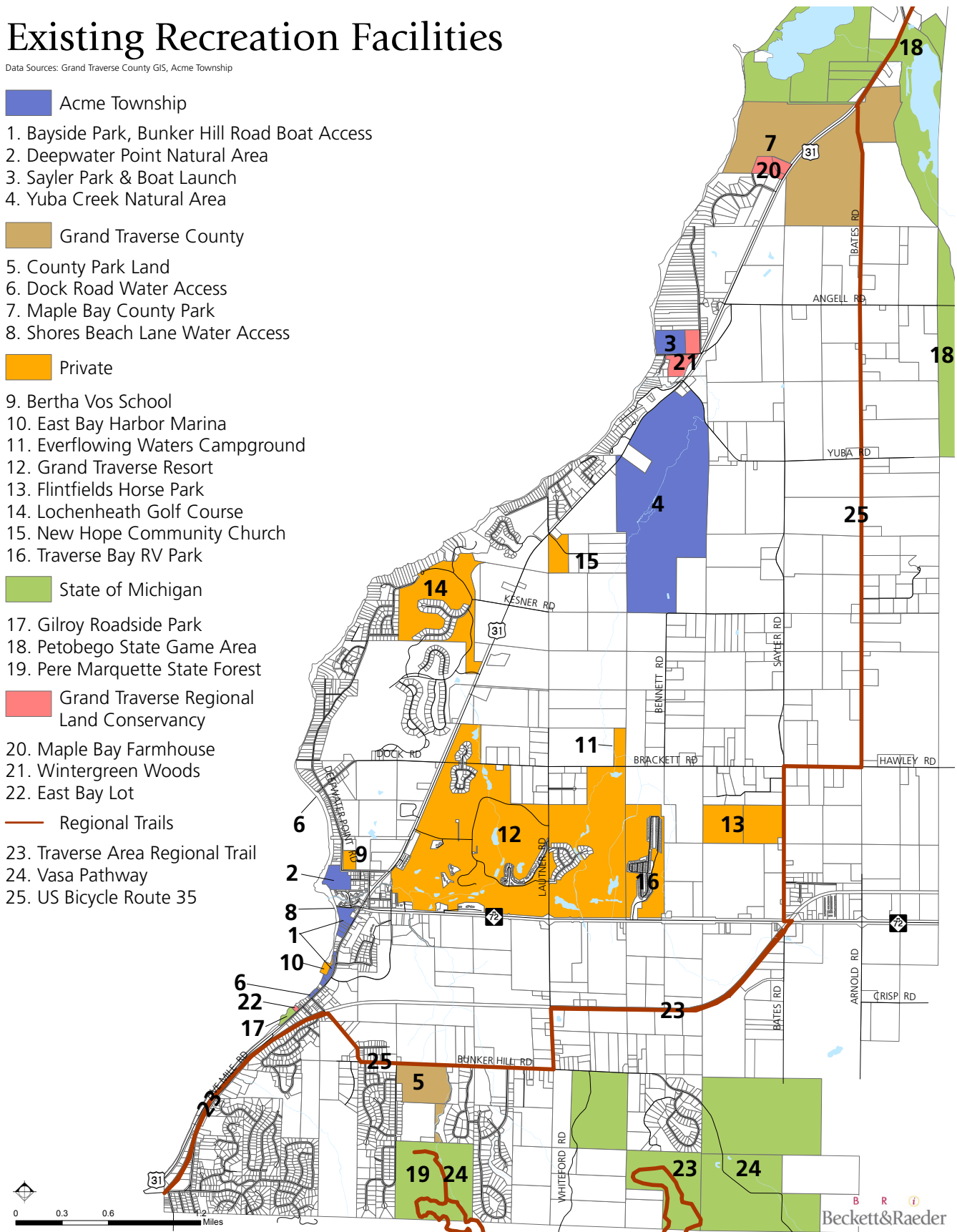
17. Gilroy Roadside Park
18. Petobego State Game Area
19. Pere Marquette State Forest

## Grand Traverse Regional Land Conservancy

20. Maple Bay Farmhouse
21. Wintergreen Woods
22. East Bay Lot

## Regional Trails

23. Traverse Area Regional Trail
24. Vasa Pathway
25. US Bicycle Route 35



ACME TOWNSHIP RECREATION FACILITIES		
Facility Name	Facility Description	Acres
Bayside Park	Beach Frontage on Grand Traverse Bay, Picnic Tables and Grills, Overlook Deck, Swimming, Wash Rooms, Changing Area, and Play Equipment	14.7
Bunker Hill Road Boat Access	Boat Access for watercrafts under 16 feet	0.3
Sayler Park	Beach Frontage on Grand Traverse Bay, Picnic Tables and Grills, Horseshoe Pits, Volleyball, Swimming, Wash Rooms and Changing Area, Play Equipment, Shelter 1 (48 People), Shelter 2 (80 People), Shelter 3 (80 People), and Boat Launch	22.0
Deepwater Point Natural Area	Frontage on Grand Traverse Bay, Trails and Parking	14.9
Yuba Creek Natural Area	Frontage on Yuba Creek, Trails and Natural Area, Hunting	413
GRAND TRAVERSE COUNTY		
Facility Name	Facility Description	Acres
Maple Bay	Master Plan In Progress (Former Dairy Farm)	450
VASA Pathway	Trailhead VASA Trail, Toilets and Trails	80.0
Dock Road Water Access	Unimproved Boat Launch and Gravel Parking Lot	0.3
Shores Beach Lane Water Access	Unimproved Boat Launch	0.3
STATE OF MICHIGAN		
Facility Name	Facility Description	Acres
Petobego State Game Area	Natural Area	612.3
MDOT Gilroy Park Roadside Park	Beach Access, Picnic Tables, Grills, and Toilets	2.2
Pere Marquette State Forest	Forest encompasses a section of the VASA trail	812
PRIVATE FACILITIES		
Facility Name	Facility Description	Acres
Everflowing Water Campground	Rustic Campground	12.0
Grand Traverse Resort	Golf Course (54 Holes), Hotel and Conference Center, Indoor / Outdoor Tennis (5), Indoor / Outdoor Pools (2), Beach Frontage on Grand Traverse Bay, and Salon and Spa	1400
New Hope Community Church	Softball, Soccer, and All-Purpose Fields, Tennis Courts (2), Playground Equipment, Meeting Room, and Restrooms	20.5
Bertha Vos Elementary School	Playground Equipment, Skating Rink and Hut	6.4
East Bay Harbor Marina	Offers gasoline, water, electricity, restrooms/showers and laundry	
Flintfields Horse Park	Stables, Riding and Competition Fields	80.0
GRAND TRAVERSE REGIONAL LAND CONSERVANCY FACILITIES		
Facility Name	Facility Description	Acres
Wintergreen Woods Conservancy	Natural pine forest and 0.6 miles of trail	21
East Bay Lot	Open undeveloped lot	.5
Maple Bay Farm	Farm house, root cellar, sugar shack and pole barn	16

## PARK CLASSIFICATION

The following table indicates the general park categories, location criteria, and size criteria that the National Recreation and Park Association follows as a general guideline. Acme Township exceeds the recommended criteria for each park category except the mini parks. The Township goals and objectives highlight potential acquisition of inland parkland.

Classification	General Description	Location Criteria	Size Criteria
Mini Park	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile in residential setting	2500 sq ft to 1 acre
Neighborhood Park	Serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼ to ½ mile distance and interrupted by nonresidential roads and other physical barriers	5-10 acres
Community Park	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs.	Usually serves two or more neighborhoods and ½ to 3-mile distance	Usually between 30-50 acres
Large Urban Park	Serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community.	Usually serves the entire community	Usually a minimum of 50 acres, 75 acres or more is optimal
Natural Resource Areas	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity	Variable

Adapted From: Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983. Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995.

## PARK LAND ANALYSIS

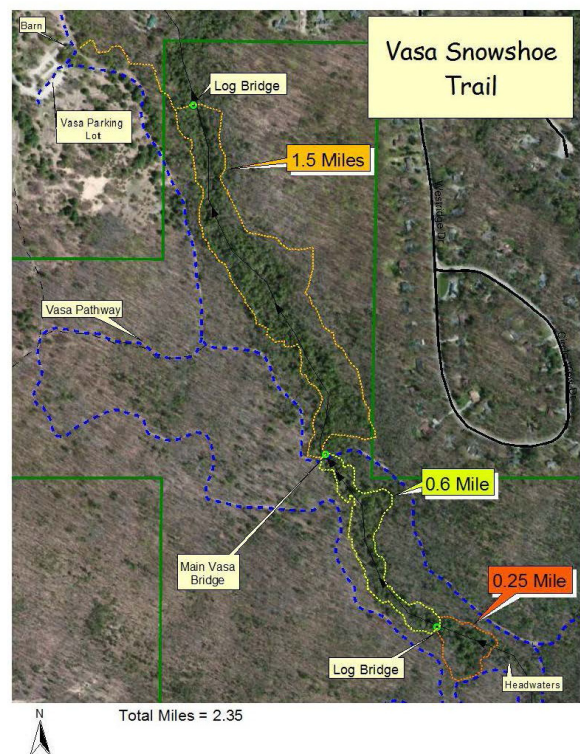
Properties that are within Acme Township are summarized in the following table based upon a total population of 4,612. Acme Township has a surplus of acreage based upon the population per the National Park and Recreation Association standards.

Classification	NRPA	Recommended Acreage for Acme Township	Acme Township Parks	County Parks	Public School Park	Surplus/ Deficiency
Mini Park	.25-.5 Acres	1.2 - 2.3	0	-	7.75	5.45
Neighborhood Park	1.0-2.0 Acres	4.6 - 9.2	14.9	-	-	5.7
Community Park	5.0-8.0 Acres	23 - 36.9	33	-	-	10
Regional Park	5.0-10.0 Acres	23 - 46	413	531	-	898
<b>TOTALS</b>		<b>51.8 - 94.4</b>	<b>461</b>	<b>531</b>	<b>7.75</b>	<b>919.2</b>

## VASA PATHWAY

The VASA Pathway is a significant recreational facility in Acme Township. It is a year-round recreational pathway for hiking, running, mountain biking, winter fat biking, groomed cross country skate and classic skiing, snowshoeing, bird watching, and hunting.

The VASA Pathway is maintained through a collaborative effort between TART Trails, DNR, Grand Traverse County, and Northern Michigan Mountain Bike Association. One of the trailheads has a warming hut located off Bartlett Road. The 2.5 mile VASA snowshoe trail is very popular and widely used.



## BAYSIDE PARK

Size: 14.7 acres

Location: Intersection of US-31 and M-72

Ownership Entity: Acme Township

Accessibility Score: 4



### ATHLETIC / SPECIAL ACTIVITY FACILITIES

Type	Quantity	Condition	Notes / Suggested Action
Play Structures - Metal	4	Good	Slide, swings, monkey bars, climber
Groomed Swimming Area	1	Good	
Open Lawn	1	Excellent	
Walking Paths - Concrete / Asphalt		Excellent	

### LANDSCAPE / MISCELLANEOUS FACILITIES

Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Paved	Many	Excellent	Two new parking areas with ADA access
Bike Rack	1	Excellent	New
Benches	Many	Excellent	New modern benches throughout
Picnic Tables	Several	Good	Replace as needed to match new tables
Park Grills	Many	Good	Metal, most are not accessible
Restrooms - Accessible	1	Excellent	Modern building with drinking fountain
Shelter - Small	2	Good	
Signage - Park Name and Rules	2	Good	Consistent branding
Signage - Interpretive	3	Fair	Two are showing signs of deterioration
Butterfly Garden	1	Excellent	Maintained by Sweetwater Evening Garden
Native Plant Garden	1	Excellent	Maintained by Sweetwater Evening Garden
Viewing Platform - Wood	1	Excellent	Ramp down to beach and Mobi-Mat to

#### Accessibility Notes

- Three barrier-free spaces marked next to restroom facility
- Several accessible picnic tables
- Paved path to accessible restroom facilities
- Asphalt path through woods to wooden deck near beach
- Pave path down to the beach. A Mobi-Mat has been purchased to improve access to the water

#### Comments

- Parking lot access maintained in winter months
- Play equipment primarily for ages 6+
- Leashed dogs are allowed in Bayside Park





Bayside Park is located in the heart of Acme Township, near the intersection of US-31 and M-72, and was established in 1987. Bayside Park is used by locals and tourists as it is the most visible to passing vehicles. The park grew over time through a collaborative acquisition campaign to obtain adjacent land.

Two newly paved parking areas provide convenient entry to the park. A universally accessible trail leads from the parking lot past a modern, accessible restroom facility into the woods. Nestled in the woods are a few sturdy play structures and many park grills and benches. A winding paved trail leads to a deck looking out over the beach and the beautiful Grand Traverse Bay; the shoreline is a mix of groomed and natural areas that minimize erosion while providing space for swimmers to enter the pristine water. On the west side of the parking lot in the newly acquired park property, an open lawn dotted with trees stretches from the road to the beach. Other park features include native and butterfly gardens maintained by the Sweetwater Evening Garden Club and interpretive signage.

The recent improvements include an asphalt trail along US 31 that connects to adjacent sidewalks and businesses. New sidewalks and benches are located throughout the park. A new bike rack is located near the parking area and restroom facility for easy access to the park.

The park is available for year-round use, providing snowshoers and ice fishers access to the bay front. Boaters can access the water on Shores Beach Lane. The park's close proximity to the Deepwater Point Natural Area affords greater recreation opportunities; active uses such as swimming and picnicking can take place in Bayside Park, and passive uses such as nature walks and birding are only a short walk down the beach. Dogs are allowed in Bayside Park on a leash and owners are required to clean up after their pets.





## DEEPWATER POINT NATURAL AREA

Size: 14.93 acres

Location: Intersection of Deepwater Point Road and Shore Road

Ownership Entity: Acme Township

Accessibility Score: 1



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Waterfront		Fair	Not easily accessible
Walking Paths - Woodchip		Excellent	

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Gravel	4 Spaces	Fair	
Signage - Park Name and Rules	6	Excellent	

### Accessibility Notes

- Paths are woodchips—not accessible to persons in wheelchairs

### Comments

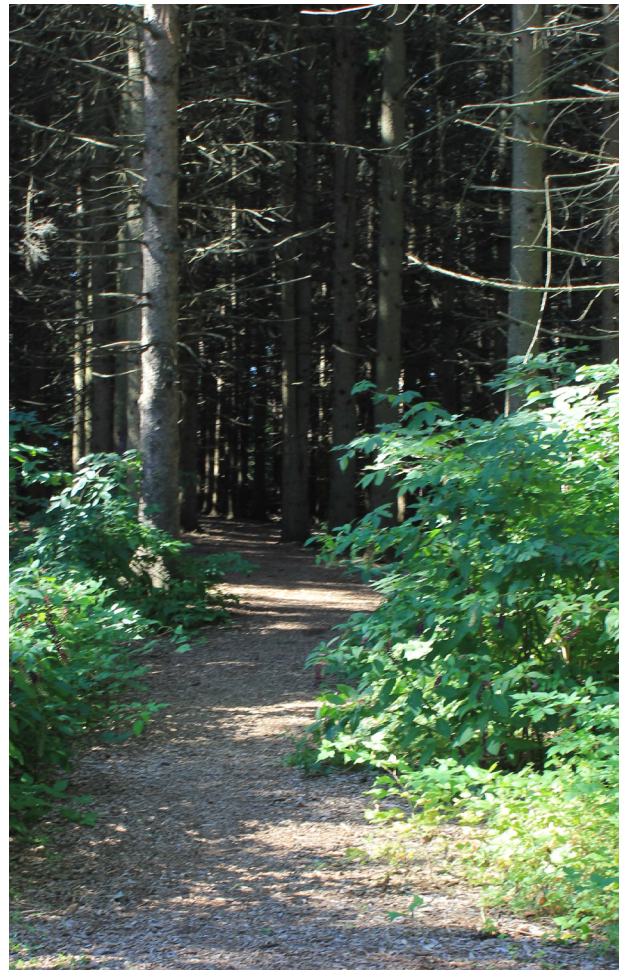
- No current management plan
- A trail map at entrances may be useful to visitors for orientation
- Parking area may be difficult to find for first-time visitors
- Entrance located adjacent to elementary school





Deepwater Point Natural Area, though located just down the beach from Bayside Park, is accessed by Shore Road off US-31. This property, an old pine plantation, is more removed from US-31 than Bayside Park and has a peaceful and contemplative atmosphere. The natural area boasts 14.93 acres of woods and woodchip trails that wind from the parking area to the bay shore and is a springboard for activities such as kayaking, birdwatching, or quiet walks through the tall pines. The area is primarily used by local residents.

Deepwater Point Natural Area has a beautiful waterfront shoreline along East Bay near the mouth of the Acme Creek. This park is best used for hiking, walking, and being one with nature.





## YUBA CREEK NATURAL AREA

Size: 413 acres

Location: Intersection of US-31 and Yuba Rd

Ownership Entity: Acme Township

Accessibility Score: 1



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Walking Paths - 2 miles mowed			
Trail Loop	3 areas	Good	2 Miles in length

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Grass	Approx. 19 spaces	Fair	
Parking Lot - Gravel	Approx. 16 spaces	Fair	
Information Kiosk	2	Good	
Walking Path Maps	1	Good	At kiosk
Benches - Wood	3	Fair	
Blue Bird Nesting Boxes	Numerous	Good	

### Accessibility Notes

- Access to YCNA is limited for persons in wheelchairs—mowed paths are not ideal, but other improvements are not intended per the Management Plan

### Comments

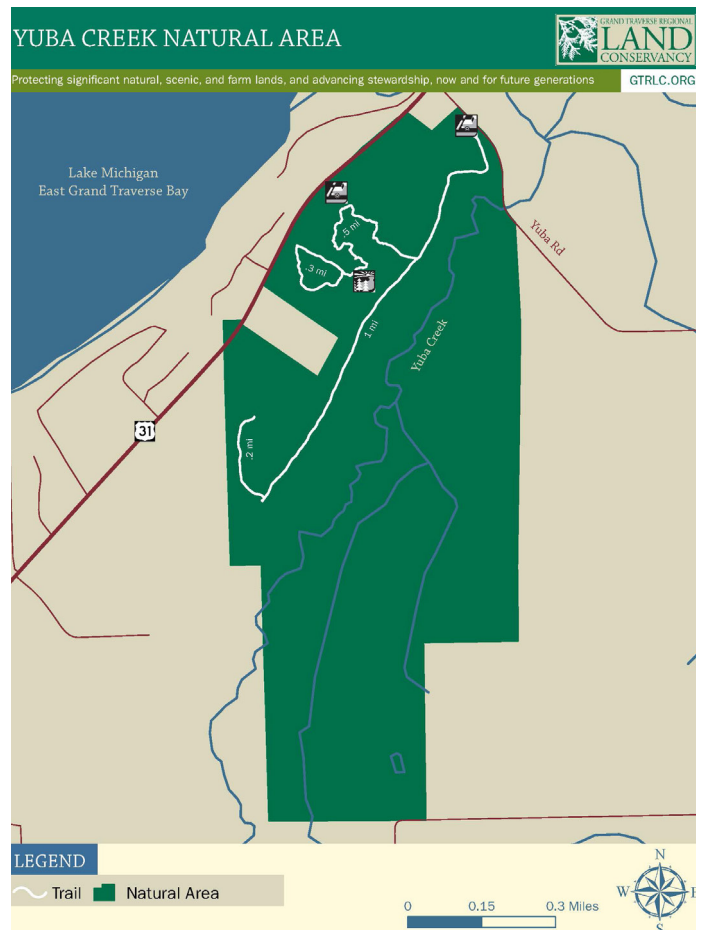
- Management Plan in place—2002
- Panoramic views
- Hunting is allowed
- Add new benches
- Update kiosks
- Invasive species management will be implemented in an annual maintenance plan. Autumn Olive will be eradicated with the help of the Grand Traverse Regional Land Conservancy.



Yuba Creek Natural Area has no shortage of beautiful vistas to enjoy; at 413 acres, it is Acme Township's largest Township-owned natural area. Two access points allow visitors to experience the natural beauty of the area; one grass parking lot at the highest point in the park affords panoramic views of the Yuba Creek valley below, and the other gravel parking lot off of Yuba Road leads to a path that runs the length of the valley. Yuba Creek is primarily used by Acme Township residents, but its adjacency to US-31 increases opportunities for regional users.

A management plan for the Yuba Creek Natural Area was adopted in November of 2002. The plan outlines several goals and objectives for the care of several natural features of the area, including protecting and improving existing wetlands, creating and improving upland habitat, protecting existing eagle nest sites, preserving the water quality of Yuba Creek, and providing birdhouses for bluebirds and kestrels. The plan also provides for the continuation of hunting opportunities, additional land preservation, and public outreach and education.

Acme Township has partnered with the Grand Traverse Regional Land Conservancy (GTRLC) to implement trail improvements at Yuba Creek Natural Area. Previously, an out-and-back hiking trail existed off Yuba Road through the creek valley. Additionally, a small hiking loop was accessible from the parking lot off US-31. Through the help of the GTRLC's Americorps workers and community volunteers, the two trails are now connected. Future plans include another connection between the two existing trails on the south side of the property to create a large interior hiking loop.





## SAYLER PARK

Size: 22 acres

Location: Yuba Park Road

Ownership Entity: Acme Township

Accessibility Score: 3



### ATHLETIC / SPECIAL ACTIVITY FACILITIES

Type	Quantity	Condition	Notes / Suggested Action
Horseshoe Pits	5	Varies	
Play Structures	8	Varies	Swings, slide, go round, climber, spring toys
Sand Volleyball Courts	2	Fair	
Trails			

### LANDSCAPE / MISCELLANEOUS FACILITIES

Type	Quantity	Condition	Notes / Suggested Action
Picnic Shelters	3	Good	Tables under each shelter, grills on the side
Picnic Tables - Wood and Metal	25–30	Good	Does not include shelter tables
Benches - Wood	Numerous	Fair	In need of updating
Park Grills - Metal and Stone	15–20	Fair	In need of updating
Restrooms - Accessible	1 Shelter	Good	In need of hard surface for better access
Parking Lot - Paved	1	Good	Parking on side of Yuba Park Road
Boating Access Site	1	Excellent	Constructed in 2016, opened in 2017

#### Accessibility Notes

- Paths are firm and stable—gravel, asphalt, or brick
- Bathrooms are accessible
- There are a few barrier-free parking spaces designated near the park entrance with a paved path down to the boat launch.
- Few barrier-free amenities along shore bluff with the most recent improvements

#### Comments

- Lots of amenities—tables and grills, numerous play structures. Wood swing set needs replacing. Play structures include one ADA swing
- Barrier-free parking exists at the restroom facility and at shelters. No designated individual barrier-free sites
- Play equipment primarily for ages 6+





Sayler Park is located off Yuba Park road in Yuba. This 22-acre park is a fantastic place for family recreation; the park has three shelters that can be rented for gatherings, play equipment, outdoor grills, horseshoe and volleyball areas, with modern accessible restrooms. The park also has access to the beach and Grand Traverse Bay. Sayler Park, out of all of the parks owned by Acme Township, is best equipped for family gatherings and group recreation due to the number of amenities in place. Sayler Park's location is not as visually prominent as Bayside Park, but Sayler Park still receives many visits from Acme Township residents, both seasonal and permanent.

### Sayler Park Boating Access Site

The Sayler Park Boating Access Site was completed in 2018. The site was very popular during the first year of being open to the public. The brand new facilities include a concrete boat launch pad, paved entrance and round about for launching the boats. The new site is posted and advertised on the Acme Township website. Sayler Park Boating Access Site is included in the Acme Township annual maintenance schedule.

Asphalt paving leads from US31 to the launch. There is also a new gravel parking area with a concrete pad for handicap accessible parking. A new trail was also developed within the park. The boat launch is not staffed, therefore there is an honor box located to the side of the boat launch area where individuals can drop the requested \$5 fee. Annual passes are made available with a discount offered to residents. The suggested fee helps to offset the cost for annual maintenance. The project was funded through the Great Lakes Fishery Trust.

The dock is put in place in April and removed in October. Dredging will be completed on an as needed basis and monitored regularly. Infrastructure and large scale maintenance and replacement schedules will be reviewed on an annual basis and budgeted accordingly.



**This map shows the trail from Wintergreen Woods that connects to Sayler Park (light green).**

## PREVIOUS GRANT ASSISTANCE

Deepwater Point Natural Area: TF96-110

Year: 1996

Description: Acquisition of approximately 1335' of rocky beach frontage on Grand Traverse Bay

Grant Award: \$1,968,000

Status: Rustic trails and a gravel parking lot have been constructed on the acquired property and remain in good condition.



Yuba Creek Natural Area Acquisition: TF00-162

Year: 2000

Description: Acquisition of over one mile of frontage on Yuba Creek

Grant Award: \$1,576,021

Status: Mowed trails, gravel parking lots, and trailhead signage were installed on the acquired property and remain in good condition.





Acme Waterfront Park Acquisition: TF08-095

Year: 2008

Description: Acquisition of 540' of shoreline properties

Grant Award: \$3,006,200

Status: Existing buildings on acquired property have been demolished and small improvements have been made.

---

Acme Waterfront Park Phase II: TF09-171

Year: 2009

Description: The acquisition of 900' of shoreline properties

Grant Award: \$2,266,500

Status: Existing structures on acquired property have been demolished.

---

Acme Waterfront Park Acquisition: TF11-082

Year: 2011

Description: The acquisition of approximately 337 feet of frontage on East Grand Traverse Bay in two parcels.

Grant Award: \$862,500

Status: The property is part of the Bayside Park development to provide access to the Grand Traverse Bay.





## PREVIOUS GRANT ASSISTANCE

Waterways Grant for Saylor Park Boating Access Site  
Great Lakes Fisheries Trust Grant

Year: 2016, 2015, 2014

Description: Boating Access Site Improvements

Grant Award: \$77,698, \$91,485, \$94,485

Status: A new paved boat launch was developed, along with accessible paved pathways and parking to accommodate everyone.



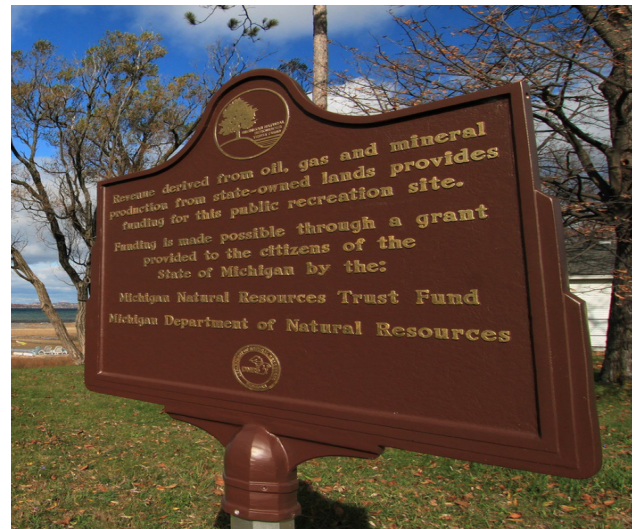
Bayside Park Development: TF16-0061

Year: 2016

Description: Development of Bayside Park, and a trailhead for the Lake Michigan Water Trail.

Grant Award: \$300,000

Status: Universally accessible walkways throughout the park, playground, shade structures, parking, amenities and trailhead signs.





## GRANTS FROM OTHER AGENCIES

### ROTARY CHARITIES OF GRAND TRAVERSE

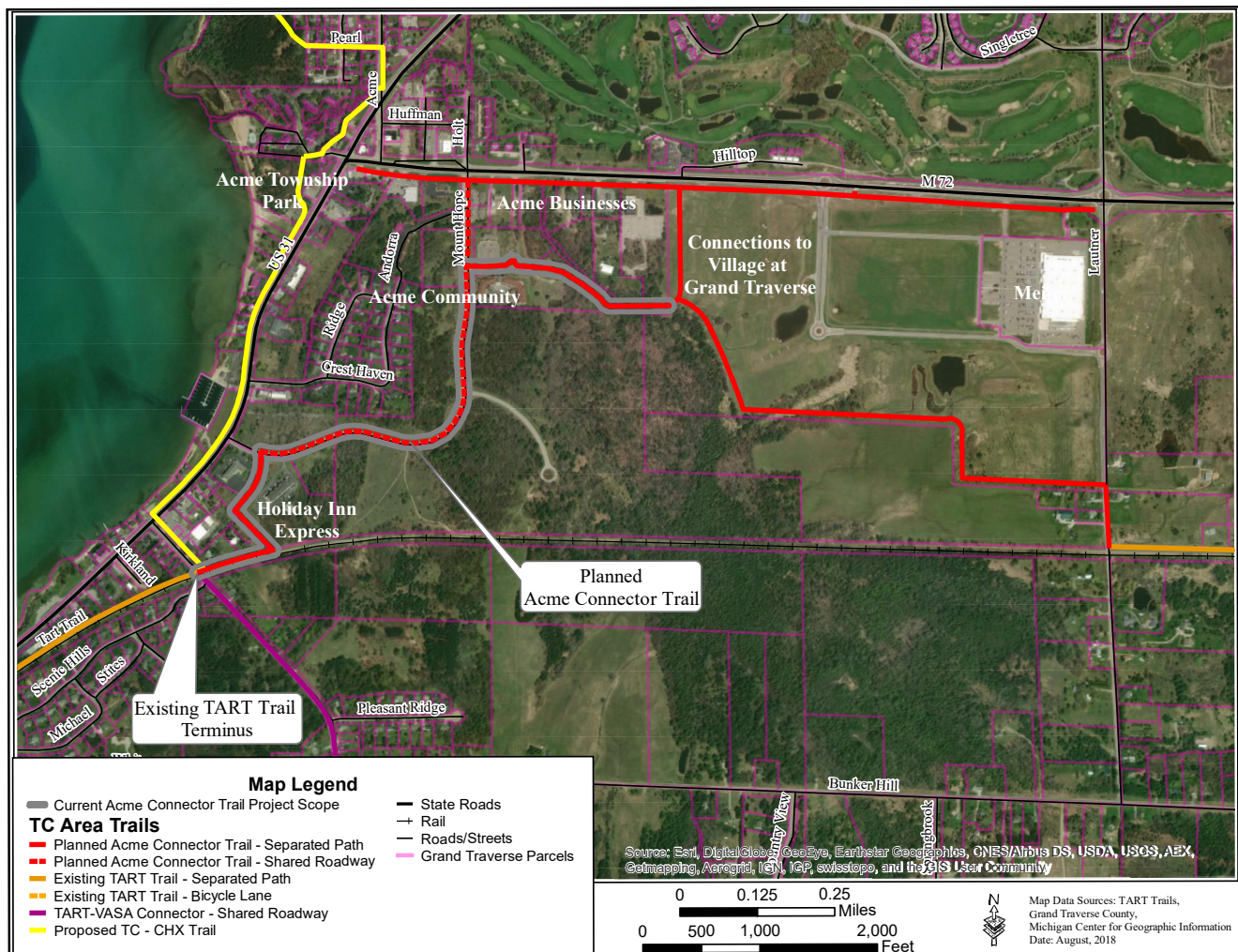
Project Title	Description	Grant Award
Waterfront Visioning Plan	Financed the preparation of a waterfront visioning plan.	\$5,000

### GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS

Project Title	Description	Grant Award
Sayler Park Playground Equipment	Replaced outdated and unsafe playground equipment and added ADA-compliant features	\$14,350
Acme Connector Trail	Engineering ACT	\$15,000
Sayler Park Boat Launch	Construction of new boat launch	\$7,000

### MICHIGAN REGIONAL PROSPERITY INITIATIVE, COMMUNITY GROWTH GRANT

Project Title	Description	Grant Award
Acme Connector Trail	Design and Construction Engineering	\$20,000



# Resource Inventory

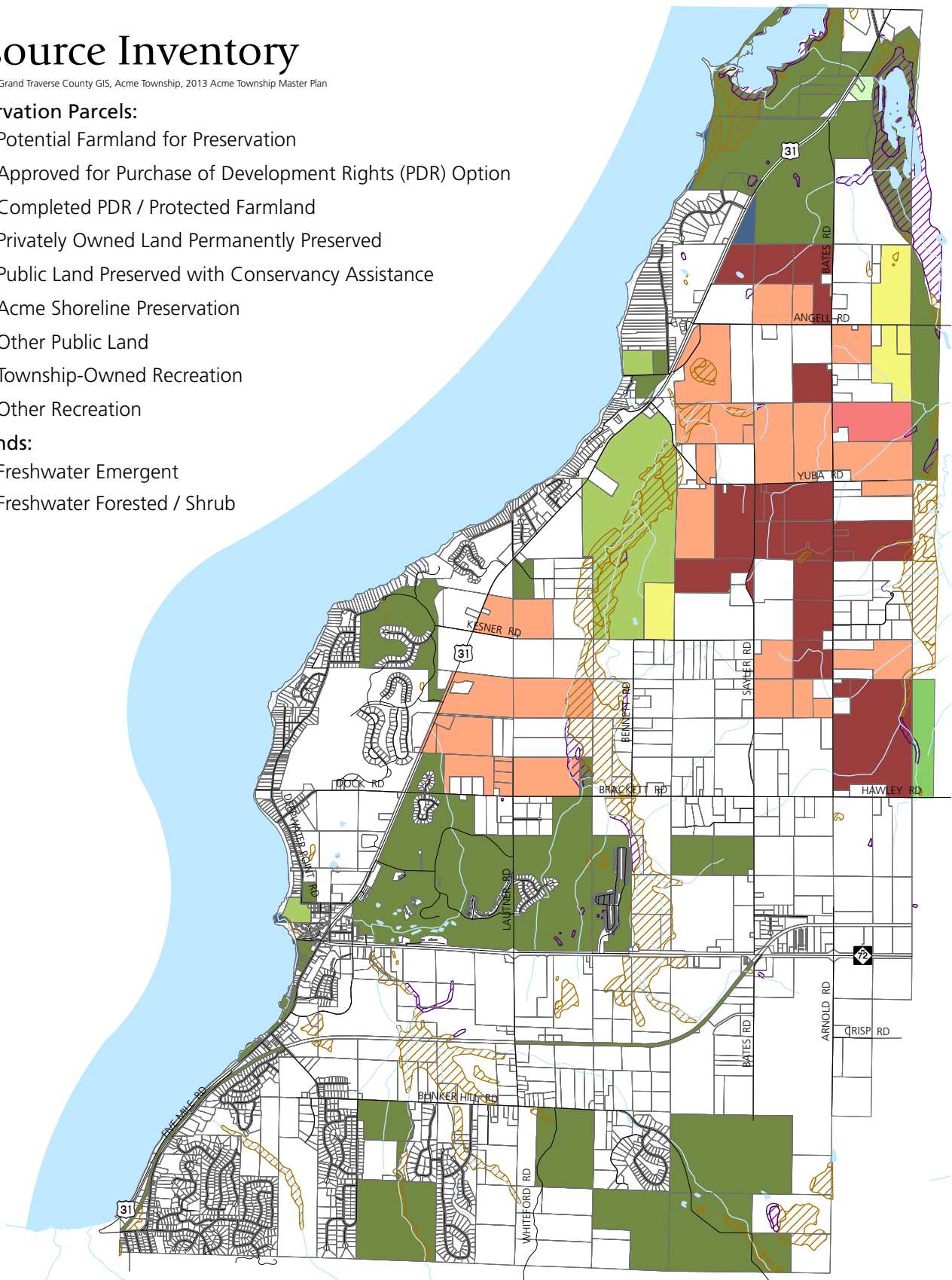
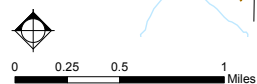
Data Sources: Grand Traverse County GIS, Acme Township, 2013 Acme Township Master Plan

## Conservation Parcels:

- Potential Farmland for Preservation
- Approved for Purchase of Development Rights (PDR) Option
- Completed PDR / Protected Farmland
- Privately Owned Land Permanently Preserved
- Public Land Preserved with Conservancy Assistance
- Acme Shoreline Preservation
- Other Public Land
- Township-Owned Recreation
- Other Recreation

## Wetlands:

- Freshwater Emergent
- Freshwater Forested / Shrub





## RESOURCE INVENTORY

### Recreational Facilities

Michigan offers many recreational opportunities throughout the entire state, and Acme Township is no exception. The Township offers a variety of publicly and privately owned recreational opportunities, including an equestrian center, golf courses, water access, VASA Pathway, state land, snowmobiling and parks with trails and picnic tables.

### Natural Resources

Acme Township's topography is relatively flat, ranging in elevation from 580 feet at the Bay to 860 feet at the southern boundary of the township. Forests cover about a sixth of the Township and are the primary land cover in the southern portion of Acme Township. Forestry is also abundant in the northern part of the Township, where forests surround the Petobego swamp and wildlife areas.

### Cultural Resources

One significant historic property is located in Acme Township. The John Pulcifer House was built in 1883. John Pulcifer organized Acme Township and became the Town Supervisor from 1891 to 1919. John's niece occupied the house until 1964; it sat abandoned until restoration began 35 years later, in early 1999. In 2000, the John Pulcifer House was added to the National Register of Historic Places. Currently, it operates as a bed and breakfast that is part of a 130-year-old, 400-acre, working cherry farm overlooking East Grand Traverse Bay.

**The Township offers a variety of  
publicly and privately owned  
recreational opportunities.**

### Climate

Acme Township's climate is affected a great deal by its location near Grand Traverse Bay. It simulates a marine-like climate that moderates temperature and precipitation, allowing for a longer frost-free growing period for plants that would not normally be feasible at this latitude. The average maximum and minimum temperatures in January are 30 degrees and 17 degrees, and in July they are 82 degrees and 59 degrees. The average rainfall is 29 inches and the average snowfall is 70–80 inches.

### Watersheds

Acme Township's land area is 24.17 square miles and located within the Grand Traverse Bay Watershed. There are four sub-watershed areas in the Township and these include Acme Creek, East Bay Shoreline, Petobego Creek, and Yuba Creek. The Acme Creek (13.2 square miles) and Yuba Creek (8.4 square miles) sub-watersheds are located within the interior of the Township, and many of the operable orchards and farms are located within this geographic zone. The East Bay Shoreline sub-watershed is adjacent to Grand Traverse Bay, and this area has witnessed significant residential development. Protection and management strategies for the respective sub-watershed areas are discussed in the Grand Traverse Bay Watershed Management Plan.

### Public Resource Summary

Acme Township is a diverse natural landscape influenced by topography, climate, wetlands, forests, and Lake Michigan. Urban land cover in Acme Township constitutes approximately 11% of the geographic area, while the remainder consists of forested and agricultural uses. For example, the predominant land cover for the Acme Creek sub-watershed is forested land, while the principal land cover in the Yuba Creek sub-watershed is agriculture. Influenced by growth in Grand Traverse County, the natural assets of the Township, if not managed and developed properly, will come under continued pressure, possibly leading to their degradation.



# Concurrent Planning Efforts

## United States Bicycle Route 35

US Bicycle Route 35 is part of the US Bicycle Route system, first established in 1982 and revived in 2003. USBR 35 connects Sault Ste Marie to New Buffalo along a 501-mile route, portions of which are on non-motorized trails. In Acme Township, it travels north along Five Mile Road, takes a detour down Bunker Hill Road, and connects back up to Lautner Road before turning north onto Bates Road, followed by a quick left to travel east on Hawley Road, and then north to US-31 along Bates Road.

## Maple Bay Park and Natural Area

Maple Bay Park and Natural Area has a tremendously diverse landscape with significant natural and scenic resources, including: 2,583 feet of Great Lakes shoreline, sand dunes, wetlands, and farmland. There are no remaining undeveloped private parcels of land in the Grand Traverse region with its characteristics and size. The park provides a habitat for a number of rare and endangered bird and plant species. From the pristine shoreline on the west, the property extends one mile east to the Petobego Marsh and State Game Area. A development plan for this park is critical to maintain wildlife habitats, provide hunting and fishing opportunities, and to protect the integrity of the regionally important coastal wetlands. The same is true for the nearby Petobego watershed.

Maple Bay Park is open to the public for recreational activities, including swimming, kayaking, para-sailing, kite boarding, bird watching, paddle boarding, canoing, hiking, hunting, observing wildlife, snowshoeing and skiing in winter, and nature education, year-round.

Grand Traverse Parks and Recreation's primary goals are to: preserve the natural features of the property, provide public access to Grand Traverse Bay, maintain and enhance the value of the property for the wildlife of the Petobego watershed corridor, use the property as a source for environmental education, and provide additional opportunities for hunting.

## VASA Trailhead

The VASA trailhead on Bartlett Road is located within Acme Township boundaries. Plan project improvements include a bicycling pump track, increase the parking lot capacity, improved landscaping, and improvements to the existing warming hut that include accessibility.

## Acme Shoreline Placemaking Plan

In the fall of 2012, Acme Township began a Placemaking Plan to develop strategies for future development. The Placemaking Plan started out as a citizen-driven strategy for the existing and newly acquired shoreline park properties and shoreline corridor along US-31. The community anticipated forging beneficial connections between local businesses and the emerging new public space, therein providing mutual economic, functional and aesthetic benefits. Early in the planning process, it was evident that the shoreline corridor was and will be greatly influenced by traffic and development plans outside of the immediate area. As such, the planning study geographic boundary was expanded to include the M-72 corridor east to Lautner Road and south on US-31 to the Township Boundary.



# Conceptual Traverse City to Charlevoix Trail

The Traverse City to Charlevoix Trail (TVC-CHX Trail) has an ambitious goal to connect two regional trail networks that link the communities of Traverse City, Acme, Elk Rapids, Eastport, Norwood and Charlevoix. This requires combining what trail users want with suitable land and road right of ways that can support a non-motorized recreation and transportation trail. The trail will pass through beautiful scenery and provide access to parks, beaches, natural areas, communities, and other destinations along the US-31 corridor. The project builds on the vision of more than a decade of community groups working to make trail connections.

The Traverse City to Charlevoix Trail Concept Plan and Development Guide:

1. Makes the case for completing the gap in the 325 mile regional trail system by demonstrating the value and benefits of trails and documenting the economic impacts that trails have in this region.
2. Identifies and assesses route options for a contiguous bicycle and pedestrian trail from Acme Township (Traverse City) to Charlevoix Township (Charlevoix).
3. Provides an overall development concept plan for the preferred trail route including; recommendations for pedestrian and bicycle facilities, cost estimates for trail construction, maintenance and management options, and purposed next steps for implementation.
4. Offers resources and information to support trail implementation, including: options and recommendations for management and maintenance partnerships; tools to build community support, project phasing and funding strategy.



# Conceptual Traverse City to Charlevoix Trail

## Acme Township Segment Overview

The Acme Segment connects to the TART Trail at Bunker Hill Road and is a shared-use path on the NE side of Bunker Hill Road to US-31. The trail crosses US-31 at the stoplight and runs along the west side of US-31. Right-of-way widths are narrow, so use of public park spaces and easements are desired. As it enters into Acme's residential area north and west of M-72, shared roadway continues toward the Lochenheath development where the trail switches back to a shared-use path along the west side of US-31. The trail will cross to the east side of US-31, possibly near Kesner Road, and will utilize the US-31 right-of-way and/or easement(s). The right-of-way is generally 150' wide with narrower sections across from Valley Estates and near Yuba and Petobego Creeks. The trail includes stream crossings at Yuba and Petobego Creeks, which are envisioned to be structures built into the existing foreslopes.

### Trail Length by Segment

Acme to Elk Rapids	11 Miles
Elk Rapids to Eastport	16.3 Miles
Eastport to Charlevoix	18.5 Miles

### Trail Length by County

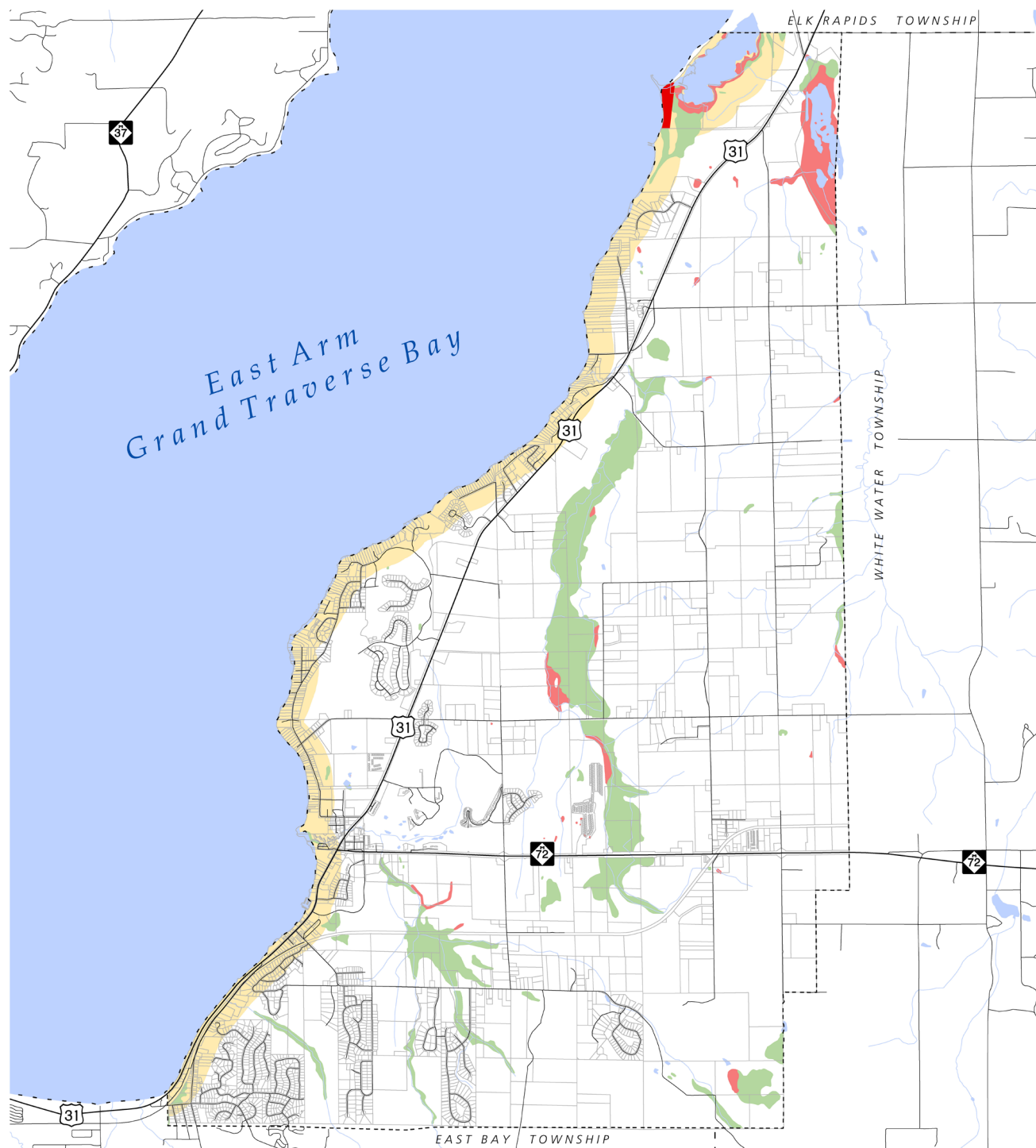
Grand Traverse	8.4 Miles
Antrim	26.1 Miles
Charlevoix	11.3 Miles

**Total Length of Trail 45.8 Miles**

### Traverse City to Charlevoix Trail Vision

The Traverse City to Charlevoix non-motorized transportation and recreation trail connects Traverse City's TART Trail to Charlevoix's Little Traverse Wheelway and the rest of the Northern Lower Peninsula Trail network. The Traverse City to Charlevoix Trail is well maintained and effectively managed. People are drawn to the trail by the wonderful opportunity to travel through exceptional scenic and agricultural landscapes which showcase the region's tremendous recreational, natural, and community assets.





Acme Township

## Natural and Sensitive Landscapes

Data Sources: Michigan Geographic Data Library, Michigan Department of Natural Resources, Michigan Natural Features Inventory, Grand Traverse County Equalization, Grand Traverse County GIS

- |                   |                                   |
|-------------------|-----------------------------------|
| Parcel Boundary   | DNR Coastal Zone Management Area  |
| Township Boundary | High-Risk Area for Erosion        |
| Major Road        | Emergent Wetland                  |
| Minor Road        | Lowland, Shrub, or Wooded Wetland |

0 0.25 0.5 1 Miles





# Acme Township Parks Master Plan

## DESCRIPTION OF THE PLANNING PROCESS

The planning process for the Acme Township Parks System is not an isolated event; instead, it is part of a multi-year planning effort to forge a vision for the Township derived from community input. In the previous Parks System Plan, the three goals were: Access to Grand Traverse Bay (ensure that future generations have access to the East Grand Traverse Bay shoreline), Attractive Waterfront Parks (ensure that waterfront facilities are well maintained and have a diversity of activities) and Connectivity between uses (require non-motorized trail connections between parks, retail and residential developments). These goals are still relevant today.

The planning process included an online survey, a community description, administrative structure, funding, and a thorough recreation inventory. An analysis of the recreation inventory was done in comparison with national standards. Upon completion of the analysis, goals and objectives were created based on the results of the wants and needs of the community. An action plan was then implemented to guide the next five years for Acme Township. The map below shows a plan that was developed in September 2012 to act as a guide for the future.

The Parks and Trails Committee met several times during the planning process to review the plan, the goals and objectives and five year action plan. A public meeting was held to gather community input. The revised plan was adopted by the Township Board on January 8, 2019.

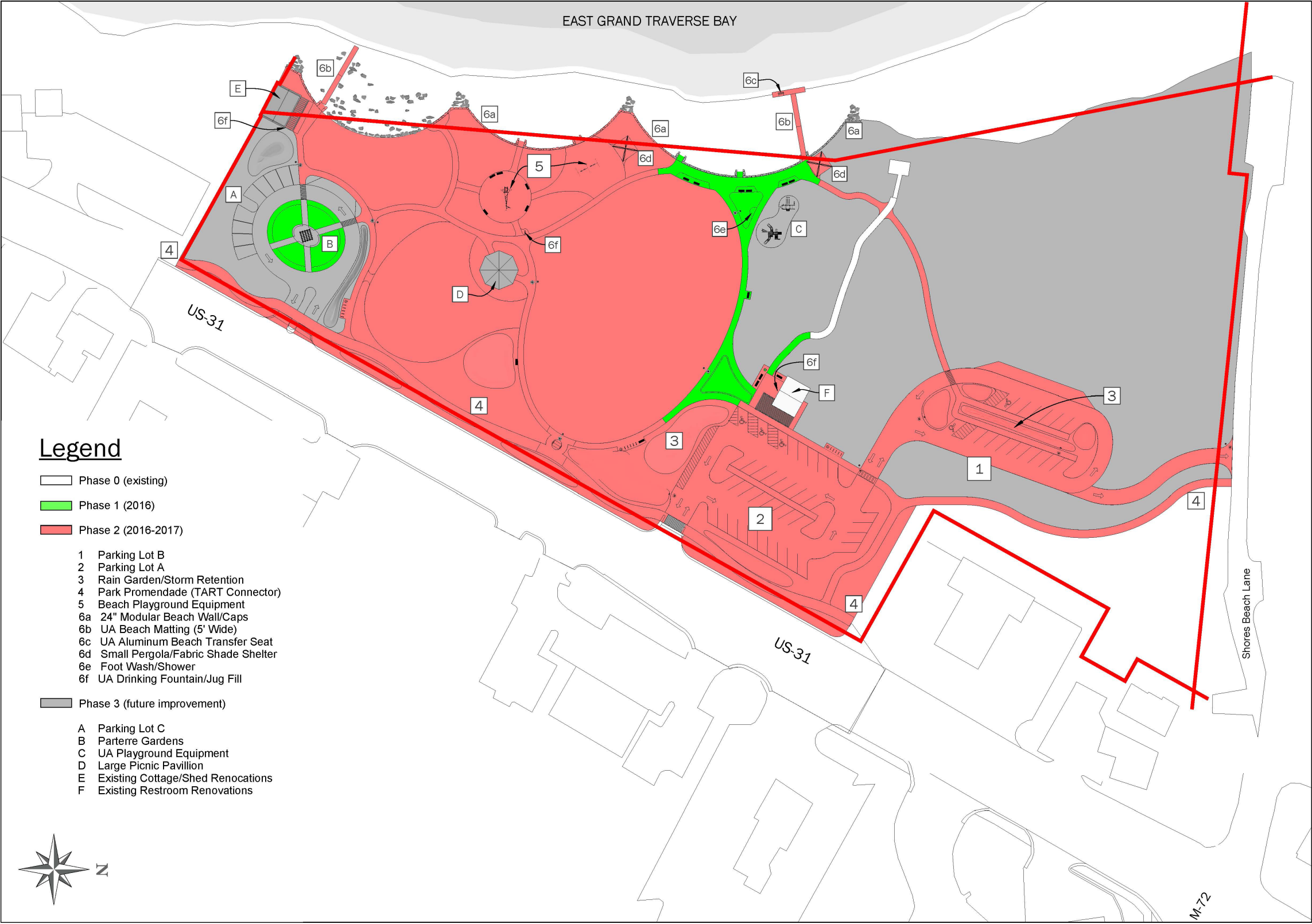


Bayside Park Phase Three

The concept plan for Phase III at Bayside Park includes a centrally located pavilion for community gatherings and potential programing opportunities, such as Concerts in the Park, outdoor movie screenings, or other entertainment events designed to bring the community together.

Additionally, Phase III may incorporate a second entrance on the south side of the property to serve primarily as a loading/unloading zone and to provide ADA accessible parking spaces on this side of the park. The proposed parking lot would create a circle drive surrounding the parterre garden managed by the Sweetwater Evening Garden Club.

Other improvements include renovations to the existing bath house with an attached pergola sitting area and a second bathroom facility in the existing structure along the park's southern boundary. Many of the improvements prescribed in Phase III will be dependent on the intensity of park usage as a result of the Phase II improvements and are subject to change based on community input.



Gosling Czabak Engineering Sciences, Inc.  
1280 Business Park Drive  
Traverse City, MI 49606-5607

ISSUE DATE  
03-21-16  
PRINT DATE  
03-23-16

DESIGN BY  
K. Heilert  
DRAWN BY  
N. Stringer

CLIENT  
Acme Township  
P.O. Box 188 7631 Burr Ave.  
Alanson, MI 49706-0188

PROJECT  
North Bayside park  
PROJECT NO.  
2015390007 01

Phasing Plan

A.03



**Bunker Hill/US-31 Canoe and Kayak Launch and Marina Area**

One of the parcels held by Acme Township is located on the water at the intersection of Bunker Hill Road and US-31/Bay shore Drive, a convenient location for small-boat users to access the water. The site has been used for some time as an impromptu small-boat launch, and it has the remnants of a concrete launch ramp and a gravel surface for parking. The current parking area design allows stormwater runoff to travel unchecked over gravel and earth surfaces to the Grand Traverse Bay.

The conceptual plan from 2012 for this parcel includes removal of the concrete ramp, placement of a boardwalk canoe and kayak launch with a universally accessible ramp for boaters of all abilities, a changing room/restroom facility, sidewalks, decorative fencing and landscaping, and a paved parking area with pervious surfaces that would protect the lake from surface runoff by facilitating stormwater infiltration. Temporary storage for kayaks and canoes will be provided at the accessible dock. An adjacent small beach area is also included.

An additional pedestrian-activated, high-intensity crossing is proposed at the intersection of US-31 and Mount Hope Road.





## Community Survey Results

The Acme Township Planning Commission and Parks and Trails Committee went through the process of updating the Community Master Plan and Parks and Recreation Plan. Community engagement is a valuable part of the process in soliciting public input. An online survey was made available to the public between September 13 and October 19, 2018. The survey was advertised on the Township's website and social media outlets. Hard copies of the survey were also made available at the Township offices during business hours. A total of 125 surveys were completed.

A similar survey was done for the last Community Master Plan and Parks and Recreation Plan. Online surveys are designed to gather honest feedback from the citizens to help guide the planning process for the future.

### Residence

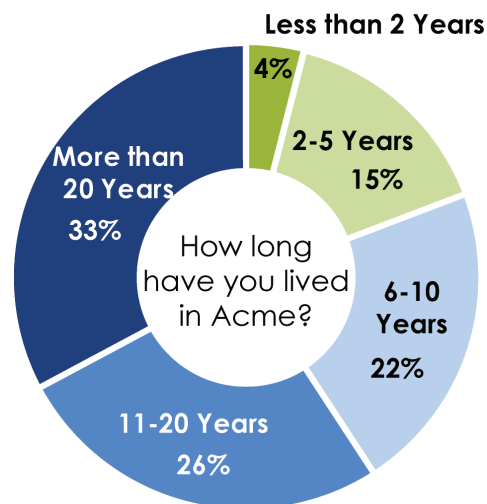
The majority (33%) of respondents said that they have lived in Acme Township for more than 20 years. 26% of respondents have lived in the Township for 11-20 years. Only 5 people said that they lived in the Township less than 2 years.

### Property Owners

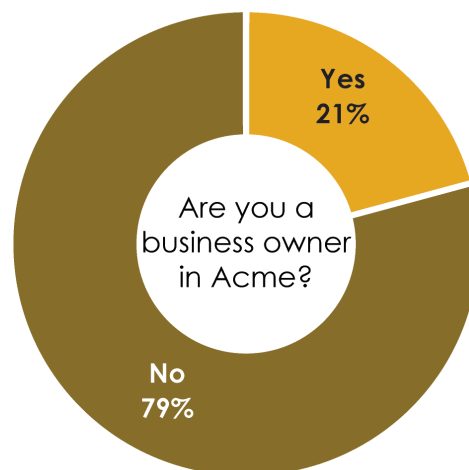
A majority (91%) of people classified themselves as year-round resident homeowners. Just over 7% of respondents are listed as seasonal residents with a primary residence located in another community. Only 2% of the people said they were year round residents that rent a housing unit.

### Business Owners

Nearly 21% of the survey takers were business owners in Acme Township.

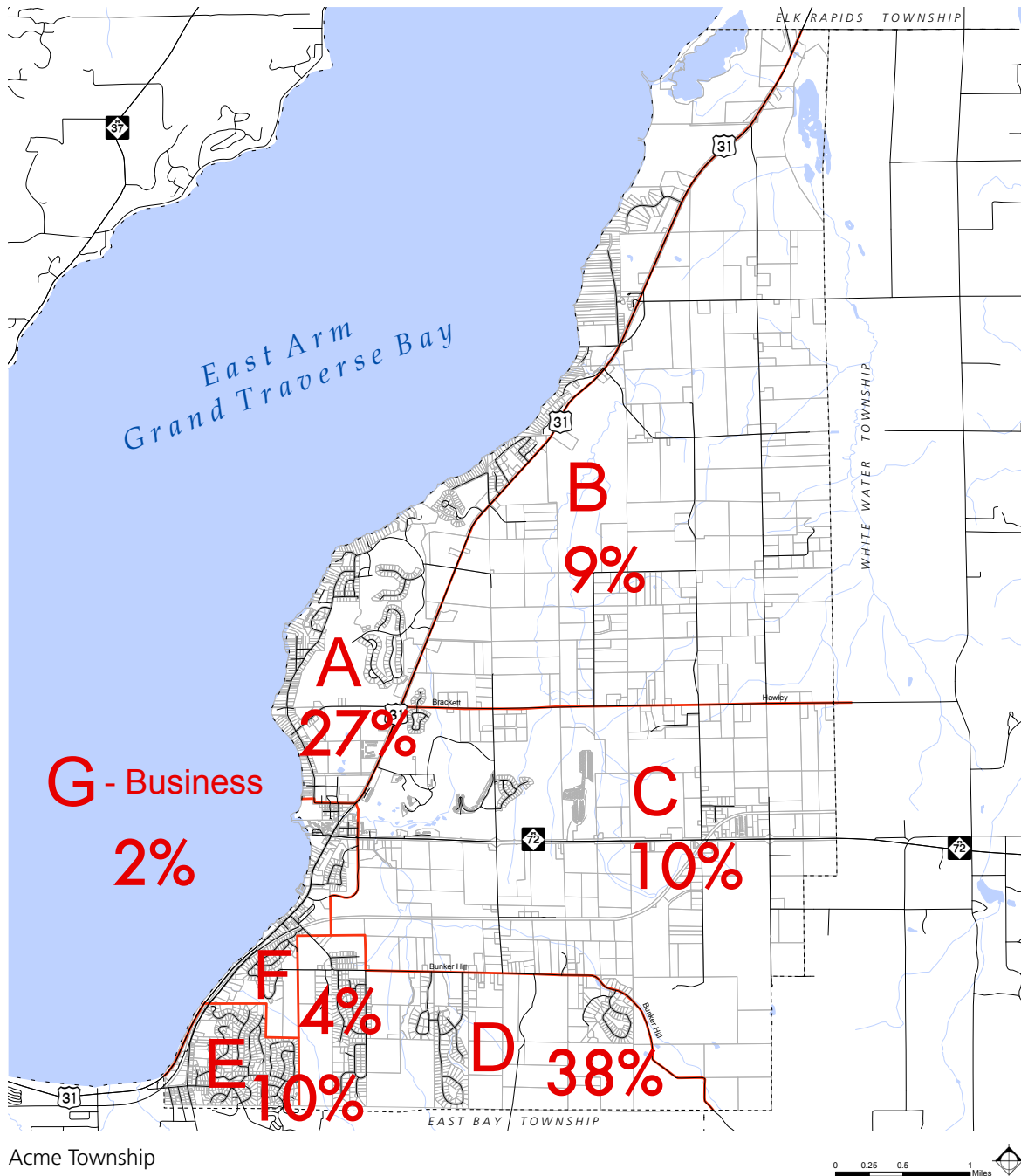


### Year-Round Resident - Renter



## Location

The survey asked the respondents to indicate in which area of the Township they lived according to a map that was enclosed. 38% of the people recorded that they lived in the Cranberry Woods - D, Springbrook Hills and Wellington Farms subdivisions. Just over 27% of people live near the shoreline north of M-72 and west of US-31 - A. The rest of the respondents were evenly dispersed throughout the Township.



Acme Township

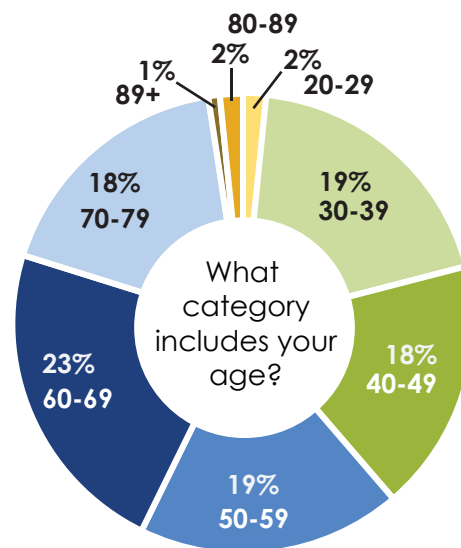
### Survey Sub-Areas

Data Sources: Michigan Geographic Data Library, Grand Traverse County Equalization

- Parcel Boundary
- Township Boundary
- Survey Boundary
- Road

## Occupation

There was a wide range of occupations listed, but the majority of people (24%) are retired. 19% of the people indicated they work in the education, health and social services professions. Another 15% of people recorded that they worked in the scientific and management professions.



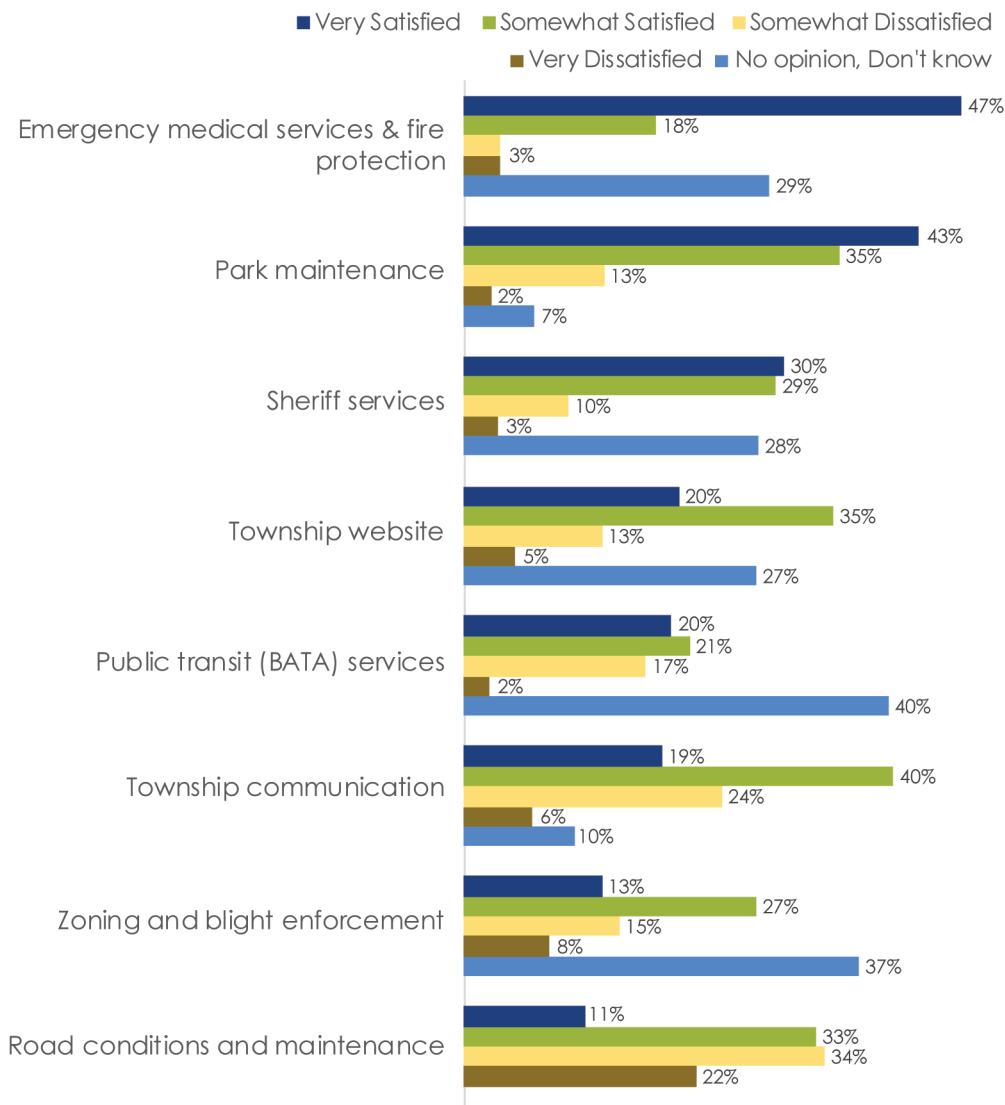
## Age

The age of the survey respondents was distributed relatively even across the board. To the right is a chart that shows the age categories.

## Services Provided

The survey asked the participants to rate their satisfaction with a number of services provided within the Township. To the right is a chart highlighting the responses.

**How would you rate your satisfaction with the following services provided within Acme Township?**





## Long Range Planning

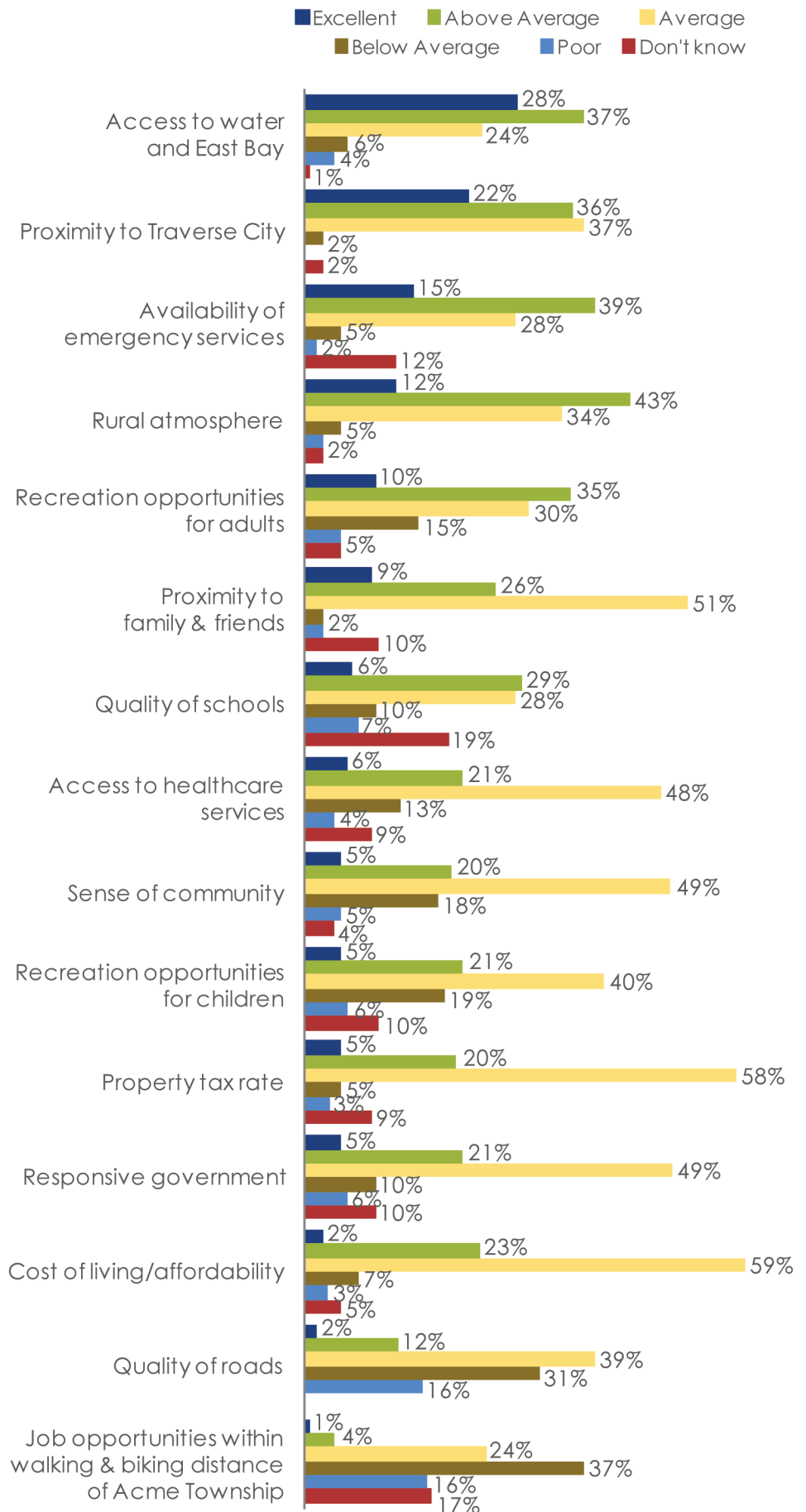
Acme Township will be faced with many issues in the next decade that are critical in long-range planning. A series of items were listed, and respondents rated them from "Very Important" to "Very Unimportant."

The top five very important items were:

1. Responsive government (70%)
2. Availability of emergency services (66.9%)
3. Quality of schools (66.1%)
4. Access to water and East Bay (64.5%)
5. Property tax rate (57.7%)

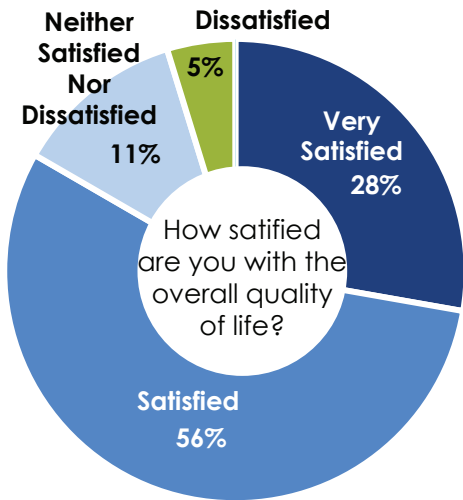
The survey asked participants to rate the Township in a variety of topics. For the most part, the topics were rated at an "average" level by the participants. Over 65% of people rated access to water and East Bay as "excellent" or "above average." One of the topics that was rated on the lower end was the job opportunities within walking or biking distance of Acme Township. Over 53% of people rated it as "below average" or "poor."

### How would you rate Acme Township with regard to this issue?



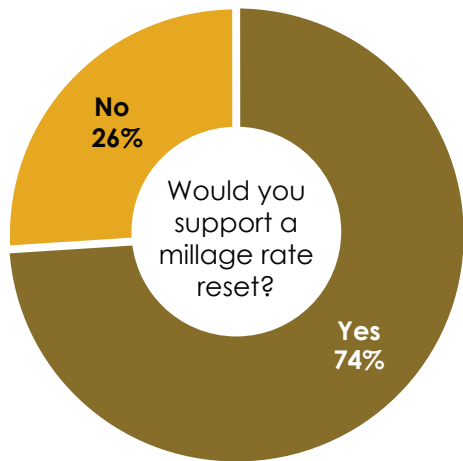
### Quality of Life

The survey respondents rated the overall quality of life in Acme Township. 56% of the people declared that they were “satisfied” and 28% reported that they are “very satisfied” with the quality of life.



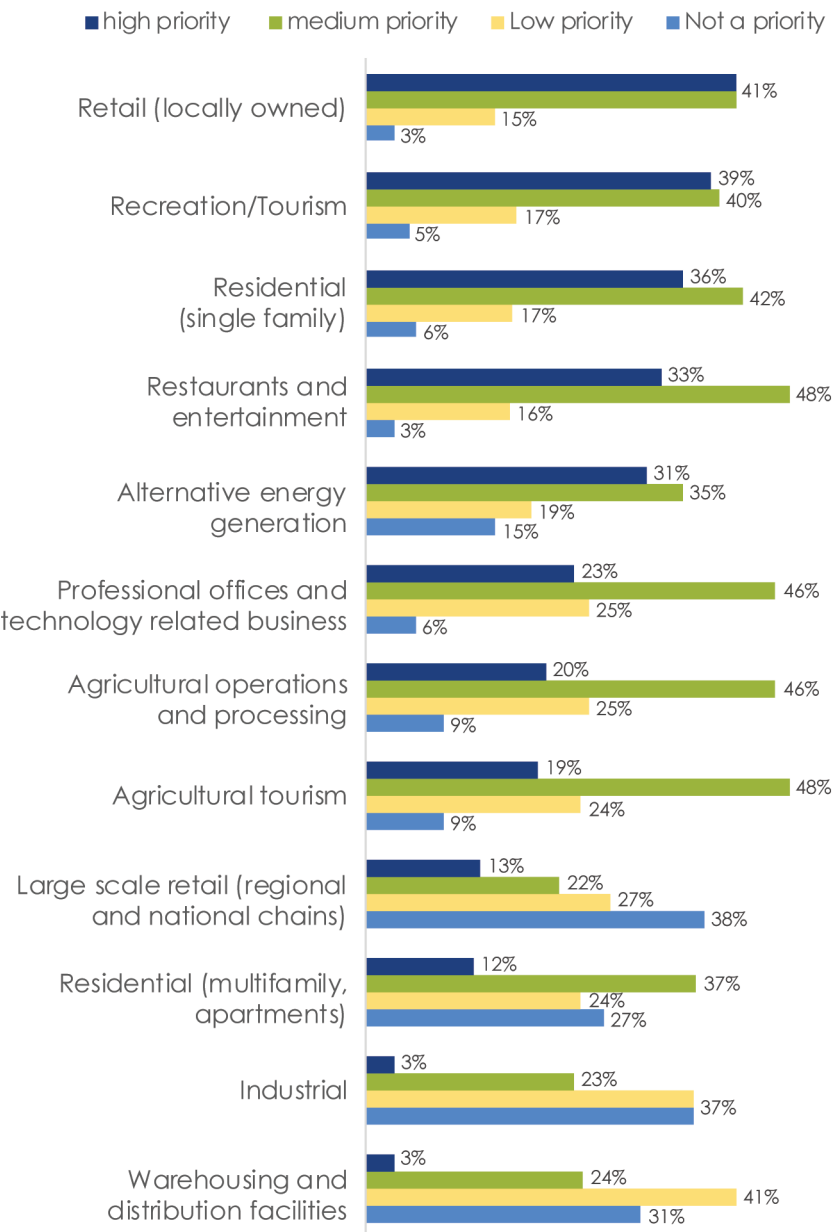
### Headlee Amendment

Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. The survey asked if people would support a reset in the millage rate to 1.00 in order to improve Township services. 74% of the people responded “yes” to the increase.



### Economic Growth Opportunities

The survey asked participants to rate several economic growth opportunities. They were asked to rate the opportunities from “not a priority” to “high priority.” The top priorities for the respondents were Retail (41%), Recreation/Tourism (39%) and Residential (single family) at 36%. The medium priorities with the highest ratings were Agricultural tourism (48%) and Restaurants and Entertainment (48%). Large scale retail and Industry were not rated as a priority.



## Dedicated Parks Millage

The survey asked the residents, “Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township’s recreational assets, including parks and trails?” The respondents overwhelmingly said yes at 83%.

## Funding

Survey-takers were asked which funding initiatives the Township should be pursued for future planning. As expected “road maintenance and reconstruction” received the top vote for proposed projects.

The following initiatives were supported even if it raised the taxes.

1. Road maintenance and reconstruction (60%)
2. TART Trail system (54%)
3. Sidewalks along US-31 and shoreline parks (51%)

The following initiatives were supported only if the taxes are not raised.

1. Community E-Newsletter (62%)
2. Public Transit (BATA stations) (44%)
3. Recycling services (42%)

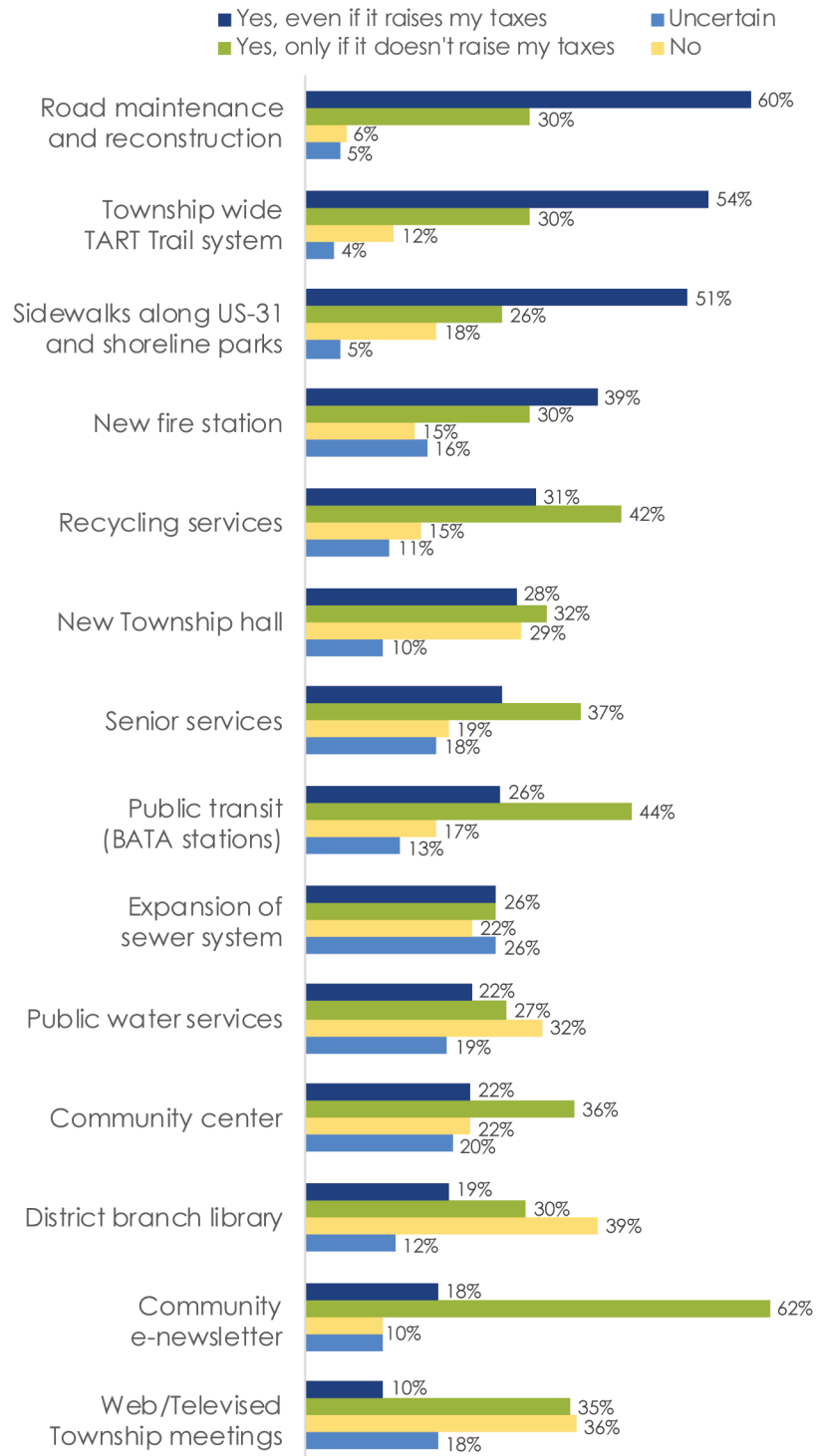
The following initiatives were not supported.

1. District branch library (39%)
2. Web/televised Township meetings (36%)
3. Public water services (32%)

**With regard to funding, do you believe the following initiatives should be pursued over the next 10 years?**



**With regard to funding, do you believe the following initiatives should be pursued over the next 10 years?**





Priorities for Protection

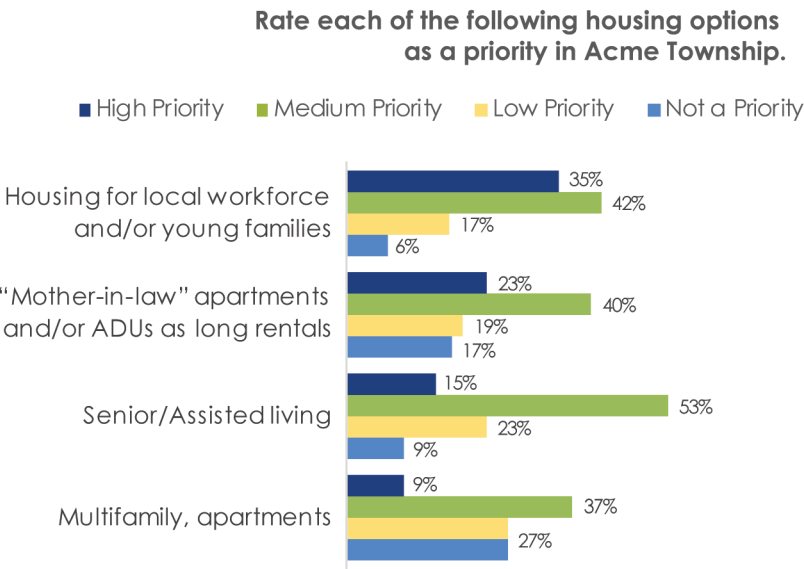
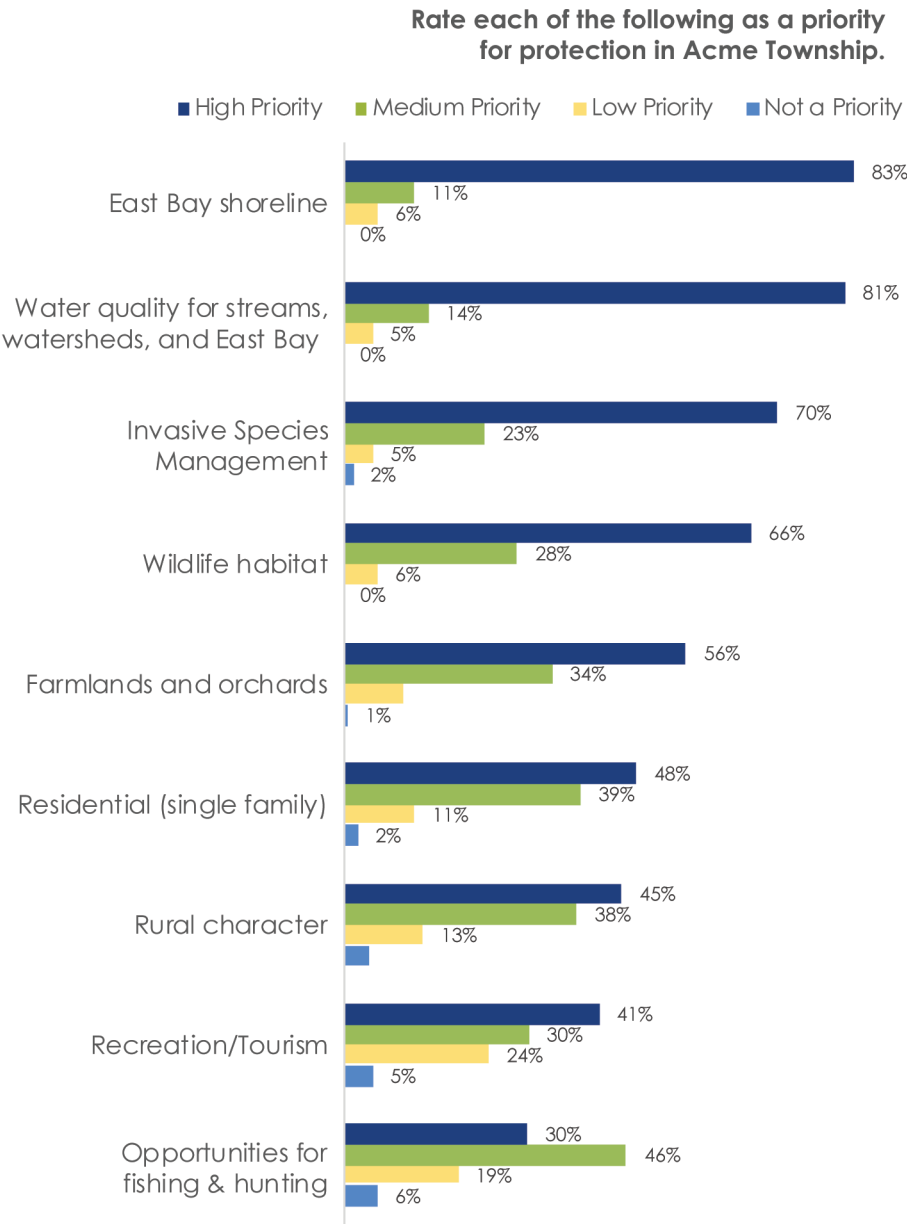
The survey takers rated the items to the right regarding priority for protection in the Township.

Housing

The following graph (lower right) shows how the respondents rated the housing options.

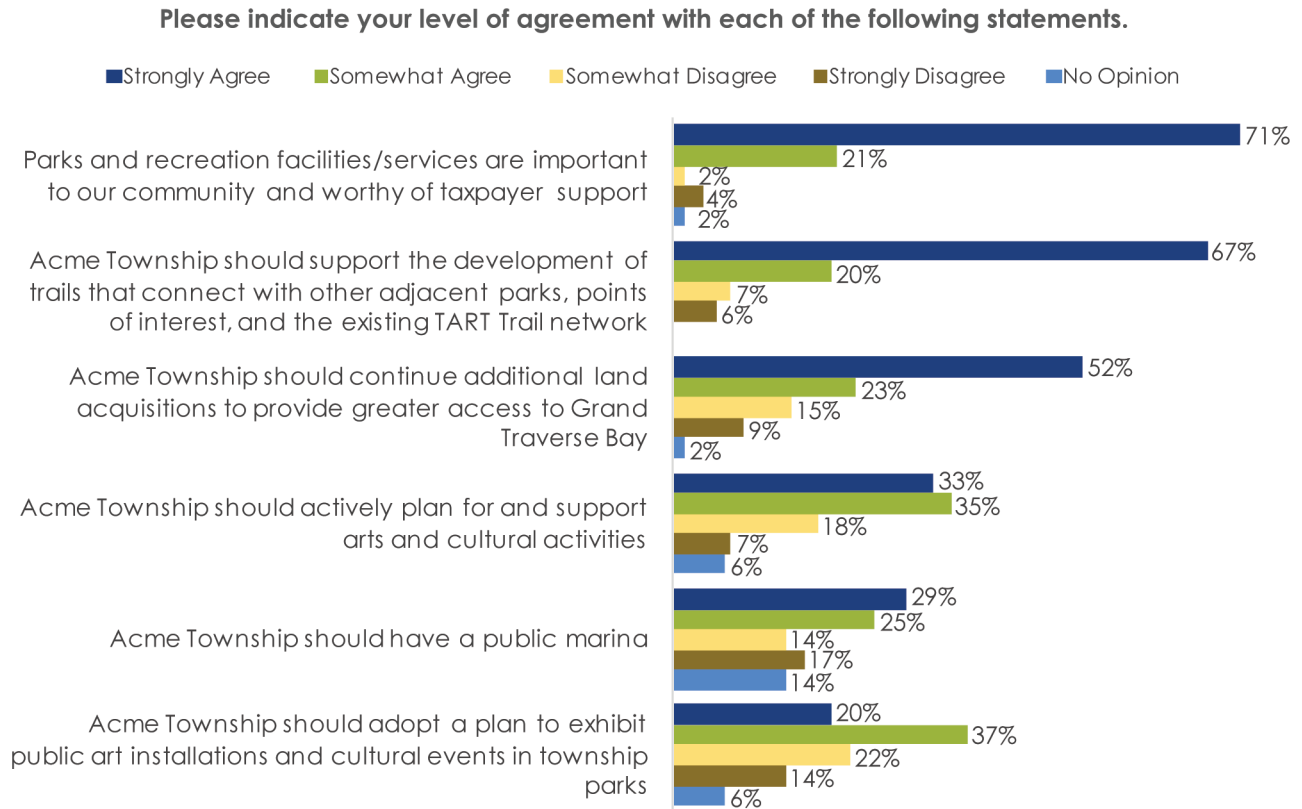
Park Use

This question listed all the parks and facilities that are in Acme Township and asked survey participants to record, on average, how often they use the facilities. Just over 30% of people that took the survey visit the TART Trail and the VASA Trail at least once a week. People visit Bayside Park (19%) and Sayler Park (14%) several times a month. 13% of the people said they visit Deepwater Point Natural Area at least once a month. Sayler Park is used by 40% of the survey respondents several times a year. 35% people also use Yuba Creek Natural area several times a year.



## Parks and Recreation Services

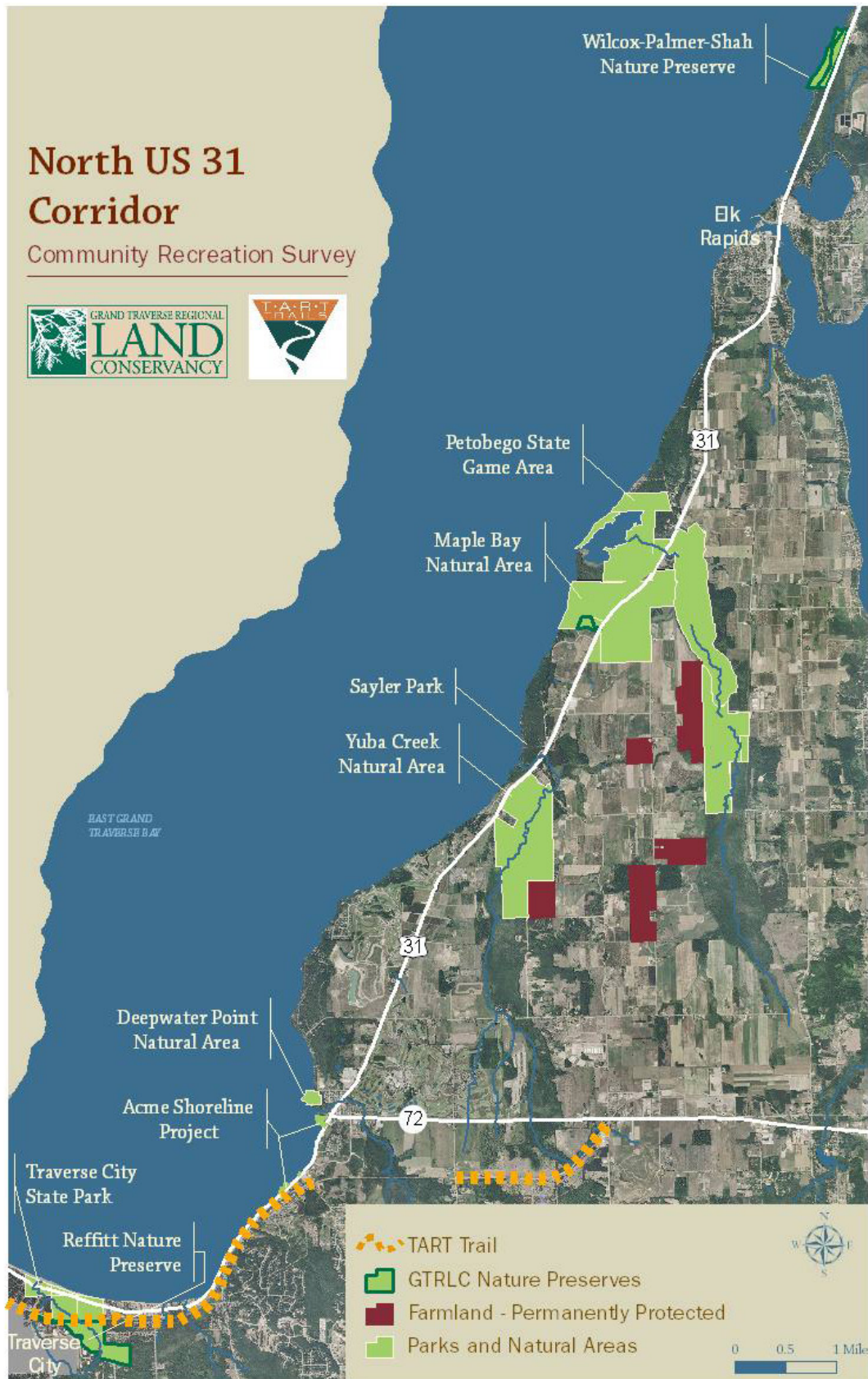
The survey asked participants to rate their level of agreement with the following statements.



## Parks and Recreation Facilities

The survey asked the participants to rate their top five favorite Park and Recreation Facilities they feel Acme Township should plan for and develop. The scores were analyzed and then weighted based on the responses. Below is a list of the top five answers.

1. Nonmotorized trails (i.e. TART Trails)
2. Indoor athletic facilities
3. Community gardens/plots
4. Walking/nature trails
5. Swimming beach





## North US 31 Corridor Survey Summary

In the spring of 2012, the Grand Traverse Regional Land Conservancy (GTRLC) and Traverse Area Recreation and Transportation Trails (TART), Inc. teamed up to conduct a survey of the public use and attitudes about the US-31 corridor to “assure that future plans are aligned with public desires for land use, non-motorized transportation, and outdoor recreation.” The survey was available to the public on GTRLC’s website ([gtrlc.org](http://gtrlc.org)). Respondents were primarily over the age of 30 and were year-round residents.

Survey respondents were asked about the importance of various features, how often they enjoy various recreation activities, which parks they use, which parks they avoid, their overall satisfaction with places within the US-31 corridor, and which types of amenities they would like to see.

The item that ranked as the most important in the US-31 corridor were natural lands or open spaces for non-motorized recreation. Second was paved non-motorized trails, followed by access to water for non-motorized boating, natural lands or open spaces for public beaches, and scenic views. Next were natural lands featuring wildlife habitat, followed by wetlands, working agricultural lands, and lastly buildings or places of historical or architectural interest.

The activities that survey respondents said they participated in the most times per year were walking/hiking/running, swimming/beaching, paved biking, picnicking, and road biking. These require little equipment or preparation. Next were cross-country skiing, paddling, mountain biking, snowshoeing, and artistic activities. Rounding out the bottom of the list were non-motorized commuting, fishing, trail running, hunting, and kite-boarding.

The most popularly used area was the TART Trail, with 89.9% of respondents reporting trail use. Other parks or natural areas that over a third of respondents used were the Maple Bay Natural Area (33.6%), Yuba Creek Natural Area (36.9%), Acme Shoreline Park (36.8%), and the Traverse City State Park (42.3%). When asked

which parks or natural areas respondents avoid, the Traverse City State Park was the most avoided park at 59.4%. All other parks listed were avoided by less than a third of respondents, including Petobago State Game Area (32%), Maple Bay Natural Area (22.8%), and the TART Trail (8.7%). The most common reason for avoiding parks was congestion of people, noise, traffic, access or lack of security.

Survey respondents were asked how satisfied they were with regards to the recreational amenities available for different groups: children under 13, teenagers 13–18, adults 19–30, adults 31–55, adults 56+, and persons with physical challenges. Respondents were most satisfied with amenities available to adults 31–55, adults 19–30, and adults 56+. The bottom-ranked groups were teenagers 13–18, children under 13, and persons with physical challenges.

The top six types of amenities that respondents would like to see more of along the N US-31 Corridor were all non-motorized trails that connected various locations, such as villages and town centers, parks and natural areas, and residences with parks and natural areas. More parks and natural areas, more public beaches/swimming areas, protection of working farms, more running or biking trails, and more areas to hunt or fish rounded out the list.

Anonymous surveys are a forum for respondents to have a voice, especially if a section for comments is included. This survey received 195 comments and suggestions about additions to the non-motorized network, signage and promotion, beaches, environmental preservation, traffic, amenities, taxpayer burden, and the process of building public support.

## TRENDS, ISSUES, AND OPPORTUNITIES

### National Recreation Trends

The National Recreation and Park Association (NRPA) published a list of future trends for 2018 that will influence the direction of recreation planning and programming. The three pillars of NRPA include: Health and Wellness, Conservation and Social Equity.

Local Park and Recreation agencies can provide crucial health and wellness opportunities for all populations in communities across the county. We need to be protecting open space, connecting people to nature and engaging conservation practices. Providing all people with access to the benefits of parks and recreation is an essential service.

The following trends should be considered in the development of the Acme Township Parks Master Plan.

#### Health and Wellness

- America faces serious health issues that include rising rates of chronic disease, sedentary lifestyles and poor nutrition.
- Offer an affordable and accessible solution.
- Promote healthy eating and physical activity.
- Expanding access to parks and trails.

#### Conservation

- Play a vital role in the protection of our environment through green infrastructure, conservation of public lands, providing wildlife habitat and more.
- Connecting to nature and local parks are essential in creating environmental stewards who will advocate for and protect our most precious public resources – our land, water, trees, open spaces and wildlife.

- Protect resources including significant open spaces and natural habitats, original landscapes, wetlands and natural drainage courses, water and energy resources.
- Encourage environmentally sensitive lifestyles

### Social Trends


- Provide access to parks and recreation programs and facilities for all people regardless of age, race, income level, or abilities.
- Building parks builds community and brings all people together.
- Desire to preserve and maintain cultural heritage.
- Volunteer—making more effective and efficient use of volunteers.

### Economic Trends


- Park and Recreation Departments are significant employers and their operations/capital spending generate significant economic impacts on local communities.
- High quality of life attracts workers, which attract employers, which attracts more investments and jobs.
- High quality parks and recreation services can play a role in retaining quality businesses.
- Key partners to drive greater parks and recreation involvement include: schools, transit agencies, developers, downtown development districts and metropolitan planning organizations.


# Recreation Service Area

Data Sources: Grand Traverse County GIS, Acme Township


 1/4 Mile Buffer around Recreation Facilities

## Recreation Facilities:

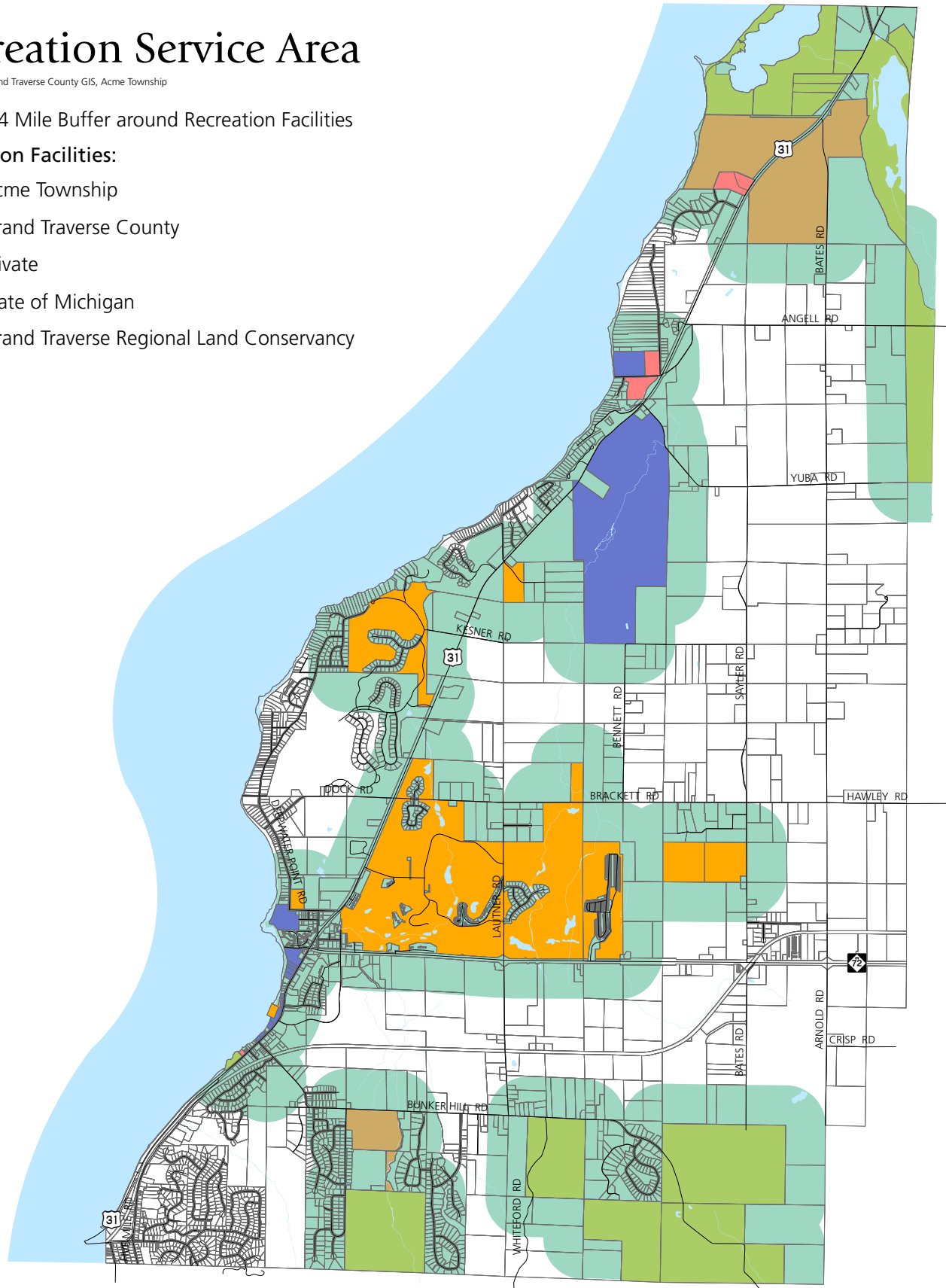
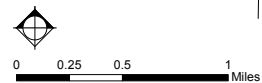
 Acme Township

 Grand Traverse County

 Private

 State of Michigan

 Grand Traverse Regional Land Conservancy





## Demographic/Urban Pattern Trends

- Aging of society—by 2030, baby boomers will be senior citizens (1/3rd of the population). As the number of retirees increases, so will the demand for midday recreation opportunities.
- Increasing demand for less active outdoor recreation pursuits and facilities (golf, walking, gardening, etc.).
- Proportion of middle-aged Americans—sharply increased in the 1990s.
- Increasing cultural diversity.
- Greater number of smaller households.
- Mobility of residents—residence by choice with diminished emotional/social attachment to service providers.
- In the 1950s, 50% of households had children. Today, 75% of households have no children. By 2030, 86% of all households will have no children.
- Traditional single-breadwinner families make up less than 15% of all households.

## The New Economy

- Talented and well-educated people choose where they want to live and then find work there instead of following jobs (66% of 25- to 34-year-olds say this).
- Desirable places to live are high-quality, clean, green, and close to open space for recreation.
- Talent becomes concentrated in these high-quality areas, which attracts businesses.

## Implications of Trends of Parks and Recreation

- Greater emphasis on comprehensive open space planning and preservation.
- More greenway planning along corridors, bikeways, pathways, and passive recreation.
- More emphasis on historic and cultural resource planning.
- Increased importance of recreation and open space, contributing to more walkable, livable, and sustainable communities.
- More stakeholder involvement, as in adopt-a-park projects, park watch, and community volunteering.
- The legitimization of parks and open spaces as part of the urban land use planning and development process.
- More collaboration between parks and schools through joint acquisition, development and use of lands, and joint construction and use of facilities.
- Family-oriented recreation centers, with facilities geared to “one-stop shopping.”



## ENGAGING THE NEXT GENERATION

In Acme Township, the largest segment of the population is made up of Millennials and Baby Boomers. These two groups, Baby Boomers being between the ages of 53 and 70 (30%) and Millennials being between 13 and 31 (22%), make up the population of Acme Township. The next-largest group, the GenXers (ages 32–52), make up 20% of Acme Township. As the Millennials come of age, they will have a greater impact on the economy, and they are quite different than the generations that came before. Park attendance has been declining since the rise of the GenXers, who visited parks as children but are less likely to do so in adulthood. Millennials are even less likely to visit parks as they tend to prefer socialization and indoor activities. Key characteristics used to describe Millennials are special, team-oriented, sheltered, confident and tech-savvy, pressured, achieving, and conventional. Knowledge of the characteristics and values of Millennials can be used to engage them in park settings.

CHARACTERISTICS OF MILLENNIALS AND HOW TO ENGAGE THEM IN PARKS		
Characteristic	Traits	Ways to Engage Millennials
Special	Used to receiving awards, strong relationships with supportive parents	Give rewards for participating in projects or completing tasks or challenges
Team Oriented	Value teamwork, belonging, collaboration, and service	Offer opportunities for volunteer service and encourage social and sporting groups to hold events at parks
Sheltered	Led structured lives as children, enjoy spending time outdoors and socializing with friends and family	Encourage use of electronic tools such as GPS and the Internet, feature safety and structure in park literature
Confident and Tech Savvy	Optimistic, upbeat, believe that they can improve the world	Share information freely, allow information sharing, survey visitors online, provide audio tours and promotional videos
Pressured	Feel pressured to achieve and behave, avoid personal risk, not as interested in history or reading	Relate historical events to current events, include objects, visuals, and sounds for interpretation, minimize need for reading
Achieving	Expected to do great things, make the country a better place	Use electronic tools to communicate and encourage community involvement, offer challenges and quizzes
Conventional	Respectful of authority, civic-minded, respectful of cultural differences because they are diverse	Promote benefits of parks to healthy work/life balance, design facilities for diverse users and volunteers

## TYOLOGY OF PARKS IN ACME TOWNSHIP

When determining what types of features and amenities belong in a particular park, it is useful to first determine the classification of the park in question. The Michigan Department of Recreation has created “A Recommended Classification System For Local And Regional Recreation Open Space and Trails,” which outlines 16 types of open spaces and their descriptions.

For use in Acme Township, a classification system has been devised that consists of just four types of open spaces: Natural Parks, Linear Parks, Rural Parks, and Urban Parks. Each type of park has a different use and subsequently different types of amenities typically found in them. This is useful for determining what kinds of features should be planned for and developed in each park, which maintains a diversity of uses between parks. In this way, each park can develop a unique character and identity within the community.



Natural Park – Yuba Creek Natural Area



Linear Park – TART Trail



Rural Park – Sayler Park



Urban Park – Bayside Park



TYPOLOGY OF PARKS IN ACME TOWNSHIP		
Park Type	Characteristics	Example
Natural	<ul style="list-style-type: none"> <li>Minimally developed</li> <li>Low-impact design features such as woodchip paths, grass, or gravel parking lots</li> <li>The goal is to preserve the natural beauty of the landscape or natural features</li> <li>Typically includes interpretive signage and walking paths</li> </ul>	Yuba Creek Natural Area Deepwater Point Natural Area
Linear	<ul style="list-style-type: none"> <li>Long, narrow</li> <li>Used for non-motorized transportation</li> <li>Connects destinations</li> <li>Typically includes wayfinding signage and mile markers, paved paths, occasional benches, and water stations</li> </ul>	TART Trail VASA Pathway
Rural	<ul style="list-style-type: none"> <li>Provides recreational amenities for small to medium gatherings in a rural setting</li> <li>Universally accessible but lower-impact design features such as gravel paths are typical</li> <li>Located away from the town core</li> <li>Typically includes playgrounds, shelters, restroom facilities, outdoor grills, benches, picnic areas, and athletic courts</li> </ul>	Sayler Park
Urban	<ul style="list-style-type: none"> <li>Provides recreational amenities for a wide range of users</li> <li>Located in the town core</li> <li>Universally accessible amenities used throughout</li> <li>Can be used for larger gatherings and community events</li> <li>Can include concrete paths, pavilions, play structures, pools or splash pads, plazas, amphitheaters, lighting, restrooms, athletic courts, and a wide variety of other recreational facilities</li> </ul>	Bayside Park



## GOALS AND OBJECTIVES

The goals and objectives for Acme Township are derived from the inventory of existing recreation facilities, public input, and community demographics, and they serve as a guide for future planning decisions.

### Goal 1: ACCESS TO GRAND TRAVERSE BAY

**Vision:** Increase access to Grand Traverse Bay for residents of all abilities.

#### Objectives for Success

- Designate and promote a blueway route with specific Shore Access Zones
- Provide at least two accessible canoe/kayak launches along the blueway
- Improve ADA Accessibility to the water along the Acme Township shoreline

#### Support from Public Input

- 63% of people felt that access to water and East Bay was very important
- Swimming beaches and public boat docks were in the top eight items survey respondents thought Acme Township should plan for and develop
- 83% of survey respondents rated the East Bay Shoreline as a priority for protection by Acme Township
- 77% of survey respondent rated opportunities for fishing and hunting as a medium to high priority.

### Goal 2: ATTRACTIVE WATERFRONT PARKS

**Vision:** Beautify shoreline parks to provide bayside recreation opportunities for the community while protecting the water quality.

#### Objectives for Success

- Continue selective property acquisition as shoreline properties become available
- Provide recreation amenities for families with young children, including play equipment and restroom facilities
- Provide public swimming beaches with adjacent naturalized shoreline to prevent erosion
- Maintain or improve water quality through stormwater runoff mitigation

#### Support from Public Input

- 46% of survey respondents chose swimming beaches as their first or second choice item that Acme Township should plan for and develop
- 80% of survey respondents rated water quality for streams, watersheds, and East Bay as a high priority for protection by Acme Township
- 45% of survey respondents chose play structures for children as their first or second choice item that Acme Township should plan for and develop

### Goal 3: CONNECTIVITY

**Vision:** Connect recreation assets through non-motorized transportation routes.

#### Objectives for Success

- Designate local non-motorized spurs that connect existing parks, various community points of interest, and residential/commercial areas to the designated regional routes (US Bike Route 35 and the TART Trail) as well as to intra-township trails to be identified in the action plan
- Increase blueway/greenway trail awareness and ease of use through designated trailheads with route maps at existing parks
- Create connection points between different non-motorized forms of transportation (blueway/greenways) at shore access zones and trailheads

#### Support from Public Input

- 55% of people support funding for the Township wide TART Trail system and 52% support funding for sidewalks along US-31 and shoreline parks even if it raises their taxes
- 30% of survey respondents reported using the TART Trail at least once a week, the highest of any recreation facility in the Township
- 62% of survey respondents chose non-motorized trails as their first-choice item that Acme Township should plan for and develop

### Goal 4: CULTURAL ARTS

**Vision:** Increase arts and cultural events in the park system.

#### Objectives for Success

- Create and implement Art in the Park programs
- Identify key stakeholders, explore and establish partnerships to create sustainable programs
- Increase arts and cultural events in the park system to create a place for people to gather and socialize

#### Support from Public Input

- 33% of survey respondents listed public art installations as their number one choice of activities to plan and develop for
- 32% of people said the Township should actively plan for and support arts and cultural events



## Goal 5: BRANDING AND SIGNAGE

**Vision:** Increase a clear and precise awareness of the Acme Township park system.

### Objectives for Success

- Establish a unique identity for the park system through new signage.
- Identify content and a theme for effective marketing.
- Build credibility through brand recognition.
- Wayfinding system

## Goal 6: MAINTENANCE AND FUNDING

**Vision:** Provide a maintenance plan and funding sources for the Acme Township park system.

### Objectives for Success

- Create and implement an annual maintenance plan for the entire park and trail system.
- Establish a campaign for a dedicated Parks millage for future funding.
- Implement a rental and reservation system to create sustainable revenue.
- Establish procedures for invasive species management and education.

### Support from Public Input

- 83% of survey respondents said they would support a small dedicated millage levied specifically for maintenance and improvements to the Township's recreational assets, including parks and trails.
- 70% of survey respondents felt that invasive species management should be a high priority.
- Over 80% of people rated water quality for streams, watersheds and East Bay as a high priority.

## Goal 7: INLAND PARK ACQUISITION AND DEVELOPMENT

**Vision:** Acquire land for an inland park if the opportunity appears.

### Objectives for Success

- Facilitate and support parcel acquisitions and/or easements that connect trails and parks.
- Collaborate with VASA Pathway and TART Trails to create connectivity wherever possible.
- Provide opportunities for active recreation opportunities in a non-waterfront, high density population area of the Township.
- Develop and improve existing recreational assets.

### Support from Public Input

- 83% of survey takers felt that recreation opportunities for adults is important.
- 84% of respondents said it is important to have recreation opportunities for children.
- 54% of people said they would support the TART trail system in the Township even if it raised their taxes.
- Approximately 49% of people rated recreation/tourism as a medium to high priority for economic growth opportunities.

## ACME TOWNSHIP PARKS MASTER PLAN

The Acme Township Parks System Plan seeks to accomplish the goals of Access to Grand Traverse Bay, Attractive Waterfront Parks, and Connectivity. The “backbone” of the parks plan is the non-motorized circulation system. USBR 35 and the TART Trail serve as the regional non-motorized stem that runs through the township from northeast to southwest. Local non-motorized connections link the recreational facilities to this regional network and provide trailhead points to access the parks and regional non-motorized system.

An additional mode of non-motorized transportation is provided for with the designation of a water trail running along the shore of the Grand Traverse Bay. Designated shore access zones, located in township parks or road-end boat launches, give paddlers a range of access points to the blueway. Two accessible canoe/kayak launches, would allow access to the water for paddlers of all abilities. A recently added boat launch on Acme Township property within Sayler park provides a public boat launch for other watercrafts. This system of launches also contributes to the goal of Access to Grand Traverse Bay.

This multi-modal, non-motorized network provides Connectivity and gives Acme Township residents a way to access recreational facilities without the use of their car. Additionally, it provides opportunities for cycling tourists to stop and enjoy what Acme Township has to offer.

In order to accomplish the goals of Access to Grand Traverse Bay and Attractive Waterfront Parks, additions and improvements to the parks will continue to be made. The newly developed Bayside Park provides recreational opportunities for families, young adults, retirees, and tourists alike. Though unstructured open space along the water is beautiful in its own right, the addition of recreational and comfort amenities can accommodate a greater range of uses and attract more visitors to the parks, maximizing the investment of the community.



## ACTION PLAN JUSTIFICATION

The Acme Township Parks and Trails Advisory Committee, with input from the public survey and public comment have established these goals and objectives with an achievable action plan. In the next five years, there are concrete steps that Acme Township can take to work toward the goals of Access to Grand Traverse Bay, Attractive Waterfront Parks, Connectivity, Cultural Arts, Branding, Maintenance and Acquisitions.

The highest priority is to keep implementing access to Grand Traverse Bay for people of all abilities. The Dock Road Boat Ramp will require the design and installation of steel matting sections to increase the usability of the Dock Road launch without a full boat launch reconstruction. These efforts will enhance access to Grand Traverse Bay.

Implementing new signage throughout the Acme Township park system is very important to the overall branding of the Township. Branding provides a clear and concise identity that creates trust and credibility amongst the park users.

Another priority is the completion of local non-motorized connections. This item will require continual coordination with TART Trails, VASA Pathway, the Grand Traverse Regional Land Conservancy, land owners and other agencies along the US-31 corridor route. These items contribute to Goal 3, Connectivity.

Connectivity between Acme Township's parks would increase with the construction of a bridge over Acme Creek. Planning and construction for this item would occur in 2020.

Acme Township has recognized the importance of creating new cultural opportunities for the residents. New initiatives such as Arts in the Park would bring people into the park system and provide people a place to gather and socialize while taking part in a cultural event.

An ongoing effort of the Township will be supporting the efforts of the Grand Traverse Regional Land Conservancy and Grand Traverse County as they make improvements to Maple Bay Farm.

An additional ongoing attempt that will require yearly attention from the township is the effort to eradicate invasive species, especially the Autumn Olive. Eradicating invasive species will help native species thrive and keep the parks in prime condition.

Acme Township will acquire new properties as they become available if the opportunities align with the goals and objectives the Township has put in place. Acquiring trail easements are planned upon availability if the option arises and the connectivity is part of an integral part of the overall scope of Township priorities and fully supported by the residents.

It should be noted that with additional park amenities come additional maintenance costs. These costs will need to be factored into the future general fund. Acme Township will create and implement an annual maintenance plan that will create policies and procedures to complete preventative maintenance on a regular basis. Developing a millage campaign that will directly support maintenance and improvements to the Township's recreational assets, including parks and trails was heavily supported by the Township residents as documented in Goal 6.



	ACTION PLAN ITEM - IMPLEMENTATION		YEAR
1	<b>Bayside Park</b> <ul style="list-style-type: none"> <li>Clearing and maintenance of brush and understory</li> <li>Installation of a playground area</li> <li>Development of Master Park Development Plan for south Bayside Park</li> </ul>	1 & 2	2019
2	<b>Signage</b> <ul style="list-style-type: none"> <li>Design and implement new signage throughout the park system</li> <li>Create a clear identity and brand to identify Acme Township Parks</li> </ul>	5	2019
3	<b>Access to Grand Traverse Bay</b> <ul style="list-style-type: none"> <li>Construct ADA Kayak/Canoe Launch with parking based on the design funded through the Coastal Zone Management Program</li> </ul>	1, 2 & 3	2020
4	<b>ADA Access over Acme Creek</b> <ul style="list-style-type: none"> <li>Coordinate with the Grand Traverse Band an ADA access bridge and boardwalk over Acme Creek to provide pedestrian access between Bayside Park to Deepwater Point Natural Area</li> </ul>	3	2020
5	<b>Dock Road Boat Ramp</b> <ul style="list-style-type: none"> <li>Increase the usability of the Dock Road Boat Launch by installing steel matting sections to be removed and reinstalled annually</li> </ul>	1	2021
6	<b>Local Non-Motorized Connections</b> <ul style="list-style-type: none"> <li>Coordinate with TART and GTRLC on a wayfinding system for the trail network</li> <li>Begin construction or designation of intra-township paths</li> </ul>	3	2019-2023
7	<b>Cultural Arts</b> <ul style="list-style-type: none"> <li>Create new initiatives to support cultural awareness.</li> <li>Create and implement an Art in the Park ordinance.</li> </ul>	4	2019-2023
8	<b>Maple Bay Farm</b> <ul style="list-style-type: none"> <li>Support efforts by the Grand Traverse Regional Land Conservancy to develop the assets within the Maple Bay Farm and County</li> </ul>	3	2019-2023
9	<b>Invasive Species Eradication</b> <ul style="list-style-type: none"> <li>Work with appropriate partners to begin a Township-wide effort to eradicate invasive species</li> </ul>	2	2019-2023
KEY	ACTION PLAN ITEM - ACQUISITION	GOAL	YEAR
1	<b>Local Non-Motorized Connections</b> <ul style="list-style-type: none"> <li>Acquire necessary trail easements as they are needed or become available.</li> </ul>	3	2019-2023
2	<b>Bayside Park Expansion</b> <ul style="list-style-type: none"> <li>Acquire properties southwest of the US-31 and M-72 Intersection</li> </ul>	2	2019-2023
3	<b>Inland Park</b> <ul style="list-style-type: none"> <li>Acquire property for a potential inland park</li> </ul>	3	2019-2023
4	<b>Property Acquisition for Water Access</b> <ul style="list-style-type: none"> <li>Continue acquisition of available properties for community access to the Grand Traverse Bay</li> </ul>	1	2019-2023

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# References

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Michigan Department of Natural Resources - Grants Management

### PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE  
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Acme TownshipPROJECT TF00-162PROJECT TYPE: AquisitionPROJECT TITLE: Yuba Creek Natural Area AquisitionPROJECT SCOPE: Aquire in fee simple of 403 ac of critical wetlands and upland habitat**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s). ☐ Yes ☒ No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☐ Yes ☒ No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☒ Yes ☐ No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Walking trails have been expanded.

Existing building on site currently used for park department equipment storage.

Benches have been provided for the enjoyment of viewsheds.



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Parking lot is mowed for access.</b>	
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Regular mowing of grass at parking lot and along walking trails.</b>	
<b>Invasive species management annually in cooperation with Grand Traverse Regional Land Cons</b>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Bicycles and motorized vehicles are prohibited by management plan.</b>	
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site?	
<b>Continuously open to the public.</b>	

## POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

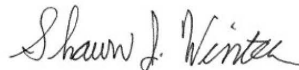
## COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

## CERTIFICATION

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn Winter

Please print



Grantee Authorized Signature

11.07.18

Date

Carrie Klingelsmith

Please print



Witness Signature

11-07-18

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



Michigan Department of Natural Resources - Grants Management

### PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE  
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: Acme TownshipPROJECT TF08-095PROJECT TYPE: AcquisitionPROJECT TITLE: Acme Waterfront Park Acquisition - Phase 1PROJECT SCOPE: Phase 1 of the acquisition of 11.5 acres and 2,000 feet of lake front**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s). ☒ Yes ☐ No

Beach walls, sidewalks, benches, flower garden, irrigation, ADA accessible beach mats, playground to be installed - all part of MDNR Trust Fund Development Grant (TF16-0061)

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☒ Yes ☐ No

One former site building still existing, Township determining how to repurpose either as restrooms, equipment storage, or non-motorized watercraft rentals.

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☒ Yes ☐ No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Bath house, sidewalks, non-motorized trail, existing pavilion, parking lot expansion and improvements, benches, flower gardens, beach walls, ADA accessible beach mats, bike racks, irrigation system, new landscaping, former hotel cottage still on site, signage existing playground, securing funding for new universally accessible playground this winter.



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Old sign in place, plans being worked on for new entry sign</u>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Mowing, irrigation, beach raking, landscape management, sweeping of sidewalks, winter snow removal from portion of parking lot.</u>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What are the hours and seasons for availability of the site?	
<u>Open 30 minutes before sunrise, to 30 minutes after sunset. No gates for enforcement.</u>	

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)****COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

This acquisition property is adjacent to the existing Bayside Park and became an extension of that facility. The MDNR Trust Fund Development Grant (TF16-0061) encompassed the whole property. Although there are regular hours of operation for the park, they are not often enforced, nor is there a gate or similar apparatus to block access. The restrooms do have automatic locking mechanisms on the doors that lock at night.

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn Winter

Please print

*Shawn J. Winter*

Grantee Authorized Signature

11.07.18

Date

Carrie Klingelsmith

Please print

*Carrie Klingelsmith*

Witness Signature

11.07.18

Date

**Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

**GRANT TYPE:** ☒ MICHIGAN NATURAL RESOURCES TRUST FUND    ☐ CLEAN MICHIGAN INITIATIVE  
(Please select one) ☐ LAND AND WATER CONSERVATION FUND    ☐ RECREATION PASSPORT    ☐ BOND FUND

GRANTEE: Acme TownshipPROJECT TF09-171PROJECT TYPE: AcquisitionPROJECT TITLE: Acme Waterfront Park Acquisition - Phase 2PROJECT SCOPE: Phase 2 of the acquisition of 2.11 ac addition to the waterfront park**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s). ☐ Yes ☒ No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) ☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain. ☐ Yes ☒ No

Is the site and all facilities accessible to persons with disabilities? If no, please explain. ☐ Yes ☒ No

**No improvements to the property other demolishing buildings present at time of acquisition.**

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Gravel parking lot near Bunker Hill RdDPW sanitary sewer lift station (present at time of acquisition)Gate with Knox box for fire department access for water rescues



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

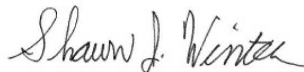
<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. <b>Regular mowing of the property.</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What are the hours and seasons for availability of the site? <b>Open 30 minutes before sunrise, to 30 minutes after sunset. No gate to restrict access.</b>	

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)****COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)****CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn Winter

Please print



Grantee Authorized Signature

11.07.18

Date

Carrie Klingelsmith

Please print



Witness Signature

11.07.18

Date

**Send completed report to:** POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

**GRANT TYPE:** ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE  
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

**GRANTEE:** Acme Township**PROJECT** TF96-110**PROJECT TYPE:** Aquisition**PROJECT TITLE:** Deepwater Point Natural Area**PROJECT SCOPE:** Aquire 14 acres of undeveloped, forested shoreline (1075.46 lf)**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?

If yes, please describe change(s).

☐ Yes ☒ No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)

☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.

☐ Yes ☒ NoOnly amenities that exist are dirt walking trails that at areas are very narrow.

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Small dirt parking lot along Shore Rd.Dirt walking trails through the property.



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<u>Only one incident has occurred, and the offending party was caught and removed the paint.</u>	
<hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site?	
<u>Continuously opened.</u>	

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)****COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)****CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn Winter

Please print

Shawn J. Winter

Grantee Authorized Signature

11.07.18

Date

Carrie Klingelsmith

Please print

Carrie Klingelsmith

Witness Signature

11.07.18

Date

**Send completed report to:** POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

**GRANT TYPE:** ☒ MICHIGAN NATURAL RESOURCES TRUST FUND    ☐ CLEAN MICHIGAN INITIATIVE  
(Please select one) ☐ LAND AND WATER CONSERVATION FUND    ☐ RECREATION PASSPORT    ☐ BOND FUND

GRANTEE: Acme TownshipPROJECT TF11-082PROJECT TYPE: AcquisitionPROJECT TITLE: Acme Waterfront Park AcquisitionAcquisition of approx. 337 feet of frontage ofn East Grand TraversePROJECT SCOPE: Bay**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
If yes, please describe change(s).

☐ Yes ☒ No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)

☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.

☒ Yes ☐ No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

**Undeveloped: site has access to park on a gravel surface. Former road end provides access to Grand Traverse Bay by launching small watercraft on a former, simple launch**



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Grass is mowed, gravel is graded periodically, trees are trimmed as needed.</b>	
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Just routine maintenance of vegetation</b>	
<hr/>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site?	
<b>Half hour before sunrise to a half hour after sunset. Not gated or strictly enforced.</b>	

## POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)

## COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

## CERTIFICATION

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn J Winter

Please print


  
Grantee Authorized Signature

11.13.18

Date

Carrie Klingelsmith

Please print

  
Witness Signature

11-13-18

Date

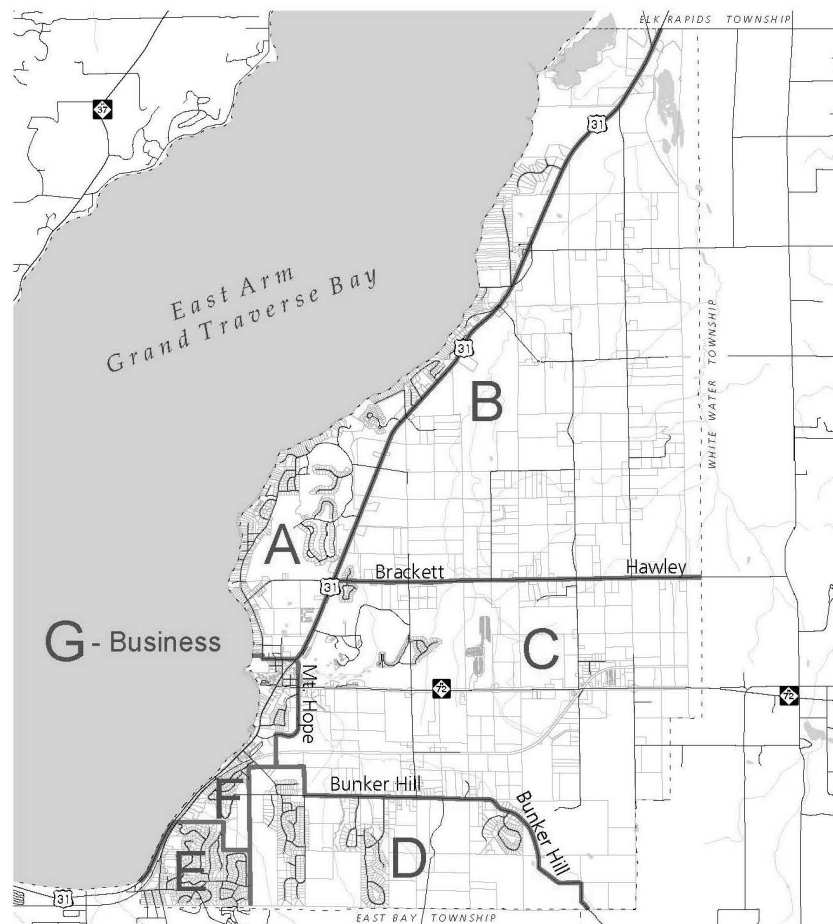
Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925

## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

1. How long have you lived in Acme Township?

- ☐ Less than 2 years
 ☐ 11-20 years  
☐ 2-5 years
 ☐ More than 20 years  
☐ 6-10 years

Sub Area Map for Question #2



### Acme Township Survey Sub-Areas

Data Source: Michigan Geographic Data Library, Grand Traverse County Equalization

- Parcel Boundary
- Township Boundary
- Survey Boundary
- Road



2. Please indicate in which area of the Township you are located by referencing the enclosed survey sub-area map.

- |   |  |
|---|--|
| <input type="radio"/> A - Shoreline north of M-72 and west of US-31                             | <input type="radio"/> E - Holiday North & Pines Subdivision, Sherwood Farms and Stockfish subdivisions |
| <input type="radio"/> B - East of US-31 and north of Brackett Road                              | <input type="radio"/> F - Bay Villa Condos, Crestridge Hills, Scenic Hill and Village of Acme          |
| <input type="radio"/> C - East of US-31, south of Brackett Rd and north of Bunker Hill          | <input type="radio"/> G - Business Community   |
| <input type="radio"/> D - Cranberry Woods, Springbrook Hills, and Wellington Farms subdivisions |  |

3. How would you classify yourself?

- ☐ Non-resident property owner (own property only but do not live or conduct a business in Acme Township)
- ☐ Seasonal resident - primary residence is located in another community
- ☐ Year-round resident - homeowner
- ☐ Year-round resident - renter

4. Are you a business owner in Acme Township?

- ☐ Yes
- ☐ No

5. Which of the following best describes your occupation?

- |  |  |
|--|--|
| <input type="radio"/> Agriculture                              | <input type="radio"/> Manufacturing                            |
| <input type="radio"/> Arts, entertainment, and recreation      | <input type="radio"/> Professional, scientific, and management |
| <input type="radio"/> Construction                             | <input type="radio"/> Retail trade                             |
| <input type="radio"/> Currently unemployed                     | <input type="radio"/> Retired                                  |
| <input type="radio"/> Educational, health, and social services | <input type="radio"/> Transportation and warehousing           |
| <input type="radio"/> Finance, insurance and real estate       | <input type="radio"/> Wholesale trade                          |
| <input type="radio"/> Government                               | <input type="radio"/> Other                                    |
| <input type="radio"/> Information/technology                   |  |

6. Which category below includes your age?

- |                                   |   |
|-----------------------------------|---|
| <input type="radio"/> 20-29 years | <input type="radio"/> 60-69 years       |
| <input type="radio"/> 30-39 years | <input type="radio"/> 70-79 years       |
| <input type="radio"/> 40-49 years | <input type="radio"/> 80-89 years       |
| <input type="radio"/> 50-59 years | <input type="radio"/> Over 89 years old |

7. Acme Township will be faced with many issues in the next decade for which long-range planning is critical. The following is a series of items addressing various issues relevant to the Township. First, please indicate the importance of each item when considering the future of Acme Township.

How important is this issue to you?

	Very Important	Somewhat Important	Unimportant	Somewhat Unimportant	Very Unimportant
Cost of living/affordability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Property tax rate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Responsive government	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of schools	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of roads	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation opportunities for adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation opportunities for children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to healthcare services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of emergency services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Job opportunities within walking & biking distance of Acme Township	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rural atmosphere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proximity to Traverse City	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and East Bay	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proximity to family & friends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 8. How would you rate Acme Township with regard to this issue?

	Excellent	Above Average	Average	Below Average	Poor	Don't know
Cost of living/affordability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Property tax rate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Responsive government	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of schools	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of roads	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation opportunities for adults	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation opportunities for children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to healthcare services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Availability of emergency services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Job opportunities within walking & biking distance of Acme Township	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rural atmosphere	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proximity to Traverse City	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and East Bay	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proximity to family & friends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 9. How satisfied are you overall with the quality of life in Acme Township?

- ☐ Very satisfied
 ☐ Dissatisfied
- ☐ Satisfied
 ☐ Very dissatisfied
- ☐ Neither satisfied nor dissatisfied

## 10. How would you rate your satisfaction with the following services provided within Acme Township?

	Very Dissatisfied	Somewhat Dissatisfied	Somewhat Satisfied	Very Satisfied	No opinion, Don't know
Emergency medical services & fire protection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Park maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public transit (BATA) services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road conditions and maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sheriff services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Township communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Township website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Zoning and blight enforcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 11. With regard to funding, do you believe the following initiatives should be pursued in Acme Township over the next 10 years?

	Yes, even if it raises my taxes	Yes, only if it doesn't raise my taxes	No	Uncertain
Community center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community e-newsletter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
District branch library	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New fire station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New Township hall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expansion of sewer system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public transit (BATA stations)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public water services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road maintenance and reconstruction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Township wide TART Trail system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sidewalks along US-31 and shoreline parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web/Televised Township meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. Would you support a reset in the millage rate to 1.00 in order to improve Township services? (EXAMPLE: For a property with a taxable value of \$100,000, the millage increase would raise the property taxes \$26.93 per year.)

☐ Yes

☐ No



13. Rate each of the following economic growth opportunities as a priority for development in Acme Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Agricultural operations and processing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agricultural tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (single family)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (multifamily, apartments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retail (locally owned)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Large scale retail (regional and national chains)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restaurants and entertainment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional offices and technology related business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation/Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Warehousing and distribution facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industrial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alternative energy generation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. Rate each of the following as a priority for protection by Acme Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Farmlands and orchards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (single family)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities for fishing & hunting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rural character	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
East Bay shoreline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water quality for streams, watersheds, and East Bay	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wildlife habitat	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Invasive Species Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation/Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Rate each of the following housing options as a priority in the Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Multifamily, apartments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing for local workforce and/or young families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior/Assisted living	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"Mother-in-law" apartments and/or accessory dwelling units as long-term rentals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. How often do you or a member of your household visit the following public outdoor parks, trails and/or indoor recreation facilities located in Acme Township?

	At least once a week	Several times a month	Once a month	Several times a year	Do not visit
Bayside Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bunker Hill Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Deepwater Point Natural Area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dock Road Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maple Bay County Farm Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
MDOT/Gilroy Roadside Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Petobago State Game Area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sayler Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sayler Park Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
TART Trail	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
VASA Trail/Bartlett Park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Yuba Creek Natural Area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. Please indicate your level of agreement with each of the following statements.

	Strongly Disagree	Somewhat Disagree	Somewhat Agree	Strongly Agree	No Opinion
Parks and recreation facilities/services are important to our community and worthy of taxpayer support	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acme Township should continue additional land acquisitions to provide greater access to Grand Traverse Bay	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acme Township should support the development of trails that connect with other adjacent parks, points of interest, and the existing TART Trail network	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acme Township should have a public marina	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acme Township should actively plan for and support arts and cultural activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Please indicate which of the following recreation facilities and activities Acme Township should plan for and develop. Please choose your top five answers and rank your choices in order with 1 being the top choice.

	1	2	3	4	5
Ball fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Basketball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canoe / kayak launches	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children playground structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community gardens/plots	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural events / public art	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dog park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Frisbee golf	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-motorized trails (i.e. TART Trails)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-motorized watersports rentals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor movies-in-the-park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor performance amphitheater	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pickleball courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public art installations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public boat docks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Skateboard park	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Snowshoeing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Swimming beach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tennis courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volleyball (beach) courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor athletic facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking/Nature trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Winter skating rink	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

19. Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township's recreational assets, including parks and trails?

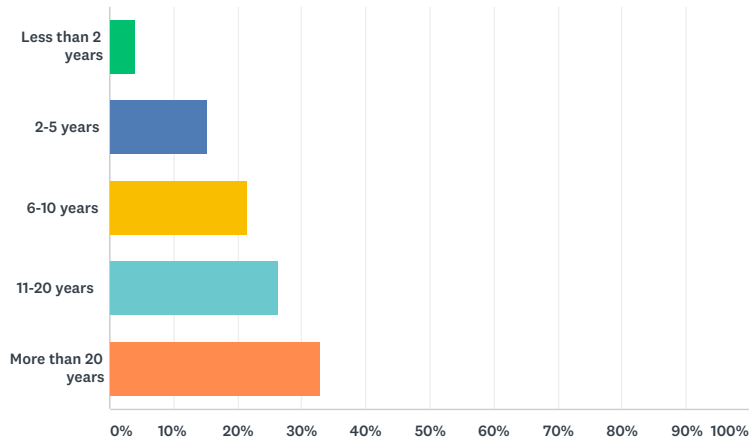
☐ Yes

☐ No

20. Please share any further comments here.

## Q1 How long have you lived in Acme Township?

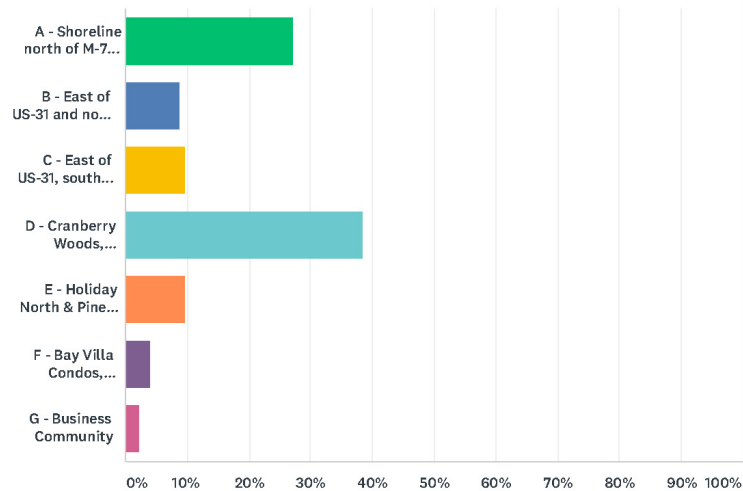
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES
Less than 2 years	4.00% 5
2-5 years	15.20% 19
6-10 years	21.60% 27
11-20 years	26.40% 33
More than 20 years	32.80% 41
<b>TOTAL</b>	<b>125</b>

## Q2 Please indicate in which area of the Township you are located by referencing the enclosed survey sub-area map.

Answered: 125 Skipped: 1

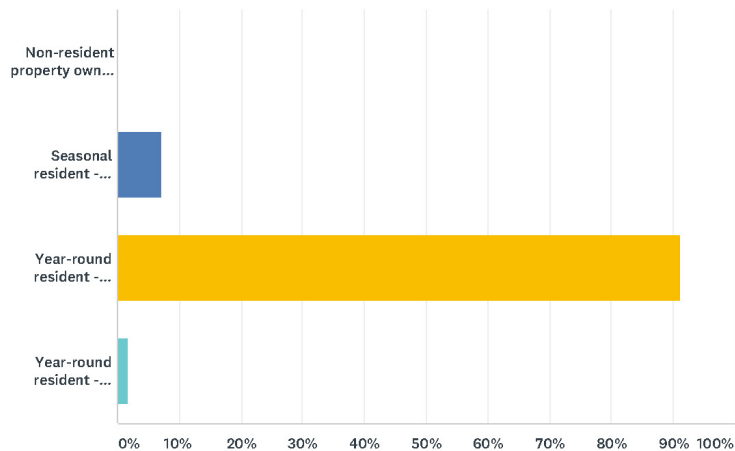


ANSWER CHOICES	RESPONSES
A - Shoreline north of M-72 and west of US-31	27.20% 34
B - East of US-31 and north of Brackett Road	8.80% 11
C - East of US-31, south of Brackett Rd and north of Bunker Hill	9.60% 12
D - Cranberry Woods, Springbrook Hills, and Wellington Farms subdivisions	38.40% 48
E - Holiday North & Pines Subdivision, Sherwood Farms and Stockfish subdivisions	9.60% 12
F - Bay Villa Condos, Crestridge Hills, Scenic Hill and Village of Acme	4.00% 5
G - Business Community	2.40% 3
<b>TOTAL</b>	<b>125</b>



## Q3 How would you classify yourself?

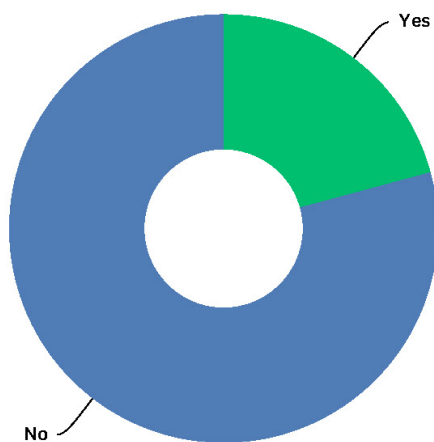
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
Non-resident property owner (own property only but do not live or conduct a business in Acme Township)	0.00%	0
Seasonal resident - primary residence is located in another community	7.20%	9
Year-round resident - homeowner	91.20%	114
Year-round resident - renter	1.60%	2
TOTAL		125

## Q4 Are you a business owner in Acme Township?

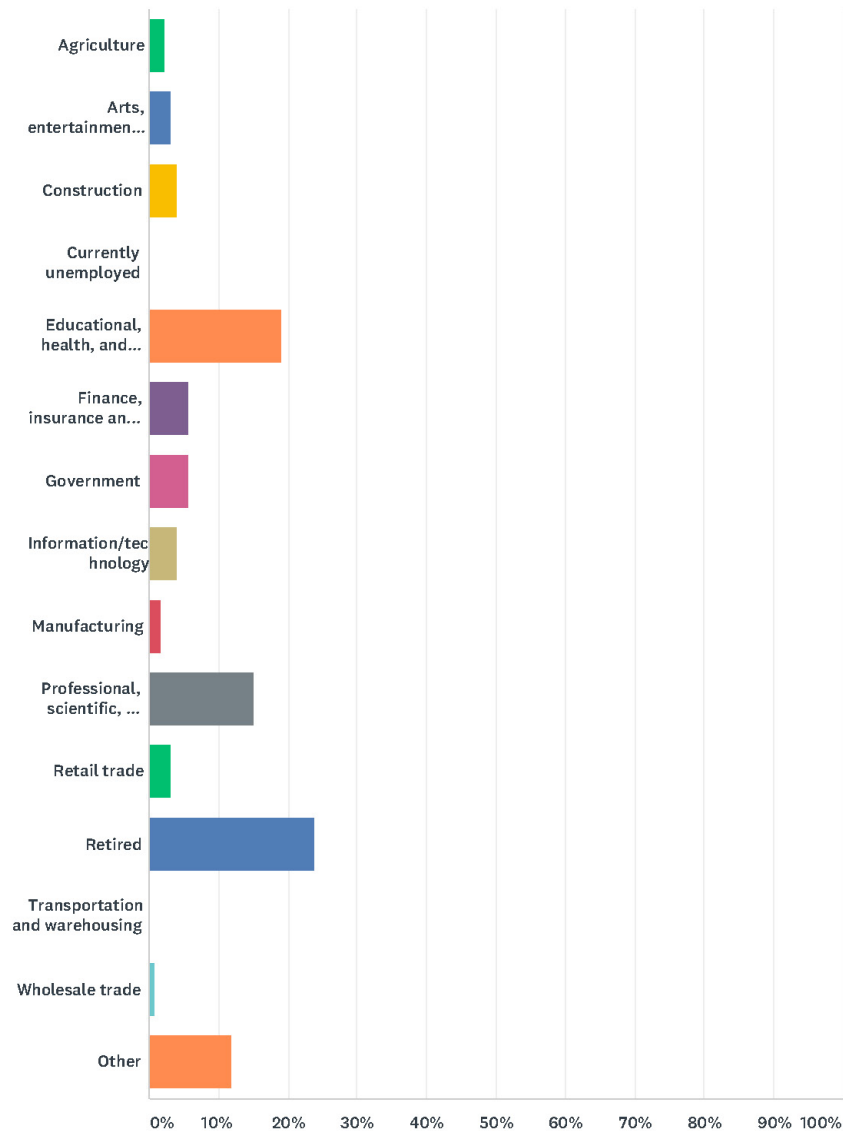
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	20.80%	26
No	79.20%	99
TOTAL		125

## Q5 Which of the following best describes your occupation?

Answered: 126 Skipped: 0

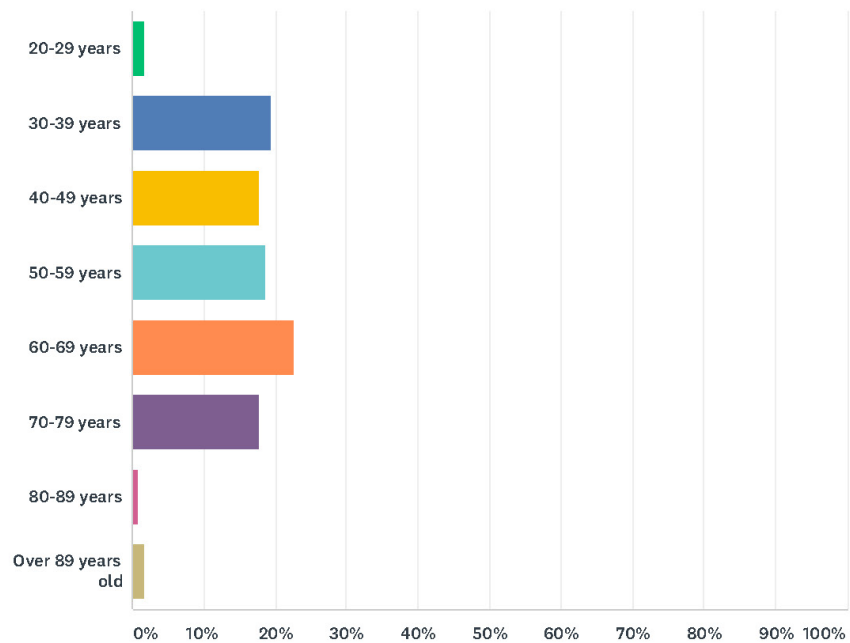


ANSWER CHOICES		RESPONSES	
Agriculture		2.38%	3
Arts, entertainment, and recreation		3.17%	4
Construction		3.97%	5
Currently unemployed		0.00%	0
Educational, health, and social services		19.05%	24
Finance, insurance and real estate		5.56%	7
Government		5.56%	7
Information/technology		3.97%	5
Manufacturing		1.59%	2
Professional, scientific, and management		15.08%	19
Retail trade		3.17%	4
Retired		23.81%	30
Transportation and warehousing		0.00%	0
Wholesale trade		0.79%	1
Other		11.90%	15
TOTAL			126

## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

## Q6 Which category below includes your age?

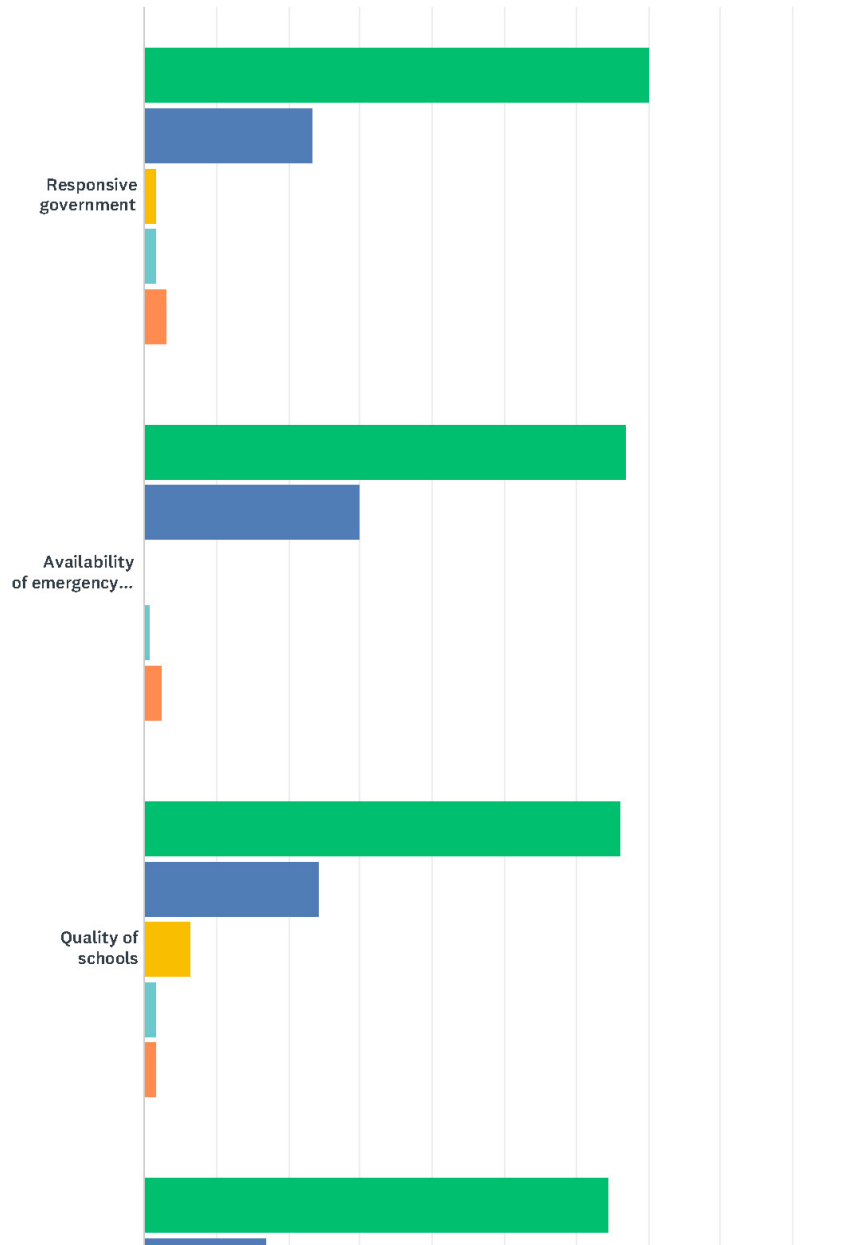
Answered: 124 Skipped: 2



ANSWER CHOICES	RESPONSES	
20-29 years	1.61%	2
30-39 years	19.35%	24
40-49 years	17.74%	22
50-59 years	18.55%	23
60-69 years	22.58%	28
70-79 years	17.74%	22
80-89 years	0.81%	1
Over 89 years old	1.61%	2
<b>TOTAL</b>		<b>124</b>

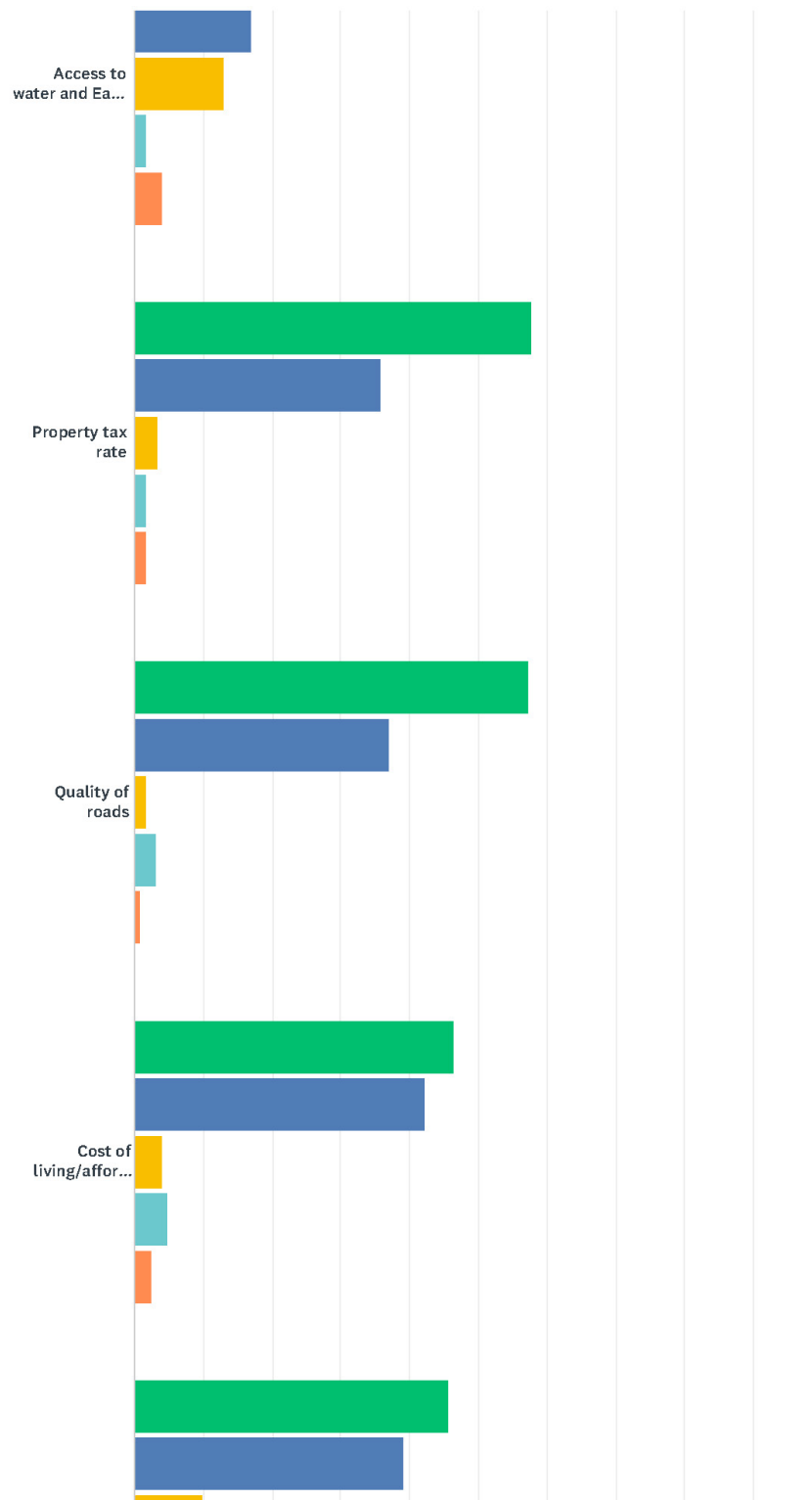
Q7 Acme Township will be faced with many issues in the next decade for which long-range planning is critical. The following is a series of items addressing various issues relevant to the Township. First, please indicate the importance of each item when considering the future of Acme Township. How important is this issue to you?

Answered: 124 Skipped: 2

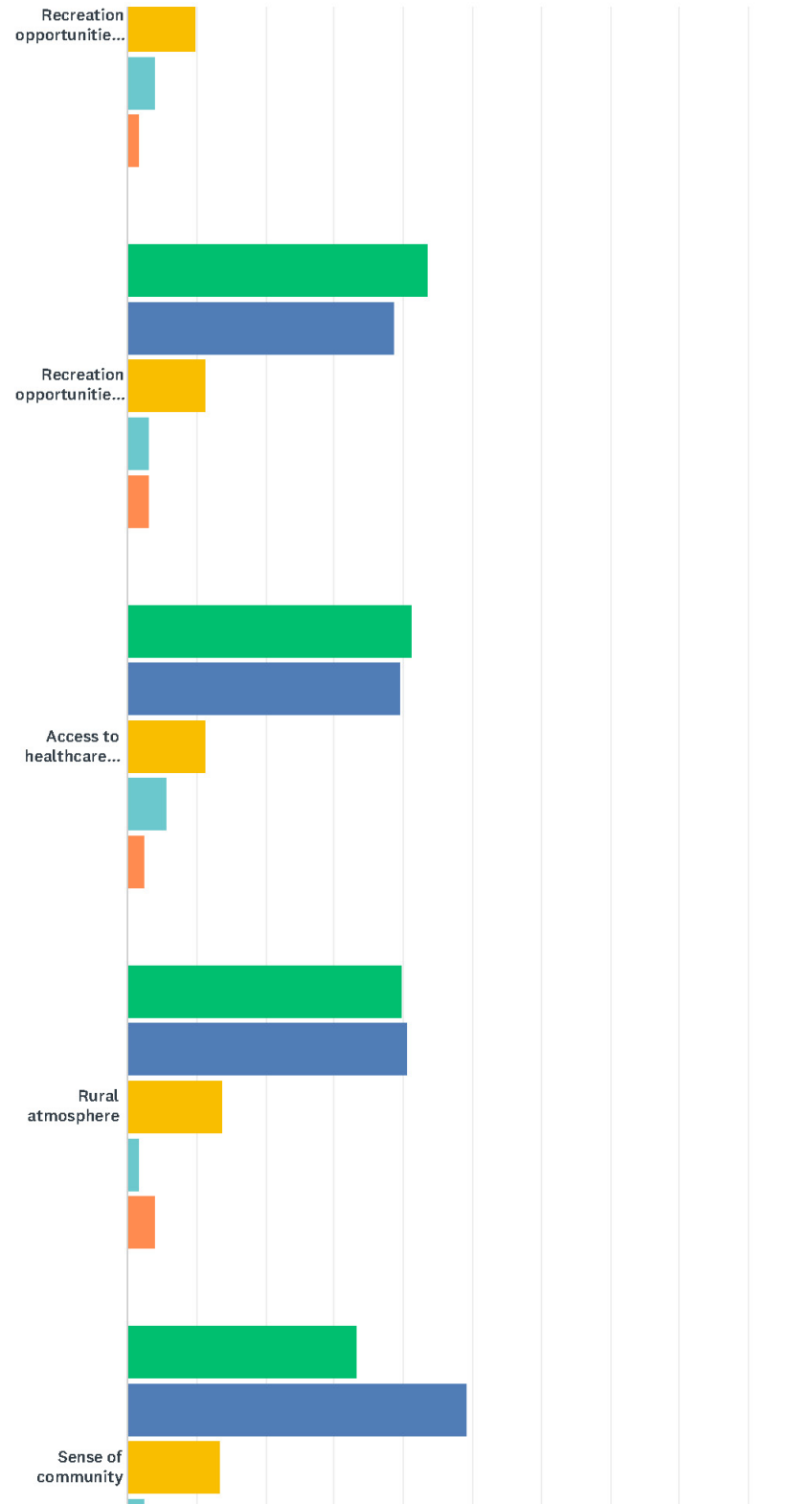




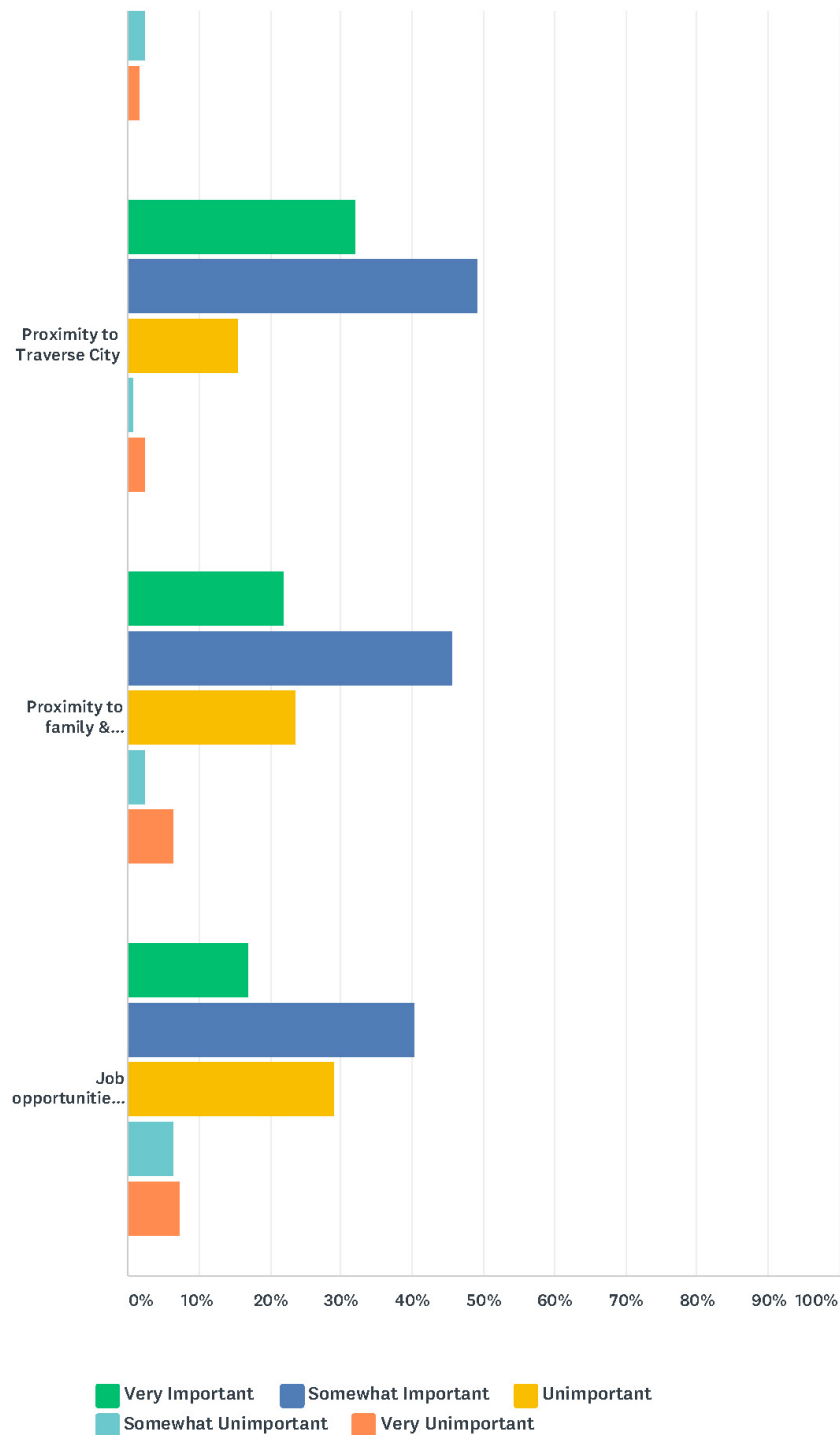
Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



	VERY IMPORTANT	SOMEWHAT IMPORTANT	UNIMPORTANT	SOMEWHAT UNIMPORTANT	VERY UNIMPORTANT	TOTAL
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## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

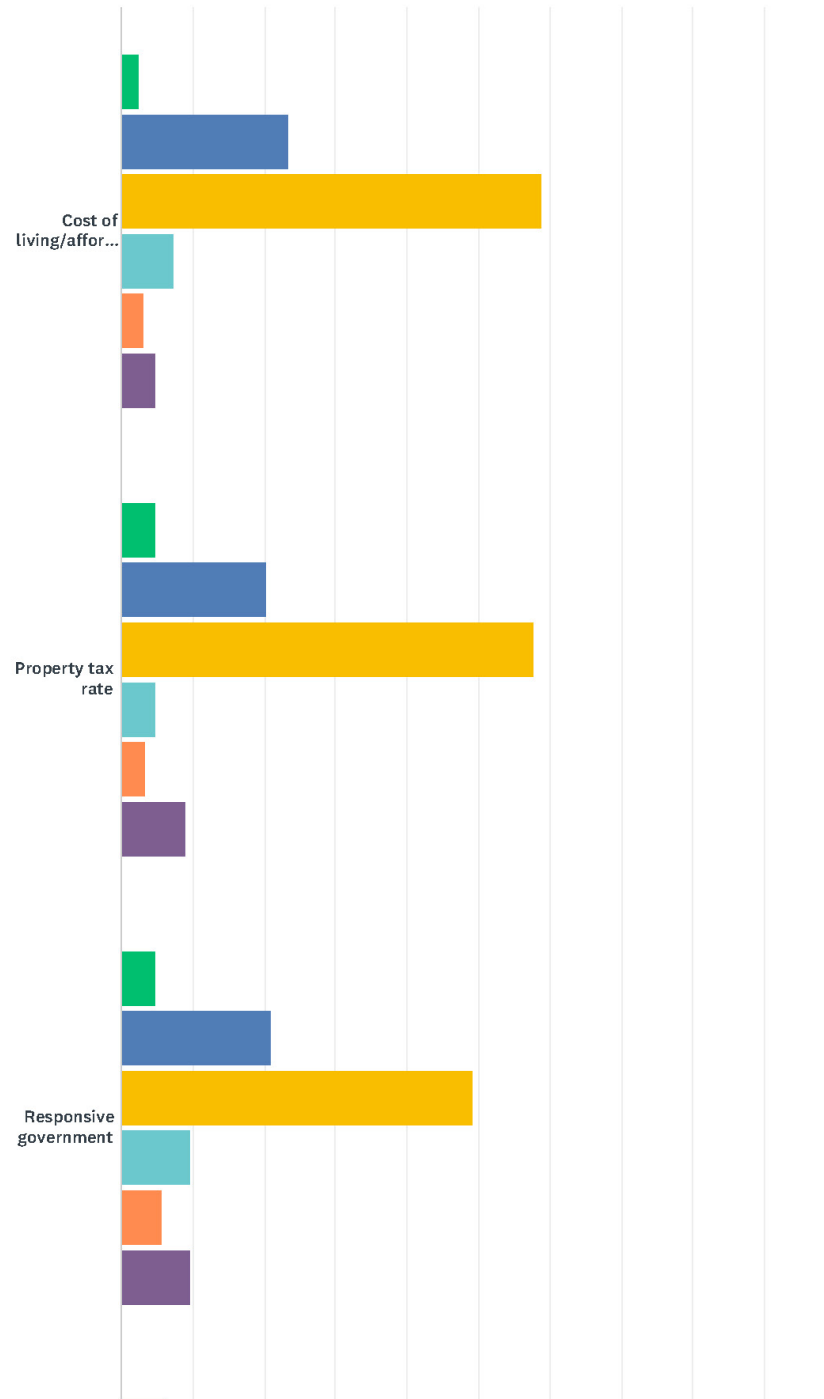
Responsive government	70.16% 87	23.39% 29	1.61% 2	1.61% 2	3.23% 4	124
Availability of emergency services	66.94% 83	29.84% 37	0.00% 0	0.81% 1	2.42% 3	124
Quality of schools	66.13% 82	24.19% 30	6.45% 8	1.61% 2	1.61% 2	124
Access to water and East Bay	64.52% 80	16.94% 21	12.90% 16	1.61% 2	4.03% 5	124
Property tax rate	57.72% 71	35.77% 44	3.25% 4	1.63% 2	1.63% 2	123
Quality of roads	57.26% 71	37.10% 46	1.61% 2	3.23% 4	0.81% 1	124
Cost of living/affordability	46.34% 57	42.28% 52	4.07% 5	4.88% 6	2.44% 3	123
Recreation opportunities for children	45.53% 56	39.02% 48	9.76% 12	4.07% 5	1.63% 2	123
Recreation opportunities for adults	43.55% 54	38.71% 48	11.29% 14	3.23% 4	3.23% 4	124
Access to healthcare services	41.13% 51	39.52% 49	11.29% 14	5.65% 7	2.42% 3	124
Rural atmosphere	39.84% 49	40.65% 50	13.82% 17	1.63% 2	4.07% 5	123
Sense of community	33.33% 40	49.17% 59	13.33% 16	2.50% 3	1.67% 2	120
Proximity to Traverse City	31.97% 39	49.18% 60	15.57% 19	0.82% 1	2.46% 3	122
Proximity to family & friends	21.95% 27	45.53% 56	23.58% 29	2.44% 3	6.50% 8	123
Job opportunities within walking & biking distance of Acme Township	16.94% 21	40.32% 50	29.03% 36	6.45% 8	7.26% 9	124

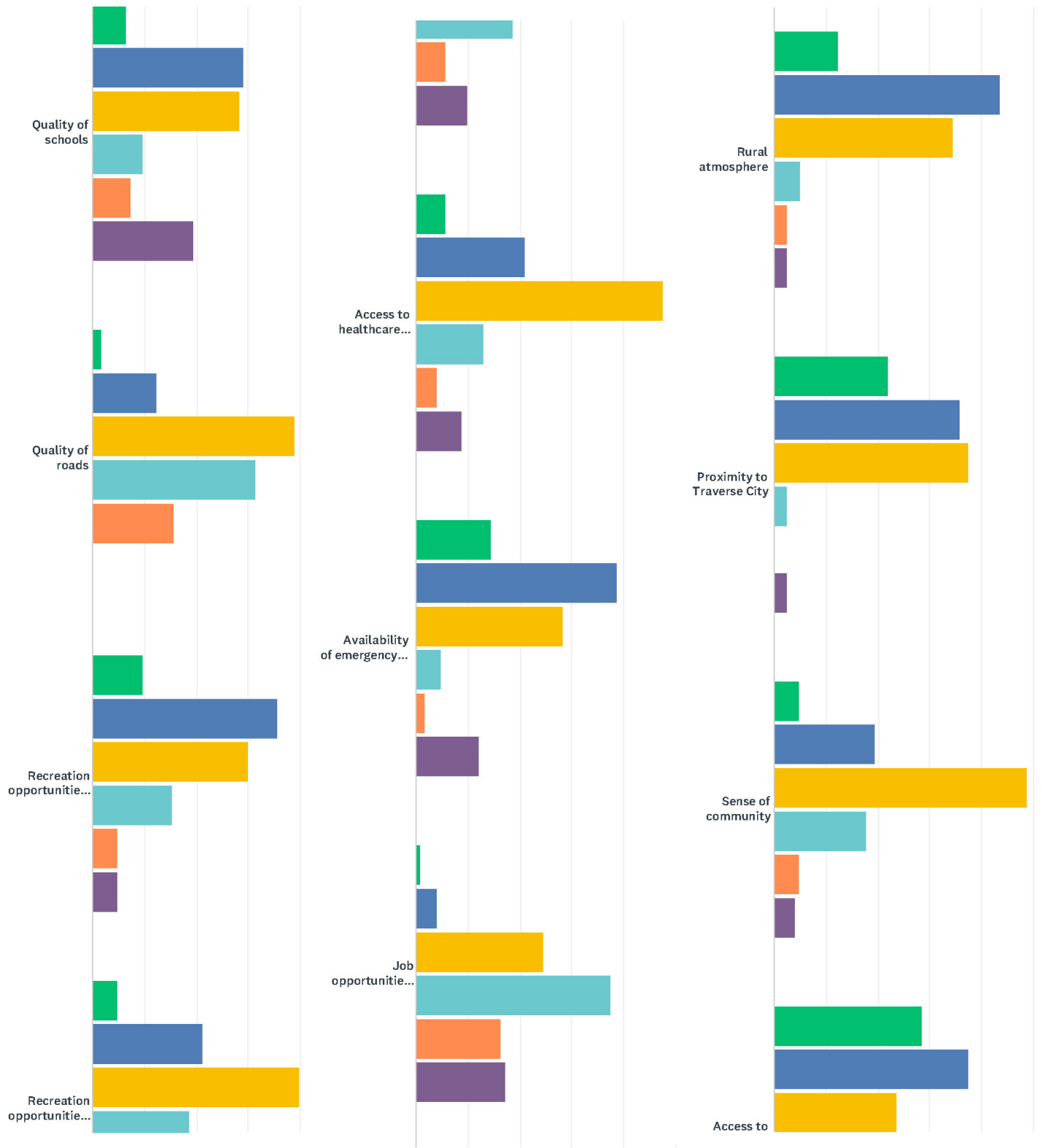


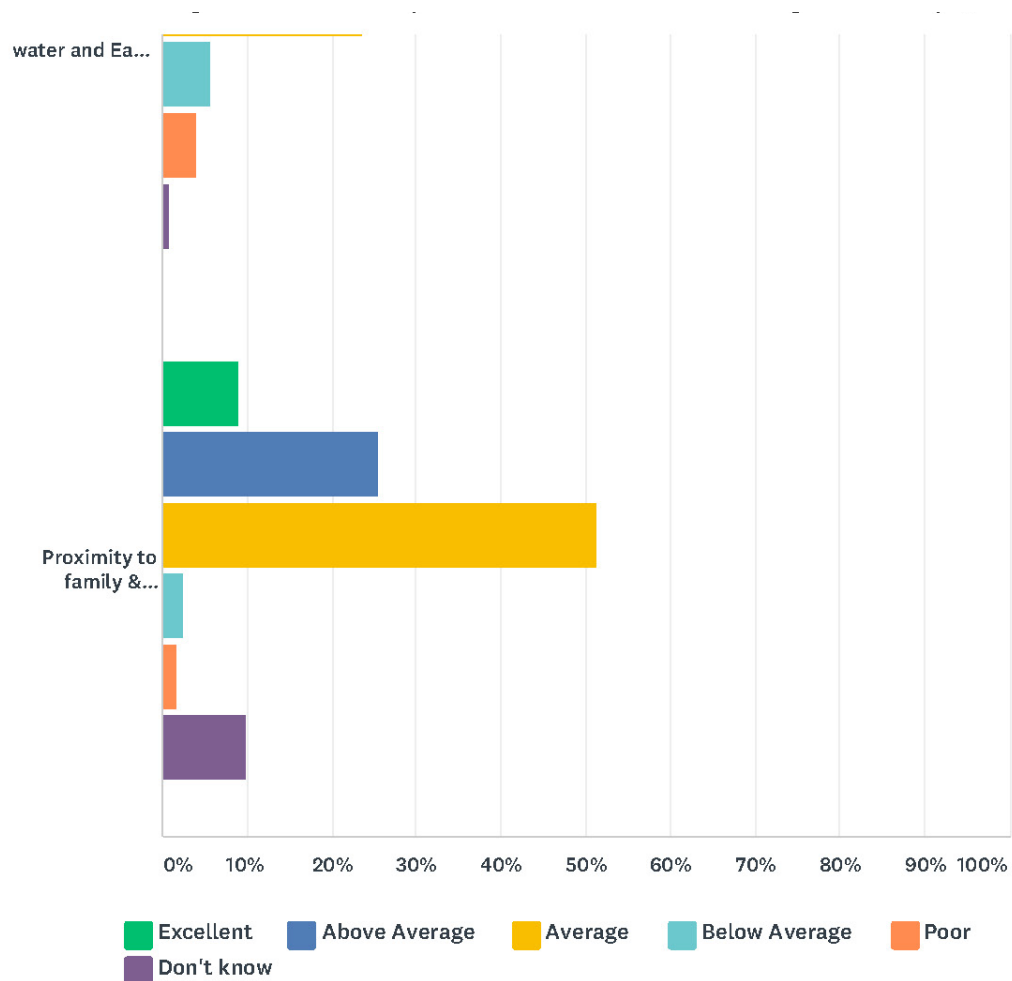
Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Q8 How would you rate Acme Township with regard to this issue?

Answered: 124 Skipped: 2







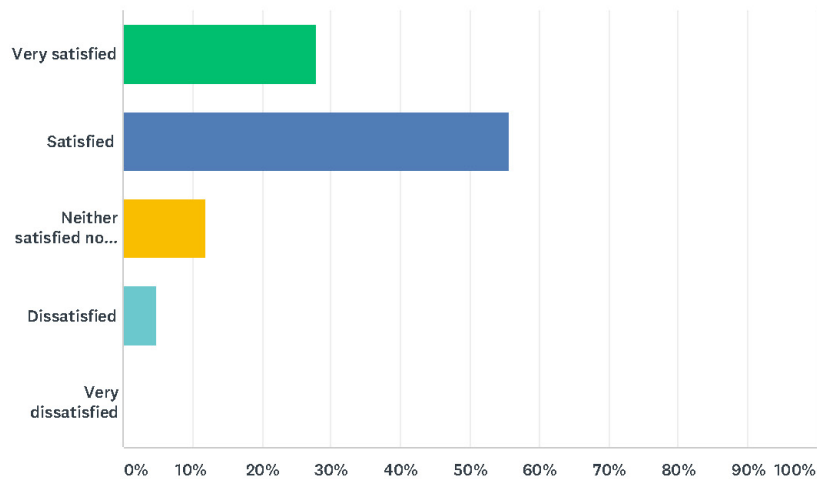
	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR	DON'T KNOW	TOTAL
Cost of living/affordability	2.42% 3	23.39% 29	58.87% 73	7.26% 9	3.23% 4	4.84% 6	
Property tax rate	4.88% 6	20.33% 25	57.72% 71	4.88% 6	3.25% 4	8.94% 11	
Responsive government	4.84% 6	20.97% 26	49.19% 61	9.68% 12	5.65% 7	9.68% 12	
Quality of schools	6.45% 8	29.03% 36	28.23% 35	9.68% 12	7.26% 9	19.35% 24	
Quality of roads	1.65% 2	12.40% 15	38.84% 47	31.40% 38	15.70% 19	0.00% 0	
Creation opportunities for adults	9.68% 12	35.48% 44	29.84% 37	15.32% 19	4.84% 6	4.84% 6	
Creation opportunities for children	4.88% 6	21.14% 26	39.84% 49	18.70% 23	5.69% 7	9.76% 12	
Access to healthcare services	5.65% 7	20.97% 26	47.58% 59	12.90% 16	4.03% 5	8.87% 11	
Availability of emergency services	14.52% 18	38.71% 48	28.23% 35	4.84% 6	1.61% 2	12.10% 15	
Recreation opportunities within walking & biking distance of Acme Township	0.81% 1	4.07% 5	24.39% 30	37.40% 46	16.26% 20	17.07% 21	

## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Rural atmosphere	12.30% 15	43.44% 53	34.43% 42	4.92% 6	2.46% 3	2.46% 3	122
Proximity to Traverse City	21.95% 27	35.77% 44	37.40% 46	2.44% 3	0.00% 0	2.44% 3	123
Sense of community	4.88% 6	19.51% 24	48.78% 60	17.89% 22	4.88% 6	4.07% 5	123
Access to water and East Bay	28.46% 35	37.40% 46	23.58% 29	5.69% 7	4.07% 5	0.81% 1	123
Proximity to family & friends	9.09% 11	25.62% 31	51.24% 62	2.48% 3	1.65% 2	9.92% 12	121

## Q9 How satisfied are you overall with the quality of life in Acme Township?

Answered: 126 Skipped: 0

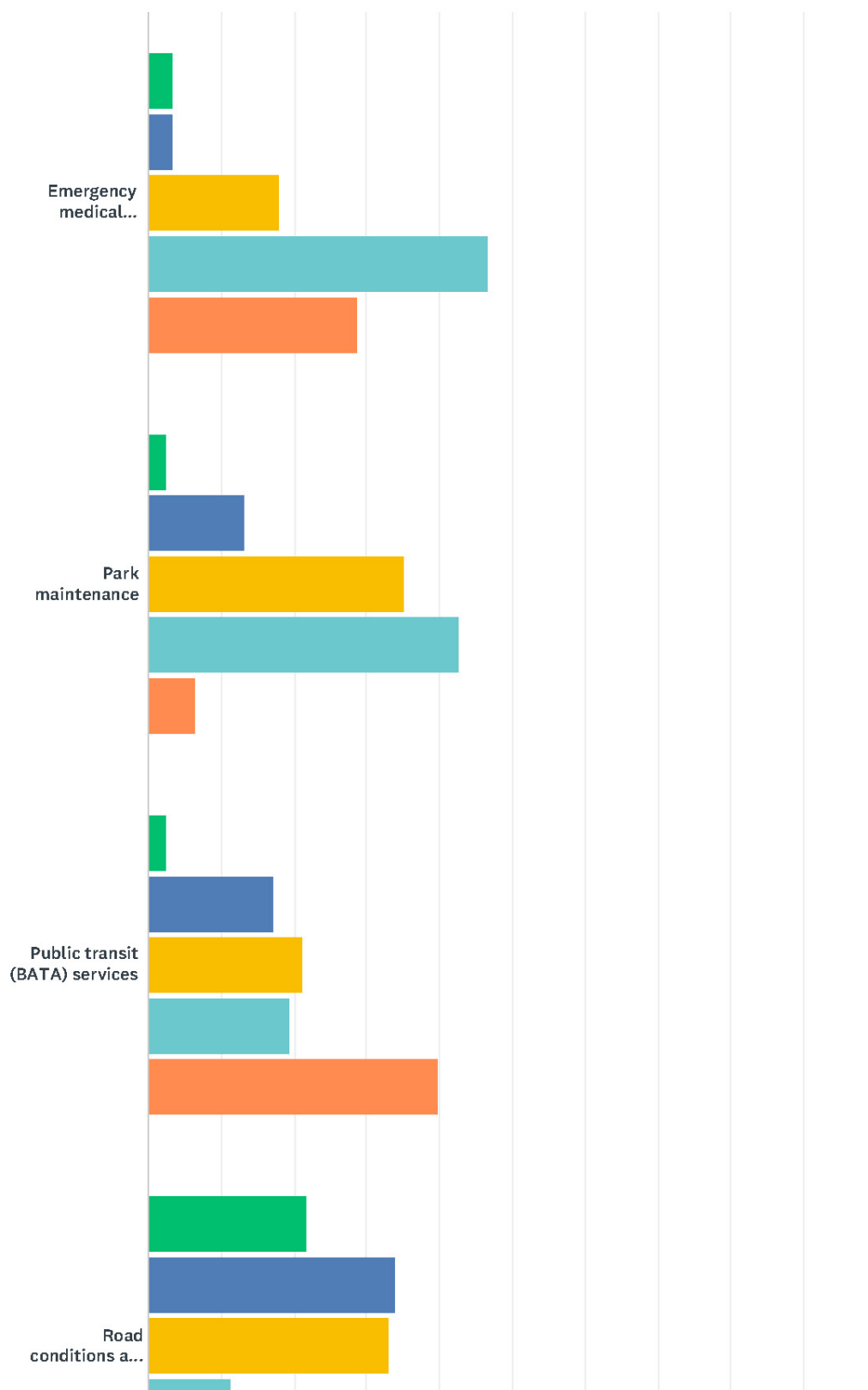


ANSWER CHOICES	RESPONSES	
Very satisfied	27.78%	35
Satisfied	55.56%	70
Neither satisfied nor dissatisfied	11.90%	15
Dissatisfied	4.76%	6
Very dissatisfied	0.00%	0
<b>TOTAL</b>		<b>126</b>

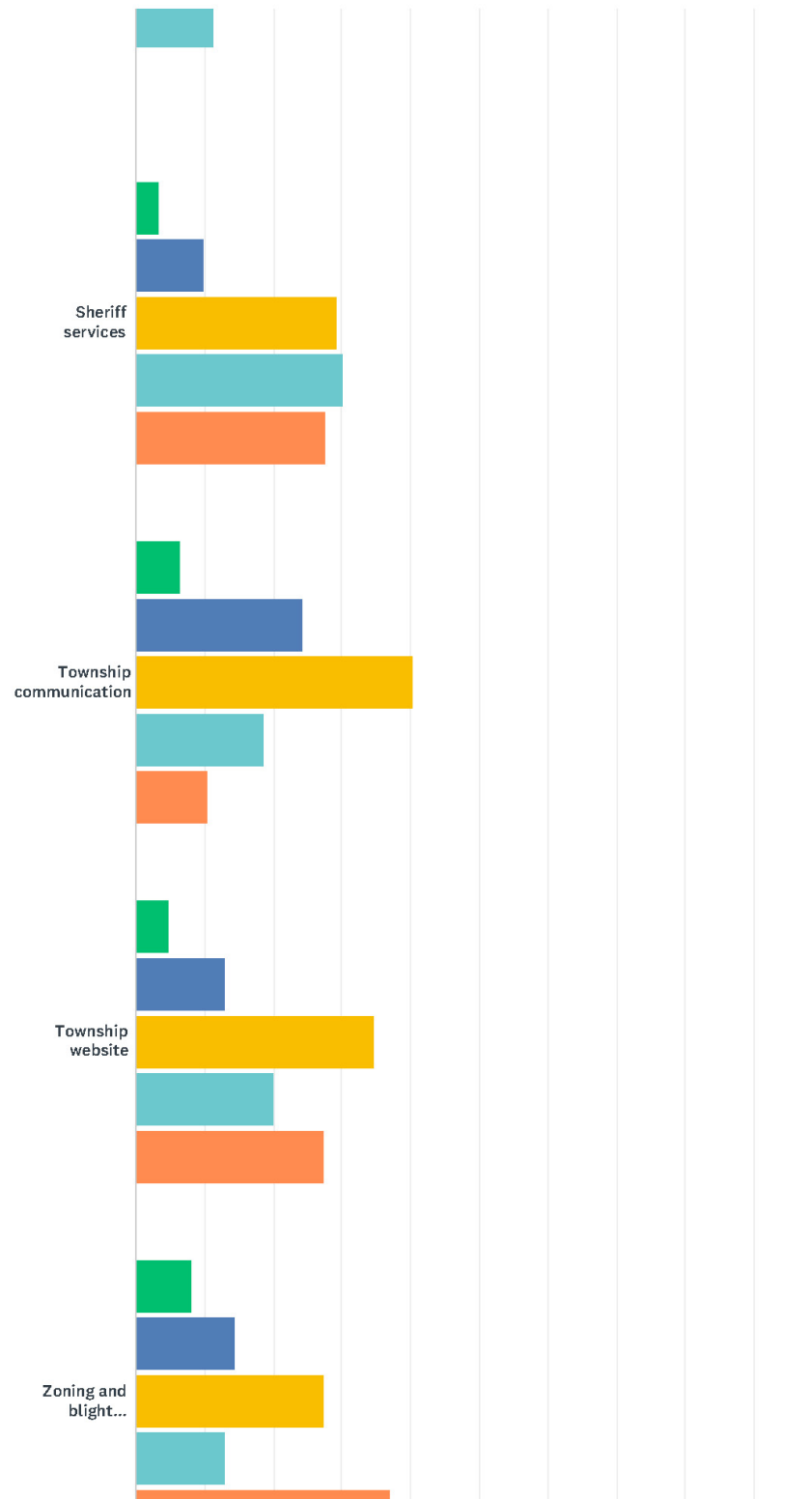


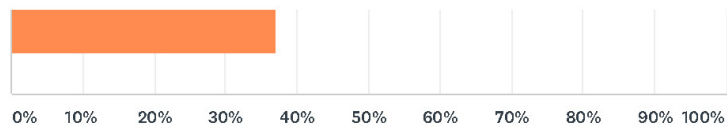
## Q10 How would you rate your satisfaction with the following services provided within Acme Township?

Answered: 124 Skipped: 2



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions





■ Very Dissatisfied   
 ■ Somewhat Dissatisfied   
 ■ Somewhat Satisfied  
■ Very Satisfied   
 ■ No opinion, Don't know

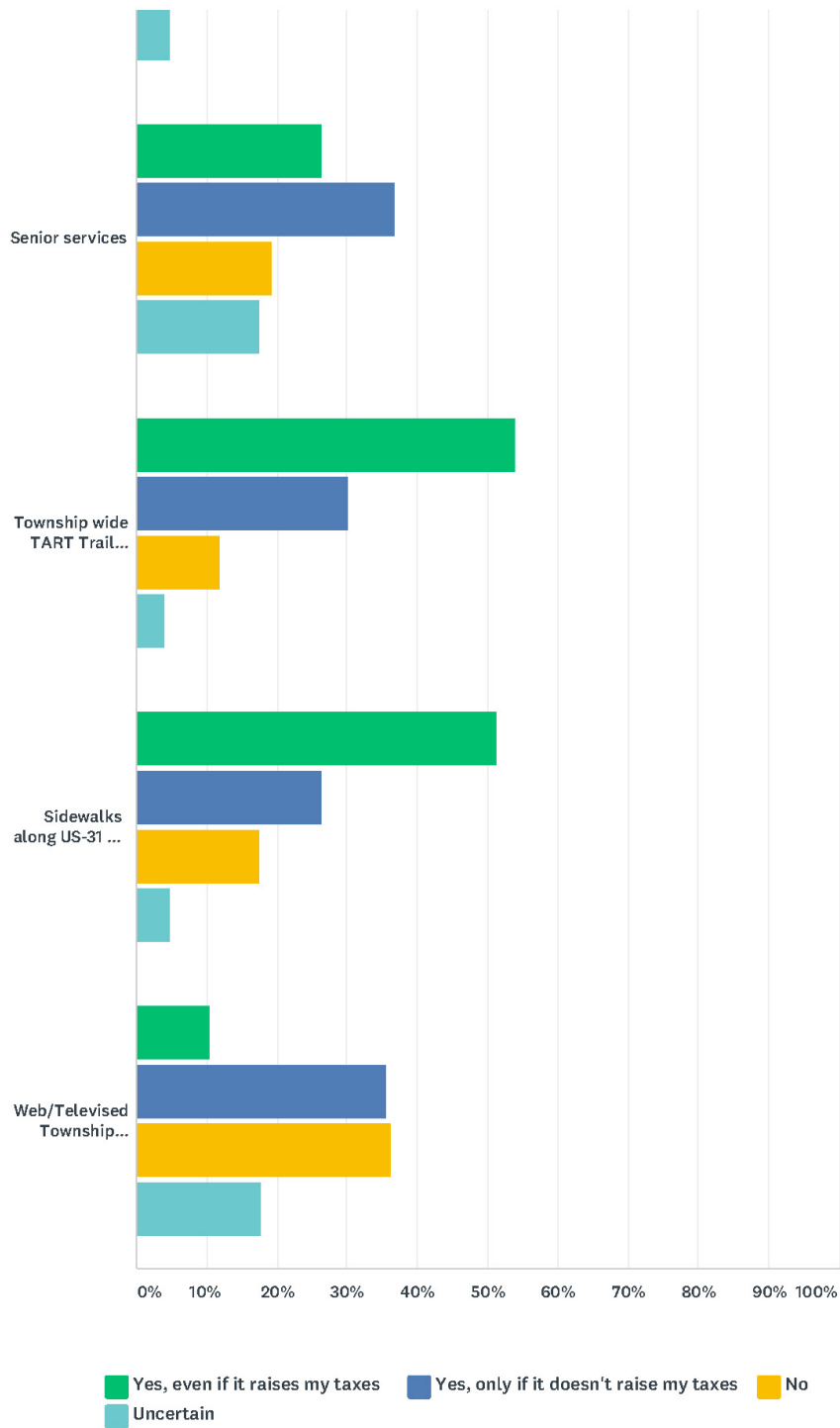
	VERY DISSATISFIED	SOMEWHAT DISSATISFIED	SOMEWHAT SATISFIED	VERY SATISFIED	NO OPINION, DON'T KNOW	TOTAL
Emergency medical services & fire protection	3.28% 4	3.28% 4	18.03% 22	46.72% 57	28.69% 35	122
Park maintenance	2.46% 3	13.11% 16	35.25% 43	42.62% 52	6.56% 8	122
Public transit (BATA) services	2.44% 3	17.07% 21	21.14% 26	19.51% 24	39.84% 49	123
Road conditions and maintenance	21.77% 27	33.87% 42	33.06% 41	11.29% 14	0.00% 0	124
Sheriff services	3.25% 4	9.76% 12	29.27% 36	30.08% 37	27.64% 34	123
Township communication	6.45% 8	24.19% 30	40.32% 50	18.55% 23	10.48% 13	124
Township website	4.84% 6	12.90% 16	34.68% 43	20.16% 25	27.42% 34	124
Zoning and blight enforcement	8.06% 10	14.52% 18	27.42% 34	12.90% 16	37.10% 46	124

# Q11 With regard to funding, do you believe the following initiatives should be pursued in Acme Township over the next 10 years?

Answered: 126 Skipped: 0







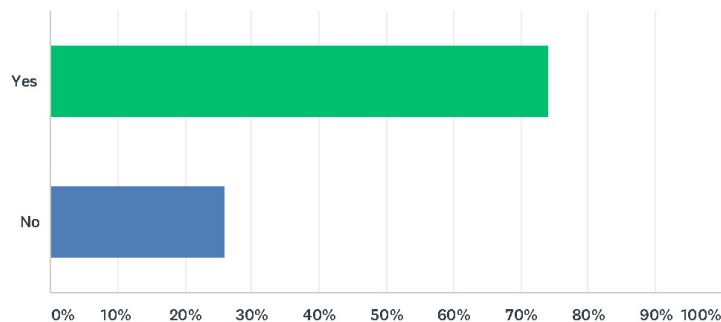
	YES, EVEN IF IT RAISES MY TAXES	YES, ONLY IF IT DOESN'T RAISE MY TAXES	NO	UNCERTAIN	TOTAL
--	---------------------------------	--	----	-----------	-------

## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Community center	22.13% 27	36.07% 44	22.13% 27	19.67% 24	122
Community e-newsletter	17.74% 22	62.10% 77	9.68% 12	10.48% 13	124
District branch library	19.20% 24	29.60% 37	39.20% 49	12.00% 15	125
New fire station	39.02% 48	30.08% 37	14.63% 18	16.26% 20	123
New Township hall	28.23% 35	32.26% 40	29.03% 36	10.48% 13	124
Expansion of sewer system	25.60% 32	26.40% 33	22.40% 28	25.60% 32	125
Public transit (BATA stations)	26.19% 33	43.65% 55	17.46% 22	12.70% 16	126
Public water services	22.22% 28	26.98% 34	31.75% 40	19.05% 24	126
Recycling services	30.89% 38	42.28% 52	15.45% 19	11.38% 14	123
Road maintenance and reconstruction	59.52% 75	30.16% 38	5.56% 7	4.76% 6	126
Senior services	26.40% 33	36.80% 46	19.20% 24	17.60% 22	125
Township wide TART Trail system	53.97% 68	30.16% 38	11.90% 15	3.97% 5	126
Sidewalks along US-31 and shoreline parks	51.20% 64	26.40% 33	17.60% 22	4.80% 6	125
Web/Televised Township meetings	10.48% 13	35.48% 44	36.29% 45	17.74% 22	124

**Q12 Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. Would you support a reset in the millage rate to 1.00 in order to improve Township services? (EXAMPLE: For a property with a taxable value of \$100,000, the millage increase would raise the property taxes \$26.93 per year.)**

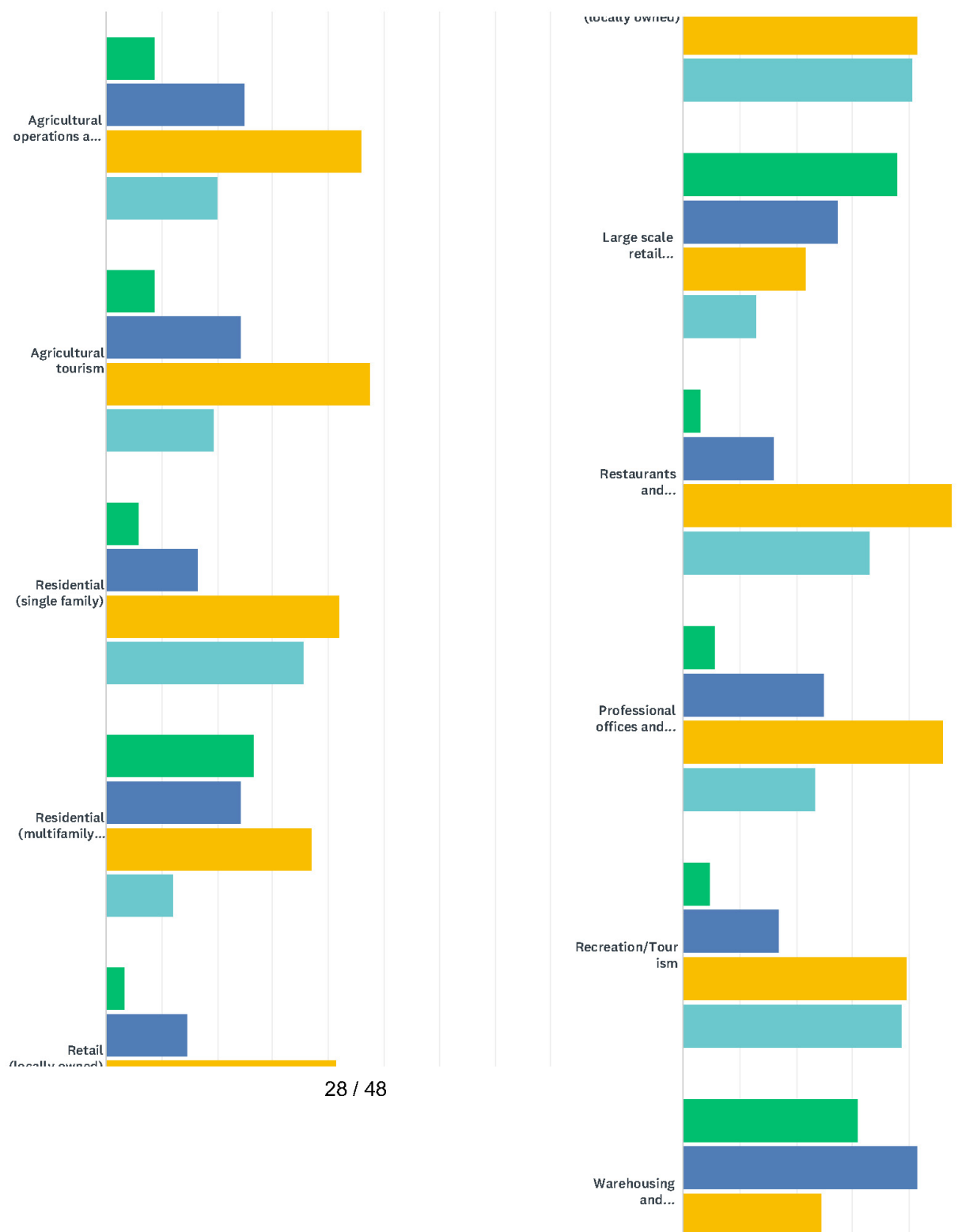
Answered: 123 Skipped: 3



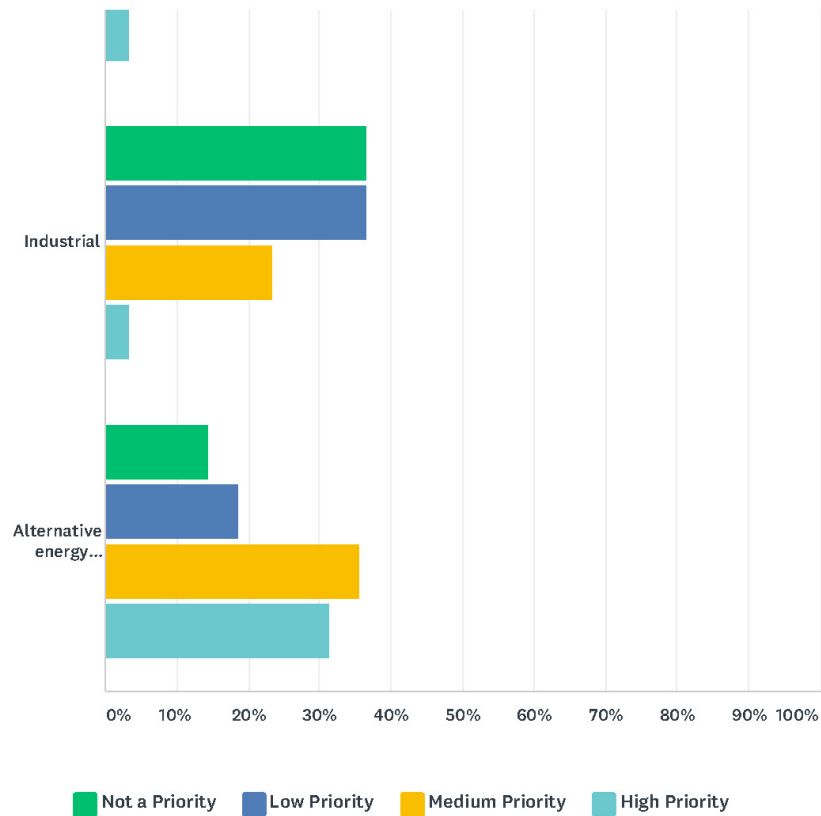
ANSWER CHOICES	RESPONSES	
Yes	73.98%	91
No	26.02%	32
TOTAL		123

### Q13 Rate each of the following economic growth opportunities as a priority for development in Acme Township:

Answered: 124 Skipped: 2



28 / 48

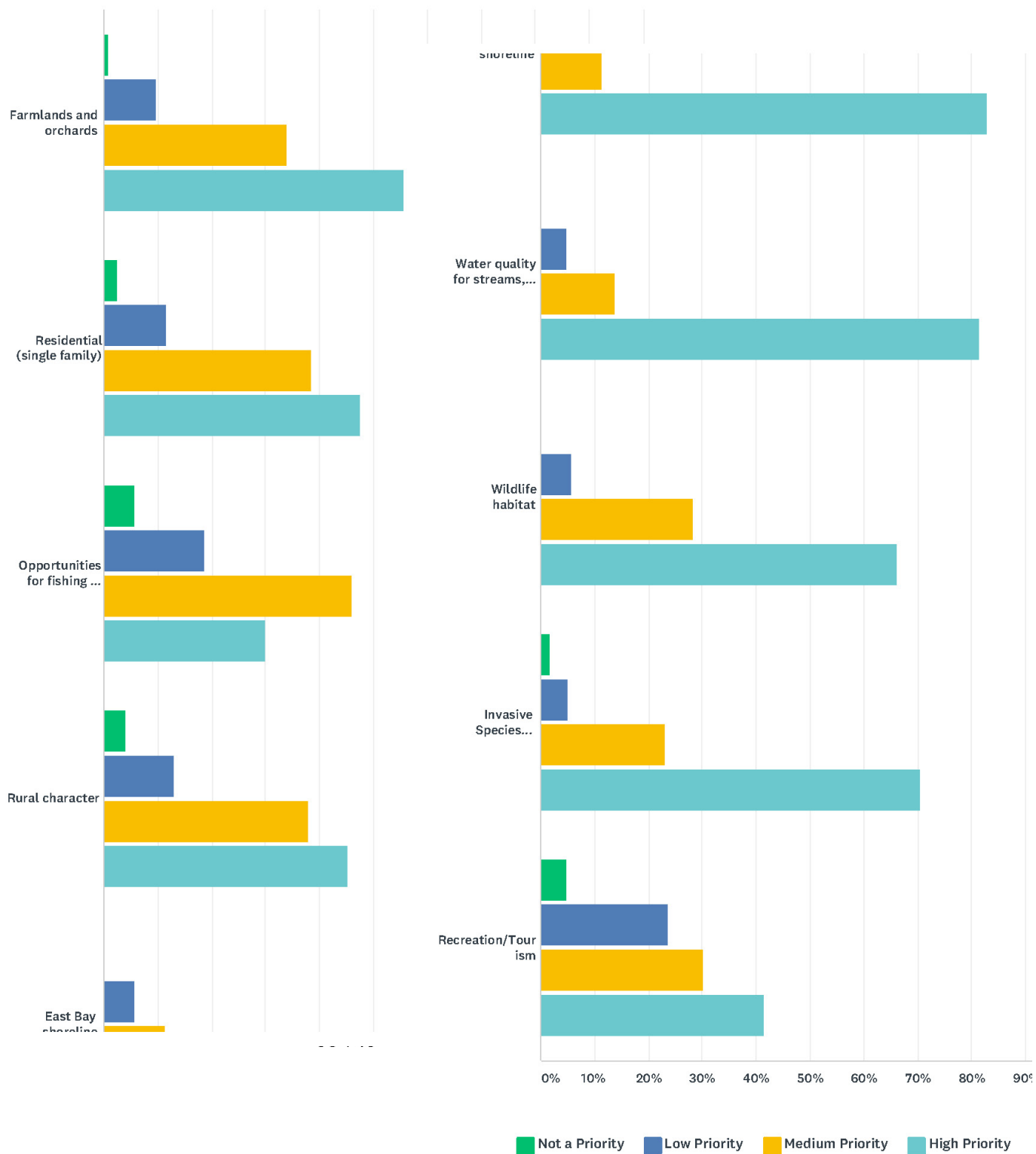


	NOT A PRIORITY	LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY	TOTAL
Agricultural operations and processing	8.87% 11	25.00% 31	45.97% 57	20.16% 25	124
Agricultural tourism	8.87% 11	24.19% 30	47.58% 59	19.35% 24	124
Residential (single family)	5.79% 7	16.53% 20	42.15% 51	35.54% 43	121
Residential (multifamily, apartments)	26.61% 33	24.19% 30	37.10% 46	12.10% 15	124
Retail (locally owned)	3.25% 4	14.63% 18	41.46% 51	40.65% 50	123
Large scale retail (regional and nations chains)	37.90% 47	27.42% 34	21.77% 27	12.90% 16	124
Restaurants and entertainment	3.23% 4	16.13% 20	47.58% 59	33.06% 41	124
Professional offices and technology related business	5.65% 7	25.00% 31	45.97% 57	23.39% 29	124
Recreation/Tourism	4.84% 6	16.94% 21	39.52% 49	38.71% 48	124
Warehousing and distribution facilities	30.89% 38	41.46% 51	24.39% 30	3.25% 4	123
Industrial	36.67% 44	36.67% 44	23.33% 28	3.33% 4	120
Alternative energy generation	14.52% 18	18.55% 23	35.48% 44	31.45% 39	124



## Q14 Rate each of the following as a priority for protection by Acme Township:

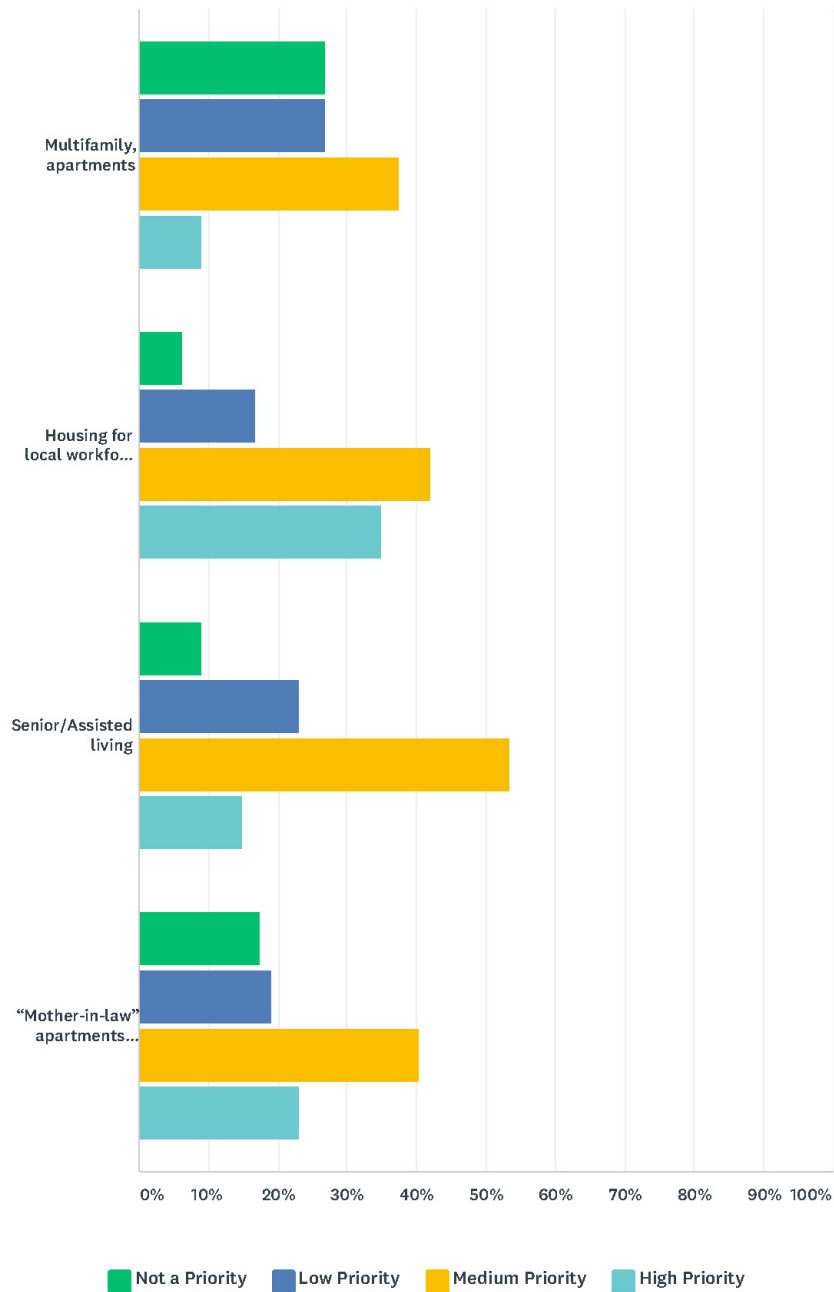
Answered: 124 Skipped: 2



Farmlands and orchards	0.81% 1	9.68% 12	33.87% 42	55.65% 69	124
Residential (single family)	2.46% 3	11.48% 14	38.52% 47	47.54% 58	122
Opportunities for fishing & hunting	5.65% 7	18.55% 23	45.97% 57	29.84% 37	124
Rural character	4.03% 5	12.90% 16	37.90% 47	45.16% 56	124
East Bay shoreline	0.00% 0	5.69% 7	11.38% 14	82.93% 102	123
Water quality for streams, watersheds, and East Bay	0.00% 0	4.84% 6	13.71% 17	81.45% 101	124
Wildlife habitat	0.00% 0	5.65% 7	28.23% 35	66.13% 82	124
Invasive Species Management	1.64% 2	4.92% 6	22.95% 28	70.49% 86	122
Recreation/Tourism	4.88% 6	23.58% 29	30.08% 37	41.46% 51	123

## Q15 Rate each of the following housing options as a priority in the Township:

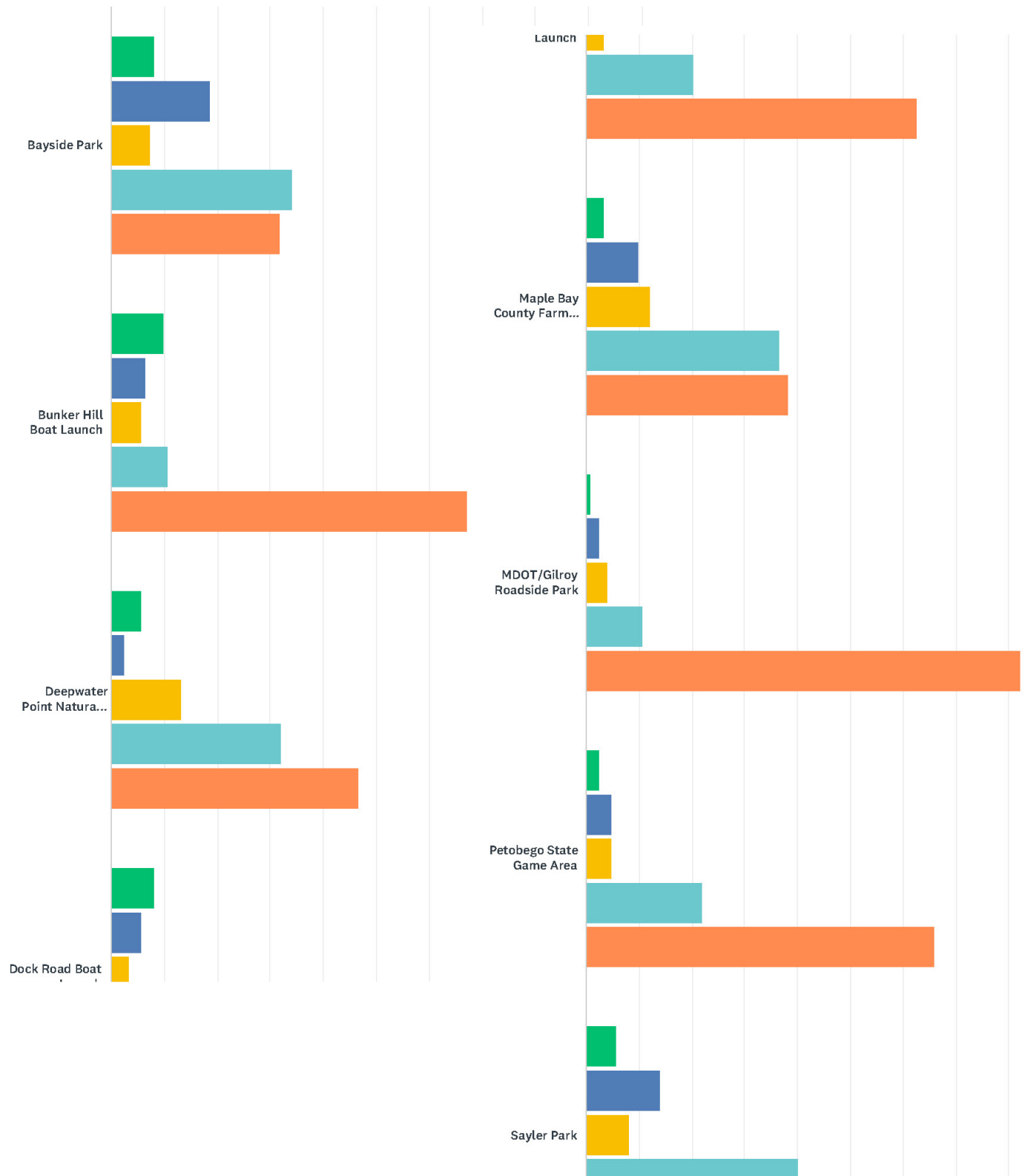
Answered: 126 Skipped: 0



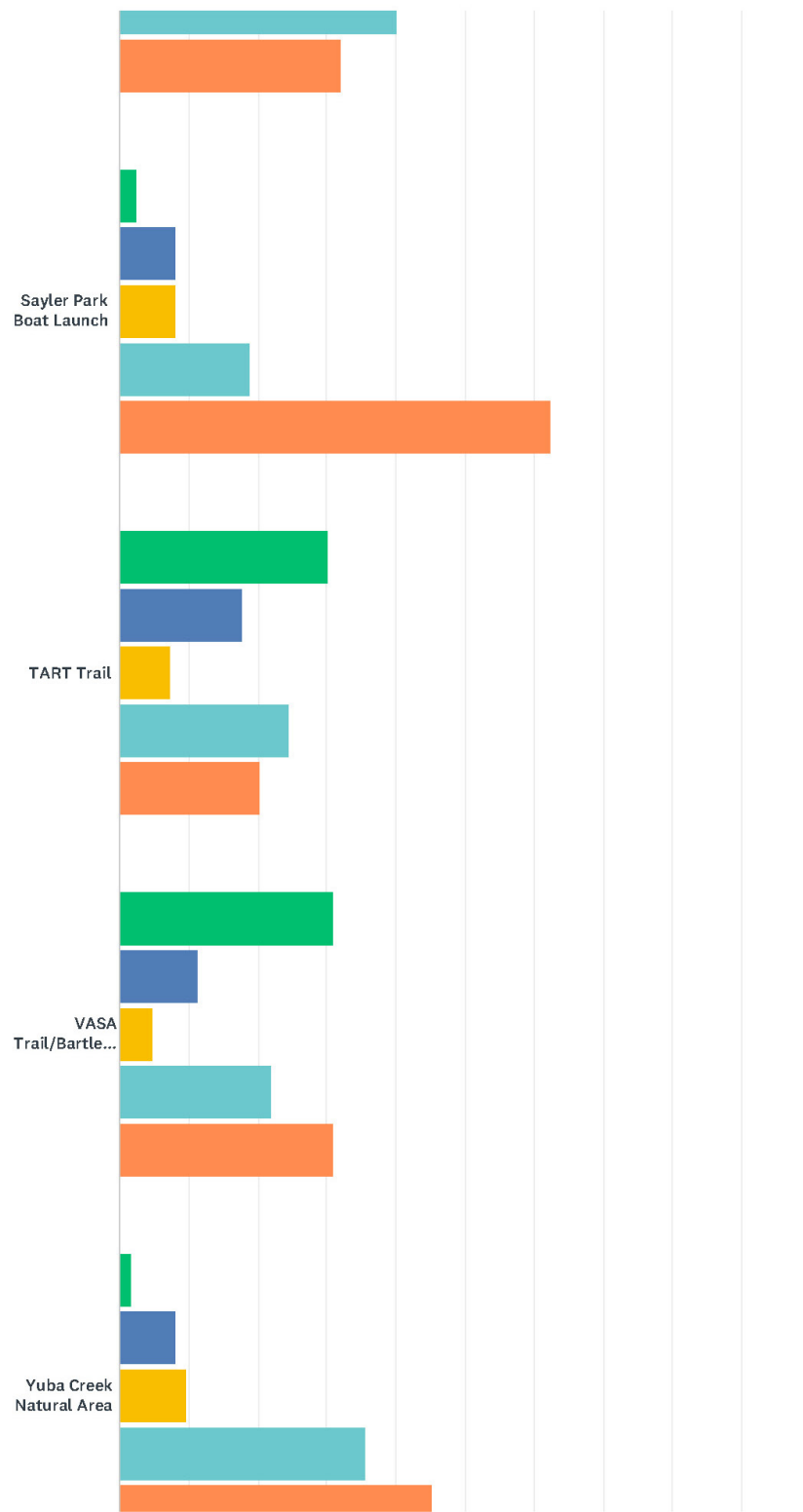
	NOT A PRIORITY	LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY	TOTAL
Multifamily, apartments	26.83% 33	26.83% 33	37.40% 46	8.94% 11	123
Housing for local workforce and/or young families	6.35% 8	16.67% 21	42.06% 53	34.92% 44	126
Senior/Assisted living	9.02% 11	22.95% 28	53.28% 65	14.75% 18	122
"Mother-in-law" apartments and/or accessory dwelling units as long-term rentals	17.46% 22	19.05% 24	40.48% 51	23.02% 29	126

# Q16 How often do you or a member of your household visit the following public outdoor parks, trails and/or indoor recreation facilities located in Acme Township?

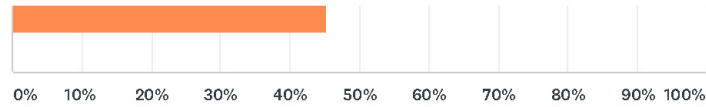
Answered: 124 Skipped: 2







## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

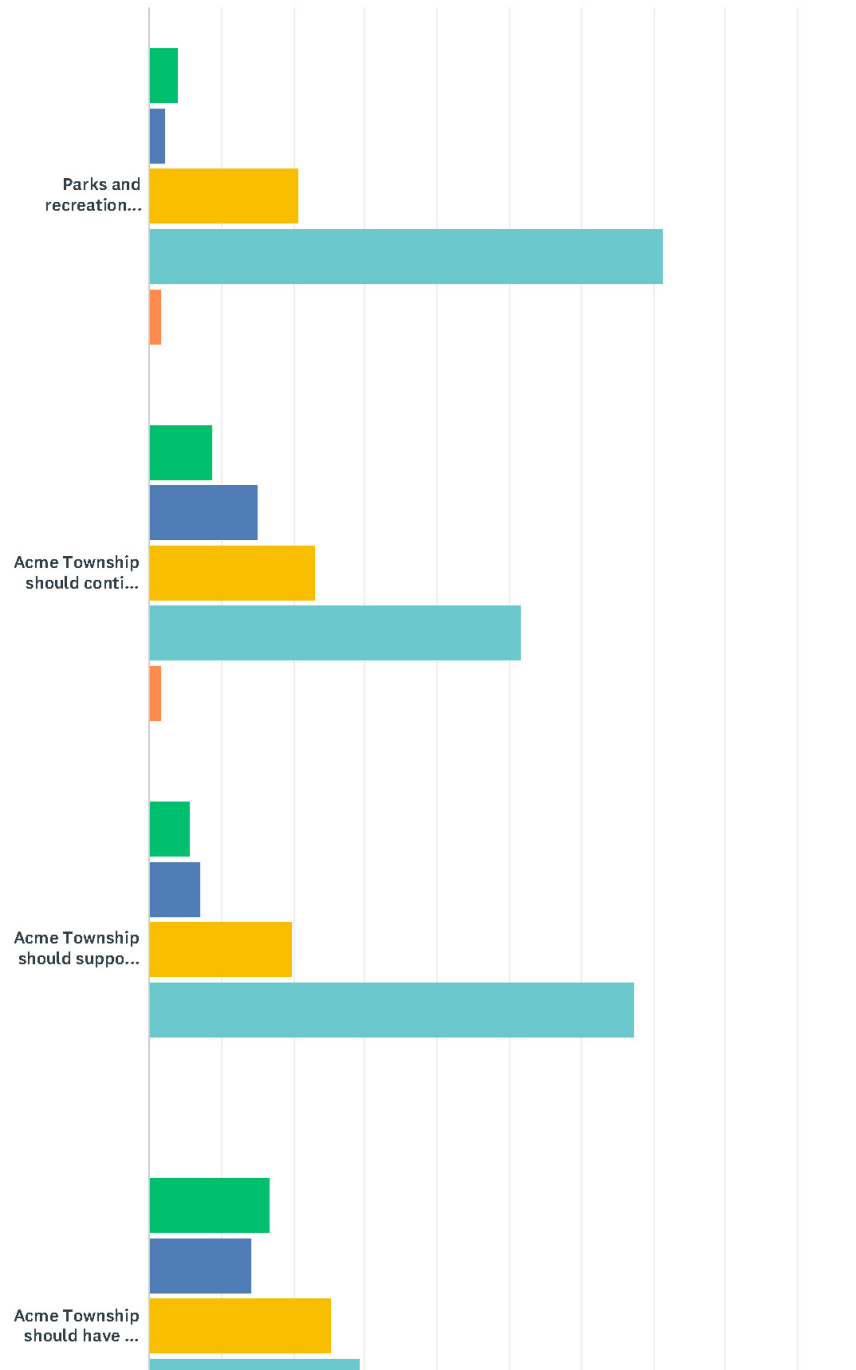


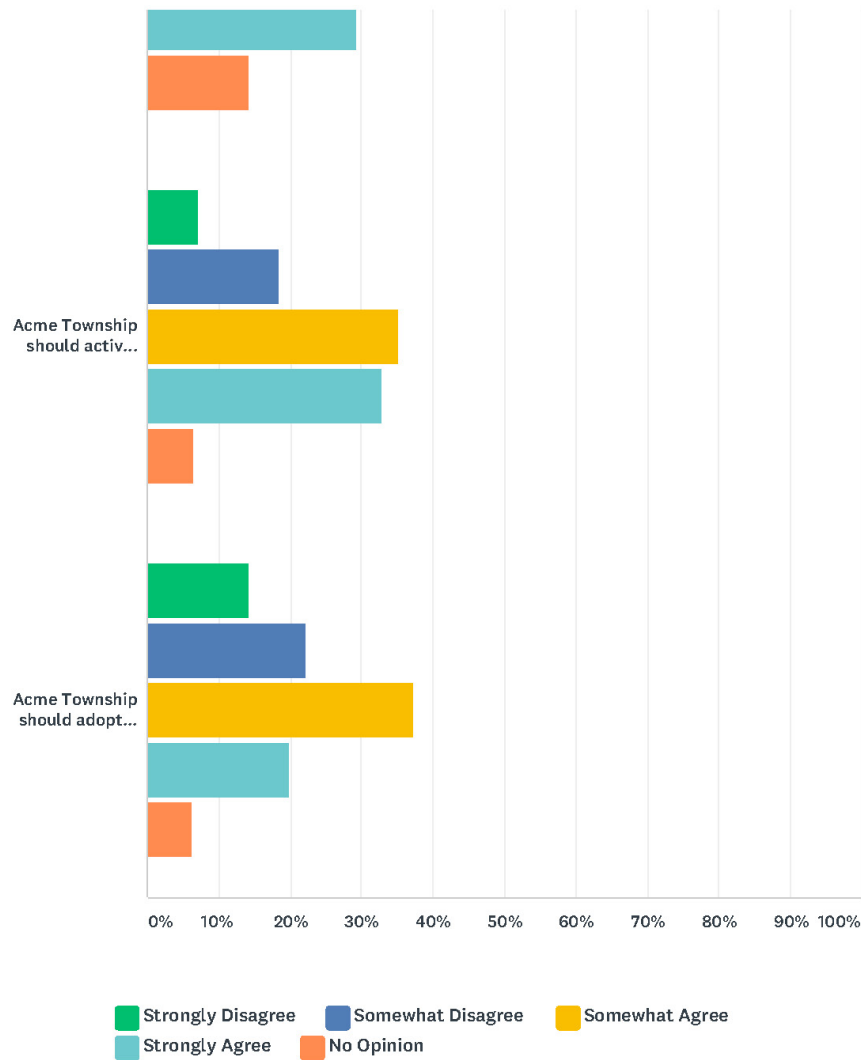
■ At least once a week   
 ■ Several times a month   
 ■ Once a month  
■ Several times a year   
 ■ Do not visit

	AT LEAST ONCE A WEEK	SEVERAL TIMES A MONTH	ONCE A MONTH	SEVERAL TIMES A YEAR	DO NOT VISIT	TOTAL
Bayside Park	8.13% 10	18.70% 23	7.32% 9	34.15% 42	31.71% 39	123
Bunker Hill Boat Launch	9.84% 12	6.56% 8	5.74% 7	10.66% 13	67.21% 82	122
Deepwater Point Natural Area	5.74% 7	2.46% 3	13.11% 16	31.97% 39	46.72% 57	122
Dock Road Boat Launch	8.13% 10	5.69% 7	3.25% 4	20.33% 25	62.60% 77	123
Maple Bay County Farm Park	3.25% 4	9.76% 12	12.20% 15	36.59% 45	38.21% 47	123
MDOT/Gilroy Roadside Park	0.81% 1	2.44% 3	4.07% 5	10.57% 13	82.11% 101	123
Petobago State Game Area	2.44% 3	4.88% 6	4.88% 6	21.95% 27	65.85% 81	123
Sayler Park	5.74% 7	13.93% 17	8.20% 10	40.16% 49	31.97% 39	122
Sayler Park Boat Launch	2.46% 3	8.20% 10	8.20% 10	18.85% 23	62.30% 76	122
TART Trail	30.08% 37	17.89% 22	7.32% 9	24.39% 30	20.33% 25	123
VASA Trail/Bartlett Park	30.89% 38	11.38% 14	4.88% 6	21.95% 27	30.89% 38	123
Yuba Creek Natural Area	1.61% 2	8.06% 10	9.68% 12	35.48% 44	45.16% 56	124

### Q17 Please indicate your level of agreement with each of the following statements.

Answered: 126 Skipped: 0





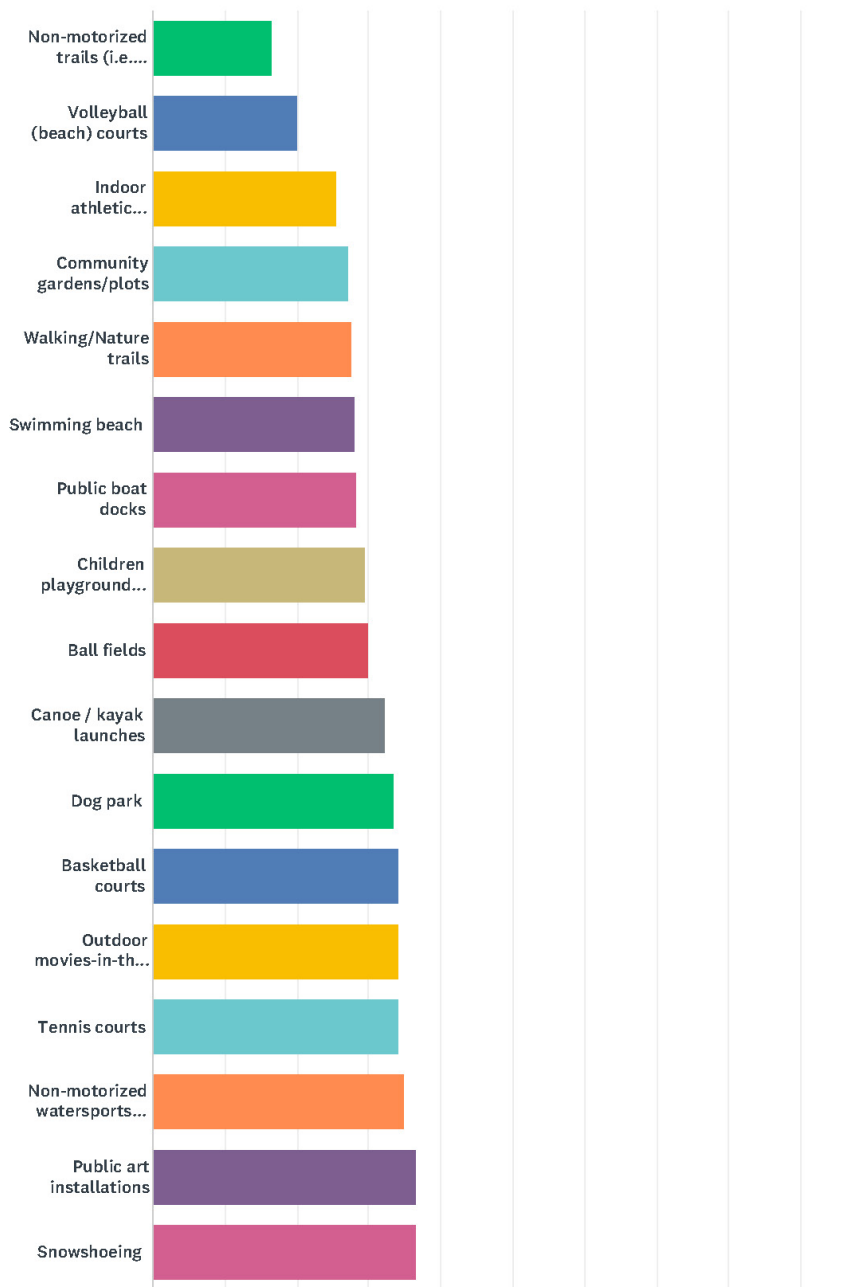
	STRONGLY DISAGREE	SOMEWHAT DISAGREE	SOMEWHAT AGREE	STRONGLY AGREE	NO OPINION	TOTAL
Parks and recreation facilities/services are important to our community and worthy of taxpayer support	3.97% 5	2.38% 3	20.63% 26	71.43% 90	1.59% 2	126
Acme Township should continue additional land acquisitions to provide greater access to Grand Traverse Bay	8.73% 11	15.08% 19	23.02% 29	51.59% 65	1.59% 2	126
Acme Township should support the development of trails that connect with other adjacent parks, points of interest, and the existing TART Trail network	5.56% 7	7.14% 9	19.84% 25	67.46% 85	0.00% 0	126
Acme Township should have a public marina	16.67% 21	14.29% 18	25.40% 32	29.37% 37	14.29% 18	126
Acme Township should actively plan for and support arts and cultural activities	7.20% 9	18.40% 23	35.20% 44	32.80% 41	6.40% 8	125
Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks	14.29% 18	22.22% 28	37.30% 47	19.84% 25	6.35% 8	126



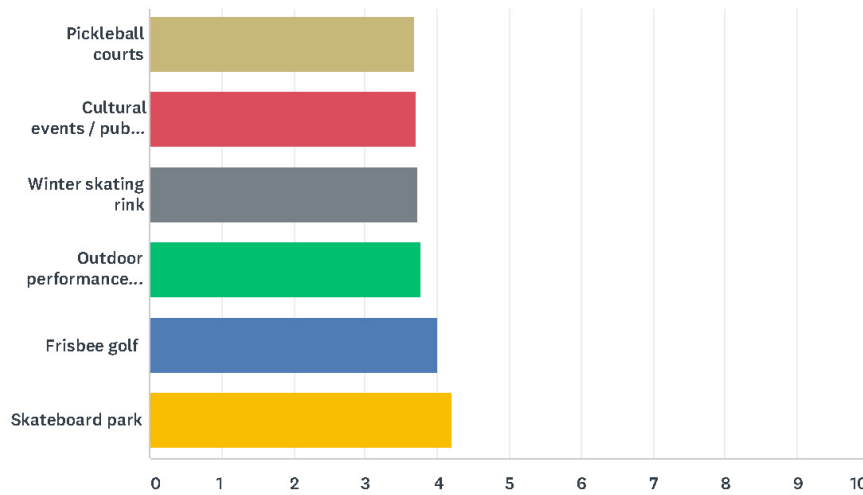
## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

**Q18 Please indicate which of the following recreation facilities and activities Acme Township should plan for and develop. Please choose your top five answers and rank your choices in order with 1 being the top choice.**

Answered: 123 Skipped: 3



## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



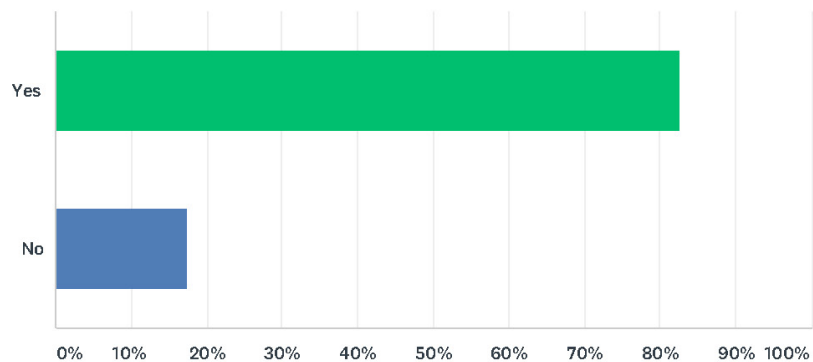
	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
Non-motorized trails (i.e. TART Trails)	62.32% 43	18.84% 13	11.59% 8	5.80% 4	1.45% 1	69	1.65
Volleyball (beach) courts	33.33% 1	33.33% 1	33.33% 1	0.00% 0	0.00% 0	3	2.00
Indoor athletic facilities	37.50% 6	12.50% 2	18.75% 3	18.75% 3	12.50% 2	16	2.56
Community gardens/plots	27.27% 6	22.73% 5	13.64% 3	22.73% 5	13.64% 3	22	2.73
Walking/Nature trails	21.92% 16	28.77% 21	15.07% 11	19.18% 14	15.07% 11	73	2.77
Swimming beach	20.31% 13	28.13% 18	15.63% 10	21.88% 14	14.06% 9	64	2.81
Public boat docks	28.57% 10	11.43% 4	28.57% 10	11.43% 4	20.00% 7	35	2.83
Children playground structures	24.14% 14	18.97% 11	18.97% 11	13.79% 8	24.14% 14	58	2.95
Ball fields	16.67% 3	22.22% 4	22.22% 4	22.22% 4	16.67% 3	18	3.00
Canoe / kayak launches	5.00% 2	25.00% 10	30.00% 12	22.50% 9	17.50% 7	40	3.23
Dog park	5.00% 1	15.00% 3	40.00% 8	20.00% 4	20.00% 4	20	3.35
Basketball courts	6.67% 1	20.00% 3	20.00% 3	33.33% 5	20.00% 3	15	3.40
Outdoor movies-in-the-park	6.67% 1	20.00% 3	26.67% 4	20.00% 3	26.67% 4	15	3.40
Tennis courts	0.00% 0	40.00% 8	15.00% 3	10.00% 2	35.00% 7	20	3.40
Non-motorized watersports rentals	0.00% 0	18.75% 3	31.25% 5	31.25% 5	18.75% 3	16	3.50

## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Public art installations	16.67% 1	16.67% 1	0.00% 0	16.67% 1	50.00% 3	6	3.67
Snowshoeing	0.00% 0	11.11% 1	22.22% 2	55.56% 5	11.11% 1	9	3.67
Pickleball courts	10.53% 2	5.26% 1	26.32% 5	21.05% 4	36.84% 7	19	3.68
Cultural events / public art	0.00% 0	14.29% 2	28.57% 4	28.57% 4	28.57% 4	14	3.71
Winter skating rink	6.90% 2	10.34% 3	17.24% 5	34.48% 10	31.03% 9	29	3.72
Outdoor performance amphitheater	0.00% 0	18.18% 4	22.73% 5	22.73% 5	36.36% 8	22	3.77
Frisbee golf	0.00% 0	12.50% 1	12.50% 1	37.50% 3	37.50% 3	8	4.00
Skateboard park	0.00% 0	0.00% 0	20.00% 1	40.00% 2	40.00% 2	5	4.20

### Q19 Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township's recreational assets, including parks and trails?

Answered: 126 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.54%	104
No	17.46%	22
TOTAL		126

## Public Review and Comment Period

After the draft plan was completed, a public notice was published in the Traverse City Record Eagle on November 26, 2018. December 1 to December 30, 2018, residents of Acme Township had the opportunity to review and comment on the draft plan. The plan was available for review and comment at the Acme Township Hall and online at [www.acmetownship.org](http://www.acmetownship.org).

## Public Hearing

A notice was published in the Traverse City Record Eagle on November 26th notifying the public of the date of the public hearing. The public hearing was conducted at the regular meeting of the Acme Township Board on January 8, 2019 at 7:00 pm at the Acme Township Hall. Public comment was supportive of the plan, and the plan was approved unanimously.

T. C. RECORD-EAGLE, INC.  
120 WEST FRONT STREET  
TRAVERSE CITY MI 49684  
(231) 946-2000  
Fax (231) 946-8273

### ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 11/26/18 09:57 by dling

Acct #: 6

Ad #: 508258

Status: New

### **PUBLIC NOTICE** **ACME TOWNSHIP**

PLEASE TAKE NOTICE that the Acme Township Parks & Trails Committee is currently working on the proposed 2019-2023 Parks & Recreation Plan. Acme Township has opened the required 30-day public comment period on the proposed plan. The comment period will be open between December 1 - December 30, 2018.

The draft plan is available for review and download on the homepage of the Township's website at [www.acmetownship.org](http://www.acmetownship.org) or may be viewed at the Township Hall, 6042 Acme Rd, Williamsburg, MI 49690. Please direct email comments to Shawn Winter, Planning & Zoning Administrator at [swinter@acmetownship.org](mailto:swinter@acmetownship.org). Written comments may be delivered to the Township Hall at the address referenced above. If you would like an electronic copy of the draft plan sent to you, please email Shawn Winter or contact by phone at (231) 938-1350.

The next regular Parks & Trails Committee meeting is Friday, December 21, 2018 at 8:30 a.m. at the Acme Township Hall. Upon their recommendation, the Township Board will hold a public hearing on the draft plan at their regular meeting on Tuesday, January 8, 2019 at 7:00 p.m. at the Acme Township Hall. The Board will consider adoption of the plan at this meeting.

December 1, 2018-1T

508258

## Parks and Trails Advisory Committee Minutes

DRAFT UNAPPROVED



**ACME TOWNSHIP PARKS & TRAILS MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**December 21, 2018 8:30 a.m.**

**ROLL CALL:**

<b>Committee:</b>	x	Feringa	x	Heflin	x	Heffner	excused	Jenema
	excused	Smith	x	Timmins	x	Wentzloff		
<b>Advisory:</b>	x	Kushman	x	Klingelsmith				
<b>Staff:</b>	x	Winter	x	Donn				

**A. PUBLIC COMMENT:**

Evart Stewart, 5751 US 1 North, stated there has been a problem with people parking in the Bay Villa Condominiums lot and using their dock. He has concerns with the use of the concrete building and the parking lot at the south end noted in the Phase III plan. He also questioned the plan for a second set of restrooms when there are already bathrooms there.

Brian Kelly voiced his concerns with the park plan construction review. (Submitted written comments to be added to packet)

Public comment closed at 8:50 am

**B. APPROVAL OF AGENDA:** Motion by Timmins to approve the agenda with addition to D. Correspondence 1. Email sent from Blaine Wittkopp, seconded by Heffner. Motion carries.**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None**D. CORRESPONDENCE:**

1. Email sent from Blaine Wittkopp on 2019-2023 Parks and Recreation Plan

**E. ACTION:**

1. Approve Draft Parks & Trails Minutes 11.16.18. Motion by Timmins to approve the minutes from 11.16.18, seconded by Heffner. Motion carries.
2. Approve Draft Parks & Trails Minutes 11.26.18. Motion by Heflin to approve the minutes from 11.26.18, seconded by Timmins. Motion carries.

**F. OLD BUSINESS:**

1. **DRAFT Parks & Recreation Plan 2019-2023**
  - a. **Review draft plan and public comment**-Winter explained the draft needed to be reviewed and edits given to Carrie Klingelsmith to incorporate in a final draft. Next step will be to send the plan to the Township Board to hold a public hearing at their January 8, 2019 meeting. The committee went over the plan and discussed the changes.

Public Comment opened at 9:50 am - Brian Kelly felt the number of responses from the survey was not enough to rely on for valid results. He noted there was the possibility it could have been completed more than once by the same individual. (His written comments were submitted to be added to the packet)

Feringa suggested copies of public comments on this draft plan to be given to the board to review.



DRAFT UNAPPROVED

**Motion by Timmins to approve the Draft Parks & Recreation Plan 2019-2023 with changes incorporated, to be sent to the Township Board to hold a public hearing at their January 8, 2019 meeting, seconded by Wentzloff. Motion carries.**

**2. Trail Updates**

- a. **TVC 2 CHX (memo enclosed)**
- b. **Acme Connector Trail-** Kushman informed there is availability on January 22, 23 & 24, to hold at least two meetings for an adjacent property owner's outreach with the consultants, Networks Northwest, and TART Trails to go through the proposed routes between Acme and Elk Rapids. All the engineering, public feedback, and Stakeholders comments have been compiled for the meeting. They will be going back to adjacent land owners to have them voiced their concerns. There are 600 mailings going out right after the holidays to land owners, to notify them and get an assessment. The larger trail project north of Elk Rapids will begin the selection of a consultant by using an alternate method, more of an interview process rather than sending out bids. This will be for the engineering between Acme and Elk Rapids and to move the preliminary design to final. The timeline is to have a consultant hired and onboard by March.

- i. **Engineering Bid Review and Recommendation**

Winter informed five bids have been submitted for the Acme connector trail engineering. The committee needs to review the bids and give a recommendation to the township board. Feringa created a reviewer cost sheet showing a breakdown on pricing from each company and his ranking for consideration.

Both Winter and Kushman felt Beckett & Raeder would be a good company to use because of their planning experience and familiarity with Acme.

The census was to go with Beckett & Raeder with OHM Advisors as an alternative. Their costs were both within the budget and they have the experience that is needed.

**Motion by Wentzloff to recommend Beckett & Raeder with the alternative of OHM Advisors for the RFP engineering on the connector trail, seconded by Timmins. Motion carries.**

Kushman informed Holiday Inn returned the signed license agreement for the trail.

**3. Bayside Park**

- a. **Bench Adoption Update-** Winter informed final two benches have been adopted, one was by CCat and it will have two plaques, one for Ron Harding and the other for Bob Carstens. They will be installed in the spring.
- b. **Garden Adoption Option-** Winter said there will be a garden in the park with a plaque for Eric Takayama. It was adopted by CCat and the board approved to move ahead with the plants.
- c. **Swing Adoption Prices and Color Options-** Winter spoke with Miracle Midwest the company who has the Wabash Valley Swing that Linda Kaleita had seen and recommended. They sent quotes for one swing and two. The pricing gave the choice of either a 4' or 6' bench, with the option of using square or round posts. The committee was interested in two 6' benches using the colors of grey posts with dark brown seats.

Heffner mentioned there is a park in Glen Arbor that was nicely done and has swings. He would like to postpone the decision until next month's meeting to make a trip to view their playground equipment. He will also contact the park to get the name of the company they ordered the swings from.

DRAFT UNAPPROVED

- d. **Playground Color Options-** Jean Aukerman showed color samples of playground equipment and provided a recap of the Gosling-Czubak recommendation list consisting of selected firms and color themes. The committee discussed the different combinations with the colors of dune and acorn as their first choices. The main piece of equipment the Eclipse Climber arch, was offered by the selling company in the color of limon (green shade) at a discount. The committee discussed going with the limon piece, a black net and the connectors in carbon grey. Heffner felt limon was not the right color to use and they should stay with neutrals. The committee decided the core piece in limon was not the choice color but saved the township money and it would work for the park.

**Motion by Timmins to recommend to the board the discounted limon for the net climber with carbon for the connectors, a black net and using dune and acorn for the future color palette, seconded by Wentzloff. Motion carried by four (Timmins, Wentzloff, Feringa, Heflin), with one nay by Heffner.**

4. **Park System Signage:** No report
5. **Art In The Park:** No report
6. **Bayside Park Dedication Ceremony:** Winter informed a special committee has been formed to help plan the event. A date has been set for Saturday, May 18, 2019 from noon to 4 pm. He is researching costs for a tent to have announcements, a PA system, and porta john rentals. He will give the board the costs for approval. Feringa will contact GTR to see if they will assist in shuttling people back and forth from an alternate parking location near the park.

**G. NEW BUSINESS:**

1. **Approve 2019 Meeting Calendar**

**Motion by Wentzloff to approve 2019 Meeting Calendar as present, seconded by Timmins. Motion carries.**

**H. PUBLIC COMMENT:** None

**ADJOURN:** Motion by Timmins to adjourn, seconded by Wentzloff. Motion carries, meeting adjourned at 10:41 am

## Public Comments

### Shawn Winter

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**From:** Sharon Wittkopp <bscmwittkopp@sbcglobal.net>  
**Sent:** Wednesday, December 19, 2018 10:06 PM  
**To:** Shawn Winter  
**Subject:** 2019-2023 Parks and Recreation Plan

Shawn,

My name is Blaine Wittkopp. My wife Sharon and I are currently owners at Bay Villa Condominiums.

I am writing to you today to comment on the proposed 2019-2023 Parks and Recreation Plan.

In the future plans section, it shows that a third parking lot is to be built by the Butterfly Garden with access from US 31.

It also shows that a bath-house is planned for the existing concrete building on the south end of the park.

During this park project, we have asked lots of questions about what the use of the land would be.

The Township Supervisor stated that the concrete building would only be used for storage.

He also stated that the entrance by the Butterfly park would be closed.

We have had several issues with park users concerning our property.

This includes parking vehicles in our lot, using our dock and leaving trash.

We do not want the concrete building converted into a bath-house.

A new parking lot with an entrance off US 31 will create more opportunities for accidents.

We believe that both these proposed projects will not benefit us as owners next to the park.

You have created two parking lots with a safe entrance to M72 and US 31.

Please don't take away that safety aspect by creating a new entrance for parking by the Butterfly park.

Thanks for your consideration,

Blaine Wittkopp

5751 US 31 North #1

### Acme Township Waterfront Park - Shawn Winter

My concern about proposed Parking Lot C has me wondering!

How you plan to keep the general public from using these spaces provided for ADA and maintenance vehicles, without a gate? As it is people use this entrance all the time, parking on the lawn, even pulling up to the beach with their cars. People have a tendency to do as they please when no deterrent is in place. The South End of the park seems to attract people with this mind set. Even people who want to use the Park for overnight sleep overs. Please don't make it easy for them to abuse our Family Park.

Elaine Trojan  
Bay Villa Condo

**Shawn Winter**

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**From:** Lynn MacDonald <ldmacdonald@ameritech.net>  
**Sent:** Thursday, December 27, 2018 1:16 PM  
**To:** Shawn Winter  
**Subject:** Bayside Park

Hello Shawn —

I had an opportunity to review the proposed future plans for Bayside Park. As an owner at BayVilla and an Acme Township property tax payer I have reservations about the proposal. Blain Wittkopp, in his email of 12-19-2018, expressed the concerns very well and I share them. I also believe Evert Stewart expressed similar concerns while in attendance at your meeting on 12-21-18. Therefore, I will not reiterate. I am unable to attend the meeting on Jan 8th however, I request the Board and or Committee give full consideration to the opinions expressed by the owners of BayVilla. We take pride in our property and the preservation and protection of it.

In as much as there already were issues with the public attempting to park in our private lot, use our trash dumpster and walk on our private dock what steps will be taken by the park planners to insure this will not continue?

Thank you for your time.

Lynn MacDonald

**Shawn Winter**

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**From:** CHRIS PERRY <cstec08@comcast.net>  
**Sent:** Saturday, December 29, 2018 4:38 PM  
**To:** Shawn Winter  
**Subject:** 2019-2023 Parks and Recreation Plan

Shawn,

As residents of Bay Villa Condominiums, my husband and I would like to express our comments and concerns over the proposed 2019-2023 Parks and Recreation Plan. First, the park looks very nice with the updates that have been put in place to date. The gardens, walkways, new benches, beach wall, all look great. We are enjoying the new park and its serenity; the township has done a very nice job.

One of our concerns with the proposed plan is with the existing building. From previous conversations with township representatives, the Bay Villa residents were led to believe the existing building would remain for storage purposes, and we had no issue with that. But with the proposed plan to use as a bathhouse, there is a concern. Please have some consideration/respect for the residents of Bay Villa. The building is literally on our property borderline. Having to live next to a restroom is an obvious (sanitation) issue. The existing restrooms on the north side should suffice, especially considering the small size of the park.

Regarding the plan to add the ADA parking lot, we feel this is a safety concern. Trying to get on or off US 31 from any driveway is very difficult with the heavy traffic and high speeds. Opening the additional driveway for public use would increase the chance for accidents. Plus, since there will be no attendants or gates at these entrances, other vehicles besides ADA will use this parking lot, as they currently try to use the Bay Villa parking lot. And with all the hard work that goes into the gardens, it doesn't seem likely they will remain as beautiful with the proposed parking lot. There appears to be ample parking on the north side to accommodate the park visitors including ADA considerations.

One more concern that the township may or may not be aware of is that without attendants and/or park hours being enforced, there have been at least a couple of known incidents where people have been seen sleeping overnight in the park. If the park is not intended for this type of use, perhaps additional signage could help avert this situation.

The park is very beautiful as is, and the serenity of the park is also key to welcoming visitors.

Thank you for your time.

Sincerely,  
Phil and Christine Perry  
Bay Villa Condominiums



To: Acme Parks & Trails committee  
From: Brian Kelley, Acme Township  
Friday December 21, 2018

Subject: Park Master Plan and Community Survey

Good Morning,

Thank you so much for your time and service.

I would like to talk about the survey and draft parks master plan.

Zoning Administrator Shawn Winter will tell you - very emphatically - that the recent community survey had limitations to save money (because this is a master plan update, and not a major new version). I greatly appreciate the need for frugality. The survey was done online, without an expert. And as such, it has significant limitations. However, the Parks Master Plan draft does not disclose those important facts. It holds the result as comparable to our 2012 survey, which was done by a professional researcher at Northwestern Michigan College, who signed her results.

The Parks Master Plan should disclose those limitations. And, as a consequence the following:

- A survey is by definition not statistically valid until it is proven to be statistically valid.
- Only 125 responses were received. That is an extremely low response rate. It creates a high margin of error. The margin of error has not been reported or analyzed as part of the result.
- Anyone could have easily manipulated the results due to the online methodology.
- The small number of responses also made it easy to manipulate the results.
- No effort was made to detect manipulation, though numerous techniques are available.
- Anyone from anywhere could take the survey and influence the results.
- No recognized expert has validated the results, or even given a professional opinion on the validity.
- No analysis has been performed to compare these results with 2012
- Some survey comments reported problems with the survey
- During the planning phase, it was suggested that a question about short term rentals be included. It was decided that the question was so controversial that it would encourage repeat survey responses to skew the results. That was yet another indication that this survey is not to be heavily relied upon.

As a result of those limitations, this survey should be strongly disclaimed in the Master

Plan. Unless those limitations can be resolved, it is not reasonable to use it to justify new priorities or initiatives. That is especially true when the topic is raising taxes, or starting a new phase and type of park property acquisition.

One section of the draft plan says "online surveys are designed to gather honest feedback from the citizens". Honest feedback is subjective, and it has been recognized that this survey was not capable of gathering "honest feedback"

Another statement says "most all of the same questions were used for both surveys to compare the results over the last five years." I disagree with that. There were significant changes to the questions. Specific previous questions were dropped, even after citizens and Planning Commissioners asked that they be retained.

Goal 4 in the plan - Increase arts and cultural events in the park system.

This goal was proposed before the survey was conducted, specifically art in the parks. I love and support art. However, the survey results do not support it. Oddly, it remains a goal in the plan, in opposition to the sentiment in the survey. There was a question very specifically about this:

"Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks"

~~Only~~ 19% of respondents supported that initiative. Why is that low support not disclosed in the master plan draft? I don't see how it can be a goal in the master plan with that lack of support.

95% of respondents rated "Water quality for streams, watersheds, and East Bay" as a Medium or High priority. However, that is not reflected in the draft parks plan. Our bay side parks ~~play~~ an important role in protecting our water quality. Specifically, recent development has extensively utilized non-permeable surfaces where permeable surfaces were an option. Trees also play a critical role in protecting water quality. The community has spoken. Future park development should prioritize the use of permeable surfaces and preservation of trees. The plan should reflect this.

Inland park space acquisition has been prioritized in the draft plan. However, the survey responses do not support that. The responses do support further shore park acquisition. This contradiction should be resolved in the plan.

Thank you,  
Brian Kelley



**APPROVED**

**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, January 8, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** C. Dye, D. Nelson, J. Zollinger, J. Aukerman, A. Jenema, D. White, P. Scott

**Members excused:** None

**Staff present:** Shawn Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT: Open at 7:01pm**

Evart Stewart, 5751 US 1 North, stated his concerns with adding parking lot C and the use of the concrete building as a restroom on the proposed Bayside park plan.

John Pulcifer, 7707 US 31 N., requested to add back on to a board meeting agenda discussing opting in to the Proposal 1 recreational marihuana licensing. He would like to have a discussion on the pros and cons of having Class A growers and testing facilities in the township.

Brian Kelly 4893 Ridge Crest, voiced his concerns with the parks master plan containing errors in citing the Community Survey to justify certain goals. (Submitted written comments to be added to packet)

Limited Public Comment closed at 7:07 pm

**B. APPROVAL OF AGENDA:**

Zollinger added under K. New Business, 3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts

**Motion by Nelson to approve the agenda as presented with the addition to K. New Business, 3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts, supported by White. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of 12/04/18 were approved as presented.

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS**

- a. Clerk:** Dye reported she is working on year-end payroll reports, new QVF program from the state and retention files.
- b. Parks:** No report
- c. Legal Counsel - J. Jocks:** No report
- d. Sheriff:** No report
- e. County:** Gordie LaPointe reported the county had an organization meeting and he has been assigned to the Pavilions, Health Department and Department of Veteran Affairs committees. Current issues being looked at are, the pension deficit and problems concerning the jail. He will be representing Acme, Whitewater and two precincts in East Bay and would like to hear any feedback from the community.

**F. SPECIAL PRESENTATIONS: None**

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. North Flight November report
- d. Recycle Smart December 2018
- c. Draft Unapproved meeting minutes
  - 1. Planning Commission 12/10/18
  - 2. Parks & Trails 10/19/18, 11/16/18, 12/21/18 and Special meeting 11/26/18

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$111,658.75 and Current to be approved of \$31,772.91  
(Recommend approval: Clerk, C. Dye)

**Motion by Jenema to approve Consent Calendar as presented, supported by Scott.  
Roll Call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None**

**I. CORRESPONDENCE:**

**1. Charter Communications dated 12/12/18 re: Local Franchise Agreement**

Zollinger explained Charter Communications has sold a part of their franchise and sent the amendment agreement to show the new name. There is no change with the existing service.

**J. PUBLIC HEARING: Acme Township Parks and Recreation Update of Parks Five-year Plan**

Winter informed the Parks & Trails Committee worked with Carrie Klingelsmith, Project Manager with Beckett & Raeder, on a new five-year parks and recreation plan. The process included a public input survey, reviewing the past plan, identifying projects the Committee worked on over the last few years, and creating new goals and objectives. The Committee reviewed and edited a draft for a mandatory 30-day public comment period between December 1-31. There was a final discussion at the last meeting, for additional edits to have Carrie incorporate them into the draft for the board meeting. Winter pointed out some of the highlights in the plan on population density areas, age groups living in the township and survey results.

Public Hearing opened at 7:31 pm with 13 attendees present

Brian Kelley questioned the percentage used for those in favor of the public art installations was not the amount as earlier stated in the survey. (Submitted document for packet)

Public Hearing closed at 7:35 pm

Aukerman submitted additional edits and the board agreed to add them to the plan.

Winter addressed the public comment concerns on the Bayside park plan. He said the concrete building and parking lot was put in the Phase III as a future reference. There is no funding or plan to finalized Phase III at this time. Moving forward with it will depended on how the park is utilized. They were included in the 2015 conceptional design plan for the DNR Trust Fund Grant. If it does get to the point where developing Phase III is being proposed, discussions and public hearings would be held first.

Jenema added it has been discussed at the Parks & Trails meetings to utilizing the concrete building for the rental of non-motorized kayaks to help supplement the cost of maintenance for the park.

**Motion by Jenema to approve the 2019-2023 Acme Township Parks and Recreation Plan  
Adoption Resolution #2019-01 with modifications as presented, supported by Aukerman. Roll  
Call motion carried unanimously.**

**K. NEW BUSINESS:**

**1. Acme Sewer Fees Potential Increase**

Zollinger wanted the board to be aware he is looking into seeing if the current sewer fees are covering all the expenses needed for updates done by the township and developers as they put new construction in. The engineers have looked at ten years out and will project the expense and if revenues held are enough for updates to pump stations. He will get back to the board when there is accurate data.

**2. Acme Connector Trail-Engineering Firm Selection Approval-Winter**

Winter informed five bids were received for the design and construction engineering of the Acme Connector Trail. The bids were reviewed and scored by the Parks and Trails Committee and their conclusion was to use Beckett & Raeder because they came in under the \$45,000 budget, have had a close relationship for over ten years with the township and are familiar with the community.

**Motion by Dye to approve the selection of Beckett & Raeder to perform the engineering of the Acme Connector Trail as prescribed in the request for proposal and presented in their submitted bid for a fee of \$40,620, based upon a percentage of the preliminary construction budget. Should the budget increase by a factor greater than 10%, Beckett & Raeder reserves the right to discuss additional contract fees, supported by Scott. Roll Call motion carried unanimously.**

**3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts**

**Motion by Scott to approve Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school district, supported by White. Motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Discussion on a potential RFP for Auditing – Dye**

Dye informed that Gabridge & Co. has been handling the township's auditing from 2014-2018, and for the five years prior 2009-2013, it was done by Dennis, Gartland & Niegarth. When she was in MTA training sessions, they recommended to use a different auditor every 3-5 year for the purpose of having another set of eyes looking at the records. The board discussed at the November meeting, to either use for 2019 another audit firm or continue using Gabridge & Co. with different representatives from their company. Dye was asked to contact some of the other local clerks to see who they used for their yearend audit. She received auditing firm names and costs from five different townships. The townships varied in size, so it was hard to do a cost comparison.

**Jenema motioned to go with Gabridge & Co. for 2019 using different auditors and next year send out an RFP to other audit companies for consideration, supported by Scott. Roll Call motion carried unanimously.**

**2. Metro Fire Discussion- Nelson/Zollinger**

Zollinger informed Garfield is having a meeting tonight with their board to discuss the topics from the December meeting.

Nelson reported there were concerns in having equal representation in decision-making on GT Metro's board. It was discussed when making decisions involving high-level spending or multi-year contracts to have an affirmative vote from each township to pass. He said they needed to define the leases and who will pay for their own capital improvement expenses at their respective fire stations.

Chief Patrick Parker said East Bay Township rejected the idea of changing GT Metro's articles of



## **APPROVED**

incorporation, which would allow the voting system of the board to be restructured. They wanted to just change the procedures.

Scott suggested regarding funding issues it would be best to go with a percentage instead of putting a dollar amount on them.

Zollinger suggested they might consider a mediator to help work out funding formulas for future spending.

### **3. Bayside Playground Status**

Zollinger noted because there was not enough money in the park's budget for the playground, funding received from grants, the community foundation and donations will cover most of the cost for equipment. The only costs not covered would be for preparing the site.

He requested to move money out of the general fund to finish the project and if additional donations are received it would be replaced.

**Motion by Jenema to take from the contingency in the general fund \$10,000 to complete the project, supported by Scott. Roll Call motion carried unanimously.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** None

**ADJOURN:** Motion by Scott to adjourn meeting, motion carried unanimously. Adjourned at 9:45 pm

## Township Board Resolution

### **ACME TOWNSHIP, GRAND TRAVERSE COUNTY BOARD OF TRUSTEES RESOLUTION**

#### **Resolution No. 2019-01**

#### **TITLE: 2019-2023 Acme Township Parks and Recreation Plan Adoption**

**WHEREAS**, Acme Township, Grand Traverse County has undertaken a Five-Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2019 and 2023, and

**WHEREAS**, a series of public meetings were held by the Acme Township Planning Commission at the Acme Township Hall to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan over approximately four months, and

**WHEREAS**, Acme Township, Grand Traverse County has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

**WHEREAS**, after the draft plan was available for comment and public hearing was held at the Acme Township Hall on January 8, 2019, and

**WHEREAS**, thirteen (13) public attended the public hearing,

**WHEREAS**, comments were received consistent with what had been previously submitted and taken into consideration, the Acme Township Parks and Trails Committee voted at their regular meeting on December 21, 2018 to approve the plan and recommend to forward the document to the Township Board for adoption, and the Acme Township Board voted at their regular meeting of January 8, 2019 to adopt said Recreation Plan.

**NOW, THEREFORE BE IT RESOLVED** the Acme Township Board of Trustees hereby adopts the 2019-2023 Acme Township Recreation Plan as a guideline for improving recreation for the residents of the Acme Township, Grand Traverse County.

The foregoing resolution offered by Board Member Jenema and supported by Board Member Aukerman.

Upon roll call vote, the following voted:

AYE: Aukerman, Dye, Jenema, Nelson, Scott, White, Zollinger

Nay: none

Absent: none

The Supervisor declared the resolution adopted.

**Acme Township Clerk**

I, Cathy Dye, the duly elected and acting Clerk of Acme Township, hereby certify that the foregoing resolution was adopted by the Board of Trustees of Acme Township at a regular meeting of said Board held on January 8, 2019, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth.



Cathy Dye, Acme Township Clerk

Date



Jay Zollinger, Acme Township Supervisor

Date



Michigan Department of Natural Resources-Grants Management

## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

*By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this  
information is required for eligibility to apply for grants*

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

### PLAN INFORMATION

Name of Plan: Acme Township Parks Master Plan		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
Acme Township	Grand Traverse	January 2019

### PLAN CONTENT

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

☒ **1. COMMUNITY DESCRIPTION**

☒ **2. ADMINISTRATIVE STRUCTURE**


- ☒ Roles of Commission(s) or Advisory Board(s)
- ☒ Department, Authority and/or Staff Description and Organizational Chart
- ☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
- ☒ Current Funding Sources
- ☒ Role of Volunteers
- ☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations
- Regional Authorities or Trailway Commissions Only:**
  - ☐ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
  - ☐ Articles of Incorporation

☒ **3. RECREATION INVENTORY**

- ☒ Description of Methods Used to Conduct the Inventory
- ☒ Inventory of all Community Owned Parks and Recreation Facilities
- ☒ Location Maps (site development plans recommended but not required)
- ☒ Accessibility Assessment
- ☒ Status Report for all Grant-Assisted Parks and Recreation Facilities
- ☒ Waterways Inventory (if applicable)

☒ **4. RESOURCE INVENTORY (OPTIONAL)**

☒ **5. DESCRIPTION OF THE PLANNING PROCESS**

<input checked="" type="checkbox"/> <b>6. DESCRIPTION OF THE PUBLIC INPUT PROCESS</b>	
<input checked="" type="checkbox"/> Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received	
<input checked="" type="checkbox"/> Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment	
Date of the Notice	<u>11-26-2018</u>
Type of Notice	<u>Newspaper ad</u>
Plan Location	<u>Township Website, Township Hall</u>
Duration of Draft Plan Public Review Period (Must be at Least 30 Days)	<u>December 1-December 30</u>
<input checked="" type="checkbox"/> Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)	
Date of Notice	<u>11-26-2018</u>
Name of Newspaper	<u>Traverse City Record Eagle</u>
Date of Meeting	<u>January 8, 2019</u>
<input checked="" type="checkbox"/> Copy of the Minutes from the Public Meeting	
<input checked="" type="checkbox"/> <b>7. GOALS AND OBJECTIVES</b>	
<input checked="" type="checkbox"/> <b>8. ACTION PROGRAM</b>	
<input checked="" type="checkbox"/> <b>9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)</b>	
<b>PLAN ADOPTION DOCUMENTATION</b>	
<b>APPROVAL DOCUMENTATION:</b> For multi-jurisdictional plans, <b>each</b> local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.	
<input checked="" type="checkbox"/>	1. Official resolution of adoption by the governing body <u>dated:</u> <u>January 8, 2019</u>
<input checked="" type="checkbox"/>	2. Official resolution of the <u>Township Board</u> Commission or Board, recommending adoption of the plan by the governing body, <u>dated:</u> <u>January 8, 2019</u>
<input checked="" type="checkbox"/>	3. Copy of letter transmitting adopted plan to County Planning Agency <u>dated:</u> <u>January 11, 2019</u>
<input checked="" type="checkbox"/>	4. Copy of letter transmitting adopted plan to Regional Planning Agency <u>dated:</u> <u>January 11, 2019</u>
<b>OVERALL CERTIFICATION</b>	
<b>NOTE:</b> For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.	
<i>I hereby certify that the recreation plan for</i> <u>Acme Township MI</u> <i>includes the required content, as indicated</i> <small>(Local Unit of Government)</small> <i>above and as set forth by the DNR.</i>	
 Authorized Official for the Local Unit of Government	
<u>1-8-2019</u> Date	

**This completed checklist must be uploaded in MiRecGrants.**



## Transmittal Letters

*letter of transmittal*

**B R i**  
**Beckett&Raeder**  
*Landscape Architecture  
Planning, Engineering &  
Environmental Services*

Date: 1.11.19

From: Carrie Klingelsmith

To: **Matt McCauley, Chief Executive Officer**  
Northwest Michigan Council of Governments  
PO Box 506  
Traverse City, MI 49685

**i**  
*initiative*

Project: **Acme Township Parks and Recreation Master Plan**

Enclosed: **Final Adopted Acme Township Parks and Recreation Master Plan**

**Remarks:**

Please find enclosed an electronic format of the final adopted draft of the Acme Township Parks and Recreation Master Plan for your review.

Sincerely,



Carrie Klingelsmith  
Project Professional

Cc: Shawn Winter, Planning and Zoning Administrator  
Acme Township

**Beckett & Raeder, Inc.**  
535 West William, Suite 101  
Ann Arbor, MI 48103

Petoskey Office  
616 Petoskey St., Suite 100  
Petoskey, MI 49770

Traverse City Office  
921 West 11th St., Suite 2E  
Traverse City, MI 49684

Toledo  
419.242.3428 ph

734 **663.2622** ph  
734 **663.6759** fx

231 347.2523 ph  
231 347.2524 fx

231 933.8400 ph  
231 944.1709 fx

[www.bria2.com](http://www.bria2.com)

*letter of transmittal*

B R   
**Beckett & Raeder**

*Landscape Architecture  
 Planning, Engineering &  
 Environmental Services*

Date: 1.11.19  
 From: Carrie Klingelsmith  
 To: Grand Traverse County Department of Planning and Development  
 400 Boardman Avenue  
 Traverse City, MI 49684  
 Project: Acme Township Parks and Recreation Master Plan  
 Enclosed: Final Adopted Acme Township Parks and Recreation Master Plan

  
*initiative*

**Remarks:**

Please find enclosed an electronic format of the final adopted draft of the Acme Township Parks and Recreation Master Plan for your review.

Sincerely,



Carrie Klingelsmith  
 Project Professional

Cc: Shawn Winter, Planning and Zoning Administrator  
 Acme Township

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