APPROVED

ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6100 US 31 N, Williamsburg MI 49690
Tuesday, November 4, 2025, 6:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 6:00 p.m.
ROLL CALL: Members present: D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White, A. Wylie
Members excused:
Staff present: J. Jocks, Legal Counsel, C. Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:
Swanson requested addition of *Approval of minutes for 7/29/2025 Special Joint meeting with East Bay* and *correction of spelling of J. Sievers' name for public comment in 10/7/2025 minutes.*

Motion by Scott, supported by Hoxsie, to approve the agenda with the addition of the joint meeting with East Bay Township. Discussion occurred. Swanson requested correction to 10/7/2025 minutes to correct the spelling of resident J. Sievers' name who made public comment. Discussion occurred. Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 10/07/2025 and 7/29/2025 Special Joint meeting with East Bay Township (added to the agenda and approved under B. Approval of Agenda).

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:
a. Clerk – Thanked those able to attend the Township Hall Open House held October 28th.
b. Parks – None
c. Legal Counsel – Updated the Board on the S. Weaver hearing. The township was successful and soon a court order will be issued concerning generator use on the property.
d. Sheriff – None
e. County – None
f. Supervisor – Work continues with East Bay regarding the sewer project and will be discussed later in the meeting, Supervisor White attended the S. Weaver hearing and also commented about the Township Open House. He thanked D. Hoxsie for his role in getting the new township hall flagpole.
g. Planning and Zoning – Report included in packet.

Dan Watkins and Jason Gillman of Grand Traverse County Road Commission provided the following information: Bunker Hill Road closure and paving project will start tomorrow from US 31 to the train tracks – paving Friday and striping early next week; paving projects are winding down for the year; winter operations are underway; they invited the Board to reach out with requests for consideration in 2026; they have completed the first county wide car count and will be sharing data with townships; and the Hampshire Drive project was completed successfully. It was noted that the Hampshire early payment in full with no interest timeframe has closed (there are 55 parcels and 25 people paid in full by the deadline). Discussion occurred about Brackett Road currently having a lower traffic designation than Yuba Road, obtaining the car count data, and addressing the Road Commission Board regarding Brackett and Yuba Road designations. Supervisor White will work with the Road Commission and update the Board.

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F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:
a. Treasurer's Report
b. Clerk's Revenue/Expenditure Report
c. 10/13/2025 Draft Unapproved Planning Commission Minutes

2. APPROVAL:
1. Accounts Payable Prepaid of $119,820.43 and NO current to be paid
(Recommend approval: Clerk, L. Swanson)

Motion by Scott, supported by Hoxsie, to approve the Consent Calendar as read. No discussion. Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE:
1. County Onsite Water and Sewage Disposal System Regulation

J. PUBLIC HEARING: None

K. NEW BUSINESS:
1. Adoption of Revised Cross Connection (Water) Control Program (information and Resolution included in packet)
Noah Karberg, Director of Grand Traverse County Department of Public Works, addressed the Board and requested approval for the revised document. EGLE requires that Acme revise the CCCP by December 1, 2025, to remain in compliance.

Motion by Swanson, supported by Scott, to approve the *Resolution #2025-23 Adopting Amended Grand Traverse County Cross Connection Control Program.* No discussion. Roll call vote. Motion carried unanimously.

As a follow-up regarding past discussion about sewer maintenance, Supervisor White referred to a DPW Monthly Routine Maintenance Checklist – Sewer (included in packet) and invited Board members to address Mr. Karberg with questions. Discussion occurred about maintenance log information being accessible to Gosling & Czubak. Mr. Karberg agreed to coordinate with Supervisor White to facilitate the sharing of information with Gosling & Czubak. Board members voiced interest in ensuring standards are being met and consensus was to request M. Hurley of Gosling & Czubak provide follow-up to the Board after review of DPW maintenance records.

2. 2026 Board Meeting Dates (included in packet)
Discussion occurred.

Motion by Jenema, supported by Stevens, to approve the Acme Township Board of Trustees meetings as presented. No discussion. Voice vote. Motion carried unanimously.

3. Resolution for Commitment of Funds (included in packet)
Supervisor White spoke to the Board about committing a portion of the General Fund end balance (uncommitted funds) toward future projects including purchase of a township truck. The township auditor has been consulted. Discussion occurred about reviewing a "committed" list annually and about the amounts to commit annually.

Motion by Jenema, supported by Scott, to pass *Resolution #2025-24 for committed funds of the Truck Purchase being $10,000 to start with and Future Projects at $200,000 to start with.* No discussion. Roll call vote. Motion carried unanimously.

L. OLD BUSINESS:

1. Update on Sound/Voice System for Township

Matt Kern, Interim Director of LIAA, reported delays in finalizing the Ascom bid due to the complexity of recent changes. He proposed the township buy some used equipment previously purchased from TADL, currently in use for Acme's meetings, noting it has no warranty but a long expected lifespan. Cost savings could allow for wireless microphones, with a quote pending. Mr. Kern expects to present information for Board decision at the next meeting and offered to extend temporary services if needed. He noted that full system functionality may be delayed depending on equipment availability.

Discussion occurred about an amount to request for the 2% grant application due November 30th.

Motion by Jenema, to not exceed the original (sound system) bid amount of $26,510.00 and you'll work with Ascom. Discussion occurred about total amount to request in the 2% grant for the sound system and the double door entry cover, and about a projector and projection screen. Jenema restated her motion for the amount to not exceed $50,000 for the canopy and the sound system for the grant application for this cycle. Scott supported the motion. Voice vote. Motion carried unanimously.

2. Discussion on Acme/East Bay Sewer Project

Supervisor White reported a recent request by the City of Traverse City to connect to Acme's new line at two points as a bypass option for them with related costs to be the city's responsibility. Discussion occurred and Board consensus was to get more information for the next meeting, (including engineering input), ensure Acme is protected and bears no cost for it. Scott recommended tabling it until more information is available.

The next joint meeting between Acme Township and East Bay Charter Township is tentatively scheduled for Thursday, December 4th with the time and place to be determined. Dawn Lund of Utility Financial Solutions is expected to be present.

Discussion occurred about correspondence received concerning creation of an ordinance against jake braking in high density housing areas. Scott suggested that it be explored.

Jenema presented information received this afternoon from D. Lund, pertaining to the upcoming joint sewer project with East Bay Charter Township (scenario examples included in the packet). Board discussion occurred and consensus was to arrange for D. Lund to attend the December 2nd Board meeting.

PUBLIC COMMENT and OTHER BUSINESS: None

Stevens initiated discussion about replacing the light at 72 and Bates to improve visibility - a car accident knocked out the telephone pole where the light had previously been located. Per Supervisor White he is continuing to work on this matter.

Motion by Scott, supported by Stevens, to adjourn the meeting. No discussion. Voice vote. Motion carried unanimously.

The meeting was adjourned at 8:12 p.m.

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CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Lisa Swanson, Acme Township Clerk